



Institute of Space
Technology Islamabad
Procurement Department
RFQ-2526-00251-L
19.06.2026

To: _____

Subject: **Invitation of Tender for Lab Equipment for Avionics Department**

Dear Sir,

We invite you to quote for supply of the item as detailed in Annex-A & B enclosed. Offers must be submitted on company's letterhead with complete specifications of offered equipment/item and undertaking given at the end of Annex-A along with format for bid (Annex-B) to be duly filled.

The terms and conditions of this tender are as under:-

1. Sealed Tenders/Bids are invited from firms/suppliers/authorized agents of repute, registered with Sales tax department and having NTN. The bids under **Single Stage-Two Envelope** are required to be delivered at the office of undersigned IST-Islamabad latest by **11:30** hours on **07.07.2026**. Tenders will be opened on same date at **12:30** hours in the presence of bidders who desire to attend. The quotations received late (after opening of tender) will not be considered. Cutting / overwriting is not allowed unless/until authenticated under proper signature of the authorized person.
2. Sealed tenders addressed to the Deputy Director (Procurement), Institute of Space Technology, Near Rawat Toll Plaza, Islamabad Highway, Islamabad may be dropped in the tender box or mailed through courier, registered post; but it must be ensured that the same reaches our office well in time as late offers will not be considered. The envelopes should be marked clearly with the following information.

Tender No : RFQ-2526-00251-L
Due Date : 07-July-2026
Tender For : Lab Equipment for Avionics Department

3. **Rates:** The bidder should quote their rates for:-
 - i. Free Delivery at IST inclusive of all Govt. taxes. Details of such taxes to be provided.
 - ii. The bidder should indicate their NTN NO. & Sales Tax registration number.
 - iii. Items must be quoted as per user requirements/sample available at IST - Store. Before submitting any offer, bidder must consult the concerned user regarding any query/specifications or checking of sample. No change in the offer will be accepted later on.
 - iv. Offer shall be made as per our demanded specs or equivalent.
4. **BID SECURITY:** Offer must be accompanied with Rs. 350,000/ in form of pay order/ call deposit/ Demand draft in favor of IST-Islamabad. No offer will be entertained without bid security. The bid security will finally be adjusted/ refunded on completion of the contract. At any stage if the purchaser feels that the bidder has provided wrong information or the samples are not provided as



per the specifications mentioned in their offer, the bid security will be forfeited.

5. **IST FTN #:** 9010613-0.
6. **Delivery:** Item may be delivered within **30-days** after issuance of Purchase Order. Successful delivery along with offloading of the ordered item at the **Purchaser's** premises will be **Supplier's** responsibility.
7. **Validity:** The offer shall remain valid for our acceptance for **90-Days** from the date of opening of tender. Offers with validity less than **90-days** will be liable for rejection.
8. **Inspection:** The inspection shall be carried out at IST by IST inspection committee and the inspection report (findings) shall be binding on you.
9. **Taxes:**
 - i. GST/CED will be paid by the **PURCHASER** to the **SUPPLIER'S** on production of a separately numbered "Tax Invoice" showing the amount of sales tax and other details under section 23 of Sales Tax Act-1990.
 - ii. As per in vogue GST SRO, 20% of the 18% GST amount will be retained by the Purchaser and later on submitted in the FBR/Government Treasury, where as 80% of the 18% GST will be paid to the Supplier for onward deposition in FBR/Government Treasury. However, GST rate is subject to change as and when notified by Government.
 - iii. Income tax will be deducted as per rule.
 - iv. Any change in taxes levied by Govt. after opening of bids will be on account of bidder. No change in offer will be accepted later on.
10. **Payment:** All payments will be made through crossed cheque in favor of the **SUPPLIER** in Pak Rupees. The payment mode will be "100 % Payment after Delivery" and after satisfactory performance in every aspect and inspection. Advance payment is subject to provision of equal amount of Bank Guarantee valid for 60 days from date of delivery.
Note: Any representation for the delay of payment will not be accepted, until complete required documents have not been received. (Countdown starts when Store receives complete documents).
11. **Late Offers:** The quotations received late (after opening the tender) will not be considered. Cutting/ over writing are not allowed, unless/ until authenticated under proper signature of the authorized person.
12. **Performance Bond:** 5% of total order value to be provided by firm in shape of unconditional and irrevocable Bank Guarantee/ Demand Draft/Pay Order of Pakistani Scheduled Bank to be valid till the expiry of Guarantee/Warranty period (If deemed necessary)
13. In case of any arithmetic error unit price shall prevail.
14. Publication/Literature/Catalogue in Hard Copies/CDs will be provided along with offer.



