



GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE

HEADQUARTERS AIRPORTS SECURITY FORCE KARACHI

Bid No. 69/12/2025-26/Proc

For

**Design, Supply, Installation, Testing, Commissioning, Operation and Maintenance of  
Net Metering Based (150 KW approx) on Grid Solar PV System at ASF Garrison (NAAS)  
Karachi**

Invitation to Bids

Date: 23-01-2026

1. For the promotion and development of indigenous renewable energy resources in the country, improving energy mix and to arrest drain of precious foreign exchange on import of fossil fuels, the Federal Government (GOP) under the leadership of the Prime Minister of Pakistan has launched multiple solar power initiatives. Solarization of Public Sector Buildings through transparent competitive bidding process is one of the components of these initiatives
2. HQs Airports Security Force, Karachi invites **e-bids** (as well as in hard copies) through “**EPADS**” ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)) for the “Design, Supply, Installation, Testing & Commissioning of net-metering based Solar PV System, **150 KW (approx)**, at ASF Garrison Karachi” from the Contractors/Firms registered with PPIB.
3. This Invitation to Bids follows the Procurement Advertisement (PA) No. **6/2025-26/Proc** for the subject Procurement which appeared in E-PADS ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)) vide dated 25-01-2026.
4. Open Competitive Bidding Process (Single Stage – Two Envelope) bidding process will be adopted in line with Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines, or Instructions issued by the Authority (from time to time). Bidding Documents (RFPs) containing detailed terms and conditions are available at “EPADS” ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)) free of cost.” The bids of only those Bidders will be considered who have downloaded the RFPs from “EPADS.”
5. All bids must be accompanied by a Bid Security amounting to **3% of the bid value** in the form of an unconditional bank guarantee or in the form of CDR/Pay order/Demand Draft



from a reputable scheduled bank in favor of Headquarters Airports Security Force.

6. Bid Security and all other documents as specified in the respective RFP must be uploaded on EPADS (hard copies properly filled in, and enclosed in sealed envelopes must be delivered to the address HQs ASF Karachi 75200) on or before **19 Feb, 2026** at **11:00 Hrs**. The Technical Bids will be opened on the same day at **11:30 Hrs** in the presence of the bidders' representative who choose to attend at the same address.

7. All Bidders are required to fill in forms (**ASFP-2, ASFP-3, ASFP-4, ASFP-5, ASFP-6, & ASFP-7**) & **Appendices** attached to the bid.

8. This advertisement is also available on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk).



Deputy Director (Procurement)

021-99242583



GOVERNMENT OF PAKISTANMINISTRY OF DEFENCEHEADQUARTERS AIRPORTS SECURITY FORCE KARACHINo. 69/12/2025-26/ProcInvitation to Tender (IT) and General Instructions

Dear Sir,

1. I invite you to tender for the Supply of Stores/ Equipment/ Training/ Documents as per details indicated in the attached Schedule to Tender (Form ASFP-2).
2. **Conditions Governing Contracts.** The '**Contract**' made as a result of this **IB** shall mean the **Agreement** entered into between the **Parties** i.e. the '**Purchaser**' and the '**Seller**' on HQs Airport Security Force (**ASF**) in accordance with the law of **Contract Act, 1872** (Adopted through Central Laws (Status Reform) Ordinance 1960 for all provinces and the Capital of the Federation of Pakistan and other special conditions that may be added to given contract for the supply of **Stores/works** specified herein and guidance provided by **Public Procurement Regulation Authority (PPRA)**.

**Special Instructions.** This IB contains some **MANDATORY CONDITIONS**, which if not agreed in its essence, shall render the offer Null-and-Void without any legal ramification to the offeree. No counteroffer of any **MANDATORY CONDITION** shall be accepted. The conditions which are mandatory are marked in **Bold Capitals**. No reference, written / oral will be made in the IB / during under discussion contract of any previous contract concluded between the offeror and the offeree or the offeror with any other offeree inside or outside the territory of Pakistan. Tender documents and its conditions may please be read point by point and understood properly before quoting. In case of any deviation (except for the **MANDATORY CONDITIONS**) due to non-acceptance of tender conditions, the same should be highlighted alongwith your changed offer / conditions. Tender may however be liable to be rejected due to non-acceptance of any one or more conditions outlined by Purchaser in this IB.

3. **Documents Comprising the Bid.** The Bid must be submitted electronically on **EPADS** (<http://eprocure.gov.pk>) with requisite information in the specified format provided in the Bidding Document. **Tenderers are also required to submit hard copies of same bids along with original money pay order / bank guarantee** (on prescribed format) in a



sealed envelope. The Bid shall comprise two envelopes submitted simultaneously, one called the **Technical Offer** and the other **Financial (Price) Offer**. Both envelopes to be enclosed together in an outer single envelope called the Bid on address as mentioned above on or before prescribed schedule otherwise the submission shall not be considered as per conditions set out in bidding documents and guidelines provided by PPRA. The offer is to be submitted as follows:

- a. **Technical Offer**. The offer should contain all relevant data / forms (**ASFP-2, ASFP-3, ASFP-4, ASFP-6, ASFP-7**) & **Appendix A to H** along with specifications **without prices**. It should be clearly marked on the face of envelope “**Technical Offer**” “**Tender Number**” and “**Date of Opening**”. **Same Technical Offer should also be uploaded on EPADS.**
  - b. **Commercial Offer**. Offer indicating prices quoted in figures as well as in words along with **Letter of Bid (Financial Offer) (Form ASFP-5)** and essential literature/ brochure as per itemized cost format at **Schedule to Tender (ASFP-2)** be provided. It should be clearly marked on the face of envelope “**Commercial Offer**”, “**Tender Number**” and “**Date of Opening.**” **Same Commercial Offer should also be uploaded on EPADS.**
4. **Scope of Bid.**
- a. The **HQs ASF** wishes to receive bids for the Design, Supply, Installation, Testing, Commissioning, Operation and Maintenance of Net Metering Based (**150 KW approx**) net-metering based on Grid Solar PV System at ASF Garisson Karachi as described in these Bidding Documents, and summarized in the Bidding Data hereinafter referred to as the “**System**” or the “**Project**” as per details indicated in the attached **Schedule to Tender (Form ASFP-2)**.
  - b. The Successful Bidder will be expected to complete the Project within the time specified in **Appendix-A** to the Bid.
5. **Source of Funds.** The HQs ASF has sufficient resources / funds to completely finance the supply, construction, and completion of the Works in FY 2025-26.
6. **Eligibility.** This Invitation for Bids is open to all bidders:
- a. Registered with Private Power and Infrastructure Board (PPIB) under AEDB (Certification) Regulations, 2021 in the **Category C-1**.
  - b. Registered with Pakistan Engineering Council (PEC) in the [**EE11(i)(Solar), EE11(ii)(Solar Energy), EE11(iii)(Solar Energy System)**] Category.



- c. Registered with Income Tax and Sales Tax Departments (**FBR and SRB**) and who are on Active Taxpayers List of the Federal Board of Revenue.
  - d. Project Experience preferably with government organization.
  - e. Details of at least one ongoing solar project (**200 KW or above**).
  - f. Account Maintenance Certificate - Bank Account Maintenance Certificate.
  - g. Bank Statement- Bank Statement for last One year.
  - h. Audited Financial Statements – For the past three (03) years.
  - i. Financial Capacity – Proof of average annual turnover of **PKR 500 million or more** for the last three (03) years.
  - j. Letter of Authorization from OEM whose solar products are being offered.
  - k. Affidavit – Declaration on stamp paper confirming that the firm is not blacklisted, under litigation, or involved in arbitration.
  - l. Logistics and Project Management – Detailed approach and methodology of assignments (timelines, work base schedule and project management).
  - m. Documents must be updated and verifiable; any forgery or discrepancy will result in disqualification.
  - n. **HQs ASF** reserves the right to accept or reject any or all applications without assigning any reason, as per applicable rules.
7. **One Bid per Bidder.** Each bidder shall submit only one bid either by himself, or as a partner in a Joint Venture. A bidder who submits or participates in more than one bid (other than alternatives pursuant) will be disqualified.
8. **Cost of Bidding.** The bidders shall bear all costs associated with the preparation and submission of their respective bids and the HQs ASF will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
9. **Site Visit.**
- a. The bidders on their own expense and without any liability to HQs ASF are advised to visit and examine the Site of the Project and obtain all information that may be necessary for preparing the bid and for the design and installation of the System.
  - b. The bidders and any of their personnel or agents will be granted permission by the HQs ASF to enter upon its premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the HQs ASF, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and



any other loss, damage, costs and expenses incurred as a result of such inspection.

- c. A site visit to the location will be conducted on request before opening of technical bid. Respondents must submit a list of visitors for the site visit via email to [ddprocasf@asf.gov.pk](mailto:ddprocasf@asf.gov.pk). No more than 2 visitors per bid will be allowed. A pre-bid visit is strongly recommended.
- d. **No extension in bidding time will be accorded for site visit.**

10. **Contents of Bidding Documents.**

- a. The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause-12.
  - 1) Instructions to Bidders
  - 2) Bidding Data
  - 3) Conditions of Contract
  - 4) Standard Forms & Appendices to Bid
  - 5) Form of Contract Agreement
  - 6) Form of Performance Security
  - 7) Qualification Criteria
  - 8) Specifications
- b. The bidders are expected to examine carefully the contents of all the above Bidding Documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

11. **Clarification of Bidding Documents.**

- a. Any prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the HQs ASF **through EPADS** as well as in writing at the HQs ASF's address indicated in the Invitation to Bids. **The HQs ASF will respond to any request for clarification which he receives prior to the deadline for submission of clarifications of bids on EPADS.**
- b. Copies of the HQs ASF's response will be forwarded to all purchasers of the Bidding Documents, including a description of the enquiry but without identifying its source.

