



COMSATS University Islamabad, Abbottabad Campus

**NATURE OF WORK: PROVISION OF FACULTY MESS SHED
SIZE 42' X 25' CGI SHEET ROOF FENCE,
SECURITY GUARD ROOM & EARTH
CUTTING WORK AT CUI DHAMTOUR
ABBOTTABAD**

TENDER DOCUMENTS

1. Conditions of Contract.
2. Bill of Quantities
3. Specifications
4. Drawings

Januray 2026



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**INVITATION
FOR
BIDS**

INVITATION FOR BIDS

Date: _____

Bid Reference No.: _____

COMSATS University Islamabad, Abbottabad Campus, invites bids through **e-Pak Acquisition & Disposal System (EPADS) www.eprocure.gov.pk** on **Single Stage Single Envelop** procedure basis from eligible firms having valid registration with the Pakistan Engineering Council for the year 2024 in the C-6 and above category. The bidders must be registered with tax departments and active on ATL List. The works are as following:

S No.	Nature of Works	Bid Closing and Opening date & Time
i)	PROVISION OF FACULTY MESS SHED SIZE 42' X 25' CGI SHEET ROOF, FENCE, SECURITY GUARD ROOM AND EARTH CUTTING WORK At CUI DHAMTOUR ABBOTTABAD	March 04, 2026 at 1030 AM & opening at 1100 hrs

2. The perspective bidders having appropriate category can bid for the works mentioned above. A complete set of Bidding documents, containing the detailed terms and conditions, procedure for submission of bids, bid security etc. are available on **PPRA-EPADS (www.eprocure.gov.pk)**. The bid is based on item rate type of contract and not subject to the price adjustment being a short duration project with completion period of two months in line with the Pakistan Engineering Council Standard bidding documents for small contracts.

3. The bidding process shall be carried out through EPADS. The hard copy of sealed bids must be submitted physically on or before the closing date & time of the tender at address mentioned below. The Call Deposit (CDR) in the form of a lump sum amount of Rs. 110,000/- is mandatory to be submitted before bid opening, in the shape of Pay Order/ Bank Draft (Refundable) in favor of COMSATS University Islamabad, Abbottabad Campus.

4. The interested bidders are requested to get them registered on EPADS. For any clarification/help may contact EPADS UAN: 051-111-137-237.

5. Closing and Opening date & time for submission and opening of bids is as mentioned above. The bids will be opened through EPADS in the presence of bidders' representatives who wish to be present, venue will be **Conference Room Administration Block, COMSATS University Islamabad, Abbottabad Campus.**

Purchase Officer
Purchase Office, Administration Block,
Tel: 0092-383863
COMSATS University, Islamabad
Abbottabad Campus, Abbottabad

**INSTRUCTIONS
TO BIDDERS
&
BIDDING DATA**

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INSTRUCTIONS TO BIDDERS

(Note: These Instructions to Bidders (IB) alongwith Bidding Data will not be part of Contract and will cease to have effect once the Contract is signed).

A. GENERAL

IB.1 Scope of Bid & Source of Funds

1.1 Scope of Bid

The Employer as defined in the Bidding Data (hereinafter called “the Employer”) wishes to receive Bids for the Works summarized in the Bidding Data (hereinafter referred to as “the Works”).

Bidders must quote for the complete scope of work. Any Bid covering partial scope of work will be rejected as non-responsive.

1.2 Source of Funds

The Employer has arranged funds from its own sources.

IB.2 Eligible Bidders

2.1 Bidding is open to all firms and persons meeting the following requirements:

- a) duly licensed by the Pakistan Engineering Council (PEC) in Category C-6 & above.
- b) duly pre-qualified/enlisted with the Employer.

IB.3 Cost of Bidding

3.1 The bidder shall bear all costs associated with the preparation and submission of its bid and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. BIDDING DOCUMENTS

IB.4 Contents of Bidding Documents

4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with Sub-Clause IB.6.1.

1. Instructions to Bidders & Bidding Data
2. Form of Bid & Schedules to Bid

Schedules to Bid comprise the following:

- (i) Schedule A: Schedule of Prices
- (ii) Schedule B: Specific Works Data
- (iii) Schedule C: Works to be Performed by Subcontractors
- (iv) Schedule D: Proposed Programme of Works
- (v) Schedule E: Method of Performing Works
- (vi) Schedule F: Integrity Pact

3. Conditions of Contract & Contract Data

4. Standard Forms:

- (i) Form of Bid Security
- (ii) Form of Performance Security
- (iii) Form of Contract Agreement
- (iv) Form of Bank Guarantee for Advance Payment

5. Specifications

6. Drawings, if any

IB.5 Clarification of Bidding Documents

5.1 A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Engineer/Employer at the Employer's/Engineer's address indicated in the Bidding Data.

5.2 The Engineer/Employer will respond to any request for clarification which it receives earlier than ten (10) days prior to the deadline for the submission of Bids. Copies of the Engineer/Employer's response will be forwarded to all prospective bidders, at least five (5) days prior to dead line for submission of Bids, who have received the Bidding Documents including a description of the enquiry but without identifying its source.

IB.6 Amendment of Bidding Documents

6.1 At any time prior to the deadline for submission of Bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

6.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

6.3 To afford prospective bidders reasonable time in which to take an addendum into account in preparing their Bids, the Employer may at its discretion extend the deadline for submission of Bids.

C. PREPARATION OF BIDS

IB.7 Language of Bid

7.1 The bid prepared by the bidder and all correspondence and documents relating to the Bid, exchanged by the bidder and the Employer shall be written in the English language, provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an English translation of its pertinent passages in which case, for purposes of interpretation of the Bid, the English translation shall govern.

IB.8 Documents Comprising the Bid

8.1 The bid prepared by the bidder shall comprise the following components:

- (a) Covering Letter
- (b) Form of Bid duly filled, signed and sealed, in accordance with Sub-Clause IB.14.3.
- (c) Schedules (A to F) to Bid duly filled and initialed, in accordance with the instructions contained therein & in accordance with Sub-Clause IB.14.3.
- (d) Bid Security furnished in accordance with Clause IB.13.
- (e) Power of Attorney in accordance with Sub-Clause IB 14.5.
- (f) Documentary evidence in accordance with Clause IB.11
- (g) Documentary evidence in accordance with Clause IB.12.

IB.9 Sufficiency of Bid

9.1 Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the rates and prices entered in the Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the Works.

9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works.

IB.10 Bid Prices, Currency of Bid and Payment

10.1 The bidder shall fill up the Schedule of Prices (Schedule A to Bid) indicating the unit rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices shall be entered keeping in view the instructions contained in the Preamble to Schedule of Prices.

- 10.2 Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account.
- 10.3 The unit rates and prices in the Schedule of Prices shall be quoted by the bidder in the currency as stipulated in Bidding Data.

IB.11 Documents Establishing Bidder's Eligibility and Qualifications

- 11.1 Pursuant to Clause IB.8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted.
- 11.2 Bidder/Manufacturer must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria stipulated in the Bidding Documents.

IB.12 Documents Establishing Works' Conformity to Bidding Documents

- 12.1 The documentary evidence of the Works' conformity to the Bidding Documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in Bidding Data.
- 12.2 The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Employer in the Technical Provisions are intended to be descriptive only and not restrictive.

IB.13 Bid Security

- 13.1 Each bidder shall furnish, as part of his bid, at the option of the bidder, a Bid Security in the amount stipulated in Bidding Data in Pak. Rupees in the form of Deposit at Call or a Bank Guarantee issued by a Scheduled Bank in Pakistan in favour of the Employer valid for a period up to twenty eight (28) days beyond the bid validity date.
- 13.2 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive.
- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, pursuant to Clause IB.21 and signed the Contract Agreement, pursuant to Sub-Clauses IB.20.2 & 20.3.
- 13.5 The Bid Security may be forfeited:
- (a) if a bidder withdraws his bid during the period of bid validity; or
 - (b) if a bidder does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) hereof; or

- (c) in the case of a successful bidder, if he fails to:
 - (i) furnish the required Performance Security in accordance with Clause IB.21, or
 - (ii) sign the Contract Agreement, in accordance with Sub-Clauses IB.20.2 & 20.3.

IB.14 Validity of Bids, Format, Signing and Submission of Bid

- 14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening.
- 14.2 All Schedules to Bid are to be properly completed and signed.
- 14.3 No alteration is to be made in the Form of Bid except in filling up the blanks as directed. If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.
- 14.4 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in Clause IB.8 and clearly mark them “ORIGINAL” and “COPY” as appropriate. In the event of discrepancy between them, the original shall prevail.
- 14.5 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorising the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person or persons signing the bid.
- 14.6 The Bid shall be delivered in person or sent by registered mail at the address to Employer as given in Bidding Data.

D. SUBMISSION OF BID

IB.15 Deadline for Submission, Modification & Withdrawal of Bids

- 15.1 Bids must be received by the Employer at the address/provided in Bidding Data not later than the time and date stipulated therein.
- 15.2 Bids submitted through telegraph, telex, fax or e-mail shall not be considered.
- 15.3 Any bid received by the Employer after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.
- 15.4 Any bidder may modify or withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Employer prior to the

deadline for submission of bids.

- 15.5 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security pursuant to Sub-Clause IB.13.5(a).

E. BID OPENING AND EVALUATION

IB.16 Bid Opening, Clarification and Evaluation

- 16.1 The Employer will open the bids, in the presence of bidders' representatives who choose to attend, at the time, date and location stipulated in the Bidding Data.
- 16.2 The bidder's name, Bid Prices, any discount, the presence or absence of Bid Security, and such other details as the Employer at its discretion may consider appropriate, will be announced by the Employer at the bid opening. The Employer will record the minutes of the bid opening. Representatives of the bidders who choose to attend shall sign the attendance sheet.

Any Bid Price or discount which is not read out and recorded at bid opening will not be taken into account in the evaluation of bid.

- 16.3 To assist in the examination, evaluation and comparison of Bids the Engineer/Employer may, at its discretion, ask the bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.
- 16.4 (a) Prior to the detailed evaluation, pursuant to Sub-Clauses IB.16.7 to 16.9, the Engineer/Employer will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. It will include to determine the requirements listed in Bidding Data.
- (b) Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a discrepancy between the Total Bid price entered in Form of Bid and the total shown in Schedule of Prices-Summary, the amount stated in the Form of Bid will be corrected by the Employer in accordance with the Corrected Schedule of Prices.

If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.

- 16.5 A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.

16.6 Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation may be waived by Employer, provided such waiver does not prejudice or affect the relative ranking of any other bidders.

