



BIDDING DOCUMENTS

For

DISPOSAL OF SCRAP MEPCO Tender No. 226/26

National Open Competitive Bidding under - **Single Stage One Envelope Procedure** of Public Procurement Rules-2004 (PPR-2004)

Multan Electric Power Company Ltd. Multan



MULTAN ELECTRIC POWER COMPANY LTD.

OFFICE OF THE DIRECTOR (PROCUREMENT) DIST: MEPCO LTD:

MEPCO Complex, Wapda Colony Khanewal Road, Multan

Tel: 061-9220279, 9210380 Ext: 2004, Email: dpdmepco@gmail.com, Fax No. 061-6776314

MEPCO TENDER NOTICE FOR DISPOSAL OF SCRAP

Multan Electric Power Company (MEPCO) Ltd. Multan invites Sealed Bids under Single Stage One Envelop Bidding Procedure from Tax Registered Companies / firms/bidders for disposal of un-serviceable/scrap material laying at various MEPCO Stores as per following detail:-

Tender No.	Item No.	Item name	Unit	Tender Qty	Bid Security PKRs.	MEPCO Store	Date and Time of Submission	Date and Time of Bid Opening
226/26	1	Empty Steel Drum	No.	91	50,000/-	Regional Store MEPCO Sahiwal	21.04.2026 (10:30Hrs)	21.04.2026 (11:00 Hrs).
	2	T & P Scrap	Kg.	2982				
	3	HT/LT Broken Shunt Capacitor	No.	91				
	4	Tyre Off Size U/S	No.	486				
	5	Tube Off Size U/S	No.	294				
	6	Wooden Scrap	Kg.	6275				
227/26	1	Tyre Off Size U/S	No.	1207	150,000/-	Regional Store MEPCO Multan	22.04.2026 (10:30Hrs)	22.04.2026 (11:00 Hrs).
	2	Tube Off Size U/S	No.	433				
	3	Wooden Scrap	Kg.	39883				
	4	Leather Scrap	Kg.	288				
	5	Plastic Scrap	Kg.	3870				
	6	Fiber Scrap	Kg.	511				
	7	PVC Scrap	Kg.	5430				
	8	Empty Steel Drum	No.	48				
228/26	1	PVC Scrap	Kg.	3219	40,000/-	Regional Store MEPCO Bahawalpur	23.04.2026 (10:30Hrs)	23.04.2026 (11:00 Hrs).
	2	Wooden Scrap Off Size	Kg.	4429				

The items are lying inside MEPCO Stores as specified above and are being disposed on "As is Where is basis". Interested bidders can visit/inspect the scrap on working days between 09:00 AM to 04:00 PM.

Bidding documents containing detailed term & conditions can be obtained from the office of Director (Procurement) MEPCO Khanewal Road, Multan against payment of tender fee of Rs 2000/- (Non-refundable) on the production of written request along with sales tax registration certificate. No tender document will be issued on the opening date.

The tenders will be opened publicly in presence of bidders or their representatives who wish to attend on above mentioned date & time in the office of Director (Procurement) Distt: MEPCO Khanewal Road, Multan. This advertisement is also available on MEPCO & PPRA websites at www.mepco.com.pk & www.ppra.org.pk respectively

