

**GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES
(ADMIN-II SECTION)**

TENDER NOTICE

Ministry of Planning, Development & Special Initiatives invites electronic bids from the original manufacturers/ suppliers/ contractors/ service providers/ reputed firms having vendor number issued by the AGPR, registered with Income Tax, Sales Tax Department and registered with Pakistan Engineering Council [PEC] (for Civil Works only) and active Tax Payer status for 'Interior White Wash of all corridors of Ministry of Planning, Development & Special Initiatives'. The detail may be seen in the bidding document.

2. Electronic bid documents, containing detailed requirements terms & conditions is available for the registered bidders on EPADS at www.eprocure.gov.pk and www.ppra.org.pk.

3. The electronic proposals, prepared in accordance with the instructions in the pre-qualification document, must be submitted by using EPADS on or before **5th March, 2026 till 1000 hrs**. Manual Bids shall not be accepted. Electronic proposals will be opened on the same day at **1100 hrs** on www.eprocure.gov.pk.

4. Notification of GRC constituted in terms of Rule-48 of the Public Procurement Rules, 2004 is provided in Ministry's Website www.pc.gov.pk, EPADS at www.eprocure.gov.pk and www.ppra.org.pk.

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**GOVERNMENT OF PAKISTAN
PLANNING COMMISSION
MINISTRY OF PLANNING DEVELOPMENT & SPECIAL INITIATIVES
*_*_*_*_***

INTERIOR WHITE WASH OF ALL CORRIDORS OF 'P' BLOCK



**Ministry of Planning, Development & Special Initiatives, Islamabad
Government of Pakistan**

**Bidding Document
For**

Interior White Wash of all Corridors of 'P' Block

Financial Year 2025-26

BIDDING DOCUMENTS

INTERIOR WHITE WASH OF
ALL CORRIDORS OF 'P' BLOCK

SINGLE STAGE – TWO ENVELOPES
(SSTE) BIDDING PROCEDURE

PPRA e-Procurement portal- EPADS at www.eprocure.gov.pk

Ministry of Planning, Development and Special Initiatives

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INSTRUCTIONS TO BIDDERS

(Note: These Instructions to Bidders along with Bidding Data Sheet will not be the part of the Contract and will cease to have effect once the contract is signed.)

A. GENERAL

IB.1 Scope of Bid

1.1 The Employer as defined in the Bidding Data Sheet hereinafter called “the Employer” wishes to receive bid for the “**Interior White Wash of all Corridors of P-Block**” as described in these Bidding Documents, and summarized in the Bidding Data Sheet hereinafter referred to as the “Works”.

IB.2 Completion of Bid

2.1 The successful Bidder should complete the works within the time specified in Appendix-A to Bid.

IB.3 Eligible Bidders

3.1 This Invitation for Bids is open to all Bidders meeting the following requirements:

- a. The Firms should registered with PPRA, PEC, FBR and have Sales Tax Registration Certificate, NTN, AGPR Vendor Number as well as facilities of telephone lines, etc. for urgent & immediate contact.
- b. The firm should be registered with Pakistan Engineering Council (PEC) in relevant category (required for Civil/Renovation works only).
- c. The firm should have at least 03 years of relevant experience.
- d. The firm should have at least 03 projects of similar nature-irrespective of cost.
- e. The firm should have capabilities with respect to personnel, equipment and plant (CVs of key technical staff to be attached).
- f. The firm should be in good financial position (required last 3 years audited financial or bank statements).
- g. Technical product brochures of all the quoted items should be attached with technical bids.
- h. Payment shall be made as per actual items/work done and 100 % payment shall be made after the satisfactory completion & inspection of work done as per BOQ.
- i. Partial or incomplete bids will not be accepted.
- j. The firms should have appropriate managerial capability (Company’s Organogram to be provided).
- k. The firms shall submit an affidavit of non-blacklisting on stamp paper.

IB.4 One Bid per Bidder

4.1 Each Bidder shall submit only one bid.

IB.5 Cost of Bidding

5.1 The Bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

IB.6 Site Visit (If required)

6.1 The Bidders are advised to visit and examine the site of works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for renovation/upgradation of the works. All cost in this respect shall be at the Bidder's own expense.