16.7 The Engineer/Employer will evaluate and compare only the bids previously determined to be substantially responsive pursuant to Sub-Clauses IB.16.4 to 16.6 as per requirements given hereunder. Bids will be evaluated for complete scope of works. The prices will be compared on the basis of the Evaluated Bid Price pursuant to Sub-Clause 16.8 herein below.

(a) Technical Evaluation

It will be examined in detail whether the Works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in Schedule B to Bid will be compared with technical features/criteria of the Works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

(b) Commercial Evaluation

It will be examined in detail whether the bids comply with the commercial/contractual conditions of the Bidding Documents. It is expected that no material deviation/stipulation shall be taken by the bidders.

16.8 Evaluated Bid Price

In evaluating the bids, the Engineer/Employer will determine for each bid in addition to the Bid Price, the following factors (adjustments) in the manner and to the extent indicated below to determine the Evaluated Bid Price:

- (i) making any correction for arithmetic errors pursuant to Sub-Clause 16.4 hereof.
- (ii) making an appropriate price adjustment for any other acceptable variation or deviation.
- (iii) making an appropriate price adjustment for Deviations in terms of Payments (if any and acceptable to the Employer).
- (iv) discount, if any, offered by the bidders as also read out and recorded at the time of bid opening.

16.9 Evaluation Methods

Pursuant to Sub-Clause 16.8, Para (ii), and (iii) following evaluation methods for price adjustments will be followed:

- (i) Price Adjustment for Technical Compliance

The cost of making good any deficiency resulting from technical non

compliance will be added to the Corrected Total Bid Price for comparison purposes only. The adjustments will be applied taking the highest price quoted by other bidders being evaluated in detail in their original Bids for corresponding item. In case of non availability of price from other bidders, the price will be estimated by the Engineer/Employer.

(ii) Price Adjustment for Commercial Compliance

The cost of making good any deficiency resulting from any quantifiable variations and deviations from the Bid Schedules and Conditions of Contract, as determined by the Engineer/Employer will be added to the Corrected Total Bid Price for comparison purpose only. Adjustment for commercial compliance will be added to the Corrected Total Bid Prices.

(iii) Price Adjustment for Deviation in Terms of Payments

Refer to Bidding Data

IB.17 Process to be Confidential

17.1 Subject to Sub-Clause IB.16.3 heretofore, no bidder shall contact Engineer/Employer on any matter relating to its Bid from the time of the Bid opening to the time the bid evaluation result is announced by the Employer. The evaluation result shall be announced at least ten (10) days prior to award of Contract. The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated.

17.2 Any effort by a bidder to influence Engineer/Employer in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas, any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation result, however, mere fact of lodging a complaint shall not warrant suspension of procurement process.

F. AWARD OF CONTRACT

IB.18. Post Qualification

18.1 The Employer, at any stage of the bid evaluation, having credible reasons for or *prima facie* evidence of any defect in supplier's or contractor's capacities, may require the suppliers or contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:

Provided that such qualification shall only be laid down after recording reasons therefor in writing. They shall form part of the records of that bid evaluation report.

18.2 The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the

bidders' qualifications submitted under Clause IB.11, as well as such other information required in the Bidding Documents.

IB.19 Award Criteria & Employer's Right

- 19.1 Subject to Sub-Clause IB.19.2, the Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be qualified to satisfactorily perform the Contract in accordance with the provisions of Clause IB.18.
- 19.2 Notwithstanding Sub-Clause IB.19.1, the Employer reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Employer's action except that the grounds for its rejection of all bids shall upon request be communicated, to any bidder who submitted a bid, without justification of the grounds. Notice of the rejection of all the bids shall be given promptly to all the bidders.

IB.20 Notification of Award & Signing of Contract Agreement

- 20.1 Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder in writing ("Letter of Acceptance") that his bid has been accepted.
- 20.2 Within seven (7) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful bidder the Form of Contract Agreement provided in the Bidding Documents, incorporating all agreements between the parties.
- 20.3 The formal Agreement between the Employer and the successful bidder shall be executed within seven (7) days of the receipt of Form of Contract Agreement by the successful bidder from the Employer.

IB.21 Performance Security

- 21.1 The successful bidder shall furnish to the Employer a Performance Security in the form and the amount stipulated in the Conditions of Contract within a period of seven (07) days after the receipt of Letter of Acceptance.
- 21.2 Failure of the successful bidder to comply with the requirements of Sub-Clauses IB.20.2 & 20.3 or 21.1 or Clause IB.22 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

IB.22 Integrity Pact

The Bidder shall sign and stamp the Form of Integrity Pact provided at Schedule-F to Bid in the Bidding Document for all Federal Government procurement contracts exceeding Rupees three (3) million. Failure to provide such Integrity Pact shall make

the bid non-responsive.

BIDDING DATA

(This section should be filled in by the Engineer/Employer before issuance of the Bidding Documents. The following specific data for the Works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

Instructions to Bidders

Clause Reference

1.1 Name of Employer

Director COMSATS University Islamabad (CUI), Abbottabad Campus

Brief Description of Works

PROVISION OF FACULTY MESS SHED SIZE 42' X 25' CGI SHEET ROOF FENCE, SECURITY GUARD ROOM AND EARTH CUTTING CUI DHAMTOUR ABBOTTABAD

The works comprise of above mentioned work complete in all respect as per Contract Drawings, Specifications and Bill of Quantities.

5.1 (a) Employer's address:

Purchase Officer/ Purchase Office – Administration Block
COMSATS University Islamabad, Abbottabad Campus
Administration Block,
Abbottabad
Tel: 0992-383591-6 Ext.236

(b) Engineer's address:

COMSATS University Islamabad, Abbottabad Campus
Administration

10.3 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder/manufacturer has the financial, technical and production capability necessary to perform the Contract as follows: _____

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature and drawings

as required in accordance with Schedule B to Bid, Specific Works Data. This

will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 Amount of Bid Security

A lump sum amount of Rs. 110,000/- as a bid security in the form of Deposit at Call by a Schedule Bank in Pakistan is mandatory to be submitted on or before the bid opening date and time.

14.1 Period of Bid Validity

60 days from the date of submission of bids

14.4 Number of Copies of the Bid to be Submitted

One original plus Two copies.

14.6 (a) Employer's Address for the Purpose of Bid Submission

Purchase Officer/Purchase Office, COMSATS University Islamabad, Abbottabad
Campus Administration Block, Abbottabad
Tel: 0992-383591-6 Ext.236

15.1 Deadline for Submission of Bids

On or before the scheduled bid opening date and time.

16.1 Venue, Time, and Date of Bid Opening

As specified in Invitation for Bids

16.4 Responsiveness of Bids

- (i) the Bid is valid till required period,
- (ii) the Bid prices are firm during currency of contract being fixed priced contract
- (iii) completion period offered is within specified limits,
- (iv) the Bidder/Manufacturer is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) the Bid does not deviate from basic technical requirements and
- (vi) the Bids are generally in order, etc.

16.9 Price Adjustment:

- (iii) Price Adjustment for Deviations in Terms of Payment

If a bid deviates from the terms of payment/payment conditions as specified in

the Conditions of Contract and if such deviation is considered acceptable to the Employer, mark-up earned for any earlier payments involved in the terms outlined in the Bid as compared to those stipulated in the Conditions of Contract shall be calculated at the mark-up rate _____per annum (insert rate) and shall be added to the Corrected Total Bid Price for comparison purposes only.

FORM OF BID AND SCHEDULES TO BID

FORM OF BID

(LETTER OF OFFER)

Bid Reference No. _____

(Name of Works)

To:

Gentlemen,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs _____ (Rupees _____) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid. We further understand that it is a fixed price contract and not subject to price adjustment on any account.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of _____ drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of _____ days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our Bid is accepted, to execute the work, we shall provide the Performance Security referred to in Conditions of Contract for the due performance of the Contract within 07 days of issuance of Letter of Acceptance.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this _____ day of _____, 2026

Signature _____

in the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address

Witness:

(Signature) _____

Name: _____

Address: _____

SCHEDULES TO BID INCLUDE THE FOLLOWING:

- Schedule A to Bid: Schedule of Prices
- Schedule B to Bid: Specific Works Data
- Schedule C to Bid: Works to be Performed by Subcontractors
- Schedule D to Bid: Proposed Programme of Works
- Schedule E to Bid: Method of Performing Works
- Schedule F to Bid: Integrity Pact

SCHEDULE OF PRICES

Sr. No.

1. Preamble to Schedule of Prices
2. Schedule of Prices
 - *(a) Summary of Bid Prices
 - * (b) Detailed Schedule of Prices

PREAMBLE TO SCHEDULE OF PRICES

1. General

- 1.1 The Schedule of Prices shall be read in conjunction with the Conditions of Contract, Contract Data together with the Specifications and Drawings, if any.
- 1.2 The Contract shall be for the whole of the Works as described in these Bidding Documents. Bids must be for the complete scope of works.

2. Description

- 2.1 The general directions and descriptions of works and materials are not necessarily repeated nor summarized in the Schedule of Prices. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the Schedule of Prices.

3. Units & Abbreviations

- 3.1 Units of measurement, symbols and abbreviations expressed in the Bidding Documents shall comply with the British Units (BS Units).

(Note: The abbreviations to be used in the Schedule of Prices to be defined by the Employer).

4. Rates and Prices

- 4.1 Except as otherwise expressly provided under the Conditions of Contract, the rates and amounts entered in the Schedule of Prices shall be the rates at which the Contractor shall be paid and shall be the full inclusive value of the works set forth or implied in the Contract; except for the amounts reimbursable, if any to the Contractor under the Contract.
- 4.2 Unless otherwise stipulated in the Contract Data, the rates and prices entered by the bidder shall not be subject to any price adjustment during the performance of the Contract.
- 4.3 All duties, taxes and other levies payable by the Contractor shall be included in the rates and prices.
- 4.4 The whole cost of complying with the provisions of the Contract shall be included in the items provided in the Schedule of Prices, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works and no separate payment will be made for those items.

The rates, prices and amounts shall be entered against each item in the Schedule of Prices. Any item against which no rate or price is entered by the bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates and prices for other items in the Schedule of Prices.

- 4.5 (a) The bidder shall be deemed to have obtained all information as to and all requirements related thereto which may affect the bid price.
- (b) The Contractor shall be responsible to make complete arrangements for the transportation of the Plant to the Site.
- 4.6 The Contractor shall provide for all parts of the Works to be completed in every respect. Notwithstanding that any details, accessories, etc. required for the complete installation and satisfactory operation of the Works, are not specifically mentioned in the Specifications, such details shall be considered as included in the Contract Price.

5. Bid Prices

5.1 Break-up of Bid Prices

The various elements of Bid Prices shall be quoted as detailed by the Employer in the format of Schedule of Prices.

