

**PROCUREMENT OF DRY RATION PACKS FOR PASSCO FOR THE YEAR 2026**  
**BID DOCUMENTS**

**1. GENERAL**

**1.1 Introduction**

1.1.1 Pakistan Agricultural Storage and Services Corporation Limited (PASSCO), a Public Limited Company, invites electronic bids through EPADS from reputed suppliers, contractors, or firms registered with the relevant taxation authorities for the procurement of Dry Ration Packs on monthly basis for the year 2026. Each pack includes the following edible items: **Atta (18 kg), Ghee/Cooking Oil (1 kg/Ltr), Sugar (1 kg), and Tea (210 g)**. Bids must include all applicable government taxes, 0.25% stamp duty, and loading, unloading charges etc on delivered basis to each PASSCO Field Zone and Liaison Office, Karachi. Eligible prospective bidders may submit bids for one or more Zones. Bids must be submitted online via EPADS; manually submitted bids will be rejected.

1.1.2 The Bid shall be conducted under Rule 36 (a) of PPRA Rules "Single Stage – One Envelope Procedure". Bidders shall submit one electronic financial bid along with mandatory eligibility documents. All bids received shall be opened online via EPADS and evaluated in the manner prescribed in the bidding document.

**INSTRUCTIONS TO THE BIDDERS**

**1.2 Scope of Work**

1.2.1 The Bids for Procurement of "**Dry Ration Packs Consisting of Atta (18 kg), Ghee/Cooking Oil (1 kg/Ltr), Sugar (1 kg), and Tea (210 g)** for year 2026" must be inclusive of all government applicable taxes, 0.25% stamp duties, loading, unloading charges etc. on monthly delivered basis at different PASSCO Zones and Liaison office Karachi (**Annex A**).

1.2.2 Bidders shall submit their bids online via EPADS with proper Indexing Table/ Page Numbers and attach all the mandatory/ required documents in Annex or Tagging format.

**1.3 Source of Funds**

The procuring agency "PASSCO" will arrange needed funds to meet its cost etc. from its own resources.

**2. COST OF BIDDING**

The bidder shall bear all costs associated with the preparation and submission of its documents, while PASSCO, in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**3. CLARIFICATIONS OF BIDDING DOCUMENTS**

A prospective bidder requiring any clarification(s) may submit a request to Commercial Wing through EPADS. The Commercial Wing will respond to any request for clarification, which is received well before approximately **05 days** of the deadline set forth for the submission of bids online via EPADS.

**4. AMENDMENT OF BIDDING DOCUMENTS**

4.1 At any time prior to the deadline for submission of bids online via EPADS, PASSCO may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder modify the bidding documents by issuing addendum.

4.2 Terms and Conditions elucidated in Invitation to Bid as well as any addendum thus issued shall form integral/ eternal part of the bidding documents to afford bidder reasonable time frame in which to take an addendum into account in preparing its bid, the PASSCO may at its discretion extend the deadline for submission of bids.

## 5. LANGUAGE OF DOCUMENTS

- 5.1 Bidding documents and related correspondence will always be in the English language.
- 5.2 The bid should have a covering letter on printed letter head of the bidder. All pages of the bid should be signed and bear official seal of the person(s) authorized to sign/ endorse duly submitted online via EPADS.
- 5.3 All relevant technical literature should be in English language should be attached with the bid, if any.

## 6. PRICE

- 6.1 The Price/ bid/ offer per pack should be quoted in Pak Rupees.
- 6.2 The bidder shall quote minimum Price/ bid/ offer of the dry ration pack consisting of requisite quantity of Atta (18 kg), Ghee/Cooking Oil (1 kg/Ltr), Sugar (1 kg), and Tea (210 g). The price/ rate per pack quoted should be firm, final, conclusive and clearly written/ typed in both figures & words without any ambiguity.
- 6.3 The Price/ bid/ offer per pack should be inclusive of all applicable taxes, 0.25% stamp duty, loading, unloading charges etc. on monthly delivered basis (**Annex- A**).
- 6.4 The price/ bid/ offer shall remain the same till completion of contract. Any subsequent change in tax regime will be adjusted accordingly.
- 6.5 The bidder shall deem to have obtained all related information as to the requirements thereto, which may affect per pack price/ bid/ rate.
- 6.6 Bidders must quote rates for all items on prescribed "Bid Form" (**Annex- A**) for all items, otherwise, Price/ bid/ offer shall be considered invalid and non-responsive.