B. BIDDING DOCUMENTS

IB.7 Contents of Bidding Documents

7.1 The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause IB.9.

- a. Instructions to Bidders.
- b. Bidding Data Sheet.
- c. Form of Bid, Appendices & Schedules to Bid.
- d. Form of Contract Agreement.

7.2 The Bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

IB.8 Clarification of Bidding Documents

8.1 Any prospective Bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the Invitation for Bids.

IB.9 Amendment of Bidding Documents

9.1 At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by issuing addendum.

9.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to IB 7.1 hereof and shall be communicated in writing. Prospective Bidders shall acknowledge receipt of each addendum in writing to the Employer.

9.3 To afford prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids in accordance with Clause IB.19.

C. PREPARATION OF BIDS

IB.10 Language of Bid

10.1 The bid and all correspondence and documents related to the bid exchanged by a Bidder and the Employer shall be in the bid language stipulated in the Bidding Data Sheet and Particular Conditions of Contract.

IB.11 Documents Comprising the Bid

11.1 The Bid shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in Bidding Data Sheet under the heading of IB 11.1 A & B respectively. Both envelopes to be enclosed together

in an outer single envelope called the Bid. Each Bidder shall furnish all the documents as specified in Bidding Data Sheet 11.1 A & B.

11.2 Bids submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all partners. Alternatively, a Letter of Intent to execute a Joint Venture Agreement in the event of a successful bid shall be signed by all partners and submitted with the bid, together with a copy of the proposed agreement. The role to be played by each partner to be specified therein. Bids submitted by a joint venture of two (2) or more firms shall comply with the following requirements:

- a. In case of a successful bid, the Form of JV Agreement shall be signed so as to be legally binding on all partners within 7 days of the receipt of letter of acceptance failing which the contract and the letter of acceptance shall stand void and redundant.
- b. One of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;
- c. The partner-in-charge shall always be duly authorized to deal with the Employer regarding all matters related with and/or incidental to the execution of Works as per the terms and Conditions of JV Agreement and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;
- d. All partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para (b) above as well as in the Form of Bid and in the Form of JV Agreement (in case of a successful bid); and
- e. A copy of JV agreement shall be submitted before signing of the Contract, stating the conditions under which JV will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. The JV Agreement shall be made part of the contract. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partners without prior written consent of the Employer.

11.3 The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time referred to in Sub-Clause 11.2 hereof.

IB.12 Bid Prices

12.1 Bid Price shall be inclusive of all duties, taxes & levies.

12.2 The Bidder shall furnish, as part of its bid, a Bid Security/Earnest Money equivalent to 2% of the total bid price for quoted items in the name of DDO, Ministry of Planning, Development & Special Initiatives.

IB.13 Currencies of Bid and Payment

13.1 The unit rates and the prices shall be quoted by the Bidder entirely in Pak rupees.

IB.14 Bid Validity

14.1 Bids shall remain valid for the period stipulated in the Bidding Data Sheet after the Date of Bid Opening specified in Clause IB.23.

14.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the Bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting his Bid Security. A Bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause IB.15 in all respects.

IB.15 Bid Security

15.1 Each Bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bidding Data Sheet in Pak Rupees.

15.2 Any bid not accompanied by an acceptable Bid security shall be rejected by the Employer as non-responsive.

15.3 The bid securities of unsuccessful Bidders will be returned as promptly as possible

15.4 The Bid Security of the successful Bidder will be returned when the Bidder has furnished the required Performance Security and signed the Contract Agreement.

15.5 The Bid Security may be forfeited:

- i. If the Bidder withdraws his bid except as provided in IB 22.1;
- ii. If the Bidder does not accept the correction of his Bid Price pursuant; or
- iii. In the case of successful Bidder, if he fails within the specified time limit to:
 - a. Furnish the required Performance Security;
 - b. Sign the Contract Agreement;
 - c. Furnish the required JV agreement within 7 days of the receipt of letter of acceptance.

IB.16 Pre-Bid Meetings

16.1 The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bidding Data Sheet. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.

16.2 The bidders are requested to submit questions, if any, in writing so as to reach the Employer on or before the proposed pre-bid meeting.

16.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents listed in IB 7.1 hereof, which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.

16.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

IB.17 Format and Signing of Bid

17.1 Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.

17.2 All appendices to Bid are to be properly completed and signed.

17.3 No alteration is to be made in the Letters of Price and Technical Bids nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.

