

**TECHNICAL PROPOSAL  
FOR  
RIGHTS FOR COLLECTION AND LOOKING AFTER THE  
SHOES OF THE VISITORS OF BAGH-E-QUAID-I-AZAM,  
KARACHI**



**QUAID-I-AZAM MAZAR MANAGEMENT BOARD**

**National Heritage & Culture Division,**

**Government of Pakistan**

**M.A. Jinnah Road, Karachi – 5.**

**Tel: 021-99230171, 99230172, 99230174**

**Fax: 021-99230173**



## INSTRUCTION TO APPLICANTS

### A. Submission of Application: Proposal

1. The documents shall be uploaded on EPADs portal of PPRA.
2. All the information shall be filled-in/submitted strictly as per “Forms” enclosed. If necessary, photocopies of the “Forms” may be made. Each page of each form should be clearly marked in the right top corner as follows. Page-i of Form I, Page-ii of Form I ..... etc.
3. All the information submitted must be supplemented with documentary evidence. Such attachment should be clearly marked as follows. Attachment-a to Form I, Attachment-b to Form I ..... etc. In case the attachments are not enclosed with the respective forms, no credit will be given for that particular item.
4. Each sheet shall be duly stamped & signed by the applicant or a person or persons duly authorized to sign on behalf of the applicant.
5. All documents submitted by the applicants shall be treated as confidential.
6. The documents duly complete in all respect shall be submitted through EPADs on or before 11:00am 18<sup>th</sup> February 2026.
7. Quaid-i-Azam Mazar Management Board will upload the Technical Evaluation Report on the PPRA website and EPADs portal. Quaid-i-Azam Mazar Management Board reserves the right to reject or accept any application in terms of relevant clauses of PPRA Regulations.



## INSTRUCTION TO APPLICANTS

### B. Pre-Qualification Questionnaires:

The Pre-Qualification Questionnaire contains following Forms:-

- Form - I - Letter of Application
- Form - II - General Information
- Form - III - Financial Capacity
- Form - IV - Experience
- Form - V - Performance.
- Form - VI - Detail of Permanent Staff.
- Form - VII - Quality Assurance / Quality Control & Safety.

### Note

All the information shall be strictly submitted in accordance with the above formats / forms. Technical Evaluation of Consultant / Firms will be done on the basis of information / data given on these forms / formats. Company Profiles / Brochures, etc. could be forwarded as supplementary but will not be entertained in lieu of the prescribed formats and no data will be extracted from such pre-printed documents resulting in the loss of marks.

### C. Evaluation of Application for Pre-Qualification:

1. The factors to be considered shall include but not be limited to: Experience, financial capacity and technical capability (inclusive of equipment and staff). Each bidder will be compared with a predetermined set of minimum values. The bidder must attain at least the minimum value for each category.
2. The evaluation of Firms/Contractors will be done as per following criteria:

Form	Description	Category Points
I	General Information / Company Details	10
II	Financial Capacity	25
III	Experience	25
IV	Performance	25
V	Detail of Permanent Staff	05
VI	Quality Assurance / Quality Control & Safety	10
	(Sample evaluation criteria Performa is enclosed for reference)	<b>100</b>
	Total	

Bidder securing minimum 70% passing marks in each category will be considered for further process.

3. The decision of Committee constituted by Quaid-i-Azam Mazar Management Board to accept or reject any application for Pre-Qualification will be final as per PPRA Rules.



## Letter of Bid – Technical Proposal

Registered Business Name: \_\_\_\_\_  
Registered Business Address: \_\_\_\_\_  
Telephone : \_\_\_\_\_  
Fax : \_\_\_\_\_  
E Mail : \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

**Date of this Bid submission:** 18<sup>th</sup> February 2026

**RFB No.:** [Nil]

**Alternative No.:** NIL

To: Quaid-i-Azam Mazar Management Board, QMMB, Karachi.

We, the undersigned Bidder, hereby submit the first part of our Bid, the Technical Proposal

In submitting our Bid we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the bidding document, including addenda issued;
- (b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest;
- (c) **Bid/Proposal-Securing Declaration:** We have not been suspended nor declared ineligible by the Procuring agency/Employer based on execution of a Bid Securing Declaration or Bid Securing Declaration in the Procuring agency/Employer's country;
- (d) **Conformity:** We offer to execute works in conformity with the bidding document and in accordance with the works requirements;
- (e) **Bid Validity Period:** Our Bid shall be valid for the period of 180 days in accordance with relevant clauses of PPRA Regulations. (as amended, if applicable) from the date fixed for the Bid submission deadline (as amended, if applicable), and it shall remain binding upon us, and may be accepted at any time before the expiration of that period;
- (f) **Performance Security:** If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document;
- (g) **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member or as a subcontractor, and meet the requirements, other than Alternative Bids submitted;
- (h) **Suspension and Debarment:** We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Procuring agency/Employer. Further, we are not ineligible under Pakistan laws; furthermore, if found, QMMB is entitled to unilaterally disqualify our firm from bidding process.
- (i) **State-owned enterprise or institution:** [*select the appropriate option and delete the other*] [*We are not a state-owned enterprise or institution*] / [*We are a state-owned enterprise or institution*];
- (j) **Binding Contract:** We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (k) **Not Bound to Accept:** We understand that you are not bound to accept the Most Advantageous Bid or any other Bid that you may receive; and
- (l) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.



