



Government of Pakistan
Regional Tax Office, Jail Road, Faisalabad.

INVITATION TO BID

Regional Tax Office Faisalabad invites EPADS bids from the authorized distributors, firms, suppliers and contractors, for supply of the Motor Vehicle Engine Oil, Oil Filters, Air filters and Batteries for official vehicles of Regional Tax Office, Faisalabad.

Eligibility	<ul style="list-style-type: none">• Registered firm/individual with valid NTN• Active GST/PST Registration• Active Income Tax (ATL) List
Collection of Tender Bids and closing date	The Bidding Document shall be obtained through the E-Pak Acquisition & Disposal System (EPADS), and interested bidders shall submit their bids through EPADS. No manual bids or hard copies shall be accepted. The closing date is 03.06.2026 at 11:00 AM.
Date, Time and Place of publicly opening of Tender Bids.	On 03.06.2026 at 11:30 AM, Conference Room of Regional Tax Office, Faisalabad in the presence of bidders or their representatives who may choose to be present.
Bidding Documents	The bidding documents are available on the following web sites: https://eprocure.gov.pk https://ppra.gov.pk/#/tenders/activetenders

Interested eligible bidders are requested to register themselves on the EPADS (<https://epads.gov.pk/> , <https://eprocure.gov.pk>) and submit their bid/documents.



(Shahzad Ali Khan)

Member Purchase Committee
Ph. 041-9210406-9210343

ریجنل ٹیکس آفس فیصل آباد

بولیاں مطلوب ہیں

ریجنل ٹیکس آفس فیصل آباد کو دفتر کی گاڑیوں کے انجن آئل، آئل فلٹرز، ایئر فلٹرز اور بیٹریز کی فراہمی کے لیے اہل ڈسٹری بیوٹرز، فرمز، سپلائرز اور ٹھیکیداروں سے EPAD پورٹل پر بولیاں مطلوب ہیں۔

1۔ اہلیت:۔ بولی دہندگان فرم/انفرادی طور پر NTN/GST رجسٹرڈ اور فائلنگ ہوں۔

۔ ٹینڈر کاغذات کا حصول اور آخری تاریخ:۔ بولی کے لیے دستاویزات E-Pak Acquisition & Disposal System (EPAD) سے حاصل کیے جاسکتے ہیں، کسی قسم کے دستی دستاویزات اور ہارڈ کاپی قبول نہیں کی جائے گی۔ بولی جمع کروانے کی آخری تاریخ

03 جون 2026 11:00 AM

3۔ ٹینڈر کھلنے کا دن، وقت اور مقام:۔ ٹینڈر 03 جون 2026 بوقت 11:00 بجے دن کو ریجنل ٹیکس آفس فیصل آباد کے کانفرنس روم میں بولی دہندگان یا ان کے نمائندگان کی موجودگی میں کھلے گا۔

4۔ بولی کی دستاویزات:۔ بولی کی دستاویزات درج ذیل ویب سائٹس پر دستیاب ہیں۔

<https://eprocure.gov.pk>

<https://ppra.gov.pk/#/tenders/activetenders>

دیکھی رکھنے والے اہل بولی دہندگان سے درخواست کی جاتی ہے کہ وہ <https://eprocure.gov.pk>

EPAD (<https://epads.gov.pk>) پر رجسٹرڈ ہو کر اپنی بولیاں/دستاویزات جمع کروائیں۔



(شہزاد علی خان)

