

SUI NORTHERN GAS PIPELINES LIMITED

Tender Enquiry

Ref: <u>FST/TE/043/2026</u>		Dated: <u>18.06.26</u>
Messer's,		
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2.		7.
3.		8.
4.		9.
5.		10.

Dear Sirs,

1. Please submit your lowest and firm quotation with best delivery for the items given on the attached sheet (*Annexure*) and return one copy of the sheet(s) duly completed and signed by you latest by 3:00 Pm positively on or before 06.07.26
2. Please Include:
 - a. Our item numbers.
 - b. Discounts, if any.
 - c. Full details of any deviation from our Specifications.
 - d. Lump-sum price in addition to unit price, carriage paid to our address given in
3. The envelope containing your quotation should be sealed and addressed to the Exec. *Officer Procurement* at the following address.

SNGPL Office, HQ-T, Main Sargodha Road, Faisalabad

4. The envelope should be headed "CONFIDENTIAL" and marked;

Tender Enquiry No. FST/TE/043/26

Closing on 06.07.26

Your quotation is liable to be cancelled if you fail to adhere to the this clause.

5. Your quotation should remain open for at least a period of **60** days from the date of closing of this enquiry.
6. QUOTATIONS AGAINST THIS ENQUIRY WILL BE OPENED IN PUBLIC **30 Minutes** AFTER THE CLOSING TIME OF THIS ENQUIRY.
7. In the event of your quotation being approved and our confirmed order placed on you, you will be expected to complete the delivery by the date mentioned in our order conformable to your quotation. In case delivery is not completed by due date, we reserve the right to meet our demand at your cost.
8. In case an order is placed on you on the basis of this Enquiry, material will be required by us latest by **30 days**.
9. We reserve the right either to increase/decrease 15% of ordered quantities or cancel **any /all** items of this Enquiry without any reasons.
10. Relevant leaflets/brochures should accompany your quotation, if possible.
11. Instead of writing the word 'IMPORTED' Please give the **exact Brand/Make and Country of Origin** of each item quoted by you.
12. **Delivery of material will be required at our Main Stores Faisalabad HQ-T**

GENERAL CONDITIONS

- i. All deliveries are to be consigned carriage paid to the address given under 2 (d) above.
- ii. Delivery Challan (*in Triplicate*) for each consignment should accompany the material.
- iii. Consignments will be received upto **12:30 PM** during Summer on all working days and upto 3:30 PM during Winter on all days of the week except Fridays and Saturdays, when these will be received upto 12:30 PM.
- iv. All goods purchased are subject to our **Inspection and Approval** and if rejected will be returned at Supplier's risk and cost.

Yours Faithfully,
SUI NORTHERN GAS PIPELINES LIMITED

Q.

(M. Asim Qureshi)
Dy. Chief Officer (Procurement)
for Managing Director

Sui Northern Gas Pipelines Limited

Annexure To Enquiry No :
Reference of Supplier :

FST/TE/043/25

01 of 01

18.06.2026

Item No	Description	Brand/Make Country of Origin	UNIT	Qty.	Rate	Bid Security of Estimated Cost of Each Item	Delivery Period
1	Photocopier (Technical Specifications attached as annexure-A)		NO	1		Bid Security declaration (Annex I, II, III) duly signed / stamped is also required alongwith bid on your Letter Head/ Stamp Paper, failing which your bid will be considered non-responsive	

It is to be noted that the original copy of Bid as per the bid quoted on EPADS alongwith Bid Security Declaration and tender documents fee for Rs.500/- in shape of BG/CDR/PO (in original) must be submitted at the following address on or before the closing time / date of tender enquiry:-

Procurement Department
SNGPL Transmission Headquarters,
Sargodha Road, Faisalabad.

The tender enquiry number and tender closing / opening time must be mentioned clearly on the tender envelope.