The bidder shall recognize such elements of the costs which he expects to incur the performance of the Works and shall include all such costs in the rates and amounts entered in the Schedule of Prices.

5.2 Total Bid Price

The total of bid prices in the Schedule of Prices shall be entered in the Summary of Bid Prices.

6. Provisional Sums

- 6.1** Provisional Sums included and so designated in the Schedule of Prices if any, shall be expended in whole or in part at the direction and discretion of the Engineer/Employer. The Contractor will only receive payment in respect of Provisional Sums if he has been instructed by the Engineer/Employer to utilise such sums.

SUMMARY OF BID PRICES

Bill No.	Description	Total Amount (Rs)
1.	CIVIL WORKS	
2.	Electrical	
3.	Public Health	
4.	CONSTRUCTION OF FENCE & EARTH CUTTING FOR BASKET BALL COURT AND SECURITY GUARD ROOM	
Total Bid Price (The amount to be entered in Paragraph 1 of the Form of Bid) (In words).		

BILL OF QUANTITIES

PROVISION OF FACULTY MESS SHED SIZE 42' X 25'

CUI DHAMTOUR ABBOTTABAD

S.No	Description	Qty	Unit	Rate	Amounts
1	2	3	4	5	6
1	Excavation				
	Excavation in all kind of soil upto required depth for foundation of buildings, drains etc. and stacking of excavated material clear of edge of excavation, after excavation leveling and compacting and including timbering shoring if required, back filling in layers and dewatering & compaction as specified and disposal of surplus excavated material out of project area any lead, complete with all respects and as directed by the Engineer Incharge.	27565	Cft		
2	PCC 1:4:8				
	Providing, and laying cement concrete not leaner than 1:4:8(4" thick)using screened crushed stone graded aggregate 1 inch (25 mm) and down gauge in foundations, having a minimum cylinder crushing strength of 1500 psi at 28 days including cost of 1000 gauge polythene sheet, form work and its removal, compacting, leveling and curing etc. complete with all respects and as directed by the Engineer Incharge.	610	Cft		
3	PCC 1:2:4				
	Providing and laying plain cement concrete using screened crushed stone (Margalla) graded aggregate 3/4" (19mm) and down gauge and Lawarancepur sand as per specification having a minimum works cylinder crushing strength of 3000 psi at 28 days with a mix not leaner than (1:2:4) and curing etc. but excluding the cost of reinforcement complete in all respects and as directed by the Engineer Incharge. (equal to $3000/0.8 = 3750$ psi cube crushing strength).	296	Cft		
4	STONE DUST (Sand Stone)				
	Providing and spreading stone dust (crusher dust) for leveling or bedding to be laid in levelled, and compacted as per Engineer's instructions.	1000	Cft		
5	Cement Concrete Floor				

S.No	Description	Qty	Unit	Rate	Amounts
	Providing and laying floor of 2" (50mm) thick 1:2:4 cement concrete using graded aggregate 3/4"(19mm) and down gauge in basket ball court floor laid in panels including marble patties (panel Strips) 1/2" thick and 1-1/2" depth, form work, consolidation, steel trowel finished, and curing etc. Complete in all respects as per drawing and as directed by the Engineer Incharge.	1050	Sft		
6	Block masonry				
	Providing and laying solid block masonry, set in cement mortar (1:5) in straight wall 6" thick including curing etc. complete in all respects and as directed by the Engineer Incharge.	490	Cft		
7	Reinforcement Steel				
	Providing, cutting, bending, placing and fixing of deformed steel reinforcement bars of Grade-40 (Fy = 400 MPa), including binding with approved gauge binding wire, chairs, spacers, laps, hooks, wastage, and all incidental works complete	105	kg		
8	Plaster				
	Providing cement plaster 1:4 on wall including making edges, corners, curing staggng etc. including cost of providing and fixing chicken mesh with nails over all joints of wall with columns, beams and slab, complete in all respects and as directed by the Engineer Incharge.	1750	Sft		
9	Distemper paint/Plastic Emulsion				
	Painting with (ICI/Berger/Nippon or approved equivalent) VIP plastic emulsion paint of approved shade two coats over primer applied over putty filled surface prepared with sand papering including the cost of one priming coat complete over plastered surface on walls as directed by the Engineer Incharge.	875	Sft		
10	Weather Shield Paint				
	Providing and applying two coats of approved quality weather-resistant exterior paint (over one coat of primer), on weather shed surfaces, including preparation of surface (scraping, cleaning, sandpapering), applying putty where required, scaffolding and complete in all respects as per manufacturer's specifications and directions of Engineer-in-Charge.	875	Sft		
11	M/S Steel Pipe Truss				

S.No	Description	Qty	Unit	Rate	Amounts
	Providing, fabricating and fixing Mild Steel (MS) Square Hollow Section (SHS) Pipe Truss made of 1.5" x 1.5" (38 x 38 mm) MS pipe, 18 SWG thickness, including cutting, welding, grinding, hoisting and all necessary fittings complete in all respects	335	Rft		
12	MS Pipe 18 SWG purlins 1.5" X 4"				
	Providing, fabricating and fixing Mild Steel (MS) Rectangular Hollow Section (RHS) Pipe Purlin made of 1.5" x 4" (38 x 100 mm) MS pipe, 18 SWG thickness, including cutting, welding, grinding, hoisting and all necessary fittings complete in all respects.	240	Rft		
13	M/S Supporting Pipe 4" dia pipe Columns/ Pillers				
	Supply and fixing MS Pipe 4" internal dia 18 SWG including cost of M/S plate 5"x5"x1" on every column	105	Rft		
14	CGI Corrugated Sheet				
	Providing, fabricating and fixing in position, galvanized iron corrugated sheets, 26 SWG in thickness, including ridge, steel and rubber washers 'J' bolts and nuts (without making any additional provision in price for consumption of material in over laps), over perlins trusses (paid for separately) complete in all respects as per drawings and as directed by the Engineer Incharge.	1050	Sft		
15	GI plain sheet for Rain Water spout/pernala,				
	Providing, fabricating and fixing GI plain sheet of 26 SWG thickness for rainwater spout/pernala, including cutting, bending, shaping to required profile, making drip edges, necessary soldering/bolting/riveting, and fixing with clamps/fasteners, complete in all respects as per drawing and direction of Engineer-in-Charge.	80	sft		
16	Aluminum Door				

S.No	Description	Qty	Unit	Rate	Amounts
	Providing and fixing double glazed Bronz anodized or Powder Coated aluminium Sliding windows as per British standard manufactured by Lucky, Alcop, Krudson, Pakistan Cables and A.C.P. (fixing through their approved fabricators), Executive model section double or single glazed 101mm x 37mm and 2mm thick including the cost of aluminium netting ,fitting, with all accessories cutting hole etc. and making good damages to walls etc. complete as required in any floor as per direction of engineer-in-charge, but including the cost of 5mm glass pans.	56	Sft		
17	Aluminum Window				
	Providing and fixing double glazed Bronz anodized or Powder Coated aluminium Sliding windows as per British standard manufactured by Lucky, Alcop, Krudson, Pakistan Cables and A.C.P. (fixing through their approved fabricators), Executive model section double or single glazed 101mm x 37mm and 2mm thick including the cost of aluminium netting ,fitting, with all accessories cutting hole etc. and making good damages to walls etc. complete as required in any floor as per direction of engineer-in-charge, but including the cost of 5mm glass pans.	120	Sft		
18	False Ceiling				
	Supply and fixation of false ceiling made of Gypsum board or equivalent in approved design and pattern in any floor roof and the galleries/passages by using binding with aluminum strips all as per drawing specification and /or as directed by the engineer incharge.	1050	Sft.		
19	FENCE 8' height				

S.No	Description	Qty	Unit	Rate	Amounts
	Providing, supplying, installing, and commissioning complete fence system comprising 7 ft (2.10 m) high 3.5 mm dia wire mesh fencing with 75 × 75 mm openings, fixed to 3" dia MS round pipe posts (18 SWG) at 3.0 m c/c, embedded in PCC 1:2:4 foundations 1.5'x 1.5'x 2' including excavation in all kinds of soil up to 1.5' × 1.5'× 2', compaction, concreting, and backfilling.The item also includes continuous PCC 1:2:4 concrete member of size 6" × 9" along the full length of fence for clamping/support, GI double-strand barbed wire in two rows at top with Y-arms, painting of steel posts (one coat primer + two coats enamel paint), complete as per drawings, specifications, and Engineer's instructions.	205	Rft		
		Total Amount			-

PROVISION OF FACULTY MESS SHED SIZE 42' X 25'					
CUI DHAMTOUR ABBOTTABAD					
Electrical Works					
S.No	Description	Qty	Unit	Rate	Amounts
1	2	3	4	5	6
	ELECTRICAL WORKS				
1	Circuits Wiring				
I	Wiring in conduit surface, concealed, flame proof, with single core PVC insulated cable, installed and connected complete (excluding conduit) single core cable,(7/29) 2.5 mm ² , supply and fixing.	600	Rft		
ii	PVC conduit, 25 mm dia, complete with all bends, tees, boxes, saddles etc for Surface wiring, and concealed wiring, supply and fixing.	200	Rft		
iii	Wiring in conduit surface, concealed, flame proof, with single core PVC insulated cable, installed and connected complete (excluding conduit) single core cable,(3/29) 1.5 mm ² , supply and fixing.	1500	Rft		
Iv	Wiring in conduit surface, concealed, flame proof, with single core PVC insulated cable, installed and connected complete (excluding conduit) single core cable,(1/44) 1.12 mm ² , supply and fixing.	300	Rft		
2	Point Wiring				
	One fan point or one light point or one bell point, controlled by one switch, wiring complete, with PVC single core cable 1.5 mm ² , in in Concealed PVC conduit, supply and fixing.	18	Point		
3	Socket Wiring				
A	One three pin socket outlet, 15 A, point controlled by one switch, wiring complete with PVC single core cable 2.5 mm ² , in Concealed PVC conduit, including earth wire, supply and fixing.	6	Point		
B	<u>SWITCHES & SOCKETS</u>				
	Gang Switch Series Premium				

