

## COMBINED MILITARY HOSPITAL PESHAWAR CANTT

### APPLICATION FORM FOR REGISTRATION OF DAILY LOCAL PURCHASE CONTRACTOR OF MEDICINES / DISPOSABLE ITEMS (FY 2026-27)

In order to short list / prequalify the firms, the following information must be provided:-

- a. Name of the firm : \_\_\_\_\_
- b. Address of the firm : \_\_\_\_\_
- c. Owner of the firm : \_\_\_\_\_
- d. CNIC No of the firm owner : \_\_\_\_\_
- e. National Tax Number : \_\_\_\_\_
- f. Drug Selling License Number : \_\_\_\_\_
- g. Registration Sales Tax No : \_\_\_\_\_
- h. Previous hospital medicine supply Experience : \_\_\_\_\_
- i. Bank account no and name of Bank with address : \_\_\_\_\_
- j. Financial strength : \_\_\_\_\_
- k. Mobile number of the owner : \_\_\_\_\_
- l. Telephone/Fax Number : \_\_\_\_\_
- m. Two attested recent photographs of proprietor alongwith 2x photocopies of CNIC be attached
- n. Three specimen signatures of the authorized person who will sign the Quotation / Bills (with 2 x copies of CNIC)

I accept all the terms and conditions of Combined Military Hospital (CMH) Peshawar with this tender form. I certify that all particulars given by me are correct to the best of my knowledge and nothing has been concealed thereof. I understand that providing incorrect information can make be liable for disqualification.

Dated \_\_\_\_\_ 2026

\_\_\_\_\_  
Sign and Stamp of the owner

**TERMS & CONDITIONS FOR DAILY LP MEDICINES, DISPOSABLES,  
LABORATORY KITS AND IMPLANTS CMH PESHAWAR FY 2026-2027**  
**(FROM 1<sup>st</sup> JULY 2026 TO 30<sup>th</sup> JUN 2027)**

- 1 All procurement will be done under PPRA rules and Medical Directorate General Headquarters instructions issued on the subject.
- 2 **This contract does not include sale of medicines / disposables to civilian non entitled (CNE) patients.**

**Validity**

- 3 This contract shall commence from 1<sup>st</sup> July 2026 and will continue till 30<sup>th</sup> June 2027.
- 4 The Contractor will supply the daily LP medicines, disposables, laboratory kits and implants to entitled patients as well as to CNE by bill patients (panel department) at offered discount on retail price with effect from 1<sup>st</sup> July 2026 to 30<sup>th</sup> June 2027.
- 5 If required, the supplier will continue to supply the medical stores, till the conclusion of contract for the next financial year, on the same terms and conditions after 30<sup>th</sup> Jun 2026 (not exceeding 15% vide PPRA Rule 42(c)(iv)).

**Bids**

1. The bid shall comprise a single package and clearly marked as 'QUOTATION'. The package should contain two separate sealed envelopes, which shall contain separately the **technical proposal** and the **financial proposal**.
2. The sealed envelopes will be marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters to avoid confusion.
3. Technical proposals will be opened and shall be subject to approval. Bidders should be present on the opening day of technical proposal i.e. **12<sup>th</sup> March 2026 at 1030 hours.**

**Documents**

4. Following documents/information are required to be submitted with **technical quotation**:-

- a. Application form for registration duly sign and stamp by the owner (original)
- b. Photocopy of valid Drug Selling License (form No 9 and 11 only) duly signed and stamped be Drug Selling License issuing department.
- c. Valid Sales Tax Registration certificate (online) of current date



- d. Photocopy of valid Professional Tax Certificate (Exceeding 50 Millions) KPK
- e. Online valid NTN certificate / taxpayer registration certificate of current date
- f. Affidavit on judicial paper with the remarks that name of the vendor is present in the active tax payer list (ATL) with documentary proof. Moreover, the bidder is neither defaulter of any bank or any other financial institution nor is he black listed or / and security wise uncleared by General Headquarters (GHQ) and other security agencies.
- g. 3 x specimen signatures of Contractor / proprietor
- h. CNIC photocopy of Contractor / proprietor
- i. Bank statement of the contractor for at least last 6 months duly signed by the concerned bank
- j. 2% Bank guarantee worth **Rs 4,800,000.00** in the form of pay order / call deposit receipt for the current financial year in the name of Commandant CMH Peshawar (refundable) vide PPRA rule 25.
- k. Valid police verification of contractor (Original)
- l. 3 x Photographs
- m. Photocopies of Income Tax Return for last 1 year
- n. Preferably having 5 years working experience in pharmaceutical field
- o. Military Intelligence (MI) security clearance (if available)
- p. Evaluation Matrix as per **Anx 'A'**
- q. Good manufacturing practices (GMP), gross domestic product (GDP), storage facilities and good business ethics practice by firm
- r. Significant market presence in shape of Geo spread of pharmacies, market share and annual turnover
- s. Capacity of firm to maintain complete inventory of medicines as required by CMH Peshawar throughout the year
5. Final acceptance of technical proposals is subject to the technical evaluation carried out by a board of officers and its recommendations duly approved by the competent authority.
6. After process of scrutiny of technical proposal / approval is completed, **Financial Proposal** of the firm that meets technical requirements, shall be opened tentatively around one week after the opening of technical proposal (tender),