**Director (Procurement) Distribution
MEPCO Ltd., Multan.**

DISPOSAL OF SCRAP / UNSERVICABLE ITEMS LYING AT

**Different Stores of Multan Electric Power Company
(MEPCO) Ltd. Multan**

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PART-A: INSTRUCTIONS TO BIDDERS/PARTICIPANTS

A. INSTRUCTIONS TO BIDDERS/PARTICIPANTS	
Scope of Bid	Multan Electric Power Company (MEPCO) Ltd. wishes to receive Bids as per disposal notice and Bidding documents. Bidders can submit bids for one or more Items. Successful bidder will be declared for each Item separately on the basis of highest offer rate.
Language of Bid	The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the MEPCO shall be in English or Urdu (as the case may be).
Clarification of Bidding Document, Meeting and Site Visit	A prospective Bidder requiring any clarification of the Bidding Documents may approach the Office of Director (Procurement) Distribution in writing at the given address within specified time. MEPCO will respond in writing to any request for clarification of the Bidding Documents that it receives no later than seven (07) days before the deadline of submission of bids. Copies of the MEPCO's response (including an explanation of the query but not identifying its source) will be sent to all prospective Bidders that received the Bidding Documents from the MEPCO. Interested bidders can visit/inspect the scrap material on working days between 09:00 AM to 04:00 PM
Amendment of Bidding Documents:	At any time before the deadline for submission of bids, MEPCO, for any reason, either at its initiative or in response to a clarification requested by a prospective Bidder, amend the Bidding Documents. Such amendments shall take precedence over the existing document. The addendum will be binding on Bidders. It will be assumed that the amendments contained in such Addendum will have been taken into account by the Bidder in its bid.
Access to Disposal Scrap	The interested bidders are strongly encouraged to visit the stores within time specified to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations. Interested Bidders Shall follow the MEPCO's security protocols for visiting the stores.
Condition and Specification	Item of disposal will be sold on Item wise " As is Where is basis ".
Location of Material	As per stores mentioned in Tender Advertisement / Bidding Documents.
Qualification of the Bidder	To qualify for the award of the Contract, bidders must meet the mandatory Evaluation criteria, as specified in the Bidding Document.
Deadline for Submission of Bid	Sealed bids should be dropped in the tender box kept at the office of Director Procurement Distribution MEPCO on date and time specified in the tender advertisement. The tender shall be opened on same day in the presence of the bidders or their authorized representatives who may like to be present during the session.
One Bid per Bidder	Each Bidder shall submit only one Bid individually.
Cost of Bidding	The Bidder shall bear all costs associated with the preparation and submission of its bid, and the MEPCO in no case be held responsible or liable for those costs.
Method Of Bidding	Single Stage One Envelop Bidding Procedure as per PPRA Rules.
Bid Validity	Validity of bid from the opening date: 120 Days
Bid Security	The original Bid Security, as specified in the Tender Advertisement/Bidding Documents, in the form of CDR, Pay Order, or Demand Draft in favor of Chief Executive Officer MEPCO, must be submitted by the bidders along with their bids for participation. The Bid Security must be issued from the bidder's bank account and must reach the office of the Director Procurement Distribution MEPCO along with the bidding documents on or before the deadline for submission of Bid.

Part B: Eligibility/Qualification Criteria

The eligibility/qualification criteria is as follows:-

Qualification Criteria		
Sr. #	These are mandatory eligibility criteria.	Means of Verification (To be Annexed with Bid)
1	The Bidding Firm must be GST Registered and appear on the Active Tax Payers List of FBR.	Sufficient documentary Proof, CNIC of Owner etc
2.	The Interested Firm must submit an affidavit that it has not been Blacklisted/Debarred by any Organization of Pakistan.	Affidavit as per the given format.
3.	Bid Security as per Tender Advertisement	CDR/Pay order/Demand Draft from any scheduled bank of Pakistan in Original must reach the office of Director Procurement Distribution MEPCO along with bidding documents on or before the deadline of submission of bid.
Evaluation Criteria		
1.	The contract shall be awarded to the bidder fulfilling the mandatory eligibility criteria and quoting item wise highest per unit rate. MEPCO reserves the rights to reject any proposal under PPRA Rule-33.	Financial Price Schedule duly signed and filled by the Bidder

Part C: General Conditions of Contract

Sr. No.	General Conditions of Contract (GCC)	
1	Applicable Law	The Contract shall be governed by the laws of the Islamic Republic of Pakistan.
2	Authorized Representatives	Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the MEPCO or the Contractor may be taken or executed by the officials specified in the SCC.
3	Taxes, Duties and other applicable laws.	The Contractor shall ensure compliance with local laws and applicable regulations. Any additional tax, levies, duties, or modification in the existing rates of tax and other applicable laws imposed during the pendency of this contract shall be paid by bidder.
4	Currency of Bid	The Unit rate and the prices shall be quoted by Bidder entirely in Pak Rupees
5	Effectiveness of Contract	This Contract shall come into effect on the date the Contract is signed by both parties or such date as may be stated in the Special Conditions of Contract .
6	Force Majeure	<u>Definition</u>
		For this Contract, "Force Majeure" means an unforeseeable event that is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations under the Contract impossible as to be considered impossible under the circumstances. The Party affected by Force Majeure shall on the occurrence of such event leading to Force Majeure, immediately notify the other Party in writing and take all reasonable steps to overcome the Force Majeure.
		<u>No Breach of Contract</u>
		The failure of a Party to fulfill any of its obligations under the contract shall not be considered to be a breach of or default under this Contract, insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event;
		a. has taken all reasonable precautions, due care and reasonable alternative measures to carry out the terms and conditions of this Contract, and
		b. has informed the other Party as soon as possible about the occurrence of such an event.
		<u>Extension of Time</u>
		Any period within which a Party shall, under this Contract, complete any action or task or additional task shall be extended for a period equal to the time during which such Party was unable to perform such activities as a result of Force Majeure or on the advice of MEPCO.