## 7. BID SECURITY

- 7.1 The bidder shall furnish Bid Security elucidated in para 13.6 (as per Rule 25 of PPRA Rules) in the form of Pay Order/ Demand Draft/ Cashier's Cheque & Banker's Cheque in favour of the PASSCO. **Cash, Personal Cheque, Call Deposit Receipt (CDR) or Security Deposit Receipt (SDR)** shall not be accepted.
- 7.2 Any bid not accompanied by acceptable Bid Security shall be rejected by the PASSCO as non-responsive.
- 7.3 The Bid Securities of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity period of bid whichever happened earlier. The bid securities of bidders can be returned, on a formal written request on Company's letterhead duly signed and seal.
- 7.4 The Bid Security of the successful bidder will be converted in to Performance Security for completion of 10% required performance security (as per rule 39 of PPRA Rule).
- 7.5 The bid security may be forfeited/ confiscated:
  - 7.5.1 If a bidder withdraws his bid during the period of bid validity.
  - 7.5.2 If the bidder does not accept the correction of his bid price.
  - 7.5.3 In the case of a successful bidder, if he fails to furnish the required performance security or failed to sign contract within 20 days from the issuance of acceptance letter to supply the required Dry Ration Pack.
  - 7.5.4 If the bidder fails to fulfill the mandatory requirements upon which he has given certificates/ affidavits etc.

## 8. VALIDITY OF BIDS

Each bid shall remain valid for a period of One Hundred Twenty (120) days from bid submission deadline. Contract will be awarded for a period of 12 Months effective from the date of signing of agreement which will be extendable with mutual consent for a further period of one year subject to approval of the Competent Authority. PASSCO reserves the right to modify or stop or curtail or annul contract without any reason whatsoever.

9. **CLARIFICATIONS/ CORRECTIONS OF BID**

- 9.1 To assist in the examination, evaluation and comparison of the bids, the committee at its own discretion may ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price/ rate or substance of the bid shall be sought, offered or permitted.
- 9.2 Arithmetical errors will be rectified on the following basis: -
- 9.2.1 If there is a discrepancy between unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the figures and words, the amount in words shall prevail. If there is a mistake in addition/ totaling that can be corrected.
- 9.2.2 If the bidder does not accept the corrected amount of bid, his bid will be rejected and his bid security will be forfeited.

10. **RESPONSIVENESS OF BIDS**

- 10.1 Bidder have submitted the valid Bid Security and the bid shall remain valid for 120 (One Hundred Twenty) days from bid submission deadline.
- 10.2 The Supplier/ Contractor, or Firm has valid NTN Certificate along with Active filer status (ATL).
- 10.3 Copy of valid CNIC of the bidder in case of individual sole proprietor or copy of valid registration certificate of the Applicant in case of Firm/Company.
- 10.4 Bidder have submitted Original "Cash Receipt" issued by PASSCO as proof of purchase of the Bidding Document.
- 10.5 Bidder has submitted Documentary proof of 3-year Experience of doing relevant Business.
- 10.6 Bidder has submitted verified bank statement of last 1 year.
- 10.7 Bidder has submitted Declaration on non-judicial stamp paper regarding non-blacklisting and willful default as per template. **(Annex B)**.
- 10.8 Declaration on non-judicial stamp paper regarding non-provision of substandard items as per template. **(Annex C)**
- 10.9 Bidder have submitted Declaration on non-judicial stamp paper regarding non-collusion certificate as per template. **(Annex D)**.
- 10.10 Certificate of conformance and acceptance of Bidding Documents terms and conditions on non-judicial stamp paper as per template. **(Annex E)**
- 10.11 The bidder has submitted all mandatory/ requisite signed documents as mentioned in the bid document.
- 10.12 Bid has been submitted online via EPADS-PPRA.

11. **DEADLINE FOR SUBMISSION OF BID DOCUMENTS.**

- 11.1 The bids of the concerned zone shall be submitted online via EPADS before the date & time as specified in the advertisement/ website of EPADS, PPRA and PASSCO.
- 11.2 Bids can only be **submitted online via EPADS**, whereas bids submitted manually shall be rejected.
- 11.3 Bid can only be submitted on the duly purchased prescribed "**Bid Form**" along with original cash receipt of bid documents issued by PASSCO.
- 11.4 Bids not complying with the conditions/ instructions regarding submission of bids or submitted conditionally are liable to rejection.