**Name of the Bidder:** \*[insert complete name of Bidder]

**Country of Origin of the Bidder:** [insert country of origin, in case of JV country of origin of lead member]

**Name of the person duly authorized to sign the Bid on behalf of the Bidder:** \*\* [insert complete name of person duly authorized to sign the Bid]

**Title of the person signing the Bid:** [insert complete title of the person signing the Bid]

**Signature of the person named above:** [insert signature of person whose name and capacity are shown above]

**Date signed** [insert date of signing] **day of** [insert month], [insert year]

\*: In the case of the Bid submitted by a Joint Venture specify the name of the Joint Venture as Bidder.

\*\*: Person signing the Bid shall have the power of attorney given by the Bidder. The power of attorney shall be attached with the Bid Schedules.



**FORM - I : BIDDER INFORMATION**

1. Name of the Company / Individual: \_\_\_\_\_ Owner's representative may visit your office premises to ascertain details / data provided by you.
2. Nature of the Company: \_\_\_\_\_ Private Limited / Partnership / Proprietorship / Individual.
3. Year of Establishment in case of Partnership / Proprietorship. \_\_\_\_\_  
Year of Incorporation in case of Private Limited Company. \_\_\_\_\_
4. Please enclose copy of Certificate from Registrar of Firms in case of Partnership / Proprietorship.

**Or**

Copy of incorporation Certificate in case of Private Limited Company.

Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

5. Office Address: \_\_\_\_\_  
\_\_\_\_\_

6. Ph: \_\_\_\_\_ Fax: \_\_\_\_\_ E.mail: \_\_\_\_\_

Mobile \_\_\_\_\_.

8. Branch office (s) address (if any): \_\_\_\_\_  
\_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_ E.mail: \_\_\_\_\_

Mobile \_\_\_\_\_.

8. Name of Company Representative: \_\_\_\_\_ (State name and position of your nominated representative to be addressed in future communication).

9. Name of Technical Representative: \_\_\_\_\_ (State Name & Job title)



## FORM - II : FINANCIAL DATA

Contractor / Firm must be able to demonstrate they have sufficient economic and financial means to fully guarantee finance and execute the works. Over the period of the contract.

1.	Name of Firm/ Contractor				
2.	Name of Banks & Branch	Bank		Branch	
		Bank		Branch	
		Bank		Branch	
3.	Certificate From Bank	Please attach current Banker's reference / certificate stating financial soundness.			
4.	National Tax Number alongwith Latest ATL Certificate				
5.	Income Tax Paid during last three years.				
6.	Sale Tax Registration No.				
7.	Sindh Revenue Board Registration Certificate along with Latest SATL Certificate				
8.	SST Paid during last three years.				
9.	Registration with Government Departments.				
10.	No. of Staff Employed by the Firm.				

### LITIGATION / ARBITRATION INFORMATION

1.	Indicate Brief Details of Any Litigation / Arbitration Entered into with M/s. PPRA or any Employer Result thereof:



**FORM - III: EXPERIENCE**

<b>01</b>	<b>Registration</b>	
	PEC Registration for the Year 2025-26	
	PEC Registration in Category (O6-11)	
<b>02</b>	<b>Previous Experience of Providing Similar Services at Public Sector Organization</b>	
<b>03</b>	<b>Year of Establishment</b>	

S. No.	Project Description	Name of Client	Contact Person with Tele No.	Nature of Project (Fee Collection / Services / Works)	Amount of Contract
<b>04.</b>	<b>Project Description / Fee Collection (In Past 03 Year)</b>				
i.					
ii.					
iii.					
iv.					
	<b>Total</b>				
	<b>Note:-Use Additional Sheets if required</b>				
<b>05.</b>	<b>Project Description / Fee Collection (In Hand)</b>				
i.					
ii.					
iii.					
iv.					
v.					
	<b>Total</b>				
	<b>Note:-Use Additional Sheets if required</b>				



**FROM - IV : PERFORMANCE**

1.	Name of Project (In Accordance with Works / Services as mentioned in Form – III(4) above	Name and Designation Concerned Official	Contact Number	Performance & No Litigation Certificate (Yes / No)
i.				
ii.				
iii.				
iv.				
v.				
vi.				
vii.				
viii.				
ix.				
x.				
3.	<b>Proposed Ticketing System for ANQA (Please tick the desired option)</b>			
	<b>Computerized</b> (Please specify the ticketing System i/c Software as well)			
	<b>Manual</b>			

  
Resident  
Engineer  
Karachi-5

**FORM - V : DETAIL OF PERMANENT STAFF**

S. No.	Name	Age	Years of Experience	Educational Qualification	Designation	Address / Telephone No.	Relevant Experience
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							
16.							
17.							
18.							
19.							
20.							



