

**Government of Pakistan
Pakistan Mint**

Tender Enquiry No:	Proc.38.(Metal) / T-22 / 2025-2026	
Subject of Procurement:	Pure Aluminium Ingots	
Deadline for Bid submission	18-03-2026 at 10:30 Hours	
Schedule for opening of Bids	Technical:	Date: 18-03-2026 Time: 11:00 Hours
	Financial date will be announced later	
Method of procurement	Single Stage Two Envelope	

1. Bidding shall be conducted in line with the Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time. Provisions of National Standard Bidding Documents (NSBDs) available on PPRA website shall be deemed to have been read and adhered to by the bidders. In the event of any ambiguity or conflict between the documents listed below, the order of precedence shall be the order in which the documents are listed below: -

- (a) Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time.
- (b) This whole tender document from page 1 till end.
- (c) Provisions of Purchase Order and other terms and condition as mentioned in bidding documents.
- (d) Instruction to bidders (ITB); Section-II of NSBD.
- (e) Special Conditions of Contract (if applicable); Section VIII of NSBDs
- (f) General Conditions of the Contract: Section VII of NSBDs;

BID DATA SHEET (BDS)

BDS Clause No.	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
A. Introduction		
1.	1.1	Name of Procuring Agency: Pakistan Mint Period for Supply of Goods: 10 days Commencement date for delivery of Goods: Immediately after P.O
2.	2.1	Financial year for the operations of the Procuring Agency: 2025-26
B. Bidding Documents		
3.	7.2	The number of documents to be completed and uploaded on PPRA's E-pad System.
4.	8.1	The address for clarification of Bidding Documents is: Procurement Officer, Pakistan Mint, Lahore (042-99250040)
5.	8.5	Pre-bid meeting will not be held. However, such request from bidder can be entertained on merit.
C. Preparation of Bids		
6.	10.1	The Language of all correspondences and documents related to the Bid is: English & Urdu.
7.	11.1(b)	Detail of Sample(s) to be submitted with the Bid are: <i>As specified in Schedule of requirements.</i>
8.	12.3 (c)	Other procurement specific documentation requirements are: <i>As specified in Schedule of requirements.</i>

9.	15.9	The price shall be fixed. Rates quoted should be on FOR Pakistan Mint basis (Free delivery to the consignees end without any additional charges) including all levies and taxes. Single rate should be offered in a tender. Rate quoted should be firm & final inclusive of all taxes etc. Tenderer should note that if during the currency of contract, any tax or duty etc is levied by the Government; it would be the responsibility of the Tenderer.
10.	16.1(a)	Price shall be quoted in <u>Pakistani Rupees</u> .
11.	17.1	Rates quoted should be valid for at least 03 working days from the date of opening the financial bid, excluding the date of opening.
12.	18.1	The amount of Bid Security shall be Rs: 2.5 Million . The currency of the Bid Security shall be: PKR
13.	18.3	The Bid Security shall be in the form of CDR / Bankers Cheque / Bank Guarantee from scheduled Bank in favour of Director General, Pakistan Mint, Lahore having validity of at least 180 days from date of opening of tender. Offers without Bid Security or short money would be rejected. The original Bid Security shall be submitted in Procurement Department before the closing time of bid.
D. Submission of Bids		
14.	23.1	The deadline for Bid submission is as mentioned at Page No.1 of Tender
E. Opening and Evaluation of Bids		
15.	35	Evaluation Techniques: Least Cost Based Selection (LCBS) After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered highest ranked bid.
16.	33.5 (b)	Delivery must be completed within the period mentioned in the tender or purchase order. The supply should conform to the relevant specifications and Pakistan Mint requirements failing which the same will be rejected and removed at the risk and cost of the supplier.
17.	34.1	Preference to domestic or national suppliers or contractors shall be in accordance with policies of the Federal Government and / or in accordance with the regulations issued by the Authority.
F. Award of Contract		
18.	40.1	Percentage for quantity increase or decrease is [As per requirement of Pakistan Mint].
19.	43.1	The Performance Security (or guarantee) shall be <u>five (5) percent of the quoted / Contract Price</u> . In case any bidder fails, his Bid security can be forfeited and 2 nd lowest can be considered. If the supplier fails to supply the goods, the performance bond can be forfeited.
20.	43.2	The successful tenderer shall provide The Performance Security (or guarantee) @ 5% of the total value of the tender in the shape of CDR or unconditional and irrevocable Bank Guarantee issued by a Scheduled Bank within seven days from the date of letter of intent before placing the order. Thereafter, the Bid security will be refunded. The Performance Security (or guarantee) must be on the Judicial Stamp Paper of the value Rs.1000/- valid at least for 120 days.
G. Review of Procurement Decisions		
21.	49.1	The address of the Procuring Agency: Pakistan Mint, GT Road, Lahore.