7	Disputes Resolution Procedure	If any dispute arises between the parties (MEPCO and the Successful Bidder), regarding the performance of the contract or anything contained in the Contract, the matter shall be referred to the Chief Supply Chain Management Officer MEPCO who will examine the matter in detail and give a decision.
		In case any party is not satisfied with the decision, the matter shall be referred to arbitration in accordance with the Arbitration Act, 1940. The place of Arbitration shall be Multan, Pakistan
8	Blacklisting	Under PPRA-2004, MEPCO can inter alia blacklist and debar bidders as MEPCO Blacklisting/Debarment Policy available at MEPCO Website.

Part D: Special Conditions of Contract

The following are the Special Conditions of Contract:

		Special Conditions of Contract (SCC)
1.		The MEPCO is " <i>Multan Electric Power Company Ltd. Multan</i>)
2.	Title	The Title & Reference of the Disposal is; DISPOSAL OF SCRAP MEPCO Tender No. 226/26
3.	Addresses	The addresses are:- O/O Director Procurement Distribution MEPCO HQ Multan Tel: 061-9220279, 9210380 Ext: 2004, Email: dpdmepco@gmail.com, Bidder: Attention: _____ Address: _____ Tel/Mob# _____ Email: _____
4.	Representative	The Authorized Representatives are: For the MEPCO (Nominee of the MEPCO) o Name: <u>Muhammad Hasnain Shakeel</u> o Designation: <u>Director Procurement Distribution MEPCO</u> For the Bidder (Nominee of the Bidder) o Name: _____ o Designation: _____
5.	Lifting Period of Scrap Material	The contractor shall lift the allotted scarp material as per contract within 30 Days from the date of issuance of Release Order unless & otherwise extended by MEPCO, under supervision of MEPCO nominated committee.
6.	Sub-Contracting	Sub-Contracting is NOT allowed under any circumstances.
7.	Penalty	It would be binding for the contractor to lift the allotted quantity of scrap material within the specified time. Failure to do so shall result in a penalty in shape of rental charges @ 0.1% per day upto maximum 10% of the total value of the stores will be charged until such time all stores be removed from the site.
8.	Payment	Contractor shall have to deposit 100% payment (inclusive of All applicable taxes) (after adjustment of his bid security) within (21) working days from issuance of Notification of Award/LOA, upon the realization of payment in MEPCO account Release Order shall be issued as per the quantities/weights allotted in the Release Order. The weights/counting shall be carried out in the presence of MEPCO's representative(s) at spot before lifting the items. A. Contractor will not be allowed to lift any extra quantity beyond his Release Order B. If actual quantities (Weight/Number) are found less at site with respect to defined as per Release Order the balance payment will be returned to the contractor after successful completion of his work. Further, the Contractor is solely responsible for payment of all applicable taxes/ levies etc. (if any) which will be adjusted from his offered rate, to respective authorities without any cost and consequences to be charged to the MEPCO. In case of any