however, the final date will be communicated later. Financial proposal of the firms that do not meet the technical requirements will not be opened.

Dated: \_\_\_\_ February 2026

Lieutenant Colonel  
For Commandant  
(Muhammad Ahmad)



Annexure 'A'

TERMS AND CONDITIONS OF DAILY LP CONTRACT FY 2026-27

1. The second party will provide bank guarantee to the tune of 2% of last year's allocation of LP of the hospital in the form of Pay order/ Call deposit receipt in the name of Commandant.
2. This second party will render an affidavit on a judicial stamp paper to the effect that he is neither defaulter of any bank or any other financial institution nor he is blacklisted and security wise **NOT CLEARED** by GHQ and other security agencies.
3. The second party should be in possession of the valid drug selling license issued by the Ministry of Health Govt of Pakistan/DRAP.
4. The second party shall be responsible for security clearance of the firm and staff as per rules and regulations laid down by GHQ.
5. The second party will ensure the availability of adequate and qualified staff in the pharmacy including a qualified pharmacist for quick / efficient delivery of medicines to the patients, keeping in view the work load of the pharmacy.
6. The second party will be liable to pay all taxes as per existing rules and produces, valid FBR cert, Sales Tax cert and NTN Cert to first party.
7. A rep of second party will be available for arranging LP medicines round the clock as per defined timeline. Any delay will auth first party for procurement of medicines on RE and impose financial/disciplinary action against second party:-
  - a. J/T medicines - 6 hrs
  - b. Emergency medicines - 2-3 hrs
8. In case second party fails/ defaults to fulfill contractual obligations, first party will reserve the right to forfeiture 2% Bank Guarantee and recommend black listing of firm for doing any further contracting with Govt institutions.
9. The second party will ensure to make its employee and himself to conform with the orders, instructions and rules that may be issued from time to time by the hosp administration during the period of the contract.
10. The second party will ensure timely payment of bills of rent, gas, electricity etc to MES as per existing rules and regulations.
11. The second party will provide separate lists of all drug, surgical appliances / disposables affixed by the Govt or the manufacture to MO I/C Medical Stores.
12. The second party will ensure that complete inventory of medicines as per approved LP list by Medical Directorate / hospital is kept in pharmacy and are issued

to patients as per prescription and no alternate medicine are issued causing patient dissatisfaction.

13. Medicines will not be accept from pharmaceutical companies which are not registered with Ministry of Health Pakistan/ DRAP.
14. Medicines labeled as physician's sample will not be accepted as genuine supply.
15. The second party shall bear any loss to the first party in the shape of fine or penalty imposed on purchase by any Government Department/ Court/Authority on account of substandard provision/ supply of medicines.
16. The second party will ensure availability of emergency medical store in sufficient quantity, list of such items will be provided by MO I/C medical stores.
17. Medicines must have at least 60% of shelf life at the time of supply. Medicines having less than 6 x months expiry will be replaced by second party within 48 hrs.
18. Purchase of central procurement medicines will not form part of daily LP contract. However, if central procurement (CP) installment is not supplied, Commandant will render a certificate confirm the same and seek prior approval of Medical Directorate for purchase of through Daily LP.
19. In the second party fails to supply the medical store items during emergency, due to any reason, the subject store will then be purchased by the hospital at the risk of second party. The full cost incurred on the medical store items and transport will be refunded by the second party on provision of proper cash memo duly countersigned by MO I/C medical store.
20. Token money of risk purchase of medical store items, amounting to Rs. 0.025 Mn will be deposited by second party in the account office of hospital.
21. All drug / vaccine/sera will be stored/transported according to the international standards or as required by the first party till the time of delivery to the first party.
22. Any damage/ loss to the medicines and medical store due to improper storage and transportation will be borne by second party and will arrange replacement at own expense.
23. The indoor demand of medical store items will be handed over to the first party before 1100 hrs on the same day, Balance medicine store will be delivered in the evening by 1500 hrs the same day through medical store.
24. Outdoor balance medicine will be delivered by 1800 hrs on same day.

