



SUI NORTHERN GAS PIPELINES LIMITED

TENDER DOCUMENTS
FOR

RECONSTRUCTION OF COLLAPSED / DAMAGED BOUNDARY
WALL AT COMPRESSOR STATION CC-3 (GALI JAGIR)

INCHARGE (CIVIL)
CIVIL CONSTRUCTION DEPARTMENT
2ND FLOOR, SNGPL HEAD OFFICE,
21-KASHMIR ROAD, LAHORE

Phone No. 042-99201241
Fax. No. 042-99201332

APPENDIX-A

Time of Completion	04 months
Period of Maintenance	One Year calculated after date of completion
Earnest Money	51,000/- Rupees (Must be submitted at the Office of Incharge (Civil), Civil Construction Department, 2 nd Floor, Gas House 21 Kashmir Road Lahore in hard form along with Hard Copy of Tender Documents Signed & Stamped by Contractor before Tender Submission Time <u>otherwise the bid would be declared non-responsive</u>). <u>Earnest money would be attached with Technical Bid.</u>
Amount of Performance Bond or Guarantee (as per sample attached)	Equal to ten percent of the amount of contract, to be issued by any of SNGPL's approved Insurance Company (list of SNGPL's approved Insurance Companies attached as Appendix-B). This should be submitted within 15 days of issuance of work order and will be returned after successful completion of maintenance period. In case of Contractors failure to submit performance bond in-time, equal amount will be deducted from his PPC-1 and the same will be returned after submission of performance bond by the Contractors.
Validity Period of Performance Bond	Till satisfactory completion of Maintenance Period
Period for commencement, from Company's order to commence	From actual date of site handover
Mode of Payment	The contract payment shall be made on as per actual site measurement of work completed
	Boundary wall
	i) Work complete upto D.P.C level (B/wall & columns) 5%
	ii) After completion upto coping 50%
	iii) After completion of angle iron and razor wire 20%
	iv) After completion cement sand plaster 20%
v) After handing over/ taking over & site clearance 5%	
Penalty on delay of Job	0.2% of the contract amount per day of delay
Maximum Limit of Penalty	10% of the total contract amount
Amount of Retention Money	10% of amount of work done from each PPC and total of 5% of gross value of work done from FPC. The amount retained more than 5% of FPC will be released in FPC.
Payment of Retention Money	After successful completion of maintenance period and / or after satisfactory rectification of all defects/deficiencies pointed out during maintenance period.
Time within which payment to be made	(60) sixty working days of SNGPL after site verification by SNGPL's Site Incharge
Tender Documents Fee	Rs. 2500/- against Pay Order in the Favor of M/s. Sui Northern Gas Pipelines Limited (non-refundable) Must be submitted at the Office of Incharge (Civil), Civil Construction Department, 2nd Floor, Gas House 21 Kashmir Road Lahore before tender submission date and time, Without Submission of Tender Fee, Bid would be declared non-responsive.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

SUI NORTHERN GAS PIPELINES LIMITED

RECONSTRUCTION OF COLLAPSED / DAMAGED BOUNDARY WALL AT COMPRESSOR STATION CC-3 (GALI JAGIR)

SNGPL desires to construct the "**RECONSTRUCTION OF COLLAPSED / DAMAGED BOUNDARY WALL AT COMPRESSOR STATION CC-3 (GALI JAGIR)**" thru competent Civil Contractor to carry out the complete Civil Construction works as per Specification and drawings given in tender documents.

SPECIAL CONDITIONS

The bid is being invited as per '**Single Stage-Two Envelope**' procedure, in Compliance of PPRA Rule No. 36(b). If the bidder fails to fulfill any of following mandatory requirements, his bid will be considered as nonresponsive and will be rejected without opening his 'Financial Proposal'.

1. The bid shall comprise a single package with only the name of work, Containing the following in **two separate** envelopes:
 - a. 'Technical Proposal'
 - b. 'Financial Proposal'

The envelopes shall be marked as '**TECHNICAL PROPOSAL**' and '**FINANCIAL PROPOSAL**' in bold and legible letters to avoid confusion.

2. Initially, only the envelope marked as '**TECHNICAL PROPOSAL**' shall be opened. The envelope marked as '**FINANCIAL PROPOSAL**' shall be retained in the custody of SNGPL without being opened.
3. Bid Bond must be submitted in hard form at the office of INCHARGE (CIVIL) before Bid opening time otherwise the Bid would be declared non-responsive.
4. SNGPL shall evaluate the 'Technical Proposal' in a manner prescribed in clause 4 below, without reference to the price and reject any bid which does not conform to the specified requirements.
5. The 'Technical Proposal' must contain the following:
 - i. Certificate of registration of bidder with Pakistan Engineering Council in the relevant category valid for current year or copy of last previous year along with receipt of amount submitted for renewal of registration.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF CONTRACTOR

- ii. Copy of five pages of **HSE contractor Statement** given in tender documents are required to be filled, stamped and signed by bidders and submit along with Technical Proposal.
- iii. National Tax Number along with copy of certificate.
- iv. Copy of Professional Tax Clearance Certificate.
- v. Copy of Provincial Sales Tax (PST) Registration.
- vi. Following relevant paper must be provided in respective cases:-
 - Name of the bidder
 - Type of ownership i.e. Proprietor/Partnership/Private Limited Company/Public Limited Company
 - ✓ Copy of NIC in case of single proprietor
 - ✓ Copy of partnership deed in case of partnership
 - ✓ Copy of Article of Association for Private/Public Limited Companies
6. The 'Financial Proposal' should contain the **tender documents** with each page signed along with duly filled in '**Bid Sheet**'.
7. After the submission of bid, no amendments shall be permitted.
8. The 'Technical Proposals' shall be evaluated after opening and the 'Financial Proposal' of bids found technically nonresponsive shall be returned un-opened to the respective bidders. Thereafter the 'Financial Proposals', of the technically accepted bids only, will be opened in the presence of concerned bidders.
9. In case of any conflict between the Design Drawings and the Technical Specifications, the Drawings shall **supersede** the Specifications.
10. If excess in the quantities of any item of work is required either due to requirement of the client departments of SNGPL or due to some other unavoidable site conditions, the same should be informed by the contractor well in time in order to seek **formal written approval from the INCHARGE (CIVIL)**. The contractor should also quantify and inform the increase in cost of work due to any such excess in quantity of any item. Upon receipt of above stated intimation of the contractor, the Company will issue formal written permission to the contractor for proceeding ahead in the matter accordingly.
The contractor has no authorization to exceed the quantities of different items given in the work order without prior written permission of the **INCHARGE (CIVIL)**. If any

INCHARGE (CIVIL)

SIGNATURE & SEAL OF CONTRACTOR

contractor executes the construction work in such a way that causes excess in quantities of any item of work, over and above the work order quantities without prior written permission of the **INCHARGE (CIVIL)**, the Company may refuse for payment against such excess quantities.

