



## **Bidding Document**

**“E-Procurement of Machinery, I.T Equipment, and Furniture.”**

**Under**

**ADP 2025-26 (Scheme No. 2576)**

**Govt. Cooperative Training College,  
Sargodha Road, Faisalabad. (GCTC)**

**041-9330745**



# INVITATION FOR E-BIDDING

## Government Cooperative Training College, (GCTC) Faisalabad.

### **Tender Notice No. 01/2026**

The Govt. Cooperative Training College Faisalabad intends to procure various “Goods” (Revenue Items), for the office of GCTC, Faisalabad under ADP 2025-26 (Scheme No. 2576). Sealed bids are invited, through E-PADS portal only, from reputable supplier/firms/companies listed with PPRA (Punjab Procurement Regulatory Authority).

The procurement shall be completed in accordance with the Punjab Procurement Rules 2014, on Single stage – Two Envelope Bidding procedure.

Sr. No	Items/Heads	Estimated Cost	Bid Security
1	Lot-1 ) Machinery and Equipment	9,989,200	2% of bid amount
2	Lot-2 ) I.T. Equipment	1,7256,000	
3	Lot-3) Purchase of Furniture and Fixture	5.680,000	

Bidding documents containing detailed requirements and terms & conditions are available on E-PADS portal and PPRA website (<https://ppra.gov.pk/>).

Bids as per prescribed format should be uploaded at E-PADS portal by 12:00 P.M. on 02-05-2026.

Bids will be opened on the same day at 12:30 P.M. in the presence of bidders or their authorized representatives who may choose to attend.

The URL of the website of the PPRA is and (<http://eproc.punjab.gov.pk/ViewTender.aspx>) response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.

### **Terms & Conditions:**

**I.** Bidding documents are available on PPRA E-PADS portal only. No hard copy will be issued.

**III.** The prospective bidders are required to submit Bid Security/Earnest Money (CDR) amounting to as above mentioned works in favor of the Principal GCTC issued from any scheduled bank against firm’s account. Name of Firm should be clearly mentioned on instrument (Call Deposit/CDR).

**IV.** The prospective bidders shall upload scanned copy of affidavit required on Original Judicial Stamp Paper worth Rs.200/- stating that their firms are not involved in any litigation.

**V.** The prospective bidders shall upload scanned copy of Certificate required on Original Judicial Stamp Paper worth Rs.200/- for non-relationship in GCTC.

**VI.** The prospective bidder must be registered with the Federal Board of Revenue (FBR) and must have an active Taxpayer Profile.

**VII.** The prospective bidder must not have been blacklisted by any government department or agency. A clearance certificate to this effect is required.

**Principal**  
**Govt. Cooperative Training College,**  
**Faisalabad.**  
**03059660211, 041-9330745**

## **Instruction to Bidder (ITB)**

### **1. Invitation to Bid**

1.1 Punjab Procurement Rules, 2014 (amended) will be strictly followed. These may be downloaded/obtained from PPRA's website.

<https://ppra.punjab.gov.pk/>

In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule under the Punjab Procurement Rules, 2014 (amended).

1.2 This tender is being placed online at PPRA's website, as well as on EPADS.

1.3 As per Rule 38(2)(a) of PPRA Rules, 2014 (amended) Single Stage - Two Envelope Bidding Procedure shall be followed.

### **2. Bidding Details (Instructions to Bidders)**

All bids must be accompanied with copy of Bid Security (Earnest Money) as part of technical and financial bid and as per provisions of the clause "Bid Security" of this document. The original bid security must be in favor of "Principal Govt. cooperative Training College" and be deposited in the Office of the Principal GCTC by closing time of bid submission. The complete bids as per required under this tender document must be uploaded through EPADS not later than 11.00 hours on last date of submission of bids i.e 02-05-2026 from the date of advertisement as published on PPRA website and EPADS. The technical bids shall be opened in the Committee Room of Govt. Cooperative Training College, Faisalabad at 11:30 AM on 02/05/2026. In case the last date of bid submission falls in/ within the official holidays/weekends, the last date for submission of the bids shall be the next working day.

2.1 Queries of the Bidders (if any) for seeking clarifications regarding the specifications of the Machinery, IT Equipment, and Furniture must be received on [www.eprocure.gov.pk](http://www.eprocure.gov.pk) to the Purchaser till 30-04-2026 during office hours i.e 9.00 to 5.00 PM. Any query received after said date may not be entertained. All queries shall be responded to within due time.

2.2 The bidder shall submit bids which comply with the Bidding Document. Alternative bids shall not be considered. The attention of bidders is drawn to the provisions of this tender document Clause regarding "Determination of Responsiveness of Bid" and "Rejection / Acceptance of the Tender" for making their bids substantially responsive to the requirements of the Bidding Document.

2.3 It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bids and no claim whatsoever including those of financial adjustments to the contract awarded under this Bid Process will be entertained by the Purchaser. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.

#### **Important Note:**

Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without, undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the bidding documents or test certificates are liable to be rejected at the initial stage itself. The data sheets, valid documentary evidences for the critical components as detailed hereinafter should be submitted by the Bidder for scrutiny.

Applicability of Punjab Procurement Rules, 2014 (as amended from time to time)

This Bidding Process will be governed under Punjab Procurement Rules, 2014, as amended from time to time and instructions of the Government of the Punjab received during the completion of the project. E-Procurement process will be adopted to complete the procurement of required items.

3.5 "Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor/Firm/Bidder.

3.6 "Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

3.7 "Contractor/Bidder/ Firm Vendor" means the Tenderer whose bid has been accepted and awarded Letter of Acceptance for a specific lot followed by the signing of Contract.

3.8 "Contract Price" means the price payable to the Contractor/ bidder/firm under the Contract for the full and proper performance of its contractual obligations.

3.9 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.

3.10 "Defects Liability Expiry Certificate" means the certificate to be issued by the Client/Purchaser to the Contractor/ Bidder/ Firm in accordance with the Contract.

3.11 "Day" means calendar day.

3.12 "Defects Liability Period" means the warranty period following the taking over, during which the Contractor/ Bidder/ Firm is responsible for making good, any defects and damages in Goods and Services provided under the Contract.

3.13 "Force majeure shall mean any event, act or other circumstances not being an event, act or circumstances under the control of the Purchaser/Client or of the Contractor/Bidder/Firm. Non-availability of materials/supplies or of import license or of export permit shall not constitute Force majeure. Detail is at clause 30 of tender document.

3.14 "Goods" mean Furniture & Fixtures, Plant & Machinery, IT Equipment, Hardware, Computer Stationary, Stationary and Printing items which the Contractors/ Bidder/Firms are required to supply to the Purchaser/Client under the Contract.

3.15 "Person" includes individual, firm, company, corporation, institution and organization, etc., having legal capacity.

3.16 "Prescribed" means prescribed in the Tender Document.

3.17 "Purchaser/Client" means the Govt. Cooperative Training College, Faisalabad or any other person for the time being or from time to time duly appointed in writing by the Purchaser/Client to act as Purchaser/Client for the purposes of the Contract.

3.18 "Origin" shall be considered to be the place where the Goods are produced or from where the Services are provided. Goods are produced when, through manufacturing, processing or assembling of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components. The origin of Goods and Services is distinct from the nationality of the Contractor/Bidder/ Firm.

3.19 "Services" means installation, configuration, deployment, commissioning, testing, training, support, after sale service, etc. of Goods and other such

obligations which the Contractor / Bidder / Firm is required to provide to the Purchaser / Client under the contract.

3.20 "Taking-Over Certificate" means the certificate to be issued by the Client/Purchaser to the Contractor/Bidder/Firm, in accordance with the Contract.

3.21 "Works" means work to be done by the Contractor/ Bidder/Firm under the contract.

3.22 "Eligible" is defined as any country or region that is allowed to do business in Pakistan by the law of Government of Pakistan.

#### **4. Headings and Titles**

4.1 In this document, headings and titles shall not be construed to be part thereof or be taken into consideration in the interpretation of the document and words importing the singular only shall also include the plural and vice versa where the context so requires.

#### **5. Notice**

5.1 In this document, unless otherwise specified, wherever provision is made for exchanging notice, certificate, order, consent, approval or instructions amongst the Contractor/Bidder/ Firm, the Purchaser/Client, the same shall be:

5.2 in writing;

5.3 issued within reasonable time;

5.4 served by sending the same by courier or registered post to their principal office in Pakistan or such other address as they shall notify for the purpose; and prescribed in the tender documents submitted by Contractor/Bidder/ Firm.

5.5 The words "notify", "certify", "order", "consent", "approve", "instruct", shall be construed accordingly.

#### **6. Tender Scope**

6.1 Govt. Cooperative Training College, Faisalabad (hereinafter referred to as "the Purchaser") invites /requests Proposals (hereinafter referred to as "the Tenders") for supply Furniture & Fixtures, Machinery and IT Equipment (hereinafter referred to as "the Goods") for the subject project and deployment, and testing of said Goods (hereinafter referred to as "the Services").