12. **FINANCIAL BID SHALL CONSIST/ INCLUDE OF: -**

- 12.1 The Bid is duly signed and stamped by the bidder.
- 12.2 Pay Order, demand draft, Banker's Cheque or Cashier's Cheque as Bid Security as elucidated in advertisement (Rule 25 of PPRA Rules). **Cash, Personal Cheque, Call Deposit Receipt (CDR) or Security Deposit Receipt (SDR)** shall not be accepted.
- 12.3 E-mailed or faxed bids will not be accepted/ entertained. Any bid received physically and after due date and time will be returned as unopened to sender/ bidder.

12.4 One ration pack shall consist of Atta (18 kg), Ghee/Cooking Oil (1 kg/Ltr), Sugar (1 kg), and Tea (210 g). The grammage of items in a ration pack may increase or decrease and shall be subject to prevailing financial rates. Furthermore, it is clarified that the number of ration packs is contingent upon the engagement of field staff. Accordingly, the total quantity of ration may increase or decrease in proportion to the deployment of field staff at PASSCO Zones, based on monthly demand received from the concerned Zones.

### 13. OPENING OF BID

13.1 The bids for the concerned Zone, submitted online through EPADS, shall be opened on the date and time specified in the advertisement/bidding documents published/uploaded on the EPADS, PPRA, and PASSCO websites.

13.2 Bids will be opened entertained in light of Rule 12 (2) of PPRA Rules.

13.3 Bid will be open in the light of Rule 36 (a) of PPRA Rules i.e. Single Stage – One Envelope Procedure (Least cost basis).

13.4 PASSCO's Tender Opening Committee (TOC) will open financial proposal and check technical responsiveness by checking the mandatory documents as per check list (Annex F) in line with Rule 36 (a) of PPRA Rules i.e. Single Stage – One Envelope Procedure (Least Cost basis) of the concerned zone in the presence of bidders or their authorized representatives who may choose to be present at PASSCO Zonal Office and Liaison Office Karachi at scheduled date and time.

13.5 The Tender Opening Committee (TOC) will resolve any issue raised by the bidders on the spot. However, any issue raised verbally or in writing after the proceedings have been concluded, will not be entertained.

13.6 The zone-wise tender opening date and time, along with the tentative quantity of ration packs, are as follows:

Zone	Bid Security (Rs.)	Last Date for Purchase of bidding Document	Last Date and Time for Submission of bid	Date and Time for Opening of bid	Requirements of Ration Packs per Month	Requirements of Ration Packs per Year
					(Approx)	(Approx)
Hafizabad	169,884	17.02.26	18.02.26 (1100 Hrs.)	18.02.26 (1130 Hrs.)	99	1,188
T.T. Singh	37,752		18.02.26 (1130 Hrs.)	18.02.26 (1200 Hrs.)	22	264
Okara	90,948		18.02.26 (1200 Hrs.)	18.02.26 (1230 Hrs.)	53	636
Sahiwal	118,404		18.02.26 (1230 Hrs.)	18.02.26 (1300 Hrs.)	69	828
Burewala	97,812	18.02.26	19.02.26 (1100 Hrs.)	19.02.26 (1130 Hrs.)	57	684
Vehari	118,404		19.02.26 (1130 Hrs.)	19.02.26 (1200 Hrs.)	69	828
Khanewal	108,108		19.02.26 (1200 Hrs.)	19.02.26 (1230 Hrs.)	63	756
B. Nagar	235,092		19.02.26 (1230 Hrs.)	19.02.26 (1300 Hrs.)	137	1644
Multan	159,588	19.02.26	20.02.26 (1100 Hrs.)	20.02.26 (1130 Hrs.)	93	1116
Alipur	137,280		20.02.26 (1130 Hrs.)	20.02.26 (1200 Hrs.)	80	960
Khanpur	70,356		20.02.26 (1200 Hrs.)	20.02.26 (1230 Hrs.)	41	492
Layyah	90,948		20.02.26 (1230 Hrs.)	20.02.26 (1300 Hrs.)	53	636
Khairpur	121,836	20.02.26	21.02.26 (1100 Hrs.)	21.02.26 (1130 Hrs.)	71	852
D.A. Yar	66,924		21.02.26 (1130 Hrs.)	21.02.26 (1200 Hrs.)	39	468
Hyderabad (Lot 1)	44,616		21.02.26 (1200 Hrs.)	21.02.26 (1230 Hrs.)	26	312
L.O Karachi (Lot 2)	5,148				03	36