17.4 The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in Bidding Data Sheet against IB 11 and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID".

17.5 The original copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for un-amended printed literature, shall be signed or initialed by the person signing the bid.

17.6 Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.

17.7 Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.

17.8 Bidders should retain a copy of the Bidding Documents as their file copy.

D. SUBMISSION OF BIDS FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB.18 Bids Submission

18.1 The bidding documents, containing detailed terms and conditions can be downloaded from PPRA (EPADS Portal), pc.gov.pk web site and from print media.

18.2 Electronic copy of the bids is required to be submitted online PPRA e-Procurement portal- EPADS at www.eprocure.gov.pk on or before 2nd October, 2025 1000 hours on Date. Bids will be opened on the same day at 1100 hours.

18.3 Bids which are received through PPRA e-Procurement portal - EPADS will be considered only. Late submission of bids on EPADS will not be accepted. Any bid not submitted through EPADS shall stand rejected as per PPRA's S.R.O No. 296(1)/2023. The S.R.O is available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).

18.4 Hard copies of bids will also be submitted on given address:

"Section Officer (Admin-II) "Ministry of Planning, Development and Special Initiatives, 1st Floor, Room No. 109, P-Block, Pak Secretariat, Islamabad."

IB. 19 Deadline for Submission of Bids

19.1 Bids must be received by the Employer at the address specified no later than the time and date stipulated in the Bidding Data Sheet.

19.2 Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.

19.3 The Employer may, at his discretion, extend the deadline for submission of Bids by issuing an amendment in accordance with Clause IB.9, in which case all rights and obligations of the Employer and the Bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

IB.20 Late Submitted Bids

20.1 Any bid received by the Employer after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such Bidder.

IB.21 Late Received Bids

21.1 Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office/address shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the Bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail.

IB.22 Modification, Substitution and Withdrawal of Bids

22.1 Any Bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Employer prior to the deadline for submission of bids.

22.2 No bid may be modified by a Bidder after the deadline for submission of bids.

E BID OPENING AND EVALUATION FOR SINGLE STAGE TWO ENVELOPE BIDDING PROCEDURE

IB.23 Bid Opening

23.1 The Employer will open the Technical Bids in public at the address, date and time specified in the Bidding Data Sheet in the presence of Bidders designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Employer until the specified time of their opening.

23.2 The Employer shall examine the Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.

23.3 The Employer shall confirm that all the documents and information have been provided for evaluation of Technical bid as required under these bidding documents.

23.4 At the end of the evaluation of the Technical Bids, the Employer will invite only those Bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids.

23.5 The date, time, and location of the opening of Price Bids will be advised in writing by the Employer. Bidders shall be given reasonable notice for the opening of Price Bids.

23.6 The Employer shall conduct the opening of Price Bids of all Bidders who submitted substantially responsive Technical Bids, publically in the presence of Bidders` representatives who choose to attend at the address, date and time specified by the Employer. The Bidder`s representatives who are present shall be requested to sign a register evidencing their attendance.

23.7 All envelopes containing Price Bids shall be opened one at a time and the following read out and recorded:

- a. The name of the Bidder;
- b. The Bid Prices, including any discounts and alternative offers; and
- c. Any other details as the Employer may consider appropriate.

Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation. No Bid shall be rejected at the opening of Price Bids.

IB.24 Process to be Confidential

24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to Bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten 10 days prior to issue of Letter of Acceptance.

IB.25 Clarification of Bids

25.1 To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any Bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause IB.28.

25.2 If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer`s request for clarification, its bid may be rejected.

IB.26 Examination of Bids

26.1 Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.

26.2 A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; (iv) Includes signed Integrity Pact where required as per clause IB.35 and (v) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer`s rights or the bidder`s obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

26.3 If a bid is not substantially responsive, it may not subsequently be made responsive by correction or withdrawal of the non-conforming material deviation or reservation.

IB.27 Bids Responsiveness

27.1 A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; (iv) Includes signed Integrity Pact where required and (v) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer’s rights or the Bidder’s obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other Bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

27.2 If a bid is not substantially responsive, it may not subsequently be made responsive by correction or withdrawal of the non-conforming material deviation or reservation.

