

Regional Tax Office, Faisalabad

Terms and Conditions:

1. The contract will be awarded initially for one year with extension subject of satisfactory performance.
2. The services will be hired according to PPRA single state single envelop procedure.
3. Bid shall be submitted on EPADS.
4. During the evaluation no amendments in the proposal shall be permitted.
5. The bidder should quote rates clearly in the proposal. Cutting & over writing will not be accepted.
6. Earnest money amounting to (Rs.50,000), in shape of pay order/bank draft in favor of Chairman Purchase Committee RTO, Faisalabad should be attached with the proposal
7. Earnest money of un-successful bidder will be returned on issuing of contract to successful bidder.
8. RTO can terminate the contract with the notice of one month period without assigning any reason (s).
9. Successful bidder should clearly indicate the NTN and GST numbers in the invoices.
10. All the utilities expense of running a canteen like (electricity, water, premises bills & Furniture) shall be provided by the RTO and contractor/ interested parties shall provide **subsidized rates**.
11. Rates for special events/meetings will be decided on mutual negotiations as per market rate.
12. The contractor shall keep the canteen in perfect hygienic conditions, neat and tidy, and shall not do or suffer to be done things likely to cause damage to the premises or to the adjacent building.
13. Successful bidder will maintain a tuck shop.
14. If any clause of bidding document/ contract agreement/ SOP has not accepted by bidder, then his bid will be rejected without any reason.
15. The party must have experience in running canteen/cafeteria in a Private/ Semi Government and Government Organization.
16. In case of any penalty/ fine imposed by any food authority or any one, contractor will be bound to pay that penalty amount.
17. It will be the responsibility of contractor to hire the Canteen Staff and their salaries, Safety, uniform and Security.
18. Salaries, safety and security as well as hiring of canteen staff will be the sole responsibility of the successful bidder/ contractor.
19. RTO, Faisalabad reserves the right to accept or reject any or all bids as per PPRA Rules.

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Evaluation Criteria:

- The procurement shall be conducted under the **Single Stage – Single Envelope** procedure in accordance with the rules of Public Procurement Regulatory Authority Pakistan (PPRA).
- Bids will be evaluated as a whole; however, responsiveness to mandatory requirements (including relevant experience, hygiene standards, staffing arrangements, menu quality, and operational capability) shall be determined first.
- The contract shall be awarded to the **lowest evaluated responsive bidder** offering the lowest quoted rates, subject to fulfillment of all legal and contractual formalities.


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GENERAL INFORMATION/ INSTRUCTION

(4)

Employee:

i. Total Working Strength

590 approximately

Facilities for contractor

- i. Kitchen and cabinets
- ii. Dining Hall.
- iii. Electricity for lights & Fans
- iv. Water for cleaning of crockery/premises etc.
- v. Tables, Chairs.

The rent/Electricity bill for the above items will not be collected from the vendor, due to which the vendor will provide the items at a lower rate than the market.

Contractor Liabilities:

- I. Keep the canteen in perfect hygienic conditions. Neat & tidy.
- II. Any other furniture/Dining Furniture if required more.
- III. Kitchen accessories.
- IV. Crockery fine quality (stove ware) Refrigerator/ Deep Freezer Etc.
- V. Visitor Cooler if required.
- VI. Gas for cooking.
- VII. Soft (mineral) Water for drinking and cooking.
- VIII. Manpower such as:
 - a) Cooks/skilled labor.
 - b) Waiters.
 - c) Uniform for cooks & waiters etc.
- IX. Submission of medical fitness certificate for cooks and waiters before commencement of the job and thereafter on 6 month basis and the same displayed on the noticeboard.


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OFFICE CANTEEN

5

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1	چاول فرا نڈ	250 گرام فی پلیٹ	
2	چکن قورمہ	250 گرام فی پلیٹ	
3	آلو قیمہ (بیف)	150 گرام فی پلیٹ (قیمہ 100 گرام، آلو 50 گرام)	
4	گوشت (بیف)	200 گرام فی پلیٹ	
5	گوشت (مٹن) بمعہ آلو	150 گرام فی پلیٹ (قیمہ 100 گرام، آلو 50 گرام)	
6	گوشت سالن کڑی قورمہ	200 گرام فی پلیٹ (گوشت 150 گرام، چار بوٹی، کڑی 50 گرام)	
7	چکن سیخ کباب	4 عدد فی پلیٹ	
8	بریانی (مٹن)	300 گرام فی پلیٹ	
9	بریانی (چکن)	300 گرام فی پلیٹ	
10	چکن شاشلک	300 گرام فی پلیٹ	
11	دال چاول	300 گرام فی پلیٹ (200 گرام چاول، 100 گرام دال)	
12	روٹی اعلیٰ کوالٹی	90 گرام فی عدد	
13	دال ماش	125 گرام فی پلیٹ	
14	دال چنا	125 گرام فی پلیٹ	
15	سبزی	200 گرام فی پلیٹ	
16	کافی	کافی 3 گرام، چینی 16 گرام اور دودھ 12 گرام فی کپ (200 ملی لیٹر)	
17	ٹی بیگ چائے	ایک ٹی بیگ، چینی 16 گرام اور دودھ 6 گرام فی کپ (120 ملی لیٹر)	
18	چکن سینڈوچ	50 گرام	
19	ویجی ٹیبل سینڈوچ	50 گرام	


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20	شامی کباب (چکن)	60 گرام فی عدد	
21	شامی کباب (بیف)	60 گرام فی عدد	
22	بسکت کھلے اعلیٰ کوالٹی	100 گرام فی پلیٹ	
23	سموسہ بمعہ چٹنی	80 گرام فی عدد	
24	پیزا 6 انچ , 8 انچ	اعلیٰ کوالٹی	
25	فاسٹ فوڈ	اعلیٰ کوالٹی	
26	250 ملی لیٹر	تازہ مشروبات	
27	سادہ فروٹ کیک	اعلیٰ کوالٹی	
28	میٹھے چاول	300 گرام فی پلیٹ	
29	سبز چائے	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
30	سادہ چائے	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
31	دودھ بتی	اعلیٰ کوالٹی فی کپ (150 ملی لیٹر)	
32	ملک شیک	250 ملی لیٹر	
33	چنا پلاو	350 گرام فی پلیٹ	
34	مٹر پلاو	350 گرام فی پلیٹ	

نوٹ: روٹی + سالن اور چاول وغیرہ ڈیشیز کے ساتھ بھی تازہ سلاد اور دہی (رائتہ) شامل ہے۔

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