

**INVITATION FOR BIDS**

**Construction of Security Post Covering area, 13,090 Sq. ft.**

**at Maddi Saggi Road at (Km-51.8) Tehsil Daraban, District Dera Ismail Khan**

**TENDER No. PROJ/CIVIL/DIK/001/2026**

**CLOSING DATE: 13.03.2026**

M/S. \_\_\_\_\_

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**Dear Sir,**

Please submit your lowest and firm quotation on the attached sheet (Schedule of Requirement) and return one copy of the sheet duly completed in all respect and signed & stamped and sealed in an envelope by you latest by **13:30 hrs** positively on **13.03.2026**. The Tender will close at **14:00 hrs** and will be opened publicly on **13.03.2026** at **14:00 hrs**. No Quotation will be allowed to be dropped in box after **13:30 Hrs**. Please read the following instructions (Terms & Conditions) carefully for filling the tender;

**1. Submission of Bid**

- 1.1. Quotations, which are not received in time, shall not be considered.
- 1.2. Quotations, which are not firm and irrevocable, will not be considered.
- 1.3. All tenders shall be publicly opened at **14:00 hrs**. On the same day in our office at the above mentioned address. Only One Representative of each bidder possessing a 'Letter of Authority' to do so may attend the bid opening, if desired.
- 1.4. Please include: -
  - a) **Our tender title**
  - b) **Discounts, if any**
  - c) **Full details of any deviation from our specifications**

2. The bidding will be through Two envelope system and separate Technical and Financial bids submitted with envelope should be headed “CONFIDENTIAL” and marked: -

Enquiry No. PROJ/CIVIL/DIK/001/2026

Closing on: 13-03-2026

3. The envelope containing your quotation/Bid should be sealed and addressed as mentioned below;  
**SNGPL Project Camp Chashma Road opposite Kundi Model Farm, Dera Ismail Khan.** Your quotation is liable to be cancelled if you fail to adhere to this clause.
4. Your quotation should remain valid for at least a **period of 60 days** from the date of opening of the enquiry. Quotations with less than required validity may be rejected.
5. Bid validity will commence from Tender/Bid opening date.
6. In case work order is placed on you on the basis of this enquiry, the Work should be completed in all respect by you within three months.
7. In case of an order placed on you, you will be required to execute the order strictly in accordance with the terms and conditions of the work order. In case any terms and conditions of the order are violated, we will have the right to cancel the order or part thereof, as necessary.

If need be, please contact **Mr. Muhammad Altaf, Technical Officer (Projects), Cell: 0300 6828897.**

### **PAYMENTS**

- 7.1. Advance payment/Mobilization charges will not be made and payment will be made on the basis of work done as per policy.
- 7.2. Payment will be made within one month after the completion of work and receipt of invoice.

Yours faithfully  
SUI NORTHERN GAS PIPELINES LIMITED

**(Muhammad Altaf)**  
**Technical Officer (Projects)**  
**For Managing Director**

## SCHEDULE OF REQUIREMENT

### Construction of Security Post Covering area, 13,090 Sq. ft. at Maddi Saggi Road at (Km-51.8) Tehsil Daraban, District Dera Ismail Khan

Annexure to Enquiry No. PROJ/CIVIL/DIK/001/2026, Dated: 10.02.2026, Opening date: 13.03.2026.

Ref of Supplier. \_\_\_\_\_ Dated: \_\_\_\_\_

Sr. No.	Description	Unit	Quantity	Rate	Total Amount
<b><u>Construction of Security Post</u></b>					
1	Excavation in foundation of building, bridges etc complete : in hard soil or soft murum 3 x 3 x 720	Cft	6480		
2	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:4:8)	Cft	1621		
3	RCC in roof slab, beam, column & other structural members, insitu or precast. (1:2:4) (including shuttering without steel)	Cft	2110		
4	RCC in roof slab, beam, column & other structural members, insitu or precast. (1:2:4) (including shuttering without steel)	Cft	516.38		
5	RCC in roof slab, beam, column & other structural members, insitu or precast. (1:2:4) (including shuttering without steel)	Cft	483.75		
6	Damp proof course of cem. conc. 1:2:4 including bitumen coat, 1 layer polythene & 2 coats bitumen (1.5" thick)	Cft	67.56		
7	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:2:4)	Cft	1108		
8	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:2:4)	Cft	99		
9	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:2:4)	Cft	60		
10	1st class brick work in ground floor Cement, sand mortar 1:4	Cft	9467		
11	Cement plaster 1:4 upto 20' height 3/4" thick	Sqft	14182		
12	Trazzu Floor	Cft	303		



13	2 coats of bitumen laid hot using 20 lbs. for 100% sft over roof & blinded with sand at 1 cft per % sft and one layer polythene sheet	Sqft	3360		
14	Single layer of tiles 9" x 4.5" x 1.5" laid over 4" earth and 1" mud plaster on top of RC roof slab	Sqft	3360		
15	Supply & fabricate M.S. reinforcement for cement concrete (Hot rolled deformed bars Grade 60) with cutting bending fixing and bending wire	Kgs	7298		
16	Earth Filling for Floor	Cft	10080		
17	Supplying and Fixing 18 SWG MS Sheet Door with angle iron frame (1.5"x1.5"x1/8"), bolt, hinges, paint etc complete 3' x 7'	Num	08		
18	Supplying and Fixing 18 SWG MS Sheet Door with angle iron frame (1.5"x1.5"x1/8"), bolt, hinges, paint etc complete 3.5' x 7'	Num	08		
19	Supplying and Fixing 18 SWG MS Sheet Door with angle iron frame (1.5"x1.5"x1/8"), bolt, hinges, paint etc complete 2.5' x 7'	Num	08		
20	Providing and fixing steel windows with openable glazed pannels, using beam section for frame 1-1/2" x 1" x 5/8" x 1/8", z-section for leaves 3/4" x 1" x 3/4" x 1/8", T- section sashes 1"x1"x1/8", glass panes, wooden screed for glazing embeded over a thin layer of putty duly screwed with leaves, brass fittings holdfast, duly painted, complete in all respects, including all cost of material and labour etc. as per approved design and as directed by the engineer - in -charge Glass pane 5mm thick 4' x 4'	Num	08		
21	Providing and fixing steel windows with openable glazed pannels, using beam section for frame 1-1/2" x 1" x 5/8" x 1/8", z-section for leaves 3/4" x 1" x 3/4" x 1/8", T- section sashes 1"x1"x1/8", glass panes, wooden screed for glazing embeded over a thin layer of putty duly screwed with leaves, brass fittings holdfast, duly painted, complete in all respects, including all cost of material and labour etc. as per approved design and as directed by the engineer - in -charge Glass pane 5mm thick Size 2' x 2'	Num	08		
22	Providing and fixing collapsible gate made of 2"x2"x1/4" tee iron at top and bottom, channel iron verticals 3/4" x 1/4" x 1/4" x 1/8" at 3" to 5" centre to centre (approximate) and flat iron crosses 3/4" x 3/16" and best quality rollers at bottom of 3" diameters including holdfast, handles 12" long of 3/4" x 1/4" x 1/4" x 1/8" channel iron, locking arrangement inside and outside, painting 3 coats of black enamel, complete in working order size 12' x 10'	Num	01		
<b><u>Boundary Wall of Security Post at Saggu</u></b>					
1	Excavation in foundation of building, bridges etc complete : in hard soil or soft murum 3' x 3' x 458	Cft	4122		



2	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:4:8)	Cft	1161		
3	RCC in roof slab, beam, column & other structural members, insitu or precast. (1:2:4) (including shuttering without steel)	Cft	1491		
4	1st class brick work in ground floor Cement, sand mortar 1:4	Cft	8047		
5	Cement pointing struck joints, on walls, upto 20' height : Ratio 1:2	Sqft	11679		
6	Supply & fabricate M.S. reinforcement for cement concrete (Hot rolled deformed bars Grade 60) with cutting bending fixing and bending wire	Kgs	4866		
7	Hesco Bags (4' x 4; x 4')	Num	228		
8	Sand Filling for Hesco Bags	Cft	17587		
11	Supply and fixing razor wire (1'-6" dia) consisting of 1-1/2"X1-1/2"X3/16" angle iron Y post 2'-6" long 6' to 8' center to center embedded in concrete block of size 3"X9"X6" (PCC 1:2:4), at top of boundary wall including painting posts etc. Complete in all respects	Rft	458		
10	Providing and fixing collapsible gate made of 2"x2"x1/4" tee iron at top and bottom, channel iron verticals 3/4" x 1/4" x 1/4" x 1/8" at 3" to 5" centre to centre (approximate) and flat iron crosses 3/4" x 3/16" and best quality rollers at bottom of 3" diameters including holdfast, handles 12" long of 3/4" x 1/4" x 1/4" x 1/8" channel iron, locking arrangement inside and outside, painting 3 coats of black enamel, complete in working order size 15' x 10'	Num	01		
11	Providing and fixing collapsible gate made of 2"x2"x1/4" tee iron at top and bottom, channel iron verticals 3/4" x 1/4" x 1/4" x 1/8" at 3" to 5" centre to centre (approximate) and flat iron crosses 3/4" x 3/16" and best quality rollers at bottom of 3" diameters including holdfast, handles 12" long of 3/4" x 1/4" x 1/4" x 1/8" channel iron, locking arrangement inside and outside, painting 3 coats of black enamel, complete in working order size 3.5' x 10'	Num	01		
<b><u>Electric Works</u></b>					
1	Supply and Erection single core PVC insulated copper conductor 250/440 V grade cable : 7/0.029"	Roll	20		
2	Supply and Erection single core PVC insulated+sheathed copper conductor 250/440 V grade cable : 3/0.029"	Roll	24		
3	Supply and Erection single core PVC insulated copper conductor 250/440 V grade cable : 7/0.036"	Roll	08		