12. **Amendment of Bidding Documents**

- a. At any time prior to the deadline for submission of bids, the HQs ASF may, for any reason, whether at his own initiative or in response to a clarification



requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

- b. Any addendum thus issued shall be part of the Bidding Documents hereof and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the HQs ASF.
  - c. To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the HQs ASF may extend the deadline for submission of bids.
13. **Joint Venture.** Bids submitted by a Joint Venture (JV) shall include a copy of the JV Agreement entered into by all partners. Alternatively, a letter of intent to execute a JV Agreement in the event of a successful bid shall be signed by all partners and submitted with the bid, together with a copy of the proposed agreement. The role to be played by each partner to be specified therein. Bids submitted by a JV of two (2) or more firms shall comply with the following requirements:
- a. In case of successful bid, the form of JV Agreement shall be signed and be registered as per law to be legally binding on all partners **within four (4) days of the receipt of Letter of Acceptance** failing which the contract and the Letter of Acceptance shall stand void and redundant.
  - b. **One of the JV partners shall be nominated as being in charge who must be registered with PPIB under AEDB (Certification) Regulations 2021** and this Authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the JV partners. In case of a company submitting chain of Authority including board resolution to this effect or any authorization required under the law shall be mandatory.
  - c. The partners-in-charge shall always be duly authorized to deal with the HQs ASF regarding all matters related with and/or incidental to the execution of Works as per the terms and conditions of JV Agreement and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the JV.
  - d. All partners of the JV shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para (b) above as well as in the Form of Bid and in the Form of JV Agreement (in case of a successful bid)



- e. A copy of JV Agreement shall be submitted before signing of the Contract, stating the conditions under which JV will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the JV, and any other information necessary to permit a full appraisal of its functioning. The JV agreement shall be deemed part of the Contract. No amendments/modifications whatsoever in the JV agreement shall be agreed to between the JV partners without prior written consent of the HQs ASF.
14. The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in the Bidding Forms, in sufficient detail to demonstrate the adequacy of Bidders' proposal to meet the Project requirements and the completion time
15. **Cost of Bidding.** The Bidder shall bear all costs associated with the preparation and submission of its Bid, and HQ ASF shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
16. HQ ASF is not responsible for the completeness of the bidding documents and their addenda, if they were not obtained directly from the HQ ASF or the signed pdf version are downloaded from the EPADS.
17. **Language of Bid.** The bid prepared by the bidder, as well as all correspondence and documents relating to the bid exchanged by the bidder and HQ ASF shall be written in the **English** language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in the English language.
18. **Alternate Proposal by Bidder.**
- a. Should any bidder consider that he can offer any advantages to the HQs ASF by a modification to the specifications or other conditions, he may, in addition to his bid to be submitted in strict compliance with the Bidding Documents, submit any Alternate Proposal(s) containing
- (1) Relevant design specifications/calculations
  - (2) Technical specifications
  - (3) Proposed construction methodology
  - (4) Any other relevant details / conditions, provided always that the total sum entered on the Form of Bid shall be that which represents



complete compliance with the Bidding Documents. The technical details and financial implications involved are to be submitted in two separate sealed envelopes as to be followed in main bid proposals.

19. **Format and Signing of Bid.**

- a. Bidders are particularly directed that the amount entered on the Form of Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.
- b. All appendices to Bid are to be properly completed and signed.
- c. No alteration is to be made in the Form of Bid nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
- d. Each bidder shall prepare by filling out the forms completely and without alterations.
- e. The bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, except for un-amended printed literature, shall be signed or initiated by the person signing the bid.
- f. The bid shall contain no alterations, omissions or additions, except to comply with instructions issued by the HQs ASF, or as are necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the bid.
- g. Bidders shall indicate in the space provided in the Form of Bid their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
- h. Bidders should retain a copy of the Bidding Documents as their file copy.

20. **Date and Time for Receipt of Tender.** Your tender must be uploaded on EPADS and hard copies may reach this office along with samples by the date and time specified in the **Schedule to Tender (Form ASFP-2)** attached.

21. **Tender Opening.** **Technical Offer** shall be open at least thirty minutes (30 minutes) after the deadline for submission of bids on same day. **Commercial Offer** will be opened at later stage if **Technical Offer** is found acceptable on examination by **Technical**



**Authorities. Date and Time** for opening of commercial offer shall be intimated later. Only legitimate / registered representatives of the firm to attend the tender opening.

22. **Validity of Offer (MANDATORY CONDITION)**. The validity period of your quotations must be indicated in both **Technical** and **Commercial Offers** and should invariably be **120 days extendable to 180 days** from the date of opening of **Commercial Offer**. All bids must be in **Local Currency**.

23. **Quoting of Rates**. Only one rate (incl. all taxes) shall be quoted for entire quantity, item wise (covering detailed breakdown).

24. **Withdrawal of Offer**. A bidder may withdraw its online & hard copy bid after it has been submitted, provided that written notice of the withdrawal of the Bid, is received by the HQs ASF prior to the deadline for submission of Bids.

25. **Photocopies of Documents**. Following information/ attested copies of documents must be provided/ attached with your offer: -

- a. A letter showing your firm's financial capability.
- b. Photocopy of Bank Statement of last one year.
- c. Income Tax No. to be mentioned on the offer and copy of Registration Certificate issued by Sales Tax Department be attached (Local Firms only).
- d. Foreign bidder must mention on the offer its Registration Number and attach copy of Registration Certificate issued by respective Department of Commerce authorizing export of offered stores (Foreign Firms only).
- e. Valid Principal/ Agency Agreement (In case of agent Firm).
- f. Photocopy of CNIC of MD of the firm (Local Firms only).
- g. Photocopy of Passport of MD of the firm (Foreign Firms only).
- h. **OEM authorization certificate (where applicable).**

26. **Earnest/ Bid Money/ Tender Bond**. Your tender must be accompanied by a Bank Draft/ Pay Order/Call Deposit Receipt **issued by a Scheduled Bank in Pakistan** in favor of **Headquarters Airports Security Force** for the amount in Pakistan Rupees which shall be submitted in original **SEALED ENVELOPE** and same may also be uploaded on EPADS. Offers received without **Earnest Money** shall not be accepted and rendered for rejection. In addition, firms submitting **Earnest/ Bid Money** in the form of Crossed Cheque/ Cheques shall be liable for rejection. Earnest / Bid Money must be as under:

- a. **3%** (Three Percent) of the quoted value. Bid will be rejected without earnest money.

**Warning:** Any financial instrument submitted by bidder, if found fake or dishonored at any stage would result in blacklisting and legal action as per law.



27. **Return of Earnest Money**

- a. If your firm does not qualify during **Technical Scrutiny, Commercial Offers** (unopened) along with **Earnest and Bid Money** of your firm shall be returned within **60 x working days** on receipt of **Technical Scrutiny Report**.
- b. If your firm qualifies during technical scrutiny, **Earnest/ Bid Money** will be returned on conclusion of contract.

28. **Rights Reserved**. HQ ASF reserves the right to accept/reject any or all bids due to cogent reasons which will be communicated to bidders on request. This advertisement is also available on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk). Headquarters ASF reserves full rights to **accept, reject or cancel all offers including the lowest, without assigning reasons for its rejection**.

29. **Application of Official Secret Act / Non-Disclosure Agreement**. All the matters connected with this enquiry and subsequent actions arising there from come within the scope of the **Official Secret Act, 1923**. You are therefore, requested to ensure complete **Secrecy** regarding documents and stores concerned with the enquiry and to limit the number of your employees having access to this information. The offeror will have to sign **Non-Disclosure Agreement** as **Annexure-A** to this IT.

30. **FORM ASFP-2, ASFP-3, ASFP-4, ASFP-5, ASFP-6, ASFP-7 and Appendices**. **Forms** and **Appendices** duly filled in, are to be returned with the respective offers duly stamped / signed by the authorized signatory/ person.

31. **Grievances Redressal**. Any bidder feeling aggrieved by any act of HQ ASF after submission of his bid and prior to award of the contract may file a written, complaint to **Grievances Redressal Committee (GRC)** constituted at **HQ ASF** under Rule-48 of Public Procurement Rules (PPR)-2004. Procedure / Composition of **Grievances Redressal Committee** is given in **Annexure-B** to this IT.

**Note:** Notification of the GRC constituted in terms of Rule-48 of PPRA rules, 2004 is also provided on PPRA website.

32. **Invitation to Participation in the Tender**. You are invited to visit HQ ASF (at own expense) and participate in tender opening, planned to take place on closing date at **1130 hours** at HQ ASF. You may like to bring offer half an hour before opening of the tender that day and participate in the said activity. Representatives so deputed to submit the tender should be responsible authority and permitted signatories.



33. **Disqualification.** Your offers are liable to be rejected, if:-
- a. Not agreeing to the **MANDATORY CONDITIONS & ELIGIBILITY CRITERIA** of this IT.
  - b. All applicable Taxes and Duties, Freight/ Transportation and Insurance charges (in case of C&F/ CIF/ CIP Tenders) are **NOT** indicated separately as per required price breakdown mentioned at para-7 of **Special Instructions to ASFP-2 Part-I.**
  - c. There is any deviation from General/ Special/ Technical Instructions provided.
  - d. Sample do(es) not conform to all characteristics prescribed in the bidding documents; and is / are not submitted within the specified time clearly mentioned in the Bid documents.
  - e. Offers are found conditional or incomplete in any respect.
  - f. **FORM ASFP-2, ASFP-3, ASFP-4, ASFP-5, ASFP-6, ASFP-7** (where applicable) duly signed and stamped by authorized signatory are **NOT** received back with the offers.
  - g. Multiple rates are quoted against one item.
  - h. Manufacturer's relevant brochures and technical details on major equipment assemblies are **NOT** attached in support of specifications; or
  - i. Received later than appointed/ fixed date and time; or
  - j. Made subject to restriction of export license.
  - k. Offers (**Commercial / Technical**) containing non-initialed / unauthenticated amendments / corrections / overwriting.
  - l. If the validity of the agency agreement is expired (for agent firms only).
  - m. **Earnest Money NOT** provided with the offer (as specified in para-10 above).
  - n. If validity of offer is **NOT** quoted as specified in para-6 above or made subject to confirmation later.
  - o. Offer made through Fax / Email / Cable / Telex.
  - p. If offer is found to be based on cartel action in convenience with other sources / participants of the tender.
  - q. Tender specifications / requirements not conforming in general (except **MANDATORY CONDITION**) which have to be agreed.
  - r. In case breakup cost / conditions of offer are not as per IT conditions (refer para-7, **Special Instructions to ASFP-2 Part-I** and **Schedule to Tender ASFP-2 Part-I**).
  - s. Offer not conforming to required specifications or multi offers.



- t. If OEM and principal's names and complete addresses are not mentioned (where applicable).
  - u. Valid permission from OEM to sell / export the products to the intended purchaser (for agent firms only) / valid OEM authorization.
  - v. Permission from own Government to undertake selling of the equipment and services.
  - w. Authorization from the OEM to the agent to sign the contract on his behalf (for agent firms only).
34. **Black Listing.** The firm(s) / supplier(s) shall be blacklisted, if the firm(s) / supplier (s) commits any of the act tabulated below:-
- a. Fail to provide satisfactory performance,
  - b. Found to be indulging in corrupt or fraudulent practice,
  - c. Any action prejudice to the national security and safety.
  - d. Making deliberate false statements and material, designed to cause damage to the interest of the state.
  - e. Willful non-adherence to the contractual obligations.
35. **General Performance of the Bidder.** The HQs ASF reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts/works. The HQs ASF may in case of consistent poor performance of any Bidder as reported by the Procuring Agencies of the previously awarded contracts, inter alia, reject his bid and/or take such action as may be deemed appropriate under the circumstances of the case including black listing of such Bidder.
36. **Evaluation Criteria.** Final Selection will be based on Quality & Cost based analysis as per below mentioned weightages out of total 100%:
- 1) Technical – 70%
  - 2) Financial – 30%
37. **Technical Evaluation Criteria.** In order to ascertain the relative suitability of the offered services, HQs ASF shall evaluate the bids as per Technical Evaluation Criteria. Only those parties obtaining at least 70% marks in the technical criteria shall be further evaluated whereas the remaining bids shall be rejected as being technically not suitable.
- a. **Profile Evaluation (Total Marks:50, Passing Marks:35).** Participants will be evaluated as per criteria defined below. Bidders with complete documents (as list mentioned above) will be considered for evaluation for Phase1. All qualified bidders will be called for presentation in Phase 2.