15. IST reserves the right to increase / decrease the quantity as per requirements.
16. Supplier must provide high quality samples along with their quoted items at IST store else their offer with lower specifications than demanded specs will be liable for rejection.
17. Bids will be evaluated in a manner that the item will bring “value for money” to the organization. Offers with lower specifications than demanded specs will be liable for rejection.
18. If IST deemed necessary, the lowest bidder may be asked to provide sample before awarding of any contract/ order. In case the sample of lowest bidder is rejected, sample from other bidders will be called and contract will be awarded to technically qualified lowest bidder.
19. IST may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
20. Those firms are not eligible to participate in the tender whose deliveries of stores are pending/ delayed for the five months or more or their previous performance is not satisfactory, against any IST purchase order. If participated in tender their offer may be accepted/ rejected based on previous performance.
21. Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
22. A being lowest in financial bid does not mean that the contract/ purchase order will be awarded. Following factors may also be taken into account before award of purchase order.
 - i. Previous performance of supplier against any IST order.
 - ii. Reliability.
 - iii. Technical/ Financial capabilities.
 - iv. Acceptance of terms & conditions of tender.
23. IST may ask the lowest bidder to provide a “Certificate” that firm has never been black listed which will be submitted on stamp paper of valuing Rs. 20/-
24. **Failure & Termination:** In case the supplier / contractor failed to deliver the stores within specified delivery period, IST shall have the following options:-
 - i. To recover liquidated damages @ 2% of total purchase order value per month or part thereof will be imposed. The maximum limit of liquidated damages will not exceed 10% of contract value. Such damages shall be recovered from the bills, bid security and or by withholding any amount due to be paid against this or any other purchase order.
 - ii. To purchase from elsewhere, without notice to you but at your risk and cost, the stores not delivered within the stipulated period and to recover excess value so paid by us from your bills or from your security and or to cancel the contract at your risk and cost.
25. **Blacklisting:** If the supplier failed to execute order as per laid down terms and conditions in the tender/order or the performance is not satisfactory or are found to be indulging in corrupt or fraudulent practices, the action for



blacklisting of firm/ supplier/ contractor will be taken as per PPRA rule 19. In case of any dispute, the case will be referred to Vice Chancellor (IST), whose decision will be final.

26. IST reserves the rights to accept or reject any or all tenders as a whole or in part as per PPRA Rule 33 (1). The decision in this regard will be firm final and binding on all bidders.

Deputy Director (Procurement)
Institute of Space Technology, Islamabad

Financial Offer

RFQ-2526-00251-L

Date: 19.06.2026

Due On: 07.07.2026

S/No	Description	Qty No	Unit Price Without GST	GST Amount	Total Price With GST
1	<p><u>OSCILLOSCOPE,</u> N/A FREQUENCY : 200 MHZ,ANALOG CHANNELS:2,SAMPLE RATE :2G S/S,SCREEN TYPE: LCD DISPLAY,MODEL: TBS2202B.OR EQUIVALENT 28-001-1330</p>	07-No			
2.	<p><u>OSCILLOSCOPE,</u> BANDWIDTH (-3DB): DC TO 100MHZ,NUMBER OF CHANNELS: 2 ANALOG CHANNELS,REAL-TIME SAMPLE RATE ANALOG CHANNEL: 2 GSA/S (SINGLE-CHANNEL), 1 GSA/S (DUAL-CHANNEL),MEMORY DEPTH: SINGLE-CHANNEL: AUTO, 14 KPTS, 140 KPTS, 1.4 MPTS, 14 MPTS AND 56 MPTS (OPTIONAL) SHOULD BE AVAILABLE,DUAL-CHANNEL: AUTO, 7 KPTS, 70 KPTS, 700 KPTS, 7 MPTS AND 28 MPTS (OPTIONAL) ARE AVAILABLE,VERTICAL RESOLUTION:8 BITS,VERTICAL SENSITIVITY (RANGE): 500 ?V/DIV TO 10V/DIV,DC GAIN ACCURACY: 8 MV/DIV TO 10 V/DIV: ±2% FULL SCALE,MAXIMUM INPUT VOLTAGE: CAT I 300 VRMS, CAT II 100 VRMS, TRANSIENT,OVERVOLTAGE 1000VPK,DYNAMIC RANGE: 5 DIV FROM CENTER OF THE SCREEN,TIME-BASE RANGE: 5.000 NS/DIV TO 1.000 KS/DIV,SELECTABLE BW LIMIT: 20 MHZ,HORIZONTAL MODES: Y-T, X-Y, ROLL,INPUT COUPLING: DC, AC AND GROUND,INPUT IMPEDANCE: (1 MO±1%) (16 PF ±3 PF) OR 50 O±1.5%,TIME SCALE ACCURACY: =±25 PPM,NORMAL ACQUISITION MODE: DISPLAYS SAMPLED DATA DIRECTLY TO THE SCREEN IN REAL TIME,AVERAGING ACQUISITION MODE: SELECTABLE FROM (2/4/8/6/32/64/128/256/512/ 1024/2048/4096 OR 8192),PEAK DETECT ACQUISITION MODE: 500 PS (SINGLE-CHANNEL), 1 NS (DUAL-CHANNEL),TRIGGER COUPLING ACQUISITION MODE: DC/ AC OR GND,VIDEO TRIGGER MODE: NTSC/PAL/SECAM/ 480P/ 576P (STANDARD) 720P/ 1080P AND 1080I (OPTIONAL),PULSE WIDTH TRIGGER MODE: 2 NS TO 4 S,TRIGGER SENSITIVITY: 1 DIV (BELOW 10 MV OR NOISE REJECTION IS ENABLED) - 0.3 DIV (ABOVE 10 MV AND NOISE REJECTION IS DISABLED),VOLTAGE: MAXIMUM, MINIMUM/ PEAK-TO-PEAK/ TOP/ BASE/ AMPLITUDE/ AVERAGE/ RMS/ OVERSHOOT/ PRESHOOT,TIME: PERIOD/ FREQUENCY/ RISE TIME/ FALL TIME/ + WIDTH, - WIDTH/ +DUTY, CYCLE/ -DUTY CYCLE/ DELAY A-->B (RISING EDGE) - DELAY A-->B (FALLING EDGE) PHASE A-->B (RISING EDGE) AND PHASE A-->B (FALLING EDGE),COUNTER: 6-DIGIT FREQUENCY COUNTER,MATH FUNCTIONS: A+B/ A-B/ AxB/ FFT,DISPLAY: 8.0 INCHES (203 MM) TFT LCD DISPLAY,DISPLAY PERSISTENCE: MIN/ 50 MS/ 100 MS/ 200 MS/ 500 MS/ 1 S, 2 S/ 5 S/ 10 S/ 20 S/ INFINITE,DISPLAY TYPES:</p>	10-No			