**FORM - VI : QUALITY ASSURANCE / QUALITY CONTROL & SAFETY**

**QUALITY ASSURANCE / QUALITY CONTROL.**

The bidder must demonstrate that he has a quality Management System and acceptable accreditation's for quality management especially concerning crowd management and movement and shall submit the following details:-

- a) Quality Management:  
Description of System and Copy of Quality Manual
  
- b) Internal Quality Assurance:  
Name of Quality Representative (Management) and Organization Chart Showing reporting hierarchy etc.

**SAFETY**

The bidder must be able to demonstrate a commitment to safety, Health and the Environment at workplace. Submit details regarding safety measures that you shall

Adopt during execution of works / services / collections at Bagh-e-Quaid-i-Azam & Mausoleum. Bidder will have to adopt all latest HSC Standards.



Technical Proposals Evaluation Criteria

Form. No.	Technical Proposal		Name of Companies which submitted Their Document			
<b>I.</b>	<b>GENERAL INFORMATION</b>	<b>10</b>				
2.	Private Ltd.	10				
	Partnership	08				
	Proprietorship	06				
	Individual	04				
<b>II.</b>	<b>FINANCIAL CAPACITY</b>	<b>25</b>				
3.	Bank Account Certificate	02				
4.	ATL (Active Tax Payer's List) Status	02				
5.	<b>Income Tax paid during last 03 Years.</b>		<b>SAMPLE (NOT TO BE FILLED)</b>			
	Upto 1 Million	02				
	1.1 Million to 2 Million	04				
	2.1 Million to 3 Million	06				
	Above 3 Million	08				
7.	ASTL (Active Sindh Sales Tax Payer's List) Status	02				
8.	<b>Sindh Sales Tax Paid during last 03 years.</b>					
	Upto 1 Million	02				
	1.1 Million to 2 Million	04				
	2.1 Million to 3 Million	06				
	Above 3 Million	08				
9.	Registration with Govt. Dept.	03				
<b>III.</b>	<b>EXPERIENCE</b>	<b>25</b>				
01	<b>Registration</b>					
	General Registration with PEC for the year 2025-26 in C6 / O6 or above category.	05				