- Company Profile (7.5Marks)
- Letter From OEM (5 Marks)
- Financial Health (7.5 Marks)
- Technical Experience (12.5 Marks)
- Litigation History (5 Marks)
- Installed capacity Experience (12.5 Marks)

i. **Company profile (Marks Allocated: 7.5)**

Provide a complete company profile. Experience certificate mentioning the number of years will be provided by the participant at its letter head, which will be double checked with the date of issuance of NTN or company registration certificate plus work experience from 1<sup>st</sup> solar project done.

Years of experience (General)	Marks allocated	Marks secured
5 to 10 years	7.5	
3-5 years	5	
Less than 3 Years	3	

ii. **OEM Authorization (Marks Allocated: 5)**

Provide letter from OEM indicating your firm support and good vendor (recommendation) for solar projects implementations.

Letter available	Marks allocated	Marks Secured
Yes	5	
No	0	

iii. **Financial Health (Marks Allocated: 7.5)**

Participating organization must provide last three years annual audited accounts of the Company.

Annual Turn Over	Marks
Average Annual turnover of last three years > PKR 500 million	7.5
Average Annual Turnover of last three years > PKR 250 million	5
Average Annual Turnover of last three years > PKR 100 million	2.5

iv. **Litigation History / Blacklisting (Marks Allocated: 5)**

Agency will be evaluated with its litigation history with any current and pending on similar service. One mark will be deducted up to maximum five marks for any current or historical case with any entity (vice versa). HQs ASF has right to disqualify or terminate the contract if finds any litigation case of the bidder, during or later on at any stage.

Litigation History	Marks	Marks Secured
No litigation	5	



v. **Technical Experience (Marks Allocated: 12.5)**

Details of all solar power projects done in last 05 years of 200KW or more with completion certificate and performance report duly signed by the user indicating performance of years of installation.

Projects Experience	Marks Allocated	Marks Secured
5 or more solar power projects of 200 KW & Above	12.5	
Less than 5 projects of 200 KW & Above	8	
Projects done less than 200 KW	5	

vi. **Installed Capacity Experience (Marks Allocated: 12.5)**

Installed capacity Experience	Marks Allocated	Marks Secured
500 KW and Above	12.5	
Below 500 KW and up to 300 KW	8	
150 - 300 KW	5	

- b. **DESIGN EVALUATION (PHASE-2)**. The proposal submitted should be presented in front of the evaluation committee, on parameters described in scope of work and will be evaluated as followed:

i. **Proposed Design Parameters (Total Marks:50, Passing Marks:35)**

Participating organization must provide Design as per the specifications provided. The design will be evaluated as per following:

S.No.	Evaluation Parameters	Details	Marks Allocated
1.	Inverter (10)	USA/Europe	10
		Japan/Singapore/Malaysia/Taiwan/Korea/China	5
		Others	1
2.	Panel (15)	Tier -1(as per Bloomberg)	15
		others	0
3.	Support Services (Provide contact details of office of technical support services) (10)	Local	10
		Outstation	5
4.	Warranty (10)	Invertor	
		Upto 10 Years	5
	Panel Performance	Less than 10 Years	3
		Upto 30 years	5
5.	Overall Conformance to System Requirements	Less than 30 years	3
		Yes	5
	No	0	



38. **Financial Evaluation Criteria.** Financial offer will be evaluated by using a formula that assigns the maximum score to the lowest bid, with others scored proportionally:

$S_f = (F_m / F) \times S_{max}$ . In this formula,  $S_f$  is the financial score,  $F_m$  is the lowest evaluated price,  $F$  is the proposal price under consideration, and  $S_{max}$  is the maximum available financial points i.e.100.

39. Bid scoring maximum score in aggregate (technical + financial) will be declared most advantageous bid.

Yours faithfully,



**PART - I****SCHEDULE TO TENDER**

(To be attached with technical &amp; financial offer)

1. IT No 69/12/2025-26/Proc : Dated: \_\_\_\_\_
2. Time and Date of Tender Closing : **At 1100 hours on \_\_\_\_\_**
3. Time and Date of Tender Opening : **At 1130 hours on \_\_\_\_\_**
4. Description of store required: -

Ser	Description of Stores	A/U	Qty	Price Per KW incl Tax (Rs.)	Total Price incl. Tax (Rs.)
a.	<b>Design, Supply, Installation, Testing, Commissioning, Operation and Maintenance of Net Metering Based (150 KW approx) on Grid Solar PV System at ASF Garisson Karachi</b>  <b>(As per approved Specifications attached as appendix-I.)</b>	KW	150		



**SPECIFICATIONS**

The following are the minimum technical specifications of the equipment being parts of the Solar PV System that shall be installed at the premises.

**1. Solar PV Modules**

- a. Type. Tier-1 (Bifacial) as per latest Bloomberg New Energy Finance (BNEF) list, Class-A, N-Type or better Longi, Canadian Solar, Trina Solar, JA Solar or equivalent
- b. Junction Box - IP68 or higher
- c. Power rating: 610 W or higher under standard conditions, Anti-PID
- d. Thermal Power Coefficient:  $\leq 0.28\%$  / °C
- e. Efficiency:  $\geq 23\%$ , Positive tolerance only
- f. 12 years product warranty, 30 years Performance/ Power warranty or better
- g. Standards Compliance: IEC 61215, 61730, ISO 9001, 14001, UL 61730 IEC Class C etc.
- h. J. Box: Factory equipped with weatherproof IP 68 protection with provision of opening or replacement of DC cables, blocking diodes and convenient debugging, if required
- i. Loading capacity: 5400Pa (positive load), 2400Pa (negative load), provided with all performance and other relevant test reports / certifications included but not limited to I-V Curve test, Flash Module test, Hot Spot test, Anti-PID test etc.

**2. Performance and Rating Requirements**

- a. The proposed PV module must exhibit efficiency of more than 96% of the STC efficiency at 200 W/m<sup>2</sup> (i.e. low lighting conditions).
- b. Operating temperature range shall be -40°C to +85°C.

**3. Certification Requirements**

- a. The PV Module must be Type Tested based on IEC standard 61215.
- b. IEC 61730 (Photovoltaic module safety qualification) based insulation of Safety Class II.
- c. Modules must be free of Potential Induced Degradation (PID) and Light Induced Degradation (LID).
- d. The module shall be S.R.O 604 compliant issued by Government of Pakistan.



- e. The Flash Test report, module Test report as per IEC standards 61215 and 61730 along with pre-shipment inspection certificate shall be provided at the time of delivery of modules at site.

4. **Warranty and Replacement**

- a. 12 years material and workmanship warranty
- b. 30 years performance warranty.
- c. The Power output of each PV module shall be greater than 85% after 25 Years.

5. **Product Identification**

- a. Each PV module shall have a unique barcode identification tag issued by the manufacturer. The same shall be confirmed from the manufacturer prior to verification of equipment delivery at site.

6. **Inverters:**

- a. Grid Tied, three phase
- b. Nominal Voltage - 600 V
- c. Minimum IP66 protection
- d. Transformer less
- e. Max Efficiency not less than 98.8 %
- f. Total Harmonic Distortion <3%
- g. Output frequency of 50/60 Hz.
- h. Inverter to PV ratio: Optimal but not less than 0.9.
- i. The cumulative capacity of inverter shall be according to the total solar PV capacity to be installed, and inverter's minimum input voltage shall be as per array specific design.
- j. The inverters shall have multiple MPPT inputs for 3-phase inverters.
- k. The Total Harmonic Distortion shall be less than 3%.
- l. The ambient operating temperature range of Inverter shall be between -30°C to 60°C. [Three phase inverter must have Diesel Generator Synchronization module for seamless integration with Generators].
- m. Warranty – 10 Years
- n. Standards compliance: IEC 62109-1/2, IEC 62116, IEC 61683 etc, for safety, grid connectivity, parallel operation and other relevant standards.
- o. **Protection and Safety Requirements**
  - (1) The inverter shall have AC overcurrent protection, residual current monitoring, DC reverse polarity protection, DC insulation resistance



detection, PV array string fault monitoring, anti-islanding protection and Type-2 or better DC and AC SPDs.

- (2) The inverter must have anti PID module to limit the harmful effects of Potential Induced Degradation of PV Modules. Inverter shall have a built-in data logger; communication interface protections and remote monitoring capability. It shall be compliant with UL 1741, IEC 62109-1/2 for safety design.

## 7. DC Cable

- a. Copper cables with purity of 99.9% or more with XLPO insulation and rated for 1500 V
- b. Double insulated, XLPO Cables
- c. Cables shall be low smoke Halogen free along with compliance with BS 6004, BS 7644 and UL 4703 standards. Flame retardant, Halogen free, UV & Weather Resistant
- d. Minimum size for DC cables shall be 4 mm<sup>2</sup> or as per size of PV Module Output cable (whichever is higher or given in the Bills of Quantities).
- e. Under all conditions, for DC cables, voltage drop shall be less than 0.5% at STC and for AC cables voltage drop shall be less than 1% at STC.
- f. Rated Voltage: 1500 V for max PV system voltage up to 1800 V
- g. 6 mm<sup>2</sup> earth wires for equipotential bonding shall be used.
- h. Operating Temperature; -40 °C - 120 °C, flexible, weather resistant, UV resistant, ozone corrosion resistant, halogen free & flame resistant
- i. Provided with all major test reports such Conductor resistance test, Insulation resistance test, etc.
- j. Standards Compliance: IEC 62930:2017, IEC-60287, EN 50618, IEC 60332-1, IEC 61034, EN 61034-2, EN 50395, EN 50396 or equiv.
- k. Cables to be laid in conduits of high quality
- l. Separate DC and AC earthing each with 3 ohm or lesser resistance shall be achieved using the earthing arrangement.
- m. Perforated cable trays of 16 gauge or thicker and UPVC/corrugated PVC pipes shall be installed with seamless terminations.
- n. The cable tray shall not be physically accessible for routine works.
- o. Flexible pipes, glands, conduits, cables ducts shall be installed as per HQs ASF Design.
- p. Conduits shall have 30% or higher spare capacity.



- q. Labeling of all cables shall be performed in compliance with IEC Standard 62491.

8. **AC Cable (Inverter output to AC Panel)**

- a. 99.9% Copper, 35mm<sup>2</sup> or belter, 4-Core, PVC Insulated / PVC Sheathed
- b. Standard Compliance: BSEN 60228, BS 6346 (Insulation)
- c. The cable selection should conform to IEC-60287 / BS-7671
- d. Make: Pakistan / Fast or equiv.