	<p>DOTS & VECTORS, WAVEFORM CAPTURE RATE: 50000 WFMS/S, STANDARD PORTS: USB HOST (SUPPORT USB-GPIB), USB DEVICE, LAN, AUX OUTPUT (TRIGOUT/PASSFAIL), PRINTER COMPATIBILITY: PICTBRIDGE, LINE RANGE: 100 V TO 240 V, 45 HZ TO 440 HZ, POWER USAGE: MAXIMUM 50 W, AMBIENT TEMPERATURE OPERATING: 0? TO +50?; NON-OPERATING: -40? TO +70?, COOLING METHOD: FAN COOLING, HUMIDITY RANGE: 0? TO +30? : =95% RELATIVE HUMIDITY, ALTITUDE: OPERATING: UNDER 3,000 METERS; NON-OPERATING: UNDER 15000 METERS, SIZE (WIDTHxHEIGHTx DEPTH): 14.21 INCHES x 7.07 INCHES x 5.14 INCHES, WEIGHT PACKAGE EXCLUDED: 3.9 KG±0.5 KG; PACKAGE INCLUDED 4.5 KG ±0.5 KG, PROBE COMP OUTPUT; FREQUENCY- ~1 KHZ; AMPLITUDE ~3 V, REFERENCE MODEL: RIGOL DS2102A OR EQUIVALENT</p> <p>08-001-2090</p>				
3.	<p>POWER SUPPLY, STANDARD TRIPLE OUTPUT OR EQUIVALENT, CH1/CH2 INDEPENDENT 0 ~ 30V , CH1/CH2 SERIES 0 ~ 60V / 0 ~ 6A , CH1/CH2 PARALLEL 0 ~ 30V / 0 ~ 12A , CH3 0.1 ~ 5V / 3A, MODEL :SPD-3606, MAKE: GW INSTEK .OR EQUIVALENT</p> <p>19-011-0215</p>	10-No			
4.	<p>MULTIMETER, N/A 50000 COUNT DIGITAL MULTIMETER ,DC VOLTAGE: 500MV-1200V, AC VOLTAGE: 500MV-100V, CURRENT UPTO 20A @ AC AND DC, RESISTANCE: 20M OHM., WITH TEST LEADS AND MANUALS. MAKE: INSTECH, TAIWAN, MODEL # GDM-8245</p> <p>08-001-1341</p>	15-No			
5.	<p>SOLDERING STATION, N/A HAKKO 937 SOLDERING STATION OR EQUIVALENT, INPUT VOLTAGE: 220V, OUTPUT VOLTAGE: 24 , POWER CONSUMPTION 60W, TEMPERATURE RANGE 200-480C</p> <p>08-001-1266</p>	03-No			
6.	<p>TOOL KIT, N/A NETWORK PROSKIT TOOL 1PK-818B OR EQUIVALENT, DIAGONAL CUTTING NIPPER, QUICK HEAT CERAMIC SOLDERING IRON 110V OR 220V, PRO-SOFT S/D 1/4"(INCH) OR 6MM(METRIC), PRO-SOFT S/D 6.0X100MM, PRO-SOFT S/D T20, PRO-CRIMPER MODULAR TOOL, PRO-SOFT S/D T10</p> <p>07-010-0141</p>	01-No			
7.	<p>DECADE INDUCTOR, N/A (LU-310), 3 DIGIT DECADE INDUCTOR, 100 μH ~ 100 MH IN 100 MH TYPE , 1 MH ~ 1000 MH IN 1H TYPE.</p> <p>08-001-1372</p>	10-No			
8.	<p>DECADE CAPACITOR BOX, N/A 1000PF TO 10 MICROFARAD, 4 DECADE DIALS, MAKE: ED LABORATORY, MODEL: CU-410B OR EQUIVALENT</p> <p>08-001-1405</p>	10-No			

