

**GOVERNMENT OF PAKISTAN  
HIGHER EDUCATION COMMISSION**

**REQUEST FOR PROPOSAL (RFP)**

**PRE-QUALIFICATION OF CONSULTING FIRMS TO CONDUCT THIRD  
PARTY EVALUATION/VALIDATION OF PSDP DEVELOPMENT PROJECTS  
FUNDED BY HIGHER EDUCATION COMMISSION (HEC) OF PAKISTAN**

**February 2026**



**Planning & Development, Division  
Higher Education Commission, Islamabad**

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## **1. Background**

The Higher Education Commission (HEC) is the statutory apex body responsible for regulation, development, and promotion of higher education in Pakistan. In pursuance of its mandate, HEC submits development and recurring budget proposals to the Federal Government and allocates funds to public sector universities and higher education institutions against approved programs and projects.

HEC implements a large portfolio of Public Sector Development Programme projects covering academic infrastructure, research facilities, human resource development, scholarships, information technology, and innovation initiatives. To ensure transparency, accountability, and effective utilization of public funds, Third-Party Evaluation and Validation of PSDP projects is carried out in accordance with directives of the Prime Minister of Pakistan and the Public Finance Management Act, 2019.

In this context, HEC intends to pre-qualify competent consulting firms for Third-Party Evaluation / Validation services.

## **2. Objectives of Third-Party Evaluation/Validation:**

The primary objectives of Third-Party Evaluation/Validation of HEC-funded PSDP projects are to:

- i. Assess the progress of ongoing projects against the approved PC-I targets, timelines, and deliverables.
- ii. Validate the physical and financial progress and verify project outputs/outcomes as specified in the approved PC-I.
- iii. Evaluate the efficiency, effectiveness, and economy of project interventions in achieving intended results and ensuring value for money.
- iv. Identify bottlenecks, risks, and systemic challenges affecting project implementation, including causes of delays, cost overruns, and scope variations (if any).
- v. Provide actionable, evidence-based recommendations for improving project design, execution, monitoring, and long-term sustainability.
- vi. Verify compliance with relevant PSDP, Public Procurement Regulatory Authority (PPRA), HEC, and PC-I guidelines, ensuring adherence to approved processes, standards, and protocols.
- vii. Assess the adequacy and performance of project management structures, including institutional capacity, procurement practices, financial management systems, and quality control mechanisms.

## **3. Categories of the Pre-qualification**

Pre-qualification shall be conducted separately for the following three categories:

### **3.1 Category A – General University Projects**

Projects primarily involving construction of academic and research buildings, hostels, laboratories, allied infrastructure, procurement of laboratory equipment, furniture and fixtures, transport, books, and establishment of project management units.

### **3.2 Category B – Human Resource Development and Scholarship Projects**

Projects involving local and foreign scholarship schemes, faculty development, capacity-building initiatives, training programs, and other academic and policy-oriented interventions. The Component of the HRD / Faculty Development Program under general university projects, will also be considered under this component

### **3.3 Category C – Technological and IT-Related Projects**

Projects involving procurement of laptops, development of ICT infrastructure, digital platforms, management information systems, research and innovation centers, and emerging technologies. Components of major IT related component under general University project, will also be considered under this category

## **4. Instructions to Consultants**

- a. Higher Education Commission is inviting an Expression of Interest (EoI) for pre-qualification of Consulting Firms as per rule 6 & 7, read with rule 5 of Procurement of Consultancy Services Regulations 2010 from all interested consulting firms/JVs meeting the eligibility criteria, for acquiring TPE/V services.
- b. The pre-qualification will be for three (03) years, and tasks will be assigned in phases as required.
- c. This process does not constitute a commitment to award any assignment. Financial proposals shall be invited separately from pre-qualified firms for specific assignments, strictly in accordance with PPRA rules.
- d. This RFP is for pre-qualification only. No financial proposal is required at this stage.
- e. Applications must be submitted strictly in the prescribed format and supported with documentary evidence.
- f. Any application that is incomplete, not properly indexed, not signed, or not in the prescribed format shall be liable to rejection without further evaluation.
- g. All eligibility requirements marked as mandatory shall be evaluated on a pass/fail basis prior to technical scoring. Only firms meeting mandatory eligibility shall be considered for technical evaluation.
- h. Pre-qualification does not guarantee award of any assignment. HEC reserves the right to accept or reject any or all applications, or to annul the process, in

accordance with applicable procurement rules.