25. The second party will be provide computer generated daily summary of expensed medical store purchased on the same / next day for cross checking by hosp med store and will submit the final bill after receiving the verified summaries from med store staff on fortnightly basis. The Daily LP Contractor will be bound to use recommended software.
26. Presentation of bills/ documents regarding local purchase medical stores will be the responsibility of the second party. C/Bills against delivered medicines will be deposited in CMA and payment to second party shall be made from CMA concerned.
27. Hospital may carry out drug testing of the medical stores supplied items, through random sampling from accredited drug testing lab. The cost of the drug testing if any will be borne by the second party.
28. Second party is bound to provide medical store procured from registered and authorized distributor / manufactures. Substandard/alternate bands will not be accepted and will be liable to punitive action by first party.
29. Hospital reserves the right to inspect the physical stock of medicines and medical stores supplied for expiry/quality. Whenever asked, second party is bound to provide the proof of source of supply to the first party.
30. Violation/ deviation of any one of the terms and conditions mentioned in the agreement will lead to "**TERMINATION**" of contract with "**FORFEITURE**" of bank guarantee.
31. In case, if any amendment is required to be included in the already made agreement, the amendment or addition of any clause will be made with the consent of both the parties.
32. Subletting of contract is **NOT** permitted.
33. If required, the second party will continue to supply the medical stores, till the conclusion of contract for the next financial year, on the same terms and conditions of the running contract (to be expired on 30<sup>th</sup> Jun of financial year).
34. Both the parties may terminate the agreement by giving 60 days prior notice in writing. However, the second party will be bound to provide medical stores to the hospital as per contract deed, till the new supplier is contracted and has taken over the charge.
35. Any conflict or dispute between First and Second party, the final arbitration authority will be the Surgeon General /DGMS (IS). His decision would be final/an obligation on both parties and will not be challenged in any **Court of Law**.

36. The project will be considered category 'A' project and 6% of current DC rate will be paid by the contractor on yearly basis as land rent. The rent will be deposited in Q Branch on TR as per SPAO 2/2018 on use of A-1 Land. Detail is as under:-

- a. DC Rate for the year 2026-27      Rs \_\_\_\_\_
- b. Area Utilized      \_\_\_\_\_
- c. Cost of Land      \_\_\_\_\_
- d. Annual Rent @ 6%      \_\_\_\_\_

37. The second party, hereby acknowledge that it has made itself duly acquainted with all the conditions and circumstances under which the services have be rendered / performed under the terms, conditions, clauses, specifications, rules/ regulations, tax liabilities and other details of the contract and the second party shall not plead ignorance of any of these excuse in case of complaint against or of rejection of work or services rendered or the evade any of its obligations under the contracts.

38. Contractor will provide particulars of his Next of Kin / legal heir on a stamp paper. In case of any eventuality, Combined Military Hospital Peshawar will communicate / deal with only that nominated Next of Kin and not with any other person. All dealings in this regard will be finalized with nominated Next of Kin.

39. Surgical expendables / implants will be provided on cost to cost basis. This contract does not include the purchase of electro medical equipment.

40. Bulk purchase of Final NA (PVMS) and NIV is not part of daily LP contract.

41. The supplier will not indulge in any illegal purchasing of medicines from staff of CMH Peshawar.

42. Cash money will not be provided to patient in lieu of medicines.

43. Packing material after issuance of the medicines will not be kept by local purchase contractor. These packing material will be kept by Hospital Pharmacy.

44. Medicines / disposables will only be issued to indoor / outdoor patients on Local purchase forms duly sanctioned by Hospital Pharmacy. Local purchase form not sanctioned by Hospital Pharmacy will not be included in bill.

45. Combined Military Hospital Peshawar reserve the right for checking of genuine / computer generated invoices of drugs/ disposables and Drug testing at any time to verify quality.

46. Medicines will have to be provided at pharmacy shop located inside Pharmacy, Combined Military Hospital Peshawar. Any renovation work in the pharmacy by the contractor will remain the property of the hospital and contractor will have no claims in Rent of pharmacy located at Combined Military Hospital Peshawar (Main Wing+ Family Wing) will be paid by the contractor.