6.2 The goods shall be delivered, deployed and installed at designated site mentioned in clause 30.

#### **7. Eligibility/Qualification Criteria (Furniture) Eligible Bidder/Tenderer is a Bidder/Tenderer who;**

7.1 Has attached 2% Bid Security of estimated cost given in the tender by the procuring agency with the bid document. The Original Bid Security must be submitted to Principal GCTC before the closing time of the Tender.

7.2 Have certificate of registration with Federal Board of Revenue (FBR), Govt. of Pakistan both as Income Tax and Sales Tax of at least 10 years old with current active/operative status.

7.3 Has valid Professional Tax Certificate of Current Financial Year.

7.4 Has valid certificate / evidence of manufacturing furniture issued from relevant authority;

7.5 Has valid ISO certification in the field of manufacturing of Furniture for at least 03 years.

7.6 Verifiable registration with EOBI.

7.7 Verifiable Client's Satisfactory Work/Supply Report(s)/Certificate(s) amounting to at least PKR 100 million of furniture items in the last financial Year (2024-25).

7.8 Provides certificate of One-year service/ replacement warranty.

7.9 Has proof of employees verifiable through EOBI/ Social Security/Other deductions.

7.10 Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organizations anywhere in Pakistan (Submission of undertaking on legal stamp paper worth Rs.200 is mandatory), failing which will cause rejection of the bid & proceeding as per law;

7.11 In case of any fake / bogus document (s) is found at any stage, the firm shall be proceeded against for blacklisting, as rules/ law;

7.12 Has not been blacklisted or subject to any pending litigation with Government or Public Department;

7.13 Affidavit of correct information (as per form 32.1 of Bidding documents) on letterhead

of the firm, duly signed and stamped. Certifying that:

a) Work orders/supply orders/purchase orders of previous relevant experience

b) Staff list along with location and address

c) Bank Statements and tax returns for the last 03 years

7.14 Conforms to the clause of "Responsiveness of Bid" given herein this tender document.

7.15 The firm must samples of all required items as per the specifications & design given in the technical specifications of the tender shall be submitted to the procuring agency before the closing time of the Technical Bid at the location/venue taken from Govt. Cooperative College, Faisalabad. The bidder without the provision of complete samples of all items will be knocked out.

7.16 The procurement committee may visit the Offices and production house/factory set-up of the selected/short-listed firm, to examine & verify their capacity at the time of technical evaluation. If the firm is found unsatisfactory, the firm may be technically disqualified.

## **8. Eligibility/Qualification Criteria (Plant & Machinery, IT Equipment, Hardware, Computer Stationary, Stationary and Printing)**

Eligible Bidder/Tenderer is a Bidder/Tenderer who;

8.1. Has attached 2% Bid Security of estimated cost given in the tender by the procuring agency with the bid document. The Original Bid Security must be submitted to Govt. Cooperative Training College, Faisalabad before the closing time of the Tender.

8.2 Have certificate of registration with Federal Board of Revenue (FBR), Govt. of Pakistan both as Income Tax and Sales Tax of at least 03 years old with current active/operative status.

8.3 Has valid Professional Tax Certificate of Current Financial Year.

8.4 Provides certificate of One-year service/replacement warranty.

8.5 Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organizations anywhere in Pakistan (Submission of undertaking on legal stamp paper worth Rs.200 is mandatory), failing which will cause rejection of the bid & proceeding as per law;

In case of any fake / bogus document (s) is found at any stage, the firm shall be proceeded against for blacklisting, as rules/law; 8.6

8.7 Has not been blacklisted or subject to any pending litigation with Government or Public Department.

8.8 Affidavit of correct information (as per form 32.1 of Bidding documents) on letterhead of the firm, duly signed and stamped. Certifying that:

d) Work orders/supply orders/purchase orders of previous relevant experience

e) Staff list along with location and address

1) Bank Statements and tax returns for the last 03 years

8.9 Conforms to the clause of "Responsiveness of Bid" given herein this tender document.

8.10 The firm must samples of all required items as per the specifications & design given in the technical specifications of the tender shall be submitted to the procuring agency before the closing time of the Technical Bid at the location/venue taken from Govt. Cooperative Training College, Faisalabad. However the Bidder shall submit all the samples where required by the procuring agency without fail.

## **9. Tender Cost**

The Tenderer/Bidder/Firm/contractor shall bear all costs/expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible/liable for those costs/expenses.

## **10. Joint Venture/Consortium**

Joint venture/consortium is not eligible for this tender.

## **11. Examination of the Tender Document**

The Tenderer is expected to examine the Tender Document, including all instructions and terms and conditions.

## **12. Clarification of the Tender Document**

12.1 The Tenderer may require further information or clarification of the Tender Document as per above mentioned instructions. The clarification and its replies will be shared with all prospective bidders.

12.2 Bidders should note that during the period from the receipt of the bid and until further notice from the Primary Contact given herein this document, all queries should be communicated via Contact and through EPADS only.

## **13. Amendment of the Tender Document**

13.1 The Purchaser/ client may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s)/firm, amend the Tender Document, on any account, for any reason.

All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).

13.2 The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers as per Punjab Procurement Rules, 2014 (amended).

13.3 The Purchase may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender as per Rule-25(4) of Punjab Procurement Rules, 2014 (amended).

#### **14. Preparation/Submission of Tender through EPADS**

14.1 The Tender and all documents relating to the Tender, exchanged between the Tenderer/bidder and the Purchaser, shall be in English. Any printed literature furnished by the Tenderer in another language shall be accompanied by an English translation which shall govern for purposes of interpretation of the Tender.

14.2 The Tender shall be in two parts i.e. the technical proposal and the financial proposal.

14.3 Technical Proposal shall comprise the following, without quoting the price:

14.3.1 Technical Proposal

14.3.2 Technical Specifications as per prescribed 32.2 Technical Bid Form.

14.3.3 Covering letter duly signed and stamped by authorized representative.

14.3.4 Undertaking and Evidence that the quoted Goods are genuine, brand new, non-refurbished, un-altered in any way, of the most recent/current model, imported through proper channel, and incorporate all recent improvements in design and materials.

14.3.5 Details of Warranty and After-Sale Service.

14.3.6 Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.

14.4 The Tender shall be uploaded on EPADS in the prescribed manner and Bid Security will be submitted to the Principal Govt. Cooperative Training College, Sargodha Road, Faisalabad (Purchaser's office), not later (11.00) hours on last date of submission of bid i.e 02/05/2026.

#### **15. Tender Price**

15.1 The quoted price shall be:

15.1.1 In Pak Rupees;

15.1.2 Inclusive of all taxes, delivery charges, duties, levies, insurance, freight, etc.;

15.1.3 Best / final / fixed and valid until completion of all obligations under the Contract

i.e. not subject to variation / escalation;

15.1.4 Including all charges up to the delivery points/sites.

15.2 If not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the above requirements.

15.3 Where no prices are entered against any item(s), the price of that item shall be deemed to be free of charge, and no separate payment shall be made for that item(s).

15.4 In case of locally produced Equipment/Service, the price shall include all customs duties and sales and other taxes already paid or payable on the components and raw materials used in the manufacture or assembly of the item. In case of Contract of imported Equipment/Services offered Ex-Warehouse/Off-the-Shelf from within the Purchaser's country, import duties and sales and other taxes already paid shall be shown separately (if required by the Purchaser).

## **16. Bid Security (Earnest Money)**

16.1 The Tenderer shall furnish the Bid Security (Earnest Money) @ 2% of the estimated cost as follows:

16.1.1 Denominated in Pak Rupees;

16.1.2 In the form of Call Deposit Receipt, in the name of the Purchaser;

16.1.3. Have a minimum validity period of Fifty 50 days from the last date for submission of the Tender or until furnishing of the Performance Guarantee, whichever is later.

16.2 The original Bid Security @ 2% will be submitted on the last date of submission of bid at Govt. Cooperative Training College, Faisalabad.

16.3 The Bid Security shall be forfeited by the Purchaser, on the occurrence of any / all of the following conditions:

16.3.1 If the Tenderer/ bidder withdraws the Tender during the period of the Tender validity specified by the Tenderer on the Tender Form; or

16.3.2 If the Tenderer/bidder does not accept the corrections of his Total Tender Price; or

16.3.3 If the Tenderer/ bidder, having been notified of the acceptance of the Tender by the Purchaser during the period of the Tender validity, fails or refuses to furnish the Performance guarantee @ 5%, in accordance with the Tender Document.

16.4 The Bid security shall be returned to the technically non-responsible Tenderer/ bidder/firm with unopened/sealed financial bids. The Bid Security shall be returned to the successful Tenderer/ bidder/ firm upon furnishing of the Performance Guarantee @5% in the form of CDR/Pay Order.

## **17. Tender Validity**

17.1 The Tender shall have a minimum validity period of Fifty (50) days from the last date for submission of the Tender. The Purchaser may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Tenderer agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended. The Tenderer may refuse extension of validity period of the Tender, without forfeiting the Bid security.

## **18. Modification/Withdrawal of the Tender**

18.1 The Tenderer may, by written notice served on the Purchaser, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

18.2 The Tender, withdrawn after the deadline for submission of the Tender and prior to the expiration of the period of the Tender validity, shall result in forfeiture of the Bid Security.