- i. Interested firms may apply for anyone, two, or all three categories, depending on their specialization, demonstrated experience, and technical capability.
- j. Each bidder applying for more than one category shall submit a separate and complete proposal for each category applied.
- k. Applicants are required to provide only those projects and details along with cost of project mentioned in evaluation criteria that qualify them for the maximum marks under the relevant evaluation criteria for each category. Submission of excessive, repetitive, or irrelevant information is discouraged and shall not be considered for additional scoring
- l. Pre-qualification under each category shall be evaluated independently based on the criteria prescribed for that category, and a firm may be pre-qualified in one, more than one, or all categories, subject to meeting the respective qualification thresholds
- m. Interested Firms should clearly mention in their application letter, to which Category they are applying for pre-qualification and submit the details accordingly in one proposal but attach separate evidence where required.
- n. Interested firms shall upload their complete application on PPRA e-PADs on or before **February 24, 2026 by 02:00 pm**. Applications shall be opened by the Tender Committee on the same day immediately after closing time.

## **5. Scope of Work**

### 5.1 Overview

HEC has been executing and sponsoring 141 development projects reflected in PSDP 2025-26 (list can be obtained from P&D HEC) with an overall financial outlay of Rs. 401.565 billion. These projects mainly categorized into three major categories:

#### **i. General University Projects include the following scope:**

- Civil works
  - o Construction of Academic Blocks, Research Blocks, IT Parks, Innovation Center etc.
  - o Construction of Admin Blocks, examination Halls
  - o Construction of Residences facilities for students (Students Hostel, Faculty Hostel, Faculty residences, Guest Houses).
  - o Ancillary and common Facilities (Library, Auditorium, Cafeteria, Multipurpose Hall, Grounds, Dispensary etc.).
  - o External Development including boundary wall, Roads, pathways, External

electrification, water supply, Drainage, sewerage and storm water, Entrances, Street lights, etc.

- Other Components / Procurement Items
  - o Procurement of Laboratory and R&D equipment.
  - o Procurement of Furniture & Fixtures
  - o Procurement of Books & Journals
  - o Procurement of Buses & other operational Vehicles

**ii. Human Resource / Faculty Development Programme.**

- MS & Ph.D. Scholarships (local & Foreign) being executed by the Higher Education.
- MS & Ph.D. Scholarships (local & Foreign) executed by the Universities
- Post-doc Scholarships of HEC
- International Linkages / Strategic initiatives / Scholarships to Foreign Students

**iii. Technological Projects include:**

- Establishment of hi-tech / National centers in emerging technologies etc.
- Procurement of Laptops
- Development of ICT facilities for universities.

**5.2 The scope of the work required by the consultant will include:**

**a. Documentation & Process Review:**

- i. Review all relevant project documentation, including but not limited to the approved PC-I, periodic progress reports, financial statements, audit reports, monitoring visit reports, and completion reports (where applicable).
- ii. Review of all documentations regarding architectural, structural, MEP, and construction equipment etc. (General University Project)
- iii. Verify the physical and financial progress of the project against the targets, timelines, and deliverables approved in the PC-I.
- iv. Assess the efficiency, cost-effectiveness, and value for money of project activities, ensuring alignment with approved budgets, scope, and technical specifications
- v. Validate the quality, functionality, and conformity of infrastructure, equipment, ICT systems, and all other deliverables with the standards, specifications, and scope approved in the PC-1.
- vi. Review and verify academic outcomes, including but not limited to student enrollment trends, faculty development initiatives, research productivity,

program strengthening, and other academic indicators supported under the project where applicable.