9.	MULTIMETER, STANDARD DC VOLTAGE:600 MV TO1000 V(0.05%),AC VOLTAGE 600 MV TO 1000 V(0.7%),DC CURRENT 600 µA TO 10 A,AC CURRENT 600 µA TO 10 A, RESISTANCE 600 OHM TO 50MOHM,CAPACITANCE 10NF TO 9999 µF,BUILT-IN THERMOMETER,DISPLAY:LARGE DIGIT,MAKE:FLUKE MODEL 87V OR EQUIVALENT 08-001-1342	04-No			
10.	DIGITAL LOGIC LAB, N/A MODULE KL-31001 08-001-1625	07-No			
11.	IC TESTER, N/A HAND HELD DIGITAL CHIP MASTER COMPACT IC TESTER,LCD DISPLAY,TTL, CMOS, MEMORY TESTER UP TO 40 PINS. M/S ABI ELECTRONICS LTD,UK .EQUIVALENT TO FARNELL ORDER # 282-911 28-001-1349	02-No			
12.	DC LOAD, N/A 150 WATT,OPERATES 0-60VDC,1MA -30A,MAKE:BK PRECISION,MODEL:8540 OR EQUIVALENT 08-001-1687	10-No			
13.	PRINTER HP LASERJET PRO M404DN, PRODUCT NUMBER: W1A53A, PRINT SPEED: UP TO 40 PPM (DEFAULT) ; UP TO 42 PPM (HP HIGH SPEED) OR EQUIVALENT, FIRST PAGE OUT (READY) BLACK: AS FAST AS 6.1 SEC, RESOLUTION (BLACK): FINE LINES (1200 X 1200 DPI), RESOLUTION TECHNOLOGY: HP FASTRES1200, HP PRORES1200, ECONOMODE, MONTHLY DUTY CYCLE: UP TO 80,000 PAGES[10], RECOMMENDED MONTHLY PAGE VOLUME: 750 TO 4000[11], PRINT TECHNOLOGY: LASER, DISPLAY2-LINE BACKLIT LCD GRAPHIC DISPLAY, PROCESSOR SPEED: 1200 MHZ, NUMBER OF PRINT CARTRIDGES: 1 (BLACK), AUTOMATIC PAPER SENSOR: NO, PAPER TRAYS: 3, CONNECTIVITY: 1 HI-SPEED USB 2.0; 1 HOST USB AT REAR SIDE; GIGABIT ETHERNET 10/100/1000BASE-T NETWORK; 802.3AZ(EEE), MINIMUM SYSTEM REQUIREMENTS: 2 GB AVAILABLE HARD DISK SPACE, INTERNET CONNECTION, USB PORT, INTERNET BROWSER. FOR ADDITIONAL OS HARDWARE REQUIREMENTS SEE MICROSOFT.COMCOMPATIBLE, OPERATING SYSTEMS: WINDOWS CLIENT OS (32/64 BIT), WIN10, WIN8.1, WIN 8 BASIC, WIN8 PRO, WIN8 ENTERPRISE, WIN8 ENTERPRISE N, WIN7 STARTER EDITION SP1, UPD WIN7 ULTIMATE, MOBILE OS, IOS, ANDROID, MAC, APPLE® MACOS SIERRA V10.12, APPLE® MACOS HIGH SIERRA V10.13, APPLE® MACOS MOJAVE V10.14, MEMORY: 256 MB, PAPER HANDLING INPUT: 100-SHEET MULTIPURPOSE TRAY 1, 250-SHEET INPUT TRAY 2, PAPER HANDLING OUTPUT: 150-SHEET OUTPUT BIN, DUPLEX PRINTING: AUTOMATIC (DEFAULT), FINISHED OUTPUT HANDLING: SHEETFED, MEDIA SIZES: TRAY 1: 3 X 5 TO 8.5 X 14 IN; TRAY 2, OPTIONAL TRAY 3: 3.94 X 5.83 TO 8.5 X 14 IN, MEDIA TYPES: PAPER (PLAIN, ECOFFICIENT, LIGHT, HEAVY, BOND, COLORED, LETTERHEAD, PREPRINTED, PREPUNCHED, RECYCLED, ROUGH); ENVELOPES; LABELS, SUPPORTED MEDIA WEIGHT:	03-No			



	TRAY 1: 16 TO 46.6 LB; TRAY 2 AND OPTIONAL 550-SHEET TRAY 3: 16 TO 32 LB, OPERATING TEMPERATURE RANGE: 59 TO 90.5°F, OPERATING HUMIDITY RANGE: 30 TO 70% RH, DIMENSIONS (W X D X H): 15 X 14.06 X 8.5 IN, DIMENSIONS MAXIMUM (W X D X H): 15 X 25 X 9.5 IN, WEIGHT: 18.87 IB, PACKAGE WEIGHT: 23.1 LB, WARRANTY: STANDARD. 07-002-0124				
14.	FUNCTION GENERATOR, 0-10 MHZ SINE, SQUARE, PULSE, SAW TOOTH MODEL: MFG-8216A/8250A, EXTERNAL VOLTAGE CONTROLLED FREQUENCY FUNCTION DUTY CYCLE CONTROL WITH SIGNAL INVERSION CAPABILITY VARIABLE DC OFFSET CONTROL TWO-STEP (20DB) AND VARIABLE ATTENUATOR BUILT IN 6 DIGIT COUNTER WITH INT/EXT FUNCTION UP FUNCTION GENERATOR, 0-10 MHZ SINE, SQUARE, PULSE, SAW TOOTH MODEL: MFG-8216A/8250A, EXTERNAL VOLTAGE CONTROLLED FREQUENCY FUNCTION DUTY CYCLE CONTROL WITH SIGNAL INVERSION CAPABILITY VARIABLE DC OFFSE 08-001-01946	18-No			
GST Amount					
Total Amount					