11. If the construction site is not cleared and handed over to the Contractor by the Company within 60 days of issuance of work order, the contractor may withdraw his offer and in such case the Earnest Money and/or Performance Bond submitted by the contractor will be returned by the Company.
12. Complete HSE (Health Safety and Environment) contractor Manual is available at SNGPL website www.sngpl.com.pk which must be studied for true implementation during execution of work. Implementation of HSE procedures shall be ensured as per prevailing HSE policy of SNGPL during execution of works.
13. The Contractor shall be liable to pay compensation to his staff / labour in case of any major injury, disability and fatality category wise as under:

a.	In case of major injury (Injury leading to temporary disablement)	Payment of ½ of the monthly wages till the recovery of temporary disablement or for a maximum period of one year, whichever is less. Payment of 1/3 of the monthly wages till the recovery of chronic ill health / disease or for a maximum period of 5 year, whichever is less.
b.	In case of Disability (Permanent)	Rs. 500,000/-
c.	Fatality	Rs. 500,000/-

14. Failure to compliance against HSE initiative at operational sites will lead to blacklisting of a contractor through following disciplinary action.

e.	1st Violation	Warning-letter
f.	2nd Violation	Deduction of Rs. 100,000/-
g.	3rd Violation	Deduction of Rs. 500,000/-
h.	4th Violation	Suspension for period of Six Months
i.	5th Violation	Blacklisting

INCHARGE (CIVIL)

SIGNATURE & SEAL OF CONTRACTOR

15. To ensure that contractor obtains 3rd party insurance to cover such incident (Harmful Incidents / Any Accident)

16. To ensure the sufficient security is retained by the company from the contractors to cover such case (Harmful Incidents / Any Accident)

17. Protective gear should be provided to workers by the contractors to avoid such accidents (Harmful Incidents / Any Accident)

18. To take care of the above point in future as well as running contracts.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF CONTRACTOR

HSE CONTRACTORS MANNUAL



SUI NORTHERN GAS PIPELINES LIMITED

DOC. # SNGPL-GPR013-F001

Issue # 02

Issue Date

Contractor / Supplier / Vendor HSE Statement

Page 1 of 5

04-02-21

The Contractor/Supplier/Vendor shall prepare and maintain information including a clear method statement, regarding Contractor/sub-contractor activities, which outline the work to be undertaken and the method(s) for minimizing and maintaining environmental impacts, OH&S Hazards and maintaining compliance with HSE regulations.

To assist in organizing and maintaining information, background information sections have been included (section I, II, III). Sections can be modified or deleted as required when requesting a method statement from Contractors / subcontractors.

SNGPL's Personnel to Complete Sections I, II, and III
Suppliers to Complete Sections IV, V, and VI

Section I Your Information: [type or print]

Name:	
Phone Number:	
Fax Number:	
Dept Name:	

Section II. Requisition Information: [type or print]

Requisition Number:	
Project Number: (if applicable)	

Section III. Service or Activity to be Performed: [Check all that apply]

<u>Material/Chemical:</u> (Production/Non-production)	Paint Solvent Sealer	Treatment Chemicals Lubricants, Oils, Greases Gasoline	Janitorial Material Other (specify) _____ Other (specify) _____
<u>Facilities/Construction:</u>	Ditching Electrical Paint Structural	Roofing Mechanical HVAC	General Contractor Arch/Engin/Consulting Other (specify) _____
<u>Services:</u> (Includes Environmental Services)	Janitorial Security Maintenance	Emergency Response Env. Consulting Paint Booth Cleaning	Waste Management Other (specify) _____
<u>Containerization:</u>	5 gal. Or less Drums Bulk Tanks	<u>Type of Contract:</u>	Commodity Management On-site Manager Provided Total Cost Contract



Section IV. Supplier/Contractor/Vendor Information: [Circle / Check all that apply]

Current Supplier/Contractor/Vendor to this Facility

New Supplier/Contractor/Vendor to this Facility

Currently involved in other Facility project(s)

List Project(s): _____

(Complete Information in table below) [Type or print]

Name:	
Address:	
City & Province:	
Phone Number:	
Fax Number:	
President/General Manager/ CEO etc:	
Facility Site Coordinator:	
Email Address:	
Phone Number:	
Mobile Number:	
Fax Number:	
Pager:	
24 Hour Emergency Number:	



Subcontractor Information: (List suppliers/contractors/vendors not identified) [type or print]

Type	Firm Name
Architectural	
Mechanical	
Electrical	
Heavy Vehicles	
Industrial Services	
Painting	
Roofing	
Architectural/Engineering / Consulting Firm	
Sampling/Testing	
Chemical Supplier	
<u>Other (specify)</u>	
Scrap/Salvage Dealer	
Waste Disposal	
Demolition Disposal	

Note: It is strongly recommended that you have your subcontractors and suppliers involved at this facility should complete a separate HSE briefing package for the facility's review.



Section V. Contractor / Supplier / Vendor Method Statement:

Supplier / Contractor / Vendor is financially responsible for on-site HSE remediation actions resulting from incidents involving their employees and subcontractors. To minimize the risk of environmental accidents, please review and initial the items contained in the HSE Management Basics Table below:

Health, Safety and Environment Management Basics	Tick (√)
1. Contractor will ensure that the <ul style="list-style-type: none"> • Health of its employees is protected. • All activities carried out for the execution of the job are safe. • Compliance is met with all relevant laws and regulations. • All HSE (Health, Safety and Environment) procedures of the Company are implemented. • Safe working environment is provided to its employees. 	
2. Contractor will take all necessary steps to minimize the hazards associated with the job. Appropriate personal protective equipment should be provided to the employees where hazards exist.	
3. All incidents resulting in Dangerous Occurrence, minor or major injury, fire, vehicle accident and environmental incident are to be reported to Company within 24 hours.	
4. The contractor is to make his own arrangements for treating injuries to his employees. In the event a contractor employee is injured while working for the Company, it is the contractor's responsibility to notify the Company representative immediately and to report the circumstances of injury.	
5. Contractor's mobile equipment such as trucks, crane, welding machines etc must be maintained in good working condition. Contractor's trucks and other mobile equipment should be operated in such a way that material they are carrying does not fall off the equipment on to the roads. If repairs are required or vehicles become immobilized, arrangements must be made to correct the situation with additional outside help.	
6. Prior to the start of work a certificates from a competent authority is to be given to the site in charge by the contractor stating that all mobile heavy equipment are in good working condition. Only licensed and designated qualified people shall operate contractor's equipment.	
7. Company equipment must not be handled or tampered with by contractor. The Company representative may grant permission to the contractor on specific conditions to operate Company equipment if emergency conditions so require.	
8. When doing work involving excavation, contractors must not damage or break into or otherwise open any underground piping. Extreme care must be exercised in this respect while excavating with power driven equipment. If lines are accidentally damaged, notify the Company representative immediately.	
9. All excavation made by contractors must be fenced, barricaded or otherwise protected so as to prevent personnel from slipping or falling into them.	
10. Drawing / Excavation Include safety talk notified for facilitating contract employees ever during transportation by Cos TPT.	
11. The authorized Company executive will issue a permit appropriate for any work to be done by the contractor at Company's designated sites where work permit procedure is applicable. After receiving permit for work the contractor shall be guided by Company rules and applicable laws in performing his work.	
12. Contractors shall provide to all their staff the relevant PPE's as specified by the Company against each job. Contractors staff will do compliance.	
13. Contractor's job sites must be kept reasonably clean and free of rubbish and debris which may create tripping or fire hazard. Upon completion, the contractor shall leave the area in a clean and orderly manner, removing all contractor's debris, equipment, and excess material.	
14. Contractor shall dispose off all the waste generated from its activity in environment friendly manner as described in Pakistan Environmental Protection Act, 1997.	
15. The Contractor / Vendor / Supplier shall provide information regarding OH&S and environmental conditions pertaining to machinery / equipment / product / material / item being procured or services being hired.	



