

**Government of Pakistan
Pakistan Mint**

Tender Enquiry No:	Proc.21. (Cost of Stores)/IT-34 /2025-26
Subject of Procurement:	Hydraulic Oil
Deadline for Bid submission	13-05-2026 at 10:00 Hours
Schedule for opening of Bids	13-05-2026 Time: 10:30 Hours
Method of procurement	Single Stage One Envelope

1. Bidding shall be conducted in line with the Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time. Provisions of National Standard Bidding Documents (NSBDs) available on PPRA website shall be deemed to have been read and adhered to by the bidders. In the event of any ambiguity or conflict between the documents listed below, the order of precedence shall be the order in which the documents are listed below: -

- (a) Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time.
- (b) This whole tender document from page 1 till end.
- (c) Provisions of Purchase Order and other terms and condition as mentioned in bidding documents.
- (d) Instruction to bidders (ITB); Section-II of NSBD.
- (e) Special Conditions of Contract (if applicable); Section VIII of NSBDs
- (f) General Conditions of the Contract: Section VII of NSBDs;

BID DATA SHEET (BDS)

BDS Clause No.	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1.	1.1	Name of Procuring Agency: Pakistan Mint Period for delivery of goods: 10 days Commencement date for delivery of Goods: Immediately after PO
2	2.1	Financial year for the operations of the Procuring Agency 2025-26
B. Bidding Documents		
3.	7.2	The number of documents to be completed and uploaded on PPRA's E-pad System.
4.	8.1	The address for clarification of Bidding Documents is: Procurement Officer, Pakistan Mint, Lahore (042-99250040)
	8.5	Pre-bid meeting will not be held. However, such request from bidder can be entertained on merit.
C. Preparation of Bids		
5.	10.1	The Language of all correspondences and documents related to the Bid is: English & Urdu.
6.	11.1(b)	Detail of sample(s) to be submitted with the Bid are: <i>As specified in Schedule of requirements.</i>
7.	12.3 (c)	Other procurement specific documentation requirements are: <i>As specified in Schedule of requirements.</i>

8.	15.9	<p>The price shall be fixed. Rates quoted should be on FOR Pakistan Mint basis (Free delivery to the consignee's end without any additional charges) including all levies and taxes.</p> <p>Single rate should be offered in a tender. Rate quoted should be firm & final inclusive of all taxes etc. Tenderer should note that if during the currency of contract, any tax or duty etc. is levied by the Government; it would be the responsibility of the Tenderer.</p> <p>Prices offered should be for the entire quantity demanded; partial quantity offers shall straightway be rejected. Conditional offer shall also be considered as non-responsive Bidder. Where prices are to be quoted for package / LOT, all items mentioned in the package / LOT shall be quoted in the offered prices. Non-mentioning of price of each item of the package / LOT being non-responsive shall be rejected straightway and Ranking of Bid shall be done on the basis of total price of whole Package / LOT offered by the responsive bidder.</p>
9.	16.1(a)	Price shall be quoted in <i>Pakistani Rupees</i> .
10.	17.1	The Bid Validity period shall be <u>30</u> days.
11.	18.1	The amount of Bid Security shall be Rs.30,000/- The currency of the Bid Security shall be: PKR
12.	18.3	The Bid Security shall be in the form of CDR / Bankers Cheque/Bank Guarantee from scheduled Bank in favour of Director General, Pakistan Mint, Lahore having validity of at least 180 days from date of opening of tender. Offers without Bid Security or short money would be rejected. The original Bid Security shall be submitted in Procurement Department before the closing time of bid.
D. Submission of Bids		
13.	23.1	The deadline for Bid submission is as mentioned at Page No. 1 of Tender
E. Opening and Evaluation of Bids		
14.	35	<p>Evaluation Techniques: Least Cost Based Selection (LCBS)</p> <p>After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered highest ranked bid.</p>
15.	33.5 (b)	Delivery must be completed within the period mentioned in the tender or purchase order. The supply should conform to the relevant specifications and Pakistan Mint requirement failing which the same will be rejected and removed at the risk and cost of the supplier.
16.	34.1	Preference to domestic or national suppliers or contractors shall be in accordance with policies of the Federal Government and/or in accordance with the regulations issued by the Authority.
F. Award of Contract		
17.	40.1	Percentage for quantity increase or decrease is [<i>As per requirement of Pakistan Mint</i>]. Director General, Pakistan Mint reserves the right to Increase/ Decrease Quantity and deletion of any items in a LOT/ Package.
18.	43.1	The Performance Security (or guarantee) shall be <u>five (5) percent of the quoted / Contract Price</u> . In case any bidder fails, his Bid security can be forfeited and 2 nd lowest can be considered. If the supplier fails to supply the goods, the performance bond can be forfeited.
19.	43.2	The Performance Security (or guarantee) shall be in the form of CDR/Banker Cheque / Bank Guarantee.
G. Review of Procurement Decisions		
20.	49.1	The address of the Procuring Agency: Pakistan Mint, GT Road, Lahore.