## **19. Opening of the Tender**

19.1 E-Bids (Technical Bids) shall be opened at 11.30 am on the last date of submission of bids i.e 02/05/2026 in the presence of the Tenderer(s)/ Bidder/ Firm for which they shall ensure their presence without further invitation, as per provision of Rule-30 of PPR Rules, 2014 (amended). In case the last date of bid submission falls in/ within the official holidays / weekends, the last date for submission of the bids shall be the next working day.

19.2 The Tenderer's name, modifications, withdrawal, security, attendance of the Tenderer and such other details as the Purchaser may, at its exclusive discretion, consider appropriate, shall be announced and recorded.

19.3 No tenderer or its representative will be allowed to keep any digital device (camera, audio recorder, cell phone etc.) during tender opening meeting at given time and location.

## **20. Clarification of the Tender**

The Purchaser shall have the right, at his exclusive discretion, to require through EPADS, further information or clarification of the Tender, from any or all the Tenderer(s)/ bidder/ firm as per clause 33 of PPRA Rules Punjab. No change in the price or substance of the Tender shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the Tender. Acceptance of any such correction is sole discretion of the purchaser.

## **21. Determination of Responsiveness of the Bid (Tender)**

The Purchaser shall determine the substantial responsiveness of the Tender to the tender document, prior to the tender evaluation, on the basis of the contents of the tender itself without recourse to extrinsic evidence. A substantially responsive tender is one which:

21.1 Meets the eligibility criteria given herein this tender document/ the goods/ the service;

21.2 Meets the technical specifications for the goods/ the services;

21.3 Meets the delivery period/ point for the goods/ the services;

21.4 In compliance with the rate and limit of liquidated damages;

21.5 Offers fixed price quotations for the goods/ the services, whereby no optional offer/ bid or price is allowed;

21.6 In compliance with the preparation/submission of Tender in a manner prescribed in this tender document clause-13;

21.7 Conforms to all terms and conditions of the Tender Document, without material deviation or reservation.

21.8 A material deviation or reservation is one which affects the scope, quality or performance of the services / goods or limits the Purchaser's rights or the Tenderer's/bidder/firm obligations under the Contract.

21.9 The Tender determined as not substantially responsive shall not subsequently be made responsive by the Tenderer by correction or withdrawal of the material deviation or reservation.

21.10 Best quality of goods in accordance with specifications of the tender.

## 22. Correction of Errors / Amendment of Tender

22.1 The Tender shall be checked for any arithmetic errors which shall be rectified, as follows:

22.1.1 If there is a discrepancy between the amount in figures and the amount in words for the Total Tender Price entered in the Tender Form, the amount which tallies with the total tender price entered in the Price Schedule, shall govern.

22.1.2 If there is a discrepancy between the unit rate and the total price entered in the Price Schedule, resulting from incorrect multiplication of the quantity, the unit rate as quoted shall govern and the total price shall be corrected, unless there is an obvious and gross misplacement of the decimal point in the unit rate, in which case the total price as quoted shall govern and the unit rate shall be corrected.

22.1.3 If there is a discrepancy in the actual sum of the lot wise total prices and the total tender price quoted in the Price Schedule, the actual sum of the lot wise total prices shall govern.

22.2 The tender price as determined after arithmetic corrections shall be termed as the Corrected Total Tender Price which shall be binding upon the Tenderer/ bidder.

22.3 Adjustment shall be based on corrected Tender Prices. The price determined after making such adjustments shall be termed as Evaluated Total Tender Price.

22.4 No credit shall be given for offering delivery period earlier than the specified period.

## 23. Technical Evaluation Criteria

23.1 The technical proposals shall be evaluated by the Purchase Committee in the light of following evaluation criteria:

Category	Description	Points
<b>Legal (Mandatory)</b>	1. 2% Bid Security of estimated cost given in the tender by the procuring agency with the bid document. The original bid security must be submitted to Principal Govt. Cooperative Training College, Faisalabad.	<b>Mandatory</b>
	2. Certificate of registration with Federal Board of Revenue (FBR), Govt. of Pakistan both as Income Tax and Sales Tax of at least 05 years old for furniture, and 3 years old for Plant & Machinery, IT Equipment, Hardware, with current active/operative status.	<b>Mandatory</b>
	3. Valid Professional Tax Certificate of Current Financial Year.	<b>Mandatory</b>
	4. Valid certificate / evidence of manufacturing furniture issued from relevant authority (For furniture only).	<b>Mandatory</b>
	5. Valid ISO certification for furniture: as per clause 7 of the tender document.	<b>Mandatory</b>
	6. Verifiable Client's Satisfactory Work/Supply Report(s)/Certificate(s) as per clause 7 and 8 of the tender document.	<b>Mandatory</b>
	7. Certificate of One-year service / replacement warranty.	<b>Mandatory</b>
	8. Verifiable registration with EOBI as per clause	<b>Mandatory</b>
	9. Proof of employees as per clause 7 and 8 of tender document	<b>Mandatory</b>
	10. Not blacklisted by any of Provincial or Federal	

	Government Department, Agency, Organization or autonomous body or Private Sector Organizations anywhere in Pakistan or subject to any pending litigation with Government or Public Department (Submission of undertaking on legal stamp paper worth Rs.200 is mandatory), failing which will cause rejection of the bid & proceeding as per law;	<b>Mandatory</b>
	11. Work orders/supply orders/purchase orders of previous relevant experience.	<b>Mandatory</b>
	12. Staff list along with location and address.	<b>Mandatory</b>
	13. Bank Statements and tax returns for the last 03 years.	<b>Mandatory</b>
	14. Technical Specifications as per prescribed 32.2 Technical Bid Form	<b>Mandatory</b>
	15. Samples of items must be provided before the closing time of technical bid. (FOR FURNITURE & FIXTURE LOT ONLY)	<b>Mandatory</b>
	16. Stamp duty @0.25% of the total amount of Purchase Order/Supply Order will be called from. technically qualified and financially lowest bidder.	<b>Mandatory</b>
	17. Original Bid Security @2% along with original e-stamp paper(s) must be submitted to the the Office of Principal GCTC.	<b>Mandatory</b>

23.2 Technically qualified and financially lowest bidder shall submit stamp duty @0.25%.

## **24 Financial Proposal Evaluation**

24.1 The Bidder shall indicate the unit prices (where applicable) and total Bid price of the goods/services it proposes to supply under the contract on prescribed 32.3 Financial Bid Form/Price Schedule.

24.2 Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014 (amended). The price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor/firm shall be bound to adjust the same in the Financial Proposal.

24.3 In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.

24.4 In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.

24.5 In evaluation of the price of articles/goods/services which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.

24.6 The Purchaser will not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Government at any time during execution/evaluation period will be dealt with mutual consent.

24.7 The tender will be awarded lot wise to financially lowest bidder.

## **25 Rejections / Acceptance of the Bid**

25.1 The Purchaser shall reject / accept the bids in the light of clause 35 of PPR, 2014 (amended)

25.2 The Tender shall be rejected if it is:

25.2.1 Substantially non-responsive in a manner prescribed in this tender document clause-21; or

25.2.2 Submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or

25.2.3 Subjected to interlineations / cuttings / corrections / erasures / overwriting; or

25.2.4 The Tenderer/ bidder refuses to accept the corrected Total Tender Price; or

25.2.5 The Tenderer/ bidder has conflict of interest with the Purchaser; or

25.2.6 The Tenderer/ bidder tries to influence the Tender evaluation / Contract award; or

25.2.7 The Tenderer/ bidder engages in corrupt or fraudulent practices in competing for the Contract award;

25.2.8 The Tenderer/ bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-7 and 8 where applicable);

25.2.9 The Tenderer/ bidder fails to meet the evaluation criteria requirements (clause-23);

25.2.10 The tenderer/ bidder has been blacklisted by any public or private sector organization;

25.2.11 The tenderer/ bidder has been served any legal notices or displeasure letters by any public sector organization on serious failures to provide satisfactory services;

25.2.12 The tenderer/ bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.

25.2.13 – 25.2.16 (Continuation)

25.2.13 There is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid.

25.2.14 The Tenderer/ bidder submit any financial conditions as part of its bid which is not in conformity with tender document.

25.2.15 Non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements.

25.2.16 If the rates quoted by bidders are not workable or on higher side etc.

## **26 Award Criteria**

26.1 At first step, eligible bidder(s)/tenderer(s) as per clause 7, 8 and 23 of this tender document fulfilling the qualification and technical evaluation criteria against each lot will stand technically qualified.

26.2 At second step, technically qualified and successful bidder(s)/tenderer(s) will be evaluated in the light of all Pre-Conditions, necessary requisites and shall be selected on lowest cost quoted as per rules and fulfilling all codal formalities, irrespective of their score in the previous step.