Section VI. Supplier/Contractor/Vendor Certification: [review and sign]

I have reviewed and understand the information contained in this document. I also understand that SNGPL's HSE Personnel have the right to inspect our activities and those of our Suppliers/Contractors/Vendors with regards to our on-site activities. I further understand that activities pertaining to service and/or maintenance contracts may only require submission of this form on an annual basis.

Name	
Title	
Signature	
Date	

GENERAL TERMS AND CONDITIONS

SUI NORTHERN GAS PIPELINES LIMITED
GENERAL TERMS AND CONDITIONS

1. SITE CONDITIONS, CLEARING AND GRUBBINIG

The tenderers shall fully acquaint themselves with the site, site conditions, clearing and grubbing (clearing and grubbing shall be the responsibility and Contractors) etc. affecting in any way the cost of construction etc., before tendering. The work is to be completed in all respects, fully functional, all internal services are to be properly connected to the external services. The work also includes all necessary arrangements required to be made at site according to site requirements.

2. TENDER PREPARATION AND SUBMISSION

The tenders shall be prepared at tenderer's own cost and shall be submitted on prescribed form of tender in sealed envelopes on which only the name of work should be clearly written in capital letters while name of tenderer should not be written. All entries should be made in ink in both words and figures. All pages of the tender documents must be signed and stamped by the tenderer. The preparation of tender documents and any correspondence in connection with the tender documents should be in the English language. The tender should be delivered in person or by mail to the following address:

INCHARGE (CIVIL)
 2ND FLOOR, S.N.G.P.L. HEAD OFFICE,
 21-KASHMIR ROAD,
 LAHORE

so as to reach on or before the time and date given in Tender Invitation Notice/Letter, at which time and place, they will be opened. Tenderers are invited to be present at the opening of the tenders. Only the tenderer's name and total tendered prices will be announced. The tender documents thus once submitted shall become property of the Company and shall not be returned whatsoever.

3. CLARIFICATIONS, INTERPRETATIONS (AS PER DATES MENTIONED ON EPADS).

The tenderer shall study the drawings and specifications carefully. Any information, clarifications, interpretations sought by the intending tenderers as per EPADS, SNGPL will issue necessary instructions in writing to all tenderers simultaneously, which will become part of the contract. The tenderers shall sign copies of all such addenda and submit them together with the tender documents and drawings. Verbal discussions shall not to be considered binding. No extension in the closing date shall be demanded on account of any such clarification and/or interpretation having received late. If no clarification is obtained within the prescribed time and later on any discrepancy (e.g. mismatch between any tender documents etc.,) is noticed, then the decision of the Company shall be final and binding.

4. MODIFICATIONS

Modifications in the tender documents, if required by the Company, will be made by issuing addenda to the Tender Documents. Intimation of such modifications will be sent to each tenderer, minimum four days prior to the date of submission of tenders. No amendment or modification of the contract shall be made except in writing and signed by the Company.

5. CONDITIONAL TENDER

Conditional tender will not be accepted.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

6. RATES

The Contractors shall quote the rate on lump sum cost basis (if not given otherwise) in the bid sheet attached to construct, complete and maintain the works included in the bid sheet, to the fully functional/operational conditions covering and including all the civil works, public health and sanitation work, electrical works, laying conduit pipe for telephone lines, external works and all other services whether or not shown in the drawings or given in the specific specifications. For this purpose, Contractors shall calculate and evaluate the quantities and quantum of works themselves and no claim of Contractors whatsoever shall be entertained by the Company for any mis-calculation of tender by the Contractors. The rates quoted by the Contractors shall be for complete finished work and shall be comprehensive and complete in all respects including cost of all materials, labour, tools and plants, carriage, taxes, profits, incidental charges etc.

7. RATE ANALYSIS

The Contractors should provide rate analysis of each item (if required).

8. RIGHT OF REJECTING TENDER

The Company shall have the right of rejecting any or all of the tenders. The Company is not bound to award the contract to the lowest tenderer.

9. EARNEST MONEY

A Demand Draft, Pay Order, Deposit-at-Call or Deposit Receipt issued from any scheduled bank of Pakistan (preferably at Lahore), equal to Rs. 51,000/- amount of work in favour of Sui Northern Gas Pipelines Limited, Lahore shall be submitted before tender opening date as earnest money on the address mentioned at Appendix-A. Tenders without Earnest Money will not be entertained. Cheques and cash will not be accepted. The earnest money of unsuccessful tenderers shall be returned

- a. After execution of contract agreement with the successful tenderer or
- b. If all the tenderers are rejected, after such rejection or
- c. Upon expiry of bid validities.

The earnest money of the successful tenderer shall be returned after submission of Performance Bond. If the tenderer to whom the contract is awarded refuses or neglects to execute the agreement than the earnest money will be forfeited and contract may be rescinded. If the construction site is not cleared and handed over to the Contractors by the company within 60 days of issuance of work order, the earnest money will be returned to the Contractors by the company.

10. VALIDITY OF BID

The bid shall remain valid and may remain open and binding for a period of 120 days from the date of opening of tender or until the work order issued to the successful tender.

11. PERFORMANCE BOND OR GUARANTEE

The Contractors will have to submit, at his own expense, Performance Bond as per detail given in Appendix-A. Terms of the bond shall be as per sample provided by the Company.

12. STANDARD OF WORK

The work shall be done to the entire satisfaction of the Company. The Company is the sole judge to approve the standard of work and if any defects are observed upto completion of

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

maintenance period, the Contractors shall make good all such defects at his own risk and cost including materials. If the Contractors fails to do any such work, as aforesaid required by the Company, the Company can get the same work done through any other means and all expenses consequent thereon or incidental thereto shall be recoverable from the Contractors by the Company or may be deducted by the Company from any money due or which may become due to the Contractors.

13. HSE POLICY

SNGPL is committed to the health and safety of its employees, preservation of environment and continual improvement of HSE performance by reducing potential hazards, preventing pollution and adhering to applicable laws and regulations in all its activities related to its Contractors. Following should be ensured by the Contractors.