SPECIAL CONDITION OF CONTRACT (SCC) AND OTHER TERMS AND CONDITIONS

1. The tenderer should be indicated National Tax and G.S.T. (active tax payer).
2. The payment will only be made after the presentation of the sale tax invoice along with the bill.
3. For firms related to contract Services should be registered with PRA before payment otherwise payment will be made as per PRA Rules.
4. Bidder/Tenderer should attach copy of his/her CNIC.
5. Tenderer should be registered suppliers who are on active taxpayer list (ATL) of FBR. If the Tenderer is not on active taxpayer list (ATL) the payment will not be made till his appearance on ATL of FBR.
6. All pages of Tender Documents must be signed and attested by bidder.
7. The tenderer shall himself arrange for unloading the supplied material.
8. Completion/Performance period can be extended as per nature of supply/service.
9. One Set of Filled hard copy of the same bidding documents shall be submitted to Pakistan Mint before closing of the Bid time.
10. **Pakistan Mint may demand Laboratory test from any 3rd Party inspection Agency.**
11. CDR/ Banker Cheque / Performance Bank Guarantee can be detained by the Pakistan Mint for one year.
12. The prospective bidder shall submit Sealed Bid Security for tender in the form of a CDR /Banker Cheque / Bank Guarantee from any scheduled bank of Pakistan, made out in favour of the Director General Pakistan Mint Lahore, before the bid closing time, failing which the bid(s) shall be considered 'non-responsive' and rejected.
13. In case of late Supply/Completion Liquidated damage at the rate of 2% per month upto a maximum at 10% can be imposed on prorata basis. It will be carried out in accordance with PPRA National Standard Bidding documents GCC Clause 25,26,27,28.
14. No interest will be paid on any delay in payment (GCC Clause 19.3).
15. The Director General, Pakistan Mint reserves the right in the Public Interest:-
 - a. To accept or reject the part or whole of the tender without assigning any reason.
 - b. To waive off any of the condition /Specification in the tender/Purchase Order.
 - c. To withdraw any or all items, amend or change the quantity of stores included in this Tender while placing the order.
 - d. Tender can be rejected any or all the bids prior to acceptance of the bids as per PPRA Rules.

SCHEDULE OF REQUIREMENT; TECHNICAL SPECIFICATION / PRICE SCHEDULE FORM

Item	Dept.	Description of Goods	Quantity and physical unit	Unit price per item inclusive of taxes	Total price inclusive of taxes	
Sample must be provided by the bidder						
1.	Die Department	Hydraulic Oil HYGROL AW ISO VG32 • Density @ 15°C = 0.88 • K. Viscosity @ 40 °C,CST=32 • K. Viscosity @ 100 °C,CST=5.3 • Viscosity Index = 100 • Flash Point (CoC), °C =200 • Pour Point, °C = -15	1050 Liter			Brand quoted for all items (Bidder can be asked to provide sample of Brand) (Yes or NO) OR Sample provided for all items. (Yes or NO)
Total Amount With Taxes						

- Note.**
- 1: Ranking of Bid shall be done on the basis of total price of whole Package / LOT offered by the responsive bidder.
 - 2: In case of discrepancy between unit price and total, the unit price shall prevail.
 - 3: No payment will be made against the sample.

To: [Pakistan Mint, Lahore]


We, the undersigned Bidder, hereby submit the second part of our Bid, the Financial Proposal

In submitting our Financial Proposal we make the following additional declarations:

- (a) **Bid Validity Period:** Our Bid shall be valid for the period specified in BDS 17. 1 (as amended, if applicable) from the date fixed for the bid submission deadline specified in BDS 23.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (b) **Binding Contract:** We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

SEAL AND SIGNATURE OF TENDERER

Name of Firm: _____
Address: _____
Bank A/C No. _____
NTN No: _____
GST No.: _____
Authorized Person name: _____
Phone No.: _____
Email address: _____


Procurement Officer,
Pakistan Mint, Lahore.