I	Four gang switch + One Socket including PVC/steel back box with proper screws complete, supply & fixing.	2	Each		
ii	Six gang switch + One Dimmer including PVC/steel back box with proper screws complete, supply & fixing.	3	Each		
iii	16 Amp 3 Pin Switch Socket.including PVC/steel back box with proper screws complete, supply & fixing.	6	Each		
Iv	20 Amp 3 Pin Switch Socket including PVC/steel back box with proper screws complete, supply & fixing. .	4	Each		
C	<u>FITTINGS & FIXTURES</u>				
	LED Lights				
	<p>Providing, installing, testing and commissioning of recessed/surface-mounted LED ceiling light panel size 2' × 2', complete with all accessories, wiring connections, mounting hardware, and driver, suitable for operation on single-phase supply, conforming to the following specifications: Wattage: 36–48 Watts Luminous Efficacy: Not less than 100 lumens per watt Correlated Color Temperature (CCT): 4000K (Neutral White) / 6500K (Cool Daylight) Input Voltage: 220–240V AC, 50Hz Complete in all respects, as approved by the Engineer-in-Charge.</p>	12	Each		
	Ceiling Fan				
	Supplying and installing ceiling fan, 56" sweep, complete with down rod, blades, capacitor, canopy, regulator and all necessary electrical connections, testing and commissioning, as approved by the Engineer-in-Charge.	8	Each		
	Exhaust Fan				
	Supplying and installing Exhaust Fan, 18" complete and all necessary electrical connections, testing and commissioning, as approved by the Engineer-in-Charge.	2	Each		

**PROVISION OF FACULTY MESS SHED SIZE 42' X 25'
CUI DHAMTOUR ABBOTTABAD**

Public Health Works					
S.No	Description	Qty	Unit	Rate	Amounts
1	2	3	4	5	6
1	Wash Basin				
	Supply and fixing wash basin in light colour with pedestal glazed ware 650mm long, one hole complete with waste pipe, coupling, chain and plug, best quality Pak made Shabir, Master or Equant.	2	No.		
2	PPR Pipe				
	Providing and Laying DADEX 'PPR' pipe with all fittings (i.e. sockets, bends, tees, elbows where required) and laid complete in trenches (exclusive of excavation) or fixed to walls, ceilings and floors etc including caps and plugs as required supply and fixing.				
	a) 25mm dia	100	Rft.		
	b) 25mm valve	1	no's		
3	Tee-Cock				
	P/F C.P. Tee-cock (water tap) Sonex, Master including all fittings for complete installation, complete in all respects and as directed by the Engineer Incharge.	5	No.		
4	Basin mixer				
	Supply and fixing Basin mixer mark single lever (109) colour complete in all respect.	2	No.		
5	Rain Water Pipe and drain				
I	Supply and fix, u-PVC Vent pipe 4 " dia, complete with plain end and solvent cement joint, all as specified.	52	Rft		
II	Supply and fix, u-PVC Vent pipe 3 " dia, complete with plain end and solvent cement joint, all as specified.	26	Rft		

III	Supply and fix, uPVC Elbow/bend/Tee 90° 3" dia, complete with Z joint and rubber ring, all as specified.	3	No's		
iv	Supply and fix, uPVC Elbow/bend, 90° 4" dia, complete with Z joint and rubber ring, all as specified.	4	No's		
v	Supply and fix, Main hole Cover PVC 12"x12"	3	No's		
		Total Amount			

COMSATS UNIVERSITY ISLAMABAD ABBOTTABAD DHAMTORE CAMPUS					
CONSTRUCTION OF FENCE & EARTH CUTTING FOR BASKET BALL COURT					
ESTIMATE					
S.No	Description	Qty	Unit	Rate	Amount
1	EARTH WORK CUTTING (basket ball & volleyball court)				
	Providing, excavating, and removing general earthwork in all kinds of soil for formation of basketball and volleyball courts, up to a depth of 5'-0" (1.50 m) from existing ground level, including dressing, trimming, and leveling of sides and bottom to required line and grade, dewatering, stacking or disposal of surplus material within specified lead, complete in accordance with specifications, and instructions of the Engineer.	30000	Cft		
2	FENCE 7' height				
	Providing, supplying, installing, and commissioning complete fence system comprising 7 ft (2.10 m) high 3.5 mm dia wire mesh fencing with 75 × 75 mm openings, fixed to 3" dia MS round pipe posts (18 SWG) at 3.0 m c/c, embedded in PCC 1:2:4 foundations 1.5'x 1.5'x 2' including excavation in all kinds of soil up to 1.5' × 1.5'× 2', compaction, concreting, and backfilling.The item also includes continuous PCC 1:2:4 concrete member of size 6" × 9" along the full length of fence for clamping/support, GI double-strand barbed wire in two rows at top with Y-arms, painting of steel posts (one coat primer + two coats enamel paint), complete as per drawings, specifications, and Engineer's instructions.	465	Rft		
3	FENCE 10' height				
	Providing, supplying, installing, and commissioning complete fence system comprising 10 ft (3 m) high 3.5 mm dia wire mesh fencing with 75 × 75 mm openings, fixed to 3" dia MS round pipe posts (18 SWG) at 3.0 m c/c, embedded in PCC 1:2:4 foundations 1.5'x 1.5'x 2' including excavation in all kinds of soil up to 1.5'×1.5'×2', compaction, concreting, and backfilling.The item also includes continuous PCC 1:2:4 concrete member of size 6" × 9" along the full length of fence for clamping/support, GI double-strand barbed wire in two rows at top with Y-arms, painting	400	Rft		

	of steel posts (one coat primer + two coats enamel paint), complete as per drawings, specifications, and Engineer's instructions.				
4	SECURITY ROOM (8'x10')				
	Providing, constructing, and completing one (01) Security Room /Top Security Picket of internal size 8'-0" × 10'-0", including all civil, architectural, finishing, and electrical works in one complete item, Site clearance; excavation in all kinds of soil; PCC in foundations and floor base; brick masonry in cement mortar in foundation and superstructure; RCC lintel and roof slab including formwork and reinforcement; cement concrete floor with neat finish / tiles; internal and external plastering; wooden door with complete fittings; aluminum window with glass and grill; roof waterproofing; internal and external painting; plinth protection; concealed/surface electrical wiring in PVC conduit; LED internal and external light fittings; exhaust/wall fan; switches, sockets, regulators, switchboards; main isolator and DB with MCBs; earthing system complete; external security light; testing, commissioning, curing, scaffolding, and all incidental works required for proper completion of the security room.	1	Nos		

SCHEDULE - B TO BID

SPECIFIC WORKS DATA

N/A

SCHEDULE – C TO BID

WORKS TO BE PERFORMED BY SUBCONTRACTORS

The bidder will do the work with his own forces except the work listed below which he intends to sub-contract.

Items of Works to be Sub-Contracted	Name and address of Sub-Contractors	Statement of similar works previously executed (attach evidence)
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Note:

1. No change of Sub-Contractors shall be made by the bidder without prior approval of the Employer.
2. The truthfulness and accuracy of the statement as to the experience of Sub-Contractors is guaranteed by the bidder. The Employer's judgment shall be final as to the evaluation of the experience of Sub-Contractors submitted by the bidder.
3. Statement of similar works shall include description, location & value of works, year completed and name & address of the clients.

SCHEDULE – D TO BID

PROPOSED PROGRAMME OF WORKS

Bidder shall provide a programme in a bar-chart showing the sequence of work items by which he proposes to complete the Works of the entire Contract. The programme should indicate the sequence of work items and the period of time during which he proposes to complete the Works including the activities like designing, schedule of submittal of drawings, ordering and procurement of materials, manufacturing, delivering, construction of civil works, erection, testing and commissioning of Works to be supplied under the Contract.

<u>Description</u>	<u>Time for Completion</u>
PROVISION OF FACULTY MESS SHED SIZE 42' X 25' CGI SHEET ROOF BEHIND DAY CARE CENTRE CUI DHAMTOUR ABBOTTABAD	45 DAYS

SCHEDULE – E TO BID

METHOD OF PERFORMING WORKS

The bidder is required to submit a narrative outlining the method of performing the Works. The narrative should indicate in detail and include but not be limited to:

- The sequence and methods in which he proposes to carry out the Works, including the number of shifts per day and hours per shift, he expects to work.
- A list of all major items of constructional and erectional plant, tools and vehicles proposed to be used in delivering/carrying out the Works at Site
- The procedure for installation of equipment and transportation of equipment and materials to the site.
- Organisation chart indicating head office & field office personnel involved in management, supervision and engineering of the Works to be done under the Contract.

SCHEDULE – F TO BID

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. _____ Dated _____
Contract Value: _____
Contract Title: _____

.....[name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer:

Name of Seller/Supplier:

Signature:

Signature:

[Seal]

[Seal]

CONDITIONS OF CONTRACT

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CONDITIONS OF CONTRACT

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CONDITIONS OF CONTRACT

1. GENERAL PROVISIONS

1.1 Definitions

In the Contract as defined below, the words and expressions defined shall have the following meanings assigned to them, except where the context requires otherwise:

The Contract

- 1.1.1 “Contract” means the Contract Agreement and the other documents listed in the Contract Data.
- 1.1.2 “Specifications” means the document as listed in the Contract Data, including Employer’s requirements in respect of design to be carried out by the Contractor (if any), and any Variation to such document.
- 1.1.3 “Drawings” means the Employer’s drawings of the Works as listed in the Contract Data, and any Variation to such drawings.

Persons

- 1.1.4 “Employer” means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Contractor) any assignee.
- 1.1.5 “Contractor” means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Employer) any assignee.
- 1.1.6 “Party” means either the Employer or the Contractor.

Dates, Times and Periods

- 1.1.7 “Commencement Date” means the date fourteen (14) days after the date the Contract comes into effect or any other date named in the Contract Data.
- 1.1.8 “Day” means a calendar day
- 1.1.9 “Time for Completion” means the time for completing the Works as stated in the Contract Data (or as extended under Sub-Clause 7.3), calculated from the Commencement Date.

Money and Payments

- 1.1.10 “Cost” means all expenditure properly incurred (or to be incurred) by the Contractor, whether on or off the Site, including overheads and similar charges but

does not include any allowance for profit.

Other Definitions

- 1.1.11 “Contractor’s Equipment” means all machinery, apparatus and other things required for the execution of the Works but does not include Materials or Plant intended to form part of the Works.
- 1.1.12 “Country” means the Islamic Republic of Pakistan.
- 1.1.13 “Employer’s Risks” means those matters listed in Sub-Clause 6.1.
- 1.1.14 “Force Majeure” means an event or circumstance which makes performance of a Party’s obligations illegal or impracticable and which is beyond that Party’s reasonable control.
- 1.1.15 “Materials” means things of all kinds (other than Plant) to be supplied and incorporated in the Works by the Contractor.
- 1.1.16 “Plant” means the machinery and apparatus intended to form or forming part of the Works.
- 1.1.17 “Site” means the places provided by the Employer where the Works are to be executed, and any other places specified in the Contract as forming part of the Site.
- 1.1.18 “Variation” means a change which is instructed by the Engineer/Employer under Sub-Clause 10.1.
- 1.1.19 “Works” means any or all the works whether Supply, Installation, Construction etc. and design (if any) to be performed by the Contractor including temporary works and any variation thereof.
- 1.1.20 “Engineer” means the person notified by the Employer to act as Engineer for the purpose of the Contract and named as such in Contract Data.