\* Due to the limited quantity, the tenders for the Hyderabad Zone and the Karachi Liaison Office have been merged into a single tender and will be opened on EPADS in the form of separate lots. Accordingly, Lot-1 will be for the Hyderabad Zone, and Lot-2 will be for the Karachi Liaison Office. Bidders shall quote separate rates for Lot-1 and Lot-2.

13.7 Contact details and addresses of Passco Zonal Offices and Karachi liaison office are as follows:

Zones	Addresses	Contact No
Hafizabad	PASSCO Iqbal Nagar Godowns, Gujranwala Road, Hafizabad	054-7534064
T.T. Singh	PASSCO Godowns, Rajanan Road T. T Singh	046-2513181
Okara	53/2-L PASSCO Godowns, Okara	044-9330013
Sahiwal	Near Over Head Bridge, PASSCO Godowns, Sahiwal	040-4462267
Burewala	PASSCO Godowns, Burewala	067-9200181
Vehari	PASSCO Godowns, Khanewal Road, Vehari	067-3600636
Khanewal	Chak Shahana Road, PASSCO Godowns, Khanewal	065-2503753
B/Nagar	PASSCO Opposite National Hospital Millat Rice Road St-01 House No 45 Madina Town Bahawalnagar	063-2505422
Multan	Block D, House No 18-D, Near Jinnah Park, Bus Stand Road Shah Rukan-e-Alam Colony, Multan	061-6564084
Alipur	Punjad Bypass Road, Opposite Alipur Public Higher Secondary School Alipur Distt Muzaffargarh	066-2700788
Khanpur	House No.01, Street No.03 Jada Town Near Jamia Masjid Faizan-e-Quran Ibrahim Khanpur	068-5955151
Layyah	PASSCO 25-X Housing Colony, College Road, Layyah	0606-321349
Khairpur	PASSCO Silos, Near Railway Station, Khairpur Mirs	024-3687222
D.A. Yar	New Police Line, Jaffarabad, Dera Allah Yar, Balochistan	083-8510458
Hyderabad	Bangalow No.38 New Meahrn Town, Wahdh Wah Road, Qasimabad, Hyderabad	022-2677573
L.O Karachi	PASSCO Plot No. Street No. 8 Block No. 11 Gulshan-e-Iqbal Karachi	02134167009

#### 14. EVALUATION OF BIDS AS RESPONSIVE

- 14.1 Designated Evaluation Committee will evaluate and compare bids in line with checklist (Annex F), resultantly it is declared as responsive or non-responsive. The bids will be evaluated as a whole.
- 14.2 A bid determined as non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.
- 14.3 Bid will be examined in detail whether the items offered by the bidder complies with the required Specifications of items and Delivery Schedule as provided in these bid documents (Annex A).
- 14.4 It will be examined in detail whether the documents comply with the conditions of the bid documents, the bid must not deviate from basic requirements. It is expected that no major deviation/ stipulation shall be taken away by the company/ firm.

14.5 Any minor informality or non-conformity or irregularity in the documents, which does not constitute a material deviation, may be waived by PASSCO (if deemed appropriate), provided that such waiver does not prejudice or affect the relative responsiveness of any other bidder.

15. **PROCESS TO BE CONFIDENTIAL**

15.1 No bidder shall contact PASSCO or its employees on any matter relating to its bidding process from time of its opening to time of its announcement.

15.2 Any effort by a bidder to influence PASSCO or its employees, as the case may be, in the evaluation, comparison or selection, decision may result in the rejection of his bid.

16. **AWARD CRITERIA & PASSCO'S RIGHT**

16.1 The PASSCO reserves the right to accept or reject any submitted bid online via EPADS, as per PPRA rules and annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for PASSCO's action.