4	Supply and Erection twin core PVC insulated & sheathed copper conductor 250/440 V grade cable : 7/0.036"	Roll	04		
5	Supply and Erection twin core PVC insulated & sheathed copper conductor 250/440 V grade cable : 7/0.064"	Roll	02		
6	Supply and Erection PVC pipe for wiring purpose complete Recessed in walls including chase etc : 1" i/d	Feet	1800		
7	Acrylic boxes for 8"x10" Switchboard Complete with all aspects	Num	24		
8	Supply & Erection of PVC board 7" x 4" with all aspects	Num	18		
9	Supply at site, installation, testing and commissioning of the One gang light control switches 10 Amps, 250Volts one way, including appropriate size concealed MS, powder coated back box, complete in all respects	Num	200		
10	Supply &. Installation of flush type switch (2-Pin 10 amps 220 V Switch Socket) manufactured by fixed over sheet including appropriate size outlet box of 16SWG black enameled MS sheet recessed in wall, column etc. complete in all respects	Num	120		
11	Acrylic boxes for 4"x4" Switchboard Complete with all aspects	Num	24		
12	Supply and Erection 3 pin switch & plug combined recessed type : 10/15 Amp	Num	18		
13	Supply, installation, connecting, testing and commissioning of wall/recessed mounting typical DB for flat should be factory assembled ready wired and complete (comprising of incoming & outgoing breaker rupturing capacity 10 KA Terrasaki make) Incoming: 1 by 30 A.T.P mcb with ph. Indications Outgoing One set: 15 by 10 Amps, 6 by 20 Amps single pole 250 volt moulded case miniature circuit breaker (mcb) 7 No per phase coupled with one 60 Amps T.P mcb	Num	01		
14	Supply and Erection of AC ENERGY EFFICIENT LED LIGHT BULBS (21-30 W)	Num	180		
15	Supply and Fixing dust & weather proof street light fitting with reflector, 400W mercury vapour lamp etc comp	Num	20		
16	Supply & Erection of Change over switch 200 Amp	Num	01		
17	Supply and Erection best quality AC ceiling fan complete with GI rod, canopy, blades & regulator : 56" sweep	Num	17		
18	Supply and Erection best quality exhaust fan complete with shutter & regulator : 12"sweep	Num	07		
19	Supply & Erection of Insulation tape	Num	40		

20	Supply & Erection of Ding Dong call bell best quality	Num	04		
21	Supply and fixing of 40-50 Litres Electric Geyser including all accessories and fittings	Num	01		
22	PVC Bend 1"dia	Num	50		
23	PVC Fan Box with Rod 4"dia	Num	17		
24	PVC Junction Box 1"dia	Num	50		
25	PVC Glass Holder	Num	180		
<b><u>Sanitary Works</u></b>					
1	Providing and fitting glazed earthenware water closet (WC), squatter type (orisa pattern) combined with foot rest. complete in all respects : White	Num	07		
2	Providing and Fixing Best Quality Wall Shower Set 981/83 C.P	Num	07		
3	Providing and Fixing glazed earthen ware wash hand basin (WHB) complete size 56x40 cm (22"x16"), including bracket set, waste coupling, complete in all respects: White with pedestal (Normal Quality)	Num	03		
4	Providing and fixing Providing and Fixing of Bath accessories set (choricum plated (C) soap dish, CP toilet paper holder, towel rail, best quality looking glass 5 mm thick neatly fitted with Mirror 60 x 45 cm (24"x18") size, glazed earthenware shelf (60x13 cm) 24"x5" with chorium plated (CP) brackets & railing) complete in all respect	Num	07		
5	Providing and fixing chorimum plated (CP) mixing valve for wash hand basin (WHB), sink or shower of approved (Best) quality	Num	03		
6	Providing and fixing stainless steel sink with drain board size (90x45 cm) 36"x18" including set of brackets, waste pipe etc (Best Quality)	Num	01		
7	Providing and fixing chorimum plated (CP) mixing valve for wash hand basin (WHB), sink or shower of approved (Best) quality	Num	01		
8	Supplying and Fixing Polyethylene Water Tank made from food grade FDA Certified raw material, 3 layers UV stablized, inert with water, anti-fungus and anti-bacterial and have a service life of more than 10 years : 1000 gallons (Vertical)	Num	01		

9	Providing, laying cutting, jointing, testing PPRC pipeline in walls/trenches with pipes (confirming to DIN 8077/8078, PN 20 of approved quality & fittings conforming to DIN 16962,PN25 of the same manufacturer) for cold/hot water supply systems including specials complete in all respect as per specifications: except excavation 2" i/d	Feet	200		
10	Providing, laying cutting, jointing, testing PPRC pipeline in walls/trenches with pipes (confirming fittings conforming to DIN 16962,PN25 of the same manufacturer) for cold/hot water supply systems including specials complete in all respect as per specifications: except excavation 1" i/d	Feet	400		
11	P/L approved quality UPVC pipes for water supply and gas supply i/c fitting, cutting, jointing, jointing material making holes in walls and filling the same with 1:4 CSM, excavation and back filling. : 4" dia	Feet	200		
12	P/L approved quality UPVC pipes for water supply and gas supply i/c fitting, cutting, jointing, jointing material making holes in walls and filling the same with 1:4 CSM, excavation and back filling : 3" dia	Feet	300		
13	Providing and Fixing 'P' trap of approved quality including GI grating & PCC chamber 4" (100 mm) glazed	Num	07		
14	P-Trap 3"dia	Num	18		
15	Supplying and Fixing UPVC soil waste and vent pipe class B : 6" dia	Feet	200		
16	Providing and Fixing brass stop/bib cock of approved quality: 3/4" (20 mm) dia	Num	10		
17	Providing and Fixing brass stop/bib cock of approved quality: 3/4" (20 mm) dia	Num	04		
18	Providing and Fixing 1/2" (12 mm) dia connection including check nuts etc of approved quality: Plastic rubber connection	Num	10		
19	Providing and Fixing Plastic low down flushing cistern 3 gallons (13.63 Liters) capacity including bracket set, copper connection, etc. complete in all respects: White (Best Quality)	Num	03		
20	Providing and fixing chromium plated CP waste coupling of approved quality : 1.5" (40 mm)	Num	03		
21	Providing and Fixing approved best quality cooking range with: Two (02) Burners & Oven	Num	01		
22	Cloth Hangis	Num	07		
23	Providing and Fixing CP (chromium plated) toilet paper holder complete	Num	12		
24	Supply and Fixing cast iron (CI) manhole cover with frame etc (Heavey Type) of approved quality complete: 24" (610 mm) dia	Num	03		

25	Providing and fixing waste pipe of PVC of approved quality : 1.5" (40 mm)	Num	14		
26	Providing and fixing flushing bend of PVC of approved quality: 1.5" (40 mm)	Num	08		
27	Providing and Fixing angle iron brackets for : Wash hand basin (WHB ) and cistern	Num	07		
28	Providing and Fixing angle iron brackets for :Sink	Num	01		
29	Cast iron rain water down pipe fixed in position excluding heads & shoes : 4" dia	Rft	200		
<b><u>Painting Works</u></b>					
1	Preparing surface with wall potty and painting with emulsion paint : 2nd & each subsequent coat	Sq. Ft.	9182		
2	Preparing surface with wall potty and painting with emulsion paint : 2nd & each subsequent coat				
3	Preparing surface & painting with snowcem / weathershield paint : 2nd & subsequent coats	Sq. Ft.	5000		
<b><u>Boring Material</u></b>					
1	Providing and Laying PVC pipe (b) 8" dia in foot path of bridge for utilities	Feet	900		
2	Providing and Fixing GI pipe & including specials complete 2" dia (light)	Feet	900		
3	Steel Rope for pressure pump 3/8" dia	Feet	900		
4	Supply & Installation, testing and commissioning of Submersible Pump (ISO - 9906 Certified) Motor with AC winding for discharge greater than 3000 iGPH and output capacity greater than 10 3000 iGPH and output capacity greater than 10 WHP and upto 15 WHP (As per Approved Technical Specifications)	No	01		
5	Furnish and install of G.I Elbow : 2" dia	No	04		
6	M.S Pipe Clump 2" dia	No	01		
7	Providing and Fixing Audco type valve : 2" dia	No	02		
8	S/Fixing 3-core flexible Copper cable for submersible electric motor 10mm	Mtr	300		
9	Drilling of Bore holes for tube well in all types of soil and soft rock except hard rock from a depth of 328.1 ft to 656 ft (100.1m to 200 m) depth, including sinking, collection of 100 % corings and withdrawing of pipe, complete as per specifications.: 10" (250 mm) i/d	Feet	900		