## **27 Intent Letter**

27.1 As per provisions of Rule (55) of Punjab Procurement Rules 2014, the Purchaser shall issue the Intent Letter to the successful Tenderer/ bidder, at least

after 10 days of announcement of financial bids (Ref. Rule-37 of PPRA Rules, 2014) and prior to the expiry of the original validity period or extended validity period of the Tender, which shall constitute a contract, until execution of the formal contract / purchase / supply order against each item.

## **28 Performance Guarantee**

28.1 The successful Tenderer/The Contractor, shall furnish Performance guarantee as under:

28.1.1 within ten days (10) days of the receipt of the Intent Letter from the Purchaser;

28.1.2 in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Tender Document;

28.1.3 for a sum equivalent to 5% of the contract value;

28.1.4 denominated in Pak Rupees;

28.1.5 have a minimum validity period until the date of expiry of warranty period i.e. One (01) year, support period or termination of services, or fulfillment of all obligations under the contract, whichever is later. No other shape or form of performance guarantee shall be acceptable with any validity less than the prescribed time period.

28.2 The Performance guarantee shall be payable to the Purchaser, on occurrence of any / all of the following conditions:

28.2.1 If the Contractor commits a default under the Contract;

28.2.2 If the Contractor fails to fulfill the obligations under the Contract;

28.2.3 If the Contractor violates any of the terms and conditions of the Contract.

28.3 The Contractor shall cause the validity period of the performance guarantee to be extended for such period(s) as the contract performance may be extended. The Performance guarantee shall be returned to the Tenderer/ bidders within 30 working days.

days after the expiry of its validity / completion of project obligation on written request from the Contractor.

28.4 In case the Contractor fails to furnish Performance guarantee in the shape of bank guarantee within the stipulated period given under Letter of Acceptance and subsequent formal contract, or till end of the currency of the said contract, the amount of bank guarantee, as required, shall be deducted from the amount payable to the Contractor.

## **29 Redressal of Grievances by the Procuring Agency (Clause 67 of PPR Rules, 2014) (amended)**

29.1 The Purchaser has constituted a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

29.2 Any bidder feeling aggrieved by any act of the Purchaser after the submission of his bid may lodge a written complaint concerning his grievances as per PPRA Rules after the announcement of the technical bids.

29.3 The committee shall investigate and decide upon the complaint as per PPRA Rules after the receipt of the complaint.

29.4 Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

### **30 Delivery Site**

30.1 Items are required to be delivered / deployed / installed at Faisalabad. The freight cost shall be borne by the vendor. In case of any untoward situation, vendor shall be responsible for all the insurance, transportation, theft, breakage and all such circumstances.

Note: These deliveries should be provided to the mentioned site within prescribed period i.e.

30 days for Furniture & Fixture,

30 days for Machinery, and IT Equipments.

### **31 Force Majeure**

31.1 For purposes of this clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence or not reasonably foreseeable. Such events may include, but are not restricted to, acts of God, wars, acts of terrorism, fires, floods, epidemics, quarantine restrictions.

31.2 Subject to sub clause (3), in a Force Majeure situation which directly and materially hinders the Contractor's ability to perform its obligations under the Contract, the Parties will be excused from performance of their respective obligations under the Contract until the existence of the Force Majeure.

31.3 If a Force Majeure situation arises, the Contractor shall promptly notify the Purchaser in writing of such condition and the cause thereof with a copy to the Purchaser. Unless otherwise directed by the Purchaser in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practicable, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

31.4 If a Force Majeure Event persists for more than three (03) months from the date of the

notice under sub clause (3) above, the Contractor may apply to the Purchaser seeking termination or extension of the Contract as the case may be. If the Purchaser agrees, the Contract may be terminated/extended.

31.5 If a Force Majeure event persists for more than three (03) months from the date of the notice under the sub clause (3) above, Purchaser may at its own absolute discretion terminate the Contract.

31.6 In the event of termination under clause (4) or (5), the Contractor shall be entitled to receive such part of the Contract Price as pertains to the Goods which have been, as on the date of termination, implemented in accordance with the terms of the Contract. In case, at the time of termination, any action is pending on the part of the contractor regarding delivery and acceptance of the Goods or warranty and maintenance support or services as required under the contract which cannot be completed, the Purchaser shall be entitled to utilize the Performance Guarantee or demand additional sum for such goods/services to ensure continued provisioning thereof. This shall be without prejudice to any other rights and remedies which the Purchaser may have under the Contract or under the relevant laws.

### Schedule of Requirements

#### LOT-I) Machinery

Sr. No.	Items	Quantity	Delivery Schedule
1.	Air Conditioner (1.5 Ton)	10	30 days after signing of contract
2.	Air Conditioner (2.0 Ton)	08	
3.	Floor Standing AC	08	
4.	Photo Copier	01	

#### LOT-II) I.T Equipment

Sr. No.	Items	Quantity	Delivery Schedule
1.	Laptops	15	Within 30 days after signing contract
2.	Desktop Computers (for IT Lab)	24	
3.	Desktop Computers (For Office)	06	
4.	LED's (50 inches)	06	
5.	LED's (32 inches)	20	
6.	Microphone/Audio System (for Class Rooms)	04	
7.	Digital Writing Pads	06	
8.	Motorized Screens HD	04	
9.	Tablets	10	
10.	Intercom	01	
11.	Printer	06	
12.	Colored Printers	04	
13.	CCTV	01	
14.	High-Performance Professional Laptop	02	
15.	Networking Server Computer	01	
16.	Portable Wi-fi USB Devices	36	
17.	Drone Camera	01	
18.	DSLR Camera	01	

#### LOT-III) Furniture & Fixtures

Sr. No.	Items	Quantity	Delivery Schedule
1.	Executive Table	01	Within 30 days after signing contract
2.	Executive Chair	01	
3.	Office Tables	08	
4.	Office Chairs	08	
5.	Computer Table for IT Lab.	18	
6.	Chairs for IT Lab	18	
7.	Table for Meeting Room	02	
8.	Chairs for Meeting Room	40	
9.	3 seat sofa set	05	
10.	Side Rack	04	
11.	Rostrums	04	

12	Chairs for Classroom	60	
13	Desks for Classroom	60	
14	Teacher's Tables <small>for Class Room</small>	03	
15	Center Tables	04	
16	White Board	03	
17	Notice Board	02	

## Technical Specifications

### LOT-1) Machinery

Sr. No.	Items	Description	Quantity
1.	Air Conditioner (1.5 Ton)	<p><b>Type:</b> DC Inverter Split AC (Heat &amp; Cool/Reversible).</p> <p><b>Capacity:</b> 1.5 Ton (18,000 BTU),</p> <p><b>Technology:</b> 100% DC Inverter Technology.</p> <p><b>Voltage Range:</b> Low voltage operation (capable of running within a range of 150V–260V).</p> <p><b>Refrigerant:</b> Eco-friendly gas, typically R410A or equivalent.</p> <p><b>Compressor:</b> Rotary/Twin Rotary/Scroll type, with 10-year warranty, often required.</p> <p><b>Coiling/Piping:</b> 100% Copper pipe and wiring required.</p>	08
2.	Air Conditioner (2.0 Ton)	<p><b>Type:</b> DC Inverter Split AC (Heat &amp; Cool/Reversible).</p> <p><b>Capacity:</b> 2.0 Ton (24,000 BTU)</p> <p><b>Technology:</b> 100% DC Inverter Technology.</p> <p><b>Voltage Range:</b> Low voltage operation (capable of running within a range of 150V–260V).</p> <p><b>Refrigerant:</b> Eco-friendly gas, typically R410A or equivalent.</p> <p><b>Compressor:</b> Rotary/Twin Rotary/Scroll type, with 10-year warranty, often required.</p> <p><b>Coiling/Piping:</b> 100% Copper pipe and wiring required.</p>	10
3.	Floor Standing AC	<p><b>Type:</b> Floor Standing Cabinet Air Conditioner (Heat &amp; Cool).</p> <p><b>Capacity:</b> 4 Ton / 48,000 BTU (most common), 2 Ton / 24,000 BTU (also common for smaller spaces).</p> <p><b>Technology:</b> DC Inverter (latest model) for energy efficiency.</p> <p><b>Compressor:</b> High Efficiency T3 Class Rotary/Scroll Compressor (capable of operating at high ambient temperatures).</p> <p><b>Refrigerant:</b> Eco-friendly R410A/R32.</p> <p><b>Voltage:</b> Low voltage startup capability (approx. 150V–240V, or 3-phase for higher capacities).</p> <p><b>Condenser Fin:</b> Gold Fin or Blue Fin (anti-corrosion).</p> <p><b>Airflow:</b> Long-distance throw, 4D airflow (vertical and horizontal swing).</p>	08
4	Photo Copier	<p><b>Functions:</b> Multi-Functional Device (MFD) offering Print, Copy, and Scan (network color scanning).</p> <p><b>Print Technology:</b> Laser Monochromatic (Black &amp; White).</p> <p><b>Speed:</b> Minimum 40-45 Copies Per Minute (CPM) for medium-duty, up to 80+ CPM for high-speed requirements.</p> <p><b>Print Resolution:</b> Minimum 600 x 600 DPI, with standard zoom capabilities ranging from 25% to 400% (in 1% increments).</p> <p><b>Memory (RAM):</b> Minimum 2 GB to 4 GB RAM.</p> <p><b>Hard Disk Drive (HDD):</b> Minimum 128 GB (HDD or SSD).</p> <p><b>Paper Size:</b> Support for A4, Legal, and A3 (ledger size).</p> <p><b>Paper Input Capacity:</b> At least Dual Front Paper Cassettes (standard, approx. 250-500 sheets each) plus a bypass tray.</p>	01