9. **AC Cable**

- a. 99.9% Copper, Armoured, 95mm<sup>2</sup>, 4-core, PVC Insulated / PVC Sheathed
- b. Standard Compliance: BSEN 60228, BS 6346 (Insulation)
- c. Make: Pakistan / Fast or equiv

10. **DC Breakers**

- a. 4P/ 16A/ 32A, 1000 V
- b. Make: CHINT/ Schneider / Terasaki (Japan) or equiv.
- c. Individual breaker for every string is required

11. **AC Breakers**

- a. 4 Pole with adjustable rating or better to be placed at output side of each On-Grid Inverter
- b. 200 Amp, 230 V, MCCB, 4 Pole with adjustable rating or better
- c. The cable selection should conform to IEC-60287 / BS-7671
- d. Make: Schneider Electric / equiv or better.

12. **Surge Protection Devices**

- a. Circuit breaker, Protection devices and Non-Isolated Lightning Arrestors shall be installed as per HQs ASF Design.
- b. MCB/MCCB Circuit breaker for each string shall be rated for more than 1.5 times the STC current rating of the string. Under all circumstances circuit breaker rating must be less than the fuse rating of PV Module.
- c. In case of installation of LV panel, the panel shall be IP65 rated of galvanized material with at least 16 gauge.
- d. The panel shall have protection scheme compliant with IEC Standard 62548, input and output circuit breakers as per IEC Standards, bus bar current bearing capacity as per requirement, and isolators for bus bars and AC grounding bus bar.
- e. The panel shall have digital Ammeter and Voltmeter, RYB indicator with breather vents on both sides of cabinets with RAL Color: 6021.



- f. Additional AC and DC SPDs of type-II as per system requirements
- g. Make: Schneider Electric / equiv or better.

13. **DC Panel**

- a. MS powder coated finish, 16 SWG or better, with fans, louvers, proper fixtures, thimbles, lugs, connectors and labelling / tagging.

14. **AC Panel**

- a. MS powder coated finish, 16 SWG or better, with phase indication lights (Make: Maruyasu Japan or Approved equiv.), fans, louvers with proper fixtures, thimbles, lugs, connectors and labelling / tagging

15. **Solar Panels Mounting Structure.**

- a. The bidder shall design, supply, fabricate, install, and commission a hybrid solar PV mounting structure comprising:
  - (1) **Carport.** Area covering approx. 6000 Sq feet shall be designed to serve dual purposes of vehicle shading and solar PV support, ensuring proper drainage, corrosion resistance, and structural stability. (Structural characteristics to be specified by the bidder).
  - (2) **Roof Top.** Remaining capacity after calculation of carport structure will be roof top mounted as per specifications elaborated below.
- b. The mounting structure shall be UV resistant and shall have hot dip galvanized steel frame of gauge 12 with 90 micron or thicker zinc coating and 100 micron for base plate.
- c. Spacing from Parapet wall must be 3 ft.
- d. The structure members (purlin, beam, column etc.) should be made of C-channel/Pipe. C-channel/Pipe thickness must be 12 SWG / 2.75 mm for galvanized steel and 10 SWG / 2.58 mm for aluminum alloy
- e. Module should be fixed with frame through SS 304. M8 x 30 mm, Nuts/Bolts while structure members (purlin, beam etc.) will be joined with each other through M10 x 30 mm, Nuts/Bolts. Washers will also be used on both sides of bolts.
- f. Rawal bolts M10, L = 100 mm should be used to fix frame base plate with roof surface. Base plate size should be 200 mm x 200 mm x 5 mm thickness, 04 no. of rawal bolts must be used to fix each base plate with roof surface, Sealant must be used during anchoring to avoid water leakage in roof. After chemical anchoring a PCC/RCC pad of size 250mmx250mmx150mm must be fabricated around each frame leg / column



- g. Design shall be appropriate, innovative and easy to install & replace any module. Structure must be designed with appropriate factor of safety. The corners / edges of structures must be chamfered to avoid sharp edges
  - h. Sufficient distance of installed panels must be from parapet/ boundary wall to avoid shade on panels and to allow regular cleaning of solar panels, they should be easily accessible for personnel
  - i. Panel orientation on mounting structure should preferably be fixed mount L2/P1 with Tilt angle should be 15° to achieve max solar irradiance
  - j. The structure shall have galvanic isolation and shall withstand wind speed of 150 km/h. Complete civil work (including civil blocks of 1:2:4 composition) for mounting structure installation shall be performed as per HQs ASF Approval.
  - k. Provide wind analysis report at a wind of 150km/h acting on panels fixed on mounting structure
  - l. Bidder must also submit all the quality/safety/tests documents/certificates and other relevant literature complying with requirements of the mounting structure
  - m. The installation of PV panels upon mounting structures shall be executed as per guidelines given in installation manual of respective manufacturer of PV panels to support maximum static/dynamic pressure. The array structure shall be grounded using maintenance free earthing kit.
  - n. For rooftop areas with additional slabs, rawal bolt based anchoring shall be followed in combination with waterproofing treatment.
16. **Operation Manual**: An Operation, Instruction and Maintenance Manual, in English shall be provided with the Solar PV System. The detailed diagram(s) of wiring and connection diagrams shall also be provided with the manual.

**Note:**

- Various components of Solar PV System shall additionally be conformed to the relevant national/international Electrical Safety Standards wherever applicable.

17. **Civil work**

- a. 1:2:4 cement ratio must be used in PCC/RCC civil pads fabrication or any other civil work

18. **Earthing Protection**

- a. Standard – GB/T 5023-2008 or equivalent
- b. 99.9% Copper, Single Core of suitable size/rating as per IEC 60364-5-54
- c. not less than 6mm<sup>2</sup> for exposed conductive parts



- d. Earth Resistance not exceeding 5 Ohms
  - e. DC Earthing to be Installed as per IEC 60634-7
19. **Earth Pit (DC)**
- a. Earth pit excavation of sufficient size (1.5m x 1.5m x 3.0m minimum) in hard rock / gravelly soil
  - b. Copper plate (99% pure of 500mm x 500mm x 10mm minimum) with 02 Nos. earth leads of bare copper conductor in mixture of wood, coal powder, salt and sandf with Mesh Resistance < 1.0 Ohm
  - c. Earth Termination Point comprising of Copper (99% pure) strip, fitted with brass nuts, bolts, washers for installation i mounting with adequate inspection chamber
20. **Lightning Arrestor**
- a. Antistatic Mast. Gi Pipe with Copper rods fixed on MS plate, supported with angle iron supports duly welded with base plate / Mast
  - b. Standard Compliance; EN 62305-2
21. **Zero Export Device / Metering at Grid point**
- a. Make: Original / Recommended as per Inverter
  - b. Logging of real-time power floe values at metering point
22. **Local system monitoring and logging facility**
- a. Online and real time monitoring shall be provided with following parameters:
    - (1) Energy generation (kWh)
    - (2) Power production (kW) String-level monitoring of Voltage and Current
    - (3) Storage of 1 x TB and monitoring data for at least 3 years
  - b. One complete Computer system along with accessories for reliable communication with inverters
23. **Other Accessories.** High quality UPVC Conduits for DC Cables, perforated GI cable trays (size; 18 SWG or better) with caps for AC cables to be laid above ground with cable ties, clamps etc.
24. Available Space for Installation (Google Image) attached as appendix-I.
25. The Contractor shall comply with all prevailing regulations set forth by NEPRA for net metering purposes including load flow studies on requisite software. Preparation and processing of application for net metering along with requisite clarifications shall be arranged by the Contractor in the Project timelines. Furthermore, in cases where the technical feasibility study is required for purposes of approval of net-metering



application, the Contractor shall also carry out the requisite feasibility study and make arrangement for its approval from the relevant DISCO.

26. Net metering of the complete project to be covered with end-to-end facilitation by the vendor/firm. All correspondence with related authorities will be the responsibility of the bidder.
27. Any other requirement i.e. replacement of any cable/accessory necessary for smooth operation of the system may also be included in BOQs at the time of site survey.



**PART-II****SPECIAL INSTRUCTIONS TO ASFP-2**

1. Stores should be delivered at consignee's end i.e. **HQs ASF Karachi, Pakistan.**
2. All samples / supplies will be subject to test and inspection by a Board of Officers composed for the purpose by the order of the Director General ASF. Testing of samples / supplies will be carried out through third party of purchaser's choice. Any cost incurred on test / inspection of supplies against contract will be borne by supplier / bidder. In case the inspection is required to be conducted at firm's premises, all expenditures regarding boarding/ lodging, in land transportation including tickets and health care etc for inspection / re-inspection will be borne by the firm.
3. Firm will provide the **Warranty/ Guarantee** as per **Annexure-C** to this IT.
4. General Staff Requirement / Technical Requirement and Special Conditions/ Instructions reflected in IB (schedule to tender) must be studied carefully prior to filling in tender.
5. Project is required to be delivered within **60-90 days of signing of contract.**
6. Quotations will be submitted on **FOR Basis / DDP (incoterm).**
7. The prices quoted must be include all taxes.
8. **In case advance payment is required to be made due to delivery date beyond closure of financial year, bidder will have to submit equal amount of unconditional bank guarantee.**
9. Price will be mentioned for each item separately both in figures and words. Additional information if any would be linked with entries on the **Schedule to Tender (ASFP-2).**
10. Only one rate will be quoted, multiple rates of same item, if quoted will lead to rejection of offer.
11. In case OEM Products are offered, OEM part number and its interchangeability with demanded part number should be indicated and provided with the help of relevant catalogue/ extract.
12. The HQs ASF reserves the right at the time of contract award to increase or decrease the scope/capacity of services originally specified in these Bidding documents (schedule of requirements) without any change in unit price or other terms and conditions of the bid and bidding documents.



**PART-III****LEGAL/ ADMINISTRATIVE****TERMS AND CONDITIONS GOVERNING THE CONTRACT**

*(To be attached with technical bid)*

**Caution.** You may say '**Agreed to/ Not Agreed to**' to conditions/ clauses mentioned in the succeeding **Part-II & III** of this **ASFP-2** and **tick the relevant check box  given after each condition, except for the MANDATORY CONDITIONS.** In case of disagreement, you should suggest option/ alternative course for consideration by HQ ASF but it will not be binding on this HQ ASF to accept the same.

**1. Terms of Payment**

- a. Partwise Payments will be made through cheque issued by **AGPR** after complete delivery of stores / Testing & Commissioning.
- ( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).
- b. Fifty percent (50%) payment of the Contract Price shall be released to the Contractor by HQs ASF upon delivery of machinery, equipment and material forming the System at the Site and certificate from the Contractor confirming the quantity and conformity of the equipment with the approved Design.
- ( Understood, Agreed to).
- c. Final Fifty percent (50%) payment of the Contract Price shall be released to the Contractor by the HQs ASF after acceptance / Testing & Commissioning of the system.
- ( Understood, Agreed to).