<b><u>Solar System Material</u></b>				
1	Frame with Stand for Solar System	Num	10	
2	Supply and Erection of A-Grade Solar PV Modules containing N-Type Mono-crystalline silicon A-Grade solar cells, As per approved specifications	Watts	6000	
3	Supply and Installation of Inverter Hybrid 6 KW	Num	01	
4	Supply and Erection of lithium LifePO4 battery 100 AH 48V 6000 cycles	Num	01	
5	Supply and Erection 2x10 sq.mm flexible copper cable	Mtr	110	
6	Supply and installation of distribution board (for DC system)	Num	01	
7	Supply and Erection PVC flexible pipe : 1" i/d	Feet	600	
8	Supply and Erection 1x10 sq.mm flexible copper cable	Mtr	90	
<b><u>Earth System Material</u></b>				
1	Drilling of earth bore 3" dia 70 to 80 ft. deep or up to permanent water table, back filling, ramming, complete in all respect. grounding bores shall be made at 6 to 8 feet away from foundation and distance between earth bore shall not be less than 10 feet	Num	01	
2	Supply & erection of Earth Rod	Num	01	
3	Supply & erection of Earthing wire GSL 6 mm	Kgs	10	
4	Supply at site, installation, testing and commissioning of the One gang light control switches 10 Amps, 250Volts one way, including appropriate size concealed MS, powder coated back box, complete in all respects	Num	01	
5	Copper Bolt with Nut washer 3/8"dia x 3" long	Num	12	
6	Supply and Erection 2'x2'x1/8" copper plate including riveting to copper tape & placing in mixture of salt and charcoal etc	Num	02	

**NOTES: -**

1. Abstract of the SOR is attached as Annexure-A.
2. For Terms & Conditions please See Attached APPENDIX - 'A'.
3. Contractor's HSE Statement is attached as APPENDIX—'B'.
4. Format for Integrity pact is attached as APPENDIX—'C'

5. Format for Authority Letter is attached as APPENDIX—‘D’
6. Format for Bid Bond is attached as APPENDIX—‘E’
7. Format for Performance bond is attached as APPENDIX—‘F’
8. For Design Drawing and Detail of Each work is attached as APPENDIX – ‘G’

### **SPECIAL TERMS AND BID EVALUATION CRITERIA**

- 1- The contractors should have experience of at least 03 **years** for undertaking similar nature of works as specified in Bill of Quantity. Documentary evidence in the form of job completion certificates/ Final Payment Certificates of relevant/ similar to our required jobs for the three years should be attached / provided along with bid as per attached format.
- 2- The contractor should have bank turnover (payment & receipt) for Rs. 30 million or above during last six months (upto tender enquiry advertisement date). In this regard, bank statement for last six months along with certificate from Bank confirming average balance during last six months and financial soundness should be attached with bid.
- 3- The contractor shall be registered with EOBI & Social Security. Please attach valid registration certificates in this regard (if applicable).
- 4- Bidders are required to provide an “Undertaking” on stamp paper worth of Rs. 100/- duly attested by notary public that you have never been black listed by any Government, Semi Government, and Autonomous Organizations and that you have not been involved in litigation with any Government, Semi Government & Autonomous Organizations.
- 5- The offer received from bidder involving in litigation due to their default, wrong or mal practice, inability to perform contractual obligation and poor performance etc would not be considered for evaluation.
- 6- Bidders are required to provide undertaking on stamp paper worth of Rs. 100 confirming that none of company’s employees has blood relation with bidder.
- 7- If it is found at any stage during evaluation of bids that information submitted by the bidder pertaining / concerning to their bid is false and materially inaccurate or incomplete or incorrect, their bid shall not be considered for evaluation.
- 8- Please provide a site visit certificate along with the bid on your letterhead confirming that

“We have visited the location/ site where work is to be done and understood the requirement mentioned Design Drawing and present tender enquiry No.----- and we have quoted our rates accordingly.”

Following information is required for evaluation of proposal:-

Sr. No.	Description	
A	Registered Name of AOP / Firm/Company	
B	Permanent Address of Head Office of Firm/Company where correspondence is to be made and contact details i) Telephone # ii) Fax # iii) E-mail address (if any) iv) NTN #	



سوئی ناردرن گیس  
Sui Northern Gas

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Pakistan.

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customerservices@sngpl.com.pk

www.sngpl.com.pk

	v) Valid Certificate of PEC for Category type C-5 or above. vi) Registered With EOBI (if applicable) vii) Registered with Social Security (if applicable)	
C	Date and place of establishment of Firm/Company	
D	Name, designation, CNIC numbers of person(s) authorized to represent firm /company in contractual matters 1. _____ 2. _____ 3. _____	

**Signature:-**

**Stamp:-**



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## SCHEDULE OF REQUIREMENT

**Construction of Security Post Covering area, 13,090 Sq. ft.  
at Maddi Saggu Road at (Km-51.8) Tehsil Daraban, District Dera Ismail Khan**

Annexure to Enquiry No. **PROJ/CIVIL/DIK/001/2026**, Dated: **10.02.2026**, Opening date: **13.03.2026**

Ref of Cont. / Supplier: \_\_\_\_\_ Dated: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Taxes (Inclusive/exclusive/any other): \_\_\_\_\_

Payment Mode (Through CHEQUE): \_\_\_\_\_

Bid Validity (Not less than 60 days): \_\_\_\_\_

Closing Date: **09.03.2026**

## UNDERTAKING

Should our offer be accepted, we hereby undertake to provide the services (as mentioned above) contracted on the basis of “General and Special Terms & Conditions” of contract and In case of any breach in Terms & Conditions, SNGPL have the right to hire the required services from other source without any reason/justification.

Signature & Date of Bidder/Supplier: \_\_\_\_\_

Name of Bidder/Supplier/Business: \_\_\_\_\_

Position of Bidder: \_\_\_\_\_

Address of Business & Contacts: \_\_\_\_\_

Bidder's Stamp: \_\_\_\_\_

## TERMS & CONDITIONS

1.	Rates mentioned in the quotation should be inclusive of federal and provincial taxes.
2.	The lowest bidder will ensure completion of work within three month after award of the work order.
3.	Payment will be made within one month after the completion of work and receipt of invoice.
4.	Your work may be checked by our representative and if you fail to provide the work according to our satisfaction, we reserve the right to cancel the work order.
5.	We reserve the right to cancel any quotation without assigning any reason whatsoever.
6.	We reserve the right to amend the tender enquiry and to extend the opening date of the tender without assigning any reason whatsoever.
7.	Any discount or alternate prices not read out at Bid opening will not be considered during bid evaluation.
8.	Please also provide break down of your quoted price indicating detail of taxes, duties etc, separately included therein.
9.	It is contractors' responsibility to take measure as per General procedure of HSE in view of the environmental health. Safety law and regulations which is available at <a href="http://www.sngpl.com.pk">www.sngpl.com.pk</a>
10.	The bidding will be through Two envelope system and separate Technical and Financial bids submitted.
11.	The Quotations incomplete in any way, as not clearly mentioned the Tax clause, will not be entertained at the time of bid opening and shall be considered as canceled.
12.	<p>The following documents /information must be provided along with the bid: -</p> <ul style="list-style-type: none"> <li>i) Name of Bidder</li> <li>ii) Type of ownership i.e. Proprietor/Partnership/Private limited company/Public limited Company's following relevant papers must be provided in respective cases: - <ul style="list-style-type: none"> <li>a) Copy of NIC in case of single proprietor</li> <li>b) Copy of partnership deed in case of single proprietor</li> <li>c) Copy of article of association for Private/public limited companies.</li> <li>d) PEC license of Civil Contractor Minimum C-5 or above Category.</li> </ul> </li> <li>iii) Date of establishment of business concern</li> <li>iv) GST number along with attested / verified copy of certificate</li> <li>v) National Tax number along with attested / verified copy of certificate</li> <li>vi) Attested / verified copy of certificate Professional Tax clearance certificate.</li> <li>vii) Authorized Dealership / Distributor from original manufacturer (if required).</li> </ul> <p>Failing to provide the following, the bid will stand rejected.</p>

## GENERAL TERMS AND CONDITIONS

### 1. LANGUAGE:

The ruling language of this tender is English.

### 2. DEFINITIONS AND INTERPRETATION:

In these tender documents (as herein after defined) the following words and expressions shall have the meaning hereby assigned to them except where the Tender requires otherwise.