Undertaking:

I/We, agree with the terms/conditions of tender inquiry. We have carefully read the terms and conditions mentioned in tender documents. We accept all these conditions.

Signature: _____

Name: _____

Designation: _____

Stamp: _____

(To be Printed On Company's Letterhead)



(To be Printed and typed On Company's Letterhead)

Annexure – B

RFQ-2526-00251-L

Date: 19.06.2026

Due On: 07.07.2026

FORMAT FOR BID

1. Tender Fee PO/DD No. : _____
2. Tender Fee PO/DD dated : _____
3. Bid Security PO/DD No. : _____
4. Bid Security PO/DD dated : _____
5. Bid Security PO/DD issued by
(Bank Name) : _____
6. Complete Technical specifications
& catalog attached : _____ **YES/NO**
7. Delivery Schedule : _____
8. Validity of Acceptance : _____
9. Country of Origin. : _____
10. Profile of firm for performing such
Project (Attached) : _____ **YES/NO**
11. Warranty response time and replacement time. : _____ **YES/NO**
12. Owner name : _____
Owner E-mail : _____
Owner Contact Number : _____
13. Company full address : _____
Contact Person : _____
Cell # : _____
E-mail : _____
14. Acceptance of terms & conditions of tender : _____ **YES/NO**

Sign & Seal



Institute of Space
Technology Islamabad
Procurement Department
RFQ-2526-00252-L
19.06.2026

To: _____

Subject: **Invitation of Tender for MMPL Mobility Kit with Vibration Plate**

Dear Sir,

We invite you to quote for supply of the item as detailed in Annex-A & B enclosed. Offers must be submitted on company's letterhead with complete specifications of offered equipment/item and undertaking given at the end of Annex-A along with format for bid (Annex-B) to be duly filled.

The terms and conditions of this tender are as under:-

1. Sealed Tenders/Bids are invited from firms/suppliers/authorized agents of repute, registered with Sales tax department and having NTN. The bids under **Single Stage-Two Envelope** are required to be delivered at the office of undersigned IST-Islamabad latest by **11:30** hours on **07.07.2026**. Tenders will be opened on same date at **12:30** hours in the presence of bidders who desire to attend. The quotations received late (after opening of tender) will not be considered. Cutting / overwriting is not allowed unless/until authenticated under proper signature of the authorized person.
2. Sealed tenders addressed to the Deputy Director (Procurement), Institute of Space Technology, Near Rawat Toll Plaza, Islamabad Highway, Islamabad may be dropped in the tender box or mailed through courier, registered post; but it must be ensured that the same reaches our office well in time as late offers will not be considered. The envelopes should be marked clearly with the following information.

Tender No : RFQ-2526-00252-L
Due Date : **07-July-2026**
Tender For : **MMPL Mobility Kit with Vibration Plate**

3. **Rates:** The bidder should quote their rates for:-
 - i. Free Delivery at IST inclusive of all Govt. taxes. Details of such taxes to be provided.
 - ii. The bidder should indicate their NTN NO. & Sales Tax registration number.
 - iii. Items must be quoted as per user requirements/sample available at IST - Store. Before submitting any offer, bidder must consult the concerned user regarding any query/specifications or checking of sample. No change in the offer will be accepted later on.
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per the specifications mentioned in their offer, the bid security will be forfeited.

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8. **Inspection:** The inspection shall be carried out at IST by IST inspection committee and the inspection report (findings) shall be binding on you.
9. **Taxes:**
 - i. GST/CED will be paid by the **PURCHASER** to the **SUPPLIER'S** on production of a separately numbered "Tax Invoice" showing the amount of sales tax and other details under section 23 of Sales Tax Act-1990.
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 - ii. To purchase from elsewhere, without notice to you but at your risk and cost, the stores not delivered within the stipulated period and to recover excess value so paid by us from your bills or from your security and or to cancel the contract at your risk and cost.
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blacklisting of firm/ supplier/ contractor will be taken as per PPRA rule 19. In case of any dispute, the case will be referred to Vice Chancellor (IST), whose decision will be final.

