



HEADQUARTERS

Pakistan Maritime Security Agency
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TERMS OF REFERENCE HIRING OF CIVIL CONSULTANT

1. Pakistan Maritime Security Agency (PMSA) intends to hire the services of a Civil Engineering Consulting Firm for the "Resident/ Detailed supervision of Pakistan Maritime Housing Scheme" on its 4.9 Acres (24,053 Sq Yds) plot in DHA Phase VII Extn. Reputable Consultancy Firms having vast experience in relevant field may apply.
2. Consultancy Services briefly include the following works to be executed by the Consultant:
 - a. Assess and evaluate the drawings/ designs, BoQs and Technical Specifications submitted by the builder. Provide advice and input where necessary.
 - b. Preparation of detailed work schedule in coordination with builder.
 - c. Provide detailed supervision of the project by appointing on site civil engineer.
 - d. Provide weekly and monthly reports as per planned work schedule.
 - e. To ensure that work is carried out as per drawings BoQs and technical specifications.
 - f. To provide advice in the selection of material to be use in construction.
 - g. Quality controlling as per defined construction standards and bye-laws.
3. The consultant is required to submit the following documents:
 - a. Valid PEC Registration Certificate.
 - b. An affidavit on judicial stamp paper to the effect that the bidder has never been blacklisted by any Government Organization.
 - c. Company Profile
 - d. Preliminary site report
 - e. Financial & Technical Proposal