**2. Contract Papers & Performance Guarantee. Provision of following is a **MANDATORY CONDITION.****

- a. The successful tenderers will have to deposit blank stamp paper of **0.35%** of total contract amount for contract conclusion.
- b. Performance Guarantee in shape of **Pay order / Bank draft / Bank Guarantee @ 10%** of the total value of the contract issued by the scheduled bank in Pakistan is required to be submitted within 10 days of issuance of



purchase order, The performance guarantee will remain valid till **Defect Liability Period .i.e.** 2 x years from date of acceptance. Format of Performance Bank Guarantee is attached as per **Annexure-D** to this IT.

( Understood, Agreed to)

### 3. **Time For Completion**

- a. **Execution of the Works.** The Contractor shall commence the Works on the Commencement Date and shall proceed expeditiously and without delay and shall complete the Works within Sixty (60) to Ninety (90) days after the work order.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

- b. **Programme.** Within seven (7) days from the date of receipt of Letter of Acceptance., the Contractor shall submit to the HQs ASF a detailed programme for the Works incorporating the dates, which programme shall be in-line with the Proposed Construction Schedule submitted along with the Bid.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

- c. **Extension of Time.** The Contractor shall, within such time as may be reasonable under the circumstances, notify the HQs ASF of any event(s) falling within the scope Conditions of Contract and request the HQs ASF for a reasonable extension in the time for the completion of Works. Subject to the aforesaid, the HQs ASF shall determine such reasonable extension in the time for the completion of Works as may be justified in the light of the details/particulars supplied by the Contractor in connection with the such determination by the HQs ASF within such period as may be prescribed by the HQs ASF for the same; and the HQs ASF shall extend the Time for Completion as determined.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

- d. **Late Completion.** If the Contractor fails to complete the Works within the Time for Completion, the Contractor's only liability to the HQs ASF for such failure shall be to pay the amount stated in the Contract for each day for which he fails to complete the Works.



( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

4. **Taking-Over**

a. **Notice of Completion by the Contractor.** The Contractor shall notify in writing to the HQs ASF when he considers that the Works are complete in all aspects.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

b. **Taking-Over Notice.**

(1) Within ten (10) days of receipt of notice of completion from the Contractor, the Technical Member shall determine the conformity of the installed System with the approved Contractor Design and notify the Contractor through HQs ASF that the Works are complete in accordance with the Contract. The HQs ASF shall take over the Works upon the issue of this notice and issue Taking Over Certificate to the Contractor.

(2) Alternatively, the Contractor shall be notified that the Works are not ready for taking over, stating the reasons accordingly. The Contractor shall then promptly complete any outstanding work and clear the site.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

5. **Defect Liability Period.** Defect Liability Period shall be Two years calculated from the date of Taking Over Certificate issued by the Employer. Defect Liability Certificate shall be issued within 14 days after Defect Liability Period.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

6. **Remedying Defects**

a. The HQs ASF may at any time prior to the expiry of the 14 days, notify the Contractor of any defects. The Contractor shall remedy at no cost to the HQs ASF any defects due to the Contractor Design, Materials, System or workmanship not in accordance with the Contract.

b. The Cost of remedying defects attributable to any other cause shall be valued as a Variation. Failure to remedy any such defects or complete outstanding



work within a reasonable time shall entitle the HQs ASF to carry out all necessary works at the Contractor's cost.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

7. **Taxes/ Duties Charges**. All taxes/ duties/ Import/ Export License Fee charges as applicable under government laws in Pakistan as well as country of Supplier shall be on Supplier's account.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

8. **Force Majeure**

a. The supplier will not be held responsible for any delay occurring in supply of equipment due to event of force majeure such as acts of God, War, Riots, Civil Commotion, Lockouts, Act of Foreign Government and its agencies and disturbance directly affecting the supplier and events or circumstances on which the supplier has no control. In such an event the supplier shall inform the purchaser within **15 days** of the happening and within the same timeframe about the discontinuation of such circumstances/ happening in writing. Non-availability of raw material for the manufacture of stores or of export permit for the export of the contracted stores from the country of its origin shall not constitute force majeure.

b. Where the case of Force Majeure causes delay in the delivery of the respective Stores, and/or Services or any other delivery and should such delay exceed a period of **6 (six) months**, either Party shall have the right to terminate the contract. In case of termination by either Party, Supplier shall deliver the items which, as of the effective date of termination, have been finished or items which are on the production line and are due to be completed within a specified time line to be rendered by supplier in writing.

( Understood, Agreed to  Understood, Not Agreed to, Alternate Suggested).

9. **Liquidated Damages**. In the event of delay for more than **21** days in delivery of any task as per contract at Supplier's fault, the Supplier shall inform the purchaser before expiry of such delivery/ completion period giving reasons/ justification for it. The purchaser shall have the right to take following actions:-

a. Cancel the contract, and/ or.



- b. To recover liquidated damages when the **Deputy Director Procurement** is satisfied that the failure to supply the stores or complete the task within the scheduled delivery/ completion period has been for reasons within the control of the Supplier, and/ or if the government has suffered loss for reasons of belated delivery. These liquidated damages, if imposed, will be recovered upto maximum of **2%** (depending on the merit of the case as decided by Competent Purchase Officer) of the value of stores/ supplied/ completed late per month or a part of a month for the period exceeding the original delivery/ completion period, subject to the provision that the total liquidated damages thus imposed will not exceed **10%** of the total value.
- c. The purchaser's decision under this clause shall NOT be subjected to arbitration.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

10. **Subletting.** Supplier is not allowed to sublet wholly or part of the contract to any other firm/ company without prior permission of the Purchaser. Firm found in breach of this clause will be dealt with as per Purchaser's right and discretion.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

11. **Arbitration.** The settlement of dispute, if not otherwise specially provided for in the contract, through arbitration clause, shall be referred for the decision of Director General Airports Security Force. His decision shall be final and binding on both the parties.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

12. **Purchaser's Right (MANDATORY CONDITION).** Government of Pakistan (represented) by the Director General ASF does not pledge himself to accept the lowest or any tender and reserves the right of accepting the whole or any part of the quantity offered. Please be notified that the tender does not constitute any obligation or commitments whatsoever on the part of the Government of Pakistan to negotiate or conclude any or part thereof of the contract under any terms or conditions irrespective of the cost, lowest cost or any gradation of the cost. Government of Pakistan reserves the right to cancel the indent, tender or inquiry or to reject any offer or quotation **without assigning grounds for its rejection**. The purchaser also reserves the right of deletion addition and cancellation of the contract in part or full without assigning any reason whatsoever and without financial repercussion on either side within **21** days after the signing of contract. Such information



will be passed to the supplier on his legal address by the Purchaser through the fastest possible means i.e. Telephone, Fax, Telex, Cable and Telegram etc.

( Understood, Agreed to).

13. **Export License/ Permit/ End User Certificate (MANDATORY CONDITION)**. It shall be the responsibility of the supplier to obtain from the Government concerned all permits and export licenses etc, required to enable each consignment to be shipped immediately as per the delivery schedule. The purchaser will provide **End User Certificate (EUC)**. However, purchaser will not be responsible for arranging export license / permit on behalf of the supplier for the export of the contracted goods/ stores.

( Understood, Agreed to).

14. **Failure/ Termination (MANDATORY CONDITION)**

- a. If at any time during the currency of the contract, the Purchaser decides to terminate the contract for any reason whatsoever, he shall have the right to do so by giving the Supplier a registered notice to that effect. In that event, the purchaser will accept delivery at the contract price and terms, of such stores/ goods which are in the actual process of manufacture that is completed and ready for delivery within thirty days after receipt by Supplier of such notice.
- b. In the case of remainder of the undelivered stores/ goods/ materials, the Purchaser may elect either: -
  - (1) To have any part thereof completed and take the delivery thereof at the contract price, or
  - (2) To cancel the remaining quantity.
- c. Should the Supplier fail to deliver goods in time as per quality, terms of contract or fail to render Bank Guarantee within the stipulated time period or any breach of the contract, the Purchaser reserves the right to terminate/ cancel the contract fully or any part thereof with imposition of suitable penalty on the supplier as deemed appropriate.

( Understood, Agreed to).

15. **Secrecy**. The Supplier(s) shall undertake that any information about the sale/ purchase of the stores under this contract shall not be communicated to any person, other than the manufacture of the stores, or to any press or agency not authorized by HQ ASF,



to receive it. Any breach on this account will be punishable under the **Official Secret Act-1923** in addition to termination of the contract with imposition of suitable penalty on the supplier as deemed appropriate. A **Non-Disclosure Agreement** (attached as per **Annexure-A** to this IT) will also be incorporated in the contract in this regard.

( Understood, Agreed to).

16. **Amendment in Contract (MANDATORY CONDITION)**. Amendment in contract if required shall be processed in writing and made with mutual agreement / consent of both the parties.

( Understood, Agreed to).

17. Your firm is to clearly endorse on the **Technical Offer** that **all IB specifications are confirmed**.

18. **Disclosure Certificate / Integrity Pact (MANDATORY CONDITION)**. Seller has to provide a duly signed disclosure certificate alongwith technical offer as per prescribed format attached as per **Annexure-E** to this IT, which shall subsequently form part of contract.

( Understood, Agreed to).

19. **Effective Date of Contract (EDC) (MANDATORY CONDITION)**. EDC will be established on Signing of contract.

( Understood, Agreed to).

20. **Country of Origin**. The contractor will ensure that any store(s) of Indian and Israeli origin is not to be offered / delivered, failing which purchaser will have right to cancel the contract agreement at any stage, blacklisting of contractor, imposing of financial penalty amounting to not less than 5% of total cost of contract in addition to non-payment for inappropriate store.

( Understood, Agreed to).

21. **Permits etc.** The Contractor shall be exclusively responsible to apply for and obtain net metering license from NEPRA if so applicable. The Employer shall, if requested by the Contractor, assist him in applying for permits, licenses or approvals which are required for the Works.

( Understood, Agreed to).



**PART - IV****TECHNICAL CONDITIONS/ SPECIFICATIONS OF STORE**

*(To be attached with technical bid)*

**1. Technical Specifications**

- a. The store should conform to the specification / service requirements and Technical Data / Drawing as per **Form ASFP-2**. Offer not conforming to required services/ specification or multi offers will be rejected. The supplier shall further undertake to provide all the contracted services/ stores/ goods as per the requirements/ specification.
- b. All stores/ Items/ Goods delivered should be brand new, from current production year, conforming to purchaser specifications/ satisfaction. The supplier will provide quality certification/ inspection documents to the purchaser confirming the quality of the products being supplied under this contract. Stores must bear the manufacturer's identification marking/ monogram.
- ( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

3. **Change in Specification/ Manufacturer/ Model/ Years of Production**. No alteration in make/ brand and quality/ years of production of stores will be entertained after the tenders have been opened. To contrary, any change/ improvement will require approval of HQ ASF Deputy Director (Procurement).