- a) **Company** means the Sui Northern Gas Pipelines Limited; a company registered under Companies Ordinance, 1984 and includes any successors-in-interest or assignees.
- b) **Engineer** means the Engineer(s) nominated by the Company to look after and supervise the Work.
- c) **Representative of the Company** means a duly authorized person appointed by the Company or as will be specified in the “Special Conditions of the Contract” to perform the assigned duties.
- d) **Bidder** means an individual/ firm/ AOP/company who participates in bidding for the work.
- e) **Contractor** means the person, firm or company whose Tender/bid (as hereinafter defined) has been accepted by the company. Prior to the execution of the Contract the word “Contractor” also means a Tenderer or Bidder submitting a proposal/ accepting the schedule rates/ fixed rates in accordance with the tender documents.
- f) **Agent or Representative** means person(s) appointed by the contractor duly approved by the company to perform duties as set forth in the contract.
- g) **Laborers / Workmen** means such laborers/workmen and staff as may be employed by the contractor for purpose of carrying out the Work.
- h) **Work** means whole of the Works / Services or part thereof to be executed in accordance with Tender / Contract documents , whether temporary or permanent and whether original, altered, substituted or additional.
- i) **Contract Documents** shall consist of duly executed contract / work order, the Tender Documents and the Tender submitted by the successful Bidder including modifications thereto incorporated in the documents before and after the execution of the contract.
- j) **Work Order Price/Value** means the sum named in Work Order/ Schedule of Requirement (SOR) / BOQ subject to additions thereto or deductions there from as may be made under the provisions hereinafter contained.
- k) **Plant & Equipment** means all machineries, equipment, materials, appliances or things of whatsoever nature required in or about the execution, completion or maintenance of the work, but does not include such equipment, materials, appliances or things intended to form part of the permanent work.
- l) **Temporary Works** means all temporary works of every kind required in or about the execution, completion or maintenance of the work.
- m) **Drawings** means the drawings referred to in the Contract documents/Work Order and any modification of such drawings.
- n) **Location** means the land and other places on, under in or through which the work is to be executed or carried out and other lands or places advised by the company for the purpose of the contract/ work order.
- o) **Approved /Approval** means approved / approval in writing by authorized company’s representative or as will be specified in “Special Conditions of Contract”.
- p) **Approved Banker** wherever occurring in this contract shall mean scheduled commercial bank operating in Pakistan and acceptable to the company.

- q) **Specification(s)** means the standard codes of practice and other specifications issued with the tender and any notification such as specifications approved in writing by the company and other specifications as may from time to time be furnished or approved in writing by the company.
- r) **Bonds** mean bid bond/**performance bond or bank guarantee** and other instruments of security furnished by the bidder of his surety in accordance with the tender/ contract.
- s) **Completion Date** means the date on which the work has been completed in accordance with the contract so that it can be utilized for intended purpose.
- t) **Day** means a day of 24 hours mid night to mid night.
- u) **Completion Period** means the time allowed for the execution of the work.
- v) **Consumer** means the person or entity using the natural gas under the contract with the Company through the connection installed by the Company.
- w) **Prospective Consumer** means the person or entity to whom the Company may provide gas connection in future.
- x) **PPC** means partial payment certificate.
- y) **FPC** means final payment certificate.

### 3. **SITE CONDITIONS, CLEARING AND GRUBBING**

The bidders/contractors shall fully acquaint themselves with the site, site conditions, soil conditions, weather, laws & order and local conditions etc, before submitting their bids. Clearing and grubbing shall be the responsibility of Contractors. The work also includes all necessary arrangements required to be made at site according to site requirements.

### 4. **CONTRACTOR WILL ALSO BE RESPONSIBLE FOR**

- Security of the all SNGPL's Material present at site till completion of Work / Handing over the site.
- Security of Contractor's Staff at site and during movement in DI khan, Saggu and Surroundings.
- Accommodation and Messing of Contractor's staff.
- Contractor will liaison with LEAs and Civil Administration during movement of its Staff and Machinery.

### 5. **ADDITION, DELETIONS AND AMENDMENTS**

The company reserves the right to make addition to or to delete from and / or amend the work defined in work order(s) as deemed necessary after its issuance. All such additions, deletions and amendments shall only be authorized in writing by the company.

### 6. **SCOPE OF WORK ORDER & PAYMENT**

The quantities specified in the Work order(s) are estimated and subject to variation (i.e. it may be increase or decrease). Payments shall be made on the basis of actual work quantum done as measured. No claims or adjustments shall be entertained/ allowed on account of increase or decrease in the scope of work which has not been duly authorized by the company through issue of change orders as stipulated in the relevant provision.

#### **TENDER PREPARATION AND SUBMISSION**

The tenders shall be prepared at tenderer's own cost and shall be submitted on prescribed form of tender in sealed envelopes on which only Tender Reference should be clearly written in capital letters while name of tenderer should not be written. All pages of the tender documents must be signed and stamped by the tenderer. The tender should be delivered in person or by mail to the following address:

**Engineer In-Charge Construction (EIC) / Engineer (Projects) SNGPL Projects Camp  
Chashma Road opposite Kundi Model Farm, Dera Ismail Khan.** so, as to reach on or before  
the time and date given in Tender Invitation Notice/Letter, at which time and place, they will be

opened. Bidders are invited to be present at the opening of the tenders. Only the bidder's name and selected Region will be announced publically.

## **7. REJECTION OF BIDS**

- i. Sui Northern Gas Pipelines Limited reserves the right to reject any or all bids which do not meet the intent of the specifications / requirements or where there is evidence of lack of competition.
- ii. The Company does not bind itself to accept any particular bid or any part of a bid, nor will be responsible to pay the expenses or losses which may be incurred by any tenderer/bidder in the preparation of his bid.
- iii. SNGPL may reject all bids or proposals at any time prior to the acceptance of bids or proposals. SNGPL shall upon request communicate to any contractor who submitted a bid, the grounds for its rejection of all bids, but is not required to justify those grounds in line with PPRA rules No. 33.

## **8. CLARIFICATIONS, INTERPRETATIONS**

- i. Quotations should not have any over-writings. Corrections if any must be made by deleting and re-writing. All such deletions/cuttings must be authenticated by additional signatures. Quotations carrying over-writing are likely to be disregarded.
- ii. No bidder will be permitted to alter his bid after the bids have been opened, but clarifications not altering the substance of the bid may be solicited and/or accepted. No bidders will be asked or required to alter the substance of his bid.
- iii. All deviations from or exceptions to, or qualifications of specifications / requirement shall be clearly stated separately in the proposals.

## **9. CANVASSING**

Canvassing by any bidder at any stage of the tender evaluation is strictly prohibited. Any infringement will lead to rejection of bid.

## **10. ESCALATION**

It should be clearly understood that this tender does not contain a price variation clause and therefore all schedule rates shall be firm, irrevocable, fixed and valid until completion of the contract. No escalation in respect of any kind of material and labour etc. shall be allowed/ paid in any case due to increase of prices in the market.

## **11. VALIDITY OF BID**

Your offer must remain valid for a period of **90 days** from closing date of the tender. Bids received with shorter validity may be considered non-responsive. The Company may, however, request for extension of validity of bids without any change in quoted price and other terms and conditions.

## **12. BID BOND**

Every bidder shall furnish as part of its bid, bid security (in original), in the amount not less than 2% (Excluding PST) of total quoted value in the form of Bank Draft/Pay Order/CDR/ or Bank Guarantee etc issued by a scheduled Bank of Pakistan on a non judicial stamp paper (as per specimen enclosed a **Appendix- 'E'**) valid for 60 days beyond the validity of their bid (i.e. valid for 150 days from date of tender opening). This will serve as a guarantee of acceptance of contract in case his bid turns out to be accepted/ qualified.

Any Bid, which is not accompanied by the bid security (in original), would be treated as without bid security and will not be read out at the time of tender opening and will be considered as non responsive. No Telex/Telefax/e-mail advice regarding issuance of Bid Bond or copy of bid bond received from bidder/Bank will be considered sufficient in lieu of actual Bid Bond. Bids received alongwith bid security for amount less than 2% of total quoted value would be treated as non-responsive.

This bid bond will serve as guarantee in case bidder(s) subsequently either withdraw, or unilaterally modify, vary or alter the bid after opening of the bids and before expiry of bid validity period, or fail to accept our contract, placed on them within the validity of their bid or its extended validity in case his bid turns out to be accepted/ qualified. The cost of the above bond shall be borne by the Bidders.

The bid security ***shall*** be forfeited:-

- i) If any bidder withdraws, alters, modified its bid, during the period of bid validity specified by the bidder in his bid or extended period of validity of their bid/quotation.
- ii) In case of successful bidder, if he fails to sign the contract.

#### **14- Performance/Warrantee Bond Gurantee:**

- a) After signing of the contract, the contractor will provide **within 10 days** a Performance Bond for 05% of contract value (excluding PST) in shape of CDR/Pay Order/ Demand Draft or Bank Guarantee issued by a Scheduled Bank in Pakistan as per format ***Appendix:F***". The proceeds of Performance Bond shall be payable to the Company as compensation for any loss resulting from the contractor's failure to complete its obligations under the contract/ work order. This will also serve as Performance Bond to guarantee timely completion of jobs as per schedule stipulated in the work order(s).
- b) The contractor warrants that the goods and services supplied / provided under the contract/ work order(s) shall conform to the specifications / requirement provided in this tender enquiry/ contract/work order. The contractor also warrants that the goods and services supplied/ provided under this contract shall have no defects arising from the design, materials or workmanship or from any act of omission of the contractor, that may develop under normal use of the supplied/provided goods & services in the conditions usage at final destination/ location.