1. Usage of Personal Protective Equipment.

The use of personal Protective equipment is to reduce employee's exposure to hazard when engineering and administrative controls are not feasible or effective to reduce the risks to acceptable levels. Personal Protective Equipment is last line of defense.

- 2. Wearing of closed shoes.**
- 3. Not wearing loose clothes.**
- 4. Not to use defective machinery and plant.**
- 5. Not to work in unsafe condition.**
- 6. Not to perform unsafe acts.**

14. REMOVAL OF ANY CONTRACTORS'S EMPLOYEE FROM SITE

The Company shall be at liberty to object to and require the Contractors to remove forthwith from the works any person employed by the Contractors in or about the execution or maintenance of the works, who, in the opinion of the Company, misconducts, or is incompetent or negligent in the proper performance of his duties, or whose employment is otherwise considered by the Company to be undesirable and such person shall not be again employed upon the works without the written permission of the Company. Any person so removed from the works shall be replaced as soon as possible by a competent substitute approved by the Company.

15. CONTRACTORS LIABLE FOR DAMAGE TO PLANT AND PEOPLE ETC.

The Contractors shall be at any time be liable for the loss of or damage to any of the said constructional plant, temporary works, materials and people including labour etc.

16. SERVICE OF NOTICES ON CONTRACTORS

All certificates, notices or written orders to be given by the Company to the Contractors under the terms of the contract shall be served by sending by post to or delivering the same to the Contractors principal place of business, or such other address as the Contractors shall nominate for this purpose.

17. TESTING OF MATERIALS ETC.

All types of expenditures to be incurred on testing of construction materials (steel, bricks, cement, crush and concrete cubes etc.) shall be borne by the Contractors.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

18. SUBLETTING

No major work shall be Sublette without prior written permission of the Company.

19. REMOVAL OF IMPROPER WORK AND MATERIAL

- a. The Company shall during the progress of the works have power to order in writing from time to time:
- i. The removal from the site, within such time or times as may be specified in the order, of any materials which, in the opinion of the Company, are not in accordance with the contract.
 - ii. The substitution of improper and unsuitable materials and
 - iii. The removal and proper re-execution, notwithstanding any previous test thereof or interim payment therefore, of any work which in respect of materials or workmanship is not in the opinion of the Company, in accordance with the contract.

b. DEFAULT OF CONTRACTORSS' COMPLIANCE

In case of default on the part of the Contractors in carrying out such order, the Company shall be entitled to employ and pay other persons to carry out the same and all expenses consequent thereon or incidental thereto shall be recoverable from the Contractors by the Company, or may be deducted by the Company from any money due or to which may become due to the Contractors.

20. RATE OF PROGRESS

If for any reason, which does not entitle the Contractors to an extension of time, the rate of progress of the works or any section is at any time, in the opinion of the Company, too slow to ensure completion by the prescribed time, the Company shall so notify the Contractors in writing and Contractors shall thereupon take such steps as are necessary and the Company may approve to expedite progress so as to complete the works or such section by the prescribed time. The Contractors shall not be entitled to any additional payment for taking such steps. If as a result of any notice given by the Company under this clause, the Contractors shall seek the Company's permission to do any work at night or on Sunday, if locally recognized as days of rest, or their locally recognized equivalent, such permission shall not be unreasonably refused. If it is still felt that the progress of the Contractors is not satisfactory and in the opinion of the Company, the project is likely to be delayed due to poor progress, the remaining work can be taken over from the Contractors after giving 14 days notice and the work can be got completed at the risk and cost of the Contractors.

21. ADVANCE PAYMENT

No advance payment shall be made except described in Appendix-A.

22. CORRECTION AND WITHHOLDING OF PAYMENT CERTIFICATES

If the works or part of the works contained in the PPCs/FPC of the Contractors are found incomplete, defective, rejected and/or with calculation error(s) etc., the Company shall and/or can:

- a. Correct and deduct from the bill such amount or amounts as the Company may consider proper and reasonable or
- b. Withhold payment certificate till the proper completion and rectification of the works or part(s) thereof or

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

- c. Send back the said bill to the Contractors for resubmission of proper bill in proper form and details as required by the Company.

The Contractors shall have no claim whatsoever for any delay thus occurring in issuing the payment certificates and releasing the payment thereof.

23. INCOME TAX DEDUCTION

As required under the law, Income Tax will be deducted as per prevailing Government instructions and deposited with the Income Tax Department. However, a certificate for such deduction will be issued to the Contractors.

24. VARIATIONS

The Company shall make any variations of the form, quality or quantity of the works or any part thereof that may, in its opinion, be necessary and for that purpose, or if for any other reason it shall, in its opinion be desirable, the Company shall have power to order the Contractors to do and the Contractors shall do any of the following:

- a. Increase or decrease the quantity of any work included in the contract.
- b. Omit any such work
- c. Change the character or quality or kind of any such work
- d. Change the levels, lines, position and dimensions of any part of the works, and
- e. Execute additional work (s) of any kind necessary for the completion of the works

And no such variation shall in any way vitiate or invalidate the contract. Additional proportionate time may be allowed by the Company on the basis of any addition in work (s) as per following:

1. If excess in the quantities of any item of work is required either due to requirement of the client departments of SNGPL or due to some other unavoidable site conditions, the same should be informed by the Contractors well in time in order to seek **formal written approval from the Incharge (Civil)**. The Contractors should also quantify and inform the increase in cost of work (s) due to any such excess in quantity of any item.
2. Upon receipt of above stated intimation of the Contractors, undersigned will issue **formal written permission** to the Contractors for proceeding ahead in the matter accordingly.
3. The Contractors have no authorization to exceed the quantities of different items given in the work order without prior written permission of the **Incharge (Civil)**.
4. If any Contractors execute the construction work (s) in such a way that causes excess in quantities of any item of work, over and above the work order quantities without prior written permission of the **Incharge (Civil)**, the Company may refuse for payment against such excess quantities.

25. VALUATION OF VARIATION

All extra or additional work (s) done or work (s) omitted by the order of the Company shall be valued at the rates and prices set out in the contract if, in opinion of the Company, the same are reasonable, otherwise the same will be rationalized as per following formula given for non-BOQ items.

The rates for additional works (non-BOQ), if any, will be calculated on the basis of following guidelines:

- i. Average market price of material specified quality.
- ii. Cost of labour worked out rationally.
- iii. 10% of cost of material and labour as overhead expenses and taxes (excluding PST tax) of Contractors.
- iv. 15% of cost of material and labour as profit of the Contractors.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

26. RETENTION MONEY

Retention money will be deducted from the PPCs and FPC as per detail given in Appendix-A. No interest shall accrue on money converted into retention amount. Any sums payable by the Contractors to the Company under the terms of this contract may be deducted from the retention money of this work or any other work whose retention money is held by the Company. In event of retention money being reduced due to such deductions, the Contractors shall within ten days thereafter make good in cash, the deficiency so caused. The amount of retention money, after making all deductions for sums recoverable under this contract, shall be released to the Contractors after successful completion of maintenance period.

