



## RE-TENDER DOCUMENT

### NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY (NUST) ISLAMABAD

#### PROVISION OF ITEMS FOR SCEE NUST H-12 CAMPUS ISLAMABAD

1. Bids are invited from reliable firms / suppliers having NTN & Sales Tax registration for **PROVISION OF Office & Classroom & Lab Items FOR SCEE, NUST H-12 CAMPUS ISLAMABAD** as per detail available at Annex-A.
2. **Submission of Quotation.** Single Stage-Single Envelop procedure. Bids be submitted through EPADS.
3. **Eligibility Criteria:** To be eligible, the bidder must be:
  - a. Registered with FBR for sales tax as well as income tax.
  - b. Be active on tax payer list.
  - c. Never Blacklisted. Affidavit on stamp paper.
  - d. Not under any litigation. Affidavit on stamp paper.
  - e. Bid to be Submitted through EPADS only.
4. **Bids and Attachments to be provided by Suppliers:**
  - a. Bids prices item wise duly total up in local currency- PKR, All inclusive.
  - b. **Comparison/Selection of Bids:** NUST will have the option to make selection Technical Solution item wise or Lot wise, otherwise and cancel bids without any liability as per PPRA 33.
  - c. Bid should be **valid** for at least **90 days** after the opening date of RE-TENDER.
  - d. **Bid Security** Exact equal to **3% of total quoted value** with bid. **Please disregard the amount reflected on EPADS which is just a codal formality.** The same amount i.e 3% (Bid Security) may be reflected in EPAD system when uploading the draft record of bid. **Pay-order / bank draft** will be in favor of "**NUST, Islamabad**".
  - e. **Please Submit:** Bidder to ensure submission of documents as per details provided in **Annex-B**.
  - f. Bids may be submitted by a nominated representative of the firm.
  - g. Multiple firms operating under common owner/administration will submit only **one bid out** of any one of its registered/legal entities.
  - h. **Bidding Documents processing fee** must be provided physically in original at the time of technical bid opening in the shape of Pay Order / Bank Draft of **Rs. 5,000/-(non-refundable)** in favor SCEE NUST H-12, Islamabad.
  - i. **Last 3 x month utility bills**, duly paid, of the office accommodation of the company/firm.
5. **Instructions for Suppliers (Be Noted Carefully):**
  - a. An incomplete bid in any aspect will be rejected.
  - b. Bid(s) shall be rejected **if the rate(s) are unclear, incomplete, ambiguous, conditional or not totaled.**

- c. **Penalty for delays:** 1% of total value of the Purchase Order / per week.
- d. **Performance Guarantee for Warranty Period.** Selected firm(s) shall provide 5% PG of the PO amount which is required to be submit through pay order or same will be deducted from final bill.
- e. **Right to purchase at Risk-and-Expense of Supplier,** if the selected supplier: **(i)** fails to complete the order, or **(ii)** delays to supply within the delivery time quoted or extended time given by Purchaser, or **(iii)** supplies **sub-standard** items, or **(iv)** supplies low quality items, then NUST reserves the right to **(v)** purchase single, all or un-supplied quantity of item(s), by the suppliers at **Risk-and-Expense** therefore forfeit Earnest Money and resort to administrative actions, etc.
- f. **NUST reserves the right to (i)** Increase/decrease the required quantity while placing purchase order or add related item in repeat order. **(ii)** reject any bid or procurement process. **(iii)** Amend delivery time. **(iv)** Make clarifications during the contract period etc. any time, as per rules.
- g. Representatives of bidders are allowed to witness the opening of RE-TENDERS, without conferring any privilege.
- h. **Contract Agreement** shall be signed with successful bidder(s) as per NUST policy and Provision of **Rs.100 stamp paper** shall be the provided by successful bidder which shall be delivered before issuance of Purchase Order by SCEE.
- i. **Late submission of bids** cannot be uploaded therefore upload bid within stimulation period.
- j. Information regarding subject item should not be communicated to un-authorized person(s).
- k. In case of dispute, **decision of Pro-Rector (P&R)**, NUST shall be final and binding on both the parties. Firms will to ensure that the "End of Sale" and "End-of-Life" (EOL) are not being quoted / provided.
- l. **Delivery Time:** Installation and commissioning time shall not be more than **3-6 weeks** from the date of issuance of Purchase Order.
- m. Bid openings may be postponed due to unavoidable circumstances, including public holidays, leave, or official commitments of the President or members of the Purchase Committee. If the bid opening falls on a public holiday, it will be rescheduled to the next working day. In cases of postponement due to reasons other than public holidays, SCEE will notify bidders through available communication channels.
- n. Selection/ evaluation of items shall be according to the Evaluation Criteria.
- o. **Payment** will be made after the deduction of Income Tax and part of Sales Tax by NUST, as per Govt rules. It is the vendor's responsibility to be on Active Tax Payers list of FBR.
- p. The specifications provided in this RE-TENDER document are the minimum requirements of NUST. The bidders must meet or exceed these specifications to meet the actual requirements of this