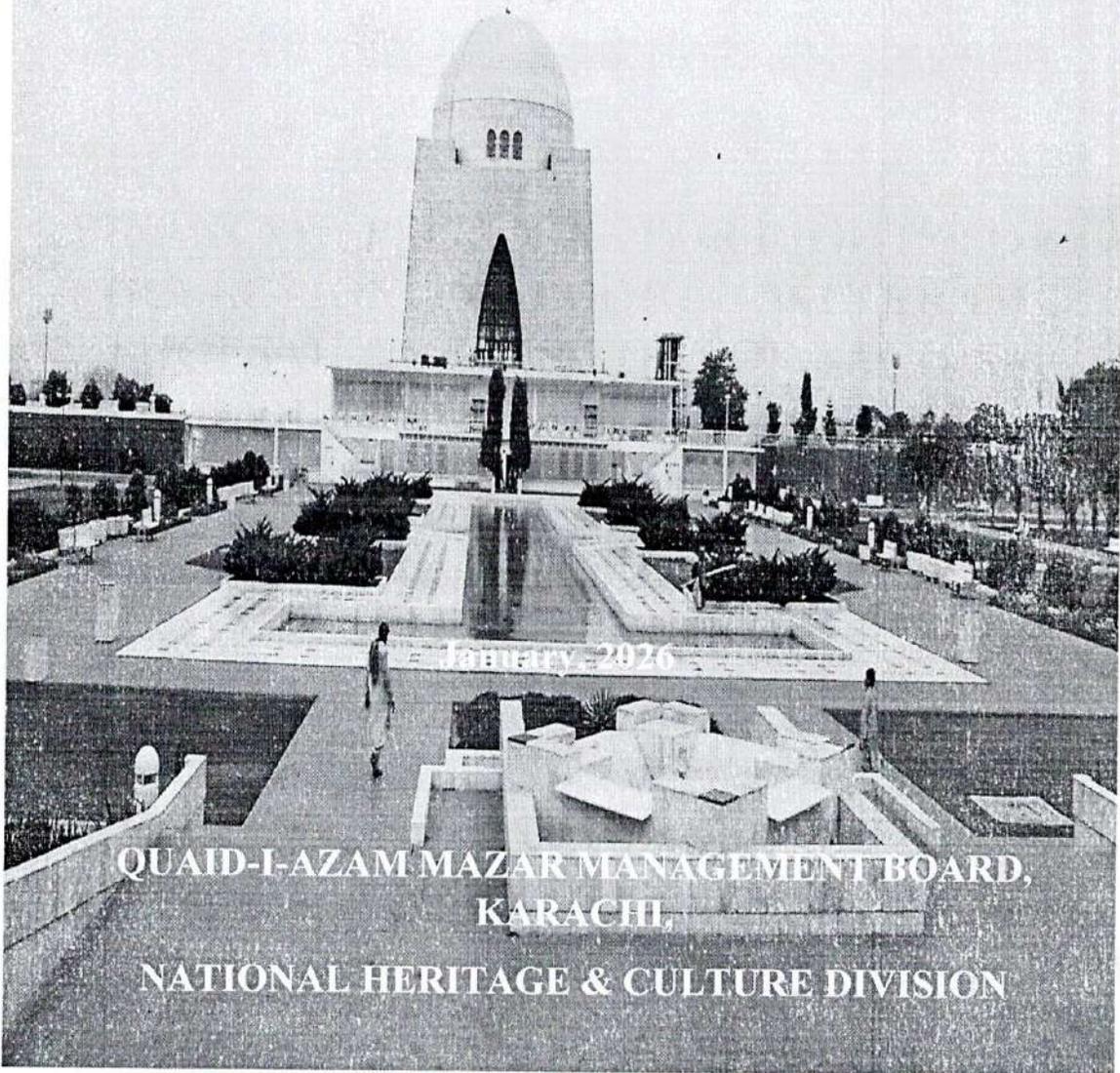
	Registration with PEC in Category (O6-11) or above	02				
02	<b>Previous experience of providing services at public sector organizations.</b>	03				
03	<b>Establishment (on time basis)</b>					
	01 Year to 05 Year	01				
	6 Year to 10 Year	02				
	11 Year & above	03				
04	<b>Amount of Work Done / Fee Collection in Past 03 Year</b>					
	10 to 50 Million	02				
	50.1 to 75 Million	04				
	75.1 Million and above.	06				
05	<b>Amount of Work Currently in Hand</b>					
	01 to 03 Million	02				
	3.1 to 04 Million	04				
	4.1 Million and above.	06				
<b>IV.</b>	<b>PERFORMANCE</b>	<b>25</b>				
1.	Satisfactory Performance, Completion and No Litigation certificate issued by the Client (04 Point for Each certificate)	20				
3.	<b>Proposed Ticketing System for ANQA by Bidder</b>					
	Manual	02				
	Computerized Ticketing System	05				
<b>V.</b>	<b>DETAIL OF PERMANENT STAFF</b>	<b>05</b>				
	<b>Numbers</b>					



	Up to 05	01				
	06 to 10	02				
	11 & above	03				
	<b>Staff Experience</b>					
	Up to 05 years	01				
	06 to 10 years	02				
<b>VI.</b>	<b>QUALITY ASSURANCE / QUALITY CONTROL &amp; SAFETY</b>	<b>10</b>				
1.	Submission of Quality Manual regarding visitor's movement	05				
2.	Submission of safety measure manual at work place.	02				
3.	Submission of reporting hierarchy for the project.	03				
	<b>TOTAL</b>	<b>100</b>				



**FINANCIAL PROPOSAL FOR RIGHTS FOR  
COLLECTION AND LOOKING AFTER THE  
SHOES OF THE VISITORS OF BAGH-E-  
QUAID-I-AZAM, KARACHI**



Date: 23<sup>rd</sup> January, 2026

Bid Reference No.: \_\_\_\_\_

### INVITATION FOR BIDS

The Employer, **Quaid-i-Azam's Mazar Management Board, National Heritage and Culture Division**, invites e-bids for "**RIGHTS FOR COLLECTION AND LOOKING AFTER THE SHOES OF THE VISITORS OF BAGH-E-QUAID-I-AZAM, KARACHI**", from well reputed eligible firms which are duly registered in E-PADS system of PPRA.

2. The tender document shall be used for submission of e-bids for the **RIGHTS FOR COLLECTION AND LOOKING AFTER THE SHOES OF THE VISITORS OF BAGH-E-QUAID-I-AZAM, KARACHI**. All Bids must be uploaded on the E-PADS; portal of PPRA manual bids will not be accepted.