27. ESCALATION

No escalation in respect of any kind of material and labour shall be paid in any case due to increase of prices in the market.

28. NATIONAL TAX NUMBER AND PROFESSIONAL TAX CLEARANCE CERTIFICATE

The Contractors will have to produce National Tax Number and Professional Tax Clearance Certificate.

29. COMPLETION TIME

The Contractors shall complete all contract works within stipulated 'Time of Completion' as given in Appendix-A.

30. TIME EXTENSION

Delay in work due to special circumstances of any kind which may occur other than through default of the Contractors shall entitle the Contractors to an extension in time for completion of work. These special circumstances may include war, riots, epidemics, adverse climatic conditions, law and order situation or other circumstances of such kind which are beyond the reasonable control of the Contractors. The Company shall determine the amount of such time extension and shall notify to the Contractors accordingly.

31. LIQUIDATED DAMAGES (PENALTY)

In case of delay in completion of work from stipulated completion date on the part of the Contractors, Liquidated Damages (Penalty) for such default of the Contractors will be imposed as per the percentage amount given in the Appendix-A for each day of delay. This clause, however, shall not be applicable if in the opinion of the Company, the delay is due to war, riots, epidemics and/or any other reason out of reasonable control of the Contractorss. The Company, may without prejudice to any other method of recovery, deduct the amount of such damages from any money in its hands, due or which may become due to the Contractors. The payment or deduction of such damages shall not relieve the Contractors from his obligation to complete the works, or from any other of his obligations and liabilities under the contract.

32. MAINTENANCE PERIOD

- a. The 'maintenance period' shall mean the period of maintenance named in the Appendix-A to the tender, calculated from the date of completion of the works, certified by the Company.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

b. **EXECUTION OF WORK OF REPAIR ETC.**

To the intent that the works shall at or as soon as practicable after the expiration of the period of maintenance be delivered to the Company in the condition required by the Contractors, fair wear and tear excepted, to the satisfaction of the Company, the Contractors shall finish the work, if any, outstanding at the date of completion, as certified hereof, as soon as practicable after such date and shall execute all such repair, amendment, reconstruction, rectification and making good defects, imperfections, shrinkages or other faults as may be required of the Contractors in writing by the Company during the maintenance period, or within 14 days after its expiration, as a result of an inspection made by or on behalf of the Company.

c. **COST OF EXECUTION OF REPAIR WORKS ETC.**

All such works shall be carried out by the contractors at his own expense if the necessity thereof shall, in the opinion of the Company, be due to the use of materials or workmanship not in accordance with the contract, or to neglect or failure on the part of the Contractors to comply with any obligation, expressed or implied, on the Contractors part under the contract. If, in the opinion of the Company, such necessity shall be due to any other cause, the value of such work shall be ascertained and paid for as if it were additional work(s).

d. **REMEDY ON CONTRACTORS' FAILURE TO CARRY OUT WORK REQUIRED**

If the Contractors shall fail to do any such work(s) as aforesaid required by the Company, the Company shall be entitled to employ and pay other persons to carry out the same and if such work is the work, which in the opinion of the Company, the Contractors were liable to do at his own expense under the contract, then all expenses consequent thereon or incidental thereto shall be recoverable from the Contractors by the Company, or may be deducted by the Company from any money due or which may become due to the Contractors.

33. BLACKLISTING

If the Contractors fail to execute the work as per contract, the Company may delist his name from SNGPL and the same will be forwarded to PPRA and Pakistan Engineering Council and may blacklist his name for future participation in tender.

34. SITE CLEARANCE

On completion of contract works, the Contractors shall clear/remove all construction debris, plants, equipment, surplus material, temporary works etc. from the site in workman like condition to the satisfaction of the Company.

35. PROCESS OF PAYMENT/CORRESPONDANCE

1. Work will be completed by the contractor to whom job assigned.
2. PPCs/FPC will be processed on the name of firm's proprietor including name duly signed and stamped by the proprietor.
3. Cheques payment will be processed on the name of proprietor including firm's name.
4. No representative of the firm will sign the official documents on behalf of proprietor.
5. None of proprietor/ representative of firm allowed to do business with the company the of any other firm.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

SC2. UTILITIES:-

The Contractors shall be provided, where possible at site, Contractors staff accommodation, water supply and electric power free of cost.

SC3. QUANTITIES IN BID SHEET:-

The quantities given in bid sheet are only for reference and the payment shall be made as per actual measurement at site.

SC4. IMPLEMENTATION OF HSE PROCEDURES:-

The successful bidder shall follow all the applicable HSE procedures and policies at construction site in accordance with Contractors HSE statement.

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

APPENDIX-B**SUI NORTHERN GAS PIPELINES LIMITED****CIVIL CONSTRUCTION DEPARTMENT****LIST OF APPROVED INSURANCE COMPANIES
FOR PERFORMANCE BOND ONLY**

1. National Insurance Corporation.
2. Habib Insurance Company Limited.
3. Eastern Federal Insurance Co., Ltd.
4. Muslim Insurance Co., Ltd.
5. Premier Insurance Co., Ltd.
6. New Jubilee Insurance Co., Ltd.
7. Universal Insurance Co., Ltd.
8. Adamjee Insurance Co., Ltd.
9. National Security Insurance Co., Ltd.
10. The Pakistan General Insurance Co., Ltd.

Note: - Earnest Money and Mobilization Advance Guarantees will, however, be acceptable from Scheduled Banks of Pakistan.

Performance or other guarantees of any insurance company will be accepted as long as the insurance company is of long term “category A+” or above as per ratings issued by Pakistan Credit Rating Agency Limited (PACRA).

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

APPROVED SAMPLE OF PERFORMANCE BOND/ GUARANTEE

No. : _____
Dated : _____
Amount : _____
Expiry date : _____

To
The Managing Director
Sui Northern Gas Pipelines Limited
Sui Gas House
21- Kashmir Road
Lahore

Dear Sir,

BY THIS BOND/ GUARANTEE _____

Lahore whose registered office is at _____
hereinafter called the "SURETY" do hereby bind ourselves and our successors
and assigns jointly and severally by these presents, to pay the Sui Northern Gas
Pipelines Ltd., Lahore (hereinafter called the "COMPANY") unconditionally on
demand and without further questions, the sum of Rs.
_____ (Rupees _____
_____) sealed with our seal and dated Lahore this
_____ day of _____.

WHEREAS
M/s _____ (hereinafter called
the "CONTRACTORSS") for submitting tender for

a Work Order No. _____ dated _____ made
between the "COMPANY" of the one part and the "CONTRACTORS" of the other
part has entered in to a contract (hereinafter called "THE SAID CONTRACT") for
the construction of aforesaid works as herein mentioned in conformity with the
provisions of the said contract and the sum mentioned in the above written
Bond/ Guarantee represents the retention money to be furnished by the
Contractors for fulfillment of the said contract.