47. The tender opening committee has the right to reject / disqualify a company / supplier keeping in view its overall rapport among various Combined Military Hospitals (CMHs), previous dealing with Combined Military Hospital (CMH) Peshawar and compromise in quality of medicines / disposables.

48. President local purchase committee/ competent authority may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procurement agency may upon request by any supplier or contractor who submitted a bid or proposal, communicate grounds for its rejection but it is not required to justify those grounds (PPRA Rule 33 (1)). However, authorized to **reject an opened bid/ order re-tendering** for any unavoidable circumstances rests with **next competent authority i.e Surgeon General DGMS (IS)**. His **decision** would be **final and cannot be challenged** in any court of Law.

**Mode of payment to supplier**

49. Payment shall be made to suppliers through Controller Military Accounts, Peshawar after deduction of all applicable Taxes.

# Annexure 'B'

| Ser | Description                                                                         | Criteria                                                                                                                                                                                            | Marks                                                                                       | Remarks              |
|-----|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------|
| 1.  | Registered with SECP (Securities & Exchange Commission of Pakistan)                 | Yes<br>No                                                                                                                                                                                           | 10<br>0                                                                                     |                      |
| 2.  | Registration with SECP (Securities & Exchange Commission of Pakistan)               | More than 5 years<br>3-5 years<br>2-3 years<br>1-2 Years<br>Less than 1 year<br>Yes<br>No                                                                                                           | 10<br>7/5<br>2<br>1<br>0<br>10<br>0                                                         |                      |
| 3.  | Registration with DGDP (Directorate General Defence Purchase)                       | More than 2 years<br>1-2 years<br>Less than 1 year                                                                                                                                                  | 10<br>5<br>2                                                                                |                      |
| 4.  | Registration with DGDP                                                              | More than 2 years<br>1-2 years<br>Less than 1 year<br>Cat A<br>Cat B<br>Cat C<br>Lower than Cat C                                                                                                   | 10<br>5<br>2<br>10<br>5<br>3<br>1                                                           |                      |
| 5.  | Financial Category with DGDP                                                        | More than 500<br>300-500<br>100-300<br>Less than 100<br>All over Pakistan (4x Provinces)<br>3x Provinces<br>2x Provinces<br>1x Provinces<br>40 and Above<br>30-40<br>20-30<br>10-20<br>Less than 10 | 10<br>5<br>2<br>1<br>10<br>7.5<br>5<br>2<br>0<br>10<br>5<br>2.5<br>10<br>7.5<br>5<br>2<br>0 |                      |
| 6.  | No of items for which Registered with DGDP                                          | More than 500<br>300-500<br>100-300<br>Less than 100                                                                                                                                                | 10<br>5<br>2<br>1                                                                           |                      |
| 7.  | Geographical spread                                                                 | All over Pakistan (4x Provinces)<br>3x Provinces<br>2x Provinces<br>1x Provinces<br>40 and Above<br>30-40<br>20-30<br>10-20<br>Less than 10                                                         | 10<br>7.5<br>5<br>2.5<br>10<br>7.5<br>5<br>2<br>0                                           |                      |
| 8.  | Current no of Independent Pharmacies (Both Retail and LP, JV not included)          | 5 years and above<br>Less than 5 years<br>Less than 2 years<br>Less than 1 year<br>More than 500 employees<br>30-500 employees<br>100-30 employees<br>Less than 100                                 | 10<br>5<br>2<br>0<br>10<br>5<br>2<br>0                                                      |                      |
| 9.  | (Pharmacy of business) experience of the company/firm/vendor                        | Yes<br>Physical storage<br>Virtual warehouse<br>No                                                                                                                                                  | 10<br>5<br>5<br>0                                                                           |                      |
| 10. | Organization employment of staff (Account numbers as proof)                         | More than 500 employees<br>30-500 employees<br>100-30 employees<br>Less than 100                                                                                                                    | 10<br>5<br>2<br>0                                                                           |                      |
| 11. | Whether medical store products are available at outlets/warehouse/virtual warehouse | Yes<br>Physical storage<br>Virtual warehouse<br>No                                                                                                                                                  | 10<br>5<br>5<br>0                                                                           |                      |
| 12. | Warehouse facility of the company/firm/vendor (Share details)                       | Held<br>Not Held                                                                                                                                                                                    | 10<br>0                                                                                     | Recom to be excluded |