3. These documents contain the following: -

- **Terms and conditions/ Financial**
- **Evaluation Criteria/ Technical**

4. **Method of procurement for subject tender shall be "Single stage – two envelope procedure"**.

5. The participating firms must be registered with Sales Tax and Income Tax in Federal Board of Revenue (**FBR**) and are on Active Taxpayers list (ATL) of FBR & Sindh Revenue Board and should also be registered in E-PADS system of PPRA. The firms also have to attach copies of General Sales Tax and NTN Numbers certificate duly issued by the Federal Board of Revenue (**FBR**) with the bids with fresh dates.

6. Tenders should be accompanied with an Earnest Money of Rs. 440,000/- (Rupees: Four Hundred Forty Thousand Only) (refundable) in the shape of Bank Draft/Pay Order drawn in favour of Honorary Treasurer QMMB no cheques will be accepted in lieu of Pay Order.

7. Earnest Money of unsuccessful bidders will be returned/refunded after the opening of bids, whereas earnest money of successful firm(s) will be considered as "Security Deposit" will be retained till the closing of contract.

8. Bids are required to be submitted clearly indicating rates (in Pak Rupees) against subject collection of fee.

9. Bidders are required to submit their e-bids carefully by uploading (pdf) file through E-PADS.

10. Scanned copy of the pay order must be uploaded alongside bid documents, whereas original pay order must reach QMMB office in sealed envelope before closing date and time of bid.

11. Submission of incomplete documents or false Statement/documents as well as concealing of any information is liable to disqualification of the respective firm(s).

12. An Affidavit on court stamp paper monetary of Rs.100/- rupees that the firm has never been blacklisted by any Ministry/ Division/ Department/ Organization of the Government may also be uploaded alongside bid documents.

13. The Competent Authority reserves the right to reject all or any of the bids as per PPRA Rules 33(1), 2004.

14. All Bids shall be uploaded on E-PADS up to 1100 hour on 18<sup>th</sup> **February, 2026**. Bids will be opened on the same day at 1130 hour.

\*\*\*\*\*



The Resident Engineer,  
Quaid-i-Azam's Mazar Management Board,  
Karachi.

Dear Sir,

I/We M/s. \_\_\_\_\_ hereby offer a sum of Rs.  
\_\_\_\_\_ (Rupees: \_\_\_\_\_) for **RIGHTS FOR  
COLLECTION AND LOOKING AFTER THE SHOES OF THE VISITORS OF BAGH-E-  
QUAID-I-AZAM, KARACHI** for a period of One Year extendable for 02 years with 5% escalation  
of bid quoted amount.

I, also enclose herewith a pay order No. \_\_\_\_\_ dated: \_\_\_\_\_  
amounting to Rs. 440,000/- (Rupees Four Hundred Forty Thousand only) being the earnest money as  
per the terms and conditions of the contract, which I agreed to abide by in all respect.

Yours Faithfully,

Dated: \_\_\_\_\_

Name of Bidder : \_\_\_\_\_  
Signature : \_\_\_\_\_  
ID Card No. : \_\_\_\_\_  
Postal Address : \_\_\_\_\_  
\_\_\_\_\_



## CONTRACT AGREEMENT

This AGREEMENT is made and executed on this day of \_\_\_\_\_, 2026 effective from \_\_\_\_\_, between the Resident Engineer/ Secretary, Quaid-i-Azam Mazar Management Board (QMMB) National Heritage and Culture Division (NH&C Division), Government of Pakistan through hereinafter referred to as "The Employer" (which expression shall unless repugnant to the context shall mean and include their successor-in-interest and assigns) of the One part.

**AND**

M/s. \_\_\_\_\_ having its head office located at \_\_\_\_\_ hereinafter called "The Contractor" (which expression shall unless repugnant to the context shall mean and include their successor-in-interest and assigns) of other part.

**Whereas**, tender have been received by the Employer for the work **RIGHTS FOR COLLECTION AND LOOKING AFTER THE SHOES OF THE VISITORS OF BAGH-E-QUAID-I-AZAM, KARACHI** hereinafter called the "Work" and the tender of the Contractor for the said work has been accepted by the Employer.

NOW THEREFORE, for and in consideration of the covenant and agreements hereinafter contained, the adequacy and sufficiency of which is hereby acknowledged, the said parties hereby convent and agree as follows:

1. In consideration of the covenants and agreements to be kept and performed by the contractor, and for the faithful performance of this contract, and the completion of the works embraced therein according to the specifications and conditions herein contained and referred to, the Contractor shall receive and accept as full compensation for everything furnished and done by the Contractor under this agreement, the contract Price of **Rs. \_\_\_\_\_ /- ( Rupees: \_\_\_\_\_ )** per annum for one year as stipulated in the letter of intent at the times and in the manner prescribed by the conditions of agreement.
2. The Contractor shall commence the said work w.e.f \_\_\_\_\_, 2026 after receipt of written order from the Resident Engineer, QMMB to proceed, and shall complete fully the works in accordance with terms and conditions Agreement.
3. The following documents shall be deemed to form, and be read and construed as part of this Agreement:
  - a) Letter of Intent
  - b) Letter of Award
  - c) The Letter of Acceptance
  - d) Terms and Conditions of Contract agreement
  - e) Form of Contract Agreement



Sr. No.	Description
01	Rights for Collection and Looking After the Shoes of the Visitors of Bahg-e-Quaid-i-Azam, Karachi.