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Deputy Director (Procurement)
Institute of Space Technology, Islamabad

Financial Offer

RFQ-2526-00252-L

Date: 19.06.2026

Due On: 07.07.2026

S/No	Description	Qty No	Unit Price Without GST	GST Amount	Total Price With GST
1	<u>MMPL MOBILITY KIT WITH VIBRATION PLATE,</u> POWER INVERTER, TIE DOWN STRAPS, RE-USABLE SHIPPING HARD CASE, MANUALS AND OPERATING PROCEDURES 08-001-2288	01-No			
GST Amount					
Total Amount					

Note: Visit of Lidar and vehicle can be conducted during office hours 08:00 AM till 04:00 PM before bid submission date.

Undertaking:

I/We, agree with the terms/conditions of tender inquiry. We have carefully read the terms and conditions mentioned in tender documents. We accept all these conditions.

Signature: _____

Name: _____

Designation: _____

Stamp: _____

(To be Printed On Company's Letterhead)



(To be Printed and typed On Company's Letterhead)

Annexure – B

RFQ-2526-00252-L

Date: 19.06.2026

Due On: 07.07.2026

FORMAT FOR BID

1. Tender Fee PO/DD No. : _____
2. Tender Fee PO/DD dated : _____
3. Bid Security PO/DD No. : _____
4. Bid Security PO/DD dated : _____
5. Bid Security PO/DD issued by
(Bank Name) : _____
6. Complete Technical specifications
& catalog attached : _____ **YES/NO**
7. Delivery Schedule : _____
8. Validity of Acceptance : _____
9. Country of Origin. : _____
10. Profile of firm for performing such
Project (Attached) : _____ **YES/NO**
11. Warranty response time and replacement time. : _____ **YES/NO**
12. Owner name : _____
Owner E-mail : _____
Owner Contact Number : _____
13. Company full address : _____
Contact Person : _____
Cell # : _____
E-mail : _____
14. Acceptance of terms & conditions of tender : _____ **YES/NO**

Sign & Seal



Institute of Space
Technology Islamabad
Procurement Department
RFQ-2526-00259-L
19.06.2026

To: _____

Subject: **Invitation of Tender for UPS Hybrid Inverters and Lithium Batteries**

Dear Sir,

We invite you to quote for supply of the item as detailed in Annex-A & B enclosed. Offers must be submitted on company's letterhead with complete specifications of offered equipment/item and undertaking given at the end of Annex-A along with format for bid (Annex-B) to be duly filled.

The terms and conditions of this tender are as under:-

1. Sealed Tenders/Bids are invited from firms/suppliers/authorized agents of repute, registered with Sales tax department and having NTN. The bids under **Single Stage-Two Envelope** are required to be delivered at the office of undersigned IST-Islamabad latest by **11:30** hours on **07.07.2026**. Tenders will be opened on same date at **12:30** hours in the presence of bidders who desire to attend. The quotations received late (after opening of tender) will not be considered. Cutting / overwriting is not allowed unless/until authenticated under proper signature of the authorized person.
2. Sealed tenders addressed to the Deputy Director (Procurement), Institute of Space Technology, Near Rawat Toll Plaza, Islamabad Highway, Islamabad may be dropped in the tender box or mailed through courier, registered post; but it must be ensured that the same reaches our office well in time as late offers will not be considered. The envelopes should be marked clearly with the following information.

Tender No : **RFQ-2526-00259-L**
Due Date : **07-July-2026**
Tender For : **UPS Hybrid Inverters and Lithium Batteries**

3. **Rates:** The bidder should quote their rates for:-
 - i. Free Delivery at IST inclusive of all Govt. taxes. Details of such taxes to be provided.
 - ii. The bidder should indicate their NTN NO. & Sales Tax registration number.
 - iii. Items must be quoted as per user requirements/sample available at IST - Store. Before submitting any offer, bidder must consult the concerned user regarding any query/specifications or checking of sample. No change in the offer will be accepted later on.
 - iv. Offer shall be made as per our demanded specs or equivalent.
4. **BID SECURITY:** Offer must be accompanied with Rs. 500,000/ in form of pay order/ call deposit/ Demand draft in favor of IST-Islamabad. No offer will be entertained without bid security. The bid security will finally be adjusted/ refunded on completion of the contract. At any stage if the purchaser feels that the bidder has provided wrong information or the samples are not provided as



per the specifications mentioned in their offer, the bid security will be forfeited.