1.2 Interpretation

Words importing persons or parties shall include firms and organisations. Words importing singular or one gender shall include plural or the other gender where the context requires.

1.3 Priority of Documents

The documents forming the Contract are to be taken as mutually explanatory of one another. If an ambiguity or discrepancy is found in the documents, the priority of the documents shall be in accordance with the order as listed in the Contract Data.

1.4 Law

The law of the Contract is the relevant Law of Islamic Republic of Pakistan.

1.5 Communications

All Communications related to the Contract shall be in English language.

1.6 Statutory Obligations

The Contractor shall comply with the Laws of Islamic Republic of Pakistan and shall give all notices and pay all fees and other charges in respect of the Works.

2. THE EMPLOYER

2.1 Provision of Site

The Employer shall provide the Site and right of access thereto at the times stated in the Contract Data.

2.2 Permits etc.

The Employer shall, if requested by the Contractor, assist him in applying for permits, licences or approvals which are required for the Works.

2.3 Engineer's/Employer's Instructions

The Contractor shall comply with all instructions given by the Employer or the Engineer, if notified by the Employer, in respect of the Works including the suspension of all or part of the Works.

2.4 Approvals

No approval or consent or absence of comment by the Engineer/Employer shall affect the Contractor's obligations.

3. ENGINEER'S/EMPLOYER'S REPRESENTATIVES

3.1 Authorised Person

The Employer shall appoint a duly authorized person to act for him and on his behalf for the purposes of this Contract. Such authorized person shall be duly identified in the Contract Data or otherwise notified in writing to the Contractor as soon as he is so appointed. In either case the Employer shall notify the Contractor, in writing, the precise scope of the authority of such authorized person at the time of his appointment.

3.2 Engineer's/Employer's Representative

The name and address of Engineer's/Employer's Representative is given in Contract Data. However the Contractor shall be notified by the

Engineer/Employer, the delegated duties and authority before the Commencement of Works.

4. THE CONTRACTOR

4.1 General Obligations

The Contractor shall carry out the Works properly and in accordance with the Contract. The Contractor shall provide all supervision, labour, Materials, Plant and Contractor's Equipment which may be required.

4.2 Contractor's Representative

The Contractor shall appoint a representative at site on full time basis to supervise the execution of work and to receive instructions on behalf of the Contractor but only after obtaining the consent of the Employer for such appointment which consent shall not be unreasonable withheld by the Employer. Such authorized representative may be substituted/replaced by the Contractor at any time during the Contract Period but only after obtaining the consent of the Employer as aforesaid.

4.3 Subcontracting

The Contractor shall not subcontract the whole of the Works. The Contractor shall not subcontract any part of the Works without the consent of the Employer.

4.4 Performance Security

The Contractor shall furnish to the Employer within fourteen (14) days after receipt of Letter of Acceptance a Performance Security at the option of the bidder, in the form of Bank Draft or Bank Guarantee or an insurance company having atleast AA rating from PACRA/JCR for the amount and validity specified in Contract Data.

5. DESIGN BY CONTRACTOR

5.1 Contractor's Design

The Contractor shall carry out design to the extent specified, as referred to in the Contract Data. The Contractor shall promptly submit to the Engineer/Employer all designs prepared by him. Within fourteen (14) days of receipt the Engineer/Employer shall notify any comments or, if the design submitted is not in accordance with the Contract, shall reject it stating the reasons. The Contractor shall not construct any element of the Works designed by him within fourteen (14) days after the design has been submitted to the Engineer/Employer or which has been rejected. Design that has been rejected shall be promptly amended and resubmitted. The Contractor shall resubmit all designs commented on taking these comments into account as necessary.

5.2 Responsibility for Design

The Contractor shall remain responsible for his bided design and the design under this Clause, both of which shall be fit for the intended purposes defined in the Contract and he shall also remain responsible for any infringement of any patent or copyright in respect of the same. The Engineer/Employer shall be responsible for the Specifications and Drawings.

6. EMPLOYER'S RISKS

6.1 The Employer's Risks

The Employer's Risks are:-

- a) war, hostilities (whether war be declared or not), invasion, act of foreign enemies, within the Country;
- b) rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war, within the Country;
- c) riot, commotion or disorder by persons other than the Contractor's personnel and other employees including the personnel and employees of Sub-Contractors, affecting the Site and/or the Works;
- d) ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such an assembly, except to the extent to which the Contractor/Sub-Contractors may be responsible for the use of any radio-active material;
- e) Pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speeds;
- f) use or occupation by the Employer of any part of the Works, except as may be specified in the Contract;
- g) late handing over of sites, anomalies in drawings, late delivery of designs and drawings of any part of the Works by the Employer's personnel or by others for whom the Employer is responsible;
- h) a suspension under Sub-Clause 2.3 unless it is attributable to the Contractor's failure; and
- i) physical obstructions or physical conditions other than climatic conditions, encountered on the Site during the performance of the Works, for which the Contractor immediately notified to the Employer and accepted by the Employer.

7. TIME FOR COMPLETION

7.1 Execution of the Works

The Contractor shall commence the Works on the Commencement Date and shall proceed expeditiously and without delay and shall complete the Works, subject to Sub-Clause 7.3 below, within the Time for Completion.

7.2 Programme

Within the time stated in the Contract Data, the Contractor shall submit to the Engineer/Employer a programme for the Works in the form stated in the Contract Data.

7.3 Extension of Time

The Contractor shall, within such time as may be reasonable under the circumstances, notify the Employer/Engineer of any event(s) falling within the scope of Sub-Clause 6.1 or 10.3 of these Conditions of Contract and request the Employer/Engineer for a reasonable extension in the time for the completion of Works. Subject to the aforesaid, the Employer/Engineer shall determine such reasonable extension in the time for the completion of Works as may be justified in the light of the details/particulars supplied by the Contractor in connection with the such determination by the Employer/Engineer within such period as may be prescribed by the Employer/Engineer for the same; and

the Employer shall extend the Time for Completion as determined.

7.4 Late Completion

If the Contractor fails to complete the Works within the Time for Completion, the Contractor's only liability to the Employer for such failure shall be to pay the amount stated in the Contract Data for each day for which he fails to complete the Works.

8. TAKING-OVER

8.1 Completion

The Contractor may notify the Engineer/Employer when he considers that the Works are complete.

8.2 Taking-Over Notice

Within fourteen (14) days of the receipt of the said notice of completion from the Contractor the Employer/Engineer shall either takeover the completed Works and issue a Certificate of Completion to that effect or shall notify the Contractor his

reasons for not taking-over the Works. While issuing the Certificate of Completion as aforesaid, the Employer/Engineer may identify any outstanding items of work which the Contractor shall undertake during the Maintenance Period.

9. REMEDYING DEFECTS

9.1 Remedying Defects

The Contractor shall for a period stated in the Contract Data from the date of issue of the Certificate of Completion carry out, at no cost to the Employer, repair and rectification work which is necessitated by the earlier execution of poor quality of work or use of below specifications material in the execution of Works and which is so identified by the Employer/Engineer in writing within the said period. Upon expiry of the said period, and subject to the Contractor's faithfully performing his aforesaid obligations, the Employer/Engineer shall issue a Maintenance Certificate whereupon all obligations of the Contractor under this Contract shall come to an end.

Failure to remedy any such defects or complete outstanding work within a reasonable time shall entitle the Employer to carry out all necessary works at the Contractor's cost. However, the cost of remedying defects not attributable to the Contractor shall be valued as a Variation.

9.2 Uncovering and Testing

The Engineer/Employer may give instruction as to the uncovering and/or testing of any work. Unless as a result of an uncovering and/or testing it is established that the Contractor's design, Materials, Plant or workmanship are not in accordance with the Contract, the Contractor shall be paid for such uncovering and/or testing as a Variation in accordance with Sub-Clause 10.2.

10. VARIATIONS AND CLAIMS

10.1 Right to Vary

The Employer/Engineer may issue Variation Order(s) in writing. Where for any reason it has not been possible for the Employer/Engineer to issue such Variations Order(s), the Contractor may confirm any verbal orders given by the Employer/Engineer in writing and if the same are not refuted/denied by the Employer/Engineer within seven (7) days of the receipt of such confirmation the same shall be deemed to be a Variation Orders for the purposes of this Sub-Clause.

10.2 Valuation of Variations

Variations shall be valued as follows:

- a) at a lump sum price agreed between the Parties, or
- b) where appropriate, at rates in the Contract, or

- c) in the absence of appropriate rates, the rates in the Contract shall be used as the basis for valuation, or failing which
- d) at appropriate new rates, as may be agreed or which the Engineer/Employer considers appropriate, or
- e) if the Engineer/Employer so instructs, at day work rates set out in the Contract Data for which the Contractor shall keep records of hours of labour and Contractor's Equipment, and of Materials, used.

10.3 **Early Warning**

The Contractor shall notify the Engineer/Employer in writing as soon as he is aware of any circumstance which may delay or disrupt the Works, or which may give rise to a claim for additional payment.

To the extent of the Contractor's failure to notify, which results to the Engineer/Employer being unable to keep all relevant records or not taking steps to minimise any delay, disruption, or Cost, or the value of any Variation, the Contractor's entitlement to extension of the Time for Completion or additional payment shall be reduced/rejected.

10.4. **Valuation of Claims**

If the Contractor incurs Cost as a result of any of the Employer's Risks, the Contractor shall be entitled to the amount of such Cost. If as a result of any Employer's Risk, it is necessary to change the Works, this shall be dealt with as a Variation subject to Contractor's notification for intention of claim to the Engineer/Employer within fourteen (14) days of the occurrence of cause.

10.5 **Variation and Claim Procedure**

The Contractor shall submit to the Engineer/Employer an itemised make-up of the value of variations and claims within twenty eight (28) days of the instruction or of the event giving rise to the claim. The Engineer/Employer shall check and if possible agree the value. In the absence of agreement, the Employer shall determine the value.

11. **CONTRACT PRICE AND PAYMENT**

11.1 (a) **Terms of Payments**

The amount due to the Contractor under any Interim Payment Certificate issued by the Engineer pursuant to this Clause, or to any other terms of the Contract, shall , subject to Clause 47, be paid by the Employer to the Contractor within 30 days after such Interim Payment Certificate has been jointly verified by Employer and Contractor, or, in the case of the Final Certificate referred to in Sub Clause 60.8, within 60 days after such

Final Payment Certificate has been jointly verified by Employer and Contractor; Provided that the Interim Payment shall be caused in 42 days and Final Payment in 60 days in case of foreign funded project. In the event of the failure of the Employer to make payment within the times stated, the Employer shall pay to the Contractor compensation at the 28 days rate of KIBOR+2% per annum in local currency and LIBOR+1% for foreign currency, upon all sums unpaid from the date by which the same should have been paid. The provisions of this Sub-Clause are without prejudice to the Contractor's entitlement under Clause 69.