4. This contract shall be executed in six counterparts, 02 copies to be filed in the office of Employer, one with the Engineer, one with Acting Honorary Treasurer, one given to the contractor.
5. M/s. \_\_\_\_\_, shall not obtain or induce the procurement of any contract, right, interest privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by QMMB /Government of Pakistan through any corrupt business practice.
6. Without limiting the generality of the foregoing, the Contractor represent and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from QMMB/Government of Pakistan, except that which has been expressly declared pursuant hereto.
7. The Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with QMMB /Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.
8. The Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It is agreed that any contract, rights, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to QMMB / Government of Pakistan under any law, contract or other instrument, be voidable at the option of QMMB / Government of Pakistan.
9. Notwithstanding any rights and remedies exercised by QMMB / Government of Pakistan in this regard, the contractor agrees to indemnify QMMB / Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to QMMB / Government of Pakistan in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by as aforesaid for the purpose



of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from QMMB / Government of Pakistan.

10. Time of Completion of Work under the Agreement: 12 calendar months from the date of commencement of work, extendable by two intervals of 12 calendar months' subject to satisfactory performance and with the escalation of 05% of quoted amount as mentioned in the Paragraph-1 of terms and conditions of contract Agreement.
11. The Employer shall have right to terminate the contract as per the clause 28 of terms and conditions of contract agreement.
12. Without prejudice to the conditions laid in Tender documents, this agreement may be amended or modified through mutual written consent of the parties and shall enter into force on the date of its signature.
13. Without prejudice to the conditions laid in tender Documents, all differences arising from or concerning with the application or interpretation of this agreement shall be amicably settled through mutual consultations and negotiations between the parties. In case of non-settlement, the matter may be referred to Secretary, National Heritage & Culture Division for arbitration under the Arbitration Act, 1940.

In Witnesses, WHEREOF the Employer and the Contractor have executed this agreement on the date and place as mentioned above.

**Signed and Delivered by the Employer  
Above named in the Presence of:**

1. \_\_\_\_\_

Signature: \_\_\_\_\_

2. \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Signed and Delivered by the Contractor  
Above named in the Presence of:**

1. \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Quaid-i-Azam Mazar Management Board.

Address: Behind Quaid's Mausoleum

Extension M.A. Jinnah Road Karachi.



**TERMS & CONDITIONS OF CONTRACT AGREEMENT (RIGHTS FOR  
COLLECTION AND LOOKING AFTER THE SHOES OF THE VISITORS OF  
BAGH-E-QUAID-I-AZAM, KARACHI)**

1. The contractor shall be bound to carry on the contract for the entire period to be fixed by the Resident Engineer, QMMB and will be communicated in writing. The initial contract will be for a period of one year extendable for another two years with escalation of 05% per annum in the bid amount subject to satisfactory performance/ timely payment of monthly installments and approval of Accountant General Sindh/Acting Honorary Treasurer QMMB/ Chairman of Income Generating Contracts Award Committee.
2. If Government of Pakistan notify free of cost shoe collection for public, then contract will be terminated without any notice and not will be challengeable to any court of Law.
3. The selected contractor at his own cost, shall either print tickets to be issued to visitors against payment of prescribed fee of Rs.30/- (Rupees: Thirty Only) each for every adult or child shall be approved by the Resident Engineer QMMB.
4. At the point of ticket collection, the contractor shall arrange sale of tickets, at his cost, through a well-dressed literate man in uniform who should be courteous and polite. For this purpose, he can have small portable counter near the ticket collection points. The counter shall be well polished and clean at all times. The contractor shall bound his employees / agents deputed for collection of fee to always keep with them identity card as issued by the office of the Resident Engineer, QMMB.
5. A fine of Rs.1000/- (Rupees: One Thousand Only) per person will be charged, if any of the staff deployed by the contractor is found not wearing uniform during the working hours.
6. Shoes collection from visitors of Bagh-e-Quaid-i-Azam will be from 0900hrs till sunset.
7. The contractor shall not sell any eatables in the area.
8. The contractor shall charge from the visitors of Bagh-e-Quaid-i-Azam except from official delegations, schools visits and senior citizens above the age of 60 years.
9. The contractor will arrange the display of the rate of Rs.30/-at the ticket counter and the same shall not be disfigured.
10. In case of any dispute arising from the agreement between the parties the matter shall be referred to the Secretary National Heritage and Culture Division Islamabad, whose decision will be final and binding upon both parties.
11. No fee shall be charged in respect of the staff working in Mazar and during official delegations and Visits and concerned staff of the office of the Resident Engineer, QMMB and Government staff on duty due to V.I.P visitors.
12. QMMB Staff, Contractual Staff, Ceremonial Guards of the Mausoleum in uniform and any other person or staff as directed by Resident Engineer QMMB shall be exempted from taking of the shoes at Bagh-e-Quaid-i-Azam during their duty hours.
13. The contractor shall not sell admission tickets etc. at any other place except the ticket collection points.
14. The contractor shall keep the ticket counter, shoe keeping cases and its surroundings neat and clean.