NOW THE CONDITION of the above written Bond/ Guarantee is such that if the
Contractors shall duly perform and observe all the terms, provisions, conditions
and stipulations of the said contract on the Contractors part to be performed and
observed according to the true purport, intent and meaning thereof as
determined by the company who shall be the sole judge in the matter or if on
default by the Contractors for which the company shall be the sole judge, the
surety shall satisfy and discharge the damages sustained by the company
thereby and determined by the company of the above written bond/ Guarantee,
then this obligation shall be null and void but no alteration in terms of the said
contract made by agreement between the company and the Contractors or in the
extent or the nature of the works to be constructed, completed and maintained
there under and no allowance of the time by the company under the said
contract nor any forbearance or forgiveness in or in respect of any matter or

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

thing concerning the said contract on the part of the company shall in any way release the surety from any liability under the above written Bond/ Guarantee.

This Performance Bond/ Guarantee is valid up to _____ (including time of completion of work and completion of maintenance period).

Yours faithfully,

For and on behalf of "Surety"

SURETY NAME _____

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

The Common seal of the ("Surety") -----
----- is hereunto affixed in the presence of:

WITNESSES:

- 1. Name _____
C.N.I.C NO. _____

Signature _____
- 2. Name _____
C.N.I.C NO. _____

Signature _____

INCHARGE (CIVIL)

SIGNATURE & SEAL OF THE TENDERER

INTEGRITY PACTDECLARATION OF FEES, COMMISSION AND BROKERAGE ETC
PAYABLE BY THE CONSULTANT/CONTRACTOR FOR SERVICES & WORKS
IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Number: _____ dated: _____
 Contract Value: _____
 Contract Title: _____

[name of Consultant/Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administer` active subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [name of Consultant/ Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Consultant/ Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Consultant/ Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration representation and warranty. It agrees, that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be void able at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Consultant/ Contractor] agrees to indemnify GoP for any loss of damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission gratification, bribe, finder's fee or kickback given by [name of Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest privilege or other obligation or benefit in whatsoever form from GoP.

[Client]

[Consultant/ Contractor]

INCHARGE (CIVIL)SIGNATURE & SEAL OF THE TENDERER

LIST OF APPROVED MANUFACTURERS

LIST OF APPROVED MANUFACTURERS/BRAND

Sr. No.	Description	Materials
1.	Crushed Stone Aggregate	Margallah, Sargodha (black), Sakhi Sarwar
2.	OPC Cement	DG, Askri, Charat, Maple Leaf
3.	Reinforcement Steel, Deform, Gr-60	AFCO, Mughal, Fazal or Approved Equivalent
4.	Sand	<ul style="list-style-type: none"> • Local Sand PCC 1:4:8, Brick Masonry, Sand Filling • Lawar nacepur sand for plaster/Sakhi Sarwar • 100% Lawar nacepur for all RCC Works/Sakhi Sarwar
5.	Ceramic Tiles	EMCO, Mas ter
6.	Plastic/Vinyl emulsion/Enamel (Matt or Gloss)	ICI Dulux, Robbialac Berger
7.	G.I. Pipes	IIL (M)
8.	G.I. Pipes (Fittings)	Chinese (Imported)
9.	Gate Valves & Sluice Valves	Chinese Imported
10.	Pigment	Chinese (Imported)
11.	Hardware, Stays & Handles (Brass)	Moosa, Pistol
12.	Window Glazing	Malaysia, Indonesia
13.	Stainless Steel Sink	Atlas, Super Asia
14.	Cast Iron Pipe, Fitting & Fixtures	Alpine, Teepu supreme spun pipe (Sandal Engineering PVT), (Soil & Waste), (Rain Water & Vent Pipe) Floor Trap etc.,
15.	UPVC Pipes & Fittings	DADEX, BETA, Shavel
16.	RCC Pipes	Shalimar, Akram, as per attached specifications
17.	Sanitary Fixtures	Baig, ICL/IFO, Master, Sonex
18.	Flushing Cistern	ICL/IFO, Master, Sonex
19.	Sanitary Fitting	ICL/IFO, Master, Sonex
20.	Anti Termite	Dursbin, Biflex
21.	Water proofing agent on sloppy roof	Dyna bond, Vandex, FEB
22.	Light fixtures	Original Philips Pakistan, DAMPA
23.	Distribution Boards, Main Panel Board	Siemens Pakistan, PEL Lahore, NBI Jameel Ind. Lhr
24.	Cables & Wires	Pakistan Cables Ltd. Newage Cables
25.	PVC Conduit & Accessories	Shavyl, Galco, Beta
26.	Switches, Sockets and Power Plugs	Local Bush
27.	Back Boxes, Pull Boxes, etc., Telephone Junction Boxes	Hussain & Co-Karachi, N.R. Industries Lahore , MISTO Lahore

INCHARGE (CIVIL)

SIGNATURE AND SEAL OF TENDERER

28.	Telephone Cables Dish Antenna Cables	Siemens Germany, Pakistan Cables, Newage Cables
29.	Fans/Exhaust Fans	Pak Fan, GFC
30.	MCCB, MCBs, ELCB/RCCB	TeraSaki-Japan, Fuji-Japan, Legrand-France/Itlay, Siemens-Germany, Marlin Gerli (M&G)-France, Mitsubishi-Japan
31.	Overhead Water Tank (Plastic)	Super Tuff (Double Ply)
32.	PVC Duct for Wiring	Legrand, Adamjee (Duraduct)
33.	Copper Conductor	99.9% Pure Electric Copper Conductor, Pakistan Cable, Newage Cable or equivalent as approved by the Company
34.	Telephone wiring accessories	BUSCH, Switch kit, Clipsal
35.	Aluminum Product	Pakistan Cables
37.	Glass Block	Indonesia/Malaysia
38.	Door/Window Hardware, Locks, Hingers	Lock of Alpha/Yanx (Japan) Hinges of Sitara, Door Closer, President (Korea) and New Star (Japan) Yanx (Japan)
39.	Voltmeter, Amperemeters & Switchgear accessories	Germany, Denmark, France, Swiss, Italian, Japanese make
40.	Graphiato	Rock Wall, Rock Shield
41.	Pavers Tuff Tiles	Tuff Pavers, Izhar Limited or equivalent
42.	Hot Bitumen	PB3 or PB4
43.	Goldomatic Centrifugal Water Supply Pump (Jet, Ejector)	Golden Gujranwala
44.	Polythene Sheet	60 Sft = 1kg
45.	Double Tee Planked R.C.C Roof Slab	Izhar Group of companies