SPECIAL CONDITION OF CONTRACT (SCC) AND OTHER TERMS AND CONDITIONS

1. Purchase order will be issued to most advantageous bidder after confirmation of Letter of Credit or confirmation of availability of stock within 15 days of issuance of letter of intent.
2. The tenderer should indicate the National Tax and G.S.T. number in his offer.
3. The payment will only be made after the presentation of the sale tax invoice along with the bill.
4. For firms related to contract Services should be registered with PRA before payment otherwise payment will be made as per PRA Rules.
5. Tenderer should be registered suppliers who are on active taxpayer list (ATL) of FBR. If the Tenderer is not on active taxpayer list (ATL) the payment will not be made till his appearance on ATL of FBR.
6. All pages of Tender Documents must be signed and attested by bidder.
7. Bidder/Tenderer should attach copy of his/her CNIC.
8. The supply of the stores must be completed within specified delivery period, if the tenderer fails to manage the supply within specified delivery period after placing the order he should apply for the extension of delivery period to the Director General who may grant extension after being satisfied with reason given by the tenderer, However, the imposition of liquidated damages @ 2% per month on prorata basis upto maximum of 10% can be applied or otherwise will be dealt as per clause GCC Clause No.25.1.
9. **Pakistan Mint may demand verification certificate of Aluminium Consignment from any 3rd Party inspection Agency like SGS, QIMA, ALFRED H KNIGHT etc.**
10. Bidder must deposit a sample of at least **01 kg** along with technical offer.
11. **Bidder must provide Stock Availability Certificate along with Technical Bid. Stock at bidder's warehouse may be inspected by the Pakistan Mint Team.**
12. Mill test/Principal's certificate regarding specifications chemical analysis of the material must be provided with the consignment.
13. No interest will be paid on any delay in payment. (GCC Clause No.19.3)
14. The weight of the stores will be carried out at the Pakistan Mint Scale. However, weighment on one or more weigh bridges outside Pakistan Mint Lahore may be carried out for the confirmation of the Mint weight. However, the lowest weight of each loader / Truck / Carrier will be considered.
15. The Payment will be made after receipt of bill along with sales tax invoice, copy of bill of lading, Mill Test Certificate (if applicable) weighment report; chemical analysis report from Pakistan Mint or any other Laboratory on the discretion of Director General, Pakistan Mint, Lahore.
16. The tax exemption will be granted on presentation of the original or attested copy of paid bill of entry, subject to payment of Income Tax. The attestation should be from Custom Authorities not less than a BPS 17 Custom Officer. In case of original, an attested Copy of bill of entry will be returned on demand.
17. The Director General, Pakistan Mint reserves the right in the Public Interest:-
 - (a) To accept or reject the part or whole of the tender without assigning any reason.
 - (b) To waive off any of the condition /Specification in the tender/Purchase Order.
 - (c) To withdraw any or all items, amend or change the quantity of stores included in this Tender while placing the order.
 - (d) Tender can be rejected any or all the bids prior to acceptance of the bids as per PPRA Rules.