- vii. Evaluate compliance with HEC-prescribed academic standards, policies, and benchmarks, as well as requirements of relevant accreditation bodies (where applicable), to ensure that project interventions align with national quality frameworks.
- viii. The above-mentioned points are general, and specific scope will be provided after the pre-qualification.

**b. Financial and Regulatory Compliance:**

- i. Verify project expenditures, disbursements, procurement processes, and contract management to ensure compliance with applicable Financial Rules, Audit requirements, and Public Procurement Regulatory Authority (PPRA) regulations.
- ii. Identify any variances, inefficiencies, irregularities, or instances of non-compliance with the approved financial and regulatory framework and assess their implications on project implementation and outcomes.

**c. Impact Assessment:**

- i. Assess the short- and medium-term impacts of the project in line with the outcomes, outputs, and indicators defined in the approved PC-1.
- ii. Evaluate the institutional capacity, operational readiness, and sustainability mechanisms established by the implementing agency to ensure continuity of project benefits.
- iii. Document key lessons learned, best practices, and innovation areas that emerged during project implementation for future planning and policy improvement

**6. Expected Deliverables / Reporting:**

- i. Prepare and submit a draft Third-Party Validation Report containing verified findings, analysis, and actionable recommendations.
- ii. Present key findings, gaps, and recommendations to HEC senior management and relevant stakeholders for review and discussion.
- iii. Incorporate HEC's feedback and finalize the Validation Report, ensuring completeness, accuracy, and alignment with the approved TORs.

*In addition to the above deliverables, the assignment shall involve, inter alia, the following key activities.*

- i. Review of Documents.

- ii. Site Visits (projects location nationwide).
- iii. Data Collection and Verification from the Executing Agencies.
- iv. Assessment & Analysis.
- v. Reporting & Recommendations.

*The scope of work to be carried out by the Third-Party Evaluation / Validation Consultant shall include, but not be limited to, the following tasks, depending on the nature and category of the assigned project*

- i. Review of relevant secondary data and documents provided by the Higher Education Commission (HEC).
- ii. Preparation and submission of an Inception Report, clearly outlining the objectives, scope, methodology, sampling framework, data collection and analysis plan, fieldwork schedule, reporting outline, and overall timelines for the assignment.
- iii. Collection of primary and secondary data, both quantitative and qualitative, using approved data collection tools and techniques in accordance with the methodology finalized in the Inception Report.
- iv. Analysis and presentation of preliminary findings to HEC (designated official/committee) as required by HEC.
- v. Preparation of a draft Third-Party Validation Report as per the TORs and structure agreed upon in the Inception Report.
- vi. Incorporation of HEC's feedback on the draft report through revisions and refinements.
- vii. Presentation of key findings to HEC senior management prior to submission of the final report, and incorporation

## **7. Eligibility Criteria for Pre-Qualification:**

### **i. Mandatory Documents**

- i. At least 5 years extensive experience of designing, managing and delivering third-party evaluation/validation assignments (year of incorporation of the firm/company and list of TPV projects undertaken. Documentary evidence of satisfactory completion, such as completion certificates, performance certificates, or client-issued confirmation letters, shall be provided
- ii. Registration with SECP, Registrar of Firms, Chamber of Commerce, or any other government body depicting legal status of Firm, Company or Organization (copy of registration certificate will be required).
- iii. Registered with Federal Board of Revenue (FBR) and on Active Taxpayer List (ATL) (documentary evidence will be required)

- iv. Audited reports of the consultant firm for the last three years.
- v. Must have a qualified and experienced team of TPE/V, with a diversified background such as IT, Natural/ Social/ Management Sciences/ Statistics/ Economics and Engineering etc., and other subjects relevant to the given sectors (CVs of the team must be made part of the proposal).
- vi. Geographical experience and outreach in one or more geographical areas (Kindly mention the stretch of geographical areas where the projects were undertaken)
- vii. Firms must have demonstrated capacity/capability of use of IT based on TPE/V systems such as primavera and MS projects.
- viii. Undertaking by the firm/company on a Legal Paper/Stamp Paper as required in Form 10.