		<p><b>Duplexing:</b> Automatic Duplex Unit (for double-sided printing/copying) is mandatory.</p> <p><b>Automatic Document Feeder:</b> Reversible Auto Document Feeder (RADF) or Dual Scan Document Feeder (DSDF).</p> <p><b>Network Interface:</b> Built-in Ethernet/Network connection for printing and scanning.</p>	
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## LOT-II) I.T Equipment

Sr. No.	Items	Description	Quantity
1.	Laptops	<p><b>Processor:</b> Intel Core Ultra 5 (125U or higher) or 12th Gen i5/i7.or higher</p> <p><b>RAM:</b> 8 GB or 16 GB DDR5-5600MHz.</p> <p><b>Storage:</b> 512 GB PCIe NVMe SSD.</p> <p><b>Display:</b> 14" or 15.6" Full HD (1920x1080) IPS, Anti-glare.</p> <p><b>Graphics:</b> Integrated Intel Graphics.</p> <p><b>Operating System:</b> Windows 11 Professional (Licensed).</p> <p><b>Warranty:</b> Minimum 1-year local warranty.</p>	12
2.	Desktop Computers (for IT Lab)	<p><b>Processor (CPU):</b> Intel Core i5 or i7 (13th or 14th Generation) or higher (e.g., 14th-14500).</p> <p><b>Memory (RAM):</b> Minimum 16 GB DDR4/DDR5 or higher.</p> <p><b>Storage:</b> Minimum 512 GB SSD or higher (1TB PCIe Gen 4 NVMe SSD preferred).</p> <p><b>Form Factor:</b> Branded Tower or Small Form Factor (SFF) (HP, Dell, or equivalent).</p> <p><b>Graphics Card:</b> Integrated Intel UHD Graphics (or 770).</p> <p><b>Monitor:</b> 21.5" or 24" Full HD LED monitor.</p> <p><b>Operating System:</b> Windows 11 Professional (or DOS, depending on tender).</p> <p><b>Networking:</b> 10/100/1000 Ethernet Port + Wi-Fi 802.11ac/ax and Bluetooth.</p> <p><b>Peripherals:</b> USB keyboard and optical mouse (branded).</p> <p><b>Warranty:</b> 1 to 3 Years Comprehensive Onsite Warranty (parts and labor)</p>	24
3.	Desktop Computers	<p><b>Processor (CPU):</b> Intel Core i5 (12th gen+), Intel Core Ultra, or AMD Ryzen 5 (2024-2026 models).</p> <p><b>Memory (RAM):</b> Minimum 8 GB DDR4/DDR5 or higher.</p>	06

		<p><b>Storage:</b> 512GB Solid State Drive (SSD) or larger.</p> <p><b>Operating System:</b> Windows 11 pro</p> <p><b>Graphics:</b> Integrated graphics (Intel Iris Xe / Radeon Graphics)</p> <p><b>Display:</b> 1920 x 1080 (FHD) resolution minimum.</p> <p><b>Connectivity:</b> Wi-Fi 6 (802.11ax) or Wi-Fi 6E for fast, secure home internet.</p>	
4	LED's (50 Inches)	<p><b>Screen Size:</b> 50 Inch (Diagonal)</p> <p><b>Display Technology:</b> LED-backlit LCD/QLED/4K UHD</p> <p><b>Resolution:</b> 4K UHD (3840 x 2160 pixels)</p> <p><b>Operating System:</b> Android TV / Google TV / Tizen or Equivalent</p> <p><b>Processor:</b> Quad-core or better</p> <p><b>RAM/Storage:</b> Minimum 1.5 GB / 2 GB RAM &amp; 8 GB / 16 GB ROM</p> <p><b>Connectivity:</b></p> <p>Wi-Fi (Dual-band 802.11ac) and Bluetooth</p> <p>HDMI ports (at least 3, including 1 ARC support)</p> <p>USB Ports (at least 2 for media playback)</p> <p>Ethernet (RJ45 Port)</p> <p>RF/AV Input</p> <p><b>Audio:</b> Minimum 20W total output (Dolby Audio/DTS Virtual:X Support)</p> <p><b>Features:</b> HDR10/HDR10+/HLG support, Digital Noise Reduction, Auto Brightness Adjustment</p> <p><b>Accessories:</b> Smart Remote, Wall Mount Bracket (Included)</p> <p><b>Energy Efficiency:</b> Compliant with Pakistan Energy Labelled (Star Rated) Products Regulations 2025</p> <p><b>Warranty:</b> 01 to 03 Years Parts/Labor On-Site Warranty (OEM)</p>	06
5	LED's (32 Inches)		
6	Microphone/Audio System (for Class Rooms)	<p><b>Amplifier/Mixer Unit:</b></p> <p><b>Power Output:</b> Minimum 30W to 100W+ (depending on classroom size).</p> <p><b>Inputs:</b> Minimum 4 channels (combination of AUX, MIC, USB/Bluetooth).</p> <p><b>Features:</b> Built-in echo control, tone control (bass/treble), and voice priority (mutes music when teacher speaks).</p> <p><b>Wireless Microphone:</b></p> <p><b>Type:</b> UHF or 2.4GHz handheld, lavalier, or</p>	02

		<p>headset microphone.</p> <p><b>Range:</b> Effective operational distance of 20-30 meters.</p> <p><b>Battery:</b> Rechargeable (Lithium-ion or NiMH) with long battery life (8+ hours).</p> <p><b>Speakers:</b></p> <p><b>Type:</b> Wall-mounted Column Speakers (e.g., 30W-50W) or Ceiling Speakers (6.5" - 8" driver).</p> <p><b>Configuration:</b> Typically 2-4 speakers per classroom for uniform sound distribution.</p> <p><b>Installation:</b> Ceiling or wall mounting with necessary cabling and wall-mount cabinet for security.</p>	
7	Digital Writing Pads	<p><b>Active Area/Size:</b> 10 x 6 inches or 8 x 5 inches minimum (for standard digital art/signature pads).</p> <p><b>Pressure Sensitivity:</b> 8192 levels or higher.</p> <p><b>Resolution:</b> 5080 LPI (Lines Per Inch) or higher.</p> <p><b>Report Rate:</b> 200 RPS or higher.</p> <p><b>Stylus Type:</b> Battery-free stylus (Electromagnetic Resonance technology).</p> <p><b>Interface:</b> USB Type-C or USB 2.0/3.0.</p> <p><b>Compatibility:</b> Windows 10/11, macOS, or Android.</p> <p><b>Accessories:</b> Spare nibs (at least 8), Nib remover, USB Cable, User Manual.</p> <p><b>Warranty:</b> Minimum 1-year local warranty.</p>	04
8	Motorized Screens HD	<p><b>Type:</b> Motorized/Wall-Mounted/Ceiling Mounted.</p> <p><b>Operation:</b> Remote control functionality for operating the screen.</p> <p><b>Surface:</b> Matte white fabric for enhanced projection quality.</p> <p><b>Case:</b> High-quality white metal casing, often with a motorized roller mechanism.</p> <p><b>Installation:</b> Suitable for wall or ceiling mounting.</p> <p><b>Sizes:</b> Common sizes include 6x8 feet, 100-inch, 220-inch, or 10x8 feet.</p>	04
9	Tablets	<p><b>Operating System:</b> Android 15 or higher.</p> <p><b>Processor:</b> Octa-core or higher.</p> <p><b>Display Size:</b> 11" - 13" inches (or 10 inches or higher).</p> <p><b>Resolution:</b> 2K (2560 x 1440) or better, 90Hz-120Hz.</p> <p><b>Brightness:</b> 500 nits minimum.</p>	10