27.3 The Employer may, however, seek confirmation/ clarification in writing which shall be responded in writing.

IB.28 Evaluation and Comparison of Bids

28.1 The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause IB.26.

28.2 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation.

28.3 If the Bid of the successful Bidder is seriously unbalanced in relation to the Employer’s estimate of the cost of work to be performed under the contract, the Employer may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed.

IB.29 Marking Criteria – Quality and Cost-Based Selection (QCBS)

As per Rule 36(b) of Public Procurement Rules, 2004

Total Score: 100 Marks

- **Technical Proposal (Quality): 80%**
- **Financial Proposal (Cost): 20%**

29.1 Technical Proposal – 80 Marks (80%)

Evaluation Criteria	Maximum Marks
<p style="text-align: center;"><u>NTN/ GST Registration with FBR</u></p> <ul style="list-style-type: none"> • Must be a registered business entity in Pakistan • Must hold a valid NTN and be registered with FBR. • Must be registered with relevant provincial revenue authorities (for sales tax). • Required Documents: Certificate of incorporation/partnership deed, NTN and Sales Tax Registration Certificates 	10
<p style="text-align: center;"><u>Presentation</u></p> <ul style="list-style-type: none"> • Presentation/ Demo on previous work done and proposed work. 	15

Evaluation Criteria	Maximum Marks
<p><u>Relevant Experience</u></p> <ul style="list-style-type: none"> • Minimum 3 years of experience in organizing similar events. • At least 5 events successfully executed in the last 3 years for public or reputable private sector clients. • Required Documents: Event completion certificates/work orders, client references, and event portfolio. 	20
<p><u>Financial Capability</u></p> <ul style="list-style-type: none"> • Minimum average annual turnover of PKR 10 million over the last 3 fiscal years. • Sound financial position to undertake event-related expenses. • Required Documents: Audited financial statements or bank statements for the last 3 years, bank certificate. 	10
<p><u>HR Capacity</u></p> <ul style="list-style-type: none"> • Qualified and experienced staff in event planning, logistics, media coordination, etc. • Required Documents: Company profile with organogram, CVs of key personnel. 	10
<p><u>Equipment & Logistics capability</u></p> <ul style="list-style-type: none"> • Access to necessary event equipment either owned or through reliable subcontractors. • Required Documents: List of equipment with providers. 	10
<p><u>Affidavit of not black listed</u></p> <ul style="list-style-type: none"> • Firm must not be blacklisted by any government or semi-government entity. • Required Document: Notarized affidavit on stamp paper. 	05

29.2 Evaluation Method

I Technical Proposal – 80 Marks (80%)

The evaluation will be based on the above criteria, using a total of 80 marks. Firms scoring 50 marks or above will be qualified. The evaluation committee reserves the right to verify all submitted documents and conduct interviews or presentations if needed.

II Financial Proposal – 20 Marks (20%)

The highest responsive financial proposal shall be given a financial score of 30. All other proposals shall be given financial scores relative to the lowest price, using the following formula:

Formula:

$$\text{Financial Score} = (\text{Lowest Bid Price} / \text{Bidder's Price}) \times 20$$

II Final Evaluation

The final score for each bidder will be computed by adding the weighted technical and financial scores:

$$\text{Final Score} = \text{Technical Score (out of 80)} + \text{Financial Score (out of 20)}$$

F. AWARD OF CONTRACT

IB.29 Award

29.1 The Employer will award the contract to the Bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the best qualitative and cost efficient (value to money) with highest combined score, provided that such Bidder has been determined to be eligible in accordance with the provisions of Clause IB.3 and qualify pursuant to IB 29.2.

29.2 The Employer, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in Bidder's capacities, may require the Bidders to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not.

29.3 Provided that such qualification shall only be laid down after recording reasons in writing. They shall form part of the records of that bid evaluation report.

IB.30 Employer's Right to accept any Bid and to reject any or all Bids

30.1 Notwithstanding Clause IB.29, the Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected Bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any Bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all Bidders.

IB.31 Notification of Award

31.1 Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful Bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall name the sum which the Employer will pay the Contractor in consideration of the execution and completion of the works by the Contractor as prescribed by the contract.

31.2 No Negotiation with the Bidder having evaluated as lowest responsive or any other Bidder shall be permitted.

31.3 The notification of award and its acceptance by the Bidder will constitute the formation of the Contract, binding the Employer and the Bidder till signing of the formal Contract Agreement.