		change in rate of any tax by Government of Pakistan (GOP) after opening of tender / Bid, successful bidder shall pay the revised rate notified by the GOP.
9.	Price Adjustment	No Price Adjustment shall be made for any variation in the market prices, taxes/ duties or change in wages or the Law.
10.	Lifting Cost and Cost of Transportation	The scrap material is to be lifted by the bidder at his own cost, transportation and labor, failing which a penalty of 1% of the bid amount per day till such time the entire quantity is removed from the site will be imposed. While Lifting of Material the contractor shall comply with the Safety SOPs and provide necessary PPE to the labour involved in lifting the scrap material. Any mishap occurred to the personal shall be responsibility of the contractor.
11.	Lifting of Scrap	The contractor would be responsible to arrange vehicle(s) and suitable number of workers for lifting of Scrap at his own cost. The Contractor will provide in advance the details of any vehicle(s) that is required to enter the premises of the MEPCO Stores for lifting of Scrap material along with the details of the driver(s) of the vehicle and labor(s) involved in lifting of material. The Contractor shall be responsible for engaging adequate number of manpower for providing quality services in including their hygienic conditions/manners.
12.	Time Schedule for Lifting	The contractor shall provide services during working hours on working days or on any other day and timing including gazette holidays (if required by the MEPCO)
13.	Requirement of Gate Pass	Scrap will be taken out from the MEPCO's premises upon issuance of "Gate Pass" by the MEPCO authorities.
14.	Use of MEPCO's Property	The Contractor shall not make any kind of excavation or construction including alteration or modification in the premises, including electrical appliances, sanitary fittings and other fitting/equipment, without the permission of MEPCO in writing and further he shall have no right to use MEPCO's property for his employee's personal purpose and residence.
15.	Notification of Award/ LOA	The notification of award will be issued to bidder complied with evaluation criteria and quoted highest rates. The successful bidder is obliged to accept "letter of acceptance"/Notification of Award (NOA) within (21) working Days of issuance, failing which, their bid security may be forfeited and the MEPCO reserve the right to award the work to the 2 nd Highest Bidder.
16.	Engagement in Other Business Activities	The resource person will not be allowed to engage in any other business activity related to the MEPCO. A strict punitive action will be taken against him if he ever found indulged in such acts and the decision of Chief Supply Chain Management Officer MEPCO will be final on this matter.
17.	Failure to Accept NOA/LOA or Deposit Payment	In case the successful bidder refuses to accept NOA/LOA or fails to Deposit Payment within stipulated period or fails to perform his obligations within stipulated or extended time of the contract, the Bid Security shall be forfeited and the contractor shall be blacklisted/debarred for participation in future tenders of the MEPCO as per MEPCO Blacklisting/Debarment Policy available at MEPCO Website.
18.	Damage to MEPCO's Property	The MEPCO reserves the right to recover any amount from the contractor against any losses or damages incurred to the property, data, or employees of MEPCO due to the negligence of contractor or his workers.
19.	Rejection of Proposal	MEPCO will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices like pooling, or giving bribery/ prizes or any sum of money etc. to the persons responsible or engaged in disposal process or to other prospective bidders; or MEPCO will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices during bidding process, or in executing, a contract
20.	Corrupt & Fraudulent Practices	MEPCO requires compliance with its policy regarding corrupt and fraudulent practices. In pursuit of this policy, the MEPCO follows, inter alia, the instructions contained in Rule 2(f) of PPR 2004 .

<p>21.</p>	<p>Termination of contract</p>	<p>MEPCO by written notice of default sent to the concerned party may terminate the Contract if the other party causes a fundamental breach of the Contract. Fundamental breaches of Contract shall include, but shall not be limited to the following:</p> <ul style="list-style-type: none"> a) the bidder fails to perform any other obligation(s) under the Contract; b) bidder's failure to deposit balance amount of bid within the time stipulated; c) the bidder has abandoned or repudiated the contract. d) the bidder is declared Bankrupt or goes into liquidation other than for a reconstruction or amalgamation; e) if the MEPCO determines, based on the reasonable evidence, that the Supplier has engaged in corrupt, coercive, collusive, obstructive or fraudulent practices, in competing for or in executing the Contract f) MEPCO, by written notice sent to the Contractor, may terminate the contract, in whole or in part, at any time for its convenience.
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PART-E (Contract Forms)

Form of Contract

THIS CONTRACT (hereinafter called the “**Contract**”) is made on the _____ day of the month of _____, 2025, between, MEPCO (through _____ who is duly authorized in this behalf, of the First Part

AND

M/s _____, incorporated/registered under the applicable laws in Pakistan, having its principal office at _____. (Hereinafter called “**The Contractor/Contractor**” which expression shall, wherever the context so permits, include its successors in interest and assigns) through _____ who is duly authorized in this behalf of the other Part

(MEPCO and The Contractor are hereinafter collectively referred to as the “Parties” and individually as a “Party”).

WHEREAS,

The MEPCO is desirous for *Disposal of Miscellaneous Scrap Items at MEPCO Stores*.

- a) for which purpose the MEPCO issued Disposal Notice calling for bids in the manner as provided for in the **Public Procurement Rules, 2004 (PPR-2004) and Disposal of Public Assets Regulations, 2024**.
- b) the Contractor submitted its bid and the bid of the Contractor has been accepted by the MEPCO, where after, MEPCO has offered to the Contractor to perform the services as per this contract.
- c) the Contractor, having represented to MEPCO that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions outlined in this Contract.