**Note:** In case of Joint venture, all the members must meet in full the basic Eligibility Criteria. Foreign applicants must form a JV with local firms as required under the PEC bye laws.

**b. Evaluation Criteria for the Prequalification for consultants**

i. For Category – A “General University Projects”

S#	Criteria Description	Total Score	Scoring Criteria
<b>1</b>	<b>Experience (Total Marks = 65)</b>		
a.	General experience of third-party evaluation/validation Assignments.	15	<b>5 Marks per Project</b> (max 3) involving any kind of third-party validation / Evaluation Completion of TPE/V of projects including planning, design and supervision of civil works etc. (buildings, roads, utilities) costing at least Rs 1.0 billion. Completed within the last ten (10) years and/or ongoing at the time of submission
b.	Similar Experience in Infrastructure (completed).	30	<b>10 Marks per project</b> (max 3) involving validation of projects including planning, design and supervision of civil works etc. (buildings, roads, utilities). Cost of the project => Rs. 500 million or covered area of 50,000 sft. In the last 10 years
c.	In- hand similar projects of third-party evaluation/ validation assignments	10	<b>5 Marks per project</b> (max 2) involving validation of projects including planning, design and supervision civil works (buildings, roads, utilities) & its allied other component. Cost of the project => Rs. 500.00 million or covered area of 50,000 sft.
d.	Adequacy and quality of the proposed methodology, work plan, management approach etc. in responding to the Terms of Reference (TORs)	10	<b>9-10</b> Exceptional; exceeds requirements with innovative, category-specific tools. <b>7-8</b> Very Good; clear, feasible, and fully aligned with TORs. <b>5-6</b> Average; covers all basics but lacks depth in quality control or specific tools. <b>Below 5</b> Inadequate; generic response with unrealistic timelines or vague methodology.
<b>2.</b>	<b>Relevancy and Capability of Proposed Personnel, &amp; geographical coverage (Marks 35)</b>		
a.	Professional & Technical Capabilities of Personnel Employed. (5 marks for each professional. Attach CVs of professionals on the firm payroll)	25	i. <b>Team Leader</b> with 16 years of qualification and Min 15 years’ experience. (10 Marks) ii. <b>Civil Works / Infrastructure Expert (PEC)</b> . Minimum 12 years’ experience (05 Marks) iii. <b>Contract / Procurement Specialist</b> , Minimum 12 years of Experience (05 Marks) iv. <b>Writer / Documentation Specialist</b> , Minimum 5 years of Experience (05 Marks)
b.	Geographical coverage of projects done (Evidence required in form of completion report from the client)	10	2.5 marks for each region of Pakistan i.e. Punjab, Sindh Balochistan, KPK, AJ&K, Federal & GB.
	<b>Total</b>	<b>100</b>	

*Minimum 65% marks are required to qualify*

ii. For Category – b “HRD and Scholarship Projects (Academic/Social Focus)