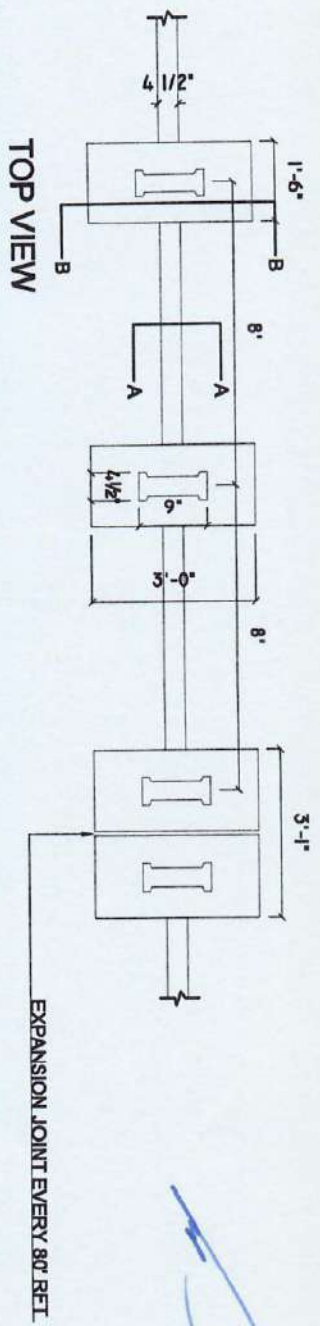
NOTE:

1. All materials shall be as per brands given in above table or equivalent approved by Incharge (Civil).
2. Samples of all construction material should be got approved from the Incharge (Civil) before installation at site.
3. Original cash memo/certificate from authorized dealer will be provided by the contractor to Incharge (Civil) before installation when required.
4. Concrete Mix. To be 1:2:4 for lintel, beams, etc.
5. 28 days' Cube Strength of cement not to be less than 3000 Psi.
6. Cover for steel should be 1" all round in beams and ½" for slab.
7. Reinforcement steel shall be grade 60 Deformed ASTM.
8. First class brick to be used at site with average minimum compressive strength of minimum 05 bricks should be above 1500 Psi

INCHARGE (CIVIL)

SIGNATURE AND SEAL OF TENDERER

DRAWINGS



DETAIL - A

RAZOR WIRE PURE GALVANIZED 18" DIA
4MM THICK DISTANCE OF RINGS 4'C/C

ANGLE IRON DISTANCE 8'C/C SIZE
1/2"x1/2"x3/8" WITH FIXING OF NUTS
BOLTS ONE COAT OF RED OXIDE PAINT
AND THREE COATS OF ENAMEL PAINT

3 NO. WIRE (10SWG)

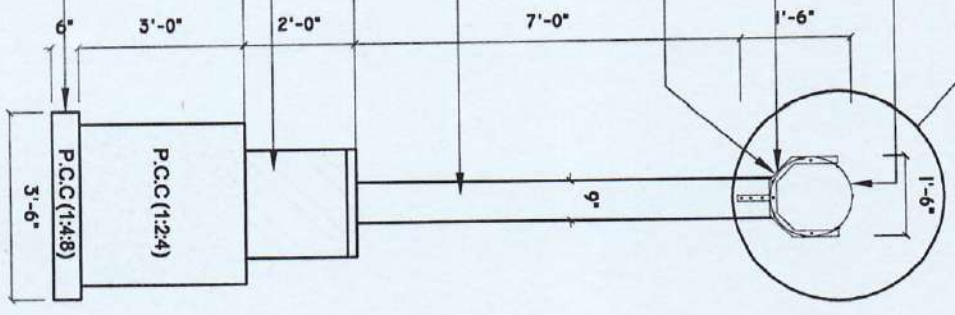
R.C.C PRE CAST IZHAR
GIRDER (9"x4 1/2"x12'-0")

AS PER EXISTING D.P.C LEVEL

NEW BRICK MASONRY WITH
C/S(1:5) WITH D.P.C (1:2:4) AS PER
SITE REQUIREMENT

N.S.I

BRICK BALAST



SECTION B-B

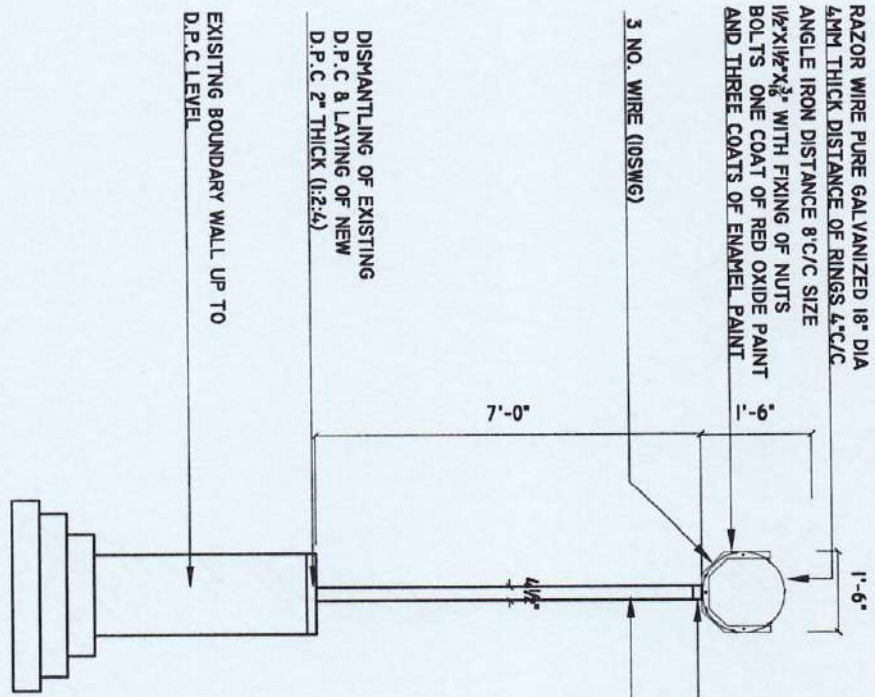
RAZOR WIRE PURE GALVANIZED 18" DIA
4MM THICK DISTANCE OF RINGS 4'C/C

ANGLE IRON DISTANCE 8'C/C SIZE
1/2"x1/2"x3/8" WITH FIXING OF NUTS
BOLTS ONE COAT OF RED OXIDE PAINT
AND THREE COATS OF ENAMEL PAINT

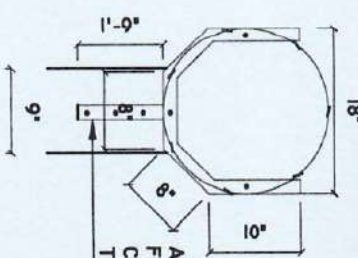
3 NO. WIRE (10SWG)

DISMANTLING OF EXISTING
D.P.C & LAYING OF NEW
D.P.C 2" THICK (1:2:4)

EXISTING BOUNDARY WALL UP TO
D.P.C LEVEL



SECTION A-A



2" THICK P.C.C (1:2:4) COPING

PROPOSED BRICK MASONRY 4 1/2" THICK
CS (1:4) WITH NEW BRICKS & BOTH SIDES
OF CS PLASTER (1:4) BOUNDARY WALL UP
TO 7' HEIGHT (AS PER EXISTING
BOUNDARY WALL HEIGHT/LEVEL)

