

**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAINING**  
**FEDERAL DIRECTORATE OF EDUCATION**  
**ISLAMABAD MODEL COLLEGE FOR GIRLS (PG), G-10/4, ISLAMABAD.**

**TENDER NOTICE**  
**Through e-Pak Acquisition and Disposal System**

The Management of Islamabad Model College for Girls (PG), G-10/4, Islamabad intend to invite bid through E-Procurement from the reputed Firms having active General Sales Tax & Income Tax numbers and are on active tax payer list (ATL) of FBR, having their own offices/stock in Islamabad/Rawalpindi for supply of procurement of various items under PPRA rules 2004 amended from time to time. The detail is as under:-

S.No.	Item Description	Security Amount
01	Desktop PC	300,000

**Method of Procurement**

Single Stage- One envelop method of procurement will be used. Bids shall contain one single envelope containing separately financial proposals and technical proposals. Interested Firms/contractors may submit/upload their bids complete in all respects (Name, CNIC, GST number and detail of Experience with government/ Semi-government organization) as per details mentioned in tender document.

2. The proposals (Technical & Financial) must be submitted on E-PADS, up to 10:00 A.M on **26-02-2026**. The bids will be opened at 11:00 AM on the same day in the presence of representatives of Firms at the Office of IMCG (PG) G-10/4, Islamabad. In case of unavoidable circumstance, the tender will be opened on the next working day as per schedule.

3. Tender Documents containing detailed terms & conditions, and specifications are also attached with the notice.

4. Evaluation criteria shall be as prescribed in the bidding documents. All taxes shall be deducted as per rule. A certificate and affidavit that firm is not blacklisted must be submitted with the documents. Bid security mentioned above (in original) must be submitted in the office of undersigned in the form of Demand Draft/Pay Order in favor of Principal IMCG (PG) G-10/4, Islamabad by **26-02-2026** before opening the tender/bids.

5. The office reserves the right to accept/reject any bid as per PPRA Rule 33(1).

**(PROF. SADIA IBRAR)**  
**PRINCIPAL**  
**IMCG (PG) G-10/4,**  
**ISLAMABAD.**  
**051-9106454**

## SPECIFICATION FOR IT EQUIPMENT

S#.	Item	Specifications	Rate Without GST (Per Unit)
1.	Desktop PC	<p><b>i- Desktop PC(25 Units)</b></p> <ul style="list-style-type: none"><li>• Brand: Dell/HP/Lenovo or Equivalent</li><li>• Condition: Brand new, factory-sealed (not refurbished or used systems are allowed)</li><li>• Processor: Intel Core i7 (14th Generation)</li><li>• RAM: 16 GB, expandable up to 32 GB</li><li>• Storage: 512 GB SSD (NVMe)</li><li>• Graphics: Integrated Intel/AMD Graphics</li><li>• Connectivity: Wi-Fi</li><li>• Display: 21" LED Monitor, Full HD 1920×1080</li><li>• Motherboard: Manufacturer-standard chipset compatible with Intel 14th Gen, with TPM 2.0 support</li><li>• Ports &amp; I/O: Multiple USB 3.0, HDMI / Display Port, audio + LAN</li><li>• Peripherals: USB Keyboard + USB Optical Mouse</li><li>• Operating System: Windows 11 Pro (64-bit), genuine licensed</li><li>• Warranty: Minimum 1 Year (Parts &amp; Labour)</li></ul>	

**TERMS & CONDITIONS FOR TENDER FOR PURCHASE OF IT EQUIPMENT**  
**DATED 11-02-2026**

1. **After-Sales Support:** 24/7 customer support and technical assistance, including remote diagnostics.
2. **Spare Parts:** Provide a list of critical spare parts with availability guarantees for at least 03 years.
3. The vendor must provide the following documents:
  - **Detailed technical data sheet / brochure** of the proposed IT equipment, clearly indicating compliance with the required specifications.
  - **Evidence of previous satisfactory supply** of similar IT equipment to Government, Semi-Government, or reputable educational institutions (purchase orders, completion certificates, or reference letters).
  - **Proposed delivery timeline**, indicating the number of days required after issuance of supply order.
4. **Quality & Compliance:** All supplied items must be **brand new, factory sealed**, and of the **latest available models**. Refurbished, used, or substandard items shall not be accepted. Items not conforming to the approved specifications shall be liable to rejection.
5. A call deposit (as mentioned against each tender item) in favor of the Principal, Islamabad Model College for Girls (PG) G-10/4, Islamabad is required to be deposited with the college Accountant/DDO.
6. Specific time will be given to successful bidders for the supply of articles, failing which penalty per day Rs. 500/- will be charged to the bidder and after issuance of 10-days, the order will be treated as Cancelled. Subsequently, the same supply order will be awarded to the next successful bidder.
7. The articles shall be delivered free of cost (including fitting/carriage charges and local taxes) at Islamabad Model College for Girls (PG) G-10/4, Islamabad.
8. The articles supplied shall be strictly in accordance with the specification/samples / requirements.
9. The use of any below standard material shall make the goods liable to rejection. In such an eventuality neither the security shall be refunded nor would the college be obliged for any monetary compensation to the firm concerned.
10. In case of any defects the firm shall replace the defective items at its own risk and cost for period of one year from the date when all the items have been supplied at Islamabad Model College for Girls (PG) G-10/4, Islamabad.
11. Income/Sales Tax shall be deducted as per Government rules/instructions as amended time to time. The firm/bidder should be active tax payers list (ATL) of FBR
12. Only such firms are allowed to submit their tenders/bids, which are registered with the Income/Sales Tax Departments. Attested Photocopy of Registration Certificate and latest return submitted to Sales Tax Department must be attached.
13. To ensure one year (minimum) Guarantee on all items including onsite service shall be given on letterhead pad.
14. The earnest money of un-successful bidder will be returned within one week after opening the tender.
15. Purchase Committee reserves the rights to reject any tender or part of tender by assigning valid reasons.

**PRINCIPAL**

**ISLAMABAD MODEL COLLEGE FOR GIRLS**  
**(PG) G-10/4, ISLAMABAD**

**UNDERTAKING**  
**TENDER FORM 2025-26**

I have read the terms and conditions regarding the “Tender” dated: 11-02-2026 for “IT Equipment”. I hereby undertake to abide by these terms and conditions in Letter & spirit.

Company/Firm Name: \_\_\_\_\_

National Tax No.: \_\_\_\_\_

Sales Tax Registration No.: \_\_\_\_\_

Date of Registration: \_\_\_\_\_

Owner(s) Name(s): \_\_\_\_\_

Authorized Representative (if any): \_\_\_\_\_

Complete Address: \_\_\_\_\_

Telephone No.: Office:- \_\_\_\_\_

Mobile:- \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE/STAMP

Dated:- \_\_\_\_\_

Attachment:

- Copy of CNIC
- Copy of NTN Certificate
- Copy of Sales Tax Registration Certificate
- Bank Draft/Pay Order/Call Deposit
- Affidavit regarding Non Blacklisting

**Note: - The above undertaking must be attached with tender.**