S#	Criteria Description	Total	Scoring Criteria
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		Score	
<b>1</b>	<b>Experience (Total Marks = 65)</b>		
a.	General experience of third-party evaluation/validation Assignments.	15	<b>5 Marks per Project</b> (max 3) involving any kind of third-party validation / Evaluation Completion of TPE/V of projects costing at least Rs 1.0 billion. Completed within the last ten (10) years at the time of submission.
b.	Similar Experience in HRD TPV	30	<b>10 Marks per project</b> (max 3) for validating scholarship programs or faculty development / training or tracer studies. - Each Project cost Minimum Rs.500 million or - Rs. 2.00 million consultancy cost / Contract cost per project.
c.	In- hand similar projects of third part evaluation/ validation assignments	10	<b>5 Marks per project</b> (max 3) for validating scholarship programs or faculty development / training or tracer studies with - Project cost Rs.500.00 million <b>or</b> - minimum Rs.2.00 million consultancy cost per project.
d.	Adequacy and quality of the proposed methodology, work plan, management approach etc. in responding to the Terms of Reference (TORs)	10	<b>9-10</b> Exceptional; exceeds requirements with innovative, category-specific tools. <b>7-8</b> Very Good; clear, feasible, and fully aligned with TORs. <b>5-6</b> Average; covers all basics but lacks depth in quality control or specific tools. <b>Below 5</b> Inadequate; generic response with unrealistic timelines or vague methodology.
<b>2.</b>	<b>Relevancy and Capability of Proposed Personnel, &amp; geographical coverage (Marks 35)</b>		
a.	Professional & Technical Capabilities of Personnel Employed. (5 marks for each professional. Attach CVs of professionals on the firm payroll)	25	<b>Team Leader</b> Must be MS/M.Phil (18 years of education) Min 15 years' experience. (10 Marks) <b>Educationist / Academic Expert</b> , Min 12 years' experience (5 Marks) <b>Statistician/Data Analyst</b> min 12 years of experience (5 marks): <b>Report Writer:</b> (5 Marks) Writer / Documentation Specialist, Minimum 10 years of Experience
b.	Geographical coverage of projects done (Evidence required in from of completion report from the client)	10	2.5 marks for each region of Pakistan i.e. Punjab, Sindh Balochistan, KPK, AJ&K, Federal & GB.
	<b>Total</b>	<b>100</b>	

*Minimum 65% marks are required to qualify*

iii. For Category – C “Technological & IT related projects|

S#	Criteria Description	Total Score	Scoring Criteria
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<b>1</b>	<b>Experience (Total Marks = 65)</b>		
a.	General experience of third-party evaluation/validation Assignments.	15	<b>5 Marks per Project</b> (max 3) involving any kind of third-party validation / Evaluation Completion of TPE/V of projects costing at least Rs 1.0 billion. Completed within the last ten (10) years at the time of submission
b.	Similar Experience in IT Infrastructure / Technological Innovation TPV (Completed)	30	<b>10 Marks per project</b> (max 3) for validating ERP systems, Data Centers, or Large-scale Hardware deployments. Min. <ul style="list-style-type: none"> <li>- Project cost Rs.500.00 million.</li> <li>or</li> <li>- Minimum Rs.2.00 million consultancy cost / contract cost.</li> </ul>
c.	In- hand similar projects of third part evaluation/ validation assignments	10	<b>5 Marks per project</b> (max 2) for validating ERP systems, Data Centers, or Large-scale Laptop/Hardware deployments. Minimum <ul style="list-style-type: none"> <li>- Project cost Rs.500.00 million.</li> <li>or</li> <li>- minimum Rs.2.00 million consultancy cost per project.</li> </ul>
d.	Adequacy and quality of the proposed methodology, work plan, management approach etc. in responding to the Terms of Reference (TORs)	10	<b>9-10</b> Exceptional; exceeds requirements with innovative, category-specific tools. <b>7-8</b> Very Good; clear, feasible, and fully aligned with TORs. <b>5-6</b> Average; covers all basics but lacks depth in quality control or specific tools. <b>Below 5</b> Inadequate; generic response with unrealistic timelines or vague methodology.
<b>2.</b>	<b>Relevancy and Capability of Proposed Personnel, &amp; geographical coverage (Marks 35)</b>		
a.	Professional & Technical Capabilities of Personnel Employed. (5 marks for each professional. Attach CVs of professionals on the firm payroll)	25	<b>Team Leader</b> Must be IT graduate (16 years of Qualification) with Min 15 years' experience. (10 Marks). <b>Contract / Procurement Specialist</b> , Minimum 12 years of Experience (05 Marks) <b>Network Infrastructure Expert</b> , Min 12 years' experience (5 Marks) <b>Report Writer:</b> (5 pts) Writer / Documentation Specialist, Minimum 10 years of Experience
b.	Geographical coverage of projects done (Evidence required in from of completion report from the client)	10	2.5 marks for each region of Pakistan i.e. Punjab, Sindh Balochistan, KPK, AJ&K, Federal & GB.
	<b>Total</b>	<b>100</b>	