16.2 The contract will be awarded to the successful bidder whose bid found the **most advantageous/responsive (Rule 38 of PPRA Rules)** provided that such bidders have been determined to be technically declared responsive. The selected bidder(s) will furnish a performance guarantee (as per Rule 39 of PPRA Rules) i.e. 10% of the contract value valid till completion of contract including bid security.

16.3 The contract agreement will be signed on non-judicial stamp paper @ 0.25% as stamp duty of value of contract, duly purchased in favor of PASSCO after the issuance of acceptance letter.

16.4 Integrity Pact shall be printed on non-judicial stamp paper worth at least Rs.200/- or more provided at the time of signing of agreement by the successful bidder.

17. **REQUIREMENT/ FORMAT OF BID**

All bidders shall quote their Price/ Rates inclusive of all government applicable taxes, duties, loading, unloading charges etc. on delivered basis along with required Bid Security in the form of a Pay Order/ Demand Draft/ Banker's Cheque as per this bid document requirement/ obligations. **Cash, Personal Cheque, Call Deposit Receipt (CDR) or Security Deposit Receipt (SDR)** shall not be accepted.

18. **FIRM'S RESPONSIBILITIES**

18.1 The bidder shall deliver the **REQUIRED ITEMS PROMPTLY** before 5<sup>th</sup> of every month in accordance with acceptance letter and contract agreement.

18.2 The bidder shall not sublet or subcontract the acceptance letter and contract agreement.

18.3 Transportation along with its handling charges etc. for delivery of items at final destinations will be the responsibility of the bidder. The bidder shall ensure proper packing and safety of edible items/ goods during transit to avoid loss or deterioration of goods etc.

19. **INSPECTION**

19.1 After successful delivery of "**Dry Ration Packs**", relevant PASSCO Inspection Committee constituted by concerned Zonal Head /OIC will inspect, check and evaluate the delivered Dry Ration Packs as per Specifications/ Parameters (**Annex A**).

19.2 Furthermore, the Inspection Committee will also take other appropriate measures as deemed fit to complete the assigned task.

20. **LATE DELIVERY/ DELAY IN COMPLETION OF WORK:**

20.1 In case of Late Delivery of Dry Ration Packs after expiry of given time without penalty, PASSCO will be entitled to compensation on account of delay up to 7 days on undelivered stock of Dry Ration Packs.

20.2 Additionally, PASSCO may procure the defaulted quantity of **Dry Ration Packs** at the risk and cost basis, in that case, extra expenses incurred by PASSCO shall be recoverable from the defaulting contractor either from pending payments, bills, dues, or through legal re-course.

20.3 The supplier/bidder will strictly adhere to the delivery schedule. In exceptional cases, extension in delivery schedule may be sanctioned by Managing Director, PASSCO on specific, solid and valid justified reason on written request of the contractor on its letterhead on case-to-case basis with or without 02% penalty; however, the decision of the Managing Director, PASSCO will be final and binding on both parties.

**21. REPLACEMENT WARRANTY**

21.1 In case, the Dry Ration Packs for the year 2026 are not found according to the laid down standard specifications and parameters. Convener Inspection Committee will notify the contractor within two (2) working days in writing after the receipt of inspection report under intimation to General Manager (Field).

21.2 The contractor will be responsible to replace the stocks found below specifications and parameters without claiming any compensation within given delivery schedule.

**22. DEFAULT BY CONTRACTOR**

22.1 If the contractor fails to supply the required items or refuses or fails to comply with instructions of the PASSCO, PASSCO may give notice promptly stating the default.

22.2 If the contractor has not taken all practicable steps/ measures to remedy the default within 07 days after receipt of PASSCO's notice, PASSCO may forfeit/ confiscate performance security/ bid security, leading further towards Blacklisting of the contractor.

**23. TERMS OF PAYMENT**

23.1 Relevant payment on monthly basis against Contract shall be payable to the contractor upon successful completion of delivery of the required items per month as per acceptance letter and contract which shall be verified by "Inspection Certificate (s)" issued by concerned inspection committee.

23.2 Refund of performance security/ guarantee will be made on specific written request on letterhead of bidder supported with Work Completion Certificate duly issued by concerned Zonal Head and an affirmation as to have been received payment against supplied dry ration packs.

23.2 All the payments shall be made through crossed Cheque in the Pak Rupees.

23.3 All government applicable taxes, stamp duties, etc. will be deducted as per government rules at the time of payment.