		<p><b>RAM:</b> 8 GB or higher.</p> <p><b>Storage:</b> 128 GB or 256 GB or higher.</p> <p><b>Camera:</b> Main: 8 MP or higher, Front: 5 MP or higher.</p> <p><b>Connectivity:</b> 5G Supported, Nano-SIM, USB-C, Wi-Fi 5/6, Bluetooth 5.0+.</p> <p><b>Battery Capacity:</b> 10,000 mAh or higher.</p> <p><b>Sound:</b> Quad Speakers.</p> <p><b>Security &amp; Sensors:</b> PTA-Approved (mandatory), GPS, GLONASS, Galileo, Accelerometer.</p>	
10	Intercom	<p><b>System Type:</b> IP-based (preferred) or Analog Intercom Exchange.</p> <p><b>Capacity:</b> Typically specified in a ratio (e.g., 8+32 lines: 8 exchange lines and 32 extensions).</p> <p><b>Components:</b> Main Exchange, Master Station (Operator Console), and Slave Stations (Telephone sets).</p> <p><b>Functionality:</b> Call transfer, call waiting, conference calls, and last number redial. Direct inward system access (DISA) and auto-attendant. Speakerphone functionality on handsets.</p> <p><b>Hardware:</b> Rugged design, suitable for outdoor/indoor environments depending on location.</p> <p><b>Power:</b> AC 220V with DC backup (UPS) capability.</p>	01
11	Printers (Black)	<p><b>Technology:</b> Laserjet (Monochrome or Color).</p> <p><b>Functions:</b> Print, Copy, Scan, and sometimes Fax (MFP - Multi-Function Printer).</p> <p><b>Print Speed:</b> 40 PPM (pages per minute) or higher (A4).</p> <p><b>Resolution:</b> 300 dpi, 600 dpi, or 1200 x 1200 dpi.</p> <p><b>Duplexing:</b> Automatic two-sided printing.</p> <p><b>Memory:</b> 256 MB or higher.</p> <p><b>Connectivity:</b> Gigabit Ethernet, USB, and Wireless capability.</p> <p><b>Duty Cycle:</b> Up to 80,000 pages or higher monthly.</p> <p><b>Warranty:</b> Generally 01-year comprehensive warranty, including parts replacement and on-site support.</p>	06
12	Printers (Colored/Multifunction)	<p><b>Printer Type:</b> Color Laser Multifunction Printer (Print, Scan, Copy, Fax).</p> <p><b>Print Speed (Color/Mono):</b> Minimum 19–20 ppm (pages per minute).</p> <p><b>Print Resolution:</b> Up to 1200 x 1200 dpi (monochrome), Up to 600 x 600 dpi or higher (color).</p> <p><b>Connectivity:</b> USB 2.0, Built-in Fast Ethernet (LAN), and Wi-Fi Support.</p> <p><b>Duplex Printing:</b> Automatic two-sided printing is frequently</p>	04

		<p>required.</p> <p><b>Paper Handling:</b> 250-sheet input tray, 50-sheet multi-purpose tray/Automatic Document Feeder (ADF).</p> <p><b>Warranty:</b> 01-year comprehensive on-site warranty (parts and labor).</p> <p><b>Duty Cycle:</b> High volume capacity (varies by tender, e.g., up to 50,000 pages per month).</p>	
13	<p><b>CCTV (Security Cameras) + NVR &amp; Storage Device</b></p> <p>16 cam system</p>	<p><b>Camera Type:</b> IP Bullet/Dome Cameras (Day &amp; Night)</p> <p><b>Resolution:</b> 5 Mega Pixel (5MP) or 4K/8MP for high-security areas</p> <p><b>Sensor &amp; Lens:</b> 1/2.8" or better, fixed or varifocal lens</p> <p><b>Compression:</b> H.265 or H.265+ (Latest protocols preferred)</p> <p><b>IR Range:</b> 30 Meters or more (Smart IR)</p> <p><b>Frame Rate:</b> 25/30 fps</p> <p><b>Wide Dynamic Range (WDR):</b> 120 dB (True WDR)</p> <p><b>Protection:</b> IP66/IP67 Weatherproof and vandal-proof</p> <p><b>Power:</b> PoE (Power over Ethernet) support.</p> <p><b>2. Network Video Recorder (NVR)</b></p> <p><b>Channels:</b> 16, 32, or 64 Channels based on requirement</p> <p><b>Resolution:</b> 4K HDMI Output</p> <p><b>Bandwidth:</b> Up to 320 Mb/s Incoming Bandwidth or higher</p> <p><b>Storage:</b> SATA Hard Disk Drive, supporting up to 64TB+ (Configured for RAID5)</p> <p><b>Protocol:</b> ONVIF Version 2.3 or later conformance</p> <p><b>Backup:</b> USB Port (External HDD/Flash) and Network</p> <p><b>3. Allied Accessories</b></p> <p><b>Cable:</b> Cat6/Cat6A Pure Copper Cable</p> <p><b>Monitor:</b> 45" or 55" LED/LCD for monitoring station</p> <p><b>Storage Facility:</b> Surveillance-grade Hard Drives (e.g., Western Digital Purple or equivalent)</p>	01
14	<p><b>High-Performance Professional Laptop</b></p>	<p><b>Processor (CPU):</b> Latest generation 3nm architecture or equivalent 12-core or higher processor (minimum 6 performance cores and 6 efficiency cores).</p> <p><b>Graphics (GPU):</b> Integrated 18-core or higher GPU with hardware-accelerated ray tracing and 16-core Neural Engine for AI workloads.</p> <p><b>Memory (RAM):</b> 16 GB or higher Unified Memory Architecture, capable of 150GB/s or higher memory bandwidth.</p> <p><b>Storage:</b> 1TB or higher High-Speed NVMe SSD (solid-state drive).</p> <p><b>Display:</b> 14-inch (approx.) Liquid Retina XDR or high-brightness OLED display with 3024-by-1964 native resolution or higher, minimum 1000 nits sustained full-screen brightness, ProMotion technology for adaptive refresh rates up to 120Hz, and P3 wide color gamut.</p> <p><b>Operating System:</b> Manufacturer's latest pre-installed Operating System designed for workstations/content creation.</p> <p><b>I/O Ports &amp; Expansion:</b> Three Thunderbolt 4 or 5 / USB 4 ports (USB-C) with charging support, one HDMI port, one SDXC card slot, and 3.5mm headphone jack.</p> <p><b>Wireless:</b> Wi-Fi 6E (802.11ax) or higher, Bluetooth 5.3 or higher.</p> <p><b>Camera:</b> 1080p high-definition camera with advanced image signal processor.</p> <p><b>Audio:</b> High-fidelity six-speaker sound system with force-cancelling woofers and three-mic array.</p> <p><b>Battery &amp; Power:</b> 70-watt-hour or higher lithium-polymer battery with minimum 12-hour video playback/wireless web use, including compatible 70W or higher USB-C power</p>	02

		<p>adapter.</p> <p><b>Build &amp; Security:</b> 100% recycled aluminum enclosure, backlit keyboard, and biometric authentication (fingerprint recognition).</p>	
15	Networking Server Computer	<p><b>Processor:</b> Intel Core i5 or i7, 13th Generation (or higher) or equivalent Processor (3.4 GHz or higher).</p> <p><b>Chipset:</b> Intel Chipset compatible with the processor.</p> <p><b>System Architecture:</b> 64-bit supporting Windows 11 Pro/Linux.</p> <p><b>Memory (RAM) &amp; Storage</b></p> <p><b>RAM:</b> 16 GB DDR4/DDR5 (or higher) with support for up to 64GB.</p> <p><b>Storage:</b> 512 GB SSD or higher (NVMe M.2 PCIe) for high-speed performance.</p> <p><b>Networking &amp; Expansion</b></p> <p><b>LAN Card:</b> Built-in 10/100/1000 Ethernet (RJ-45 port).</p> <p><b>Wireless:</b> PCIe wireless card (802.11ac/ax) supporting dual-band 2.4/5GHz.</p> <p><b>Expansion Slots:</b> Full height PCIe x16 and PCIe x1 slots.</p> <p><b>Graphics &amp; Display</b></p> <p><b>Graphics:</b> Integrated Intel HD Graphics or higher.</p> <p><b>Monitor:</b> Branded 23" (±0.5") LED/IPS Panel, Full HD (1920 × 1080).</p> <p><b>I/O Ports &amp; Accessories</b></p> <p><b>Ports:</b> Minimum 4x USB 3.0, 2x USB 2.0, 1x RJ-45, 1x DisplayPort/HDMI, Headphone/Mic combo.</p> <p><b>Accessories:</b> Branded USB Optical Mouse and USB Keyboard (same brand as computer).</p>	01
16	Portable Wi-Fi USB Devices	<p><b>Network Technology:</b> Support for 4G LTE-Advanced (Cat 4 or higher) and backward compatibility with 3G/WCDMA networks.</p> <p><b>Data Rates:</b> Minimum Download Speed 150 Mbps, Uplink Speed 50 Mbps (or higher, e.g., Cat 6 with 300 Mbps).</p> <p><b>Wi-Fi Standards:</b> 802.11b/g/n, 2.4 GHz, supporting up to 10–16 concurrent users.</p> <p><b>Interface:</b> Standard USB 2.0 or 3.0 interface for power and data, with Micro SIM card slot.</p> <p><b>Frequency Bands:</b> Must support LTE FDD B1/B3/B5/B7/B8, and LTE TDD B40 (or standard Pakistani provider bands).</p> <p><b>Security:</b> WPA2-PSK, WPA-PSK, WPA/WPA2-Enterprise, and WPS.</p> <p><b>Operating System:</b> Compatible with Windows 7/8/10/11, Linux, and macOS.</p>	30
17	Drone Camera	<p><b>Weight:</b> &lt; 249 g (no registration required in many regions).</p> <p><b>Camera System:</b></p> <p><b>Sensor:</b> 1/1.3-inch CMOS with Dual Native ISO Fusion.</p> <p><b>Resolution:</b> 48MP Photos.</p> <p><b>Video:</b> 4K/60fps HDR and 4K/100fps slow motion.</p> <p><b>Shooting Mode:</b> True Vertical Shooting for social media-ready content.</p> <p><b>Flight Performance:</b></p> <p><b>Max Flight Time:</b> Up to 34 minutes (Standard) or 45 minutes (with Intelligent Flight Battery Plus).</p> <p><b>Transmission:</b> 20km FHD video transmission with DJI O4.</p>	