ANGLE IRON SIZE 1/2"x1/2"x3/8" WITH
FIXING OF NUTS BOLTS ONE
COAT OF RED OXIDE PAINT AND
THREE COATS OF ENAMEL PAINT

SUI NORTHERN GAS PIPELINES LTD
CIVIL CONSTRUCTION DEPARTMENT

PROJECTS
CC-3 GALI JAGIR

TITLE
BOUNDARY WALL DETAILS

DRAWN M.AADIL ASSOCIATE ENGL. (C)	CHECK'D VERIFIED RIASAT AU TARAR TECHNICAL OFFICER (C)	APPROVED M. ANDEEM ZAFARULLAH INCHARGE (C/ENR)
---	--	--

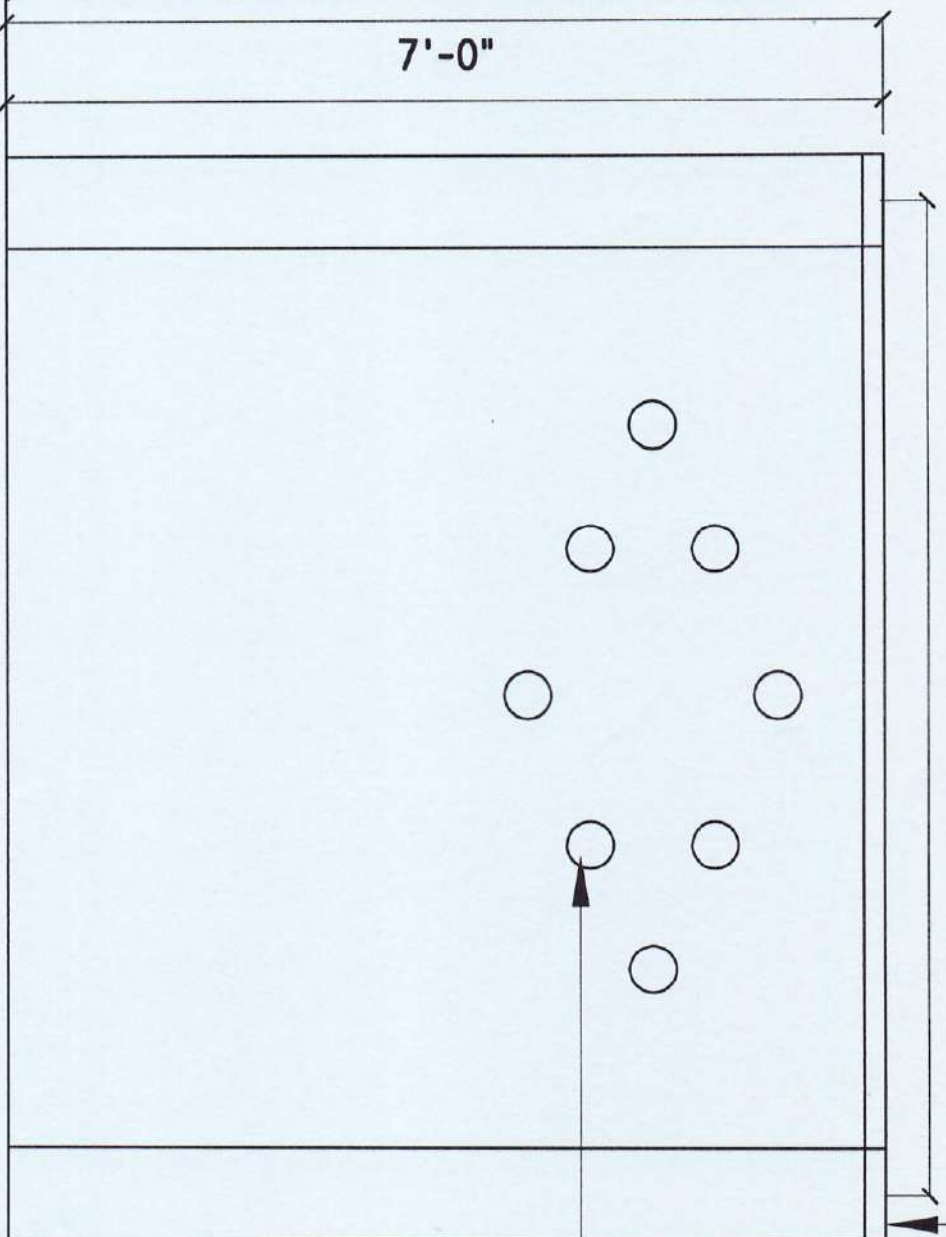
2" THICK P.C.C COPING

8'-0"

ASPER EXISITNG BOUNDARY WALL

7'-0"

D.P.C LEVEL



**3" DIA OF OPENING IN
BRICK MASONRY WALL
WITH SYMMETRY**

FRONT ELEVATION

SUI NORTHERN GAS PIPELINES LTD CIVIL CONSTRUCTION DEPARTMENT		
PROJECTS	CC-3 GALL JAGIR	
TITLE	FRONT ELEVATION BOUNDARY WALL	
DRAWN	CHK'D / VERIFIED	APPROVED
M.AOUL ASSOCIATE ENGR. (C)	BIASAT ALI TABAR TECHNICAL OFFICER (C)	M. ANDEEM ZAFARULLAH IN-CHARGE (CIVIL)

BID SHEET

Construction of Boundary Walls at Compressor Station CC-3 Gali Jagir

Bid Sheet

Sr. No	Description	Unit	Qty.	Rate	Amount
Boundary Wall					
1	Dismantling of existing boundary wall, angle iron and razor wire etc. as per drawing and site requirement. Note: 1. All the dismantled material shall be the property of contractor (bricks angle iron, barbed wire/razor wire etc.). 2. The dismantled available bricks can be used for Construction of boundary wall.	Rft	500		
2	Construction of new boundary wall as per drawings and specification including excavation foundation, for columns back filling in layers with proper compaction and super structure including RCC pre cast columns consisting of size 9" x 4½" x 12'-00" make Izhar Group of Companies or equivalent (to be approved by client) at a distance of 8'-0" center to center in two columns and 1" gap at expansion joint approximately at every 80'-0" complete as per drawings/specifications as approved and directed by the Engineer Incharge. > P.C.C (1:4:8) brick ballast 1" to 1½" size in foundation by mechanically mixing method > 1st class brick masonry in foundation ratio (1:5) & super structure cement sand mortar ratio (1:4) > 2" thick P.C.C (1:2:4) coping with 1:3 cement sand plaster (thickness in centre is 2") > Providing and fixing of Angle Iron 1½"x 1½" x 3/16" with one coat of Red oxide paint and three coats of enamel paint (ICI Dulux) including Nut Bolts for the fixing of angle iron as per drawing complete in all respects as directed by Engineer Incharge (Civil). > Providing and fixing of hot dip G.I razor wire 1'-6" dia 4mm thick distance of ring @ 4" c/c including of tension wires as per drawings complete in all respects as directed by Engineer Incharge (Civil). > Internal and external sides cement sand plaster ratio (1:4).	Rft	500		
Total					
Add 16% PST					
Total Amount					

Dy. Chief Engineer (Civil)

Seal Signature of Bidder