*Minimum 65% marks are required to qualify*

### 09. Duration of Assignment

The total duration of the assignment will be intimated as per specific task and given

in the respective document.

**Director Planning & Development**  
**Higher Education Commission H-9, Islamabad**  
Phone No. 051-90801200, Email: [ahussain@hec.gov.pk](mailto:ahussain@hec.gov.pk)

**ANNEX-A: APPLICATION LETTER**

**(On Firm Letterhead)**

**Date:** \_\_\_\_\_

**To**  
**Director (P&D)**  
**Higher Education Commission**  
**Islamabad**

**Subject: Application for Pre-Qualification of Consulting Firm for Third-Party Evaluation / Validation Services**

We, the undersigned, hereby submit our application for pre-qualification for Third-Party Evaluation / Validation services of HEC-funded PSDP projects.

We wish to apply for the following category/categories (tick as applicable):

- Category A – General University Projects**
- Category B – Human Resource Development / Scholarship Projects**
- Category C – Technological and IT-Related Projects**

2. We confirm that we meet all mandatory eligibility requirements and that the information provided in this application is true and correct. We understand that any misrepresentation may lead to disqualification at any stage.

**Authorized Signatory**

**Name:**

**Designation:**

**CNIC:**

**Signature and Stamp:**

**FIRM PROFILE**

Name of the Firm	
Legal Status (Company / Partnership / JV)	
Registration Authority and Registration No.	
Registration Authority	
Registration Number	
NTN Number	
Year of Establishment	
Complete Address of Head office and regional office (if any)	
Name of the CEO / Head	
Total Number of Staff	
Contact Info	
Any other Detail	

Profile should be of Maximum 02 pages

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**MANDATORY ELIGIBILITY COMPLIANCE CHECKLIST**

<b>S.No</b>	<b>Requirement</b>	<b>Complied (Yes/No)</b>	<b>Document Attached Please attach document &amp; mention pg no.</b>
1	Minimum 5 Years Experience		
2	Legal Registration / Registration		
3	NTN & Active Taxpayer List		
4	Audited Accounts (Last 3 Years)		
5	Availability of Qualified Professional Staff undertaking		
6	Geographical experience and outreach		
7	Capacity/capability of use of IT based solution for TPE/V		
8	Non-Blacklisting Undertaking		

Failure in any item will result in disqualification.

Note: Submission of false, misleading, or unverifiable information shall result in disqualification

**LIST OF COMPLETED PROJECTS**

<u>SN</u>	<b>Name of Project</b>	<b>Client Name &amp; location</b>	<b>Completion date of the Assignment</b>	<b>Cost of the Project (Rs. In Million)</b>	<b>Cost of the consultancy (Attach work order / agreement which includes cost)</b>	<b>Evidence of Client, Completion date and Cost</b>	
	a. <u>Assignment Name &amp; Project Name</u>						
<u>i.</u>	<u>For Example, "Third party validation of the Project titled "Establishment of University at Sahiwal"</u>	<u>HEC - Islamabad</u>	<u>January 31, 2025</u>	<u>Rs. 2,000.000 million</u>			
<u>ii.</u>							
<u>iii.</u>							
<u>iv.</u>							
<u>v.</u>							