SCHEDULE OF REQUIREMENT; TECHNICAL SPECIFICATION

Item No.	Description of Goods	Quantity and physical unit
1.	Pure Aluminium Ingots (Notch Type) Purity: 99.7% (Minimum) each Ingot Weight 08 Kg to 25 Kg	100 M.Tons


Procurement Officer
Pakistan Mint, Lahore.
Pakistan Mint, Lahore.

LETTER OF BID – TECHNICAL PROPOSAL

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE DOCUMENT Place this Letter of Bid in the First envelope" TECHNICAL PROPOSAL ". The Bidder must prepare the Letter of Bid on Pure Aluminium Ingots with its letterhead clearly showing the Bidder's complete name and business address.	
Tender Enquiry No:	Proc.38.(Metal) / T-22 / 2025-2026
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To: [Pakistan mint Lahore]

We, the undersigned Bidder, hereby submit our Bid, in two parts, namely:

- a) The Technical Proposal, and
- b) The Financial Proposal

In submitting our Bid we make the following declarations:

- a) **No reservations:** We have examined and have no reservations to the Bidding document, including addenda issued in accordance with Instructions to Bidders (ITB 9);
- b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest in according with ITB3;
- c) **Bid/Proposal-Securing Declaration:** We have not been suspended nor declared ineligible by the Procuring Agency based on execution of a Bid Securing Declaration or Proposal Securing Declaration in the Procuring Agency's country in accordance with ITB4;
- d) **Conformity:** We offer to supply in conformity with the Bidding document and in accordance with the Delivery Schedules specified in the Schedule of Requirement of Goods.
- e) **Bid Validity Period:** Our Bid shall be valid for the period specified in BDS 17.1 (as amended, if applicable) from the date fixed for the Bid submission dealing.
- f) Specified in BDS 23.1(as amended, if applicable), and it shall remain binding upon us, and may be accepted at any time before the expiration that period;(f) **Performance Security:** If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document;(g) **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member or as a subcontractor, and meet the requirements, other than Alternative Bids submitted in accordance with ITB 19;
- g) **Suspension and Debarment:** We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Procuring Agency. Further, we are not ineligible under Pakistan laws;
- (i) **Binding Contract:** We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (j) **Not Bound to Accept:** We understand that you are not bound to accept the Most Advantageous Bid or any other Bid that you may receive; and
- (k) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

SEAL AND SIGNATURE OF TENDERER

Name of Firm: _____
Address: _____
Bank A/C No. _____
NTN No: _____
GST No.: _____
Authorized Person name: _____
Phone No.: _____
Email address: _____

Letter of Bid – Financial Proposal

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE DOCUMENT
Place this Letter of Bid – Financial Proposal in the Second Envelope marked “**FINANCIAL PROPOSAL**”.
The Bidder must prepare the Letter of Bid – Financial Proposal on Pure Aluminium Ingots with its letter head clearly showing the Bidder’s complete name and business address.

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Price Schedule Form

Item No.	Description of Goods	Quantity and physical unit
1.	Pure Aluminium Ingots (Notch Type) Purity: 99.7% (Minimum) each Ingot Weight 08 Kg to 25 Kg	100 M.Tons

To: [Pakistan Mint, Lahore]

We, the undersigned Bidder, hereby submit the second part of our Bid, the Financial Proposal
In submitting our Financial Proposal we make the following additional declarations:

- (a) Bid Validity Period: Our Bid shall be valid for the period specified in BDS 17.1 (as amended, if applicable) from the date fixed for the bid submission deadline specified in BDS 23.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (b) Binding Contract: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

SEAL AND SIGNATURE OF TENDERER

Name of Firm: _____
Address: _____
Bank A/C No. _____
NTN No: _____
GST No.: _____
Authorized Person name: _____
Phone No.: _____
Email address: _____


Procurement Officer,
Pakistan Mint, Lahore.