project. However, in such cases, additionally proposed or alternate specifications should clearly be highlighted to enable NUST to clearly ascertain the impact of modified specifications.

q. **The vendor must provide one year contract for any repair & maintenance coverage.**

6. **Pre-bid Clarifications/Technical Queries:** Firms are advised to email **Mr. Imran Ashraf**, Snr Manager IT Support (sys.admin@scee.nust.edu.pk) and for any clarification/technical queries.

7. Technical and Financial Quotations should be submitted in the following format: -

a. **Format for Technical Quotation**

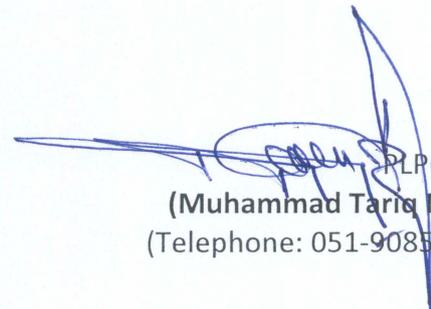
S. No	Nomenclature	Technical Specifications	A/U	Qty	Make/ Model	Origin

b. **Format for Financial Quotation**

S. No.	Nomenclature	A/U	Qty	Unit Price	Unit Price with GST	Total Price with GST

8. **Selection / Evaluation Criteria:** Comprehensive Bid Evaluation Criteria is provided in the RE-TENDER document as **Annexure – C**. Both the bids i.e. Technical and Financial carry equal marks. Final selection will be made by calculating the average marks so obtained by each bidder. Any Firms scoring more than or equal to 70% aggregated marks will qualify. Contract will be awarded to the bidder offering the Most Advantageous bid.

9. **Bid Opening:** The e-bids must be submitted through EPADS by **24 Feb 2026 before 1100 hrs**, and without e-PADS will not be accepted/entertained. Electronic **Bids will be opened on the same day at 1130 hrs** in the presence of Local Purchase Committee (LPC) Members and available representatives of firms.

  
LPC SCEE  
(Muhammad Tariq Munir)  
(Telephone: 051-9085 4035)

**PROVISION OF ITEMS FOR SCEE MUST H-12 CAMPUS ISLAMABAD****Lot I**

S no.	Items	Description	Qty	Remarks
1	Desktop Computer	HP Dell or Equivalent (CPU only) Intel Core i5, B760 chipset 13th Generation, 512 GB SSD, 8GB RAM, VGA Port, MT	12	
2	Printer	HP Laserjet 403DN or equivalent Automatic duplex printing, Black HP FastRes 1200 Color Standard A4 size, 10/100/1000 Ethernet LAN connection, Hi-Speed USB 2.0, 2-line backlit control panel display or Equivalent	4	
3	Multimedia Projector Screen	Hashmo Motorized 10x8 Feet Projector Screen with wall mount kit Screen has to mount on wall extended for few inches to clear the already installed digital smart screen on the wall. Therefore at least 9" clearance required and also support needed from ceiling as well to the wall mounted brackets.	1	
4	Multimedia Projector	Brightness: 3300 lumens. Resolution: XGA 1,024 x 768 pixels. Technology: LCD, projection capability (optional) 16 000:1 contrast ratio	2	
5	HDMI Cable	HDMI Fiber Optic Cable 4k - 15 meters Fiber HDMI Cable 2.0 AOC (Active Optical Cable)	5	

**PROVISION OF IT ITEMS FOR SCEE  
NUST H-12 CAMPUS ISLAMABAD**

**(ATTACHMENT ON EPADS)**

Ensure that you have provided the following documents, labelled and referred correctly. Please highlight the relevant information in the attached document.