5. **IST FTN #:** 9010613-0.
6. **Delivery:** Item may be delivered within **30-days** after issuance of Purchase Order. Successful delivery along with offloading of the ordered item at the **Purchaser's** premises will be **Supplier's** responsibility.
7. **Validity:** The offer shall remain valid for our acceptance for **90-Days** from the date of opening of tender. Offers with validity less than **90-days** will be liable for rejection.
8. **Inspection:** The inspection shall be carried out at IST by IST inspection committee and the inspection report (findings) shall be binding on you.
9. **Taxes:**
 - i. GST/CED will be paid by the **PURCHASER** to the **SUPPLIER'S** on production of a separately numbered "Tax Invoice" showing the amount of sales tax and other details under section 23 of Sales Tax Act-1990.
 - ii. As per in vogue GST SRO, 20% of the 18% GST amount will be retained by the Purchaser and later on submitted in the FBR/Government Treasury, where as 80% of the 18% GST will be paid to the Supplier for onward deposition in FBR/Government Treasury. However, GST rate is subject to change as and when notified by Government.
 - iii. Income tax will be deducted as per rule.
 - iv. Any change in taxes levied by Govt. after opening of bids will be on account of bidder. No change in offer will be accepted later on.
10. **Payment:** All payments will be made through crossed cheque in favor of the **SUPPLIER** in Pak Rupees. The payment mode will be "100 % Payment after Delivery" and after satisfactory performance in every aspect and inspection. Advance payment is subject to provision of equal amount of Bank Guarantee valid for 60 days from date of delivery.
Note: Any representation for the delay of payment will not be accepted, until complete required documents have not been received. (Countdown starts when Store receives complete documents).
11. **Late Offers:** The quotations received late (after opening the tender) will not be considered. Cutting/ over writing are not allowed, unless/ until authenticated under proper signature of the authorized person.
12. **Performance Bond:** 5% of total order value to be provided by firm in shape of unconditional and irrevocable Bank Guarantee/ Demand Draft/Pay Order of Pakistani Scheduled Bank to be valid till the expiry of Guarantee/Warranty period (If deemed necessary)
13. In case of any arithmetic error unit price shall prevail.
14. Publication/Literature/Catalogue in Hard Copies/CDs will be provided along with offer.



15. IST reserves the right to increase / decrease the quantity as per requirements.
16. Supplier must provide high quality samples along with their quoted items at IST store else their offer with lower specifications than demanded specs will be liable for rejection.
17. Bids will be evaluated in a manner that the item will bring “value for money” to the organization. Offers with lower specifications than demanded specs will be liable for rejection.
18. If IST deemed necessary, the lowest bidder may be asked to provide sample before awarding of any contract/ order. In case the sample of lowest bidder is rejected, sample from other bidders will be called and contract will be awarded to technically qualified lowest bidder.
19. IST may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
20. Those firms are not eligible to participate in the tender whose deliveries of stores are pending/ delayed for the five months or more or their previous performance is not satisfactory, against any IST purchase order. If participated in tender their offer may be accepted/ rejected based on previous performance.
21. Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
22. A being lowest in financial bid does not mean that the contract/ purchase order will be awarded. Following factors may also be taken into account before award of purchase order.
 - i. Previous performance of supplier against any IST order.
 - ii. Reliability.
 - iii. Technical/ Financial capabilities.
 - iv. Acceptance of terms & conditions of tender.
23. IST may ask the lowest bidder to provide a “Certificate” that firm has never been black listed which will be submitted on stamp paper of valuing Rs. 20/-
24. **Failure & Termination:** In case the supplier / contractor failed to deliver the stores within specified delivery period, IST shall have the following options:-
 - i. To recover liquidated damages @ 2% of total purchase order value per month or part thereof will be imposed. The maximum limit of liquidated damages will not exceed 10% of contract value. Such damages shall be recovered from the bills, bid security and or by withholding any amount due to be paid against this or any other purchase order.
 - ii. To purchase from elsewhere, without notice to you but at your risk and cost, the stores not delivered within the stipulated period and to recover excess value so paid by us from your bills or from your security and or to cancel the contract at your risk and cost.
25. **Blacklisting:** If the supplier failed to execute order as per laid down terms and conditions in the tender/order or the performance is not satisfactory or are found to be indulging in corrupt or fraudulent practices, the action for



blacklisting of firm/ supplier/ contractor will be taken as per PPRA rule 19. In case of any dispute, the case will be referred to Vice Chancellor (IST), whose decision will be final.

26. IST reserves the rights to accept or reject any or all tenders as a whole or in part as per PPRA Rule 33 (1). The decision in this regard will be firm final and binding on all bidders.

Deputy Director (Procurement)
Institute of Space Technology, Islamabad

Financial Offer

RFQ-2526-00259-L

Date: 19.06.2026

Due On: 07.07.2026

S/No	Description	Qty No	Unit Price Without GST	GST Amount	Total Price With GST
1	<p><u>UPS HYBRID INVERTER.</u> 15KW Hybrid Inverter 3 Phase 480 volt input 3 phase and single phase out put. High voltage Battery Bank Supported, Rated AC input output, Active power (W) 15000W, Maximum AC input output, Apparent power (VA) 15500 (With installation, commissioning and five years comprehensive warranty) 29-010-1481</p>	09-No			
2.	<p><u>LITHIUM BATTERY 16 KW.</u> Lithium Iron Phosphate Battery 16 KW Lithium Battery (Typically A51.2V 314 ah System) Total power 16 KW per hour High capacity Energy Storage solution feature safe life PO4 Chemistry 6000 to 10,000 charge cycle Normal Voltage 210 V (With installation, commissioning and five years comprehensive warranty) 29-010-1482</p>	12-No			
GST Amount					
Total Amount					

Undertaking:

I/We, agree with the terms/conditions of tender inquiry. We have carefully read the terms and conditions mentioned in tender documents. We accept all these conditions.