**24. TIME FOR COMPLETION AND PAYMENT**

24.1 The contractor shall adhere to time frame set forth and to deliver the required Dry Ration Packs within given time as per demand of procuring agency (PASSCO) from the date of signing of contract and submit bill to concerned Zonal offices for their necessary process along with all relevant documents detailed below: -

24.1.1 Bill invoice & Sales Tax Invoice.

24.1.2 Inspection Report duly verified by concerned zonal head.

24.1.3 Acceptance Letter.

24.1.4 Agreement.

24.2 Contractor shall also indicate separately the amount of Sales Tax along with Sales Tax Registration Number issued by the relevant Taxation Departments/ Authorities, in the Sales Tax Invoice.

25. Compliance to all terms and conditions of this bid document is compulsory as per specified formats.

**26. FORCE MAJEURE**

26.1 Force majeure shall mean any event, act or other circumstances or not being an event, act or circumstances under the control of the PASSCO or of the Firm i.e., Earthquake, Flood, or any other Severe Climatic circumstances. Non-availability of material and those Items ancillary to material or any other event leading towards clear negligence of the firm, shall not constitute Force majeure.

- 26.2 If by reasons of Force Majeure, the Items of Dry Ration Pack cannot be delivered by the due delivery date, then the delivery date may be extended on the written request of contractor except extreme circumstances that may be granted by MD PASSCO at his sole discretion on case-to-case basis keeping in view of all the circumstances and requirements.
- 25.3 The firm shall not be liable for liquidated damages, forfeiture of its Performance Security, blacklisting for future tenders, termination for default, if and to the extent of his failure/ delay in performance /discharge of obligations is the result of an event of Force Majeure.
- 25.4 If a Force Majeure situation arises, the Firm shall, by written notice served on the PASSCO, indicate such condition and the cause thereof. Unless otherwise directed by the PASSCO in writing, the firm shall continue to perform under the supply order as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## 26. ARBITRATION

In case of any difference or dispute between the parties arising out of this agreement or in the matter enumerated therein, the same shall be referred to the sole arbitration of the Managing Director PASSCO or any person nominated by him whose award shall be final and binding on the parties to this agreement.

## 27. JURISDICTION OF COURT

Regarding the issue of jurisdiction in case of litigation between parties hereto, the court of Lahore shall have the exclusive jurisdiction to entertain such dispute.

**PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION LIMITED**  
**REQUIRED FEATURES /SPECIFICATIONS**

I/We hereby submit the rates for supply "Dry Ration Packs for year 2026" inclusive of all government applicable taxes, stamp duties, loading, unloading charges etc. on delivered basis: -

Sr. No.	Dry Ration Pack Items	Quantity	Brand Name	Rate per dry ration pack inclusive of all applicable government taxes, stamp duties, loading, unloading, and all other charges (Rs.).		Cost per dry ration pack (Rs.)
				Figure	Words	
a.	Atta (Fine Quality)	18 Kgs				
b.	Ghee/Cooking Oil (A-Grade), equivalent to Dalda or Habib specifications.	1 Kg / Ltr				
c.	Sugar (A Grade)	1 Kg				
d.	Tea, equivalent to Lipton's or Supreme specifications.	210 Grams				

**Note: -**

- Ration items shall be of good quality. The bidder must clearly mention the brand name of each item for which the rate is being quoted. It is mandatory for the bidder to quote rates for all items included in the ration pack.
- PASSCO reserves the right to modify or stop or curtail or annul contract without any reason whatsoever.
- One ration pack shall consist of Atta (18 kg), Ghee/Cooking Oil (1 kg/Ltr), Sugar (1 kg), and Tea (210 g). The grammage of items in a ration pack may increase or decrease and shall be subject to prevailing financial rates. Furthermore, it is clarified that the number of ration packs is contingent upon the engagement of field staff. Accordingly, the total quantity of ration may increase or decrease in proportion to the deployment of field staff at PASSCO Zones, based on monthly demand received from the concerned Zones.