(b) **Valuation of the Works**

The Works shall be valued as provided for in the Contract Data, subject to Clause 10.

11.2 Monthly Statements

The Contractor shall be entitled to be paid at monthly intervals:

- a) the value of the Works executed; and
- b) The percentage of the value of Materials and Plant reasonably delivered to the Site, as stated in the Contract Data, subject to any additions or deductions which may be due.

The Contractor shall submit each month to the Engineer/Employer a statement showing the amounts to which he considers himself entitled.

11.3 Interim Payments

Within a period not exceeding seven (7) days from the date of submission of a statement for interim payment by the Contractor, the Engineer shall verify the same and within a period not exceeding thirty (30) days from the said date of submission by the Contractor, the Employer shall pay to the Contractor the sum verified by the Engineer less retention money at the rate stated in the Contract Data.

11.4 Retention

Retention money shall be paid by the Employer to the Contractor within fourteen (14) days after either the expiry of the period stated in the Contract Data, or the remedying of notified defects, or the completion of outstanding work, all as referred to in Sub-Clause 9.1, which ever is the later.

11.5 Final Payment

Within twenty one (21) days from the date of issuance of the Maintenance Certificate the Contractor shall submit a final account to the Engineer to verify and

the Engineer shall verify the same within fourteen (14) days from the date of submission and forward the same to the Employer together with any documentation reasonably required to enable the Employer to ascertain the final contract value.

Within sixty (60) days from the date of receipt of the verified final account from the Engineer, the Employer shall pay to the Contractor any amount due to the Contractor. While making such payment the Employer may, for reasons to be given to the Contractor in writing, withhold any part or parts of the verified amount.

11.6 **Currency**

Payment shall be in the currency stated in the Contract Data.

12. **DEFAULT**

12.1 **Default by Contractor**

If the Contractor abandons the Works, refuses or fails to comply with a valid instruction of the Engineer/Employer or fails to proceed expeditiously and without delay, or is, despite a written complaint, in breach of the Contract, the Employer may give notice referring to this Sub-Clause and stating the default.

If the Contractor has not taken all practicable steps to remedy the default within fourteen (14) days after receipt of the Employer's notice, the Employer may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilise from the Site leaving behind any Contractor's Equipment which the Employer instructs, in the second notice, to be used for the completion of the Works at the risk and cost of the Contractor.

12.2 **Default by Employer**

If the Employer fails to pay in accordance with the Contract, or is, despite a written complaint, in breach of the Contract, the Contractor may give notice referring to this Sub-Clause and stating the default. If the default is not remedied within fourteen (14) days after the Employer's receipt of this notice, the Contractor may suspend the execution of all or parts of the Works.

If the default is not remedied within twenty eight (28) days after the Employer's receipt of the Contractor's notice, the Contractor may by a second notice given within a further twenty one (21) days, terminate the Contract. The Contractor shall then demobilise from the Site.

12.3 **Insolvency**

If a Party is declared insolvent under any applicable law, the other Party may by notice terminate the Contract immediately. The Contractor shall then demobilise from the Site leaving behind, in the case of the Contractor's insolvency, any Contractor's Equipment which the Employer instructs in the notice is to be used for the completion of the Works.

12.4 **Payment upon Termination**

After termination, the Contractor shall be entitled to payment of the unpaid balance of the value of the Works executed and of the Materials and Plant reasonably delivered to the Site, adjusted by the following:

- a) any sums to which the Contractor is entitled under Sub-Clause 10.4,
- b) any sums to which the Employer is entitled,
- c) if the Employer has terminated under Sub-Clause 12.1 or 12.3, the Employer shall be entitled to a sum equivalent to twenty percent (20%) of the value of parts of the Works not executed at the date of the termination, and
- d) if the Contractor has terminated under Sub-Clause 12.2 or 12.3, the Contractor shall be entitled to the cost of his demobilisation together with a sum equivalent to ten percent (10%) of the value of parts of the Works not executed at the date of termination.

The net balance due shall be paid or repaid within twenty eight (28) days of the notice of termination.

13. **RISKS AND RESPONSIBILITIES**

13.1 **Contractor's Care of the Works**

Subject to Sub-Clause 9.1, the Contractor shall take full responsibility for the care of the Works from the Commencement Date until the date of the Employer's/Engineer's issuance of Certificate of Completion under Sub-Clause 8.2. Responsibility shall then pass to the Employer. If any loss or damage happens to the Works during the above period, the Contractor shall rectify such loss or damage so that the Works conform with the Contract.

Unless the loss or damage happens as a result of any of the Employer's Risks, the Contractor shall indemnify the Employer, or his agents against all claims loss, damage and expense arising out of the Works.

13.2 **Force Majeure**

If Force Majeure occurs, the Contractor shall notify the Engineer/Employer immediately. If necessary, the Contractor may suspend the execution of the Works and, to the extent agreed with the Employer demobilise the Contractor's Equipment.

If the event continues for a period of eighty four (84) days, either Party may then give notice of termination which shall take effect twenty eight (28) days after the giving of the notice.

After termination, the Contractor shall be entitled to payment of the unpaid balance

of the value of the Works executed and of the Materials and Plant reasonably delivered to the Site, adjusted by the following:

- a) any sums to which the Contractor is entitled under Sub-Clause 10.4,
- b) the cost of his demobilization, and
- c) less any sums to which the Employer is entitled.

The net balance due shall be paid or repaid within thirty five (35) days of the notice of termination.

14. INSURANCE

14.1 Arrangements

The Contractor shall, prior to commencing the Works, effect insurances of the types, in the amounts and naming as insured the persons stipulated in the Contract Data except for items (a) to (e) and (i) of the Employer's Risks under Sub-Clause 6.1. The policies shall be issued by insurers and in terms approved by the Employer. The Contractor shall provide the Engineer/Employer with evidence that any required policy is in force and that the premiums have been paid.

14.2 Default

If the Contractor fails to effect or keep in force any of the insurances referred to in the previous Sub-Clause, or fails to provide satisfactory evidence, policies or receipts, the Employer may, without prejudice to any other right or remedy, effect insurance for the cover relevant to such as a default and pay the premiums due and recover the same plus a sum in percentage given in Contractor Data from any other amounts due to the Contractor.

15. RESOLUTION OF DISPUTES

15.1 Engineer's Decision

If a dispute of any kind whatsoever arises between the Employer and the Contractor in connection with the Works, the matter in dispute shall, in the first place, be referred in writing to the Engineer, with a copy to the other party. Such reference shall state that it is made pursuant to this Clause. No later than the twenty eight (28) days after the day on which he received such reference, the Engineer shall give notice of his decision to the Employer and the Contractor.

Unless the Contract has already been repudiated or terminated, the Contractor shall, in every case, continue to proceed with the Work with all due diligence, and the Contractor and the Employer shall give effect forthwith to every such decision of the Engineer unless and until the same shall be revised, as hereinafter provided in an arbitral award.

15.2 Notice of Dissatisfaction

If a Party is dissatisfied with the decision of the Engineer or if no decision is given within the time set out in Sub-Clause 15.1 hereabove, the Party may give notice of dissatisfaction referring to this Sub-Clause within fourteen (14) days of receipt of the decision or the expiry of the time for the decision. If no notice of dissatisfaction is given within the specified time, the decision shall be final and binding on the Parties. If notice of dissatisfaction is given within the specified time, the decision shall be binding on the Parties who shall give effect to it without delay unless and until the decision of the Engineer is revised by an arbitrator.

15.3 **Arbitration**

A dispute which has been the subject of a notice of dissatisfaction shall be finally settled as per provisions of Arbitration Act 1940 (Act No. X of 1940) and Rules made thereunder and any statutory modifications thereto. Any hearing shall be held at the place specified in the Contract Data and in the language referred to in Sub-Clause 1.5.

16 **INTEGRITY PACT**

16.1 If the Contractor, or any of his Sub-Contractors, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Contractor as Schedule-F to his Bid, then the Employer shall be entitled to:

- (a) recover from the Contractor an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Contractor or any of his Sub-Contractors, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Contractor any loss or damage to the Employer as a result of such termination or of any other corrupt business practices of the Contractor or any of his Sub-Contractors, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Contractor shall demobilize from the Site leaving behind Contractor's Equipment which the Employer instructs, in the termination notice, to be used for the completion of the Works at the risk and cost of the Contractor. Payment upon such termination shall be made under Sub-Clause 12.4, in accordance with Sub-Para (c) thereof, after having deducted the amounts due to the Employer under Sub-Para (a) and (c) of this Sub-Clause.

CONTRACT DATA

(Note: Except where otherwise indicated, all Contract Data should be filled in by the Employer prior to issuance of the Bidding Documents.)

Sub-Clauses of Conditions of Contract

1.1.3 Employer's Drawings, if any

PROVISION OF FACULTY MESS SHED SIZE 42' X 25' CGI SHEET ROOF BEHIND
DAY CARE CENTRE CUI DHAMTOUR ABBOTTABAD

1.1.4 **The Employer** means

The Director
COMSATS University Islamabad, Abbottabad Campus
Administration Block, Abbottabad

1.1.5 **The Contractor** means

1.1.7 **Commencement Date** means the date of issue of Engineer's Notice to Commence which shall be issued within seven (07) days of the signing of the Contract Agreement.

1.1.9 **Time for Completion** **60 DAYS**

1.1.20 **Engineer**

Administration COMSATS University Islamabad, Abbottabad Campus

1.3 **Documents forming the Contract listed in the order of priority:**

- (a) The Contract Agreement
- (b) Letter of Acceptance
- (c) The completed Form of Bid
- (d) Contract Data
- (e) Conditions of Contract
- (f) The completed Schedules to Bid including Schedule of Prices
- (g) The Drawings, if any
- (h) The Specifications
- (i) _____
- (j) _____

(The Employer may add, in order of priority, such other documents as form part of the Contract. Delete the document, if not applicable)

2.1 **Provision of Site:** On the Commencement Date*

3.1 **Authorised person :** _____

3.2 **Name and address of Engineer's/Employer's representative**

4.4 **Performance Security:**

Amount _____

Validity _____

(Form: As provided under Standard Forms* of these Documents)

5.1 **Requirements for Contractor's design (if any):**

Specification Clause No's _____

7.2 **Programme:**

Time for submission: Within fourteen (14) days* of the Commencement Date.