The Performance Bond shall remain valid for ***6 months*** after the expiry of the contract or completion of last work order whichever is later. The Company shall promptly notify the contractor in writing of any claim arising under this warranty. Upon receipt of such notice, the contractor shall, with all reasonable speed, make the losses good without costs to the Company.

If the contractor having been notified, fails to replace the defective goods or rectify the defect & unsatisfactory services and pay all costs/expenses and damages within a period of 15 days, the Company may proceed to take such remedial action as may be necessary, at the contractor/ supplier's risk and expense and without prejudice to any other rights which the Company may have against the contractor under the contract, including partial or complete forfeiture of the Performance Bond.

In case any material / service is found being not in conformity with the specifications / requirements provided in this tender enquiry/ contract/ work order, the contractor apart from the short supplies/services, faulty or defective services and/or paying the full cost of replacement, would also pay extra duties and taxes paid by SNGPL on account of payment of such duties/taxes for the second/or more time of free placement(s).

The Performance Bond will be discharged by the Company as soon as possible following the date of completion of the supplier's Performance obligations, including any warranty obligations under the contract.

The company's right to recover damages from the contractor for breach of contract shall not be limited to the value of the performance bond.

## **15. HSE POLICY**

SNGPL is committed to the health and safety of its employees, preservation of environment and continual improvement of HSE performance by reducing potential hazards, preventing pollution and adhering to applicable laws and regulations in all its activities related to its Contractors. Following should be ensured by the Contractors.

### **a. Usage of Personal Protective Equipments (PPEs).**

The use of personal Protective equipment is to reduce employee's exposure to hazard when engineering and administrative controls are not feasible or effective to reduce the risks to acceptable levels. Personal Protective Equipments (PPEs) is last line of defense. Provision of PPEs is sole responsibility of the contractor.

- b. Wearing of closed shoes.**
- c. Not wearing loose clothes.**
- d. Not to use defective machinery and plant.**
- e. Not to work in unsafe condition.**
- f. Not to perform unsafe acts.**

## **16. IMPLEMENTATION OF HSE PROCEDURES**

The successful bidder shall follow all the applicable HSE procedures and policies at construction site in accordance with Contractors HSE statement.

## **17. CONTRACTORS LIABLE FOR DAMAGE TO PLANT AND PEOPLE ETC.**

The Contractors shall be at any time be liable for the loss of or damage to any of the said constructional plant, temporary works, materials and people including labour etc. Contractors would be sole responsible for any act of his worker in connection with execution of the assigned job/ work as per contract. The company (SNGPL) is not responsible any way for the damage to property (public or private) or injury & loss of life caused during the execution of the work.

## **18. REMOVAL OF ANY CONTRACTORS'S EMPLOYEE FROM SITE**

The Company shall be at liberty to object to and require the Contractors to remove forthwith from the works any person employed by the Contractors in or about the execution or maintenance of the works, who, in the opinion of the Company, misconducts, or is incompetent or negligent in the proper performance of his duties, or whose employment is otherwise considered by the Company to be undesirable and such person shall not be again employed upon the works without the written permission of the Company. Any person so removed from the works shall be replaced as soon as possible by a competent substitute approved by the Company.

## **19. CONTRACTORS UNDERTAKINGS / RESPONSIBILITY**

- a.** The Contractors shall be liable at any time for the loss of or damage to any of the said constructional plant, temporary works, materials and people including labour etc.
- b.** Shifting of Pipe/material from Dopeyard/Stores to the site and its loading/unloading would be responsibility of the Contractor. The prevailing market freight rate obtained by Regional committee shall be paid to contractor as extra. The reimbursement of toll tax and chungi charges etc (if any) shall be processed against original receipts.
- c.** Pipe laying rate both for Phases and Service Lines also includes provision of Chowkidars at site to safe guard company material and equipment in Contractors charge. Any loss of material shall be responsibility of the contractors.
- d.** Contractors shall not charge the consumer/ prospective consumer for any works including ditching/reinstatement carried out at their locations for the supply of gas.
- e.** Contractors shall not evade any Government tax and public dues in any manner whatsoever.
- f.** Contractors shall not start any work until or unless a work order has been issued by the company.
- g.** Subletting of assigned work/ job to any other contractor/person is not allowed.
- h.** Contractors shall not engage in-experienced staff to carry out any work required to be completed in accordance with Company's laid down procedures.

- i. Contractor shall not indulge in activities detrimental to the interest / reputation of the company or any of its officials in any manner whatsoever.
- j. Contractor shall not give any advertisement/press release regarding our activities as an approved contractor of the company.
- k. The contractor should be fully responsible for any damage in any manner due to his work, to any Government public or private property or any service such as PTCL Lines, Sewerage pipelines and electrical cables etc.
- l. Contractor shall submit a claim to SNGPL in respect of each job carried out soon after its completion and obtaining certificate from the concerned Engineer In-charge regarding material reconciliation of the Job.
- m. The contractor shall ensure his presence or his authorized representative at work place for necessary actions pertaining to execution/ completion of the work.

## **20. MAINTENANCE PERIOD**

The maintenance period would be **6 months** after completion of the work. The contractor bears full responsibility for all the works carried out by them during the maintenance period. In case of sub-standard work executed was found during the maintenance/ guarantee period, it will be rectified / recovered from the contractor to the entire satisfaction of the company.

## **21. DEFAULT OF CONTRACTORS' COMPLIANCE**

In case of default on the part of the Contractor in carrying out work, the Company shall be entitled to carry out the same and all expenses consequent thereon or incidental thereto shall be recoverable from the Contractor by the Company.

## **22. RATE OF PROGRESS**

If for any reason, which does not entitle the Contractor to an extension of time, the rate of progress of the works or any section is at any time, in the opinion of the Company, too slow to ensure completion by the prescribed time, the Company shall so notify the Contractor in writing and Contractor shall thereupon take such steps as are necessary and the Company may approve to expedite progress so as to complete the works or such section by the prescribed time. The Contractor shall not be entitled to any additional payment for taking such steps. If it is still felt that the progress of the Contractor is not satisfactory and in the opinion of the Company, the project is likely to be delayed due to poor progress, the remaining work can be taken over from the Contractor after giving **15 days** notice and the work can be got completed at the risk and cost of the Contractor.

## **23. ADVANCE PAYMENT**

No advance payment shall be made.

## **24. CORRECTION AND WITHHOLDING OF PAYMENT CERTIFICATES**

If the works or part of the works contained in the PPCs/FPC of the Contractor are found incomplete, defective, rejected and/or with calculation error(s) etc., the Company shall and/or can:

- a. Correct and deduct from the bill such amount or amounts as the Company may consider proper and reasonable or
- b. Withhold payment certificate till the proper completion and rectification of the works or part(s) thereof or
- c. Send back the said bill to the Contractor for resubmission of proper bill in proper form and details as required by the Company.

## **25. INCOME TAX AND OTHER TAXES DEDUCTION**

As required under the law, Income Tax and any other taxes will be deducted as per prevailing Government instructions and deposited with the relevant Tax Departments. However, a certificate for such deduction will be issued to the Contractor on request.

## 26. VARIATIONS

The Company shall make any variations of the form, quality or quantity of the works or any part thereof that may, in its opinion, be necessary and for that purpose, or if for any other reason it shall, in its opinion be desirable, the Company shall have power to order the Contractor to do and the Contractor shall do any of the following:

- Increase or decrease the quantity of any work included in the work order as per procedure.
- Change the levels, lines, position and dimensions of any part of the works, and
- Execute additional work (s) of any kind necessary for the completion of the works

And no such variation shall in any way vitiate or invalidate the contract. Additional proportionate time may be allowed by the Company on the basis of any addition in work (s) as per following:

- If excess in the quantities of any item of work is required either due to requirement of the client departments of SNGPL or due to some other unavoidable site conditions, the same should be informed by the Contractor well in time in order to seek **formal written approval from the Regional GM / RM / Incharge**. The Contractor should also quantify and inform the increase in cost of work (s) due to any such excess in quantity of any item.
- Upon receipt of above stated intimation of the Contractor, the concerned authority of the company will issue **formal written permission** to the Contractor for proceeding ahead in the matter accordingly.
- The Contractor has no authorization to exceed the quantities of different items given in the work order without prior written permission of the **Regional GM / RM / Incharge**.
- If any Contractor executes the construction work (s) in such a way that causes excess in quantities of any item of work, over and above the work order quantities without prior written permission of the **Regional GM / RM / Incharge**, the Company may refuse for payment against such excess quantities.

## 27. RETENTION MONEY

Retention money will be held from the PPCs and FPC as per detail given below:-

“Payment against each PPCs shall be made @ 50 % of work done where total completion of work is less than work order quantity, payment against PPC shall be made @ rate of 70 % in one go where 100 % completion of work has been done against work order quantity and the job is only pending for testing/commissioning Tie Inn. However, while making payment against FPC, total of 5% of gross value of work done will be held from FPC as retention money. No interest shall accrue on money converted into retention amount, any sum payable by the contractor to the company under the term of this contract may be deducted from retention money of this work or any other work. Whose retention money is held by the company, in event of retention money being reduced due to such deduction, the contractor shall within 10 days thereafter make good in cash, the deficiency so caused. The amount of deduction money after making all deduction for sums recoverable under this contract shall be released to the contractor after successful completion of maintenance period.