31.4 Upon furnishing by the successful Bidder of a Performance Security, the Employer will promptly notify the other Bidders that their Bids have been unsuccessful and return their bid securities.

IB.32 Performance Security

32.1 The successful Bidder shall furnish to the Employer a Performance Security in the form and the amount stipulated in the Bidding Data Sheet and the Conditions of Contract within a period of 14 days after the receipt of Letter of Acceptance.

32.2 Failure of the successful Bidder to comply with the requirements of IB.32.1 or IB.33 or IB.35 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

IB.33 Signing of Contract Agreement

33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful Bidder the Contract Agreement in the form provided in the Bidding Documents, incorporating all agreements between the parties.

33.2 The formal Agreement between the Employer and the successful Bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful Bidder from the Employer.

IB.34 General Performance of the Bidders

34.1 The Employer reserves the right to obtain information regarding performance of the Bidders on their previously awarded contracts/works. The Employer may in case of consistent poor performance of any Bidder as reported by the employers of the previously awarded contracts, reject his bid.

IB.35 Integrity Pact

35.1 The Bidder shall sign and stamp the Integrity Pact provided at Appendix-C to Bid in the Bidding Documents for all Federal Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder nonresponsive.

IB. 36 Instructions not Part of Contract

36.1 Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents

BIDDING DATA SHEET

DOCUMENTS CHECK LIST

Date :

WHITE WASH OF CORRIDORS OF 'P' BLOCK

M/s _____

Sr.	Documents	Availability	
		Yes	No
1	Sealed Envelope of Bid.		
2	Name & year of establishment of firm, registered address and Fax / telephone numbers / email.		
3	Valid Certificate of FBR and SECP registered in minimum with trail of minimum 02 years.		
4	Financial status with Bank Certificate.		
5	Valid NTN/GST certificate.		
6	Details of dispute / arbitration / litigation, if any. (Submission of statement on stamp paper of Rs: 50 PKR)		
7	Earnest Money @ 02% of the total Bid value.		

* All documents stated in checklist are mandatory. If any requirement stated above (1-7) is not marked, the bid will be turned down and will not be considered in the competition.

SIGNATURE OF CONTRACTOR

CHECKED & VERIFIED M/o PD&SI

**Letters of Technical & Price Bids,
(Appendices to Bid)**

Letter of Technical Bid

Date: _____

Bid Reference No: _____

(Name of Contract/Works)

To: _____

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents.
- (b) We offer to execute and complete in conformity with the Bidding Documents the following Works.
- (c) Our Bid consisting of the Technical Bid and the Price Bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (d) As security for due performance of the under takings and obligations of our bid, we submit here with a Bid security, in the amount specified in Bidding Data Sheet.
- (e) We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process, other than alternative offers submitted in accordance with IB 4 (as applicable).

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date.....

Address.....

Letter of Price Bid

Date:

Bid Reference No:

(Name of Contract/Works)

To:.....

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents.
- (b) The total price of our Bid, excluding any discounts offered in item (c) below is:
- (c) The discounts offered and the methodology for their application are:
- (d) Our Bid shall be valid for a period of days from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a performance security in accordance with the Bidding Documents;
- (f) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed and we do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other Bidder for the Works.
- (g) If awarded the contract, the person named below shall act as Contractor's Representative.

Name

In the capacity of

Signed
.....

Duly authorized to sign the Bid for and on behalf of

Date.....

Address.....

PROPOSED CONSTRUCTION SCHEDULE

Pursuant to the conditions of the contract, the Works shall be completed on or before the date stated in Appendix-A to Bid. The Bidder shall provide the Construction Schedule in presentable form, showing the sequence of work items and the period of time during which, he proposes to complete each work item in such a manner that his proposed programme for completion of the whole of the Works and parts of the Works may meet Employer's completion targets in days.

Description Time for Completion

**ORGANIZATION CHART
SUPERVISORY STAFF AND LABOUR**

Appendix-B - Tech Form

Format for CV-One Pager (Technical Resources)

Name	
Designation	

Education

Degree	Year	Institution Name	Subject

**Certifications/
Trainings:**

- 1.
- 2.