ممبر پریز کمیٹی

Ph.041-9210406

Terms & Conditions /Criteria

1. **Mode of Procurement**
The procurement shall be made under the *Single Stage – Single Envelope Procedure* in accordance with PPRA Rules, 2004 and instructions issued by the Finance Division.
2. **Submission of Bids**
All bids shall be submitted only through EPADS (E-Pak Acquisition & Disposal System) on or before the date and time specified in the Invitation to Bid. No manual / hard-copy bid shall be accepted.
3. **Eligibility of Bidders**
Only those firms/suppliers/distributors are eligible to participate who:
 - Are registered with Income Tax (NTN) and Sales Tax departments.
 - Are active taxpayers on the FBR Active Taxpayers List (ATL).
 - Are authorized distributors/dealers for the quoted brand (documentary proof required).
 - Have relevant experience in supplying related automotive items.
4. **Earnest Money / Bid Security**
 - The bidder shall submit **3% Earnest Money** (Bid Security) of the total quoted bid amount.
 - The bid security must be submitted in the shape of a Call Deposit Receipt (CDR) or Bank Draft, issued by a scheduled bank of Pakistan, in favour of Chairman Purchase Committee, Regional Tax Office, Faisalabad.
 - Bids without the prescribed bid security shall be rejected being non-responsive.
5. All payments will be made through District Account Office, Faisalabad. Parties will be responsible to clear their bill from District Account Office, Faisalabad before 30.06.2026.
6. Government Taxes (applicable, if any) will be deducted as per Rules.
7. **Opening of Bids**
The bids shall be opened on the date, time, and venue mentioned in the Invitation to Bid, in the presence of bidders or their authorized representatives who may choose to attend.
8. **Technical Specifications**
All items must conform to the approved specifications, brand and quality requirements.
9. **Evaluation Criteria**
Bids will be evaluated on the basis of:
 - Compliance with specifications
 - Eligibility documents
 - Bid security
 - Price reasonableness.
 - Past performance and experience
10. **Award of Contract**
 - The contract shall be awarded lot wise to the lowest evaluated responsive bidder.
 - The procuring agency reserves the right to increase/decrease the quantity.
11. **Delivery Period**
The supplied items shall be delivered within **3 days** of issuance of the Supply Order (or as specified). Delayed supply may result in penalties as per government rules.



12. Payment Terms

Payment shall be made after:

- Complete delivery
- Verification and inspection by the committee
- Submission of invoice and supporting documents



13. Rejection of Bids

- The procuring agency reserves the right to accept or reject any or all bids under Rule 33 of PPRA Rules, 2004.
- Incomplete bids, unsigned bids, conditional bids, or bids without earnest money shall be rejected.

We have read and agree with the above-mentioned Criteria/terms and conditions.

Bidder's Name: _____

Signature _____

Stamp: _____

Cell No. _____

Details of Items Purchased under the Head "Repair of Transport"

Sr.#	Vehicle Make/ Model	Oil Brands	Engine Oil Packing	Engine Oil (unit Rate with tax)	Oil Filter (unit Rate with tax)	Air Filter (unit Rate with tax)	"Daewoo" Dry battery (unit Rate with tax)
1	Honda City 2010	Honda Original	4 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(60 AH) Rs. _____
2	Suzuki Cultus 2008 to 2016	Suzuki Original	4 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(60 AH) Rs. _____
3	Toyota Revo 2022 & 2023 (Diesel)	Toyota Original	6 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(100 AH) Rs. _____
4	Toyota Hilux 2006 (diesel)	Toyota Original	6 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(100 AH) Rs. _____
5	Toyota Hilux 2022 & 2025 (diesel)	Toyota Original	6 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(100 AH) Rs. _____
6	Santero-2008	Toyota Original	4 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(60 AH) Rs. _____
7	Suzuki Mehran 2007 to 2009	Suzuki Original	3 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(50 AH) Rs. _____
8	Suzuki Van (Bolan)	Suzuki Original	3 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(50 AH) Rs. _____
9	Suzuki Van (APV) 2012	Suzuki Original	4 Liter Oil, Oil & Air Filters	Rs. _____	Rs. _____	Rs. _____	(60 AH) Rs. _____
Total				Rs. _____	Rs. _____	Rs. _____	Rs. _____

Note:-

The approximate quantity of each item, are 300, and total number of batteries are 25, which may be increased or decreased according to the available budget.



Bidders Name _____

NTN _____