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

6. **Checking of Store at Consignee End**. All stores will be checked at consignee's end in the presence of supplier's representatives. If for the reasons of economy, or any other reason, the supplier decides not to nominate his representative for such checking; an advance written notice to this effect will be given by the supplier to the consignee prior to or immediately on shipment of stores. In such an event, the supplier will clearly undertake that the decision of consignee with regard to quantities and description of a consignment will be taken as final and discrepancy found will be accordingly made up by the supplier. In all other cases the consignee will inform the supplier about arrival of consignment immediately on receipt of stores through registered mail or fax. If no response from the



supplier is received within **15 days** from initiation of letter, the consignee will have the right to proceed with the checking without supplier's representative. Consignee's report on checking of stores will be binding on the supplier in such cases.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).

7. **Packing/ Marking.** The Supplier shall be responsible for proper packing of the stores in accordance with the relevant paper particulars under the conditions laid down in the contract or other relevant instructions on the subject in standard export packing worthy of transportation by sea/ air/ road/ rail so as to ensure their contents being free from loss or damage due to faulty packing on arrival at the ultimate destination. Packing of stores will be done at the expense of the supplier. All packing cases, containers and other packing material shall become the property of the state on receipt. Marking of packages/ containers shall also be done by and at the expense of the supplier in accordance with the instructions given by the purchaser. Failure to mark consignment in accordance with these instructions will render the store liable to rejection. Any loss occurred/ demurrage paid due to wrong marking will be made good by the supplier. Further details of Packing/ Marking will be covered in the contract.

( Understood, Agreed to.  Understood, Not Agreed to, Alternate Suggested).



**NON-DISCLOSURE AGREEMENT***(To be attached with technical bid)*

1. The Recipient\_\_\_\_\_ (Name of CEO/ Director) of \_\_\_\_\_  
 \_\_\_\_\_ (Name of firm) hereto desires to have business interactions with \_\_\_\_\_  
 \_\_\_\_\_ (Department/ Sponsor) for \_\_\_\_\_ (Purpose).
2. During these interactions, the interacting department/ sponsor (termed as **disclosing party**) may share certain proprietary information with the firm or its representative (termed as **Recipient** for the purpose of this agreement). Therefore, in consideration of the mutual promises and covenants contained in this Agreement, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, We the recipient hereto agree as follows:-
  - a. **Definition of Confidential Information**
    - (1) Purposes of this Agreement, "Confidential Information" means any data or information that is proprietary to the Disclosing Party and not generally known to the public, whether in tangible or intangible form, whenever and however disclosed, including, but not limited to:-
      - (a) Any marketing strategies, plans, financial information, or projections, operations, sales estimates, business plans and performance results relating to the past, present or future business activities of such party, its affiliates, subsidiaries and affiliated companies.
      - (b) Plans for products or services, and customer or supplier lists.
      - (c) Any scientific or technical information, invention, design, process, procedure, formula, improvement, technology or method.
      - (d) Any concepts, reports, data know-how, work-in-progress, designs, development tools, specifications, computer



software, source code, object code, flow charts, databases, inventions, information and trade secrets.

- (e) Any other information that should reasonably be recognized as confidential information of the Disclosing Party.
  - (f) Confidential Information need not be novel, unique, patentable, copyrightable or constitute a trade secret in order to be designated Confidential Information. The Receiving Party acknowledges that the Confidential Information is proprietary to the Disclosing Party, has been developed and obtained through great efforts by the Disclosing Party and that Disclosing Party regards all of its Confidential Information as trade secrets.
- (2) Notwithstanding anything in the foregoing to the contrary, Confidential Information shall not include information which was known by the Receiving Party prior to receiving the Confidential Information from the Disclosing Party.
- b. **Disclosure of Confidential Information.** From time to time, the Disclosing Party may disclose Confidential Information to the Receiving Party. The Receiving Party will:-
- (1) Limit disclosure of any confidential information to its directors, officers, employees, agents or representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the current or contemplated business relationship between the parties to which this agreement relates, and only for that purpose, but not without the prior approval of the competent authority of disclosing party.
  - (2) Advise its representatives of the proprietary nature of the Confidential Information and of the obligations set forth in this agreement and require such Representatives to keep the Confidential Information as confidential and shall keep all Confidential Information strictly confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own confidential information.



- (3) Not disclose any Confidential Information received by it to any third parties (except as otherwise provided for herein/ authorized).
- (4) Each party shall be responsible for any breach of this agreement by any of their respective Representatives.

c. **Use of Confidential Information**

- (1) The Receiving Party agrees to use the confidential information solely in connection with the current or contemplated business relationship between the parties and not for any purpose other than as authorized by this agreement without the prior written consent of an authorized representative of the disclosing party.
- (2) No other right or license, whether expressed or implied, in the confidential Information is granted to the receiving party hereunder. Title to the confidential Information will remain solely in the Disclosing Party.
- (3) All use of confidential information by Receiving Party shall be for the benefit of the Disclosing Party and any modifications and improvements thereof by the Receiving Party shall be the sole property of the Disclosing Party.
- (4) Nothing contained herein is intended to modify the parties existing agreement that their discussions in furtherance of a potential business relationship are governed under the rule.

d. **Compelled Disclosure of Confidential Information**

- (1) Notwithstanding anything in the foregoing to the contrary, the Receiving Party may disclose Confidential Information pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request or similar method, provided that the Receiving Party promptly notifies, to the extent practicable, the Disclosing Party in writing of such demand for disclosure so that the disclosing Party, at its sole expense, may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Confidential Information provided in the case of a broad regulatory request with respect to the Receiving Party's business (not targeted at Disclosing Party).



- (2) The Receiving Party may promptly comply with such request provided the Receiving Party give (if permitted by such regulator) the Disclosing Party prompt notice of such disclosure.
- (3) The Receiving Party agrees that it shall not oppose and shall cooperate with efforts by, to the extent practicable, the Disclosing Party with respect to any such request for a protective order or other relief.
- (4) Notwithstanding the foregoing, if the Disclosing Party is unable to obtain or does not seek a protective order and the Receiving Party is legally requested or required to disclose such Confidential Information, disclosure of such Confidential Information may be made without liability.

3. **Term.** This Agreement, notwithstanding the foregoing, the parties duty to hold in confidence Confidential Information that was disclosed during interaction shall remain in effect indefinitely.

4. **Remedies**

- a. Both parties acknowledge that the Confidential Information to be disclosed hereunder is of a unique and valuable character, and that the unauthorized dissemination of the Confidential Information would destroy or diminish the value of such information. The damages to Disclosing Party that would result from the unauthorized dissemination of the Confidential Information would be impossible to calculate.
- b. Therefore, both parties hereby agree that the disclosing Party shall be entitled to injunctive relief preventing the dissemination of any Confidential Information in violation of the terms hereof. Such injunctive relief shall be in addition to any other remedies available hereunder, whether at law or in equity.
- c. Disclosing Party shall be entitled to recover its costs and fees, including reasonable attorneys' fees, incurred in obtaining any such relief. Further, in the event of litigation relating to this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and expenses.

5. **Return of Confidential Information.** Receiving Party shall immediately return and redeliver to the other all tangible material embodying the Confidential Information



provided hereunder and all notes, summaries, memoranda, drawings, manuals, records, excerpts or derivative information deriving there from and all other documents or materials ('Notes') (and all copies of any of the foregoing, including "copies" that have been converted to computerized media in the form of image, data or word processing files either manually or by image capture) based on or including any Confidential Information, in whatever form of storage or retrieval, upon the earlier of:-

- a. The completion or termination of the dealings between the parties contemplated hereunder the termination of this Agreement or
- b. At such time as the Disclosing Party may so request, provided however that the Receiving Party may retain such of its documents as is necessary to enable it to comply with its document retention policies. Alternatively, the Receiving Party, with the written consent of the Disclosing Party may (or in the case of Notes, at the Receiving Party's option) immediately destroy any of the foregoing embodying Confidential Information (or the reasonably non-recoverable data erasure of computerized data) and, upon request, certify in writing such destruction by an authorized officer of the receiving Party supervising the destruction).

6. **Notice of Breach.** Receiving Party shall notify the Disclosing Party immediately upon discovery of any unauthorized use or disclosure of Confidential Information by Receiving Party or its Representatives, or any other breach of this Agreement by Receiving Party or its Representatives and will cooperate with efforts by the Disclosing Party to help the Disclosing Party regain possession of Confidential Information and prevent its further unauthorized use.

7. **Final Binding to the Agreement**

- a. Neither Party hereto shall have any liability to the other party or to the other party's Representatives resulting from any use of the Confidential Information except with respect to disclosure of such Confidential Information in violation of this Agreement. In such case the party violating this agreement is liable under **Official Secret Act-1923.**
- b. This Agreement constitutes the entire understanding between the parties and supersedes any and all prior or contemporaneous understandings and agreements, whether oral or written, between the parties, with respect to the subject matter hereof. This Agreement can only be modified by a written



amendment signed by the party against whom enforcement of such modification is sought.

- c. The validity, construction and performance of this Agreement shall be governed and construed in accordance with the laws of the state applicable such acts under **official Secret Act -1923** made and to be wholly performed within such state, without giving effect to any conflict of law's provisions thereof.
- d. The state courts shall have sole and exclusive jurisdiction over any disputes arising under the terms of this Agreement. Any failure by either party to enforce the other party's strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement.
- e. Although the restrictions contained in this Agreement are considered by the parties to be reasonable for the purpose of protecting the Confidential Information, if any such restriction is found by a court of competent jurisdiction to be unenforceable, such provision will be modified, rewritten or interpreted to include as much of its nature and scope as will render it enforceable. If it cannot be so modified, rewritten or interpreted to be enforceable in any respect, it will not be given effect, and the remainder of the Agreement will be enforced as if such provision was not included.
- f. Any notices or communications required or permitted to be given hereunder may be delivered by hand, deposited with a nationally recognized overnight carrier, electronic-mail, or mailed by certified mail, return receipt requested, postage prepaid, in each case, to the address of the other party first indicated above (or such other addressee as may be furnished by a party in accordance with this paragraph).
- g. All such notices or communications shall be deemed to have been given and received:-
  - (1) In the case of personal delivery or electronic-mail, on the date of such delivery.
  - (2) In the case of delivery by a nationally recognized overnight carrier, On the third business day following dispatch.



- (3) In the case of mailing, on the seventh business day following such mailing.
- h. This Agreement is personal in nature, and neither party may directly or indirectly assign or transfer it by operation of law or otherwise without the prior written consent of the other party, which consent will not be unreasonably withheld. All obligations contained in this Agreement shall extend to an be binding upon the parties to this Agreement and their respective successors, assigns and designees.
- i. The receipt of Confidential Information pursuant to this Agreement will not prevent or in any way limit either party from:-
  - (1) Developing, making or marketing products or services that are or may be competitive with the products or services of the other or
  - (2) Providing products or services to others who compete with the other.
- j. Paragraph headings used in this Agreement are for reference only and shall not be used or relied upon in the interpretation of this Agreement.