15. The contractor shall be personally responsible for the commission or omission on the part of his employees.
16. In the event of death of the contractor, his heirs will be entitled to carry on the contract for the remaining period on executing as similar fresh agreement within seven days of the event, failing which the contract shall stand rescinded at the risk and cost of the said heirs. In case of more than one partner, on the death of any of the them, if the heirs of the deceased partners do not execute the agreement within aforesaid period the Resident Engineer QMMB shall be at liberty to treat the serving partners or partner as contractor for the remaining period of the contract.
17. The contractor will deploy required number of staff for Collection and looking after the shoes from the visitors of Bagh-e-Quaid-i-Azam at designated location within Mazar-e-Quaid. All the staff should have no criminal record and should be duly cleared by Sindh Police Special Branch Karachi, verification record certificate will be submitted in the office of QMMB.
18. The contractor shall be liable to pay to the Quaid-i-Azam's Mazar Management Board, against all the damages that might occur due to the negligence of the contractor as resulting from the default by the contractor.
19. The contractor shall abide to all directions / instructions issued by the Resident Engineer QMMB, from time to time in the interest of the Government and the Public during the entire period of contract.
20. The Resident Engineer, QMMB shall be at liberty to change, alter or amend the existing terms and conditions or the schedule as and when required.
21. The Resident Engineer, QMMB shall have the rights to call upon the contractor to change his agent / employees, if any are considered by him to be undesirable persons for one reason or the others. Failure to do so within 03 days of receipt of such order, shall cause the contractor to face such necessary action as deemed suitable by the Resident Engineer, including termination of contract.
22. The contractor shall not object to the inspection by the QMMB, officials. The contractor shall also be bound to comply with the instruction of the inspection team designated by Resident Engineer QMMB.
23. This agreement shall be governed by the law of Pakistan for the time being in force. In case of any dispute arising from the agreement between parties the matter shall be referred to Secretary, National Heritage and Culture Division Islamabad, whose decision shall be final & binding on both parties.
24. The tenure of the contract can be shortened at any time. In case the tenure of the contract is shortened, the contractor will pay to QMMB, accordingly on pro-rata basis.
25. Contractor will carry out the subject job from 09:00 am to till closing (Sunset).
26. In case of overcharging, the contract will be fined Rs. 15,000/- and notice will be served. After three (03) complaints contract will be terminated without any notice without any compensation.
27. Mazar-e-Quaid remains closed on Monday for visitor. However, if contractor requests for opening of Mazar-e-Quaid. he will submit a written request before 03 days prior to the opening day and also enclose a pay order for additional amount to the per day value of the total bid amount as approved by Resident Engineer QMMB.
28. The bid quoted by the contractor will be exclusive of any taxes, duties levied by the Government. The contractor will be responsible of duties/taxes, levied, by the Government or by any local



authority, District Government etc., and submission of paid challan of tax to the QMMB accounts branch on monthly basis for official record.

29. During a calendar year Quaid-i-Azam Mazar and Bagh-e-Quaid-i-Azam remains closed for visitors:

Sr. No.	Day/ Date	Number of Days	Closure/ Free
1	23 <sup>rd</sup> March	01	Free Entry
2	14 <sup>th</sup> August	01	Free Entry
3	11 <sup>th</sup> September	01	Free Entry
4	25 <sup>th</sup> December	01	Free Entry
5	8 <sup>th</sup> 9 <sup>th</sup> 10 <sup>th</sup> Muharram-ul-Harram	03	Full Days Closure
6	Chehlum	01	Full Day Closure
7	12 Rabiulawal	01	Full Days Closure