18	DSLR Camera	<b>Sensor:</b> 20 to 40 Mps <b>Processor:</b> DIGIC 8 <b>Autofocus (Viewfinder):</b> 9-point AF <b>Autofocus (Live View):</b> Dual Pixel with Eye Detection <b>ISO Range:</b> 100-25,600 (expandable to 51,200) <b>Video:</b> 4K UHD (with crop) / 1080p up to 60p <b>Screen:</b> 3.0" (7.7 cm) Vari-angle touchscreen	01
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### LOT-III) Furniture & Fixtures

Sr. No.	Items	Description	Quantity
1.	Executive Table	<b>Dimensions:</b> Generally 6'x3'x2.5' or 1800-2100 mm (L) with integrated side return. <b>Material:</b> Premium MDF/HDF with Sheesham veneer, seasoned solid wood edges. <b>Structure:</b> 1.5-inch thick show laminated board on front, 3/4" lamination for body, high-density chipboard (700 density) pressed with veneer. <b>Features:</b> Integrated side return, lockable drawers (3 drawers), tea tray, footrest, and wire management systems. <b>Finish:</b> A-class N.C. lacquer Polish (dark brown/mahogany).	01
2.	Executive Chair	<b>Structure:</b> High-back design with ergonomic support, heavy-duty steel or strengthened chrome spindle, and a 5-star revolving base. <b>Dimensions:</b> Typically 27-28 inches wide, with a back height of 28-30 inches from the seat. <b>Mechanism:</b> Hydraulic jack for height adjustment (A-grade/imported quality), synchro-tilt mechanism with position lock. <b>Upholstery &amp; Foam:</b> Padded seat and back covered with high-quality imported leather, fabric, or mesh, often in black or brown. <b>Features:</b> Adjustable lumbar support, padded armrests, and 360-degree swivel. <b>Capacity:</b> Must support a maximum user weight, often specified up to 120 kg.	01
3.	Office Tables	<b>Dimensions:</b> Typically 4.5'x2.5'x3' or 1600x800x760 mm (H). <b>Structure:</b> 3/4" lamination board with solid wood lipping, wood edge treatment. <b>Features:</b> 3 lockable drawers (on right side), tea tray, footrest. <b>Finish:</b> N.C. lacquer polish.	08

4.	Office Chairs	<p><b>Structure:</b> High-back design, often with integrated headrest.</p> <p><b>Material:</b> Imported high-quality Rexine or genuine leather.</p> <p><b>Mechanism:</b> Heavy-duty hydraulic jack, 360-degree swivel, and tilt mechanism with position lock.</p> <p><b>Base/Wheels:</b> Polyurethane (PU) high-quality wheels, 5-star steel chrome, or heavy-duty nylon base.</p> <p><b>Support:</b> Adjustable lumbar support and padded armrests.</p> <p><b>Dimensions:</b> Approximately 48” total height, 28” back height from seat, 18” seat width.</p>	08
5.	Computer Table for IT Lab.	<p><b>Material:</b> High-Density Laminated MDF board (often referred to as Lasani MDF Sheet).</p> <p><b>Top Surface:</b> 32mm imported laminated MDF board, or alternatively, 1-1.5 inch thick MDF, finished with melamine lamination on both sides.</p> <p><b>Edging:</b> 2mm thick PVC edge banding or Solid Sheesham wood lipping (25 x 10 mm) for durability.</p> <p><b>Moisture Content:</b> 12% (+2%) moisture content in the board.</p> <p><b>Support/Frame:</b> Inside top and foot rails are often specified to be made of solid seasoned Sheesham wood for added strength.</p> <p><b>2. Design and Functional Specifications</b></p> <p><b>Size:</b> Generally 3' x 2' x 2'-6" (H), or custom sizes like L:36” x W:28” x H:30”.</p> <p><b>Storage:</b> Moveable 3-lock drawer pedestal (approx. W=14" x D=20" x H=24”).</p> <p><b>Keyboard Tray:</b> Sliding keyboard and mouse tray with quality, high-standard sliding rails.</p> <p><b>CPU Storage:</b> Designated, open CPU box/stand.</p> <p><b>Cable Management:</b> Top and back cable holes for wires.</p> <p><b>Footrest:</b> MDF footrest included.</p> <p><b>3. Finishing</b></p> <p><b>Surface:</b> Properly sanded, smooth finish.</p> <p><b>Edges:</b> All edges covered with 2mm PVC strip or polished Sheesham wood gola.</p> <p><b>Lacquer:</b> N.C. Lacquer finish (Natural Color).</p>	18
6.	Chairs for IT Lab	<p><b>Design Type:</b> Revolving hydraulic task chair, often without armrests to allow for compact seating and quick maneuverability, or with fixed/adjustable armrests for long-duration coding labs.</p> <p><b>Structure:</b> Heavy-duty, high-quality molded PVC shell, or high-density plastic shell for both back and seat.</p>	18

		<p><b>Base:</b> Strong, high-quality 5-star revolving pedestal (cast aluminum or reinforced nylon) with high-load-bearing caster wheels.</p> <p><b>Hydraulics:</b> Heavy-duty hydraulic cylinder (Taiwanese/Imported) for smooth height adjustment, usually accompanied by at least 1-year warranty.</p> <p><b>Foam/Cushioning:</b> Molded high-density foam (e.g., Master Molty Foam or equivalent), high resilience to prevent sagging.</p> <p><b>Fabric/Upholstery:</b> Durable commercial-grade project fabric or breathable mesh, resistant to stains.</p> <p><b>Adjustment:</b> Pneumatic height adjustment (16-21 inch range), 360-degree swivel.</p> <p><b>2. Standard Measurements</b></p> <p><b>Seat Size:</b> Approx. 18" x 18" or 16" x 18".</p> <p><b>Seat Height (Adjustable):</b> 18 inches minimum, often adjustable up to 22+ inches to allow proper ergonomic posture.</p> <p><b>Backrest Height:</b> Approx. 11" x 18" or 17" H x 16" W.</p> <p><b>Back Height from Ground:</b> Approx. 32-38 inches.</p> <p><b>Foam Thickness:</b> 2-inch to 3-inch high-density cushioning.</p> <p><b>Base Diameter:</b> 24-25 inches.</p>	
7.	Table for Meeting Room	<p><b>Capacity:</b> 20–22 Persons (minimum).</p> <p><b>Dimensions:</b></p> <p><b>Length:</b> 20 ft to 24 ft (240–288 inches).</p> <p><b>Width:</b> 5 ft (60 inches).</p> <p><b>Height:</b> 29–30 inches (Standard Executive Height).</p> <p><b>Design/Structure:</b></p> <p><b>Modular Rectangular:</b> Assembled in sections (e.g., 4–6 pieces) for ease of transportation, installation, and flexibility.</p> <p><b>Construction:</b> Free-standing with minifix dowels and pins for structural integrity.</p> <p><b>Shape:</b> Rectangular for formal boardrooms.</p> <p><b>Material:</b></p> <p><b>Tabletop:</b> 25mm to 32mm thick MDF board (Medium Density Fibreboard) or high-grade Particle Board.</p> <p><b>Finish:</b> Laminate, Post-formed, or Veneer (scratch-resistant/PU coating).</p> <p><b>Edges:</b> 1mm–2mm PVC edge banding (duly sealed) or waterfall edge design.</p> <p><b>Modesty Panels:</b> Pre-laminated board (18mm thick) for modesty and structural support.</p> <p><b>Functionality:</b></p> <p><b>Cable Management:</b> Integrated wire management</p>	02