**PARTIES**

Rank: Major Name: \_\_\_\_\_

Designation: Deputy Director (Proc) Appointment: \_\_\_\_\_

Name: \_\_\_\_\_ Organization/ Firm: \_\_\_\_\_

Name: \_\_\_\_\_

\_Date: \_\_\_\_\_ 2026 Date: \_\_\_\_\_ 2026



**GRIEVANCES REDRESSAL**

1. **General.** Any bidder feeling aggrieved by any act of **HQ ASF** after submission of his bid and prior to award of the contract may lodge a written, complaint to **Grievances Redressal Committee (GRC)** constituted under **Rule-48** of **Public Procurement Rules (PPR)-2004**.
2. **Committee.** Committee comprises of following: -
  - a. **Chairman.** Dy Director General
  - b. **Members**
    - (1) Director Finance
    - (2) Deputy Director (Procurement)
3. **Procedure**
  - a. Any Bidder feeling aggrieved by any act of the HQs ASF after the submission of his bid may lodge a written complaint concerning his grievances not later than seven days of the announcement of technical evaluation report and five days after issuance of final evaluation report.
  - b. The decisions of the GRC shall be binding on all the parties.
  - c. The decision of GRC shall be intimated to the complainant within 15 x days of filing the written complaint.
  - d. Bidders / complaint lodging an appeal must be clear that mere act of lodging a complaint shall not warrant suspension of procurement of procurement process.
  - e. Firm having malafide intentions of undermining the procurement process by lodging a complaint shall be liable to disciplinary action.
  - f. Complaint must be personally signed by the authorized signatory and must be delivered through registered mail to HQ ASF.



HEADQUARTERS AIRPORTS SECURITY FORCE KARACHI

*(To be attached with technical bid)*

SUPPLIER'S WARRANTY/ GUARANTEE

Firm's Name: \_\_\_\_\_

Contract No: \_\_\_\_\_

1. We hereby guarantee that the articles supplied under the terms of this contract are new production in conformance with approved drawings in all respect in accordance with the terms of the contract, and that the material used, whether or not of our manufacture, are in accordance with the latest appropriate standard specification, and also in accordance with the terms of the contract complete of good workmanship throughout and that will replace free of cost every article or part hereof which before use or in use shall be found defective or is found not within the limits and tolerance of specification requirement or if any way are not in accordance with the requirements of the contract.
2. In case of our failure to replace the defective stores free of cost within three months of reporting by the consignee, we will refund the relevant cost in the currency/ currencies in which received plus freight charges, upto consignees end and the purchaser shall have the right to impose suitable penalty on the supplier for the stores declared defective.
3. The supplier also undertakes to make good the deficiency in supply if any.
4. The warranty will remain valid for Two **(02) years** on System Defect by the consignee.

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_



**BANK GUARANTEE FOR PERFORMANCE/ WARRANTY**  
**ON JUDICIAL STAMP PAPER OF RS. 100/- OR AS**  
**SUITABLE TO THE AMOUNT OF BG**

1. Contract No \_\_\_\_\_ Date \_\_\_\_\_
2. Name of Firm/ Contractor \_\_\_\_\_
3. Address of Firm/ Contractor \_\_\_\_\_
4. Name of Guarantor \_\_\_\_\_
5. Address of Guarantor \_\_\_\_\_
6. Amount of Guarantee Rs. \_\_\_\_\_  
(in words) \_\_\_\_\_
7. Date of Expiry of Guarantee \_\_\_\_\_

**To: Headquarters Airports Security Force, Karachi**

Sir,

8. Whereas your good self have entered into Contract No. \_\_\_\_\_  
\_\_\_\_\_ dated \_\_\_\_\_ with Messrs \_\_\_\_\_  
\_\_\_\_\_

(Full Name and Address)

(hereinafter referred to as our customer) and that one of the conditions of the Contract is the submission of unconditional Bank Guarantee by our customer to your good self for a sum of Rs. \_\_\_\_\_ Rupees \_\_\_\_\_ (in words)

9. In compliance with this stipulation of the contract, we hereby agree and undertake as under:-

- a. To pay to you unconditionally on demand and/ or without any reference to our Customer an amount not exceeding the sum of Rs. \_\_\_\_\_



Rupees \_\_\_\_\_ (in words) \_\_\_\_\_ as would be mentioned in your written Demand Notice.

- b. To keep this Guarantee in force till \_\_\_\_\_
- c. That the validity of this Bank Guarantee shall be kept one clear year ahead of the original/ extended delivery period or the warrantee of the stores which so ever is later in duration on receipt of information from our Customer i.e. M/S \_\_\_\_\_ or from your office. Our liability under this Bank Guarantee shall cease on the closing of banking hours on the last date of the validity of this Bank Guarantee. Claim received thereafter shall not be entertained by us whether you suffer a loss or not. On receipt of payment under this guarantee, this document i.e. Bank Guarantee must be clearly cancelled, discharged and returned to us.
- d. That we shall inform your office regarding termination of the validity of this Bank Guarantee one clear month before the actual expiry date of this Guarantee.
- e. That with the consent of our customer you may amend/ alter any term/ clause of the contract or add/ delete any term/ clause to/ from this contract without making any reference to us. We do not reserve any right to receive any such amendment/ alternation or addition/ deletion provided such like actions do not increase our monetary liability under this Bank Guarantee which shall be limited only to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ (in words))
- f. That the Bank Guarantee herein before given shall not be affected by any change in the constitution of the Bank or Customer/ Seller or Vendor.
- g. That this is an unconditional Bank Guarantee, which shall be en-cashed on sight on presentation without any reference to our Customer/ Seller or Vendor.

**Guarantor**

\_\_\_\_\_

(Bank Seal and Signatures)

Dated: \_\_\_\_\_ 2026



**DISCLOSURE CERTIFICATE / INTEGRITY PACT**

M/ s \_\_\_\_\_ hereby declares its intention not to obtainer induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, M/ s \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give the anyone within or outside Pakistan either directly or indirectly thorough any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from the GoP, except that which has been expressly declared pursuant hereto.

M/ s \_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/ s \_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be avoidable at the option of GoP.

M/ s \_\_\_\_\_ Notwithstanding any rights and remedies exercised by GoP in this regards, [the Seller/ Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the



procurement of any contract, right, interest privilege or other obligation or benefit in whatsoever form from GoP.

**Signature of Bidder**

**Signature of HQs ASF**



**UNDERTAKING**

*(To be attached with technical bid)*

Tender No. \_\_\_\_\_

Name of the Firm \_\_\_\_\_

Date \_\_\_\_\_

Telephone No. \_\_\_\_\_

To: **Headquarters Airports Security Force, Karachi**

Dear Sir,

1. I/ We hereby offer to supply to HQ ASF the stores detailed in schedule to the tender inquiry or such portion thereof as you may specify in the acceptance of tender at the prices offered against the said schedule and further agree that this offer will remain valid upto **180 days** after opening of commercial offer and will not be withdrawn or altered in terms of rates quoted and the conditions already stated therein or on before this date. I/ We shall be bound by a communication of acceptance to be dispatched within the prescribed time.

2. I/ We have understood the Instructions to Tenders and General Conditions Governing Contract and have thoroughly examined the specifications/ drawings and/ or patterns quoted in the schedule hereto and am/ are fully aware of the nature of the stores required and my/ our offer is to supply stores strictly in accordance with the requirements.

3. The following pages have been added to and form part of this tender:-

a. ....

b. ....

c. ....

Yours faithfully,

(Signature of Tenderer) \_\_\_\_\_

(Capacity in which signing)

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Witness: \_\_\_\_\_

Address: \_\_\_\_\_



**Note:** Individual signing tender and/ or other documents connected with a contract must specify: -

- a. Whether signing as "Sole Proprietor" of the firm or his attorney.
- b. In the case of companies and firms registered under the Act, 1913 as amended up-to-date and under the partnership Act 1932, the capacity in which signing e.g, the Director, Secretary, Manager, Partner etc or their attorney and produce copy of document empowering him so to sign, if called upon to do so.

### **SPECIAL CONDITIONS OF IB**

1. The participating firms shall submit their offer in 3 x separate envelopes clearly i.e **Technical Offer Envelope** and **Commercial Offer Envelope** and **Earnest/ Bid Money (EM) Envelope (Bank Draft/ Pay Order)** duly sealed in one larger size envelope.
2. In case **EM (Demand Draft/ Pay Order)** is found as per requirement, only then the **Technical Offer** will be processed for **Technical Scrutiny Report (TSR)** clearance.
3. In case **EM Draft** is not found as per requirement, firm's offer will be liable to be rejected.

### **CERTIFICATE**

"It is certified that our firm is neither defaulter / blacklisted by any Government Organization directly or indirectly nor any investigation/ interrogation was ever carried out against us by any **Pakistani** or **Overseas Intelligence/ Investigation Agencies.**"

Name of MD \_\_\_\_\_

CNIC or Passport No \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_ 2026



**Letter of Bid – Technical Proposal***(To be attached with technical bid)***Date of this Bid submission:** \_\_\_\_\_**Request for Bid No.:** \_\_\_\_\_**Alternative No.:** \_\_\_\_\_**To: Headquarters Airports Security Force, Karachi**

1. We, the undersigned Bidder, hereby submit our Bid, in two parts, namely:
  - a. The Technical Proposal, and
  - b. The Financial Proposal.
2. In submitting our Bid we make the following declarations:
  - a. **No reservations:** We have examined and have no reservations to the bidding documents.
  - b. **Eligibility:** We meet the eligibility requirements and have no conflict of interest in accordance with bidding documents.
  - c. **Bid/Proposal-Securing Declaration:** We have not been suspended nor declared ineligible by the HQs ASF based on execution of a Bid Security in the HQs ASF's country.
  - d. **Conformity:** We offer to supply in conformity with the bidding document and in accordance with the Delivery Schedules specified in the Schedule of Requirements.
  - e. **Bid Validity Period:** Our Bid shall be valid for the period specified in bidding documents (as amended, if applicable) from the date fixed for the Bid submission deadline.
  - f. **Performance Security:** If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document;
  - g. **One Bid per Bidder:** We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) as a Joint Venture member or as a subcontractor, and meet the requirements.
  - h. **Suspension and Debarment:** We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is



subject to, a temporary suspension or a debarment imposed by the HQs ASF. Further, we are not ineligible under Pakistan laws;

- i. **State-owned enterprise or institution:** *[select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution but meet the requirements of ]*;
- j. **Binding Contract:** We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- k. **Not Bound to Accept:** We understand that you are not bound to accept the Most Advantageous Bid or any other Bid that you may receive; and
- l. **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

**Name of the Bidder:** \_\_\_\_\_

**Name of the person duly authorized to sign the Bid on behalf of the Bidder:** \_\_\_\_\_

**Title of the person signing the Bid:** \_\_\_\_\_

**Signature of the person named above:** \_\_\_\_\_

**Date signed:** \_\_\_\_\_



**Letter of Bid – Financial Proposal***(To be attached with financial bid)*

Date of this Bid submission: \_\_\_\_\_

Bid No.: \_\_\_\_\_

Name of Item.: \_\_\_\_\_

Alternative No.: \_\_\_\_\_

To: **Headquarters Airports Security Force, Karachi**

1. We, the undersigned Bidder, hereby submit the second part of our Bid, the Financial Proposal
2. In submitting our Financial Proposal, we make the following additional declarations:
  - a. **Bid Validity Period.** Our Bid shall be valid for the period specified in bidding documents (as amended, if applicable) from the date fixed for the bid submission deadline specified in bidding documents (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  - b. **Total Price.** The total price of our Bid, excl. any discounts is \_\_\_\_\_ [insert the total price of the bid in words and figures, indicating the various amounts and the respective currencies];
  - c. **Commissions, gratuities and fees.** We have paid, or will pay the following commissions, gratuities, or fees with respect to the bidding process or execution of the Contract: [insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity].