Name of Bidder \_\_\_\_\_ Full Address \_\_\_\_\_

Telephone No Office \_\_\_\_\_ Mobile NO. \_\_\_\_\_

Fax No. \_\_\_\_\_ Email address \_\_\_\_\_

CNIC NO. \_\_\_\_\_ Income Tax Registration \_\_\_\_\_

Sales Tax Registration Number \_\_\_\_\_ Original Cash Receipt. No. \_\_\_\_\_

Dated \_\_\_\_\_ Amount of Rs.2,000 (Rupees: Two Thousand only)

**Bid Security Details**

DD/PO/BC/CC No. \_\_\_\_\_ Dated \_\_\_\_\_ Amount of Rs. -----

(Rupees: -----only)

Signature. \_\_\_\_\_ Stamp of the Bidder \_\_\_\_\_

**ATTESTED BY NOTARY PUBLIC**

(Must be Printed on non-Judicial Stamp Paper worth minimum of Pak. Rs. 200/-)

**WILLFUL DEFAULT, INSOLVENCY AND NON-BLACK-LISTING CERTIFICATE.  
THE APPLICANT SHALL ATTACH HERewith AN AFFIDAVIT STATING THAT:**

CERTIFIED THAT I / WE HAVE NEITHER DEFAULTED OF ANY CONTRACT / AGREEMENT OR IN LEGAL DISPUTE WITH ANY FEDERAL / PROVINCIAL / LOCAL GOVERNMENT, INCLUDING ITS DEPARTMENTS / BODIES / SUBSIDIARIES AND/OR ORGANIZATIONS / INSTITUTIONS, NOR DECLARED INSOLVENT OR BLACKLISTED BY ANY ONE OF THOSE ELUCIDATED ABOVE.

FURTHER CERTIFIED THAT I/WE IN ANY OTHER NAME AND STYLE, HAVE NEVER BEEN DEFAULTED NOR CONVICTED, BY A FINAL JUDGMENT OF ANY OFFENSE INVOLVING PROFESSIONAL CONDUCT NOR DECLARED INSOLVENT NOR BLACKLISTED, INVOLVED IN CORRUPTION AND CORRUPT PRACTICE, IN MALPRACTICE AND OR SMUGGLING ETC.

IF, AT LATER STAGE, AFFIDAVIT IS FOUND FABRICATED / FACTITIOUS, THEN ANY SECURITY SUBMITTED AT SUBSEQUENT STAGES WILL BE CONFISCATED / FORFEITED BY PASSCO.

Mr./ M/s: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Agency Seal: \_\_\_\_\_

ATTESTED BY NOTARY PUBLIC

(Must be Printed on non-Judicial Stamp Paper worth minimum of Pak. Rs. 200/-)

**PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION  
UNDERTAKING / CERTIFICATE.**

IF DELIVERED/ PROVIDED REQUIRED DRY RATION PACKS FOR YEAR 2026" ARE FOUND REFURBISHED, SUBSTANDARD, OR OF POOR QUALITY, THE SUPPLY ORDER OF THE BIDDER WILL BE IMMEDIATELY TERMINATED WITHOUT ASSIGNING ANY REASON AND WILL NOT MAKE ANY REFUND/ PAYMENT. FURTHER, THE PERFORMANCE/ BID SECURITY GIVEN BY THE BIDDER WILL ALSO BE FORFEITED/ CONFISCATED AND THE BIDDER WILL BE DECLARED BLACK LISTED.

M/S. \_\_\_\_\_

Contact Person: \_\_\_\_\_

Full Address: \_\_\_\_\_

Tel #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ CNIC #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Agency Seal: \_\_\_\_\_

ATTESTED BY NOTARY PUBLIC

(Must be Printed on non-Judicial Stamp Paper worth minimum of Pak. Rs. 200/-)

**PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION  
NON-COLLUSION CERTIFICATE**

**THE APPLICANT SHALL ATTACH HERewith AN AFFIDAVIT STATING THAT:**

I/WE, THE UNDERSIGNED, HEREBY DECLARE AND CERTIFY THAT THIS APPLICATION HAS BEEN PREPARED AND SUBMITTED INDEPENDENTLY, WITHOUT ANY CONSULTATION, COMMUNICATION, AGREEMENT, OR ARRANGEMENT WITH ANY COMPETITOR OR APPLICANT REGARDING PRICES, METHODS OR FORMULAE USED TO CALCULATE PRICES, INTENTION TO SUBMIT OR NOT SUBMIT A APPLICATION, OR ANY OTHER MATTER THAT MAY RESTRICT COMPETITION.