Experience:

○ **Total Experience (Years):** _____

○ **Details of Experience:**

Company Name	Designation / Position	Experience Years / Months

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE

Contract No. _____
Contract Value: _____
Contract Title: _____

Dated : _____

..... [Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether escribed as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP. Notwithstanding any rights and remedies exercised by GoP in this regard.

[Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

BIDDING DATA

Instructions to Bidders:

Clause Reference **IB.8** **Clarification of Bidding Documents** Sub Clause **8.1**

1.1 **Name of Employer:**

Section Officer (Admin-II), (Ministry of Planning, Development & Special Initiatives)
Room No.109, P-Block Pak Secretariat, Islamabad

5.1 (a) **Employer's address:**

Room No.109, P-Block Pak Secretariat, ISLAMABAD.

12.1 Bid shall be quoted entirely in Pak. Rupees. The payment shall be made in Pak. Rupees.

11.2 The bidder/manufacturer has the financial, technical and production capability necessary to perform the Contract as follows:

“Interior White Wash of All Corridors of ‘P’ Block”

12.1 (a) A detailed description of the Works, essential technical and performance characteristics.

(b) Complete set of technical information, description data, literature, and drawings as required in accordance with Schedule B to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogs, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 **Amount of Bid Security:**

2% of the bid price

14.1 **Period of Bid Validity:**

Ninety days (90)

14.4 **Number of Copies of the Bid to be submitted**

Online Submission on E-PADS along with hard copy.

15.1 **Deadline for Submission of Bids**

26th February, 2026

SCHEDULES TO BID

SCHEDULES TO BID INCLUDE THE FOLLOWING:

- Schedule A: Schedule of Prices
- Schedule B: Specific Works Data
- Schedule C: Works to be Performed by Subcontractors
- Schedule D: Method of Performing Works

SCHEDULE OF PRICES

1. General

- 1.1 The tenders are invited on an item rate basis
- 1.2 The short descriptions of items are given in a bill of quantities. Bill of Quantities or Schedule of Prices shall be read in conjunction with the Conditions of Contract, Contract Data together with the Specifications and Drawings, if any.

2. Description

- 2.1 The general directions and descriptions of works and materials are not necessarily repeated nor summarized in the Schedule of Prices or Bill of Quantities. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the Schedule of Prices.

3. Units & Abbreviations

- 3.1 Units of measurement, symbols, and abbreviations expressed in the Bidding Documents shall comply with the System International d' Unites (SI Units).

Unit	Abbreviation
Running feet	Rft
Running meter	M
Per Number	Each
Square feet	Sft
Square meter	M ²
Cubic feet	Cft
Cubic meter	M ³
Ton (1000 Kg)	M. Ton
Lump sum	L.S
Numbers	Nos
Job	Complete Job

4. Rates and Prices

- 4.1 Except as otherwise expressly provided under the Conditions of Contract, the rates and amounts entered in the Bill of Quantities or Schedule of Prices shall be the rates at which the Contractor shall be paid and shall be the full inclusive value of the works set forth or implied in the Contract; except for the amounts reimbursable, if any to the Contractor under the Contract.
- 4.2 Unless otherwise stipulated in the Contract Data, the rates and prices entered by the bidder shall not be subject to adjustment during the performance of the Contract.
- 4.3 All duties, taxes and other levies payable by the Contractor shall be included in the rates and prices.

- 4.4 The whole cost of complying with the provisions of the Contract shall be included in the items provided in the Schedule of Prices, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works and no separate payment will be made for those items.

The rates, prices, and amounts shall be entered against each item in the Schedule of Prices or Bill of Quantities. Any item against which no rate or price is entered by the bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates and prices for other items in the Schedule of Prices.

- 4.5 (a) the bidder shall be deemed to have obtained all information as to and all requirements related thereto which may affect the bid price.
- (b) The Contractor shall be responsible to make complete arrangements for the transportation, Installation, Fixing and construction materials to the Site complete in all respect.
- 4.6 The Contractor shall provide for all parts of the Works to be completed in every respect. Notwithstanding that any details, accessories, etc. required for the complete installation and satisfactory operation of the Works, are not specifically mentioned in the Specifications, such details shall be considered as included in the Contract Price.

5. Bid Prices

5.1 Break-up of Bid Prices

The various elements of Bid Prices shall be quoted as detailed by the Employer in the format of Schedule of Prices or Bill of Quantities.