No interest shall accrue on money converted into retention amount. Any sums payable by the Contractor to the Company under the terms of this contract may be deducted from the retention money of this work or any other work whose retention money is held by the Company. In event of retention money being reduced due to such deductions, the Contractor shall within ten days thereafter make good in cash, the deficiency so caused. The amount of retention money, after making all deductions for sums recoverable under this contract, shall be released to the Contractor after successful completion of maintenance period.

## **28. NATIONAL TAX NUMBER AND PROFESSIONAL TAX CLEARANCE CERTIFICATE**

The Contractor will have to produce valid National Tax Number and Professional Tax Clearance Certificate.

## **29. COMPLETION TIME**

The Contractor shall complete all works within stipulated 'Time of Completion' as given in Work Order.

## **30. PAYMENT**

- a. Payment of the bill(s) will be made within 30 days of its receipt by our Accounts Department. Bill(s) will accompany all essential documents, which are pre-requisite for processing of payments.
- b. Government's Tax as per prevailing rules will be deducted from supplier's bill(s), as required vide Gazette Notification No. 15 (INCOME TAX) deduction of advance tax at source. If you are exempted from deduction of advance tax, you may state so and enclose a photo-state copy of any such valid Exemption Certificate.
- c. SNGPL as withholding agent, as per Sales Tax Special Procedure (withholding) Rules 2007 shall deduct an amount as per prevailing regulations.
- d. Within 30 working days of receipt of invoice, the Company would strive to settle the bill, if found correct and undisputed and in order with regards to works as detailed in the invoice. In the event of any mistake/ defect in the **invoice**, the matter would be referred back to the contractor for clarification of disputed portion of the invoice. Until such time the clarification is received, the invoice would remain unsettled.

## **31. FORCE MAJEURE**

- a. Notwithstanding any provision to the contrary contained for damages or be deemed in default of the provisions of the contract/order for failure to perform or delay in the performance of obligations assumed by such party pursuant hereto in-so-far as the said affected party can clearly establish that its performance has been prevented or delayed by force majeure. The term "Force Majeure" as employed herein shall mean acts of Government in their sovereign capacity, riots, strikes, lockouts, fire, political disturbances, mobilization, wars, unprecedented flood, storms hurricanes or other acts of God.
- b. If a party wishes to claim relief of by reasons of Force Majeure, it shall, within **seven days** of its occurrence, serve written notice of occurrence of such a Force Majeure on the other party through registered posts or courier services. The two parties shall consult each other and agree upon the measures to be taken. As soon as the Force Majeure ends, the affected party shall promptly resume performance of its obligations under the agreements and intimate the other party about this.
- c. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a party or its employees, nor (2) any event which a diligent party could reasonably have been expected to both (A) take into the account at the time of conclusion of this Contract/work order and (B) avoid or overcome in carrying out of its obligations hereunder.
- d. If the event of Force Majeure persists for the period of 30 days, Sui Northern Gas Pipelines Limited shall be entitled to termination of the Contract/ Work Order.

## **32. TIME EXTENSION**

Delay in work due to special circumstances of any kind (**as referred in clause 'Force Majeure'**) which may occur other than through default of the Contractor shall entitle the Contractor to an extension in time for completion of work. These special circumstances may include war, riots, epidemics, adverse climatic conditions, law and order

situation or other circumstances of such kind which are beyond the reasonable control of the Contractor. The Company shall determine the amount of such time extension and shall notify to the Contractor accordingly.

### **33. INTEGRITY PACT:**

The bidder are required to carefully read text of integrity pact ( for contract having value above Rs. 50 million) and confirm their concurrence of execution of the same in case contract is awarded to them. This is a mandatory requirement under Public Procurement Rules, 2004.

### **34. CHARGES REGARDING LATE COMPLETION/ PROVISION OF SERVICE**

- 34.1 Time shall be essence of the contract/work order and it will include a clause on Charges for Late Completion/ Provision Of Services. This interalia will state that if the services/ materials, as given in the contract/ work order have not been provided on time and as per stipulations in the contract except on account of Force Majeure, within the stipulated completion period given in the contract/ work order, Sui Northern Gas Pipelines Limited (SNGPL) shall be entitled to recover 0.2% of the total value (excluding sales tax) of the delayed part of services/ non-completion of work for each day of delay, by way of Late Completion/Provision of Services Charges and not by way of penalty subject to a maximum of 10% of the total value (excluding sales tax) of the delayed part of services/ non-completion of work. The period for calculation of Late Completion/Provision of Services Charges shall be reckoned in number of days for which the services were delayed.
- 34.2
- 34.3

The payment of such Late Completion/Provision of Services Charges shall not relieve the contractor from performing and fulfilling its obligations under the contract nor will the corresponding rights and entitlements of Sui Northern Gas Pipelines Limited be affected or reduced in any manner.

Whenever Late Completion/Provision of Services Charges become payable, SNGPL, in its sole discretion shall quantify the same and serve a written notice upon the contractor requiring immediate payment thereof. If the contractor fails to remit payment within 15 days of receipt of such notice to be served under registered postal cover or courier service, SNGPL will become entitled to recover the same forthwith by calling upon the Performance Bond or may deduct the amount from the bills or any other due payments. Any withdrawals by the way of Late Completion/Provision of Services Charges out of Performance Bond will be made good by the contractor within 60 days of receipt for the above referred notice by way of amendment to the Performance Bond failing which the remaining portion of this Guarantee would become encashable in favour of the Company on account of any such failure.

### **35. TERMINATION OF CONTRACT/ WORK ORDER**

In case a work order is placed on the basis of this tender enquiry, Sui Northern Gas Pipelines Limited may, without prejudice to any other remedy for breach of work order/contract, by written notice of default sent to the Contractor terminate the contract/ work order in whole or in part.

- If the contractor fails to deliver/ complete any or all of the work within the time period(s) specified in the work order, or any extension thereof granted by Sui Northern Gas Pipelines Limited.
- If the contractor fails to perform any other obligation(s) under work order, or
- If the contractor, in either of the above circumstance, does not cure its failure within a period of **15 days** after receipt of the default notice from Sui Northern Gas Pipelines Limited.
- If the contractor fails to comply with any final decision reached as a result of Arbitration proceedings pursuant to clause 36 hereof.

### **36. ARBITRATION / RESOLUTION OF DISPUTES**

- Any difference of dispute arising out of or in connection with the contract between the Company and Contractor, which cannot be amicably resolved, shall be referred to Arbitration in Lahore, Pakistan, to two Arbitrators, one to be appointed by each party of such difference/dispute. In case

of the judgment of the said Arbitrators being at variance, the matter shall be referred to an “Umpire”, who shall be appointed by both the said Arbitrators. The Umpire shall be retired judge of a High Court or the Supreme Court of Pakistan or a senior lawyer of at least 20 years standing. Such Arbitrators and Umpire shall proceed to adjudicate the dispute in accordance with the Arbitration Act, 1940 as amended from time to time.

- b. The agreement shall be governed by Pakistan Law and the arbitration language shall be English.
- c. During the course of arbitration, the contractor shall not suspend the performance of his responsibilities and obligations under the Contract unless authorized by the Company in writing to do so.

### **37. REMEDY ON CONTRACTOR FAILURE TO CARRY OUT WORK REQUIRED**

If the Contractor fails to do any such work(s) as aforesaid required by the Company, the Company shall be entitled to employ and pay other persons to carry out the same and if such work is the work, which in the opinion of the Company, the Contractor were liable to do at his own expense under the contract, then all expenses consequent thereon or incidental thereto shall be recoverable from the Contractor by the Company, or may be deducted by the Company from any money due or which may become due to the Contractor.

### **38. BLACKLISTING**

If the Contractor fails to execute the work as per contract/ work order or does not fulfill any contractual obligation(s), the Company reserves the right to cancel the contract or its part and stop future business dealing with them and proceeding for blacklisting of the contractor (s) will be initiated by SNGPL in addition to levy of other penalties as per terms of the contract. Further, the same will be forwarded to PPRA and Pakistan Engineering Council.

### **39. SITE CLEARANCE**

On completion of contract works, the Contractor shall clear/remove all construction debris, plants, equipment, surplus material, temporary works etc. from the site in workman like condition to the satisfaction of the Company.

### **40. EVALUATION OF BIDS**

For the purposes of determining acceptable bids, factors other than mentioned in Annex-D1 (Evaluation Marking Scheme), such as reliability, efficiency, availability of services and creditability of bidder etc may be taken into consideration.

### **41. AWARD OF CONTRACT**

It is the intention to award a contract to the bidder whose bid has been determined to be acceptable bid and who meets the appropriate standard of capability and financial responsibility subject to our reservation as mentioned at Sr.40 above and in accordance with PPRA Rule 38.

### Contractor HSE Statement

The Contractor shall prepare and maintain information including a clear method statement, regarding Contractor/sub-contractor activities, which outline the work to be undertaken and the method(s) for minimizing and maintaining environmental impacts, OH&S Hazards and maintaining compliance with HSE regulations.