30. The collection points may remain close due to number of reasons such as repair & maintenance purposes, for visit of official delegations, rehearsals days for the events, security situation and political or religious processions in the vicinity, whose occurrence and frequency cannot be pre-determined. Compensation may be provided to the contractor for such closures by opening of Bagh-e-Quaid-i-Azam and Quaid-i-Azam Mazar on Mondays upon written request of contractor & verification by the concerned Engineer /Representative and subject to approval of Resident Engineer QMMB. It is to be noted that no compensation for closed days as mentioned at table above will be given to contractor nor he demands.
31. The company / firm will furnish a certificate to the effect that no relatives of the Directors / Proprietors of the company/ firm are working in Quaid-i-Azam Mazar Management Board (QMMB). In case of breach of this condition the contract will be liable to be cancelled at any stage.
32. The Contractor will incorporate suggestions received from QMMB regarding the Operating Plan and Fee Collection Management Plans and operate in accordance with the approved Operating Plan and fee collecting Management Plans.
33. Ensure that the flow of public is maintained without any hindrance in the fee collecting Area.
34. Contractor will be responsible for safe keeping and its transfer of collected amount to bank at their own risk and cost.
35. If contractor notes any hazardous conditions / situations he will immediately inform the security team in place.
36. Contractor will be responsible for lighting fixture defects and bulb replacement requirements in ticketing area.
37. The Contractor will provide and install necessary fixtures and furniture in the Bagh-e-Quaid-i-Azam ticket collection points, including but not limited to, a computerized cash register, and security locks.
38. Contractor will provide complete book keeping for the Shoe collection fee including the submission of daily cash records and monthly statements to the QMMB.
39. Bear all expenses towards operation of the shoes ticket counter through the entire period and not claim any additional expenses.
40. The successful bidder will be bound to carryout formal contract agreement with QMMB, within 15 days of receipt of letter of award.
- 41. Force Majeure:**
- i) Neither party hereto shall be held responsible for any delay or failure to perform any or all of the obligation imposed upon such party caused by force majeure. The expression "Force Majeure" shall mean cause or causes beyond the control of either party that may intervene after the formation



of the contract and which may cause delay or in any way impede its performance, namely, industrial disputes, floods or any other natural catastrophe, fire, mobilization, war, insurrection, embargo, strikes, or any other circumstances beyond the control of the parties.

ii) The party of the second part will not be entitled to claim any rebate due to any reasons or temporary closure of Mausoleum for official delegation etc. the offer of the party of the second part will be final and will not be subject to any rebate.

#### **43. Mode of Payment.**

i) The contractor shall deposit Rs.440,000/- (Rupees: Four Hundred Forty Thousand Only) as earnest money in the shape of pay order to be drawn in favour of the Honorary Treasurer, Quaid-i-Azam Mazar Management Board. The pay order must be enclosed alongwith the offer / bid. Pay orders of the un-successful bidders will be returned after completion of the bidding process. While, the earnest money of successful bidder shall be retained till the completion of contract agreement.

ii) The successful highest quoted bidder has to deposit 50% of its quoted amount in advance in the shape of pay order in favour of Honorary Treasurer, Quaid-i-Azam Mazar Management Board, within 03 days of issuance of letter of award. The same will be adjusted in the monthly installments of last six months of contract period.

iii) The successful highest quoted bidder has to deposit the remaining 50% of its quoted amount in the shape of pay order in favour of Honorary Treasurer, Quaid-i-Azam Mazar Management Board in first six months of contract period. The schedule of payment will be issued by QMMB to the successful contractor/ firm at the time of signing of contract agreement.

iv) The party of the second part shall be liable to pay each installment to QMMB within seven days of the month referred in clause (32-iii) above, failing a penalty of Rs.5000/- (Rupees: Five Thousand Only) per day or part of the month shall be imposed unless he same is waived by the Resident Engineer, Quaid-i-Azam Mazar Management Board, Karachi (party of first part) under special circumstances which are to be explained in writing by the party of the second part.



*Should be on Court stamp paper of Rs. 100/-*

**BID FORM 1**

**AFFIDAVIT**

I/We, the undersigned solemnly state that:

We have read the contents of the Bidding Document and have fully understood it.

The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.

The undersigned are also eligible Bidders as required by Quaid-i-Azam Mazar Management Board (QMMB).

The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.

The undersigned have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent related to this bid or award or contract.

The undersigned are not blacklisted or facing debarment from any Government, or its organization or project.

We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signed and stamp



**BID FORM 2**

**Reply to the Letter of Intent**

Bid Ref No. \_\_\_\_\_  
Date of the Opening of Bids \_\_\_\_\_  
Name of the Contract: \_\_\_\_\_

To: **The Resident Engineer,  
Quaid-i-Azam Mazar Management Board,  
Karachi.**

Dear Sir,

Having examined the bidding documents, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to carry out obligation of the said contract in accordance with the requirements.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as per terms and conditions of the bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

Signed: In the capacity of [title or position]

Duly authorized to sign this bid for and on behalf of [name of Bidder]