Form of programme: _____ (Bar Chart/CPM/PERT or other)

7.4 Amount payable due to failure to complete shall be 0.10 % per day up to a maximum of (10%) * of sum stated in the Letter of Acceptance

9.1 **Period for remedying defects**

365 days

10.2 (e) **Variation procedure:**

Daywork rates _____

_____ (details)

11.1 *(a) **Terms of Payments**

Payment of Contract Price shall be made in the following manners:

- i) Ten percent (10%) of Contract Price shall be paid as advance payment within _____ days after the receipt of acceptable Performance Security and Bank Guarantee for advance payment,
- ii) Seventy five (75%) shall be paid in accordance with Clause 11.2 & 11.3 of Conditions of Contract,
- iii) Ten percent (10%) shall be paid on the date of issuance of Certificate of Completion as per Clause 8.2 of Conditions of Contract, and
- iv) Five percent (5%) shall be paid in accordance with Clause 11.4 of Conditions of Contract.

* (Employer to amend as appropriate)

- 11.1 *(b) **Valuation of the Works*:**
- i) Lump sum price _____(details), or
 - ii) Lump sum price with schedules of rates _____(details), or
 - iii) Lump sum price with bill of quantities _____(details), or
 - iv) Remeasurement with estimated/bid quantities in the Schedule of Prices _____(details), or/and
 - v) Cost reimbursable _____(details)

- 11.2 (b) **Percentage of value of Materials and Plant:**
- | | |
|-----------|---------------|
| Materials | eighty (80%)* |
| Plant | ninety (90%)* |

11.3 **Percentage of retention:** five (5%)

11.6 **Currency of payment:** Pak. Rupees

14.1 **Insurances:**

Type of cover

The Works

Amount of cover

The sum stated in the Letter of Acceptance plus fifteen percent (15%)

Type of cover

Contractor's Equipment:

Amount of cover

Full replacement cost

Type of cover

Third Party-injury to persons and damage to property

(The minimum amount of third party insurance should be assessed by the Employer and entered).

Workers:

Other cover

(In each case name of insured is Contractor and Employer)

14.2 Amount to be recovered

Premium plus _____percent (____%).

15.3 Arbitration

Place of Arbitration:_____

STANDARD FORMS

(Note: Standard Forms provided in this document for securities are to be issued by a bank. In case the bidder chooses to issue a bond for accompanying his bid or performance of contract or receipt of advance, the relevant format shall be tailored accordingly without changing the spirit of the Forms of securities).

FORM OF BID SECURITY
(Bank Guarantee)

Guarantee No. _____
Executed on _____

(Letter by the Guarantor to the Employer)

Name of Guarantor (Scheduled Bank in Pakistan) with
address: _____

Name of Principal (Bidder) with
address: _____

Penal Sum of Security (express in words and
figures): _____

Bid Reference No. _____ Date of Bid _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the _____, (hereinafter called The "Employer") in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid numbered and dated as above for _____ (Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Employer, conditioned as under:

- (1) that the Bid Security shall remain valid for a period of twenty eight (28) days beyond the period of validity of the bid;
- (2) that in the event of;
 - (a) the Principal withdraws his Bid during the period of validity of Bid, or
 - (b) the Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
 - (c) failure of the successful bidder to
 - (i) furnish the required Performance Security, in accordance with Sub-Clause IB-21.1 of Instructions to Bidders, or
 - (ii) sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders, the entire sum be paid immediately to the said Employer for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Employer in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety , as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfilment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Employer the said sum stated above upon first written demand of the Employer without cavil or argument and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

1. Signature _____

1. _____

2. Name _____

Corporate Secretary (Seal)

3. Title _____

2. _____

(Name, Title & Address)

Corporate Guarantor (Seal)

**FORM OF PERFORMANCE SECURITY
(Bank Guarantee)**

Guarantee No. _____
Executed on _____

(Letter by the Guarantor to the Employer)

Name of Guarantor (Scheduled Bank in Pakistan) with
address: _____

Name of Principal (Contractor) with
address: _____

Penal Sum of Security (express in words and
figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____
_____ (Name of Contract) for the _____
_____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be

discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

1. _____

Corporate Secretary (Seal)

2. _____

(Name, Title & Address)

Guarantor (Bank)

1. Signature _____

2. Name _____

3. Title _____

Corporate Guarantor (Seal)

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the day of _____ 20 ____ between _____(hereinafter called the “Employer”) of the one part and _____(hereinafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid alongwith Schedules to Bid;
 - (c) Conditions of Contract & Contract Data;
 - (d) The priced Schedule of Prices;
 - (e) The Specifications; and
 - (f) The Drawings
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

(Seal)

Signature of the Employer

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

(Name, Title and Address)

Witness:

(Name, Title and Address)

FORM OF BANK GUARANTEE FOR ADVANCE PAYMENT

Guarantee No. _____

Executed on _____

(Letter by the Guarantor to the Employer)

WHEREAS the _____ (hereinafter called the Employer) has entered into a Contract for _____

_____ (Particulars of Contract), with

_____ (hereinafter called the Contractor).

AND WHEREAS the Employer has agreed to advance to the Contractor, at the Contractor's request, an amount of Rs. _____ Rupees _____) which amount shall be advanced to the Contractor as per provisions of the Contract.

AND WHEREAS the Employer has asked the Contractor to furnish Guarantee to secure the advance payment for the performance of his obligations under the said Contract.

AND WHEREAS _____ (Scheduled Bank) (hereinafter called the Guarantor) at the request of the Contractor and in consideration of the Employer agreeing to make the above advance to the Contractor, has agreed to furnish the said Guarantee.

NOW THEREFORE the Guarantor hereby guarantees that the Contractor shall use the advance for the purpose of above mentioned Contract and if he fails, and commits default in fulfillment of any of his obligations for which the advance payment is made, the Guarantor shall be liable to the Employer for payment not exceeding the aforementioned amount.

Notice in writing of any default, of which the Employer shall be the sole and final judge, as aforesaid, on the part of the Contractor, shall be given by the Employer to the Guarantor, and on such first written demand payment shall be made by the Guarantor of all sums then due under this Guarantee without any reference to the Contractor and without any objection.

This Guarantee shall come into force as soon as the advance payment has been credited to the account of the Contractor.

This Guarantee shall expire not later than _____ by which date we must have received any claims by registered letter, telegram, telex or telefax.

It is understood that you will return this Guarantee to us on expiry or after settlement of the total amount to be claimed hereunder.

Guarantor (Scheduled Bank)

Witness:

1. _____

Corporate Secretary (Seal)

2. _____

(Name, Title & Address)

1. Signature _____

2. Name _____

3. Title _____

Corporate Guarantor (Seal)

SPECIFICATIONS

[Note for Preparing the Specifications

A set of precise and clear specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the user without qualifying their Bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, performance of the works. Only if this is done objectives of economy, efficiency, and fairness in procurement will be realized and responsiveness of Bids can be ensured, and the subsequent task of bid evaluation can be facilitated. The specifications should require that materials to be incorporated in the works be new, unused, and of the most recent or current models, and incorporated all recent improvements in design and materials unless provided for otherwise in the contract.

Samples of specifications from similar to previous procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the works and the repetitiveness of the type of procurement, it may be advantageous to standardize the Technical Specifications that should cover all classes of workmanship, materials and equipment although not necessarily to be used in a particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized international standards should be used as much as possible. The specifications shall consider all conditions but not limited to seismic conditions, weather conditions and environmental impact. The specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Specifications to specific standards and codes to be met by Works to be furnished and tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Other authoritative standards that ensure equivalence to the standards and codes specified will be acceptable.]

1 **DESCRIPTION**

The work covered under this section consists of fabricating, supplying, fixing, and installing all cast-in place inserts including plates, bolts, nuts, all balustrades and handrails, steel gates all inserts and anchor bolts to be instead and/or grouted after the concrete or masonry work is executed and all miscellaneous metal work in connection with the installation of equipment, sanitary installations and mechanical plant that the contractor may be called upon to execute.

2 **DRAWINGS, CATALOGUE CLIPPINGS AND SCHEDULES**

The Contractor shall furnish complete shop drawings and manufacturers, specification, where applicable, in respect of all work falling under this section for approval Material fabricated or delivered to the site, before the approval of shop drawings shall be liable to be rejected. Shop drawings shall show in detail the method of construction, erection data, materials list, and required connections. Schedules designating location, quantity and finishing details of each item shall accompany every shop drawing.

The shop drawings, schedules and manufacturer's data, if any, submitted by the Contractor shall be modified or revised, as required. When revisions are required either to drawings, schedules or manufacturer's data, they shall be resubmitted for approval.

3 **CO-ORDINATION WITH OTHER TRADES**

All work under this section shall be coordinated with¹ the work to be done as specified under other sections¹ of the specifications.

The Contractor shall furnish all information and¹ instructions required for work by other trades.

The Contractor shall drill, tap, cut and fit the work¹ included herein as required, to accommodate work of other trades in conjunction with it.

4 **SAMPLES**

Samples of all materials specified shall be submitted for approval.

5 **MATERIALS**

5.1 a] Steel Plates and Sections

Items involving steel plates and sections shall be made of mild steel conforming to the requirements of latest Standards Specifications.

5.2 b] pipes

If and where required pipes shall be full standard weight, of galvanized steel, mild steel or of cast iron and of sizes as indicated. Fittings, including clamps, shall be standard, malleable, galvanized, and of the best kind manufactured in Pakistan.

6 **GENERAL**

This section of the Specifications is intended to cover all miscellaneous items of various metals which are not specifically called for in other sections of these Specifications, Item shown or called for on the drawings, but not itemized herein, shall be furnished under the Conditions of this section and shall generally conform, as closely as possible to these Specifications unless otherwise directed.

7 **CONSTRUCTION REQUIREMENTS**

7.1 Fabrication

a] Metal shall be well formed to shape and size, with sharp line or angles. Shearing and punching shall leave clean, true lines and surfaces. Permanent connections shall be welded or riveted as shown on the drawings. The use of screws or bolts shall be avoided but where used, heads shall be counter sunk screwed on tight, and the threads nicked to prevent loosening. Curved work shall be evenly sprung. Casting shall be sound and free from warp, holes and defects that impair their strength and appearance. Exposed surfaces shall have a smooth finish and sharp well defined lines.

Machined joints shall be milled to a close fit. Necessary rabbets, lugs and brackets shall be provided so that work can be assembled in a neat and substantial manner. Fastenings shall be concealed where practicable. Thickness of metal and details of assembly and supports shall give ample strength and stiffness. Joints exposed to weather shall be formed to exclude water. Holes and connections shall be delivered and fixed in position at the proper time. All the work shall be installed in an approved and rigid manner, and where possible, shall be secured with galvanized toggle or double Cinch type expansion bolts.