Terms & Conditions:

- Please mention the rates of material/sales tax separately instead of lump-sum
- Rates should be valid upto (Sixty 60) days.
- We required good quality material.
- No cutting/overwriting will be acceptable in the price.
- Quotation should be complete in all respects i.e. NTN/GST Nos. date & signature, country of origin/Brands with complete specification of material duly stamped.
- Envelop should be marked as " CONFIDENTIAL ", Tender Enquiry No. and Closing Date
- You will be responsible/bound to supply the item on your quoted rates, in case of any change/revision of rate at your end.
- Any information or sample can be seen in the store office FSD on any working day in the office time
- Enquiry send back to Officer (Procurement) SNGPL, Sargodha Road, Faisalabad, country of origin Brands with complete specification of material duly stamped.
- We require material within 30 Days, however, you may quote your best delivery period.
- Payment will be made through cheque after complete delivery of material.
- In case an order is placed on you on the basis of this Enquiry, payment shall be made within 30 days from receipt of goods except when stores are received 'Subject to Approval'. In
- No bid will be accepted for lesser quantity than that specified.
- Any discount or alternate prices not read out at bid opening will not be considered during bid evaluation.
- Conditional offers / quotation will not be accepted.
- Each item will be evaluated separately.

Special Note

- Please note that in case of Purchase Order placed on you, delivery of material must be made within the stipulated delivery period, failing which, we reserve the right to cancel the purchase order or part thereof, as necessary.
- In case of an order placed on you, if the order on you or part thereof is cancelled, we shall have the right to make purchases from other sources at your risk & cost, and the difference in cost will be recovered from you and this cancellation of Purchase Order may lead to black-listing of the firm.
- Brand Name, Model No. and Country of Origin of offered item must be mentioned in the quotation. Bids without Brand Name, Model No. and Country of Origin are liable to rejection.

Late Delivery Charges

- Time shall be essence of the contract/purchase order and it will include a clause on Late Delivery charges. This interalia will state that if the materials, as given in the order have not been
 - The payment of such Late Delivery Charges shall not relieve the supplier from performing and fulfilling its obligations under the contract nor will the corresponding rights and entitlements of
 - Whenever Late Delivery Charges become payable, SNGPL, in its sole discretion shall quantify the same and recover Late Delivery Charges through deduction from outstanding bills of
- The term "Force Majeure" as employed herein shall mean acts of Government in their sovereign capacity, riots, strikes, lock outs, fire occurring in the supplier's establishment, political disturbances, mobilization,

Supplier's Signature : _____
Supplier's Stamp : _____

BID SECURING DECLARATION
TENDER ENQUIRY #FST/TE/043 /26

M/s. Sui Northern Gas Pipelines Limited,

Dear Sirs,

We, M/s _____, hereby confirm that our bid against subject tender enquiry is firm & irrevocable.

We, M/s _____, also confirm & undertake that our said Bid Securing Declaration shall serve as guarantee that we shall not either withdraw, unilaterally modify, vary or alter our Bid after opening of the tenders and before expiry of bid validity period or extended bid validity period, and we shall accept purchase order placed on us within validity period of bid in case our bid turns out to be the most advantageous bid as per terms of the tender enquiry.

Authorized Signatories of the Bidder

Name: _____

Date: _____

E-mail address:- _____

Company Seal: _____

Place: _____



Photocopier

Description		Bidder's Remarks
Machine Type	Monochrome Laser Multifunctional Photocopier	
Scan Size	Scan up to A3 size	
Printing Speed	Up to 25 ppm (A4)	
Core Function	Print, Copy, Scan, Send	
Processor	1.6 GHz Dual Core Processor or higher	
Control Panel	Minimum 7-inch TFT LCD WSVGA Colour Touch panel	
Memory	2 GB or higher	
Storage eMMC	Standard 64GB	
Interface Connection	Ethernet, USB 2.0, Wireless, LAN	
Paper Supply Capacity	1,200 sheets	
Paper Output Capacity	250 sheets	
Machine Trolley or Wheel	Trolley or Standard Wheels	
Print Resolution	1,200 x 1,200 (dpi)	
Direct Print Supported file	PDF, EPS, TIFF/JPEG and XPS	
Copy Resolution	600 x 600 (dpi)	
Multiple Copies	Up to 9,999 copies	
Magnification	25% to 400% (1% Increments)	
Scan Type	Colour Scanner	
Document Feeder Paper Capacity	100 Sheets	
Document Feeder	Reverse Automatic Document Feeder accepts 300 Sheet minimum and two-sided copy/scan enabled	
Toner Yield	33,000 pages or above	
Toner Replacement	Toner replacement shall be budget friendly, and one toner replacement (additional) shall also be supplied.	
Warranty / Guarantee	Minimum 01-year Standard onsite warranty	
Installation	Transmission Headquarters, SNGPL, Sargodha Road, Faisalabad.	

BID EVALUATION CRITERIA

- Bidders are required to provide printed technical literature of offered item.
- Bidders should be manufacture / official distributor of offered product (documentary evidence should be attached)