Name of Recipient	Address	Reason	Amount

(If none has been paid or is to be paid, indicate "none.")

- d. **Binding Contract:** We understand that this Bid, together with your written



acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

**Name of the Bidder:** \_\_\_\_\_

**Name of the person duly authorized to sign the Bid on behalf of the Bidder:** \_\_\_\_\_

**Title of the person signing the Bid:** \_\_\_\_\_

**Signature of the person named above:** \_\_\_\_\_

**Date signed** \_\_\_\_\_



**BIDDERS INFORMATION FORM***(To be attached with technical bid)***PART-I**

1. Name of the Firm \_\_\_\_\_
2. Address (office) \_\_\_\_\_
3. Address Factory/Godown/Stocks \_\_\_\_\_  
\_\_\_\_\_
4. Telephone \_\_\_\_\_, Fax \_\_\_\_\_, E-Mail \_\_\_\_\_  
Website \_\_\_\_\_
5. National Tax No : \_\_\_\_\_
6. Sales Tax No : \_\_\_\_\_
7. **Type of Firm:**
  - a. Sole Proprietary concern : \_\_\_\_\_ (Yes/No)
  - b. Partnership concern : \_\_\_\_\_ (Yes/No)
  - c. Company : \_\_\_\_\_ (Yes/No)
  - d. Limited Liability Partnership: \_\_\_\_\_ (Yes/No)
8. **Detail of Employees Nos:**
  - a. Executives \_\_\_\_\_
  - b. Staff \_\_\_\_\_
9. **Firm's Management Record.** (Attach a list, if required):

Ser	Name	Father's Name	Designation Passport /	CNIC Number
a.			CEO /Signatory etc	
b.				
c.				
d.				
e.				
f.				
g.				



**Note:** Firms registered with SECP will attach Form-29 if there is no difference in the management record.

10. Indicate partnership with any other firm as JV, consortium or association etc:

Ser	Name of Firm	Type of Partnership
a.		
b.		
c.		

11. **Firm's Bank Accounts**

a. **Local Accounts**. Indicate in 'Remarks Column' whether the account is in local or foreign currency: -

Ser	Bank	Branch	Account No	Remarks
(1)				
(2)				
(3)				

b. **Foreign Accounts**

Ser	Bank	Branch	Account No	Remarks
(1)				
(2)				
(3)				

12. Indicate any organizations of the MoD / GoP registered with (please indicate by tick):

Ser	Organization	Yes	No.	Ser	Organization	Yes	No.
(1)	DGDP			(5)	POF		
(2)	DGMP			(5)	HIT		
(3)	DG RD&E			(7)	PAC		
(4)	NRTC			(8)	Other		



13. Indicate the category of firm (please indicate by tick):

Ser	Category	Yes	No.	Ser	Category	Yes	No.
(1)	Manufacturer			(5)	Distributor		
(2)	Stockist			(5)	Auctioneer		
(3)	General Order Supplier			(7)	Freight Forwarder		
(4)	Agent			(8)	Other (Specify)		

14. Indicate the category of registration if other than above:

a. \_\_\_\_\_

b. \_\_\_\_\_

15. Are you registered with any Defence Establishment e.g. other organizations of the MoD, MoDP, SPD, NLC, FWO or any establishment of the Services HQ etc? If so, please indicate:

Ser	Organization	Registration Number	Date of Registration	Date of Validity	Category
a.					
b.					
c.					

16. Are you registered with any Government or Semi-Government set-up (other than the Defence Establishment)? If so, please indicate: -

Ser	Organization	Registration Number	Date of Registration	Category
a.				
b.				



c.				
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17. Was your firm previously registered with any Defence Establishment including MoDP under any other name and defaulted in any Defence Contract? If so, please furnish details below (or attach a list of contracts separately): -

- a. \_\_\_\_\_  
b. \_\_\_\_\_

18. Has your firm ever been blacklisted / debarred by any of the Defence Establishment or Government / Semi-Government entities? If yes, please indicate the type of legal / administrative action taken against the firm and duration of such action: -

- a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_

19. Is there any case against the firm in the court of law and any other: \_\_\_\_\_  
\_\_\_\_\_

20. Indicate past performance of your firm with all types of Govt, semi-Govt, Civil and Military Organizations (attach list if required): -

Ser	Contract	Organization	Contract Value	Completed / Not Completed	Remarks
a.					
b.					

**Note.** State reasons of non-Completion in the 'Remarks' column. Past performance also include all types of Defence establishment.

21. Is there any sister concern firm (whether registered or not)? If yes, then provide details:

- a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_



**SPECIMEN - AGENCY AGREEMENT**  
**(BY THE MANUFACTURER FOR THE AGENT FIRMS)**

*(To be attached with technical bid)*

We M/s \_\_\_\_\_ hereby declare that we are the manufacturer of the following stores/items (or attach a list separately with this agreement, if the list is long):

**Nomenclature**

**Make & Type/Size/Model**

(particulars of each item/equipment to be written separately) *(Mention, if any)*

Maintenance facilities in Pakistan.

We do hereby appoint M/s \_\_\_\_\_ as our agent for Pakistan. This agreement will remain valid upto \_\_\_\_\_. In case of any change, cancellation, and/or termination of this agreement, we undertake to inform the HQ Airports Security Force, Government of Pakistan beforehand. We also undertake that we shall not change our local Agent unilaterally without the prior approval of the HQ Airports Security Force during the validity period of the Agency Agreement and the ongoing contracts.

We declare that the Agent commission paid to our appointed Agent shall be as per the policy, rules and regulations of the Government of Pakistan which currently is maximum upto 4% in Pakistan Rupees.

We are ISO certified manufacturers (if applicable) (Copy of ISO certificate attached).

**Name and Signature of Agent**  
**(With Office Seal)**

**Name and Signature of Manufacturer**  
**(with Office Seal)**

**Note.** Agency agreement should be prepared on manufacturers letter head pad duly mentioning following information: -

- a. E-Mail address/website
- b. Telephone number
- c. Fax number



**PROPOSED CONSTRUCTION SCHEDULE**

[Please note that the Works shall be completed within the time period stated in the Contract Data. The Bidder shall provide as Appendix-A to Bid, the Construction Schedule in the bar chart (CPM, PERT or any other to be specified herein) showing the sequence of work items and the period of time during which he proposes to complete each work item in such a manner that his proposed programme for completion of whole of the Works and parts of the Works shall not exceed the time period specified in the Contract Data. Such period shall commence and counted from the Commencement date as specified in the Contract Data.]



**LIST OF SUBCONTRACTORS**

[Name of Bidder] intend to subcontract the following parts of the Works to subcontractors. We hereby confirm that the subcontractors named hereunder are reliable and competent to perform that part of the Works for which each is listed.

Please find enclosed the documentation outlining experience of the subcontractors, the curriculum vitae and experience of their key personnel who will be assigned to the Contract, equipment to be supplied by them, size, location and type of contracts carried out in the past.

<b>Part of Works (Give Details)</b>	<b>Subcontractor (With Complete Address)</b>
<b>1</b>	<b>2</b>



**PAST EXPERIENCE, PERSONNEL CAPABILITIES AND FINANCIAL STRENGTH**

Please provide requisite documentary evidence to substantiate the past experience, personnel capabilities and financial strength of the Bidder for evaluation as per the Qualification Criteria given below:

Sr. #	Category	Criteria	Required Documents
I.	Experience Record	Net-metering based solar PV project(s) completed in last two years (as main contractor, JV and sub-contractor) having cumulative capacity of 200kW or above, as a single project or multiple projects.	As per EXP-1 Form
II.	Financial Strength	Average Annual Turnover of minimum PKR 100 million in last three years. Minimum average Net Worth of PKR 50 million in last three years.	Audited Financial Reports of last three (03) years

**Note:**

- i. Qualification status shall be decided on Pass / Fail basis.
- ii. In case of JV, all the members shall collectively comply / qualify the Qualification requirements as specified above.



### Details of Contracts of Similar Nature and Complexity

*Name of Bidder or partner of a joint venture*

#### Use a separate sheet for each contract

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address & Contact Details
4.	Nature of Works
5.	Contract Role (Tick One)  (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Capacity (kW) & Value (PKR) of the total contract.
7.	Date of Award
8.	Date of Completion
9.	Contract Duration (Years and Months)

**Note:** The Bidder shall attach documentary evidence (contract agreement & completion certificate) to substantiate the above facts/data.



**JOINT VENTURE AGREEMENT**

[Please provide certified true copy of Joint Venture (JV) Agreement, if applicable.]



**COPY OF PPIB CERTIFICATE**

[Please provide certified true copy of valid PPIB Certificate issued under AEDB Certification Regulations, 2021]



**AFFIDAVIT OF BLACKLISTING**

[Please provide an affidavit that the bidder has not been blacklisted by any government / public department / donor agencies at the time of submission of bid.]



**SPECIFIC SYSTEM DATA CHECKLIST**

The specific System data checklist to be filled by the Bidders is given below for Bidders to confirm:

[Please insert detailed specific System data checklist]



**BILL OF QUANTITIES**

1. The Bill of Quantities shall be read in conjunction with the Conditions of Contract, Specifications and Employer Design given in the Bidding Documents.
2. The rates and prices entered in the priced Bill of Quantities shall, except in so far as it is otherwise provided under the Contract include all costs of Contractor's plant, labour, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore, all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date of deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
3. A rate or price shall be entered against each item in the priced Bill of Quantities, whether quantities are stated or not. The cost of items against which the Contractor will have failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bill of Quantities.
4. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the priced Bill of Quantities, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works.
5. General directions and description of work and materials are not necessarily repeated nor summarised in the Bill of Quantities. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the priced Bill of Quantities.
6. Provisional sums included and so designated in the Bill of Quantities shall be expended in whole or in part at the direction and discretion of the Employer.