		<p>systems (cable managers/covers) to route electrical and IT cables from the surface to the floor.</p> <p><b>Power/Data Units:</b> Provision for built-in power modules and data ports.</p>	
8.	Chairs for Meeting Room	<p><b>Type:</b> High-back or Medium-back Executive Revolving Chair.</p> <p><b>Frame Structure:</b> Sturdy MS (Mild Steel) pipe frame, 16–18 gauge, with Chrome-plated 5-star base or high-quality cast aluminum base.</p> <p><b>Mobility:</b> 360-degree swivel, with high-quality polyurethane (PU) wheels (castors) that are soft-rolling to prevent scratching on polished floors.</p> <p><b>Mechanism:</b> Synchro-tilt or reclining mechanism with multi-position tilt lock for comfort during long meetings.</p> <p><b>Hydraulic:</b> Imported Grade-A pneumatic gas lift for seat height adjustment (approx. 4–5 inch stroke).</p> <p><b>Upholstery:</b> Top-grain genuine leather or high-quality imported synthetic leather (leatherette) or premium breathable mesh fabric. <b>Color:</b> Generally Black or dark brown (subject to sample approval).</p> <p><b>Foam/Padding:</b> High-density PU foam (minimum 2.5–3 inches thickness) to prevent sagging over long-term use.</p> <p><b>Armrests:</b> Padded armrests (chrome or strong plastic) to ensure comfort and professional appearance.</p> <p><b>Weight Capacity:</b> Minimum 130 kg (tested for high-durability).</p>	40
9.	3 seat sofa set	<p><b>Structure/Frame:</b> Solid wood frame (e.g., seasoned Shisham, Kiker, or equivalent hardwood), treated to be termite-resistant. All joints must be secured with glue and screws for stability.</p> <p><b>Foam/Cushioning:</b> High-density, high-resilience polyurethane foam (e.g., Master Molty Foam or equivalent 'A' quality). The seating should provide firm support and quick recovery after use.</p> <p><b>Upholstery/Covering:</b> Premium quality leatherette, PU leather, or top-grade synthetic fabric, often in black or brown. The fabric should be easy to clean and durable for daily office use.</p> <p><b>Dimensions (Approximate):</b></p> <p><b>3-Seater Size:</b> Approximately 78–84 inches (Length) × 32–36 inches (Width/Depth) × 30–36 inches (Height).</p> <p><b>Finish:</b> High-quality polish (NC Lacquer) on any exposed wood parts.</p>	06

10	Side Rack	<p><b>Material:</b> High-quality solid wood frame with durable veneer.</p> <p><b>Structure:</b> Double-side laminated board (usually 3/4" or 1.5" thickness) or Sheesham veneer board.</p> <p><b>Dimensions:</b> Standard size is often 3ft x 1.5ft or 4ft x 1.5ft, typically designed to match the height of the main office table (approx. 2.5ft to 30 inches).</p> <p><b>Structure Details:</b> Often includes 2-3 portions, consisting of open shelves, drawers, and/or a cupboard section with a locked door.</p> <p><b>Finish:</b> High-quality lacquer polish (dark brown or mahogany, tailored to the table).</p> <p><b>Drawers/Hardware:</b> Heavy-duty stainless steel drawer channels, central locks, and high-quality handles.</p>	04
11	Rostrums	<p><b>Structure/Material:</b> High-density 16mm thick MDF Lamination Board.</p> <p><b>Design:</b> Modern/premium, suitable for formal, auditoriums or educational environments.</p> <p><b>Features:</b></p> <p>One interior storage shelf.</p> <p>CNC engraved logo (e.g., 12-inch) of the department/college.</p> <p>Equipped with 4 Foot (Paws) for stability.</p> <p><b>Finish:</b> N.C. Lacquer finish.</p> <p><b>Colour:</b> Usually matched with existing office/auditorium furniture, such as Ash or dark mahogany.</p>	04
12	Chairs for Classroom	<p><b>Frame:</b> High-quality hardwood or metal frames with wooden components, often with 1.5 x 1.5-inch or similar thick structural support.</p> <p><b>Seat &amp; Back:</b> High-quality leatherette or suitable materials.</p> <p><b>Finish:</b> Clear lacquer polish for a natural wood finish, smooth, and resistant to stains/scratches.</p> <p><b>Dimensions:</b></p> <p><b>Seat Height:</b> Approximately 18 inches (450 mm to 480 mm) from the floor.</p> <p><b>Total Height:</b> Around 31–32 inches, allowing comfortable lumbar support.</p> <p><b>Seat/Back Size:</b> 18 x 18 inches is common for comfortable, standard seating.</p>	60

13	Desks for Classroom	<p><b>Dimensions:</b> Constructed of minimum <b>18mm thick Laminated MDF</b> (Medium Density Fiberboard) with high-pressure melamine coating on both sides. Core density must be.</p> <p><b>Edge Treatment:</b> Edges must be lipped with <b>solid wood</b> minimum thickness, or machine-applied <b>2mm PVC edge banding</b> using hot-melt glue.</p> <p><b>Frame Structure:</b> 16-gauge MS Square Pipe legs with a <b>Solid Wood modesty panel</b> and footrest.</p> <p><b>Finish:</b> Wood components must be sanded smooth, treated with anti-termite solution, and finished with <b>NC (Nitrocellulose) lacquer</b> or spirit polish to a semi-gloss finish</p>	60
14	Teacher's Tables for Class Room	<p>Size: 1200 (L) x 600 (W) x 760 mm (H) Structure made of 25 x 25mm mild steel square pipe (1.2mm wall thickness, 18 gauge), finished with grey powder coating. Top made of 16mm MDF Lamination board, one side drawer with lock and handle. Edges Front side covered with plywood.</p>	03
15	Center Tables	<p><b>Dimensions:</b> 4x2 ft rectangular design.</p> <p><b>Material:</b> Solid wood/Ash wood/Oak veneer.</p> <p><b>Structure:</b> Solid wood frame with veneer pressed on particleboard (or similar)., a 5mm to 8mm polished glass top, fitted inside the wooden frame.</p> <p><b>Finish:</b> N.C. lacquer or polish finish (e.g., Jacobean or dark brown).</p>	06
17	White Board	<p>Size: 315 x 315 x 660 mm (H) Strips: 6x (50x20mm) Structure made of 20 x 20 mm mild steel square pipe, 18 gauge, finished with grey powder coating. Seat strips made of solid wood, finished with N. C. lacquer.</p>	03
18	Notice Board	<p>Size: 6' x 4' 50 x 20mm frame made of solid wood. Finished with N.C. lacquer. Thick soft board covered with green blazer cloth (A+ quality) with hanging hooks.</p>	02

# BIDDER PROFILE FORM

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[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with Technical Bid]

<b>Particulars</b>	
1.	(Name of the company or dealership or General Order Supplier)
2.	(Registered Office)
<b>Address:</b>	
<b>Contact:</b>	Office Telephone Number:
3.	Contact Person:
<b>Name:</b>	
<b>Personal Telephone Number:</b>	
<b>Email Address:</b>	
4.	Local office if any:
<b>Address:</b>	
<b>Office Telephone Number:</b>	
5.	Registration Details:

### DETAIL OF WORK ORDER / SUPPLY ORDER IN RELEVANT FIELD

Sr. No.	Name of Department	Work Order / Supply Order Amount	Financial Year (2024-25)

BANK STATEMENTS AND TAX RETURNS OF LAST 3 YEARS

STAFF LIST ALONG WITH LOCATION AND ADDRESS

Stamp & Signature of Bidder: \_\_\_\_\_





# Letter of Acceptance

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[Letter head paper of the Procuring Agency]

[date]

To: [name and address of the Supplier]

This is to notify you that your Bid dated [date] for execution of the [name of the Contract and identification number, as given in the Special Conditions of Contract] for the Contract Price of the equivalent of [amount in numbers and words] [name of currency], as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by us.

We hereby confirm [insert the name of the Appointing Authority], to be the Appointing Authority, to appoint the Arbitrator in case of any arisen disputes in accordance with ITB 45.1.

You are hereby informed that after you have read and return the attached draft Contract the parties to the contract shall sign the vetted contract within fourteen (14) working days.

You are hereby required to furnish the Performance Guarantee/Security in the form and the amount stipulated in the Special Conditions of the Contract within a period of fourteen (14) days after the receipt of Letter of Acceptance.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Agency: \_\_\_\_\_

Attachment: Contract Copy: Appointing Authority and Supplier

# FORM OF PERFORMANCE SECURITY

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## (Bank Guarantee)

Guarantee No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

Date of Expiry \_\_\_\_\_

Amount Secured \_\_\_\_\_

To:

The Principal,

Govt. Cooperative Training College,

Faisalabad.

WHEREAS [name of Bidder/Contractor] (hereinafter called “the Bidder/Contractor”) has undertaken, in pursuance of Contract No. [Reference number of the contract] dated \_\_\_\_\_ to supply [description of requirement] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder/Contractor shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder/Contractor’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidder/Contractors guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder/Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Bidder/Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee shall remain valid up to or until expiry of warranties or all obligations have been fulfilled in accordance with the Contract, whichever is later.

Signature and seal of the Guarantors

\_\_\_\_\_

[Name of Bank or financial institution]

\_\_\_\_\_

[Address]

\_\_\_\_\_

[Date]

# Form of Contract

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THIS AGREEMENT is made on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
between [name and address of Procuring Agency] of Pakistan (hereinafter called “the Procuring Agency”)  
of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”)  
of the other part:

WHEREAS the Procuring Agency invited Bids for certain goods and related services, viz., [brief  
description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods  
and related services in the sum of [contract price in words and figures] (hereinafter called “the Contract  
Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, in the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below:
  - (a) This form of Contract;
  - (b) the Form of Bid and the Price Schedule submitted by the Bidder;
  - (c) the Schedule of Requirements;
  - (d) the Technical Specifications;
  - (e) the Procuring Agency’s Letter of Acceptance; and
  - (f) [add here: any other documents]
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

For and on behalf of [Name of Procuring Agency]

[Authorized Representative of the Procuring Agency – name, title and signature]

For and on behalf of [Name of Consultant or Name of a Joint Venture]

\_\_\_\_\_  
[Authorized Representative of the Consultant – name and signature]