7.2 Installation

All the item of work under this section of the Specifications shall be installed in accordance with manufacturer's drawings and directions to ensure proper and smooth operation of moving parts.

7.3 Painting

All ferrous metal surfaces except working parts¹ machinery, galvanized surfaces and other surfaces not¹ normally painted, shall receive one coat of rust inhibitive metal primer to red lead paint and two coats¹ of finish painting with enamel paint for which no¹ separate payment shall be made to the Contractor.

7.4 Protection

All materials included herein shall be delivered to the site in satisfactory condition, and adequate precautions shall be taken to protect all material from damage and rust. Any portion that has been damaged will be rejected and shall be replaced with approved materials at contractor's cost. Installed material shall be protected from damage and rust until the works have been completed and handed over.

8 **BUILT-IN-ITEMS**

All items of miscellaneous metal which are to be built¹ into the structure of the building shall be furnished¹ as required during the progress of the work.

9 **WELDING**

Welding shall be continuous along entire line of Contact, except where spot welding is indicated on the drawings or so authorized. Exposed welds shall be ground smooth except otherwise directed.

10 **RIVETING**

Riveting where exposed, shall be flush unless otherwise indicated or directed.

11 **BOLTING**

Bolting where permitted, shall be done with proper sized bolts. Nuts shall be drawn tight and threads¹ nicked.

12 **STAIR CASE RAILING**

Unless otherwise Specified, the stair case railing shall comprise of 5/8" (16 mm) square mild steel balustrades 2'-6" to 3'-0" (762 mm - 914 mm) high (clear above the steps). The balustrades shall be as indicated on the drawings and shall be anchored/embedded in the stair case concrete as shown. The top of each bar of the balustrades shall be ground to a round shape to receive the M.S. flat. The M.S. flat shall then be continuously welded around the bar and the weld ground clean to a 45 degree centigrade angle filet. It will be the contractors responsibility to manufacture and install the balustrades so they are perfectly aligned and to finish the entire railing.

Ends of the M.S. flat shall be turned 90° and fixed to a 5"x5"x1/4" (127mmx127mmx6mm) M.S. plate embedded in the masonry or concrete wall as shown on the drawings.

1 The hand rail adjacent to the wall shall be anchored¹ into masonry or concrete wall at 3'-0" c.c. (914 mm) or¹ as shown on the drawings.

13 **MEASUREMENT**

All the items under this section of these specifications shall be measured paid for at their respective unit rates as entered in the Bill of Quantities and as shown on drawings.

- a) Stair Case railings shall be measured per Lin. Ft./sq.M. complete and installed and acceptably¹¹ completed and approved. On the longitudinal centre line along the finished hand rails upto the un-recessed face of the walls on which their ends are fixed.
- b) Other items covered under this section shall be measured under the head of the specific items in¹¹ connection with which they are required to be¹¹ executed.

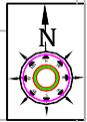
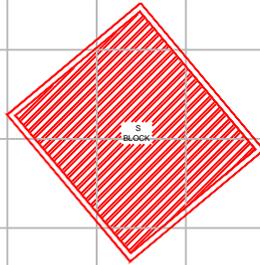
RATE AND PAYMENT

The unit rates shall be full compensation for all work described under this section inclusive of welding cutting and shaping to size, all paint materials and painting. No separate payment shall be made for false work, any unspecified work done in fabricating workshops or yards, or other erection expenses including all required brackets, bolts and nuts etc. as shown on the detailed drawings and as required for the complete installation of all railings etc.

DRAWINGS

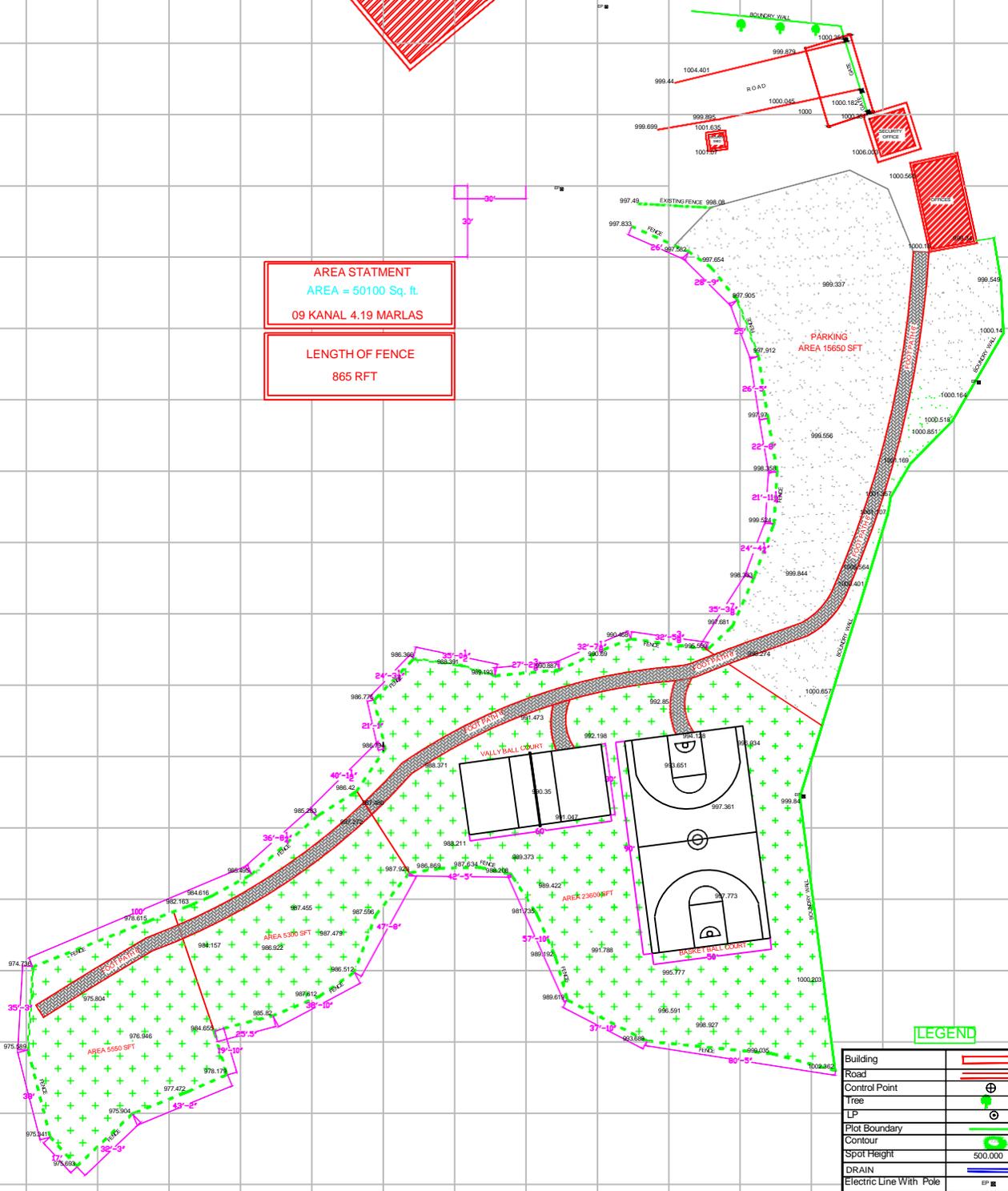
LAND MEASUREMENT OF COMSATS UNIVERSITY DHAMTORE CAMPUS

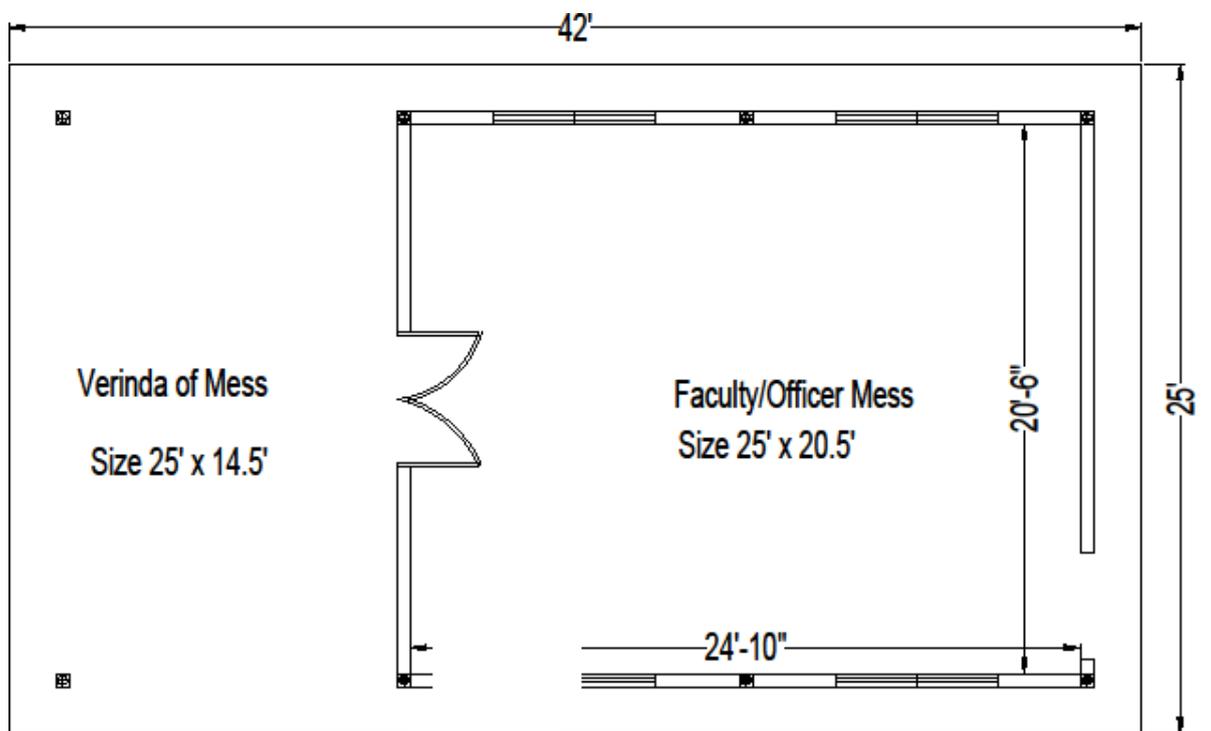
OPTION NO 1



AREA STATEMENT
 AREA = 50100 Sq. ft.
 09 KANAL 4.19 MARLAS

LENGTH OF FENCE
 865 RFT





Window size 5'x6'
Door size 4'x7'

Truss Details