S/No.	Required Documents (ONE COPY ONLY)	Attached? <input type="checkbox"/> / <input type="checkbox"/>	Placed At
1.	NTN certificate	<input type="checkbox"/>	
2.	Sales Tax certificate	<input type="checkbox"/>	
3.	GST Deposit record	<input type="checkbox"/>	
4.	No Blacklisting & No litigation Affidavit	<input type="checkbox"/>	
5.	OEM Authorization Certificate	<input type="checkbox"/>	
6.	Literature of each quoted equipment	<input type="checkbox"/>	
7.	Firm's Registration Certificates Since foundation till date	<input type="checkbox"/>	
8.	Bid Security (Not less than 3% of the quoted value of quotation)	<input type="checkbox"/>	
9.	Document showing similar equipment/work supplied/completed in last 2 years <b>(Only Last 3 works / POs)</b>	<input type="checkbox"/>	
10.	Financial Position Record (Bank Statement) – Last 1 Year	<input type="checkbox"/>	
11.	Resume of technical manpower (on company's payroll), posted in Islamabad/Rawalpindi office: Relevant to the project only <b>(One Page)</b>	<input type="checkbox"/>	
12.	Resumes of technical manpower (on company's payroll), dedicated for this project: Relevant to the project only <b>(Please mention)</b>	<input type="checkbox"/>	
13.	Bid is valid for at least <b>90-120 days</b>	<input type="checkbox"/>	X
14.	Each item is quoted separately	<input type="checkbox"/>	
15.	End-of-Life (EoL) and End-of-Sale (EoS) equipment NOT QUOTED	<input type="checkbox"/>	
16.	Prices is quoted in Pak Rupees PKR	<input type="checkbox"/>	
17.	Delivery Time as per bidding document	<input type="checkbox"/>	
18.	Equipment is quoted with at least 1 Year warranty. Extended warranty should be quoted separately for additional 2 years.	<input type="checkbox"/>	
19.	Make, Origin and Manufacturer is as indicated in the quotation in Bid	<input type="checkbox"/>	
20.	Compliance Sheet Signed and Stamped by owner/representative.	<input type="checkbox"/>	
21.	Firm must possess a registered PTCL number under its name	<input type="checkbox"/>	
22.	<b>Last 3 x month utility bills</b> , duly paid, of the office accommodation of the company/firm.		

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_



**TECHNICAL / EVALUATION CRITERIA**

Ser No.	Evaluation Parameters	Marks	Remarks
1.	Confirmation to specs,	50	Marked by technical team
2.	Capacity of Firm i.e., organization, resources, support system & Technical Team	05	
3.	Clarity & cohesiveness of bid documents & quoted Items (literature, brushers data sheets etc).	05	
4.	Relevant Past Experience (Supply of quoted product)	05	
5.	Financial Statement of last one year (Upto 10 million turnover) = 10 Marks (Upto 8 million turnover) = 8 Marks (Upto 5 million turnover) = 05 Marks	10	Marked by Committee
6.	Bidder's certified business relationship with OEM <ul style="list-style-type: none"> <li>• Sole distributor = 10 Marks</li> <li>• Reseller = 8 Marks</li> <li>• Gen order Supplier 05 Marks</li> </ul>	10	--do--
7.	After Sale Support Services <ul style="list-style-type: none"> <li>• 10 Years = 10 Marks,</li> <li>• 7 years = 7 Marks</li> <li>• 5 year = 05 Mark</li> </ul>	10	--do--
8.	Delivery Duration <ul style="list-style-type: none"> <li>• Delivery within 4-6 weeks = 05</li> <li>• Delivery within 6-8 weeks = 03</li> </ul>	05	--do--
	<b>Total Marks</b>	<b>100</b>	
	<b>Qualifying Marks</b>	<b>70</b>	