The bidder shall recognize such elements of the costs which he expects to incur the performance of the Works and shall include all such costs in the rates and amounts entered in the Schedule of Prices.

5.2 Total Bid Price

The total of bid prices in the Schedule of Price/Bill of Quantities shall be entered in the Summary of Bid Prices.

6. Provisional Sums

- 6.1** Provisional Sums included and so designated in the Schedule of Prices if any, shall be expended in whole or in part at the direction and discretion of the Employer. The Contractor will only receive payment in respect of Provisional Sums if he has been instructed by the Employer to utilize such sum.

SPECIFIC WORKS DATA

SCOPE OF WORK / TERMS OF REFERENCE

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation, etc.
- 2 The advance payment will not be allowed.
- 3 Payment shall be made by crossed cheque upon submission of the bill in duplicate and on verification of the quality & satisfactory report of the, concerned / Purchase & Procurement Committee expert representative of the purchase & Procurement Committee and on completion of all formalities.
- 4 The Department authorities reserve the right to fully or partially, change / forgo the requirement of any item/work and/or amend the specifications & quantity at any stage before awarding of the contract.
- 5 In case of any holiday or any disturbance, the tender will be opened on the next working day as per schedule.
- 6 The quantity shown in the tender are approximate and no claim shall be entertained for the quantity of work being executed **15%** more or less than those entered in the tender or estimate.
- 7 No compensation shall be allowed for any delay in the execution of the work.
- 8 The interested parties may visit the site of the P-Block Secretariat at 10:00 am to 2:00 pm for information, measurements, dimensions, and capacities, etc.
- 9 Material quality taste shall be taken from the independent party, and expenditure shall be borne by the supplier.
- 10 The work shall be completed in all respect in accordance with drawings, specification, and instruction of the Department staff.

WORKS TO BE PERFORMED BY SUBCONTRACTORS

The bidder will do the work with his own forces except the work listed below which he intends to sub-contract.

Items of Works To be Sub-Contracted	Name and address of Sub-Contractors	Statement of similar works previously Executed (attach_evidence)
--	--	--

Note:

1. No change of Sub-Contractors shall be made by the bidder without prior approval of the Employer.
2. The truthfulness and accuracy of the statement as to the experience of Sub-Contractors is guaranteed by the bidder. The Employer's judgment shall be final as to the evaluation of the experience of Sub-Contractors submitted by the bidder.

METHOD OF PERFORMING WORKS

The bidder is required to submit a narrative outlining the method of performing the Works. The narrative should indicate in detail and include but not be limited to:

- The sequence and methods in which he proposes to carry out the Works, including the number of shifts per day and hours per shift, he expects to work.
- A list of all major items of constructional and erectional plant, tools and vehicles proposed to be used in delivering/carrying out the Works at Site
- The procedure for installation of equipment and transportation of equipment and materials to the site.
- Organization chart indicating head office & field office personnel involved in management, supervision, and engineering of the Works to be done under the Contract.

SPECIFICATIONS

ASTM, ACI, PBC, AASHTO, BS and International standards shall be followed for the materials used in this contract.

The contractor has to submit the samples of the material to the Engineer Incharge for approval after the work/contract award before executing the works.

BILL OF QUANTITIES

GOVERNMENT OF PAKISTAN
MINISTRY OF PLANNING, DEVELOPMENT & SPECIAL INITIATIVES

INTERIOR WHITE WASH OF 'P' BLOCK

No.	Description	Unit	Quantity	Rate	Amount (PKR)
1	Removing white wash by scrapping and sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	Sft	39,750		
2	Providing and applying one coat primer ICI Deluxe/ Berger over the smoothed surface.	Sft	39,750		
3	Providing and applying 2 coats of Distemper of ICI Delux/ Berger over one coat of primer on External Walls, all materials, scaffolding, wastage, labor complete in all respects	Sft	39,750		
4	Polishing of Wooden Doors, including Chowkats, frames & wooden skirting, of Entrance, Offices, Washrooms & Halls, of approved quality, complete in all respects.	Nos.	320		
TOTAL					-
18 % GST					-
Contingencies @ 3%					-
GRAND TOTAL					-

Note: The mentioned quantities are tentative and shall be measured on site for calculation of corresponding bills