Signature: _____

Name: _____

Designation: _____

Stamp: _____

(To be Printed On Company's Letterhead)



(To be Printed and typed On Company's Letterhead)

Annexure – B

RFQ-2526-00251-L

Date: 19.06.2026

Due On: 07.07.2026

FORMAT FOR BID

1. Tender Fee PO/DD No. : _____
2. Tender Fee PO/DD dated : _____
3. Bid Security PO/DD No. : _____
4. Bid Security PO/DD dated : _____
5. Bid Security PO/DD issued by
(Bank Name) : _____
6. Complete Technical specifications
& catalog attached : _____ **YES/NO**
7. Delivery Schedule : _____
8. Validity of Acceptance : _____
9. Country of Origin. : _____
10. Profile of firm for performing such
Project (Attached) : _____ **YES/NO**
11. Warranty response time and replacement time. : _____ **YES/NO**
12. Owner name : _____
Owner E-mail : _____
Owner Contact Number : _____
13. Company full address : _____
Contact Person : _____
Cell # : _____
E-mail : _____
14. Acceptance of terms & conditions of tender : _____ **YES/NO**

Sign & Seal



INSTITUTE OF SPACE TECHNOLOGY
(IST)

**ANNUAL MAINTENANCE CONTRACT (AMC) FOR 13 x ELEVATORS (Hyundai=03,
Sigma/OTIS=10) INSTALLED AT IST, ISLAMABAD**

For Office Use only:

Opening date & time of tender = 07-July-2026 at 12:30 PM

FORM OF TENDER

To:

Director (Admin &PD)
IST, Islamabad

Dear Sir,

1. We hereby tender for the execution of the work specified below for IST Islamabad:-

Ser	Nature of Contract	Amount (in Rs.)
a.	Annual Maintenance Contract (AMC) for 13 x Elevators (Hyundai=03,Sigma /OTIS=10)Installed at IST, Islamabad.	3 x Elevators @ Rs. <hr/> (Monthly Charges) 3 x Elevators @ Rs. <hr/> (Annual Charges) <hr/> (taxes are included in the rates)

2. I / WE abide by all terms and conditions shown in the "Conditions of Tenders" and shall also abide by all the terms and conditions as will be laid down in the agreement, should my / our tender be accepted.

Yours faithfully

Signature and stamp of Tenderer

Name of Contractor / Tenderer: _____

Name of Firm: _____

Address: _____



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CONDITIONS OF TENDERS:

1. The tender form for the said contract is issued to _____, Who alone and no other person of firm shall submit the tender.
2. All entries shall be typed or written in ink and shall be free of any error, erasures, overwriting or arithmetic mistake.
3. The tenderer must submit the following supporting documents before submission/opening of tender which will define the eligibility of firm otherwise tender will not be accepted:
 - a. Must have service tool of mentioned brand.
 - b. NTN / GST Certificate.
 - c. Expert level Support for elevators must be required 24/7 at Islamabad.
 - d. List of Hyundai and SIGMA/OTIS Elevators AMC Customer based at Islamabad.
 - e. Must have a separate set up of Maintenance with highly qualified technical staff
 - f. 3 x completed project of installation and repair and maintenance contract of mentioned elevators.
 - g. Enlisted with PEC in Cat C-4 having specialization in ME-03.
4. Tender must be accompanied with Rs. 50,000/- as a bid security in the form of pay order/ call deposit / demand draft in favor of IST-Islamabad. No offer will be entertained without earnest money. The Earnest Money will finally be adjusted / refunded on completion of the contractual formalities.
5. The offer shall remain valid for our acceptance for 90 Days from the date of opening of tender.
6. The tenders received late (after opening the tender) will not be considered. Cutting / over writing are not allowed, unless / until authenticated under proper signature of the authorized person.
7. IST reserves the right of accepting any tender not being the lowest or rejection of any tender without assigning any reason.
8. Prevailing Financial rules of IST will be applicable to this contract.
9. Presence of 1 Trained Technician on site during duty Hours (08:00AM to 4:00PM + on call assistance 24/7)
10. Any lift within contract if found not working for 1 straight month due to any reason involving both parties (for e.g delay in parts or replacements/ delay in approval etc) its monthly service charges will be deducted from that month services bill.
11. The contract will be without parts and any major replacement/repair work will be as per actual cost of item and vendor will be bound to provide the required repairs/replacements.
12. IST may ask the lowest bidder to provide a "Certificate" that firm has never been black listed which will be submitted on stamp paper of valuing Rs. 20/-.
13. IST may ask the lowest bidder to Provide/ ensure the availability of service tool during maintenance of elevator before start of first AMC visit, to rectify the complaints.



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14. IST may, for the breach of any of these conditions terminate the contract of the contractor whose tender might have been accepted or may have completed a portion of work and IST may get the work done through any other agency at contractor's risk and cost.
15. IST Safety Policy will be strictly applicable for any nature of work executed within the IST Premises.
16. Wherever rules / regulations / conditions / procedures are silent on the subject, rules / regulations / conditions / procedures of FIDIC / PEC / HEC / IST / SUPARCO / SPD / Govt will be applied with the approval of Competent Authority.

"I accept the above mentioned conditions and will abide by all of them in case my tender is accepted by IST".

(Signature & Stamp of the Contactor) OR
On behalf of Firm of Contractor