To assist in organizing and maintaining information, background information sections have been included (section I, II, III). Sections can be modified or deleted as required when requesting a method statement from Contractors / subcontractors.

#### SNGPL's Personnel to Complete Sections I, II, and III Cont. / Suppliers to Complete Sections IV, V, and VI

##### Section I Your Information: [type or print]

<b>Name:</b>	
<b>Phone Number:</b>	
<b>Fax Number:</b>	
<b>Dept Name:</b>	
<b>Dept Number:</b>	

##### Section II. Requisition Information: [type or print]

<b>Requisition Number:</b>	
<b>Project Number: (if applicable)</b>	

##### Section III. Service or Activity to be Performed: [Check all that apply]

<b>Material/Chemical: (Production/Non-production)</b>	Paint Solvent Sealer	Treatment Chemicals Lubricants, Oils, Greases Gasoline	Janitorial/Maintenance Other (specify) _____ Other (specify) _____
<b>Facilities/Construction:</b>	Electrical Paint Structural	Roofing Mechanical HVAC	General Contractor Arch/Engin/Consulting Other (specify) _____
<b>Industrial Services: (Includes Environmental Services)</b>	Lead Maintenance Janitorial	Emergency Response Env. Consulting Paint Booth Cleaning	Waste Management Other (specify) _____
<b>Containerization:</b>	5 gal. Or less Drums Bulk Tanks	<b>Type of Contract:</b>	Commodity Management On-site Manager Provided Total Cost Contract

**Section IV. Supplier/Contractor Information: [Circle / Check all that apply]**

**Current Supplier/Contractor to this Facility**

*New Supplier/Contractor to this Facility*

**Currently involved in other Facility project(s)**

List Project(s): \_\_\_\_\_

**(Complete Information in table below) [Type or print]**

<b>Name:</b>	
<b>Address:</b>	
<b>City &amp; Province:</b>	
<b>Phone Number:</b>	
<b>Fax Number:</b>	
<b>President/General Manager/ CEO etc:</b>	
<b>Facility Site Coordinator:</b>	
<b>Email Address:</b>	
<b>Phone Number:</b>	
<b>Mobile Number:</b>	
<b>Fax Number:</b>	
<b>Pager:</b>	
<b>24 Hour Emergency Number:</b>	

**Subcontractor Information: (List suppliers/contractors not identified) [type or print]**

Type	Firm Name
Architectural	
Mechanical	
Electrical	
Heavy Vehicles	
Industrial Services	
Painting	
Roofing	
Architectural/Engineering / Consulting Firm	
Sampling/Testing	
Chemical Supplier	
<u>Other (specify)</u>	
Scrap/Salvage Dealer	
Waste Disposal	
Demolition Disposal	

Note: It is strongly recommended that you have your subcontractors and suppliers involved at this facility should complete a separate HSE briefing package for the facility's review.

### **Section V. Contractor Method Statement:**

Supplier / Contractor is financially responsible for on-site HSE remediation actions resulting from incidents involving their employees and subcontractors. To minimize the risk of environmental accidents, please review and initial the items contained in the HSE Management Basics Table below:

<b>Health, Safety and Environment Management Basics</b>	<b>Tick</b>
<ul style="list-style-type: none"> <li>• Contractor will ensure that the               <ul style="list-style-type: none"> <li>• Health of its employees is protected.</li> <li>• All activities carried out for the execution of the job are safe.</li> <li>• Compliance is met with all relevant laws and regulations.</li> <li>• All HSE (Health, Safety and Environment) procedures of the Company are implemented.</li> <li>• Safe working environment is provided to its employees.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Contractor will take all necessary steps to minimize the hazards associated with the job. Appropriate personal protective equipment should be provided to the employees where hazards exist.</li> </ul>	
<ul style="list-style-type: none"> <li>• Contractor will also be responsible for               <ul style="list-style-type: none"> <li>• Security of the all SNGPL's Material present at site till completion of Work / Handing over the site.</li> <li>• Security of Contractor's Staff at site and during movement in DI Khan, Saggu and surroundings.</li> <li>• Accommodation and Messing of Contractor's staff.</li> <li>• Contractor will liaison with LEAs and Civil Administration during movement of its Staff and Machinery.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• All incidents resulting in Dangerous Occurrence, minor or major injury, fire, vehicle accident and environmental incident are to be reported to Company within 24 hours.</li> </ul>	
<ul style="list-style-type: none"> <li>• The contractor is to make his own arrangements for treating injuries to his employees. In the event a contractor employee is injured while working for the Company, it is the contractor's responsibility to notify the Company representative immediately and to report the circumstances of injury.</li> </ul>	
<ul style="list-style-type: none"> <li>• Contractor's mobile equipment such as trucks, crane, welding machines etc must be maintained in good working condition. Contractor's trucks and other mobile equipment should be operated in such a way that material they are carrying does not fall off the equipment on to the roads. If repairs are required or vehicles become immobilized, arrangements must be made to correct the situation with additional outside help.</li> <li>• Prior to the start of work a certificates from a competent authority is to be given to the site in charge by the contractor stating that all mobile heavy equipment are in good working condition. Only licensed and designated qualified people shall operate contractor's equipment.</li> </ul>	
<ul style="list-style-type: none"> <li>• Company equipment must not be handled or tampered with by contractor. The Company representative may grant permission to the contractor on specific conditions to operate Company equipment if emergency conditions so require.</li> </ul>	
<ul style="list-style-type: none"> <li>• When doing work involving excavation, contractors must not damage or break into or otherwise open any underground piping. Extreme care must be exercised in this respect while excavating with power driven equipment. If lines are accidentally damaged, notify the Company representative immediately.</li> </ul>	
<ul style="list-style-type: none"> <li>• All excavation made by contractors must be fenced, barricaded or otherwise protected so as to prevent personnel from slipping or falling into them.</li> </ul>	
<ul style="list-style-type: none"> <li>• Drawing / Excavation Include safety talk notified for facilitating contract employees ever during transportation by Cos TPT.</li> </ul>	
<ul style="list-style-type: none"> <li>• The authorized Company executive will issue a permit appropriate for any work to be done by the contractor at Company's designated sites where work permit procedure is applicable. After receiving permit for work the contractor shall be guided by Company rules and applicable laws in performing his work.</li> </ul>	
<ul style="list-style-type: none"> <li>• Contractors shall provide to all their staff the relevant PPE's as specified by the Company against each job. Contractors staff will do compliance.</li> </ul>	

<ul style="list-style-type: none"> <li>Contractor's job sites must be kept reasonably clean and free of rubbish and debris which may create tripping or fire hazard. Upon completion, the contractor shall leave the area in a clean and orderly manner, removing all contractor's debris, equipment, and excess material.</li> </ul>	
<ul style="list-style-type: none"> <li>Contractor shall dispose off all the waste generated from its activity in environment friendly manner as described in Pakistan Environmental Protection Act, 1997.</li> </ul>	

**Section VI. Supplier/Contractor Certification: [review and sign]**

I have reviewed and understand the information contained in this document. I also understand that SNGPL's HSE Personnel have the right to inspect our activities and those of our Suppliers/Contractors with regards to our on-site activities. I further understand that activities pertaining to service and/or maintenance contracts may only require submission of this form on an annual basis.

<b>Name</b>	
<b>Title</b>	
<b>Signature</b>	
<b>Date</b>	

APPENDIX—‘C’

**INTEGRITY PACT**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS  
IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract Number: \_\_\_\_\_ dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

(Name of Supplier) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing (Name of Supplier) represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

(Name of Supplier) certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken action or will not take any action to circumvent the above declaration, representation or warranty.

(Name of Supplier) accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration representation and warranty. It agrees, that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be void able at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, (Name of Supplier) agrees to indemnify GoP for any loss of damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission gratification, bribe, finder's fee or kickback given by (Name of Supplier) as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

**(Buyer)**  
**(Seller/Supplier)**

APPENDIX 'D'

(To be typed on Company's  
Letter Head, by the same  
signatory / signatories, who  
have signed the bid(s).

**AUTHORITY LETTER**

M/s Sui Northern Gas Pipeline Limited,  
21-Kashmir Road,  
Lahore

We M/s \_\_\_\_\_ representing M/s  
\_\_\_\_\_ are/have submitted quoted Ref. \_\_\_\_\_  
dated \_\_\_\_\_ against tender enquiry No. \_\_\_\_\_ dated \_\_\_\_\_ due for opening  
on \_\_\_\_\_ at \_\_\_\_\_ hours.

We hereby authorize Mr. \_\_\_\_\_ to  
(Name)

attend the public opening of the bids on our behalf. He has been further authorized to authenticate any  
erased / fluided figure(s) or corrections, if any, in the bid.

SIGNATURE \_\_\_\_\_

STAMP \_\_\_\_\_

**APPENDIX "E"**

Bid Bond No. \_\_\_\_\_

Date: \_\_\_\_\_

M/s Sui Northern Gas Pipelines Limited,  
21-Kashmir Road,  
Lahore, Pakistan.