I/WE, THE UNDERSIGNED, HEREBY DECLARE AND CERTIFY THAT NO ATTEMPT HAS BEEN MADE, DIRECTLY OR INDIRECTLY, TO INFLUENCE OR INDUCE ANY OTHER APPLICANT TO SUBMIT OR NOT SUBMIT A BID, OR TO FIX PRICES OR ENGAGE IN PRICE-SHARING, OR IN EXCHANGE OF CONFIDENTIAL OR COMMERCIAL INFORMATION, OR PARTICIPATE IN ANY ANTI-COMPETITIVE, COLLUSIVE, FRAUDULENT, OR CORRUPT PRACTICE. THE INFORMATION SUBMITTED IN THIS APPLICATION IS TRUE, CORRECT, AND COMPLETE, AND HAS BEEN PREPARED IN GOOD FAITH WITHOUT MISREPRESENTATION OR CONCEALMENT.

IF, AT LATER STAGE, AFFIDAVIT IS FOUND FABRICATED / FACTITIOUS, THEN ANY SECURITY SUBMITTED AT SUBSEQUENT STAGES WILL BE CONFISCATED / FORFEITED BY PASSCO.

MR./ M/s: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Agency Seal: \_\_\_\_\_

(Must be Printed on non-Judicial Stamp Paper worth minimum of Pak. Rs. 200/-)

**PAKISTAN AGRICULTURAL STORAGE & SERVICES CORPORATION  
LIMITED**  
**CERTIFICATE OF CONFORMANCE AND ACCEPTANCE OF BIDDING  
DOCUMENTS TERMS AND CONDITIONS**

I/WE DO HEREBY CONFIRM TO HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF BIDDING DOCUMENTS FOR SUPPLY OF “DRY RATION PACKS FOR THE YEAR 2026” AS PER SPECIFICATIONS “OR EQUIVALENT” INCLUSIVE OF ALL GOVERNMENT APPLICABLE TAXES, STAMP DUTIES, LOADING, UNLOADING CHARGES ETC. ON DELIVERED BASIS AT DIFFERENT PASSCO ZONES/ LIAISON OFFICE KARACHI.

AND ALL OTHER DETAILS CONTAINED IN THE BID DOCUMENT. I /WE THEREFORE, SIGN HEREUNDER AND EACH PAGE OF THE DOCUMENT IN TOKEN OF HAVING ACCEPTED ALL WHAT IS ELUCIDATED THEREIN.

Name of Bidder \_\_\_\_\_

Full Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No Office \_\_\_\_\_ Mobile NO. \_\_\_\_\_

Fax No. \_\_\_\_\_ Email address \_\_\_\_\_

CNIC NO. \_\_\_\_\_ Income Tax Registration \_\_\_\_\_

Sales Tax Registration Number \_\_\_\_\_

Signature. \_\_\_\_\_

Stamp of the Bidder \_\_\_\_\_



**CHECKLIST****MANDATORY DOCUMENTS / CHECK LIST TO BE UPLOADED ON EPADS-PPRA**

Ser.	Detail of Document	Yes	No
1.	Bid Security along with validity of 120 (One Hundred Twenty) days from bid submission deadline		
2.	Supplier/ Contractor, or Firm having valid NTN Certificate along with Active filer status (ATL).		
3.	Copy of valid CNIC of the bidder in case of individual sole proprietor or copy of valid registration certificate of the Applicant in case of Firm/Company.		
4.	Original "Cash Receipt" issued by PASSCO as proof of purchase of the Bidding Document.		
5.	Documentary Evidence of experience of last three years in Relevant Business		
6.	Bidder has submitted verified bank statement of last 1 year.		
7.	Declaration on non-judicial stamp paper regarding non-blacklisting and willful default as per template. (Annex B)		
8.	Declaration on non-judicial stamp paper regarding non-provision of substandard items as per template. (Annex C)		
9.	Declaration on non-judicial stamp paper regarding non-collusion certificate as per template. (Annex D)		
10	Certificate of Conformance and Acceptance of Bidding Documents Terms and Conditions on non-judicial stamp paper as per template (Annex E)		
11.	Complete signed and stamped bid documents		

M/S. \_\_\_\_\_

Contact Person: \_\_\_\_\_

Full Address: \_\_\_\_\_

Tel #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ CNIC #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

Agency Seal: \_\_\_\_\_