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

- a. Instruction to Bidders
- b. Eligibility/Qualification Criteria
- c. The General Conditions of Contract;
- d. The Special Conditions of Contract;
- e. Contract Form
- f. Bill of Quantities, Financial Bids
- g. The following Appendices:
 - Appendix A: Affidavit for Bidder’s Blacklisting Status
 - Appendix B— Contractor’s Bid
 - Appendix C—Letter of Acceptance/NOA issued by MEPCO
 - Appendix D — Bidders’s Letter of Acceptance
 - Appendix E— Performance Guarantee
 - Appendix F— Integrity Pact

2. The mutual rights and obligations of MEPCO and the Contractor shall be as outlined in the Contract, in particular:

- a) The Contractor shall carry out the Services only through its regular/contracted employees, hereinafter referred to as ‘The Contractor’s employee (s)’ in accordance with the provisions of the Contract; and
- b) The Contractor will deposit the value of Scrap material before lifting in accordance with the provisions of the Contract along with all the applicable taxes required under the existing laws at the time of lifting of Scrap during the period of providing services.

3. The Contractor shall provide the Services during the period commencing dd- mm-yyyy and continuing through dd-mm-yyyy or any other period as may be subsequently agreed by the parties in writing.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of MEPCO <i>[Authorized Representative] (Name, Designation, Official Stamp and signature)</i>	For and on behalf of the Contractor <i>[Authorized Representative] (Name, Designation, Official Stamp and signature)</i>
Witness 1	Witness 1
Name: _____ CNIC# _____ Signature: _____	Name: _____ CNIC# _____ Signature: _____
Witness 2	Witness 2
Name: _____ CNIC# _____ Signature: _____	Name: _____ CNIC# _____ Signature: _____

BILL OF QUANTITIES – PRICE SCHEDULE

Tender No. 226/26

Tender No.	Item No.	Item name	Unit	Tender Qty	MEPCO Store	Unit Price Exclusive All Taxes & Duties	Total Price Exclusive All Taxes & Duties
226/26	1	Empty Steel Drum	No.	91	Regional Store MEPCO Sahiwal		
	2	T & P Scrap	Kg.	2982			
	3	HT/LT Broken Shunt Capacitor	No.	91			
	4	Tyre Off Size U/S	No.	486			
	5	Tube Off Size U/S	No.	294			
	6	Wooden Scrap	Kg.	6275			
Grand Total Amount (Rs.)							

Note:

- **Applicable GST/withholding/ PST/Tax etc. will be charged on bid amount.**
- **Bidder can quote one or more Items.**

Undertaking by the Bidder:

I ----- had visited the site and have fully understood the scope of work & specifications. The above rates are inclusive of all labor charges, Tool & Plants, overheads, safety equipment/PPEs/measures etc. I/ we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the MEPCO / DISCO's or any other Government / Semi Organization.

Date:

Signatures of the Bidder

CNIC No. _____

A. Affidavit for Bidder's Blacklisting Status

Dear Sir,

I/We hereby confirm and declare that I/We, M/s-----, is not Blacklisted/debarred under **Rule 19 of PPR-2004** by MEPCO/DISCO's or any other Govt, Semi Government Organization of Pakistan.

I / We do hereby solemnly affirm as under:

- i. I / We had visited the site and have fully understood the scope of work
- ii. I / We understood the instructions to bidders and terms & conditions of contract and are fully acceptable
- iii. That I / We have not been blacklisted, declared in-eligible or debarred by any organization / department for corrupt or fraudulent practices, or no failure to perform with MEPCO in past and That I / We have never been involved in any litigation / arbitration / Blacklisting case against MEPCO.
- iv. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons

Detection of false declaration / statement at any stage of the entire Bidding Process / Currency of the Contract shall lead to Disqualification and forfeiture of Bid Security or Performance Guarantee, as the case may be, and termination of contract.

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Seal & Signature of Bidder:

Date:

B. Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Title _____

Date: _____

<Successful Bidder> hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the foregoing <Successful Bidder> represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP, except that which has been expressly declared pursuant hereto.

<Successful Bidder> certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GOP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

<Successful Bidder> accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GOP under any law, contract or other instrument, be voidable at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, <Successful Bidder> agrees to indemnify GOP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by Successful Bidder as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

Bidder

MEPCO

a) **Firm/participant Details:**

Name & CNIC No.	
Company Name	
NTN Number	
GST Number.	
Phone	
Fax	
Email	
Business Address	