**BID BOND**

As per request of M/s \_\_\_\_\_  
(herein called contractor/accounttee)

We hereby issue our Guarantee No. \_\_\_\_\_ Dated \_\_\_\_\_  
in favour of M/s Sui Gas Pipeline Limited for sum of **Rs. ....** on account of 2% Bid Bond of total  
value as  
per requirements of you tender enquiry No. \_\_\_\_\_ due on  
\_\_\_\_\_ ( Hiring of Services Through Contractors).

**This** surety/guarantee is being issued to enable the accounttee / contractor to participate in the tender as  
per requirement of stipulated therein.

We, ( \_\_\_\_\_ ) therefore, hereby undertake to make an unconditional payment of **Rs. ....** to **Sui  
Northern Gas Pipelines Limited on its first call** and without recourse to the opener/ contractor, in case  
the Accounttee subsequently either withdraw, or unilaterally modify, vary or alter their Bid after, opening  
of the tender enquiry and before expiry period of their bid or fail to provide Performance Bond within 10  
days after signing of the contract.

This bid bond shall remain valid and in full force till 60 days after the expiry of the bid validity or till 150  
days after the Bids opening date, whichever is later, after that date no claim will be entertained.

Any claim arising out of this Guarantee must be lodged in writing within the validity period of this Bond  
certifying that the Accounttee/contractor failed to meet the requirements, which were covered by this Bid  
Bond.

\_\_\_\_\_  
(Bank Seal)

**APPENDIX "F"**

Performance Bond Guarantee  
No. \_\_\_\_\_

Date: \_\_\_\_\_

Amount: (Rs.....)

Valid up to 6 months after expiry of the contract or the last portion of the services have been provided/ delivered to the final locations indicated in the work order and till \_\_\_\_\_ which is later.

**M/s Sui Northern Gas Pipelines Limited,  
21-Kashmir Road,  
Lahore, Pakistan**

### PERFORMANCE BOND GUARANTEE

As per request of M/s \_\_\_\_\_ ”*hereinafter referred to as the Customer*” we hereby issue our letter of Guarantee No. \_\_\_\_\_ in favour of *Sui Northern Gas Pipelines Limited* on account of M/s \_\_\_\_\_ for a sum not exceeding **Rs.....**(amount in words only) against your *contract* No. \_\_\_\_\_ dated \_\_\_\_\_ as a Performance Bond Guarantee as per requirement and specifications mentioned in the contract under the following terms and condition:-

1. This guarantee is available for payment, without recourse to the *customer*, against *Sui Northern Gas Pipelines Limited* first written call to do so accompany by a written statement certifying that the *customer* failed to comply with the terms and conditions of the contract/ work order.
2. The Guarantee Bond shall terminate six months after the last portion of the services have been delivered/provided to the final destination indicated in the work order or expiry of the contract and till \_\_\_\_\_ which is later.

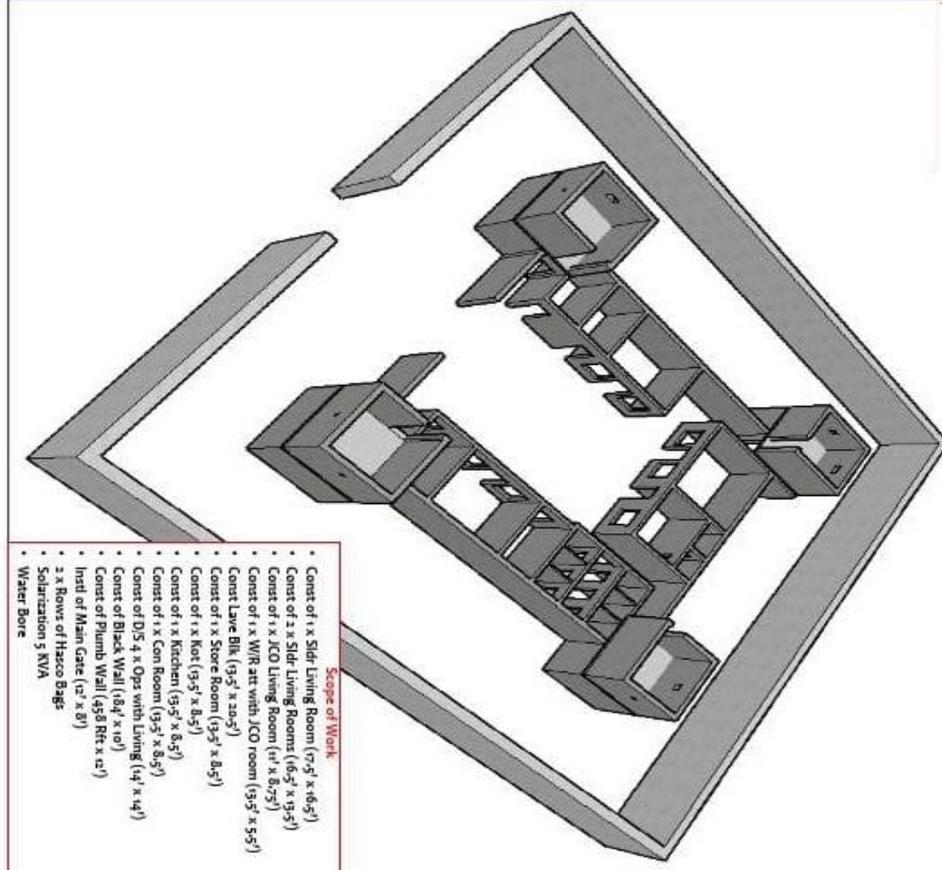
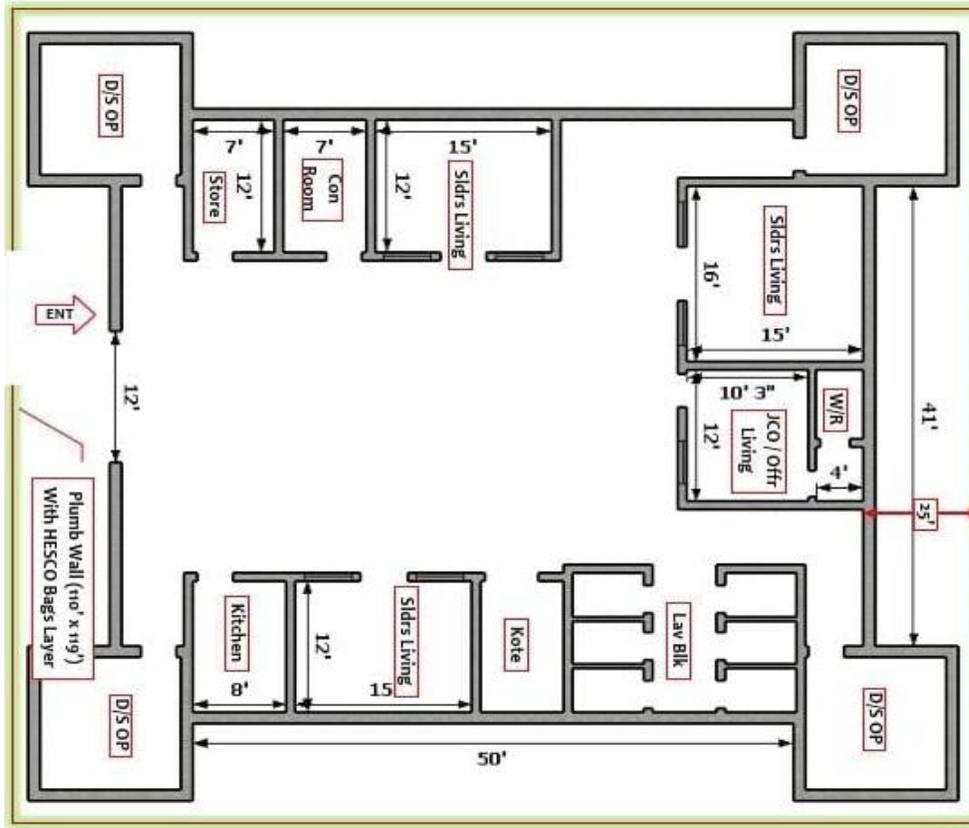
All claims under this guarantee must be submitted to us not than the said validity date after which guarantee become automatically null and void and the bank will stand discharged and released from all its liability.

NAME OF BANK

SD/-



Appendix – 'G'



- Scope of Work**
- Const of 1 x Slidr Living Room (7.7' x 16.5')
  - Const of 2 x Slidr Living Room (16.5' x 13.5')
  - Const of 1 x JCO Living Room (14' x 6.75')
  - Const of 1 x W/R att with JCO room (13.5' x 5.5')
  - Const Lave Bilik (13.5' x 20.5')
  - Const of 1 x Store Room (13.5' x 8.5')
  - Const of 1 x Kote (13.5' x 8.5')
  - Const of 1 x Kitchen (13.5' x 8.5')
  - Const of 1 x Con Room (13.5' x 8.5')
  - Const of D/S 4 x Ops with Living (14' x 14')
  - Const of Plumb Wall (180' x 10')
  - Const of Main Gate (12' x 8')
  - 2 x Rows of Hesco Bags
  - Sanitization 5 MVA
  - Water Bore