Each project provided in this form requires a corresponding Form -5 and adequate documentary evidence in order to be eligible for consideration

Note: Submission of false, misleading, or unverifiable information shall result in disqualification

**DETAILS OF COMPLETED PROJECTS**

<b>1.</b>	Name of Contract		
	Location		
<b>2.</b>	Name of Client		
	Address		
	Contact info:	Land line number – Cell Number – email address	
<b>3.</b>	Scope of Assignment		
<b>4.</b>	Contract Role	<b>Sole Consultant</b>	<b>Member in JV</b>
<b>5.</b>	Name of Project		
<b>6.</b>	Total Cost of the project (Rs. In million)		
<b>7.</b>	Total contract cost (Rs. In million)		
<b>8.</b>	Date of Award		
<b>9.</b>	Date of Completion		
<b>10.</b>	Completion Certificate		

- *Please attach Award Letter and Completion certificate for each project.*

**LIST OF PROJECTS IN HAND**

<u>SN</u>	<u>Name of Project</u>	<u>Client Name &amp; location</u>	<u>Expected Date of Completion</u>	<u>Cost of the Project (Rs. In Million)</u>
<u>i.</u>	<u>For Example, "Third party validation of the Project titled "Establishment of University at Sahiwal"</u>	<u>HEC - Islamabad</u>	<u>August 31, 2026</u>	<u>Rs. 2,000.000 million</u>
<u>ii.</u>				
<u>iii.</u>				
<u>iv.</u>				
<u>v.</u>				

Each project provided in this form requires a corresponding Form -7 and adequate documentary evidence in order to be eligible for consideration

**DETAILS OF IN HAND PROJECTS**

1.	Name of Contract		
	Location		
2.	Name of Client		
	Address		
	Contact info:	Land line number – Cell Number – email address	
3.	Scope of Assignment		
4.	Contract Role	Sole Consultant	Member in JV
5.	Name of the Project		
6.	Total Cost of the project (Rs. In million)		
7.	Total contract cost (Rs. In million)		
8.	Date of Award		
9.	Planned Completion as per work order		
10	Expected date of Completion		
11	Deliverables achieved so far.		

- Please attach Award Letters and submission of deliverable (only letters)

**PERSONNEL CAPABILITIES**

<b>1.</b>	Title of Position	
	Name of Candidate	
<b>2.</b>	Title of Position	
	Name of Candidate	
<b>3.</b>	Title of Position	
	Name of Candidate	
<b>4.</b>	Title of Position	
	Name of Candidate	
<b>5.</b>	Title of Position	
	Name of Candidate	

**A. Candidate Summary Table**

Name	Position	Category	Qualification	Relevant Experience (Years)	Employment Status

**B. CV Format (for each Key Person)**

1. Name
2. CNIC
3. PEC / other Registration No. (if applicable)
4. Proposed Position
5. Academic Qualifications
6. Professional Experience (Relevant Assignments Only)
7. Current Employment Status
8. Declaration of Availability

**DECLARATION AND UNDERTAKING**

**(Legal Stamp Paper)**

**We hereby declare that:**

- i. Our firm is not blacklisted by any Federal, Provincial, or Local Government entity or autonomous body.
- ii. No conflict of interest exists with HEC or its projects and that we would not participate in those projects where we are already engaged in any kind of consultancy.
- iii. Information provided is accurate and verifiable.
- iv. The personnel nominated in Form # 8 are employed by our firm and are available for the proposed assignment titled “*Third Party Evaluation/Validation of PSDP Development Projects Funded by Higher Education Commission (HEC) Of Pakistan*”
- v. We understand that pre-qualification does not guarantee award of work.

***\*Separate affidavit on stamp paper (Min Rs.100) be submitted for each of the above***

**Authorized Signatory**

**Name and Designation**

**Signature and Stamp**

**Date**