|     |                                                                                                                                                             |                                                                                |                   |  |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------|--|
| 13. | Whether warehouse is purpose built (Humidity and temperature control facility) or some makeshift arrangement (residential accommodation etc)                | Purpose built<br>Make shift arrangement<br>Residential building                | 10<br>0<br>-10    |  |
| 14. | Value of inventory held at warehouse before and throughout contract period (proof of inventory and random sample checking during series of surprise visits) | 100 Mn and above<br>50-100 Mn<br>20-50 Mn<br>Less than 20 Mn                   | 10<br>5<br>2<br>0 |  |
| 15. | Accumulative value of inventory held at all pharmacies throughout the year (on judicial stamp paper duly notarized by Oath Commissioner)                    | 400 Mn and above<br>200-400 Mn<br>50-200 Mn<br>Less than 50 Mn                 | 10<br>5<br>2<br>0 |  |
| 16. | Area of warehouse                                                                                                                                           | 3 Kanal and above<br>2-3 Kanal<br>1 Kanal                                      | 10<br>5<br>2      |  |
| 17. | Availability of cold chain enabled transport to ensure daily supply of demand of medical store items                                                        | Yes<br>No                                                                      | 10<br>0           |  |
| 18. | Availability of cold storage and backup electrical supply at POS/medical store (UPS or Generator)                                                           | Yes<br>No                                                                      | 10<br>0           |  |
| 19. | Police verification of proprietor, pharmacist and staff                                                                                                     | Yes<br>No                                                                      | 10<br>0           |  |
| 20. | Security clearance with any defence organization (name of organization to be mentioned along with evidence)                                                 | Yes<br>No                                                                      | 10<br>0           |  |
| 21. | Details of doing Business with Institutions during LFY (Documentary proof)                                                                                  | Army / Navy / PAF<br>Federal Govt Institutions<br>Provincial Govt Institutions | 10<br>5<br>2      |  |
| 22. | Has the firm/ organization ever been blacklisted? If, so (Share details)                                                                                    | Yes<br>No                                                                      | 0<br>10           |  |
| 23. | Whether any of vendor's relative in pharmacy business got blacklisted (Share details)                                                                       | Yes<br>No                                                                      | 0<br>10           |  |
| 24. | Any disputes / negligence or court case instituted against the company/firm/vendor culminating in to blacklisting for certain period                        | Yes<br>No                                                                      | 0<br>10           |  |

|     |                                                                                                                                                        |                                                                                                                         |                                          |  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--|
| 25. | FBR registration certificate of company/firm/vendor                                                                                                    | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 26. | Registration with FBR                                                                                                                                  | More than 5 Years<br>3-5 Years<br>1-3 Years<br>Less than 1 year                                                         | 10<br>5<br>2<br>1                        |  |
| 27. | Direct POS (point of sale) integration with FBR                                                                                                        | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 28. | Number of POS directly integrated with FBR                                                                                                             | More than 30<br>20-30<br>10-20<br>Less than 10                                                                          | 20<br>10<br>5<br>2                       |  |
| 29. | Active tax payer list of company/firm/vendor                                                                                                           | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 30. | Amount of tax paid in LFY                                                                                                                              | 100 Mn and above<br>50-100 Mn<br>10-50 Mn<br>10 Mn and less<br>25 Mn and above<br>10-25 Mn<br>5-10 Mn<br>Less than 5 Mn | 20<br>10<br>5<br>2<br>10<br>10<br>5<br>2 |  |
| 31. | Salary disbursed to employees per month (employment generation index)                                                                                  | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 32. | External audit of the company/firm/vendor (Share details)                                                                                              | 3 years incl LFY<br>2 years incl LFY<br>1 year incl LFY<br>5 Bn and above<br>2.5-5 Bn<br>Upto 2 Bn                      | 10<br>5<br>2<br>10<br>5<br>2             |  |
| 33. | Provision of annual audited financial statements                                                                                                       | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 34. | Annual (Pharmacy) turnover of company/firm/vendor                                                                                                      | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 35. | Undertaking to produce valid copy of Drug selling License before commencement of operations/valid copy of drug sale license held (copy to be produced) | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 36. | Valid distribution license of the company/firm/vendor                                                                                                  | Yes<br>No                                                                                                               | 10<br>0                                  |  |
| 37. | Provision of 24/7 emergent services by the company/firm/vendor                                                                                         | Less than ½ hour<br>½ to 2 hours<br>More than 2 hours                                                                   | 10<br>8<br>4                             |  |