

GUJRANWALA ELECTRIC POWER COMPANY LIMITED



REQUEST FOR PROPOSAL (RFP)

for
**EARTHING OF TRANSFORMERS SUB-STATION ON HT/LT STEEL
STRUCTURES & PC POLES UNDER THE JURISDICTION OF
GEPCO**

**“Single Stage-Single Envelope” Procedure
Under Rule 36(a) of PPRA Ordinance 2004.**

TENDER NO: 02/City 2025-26

CHIEF ENGINEER O&M (Dist.) GEPCO

565-A GEPCO Head office Model Town Gujranwala

Landline: 055-9200137

Email: omgepc@gmail.com

Last date for Submission: 12.02.2026 1100 Hrs

To Be Opened On: 12.02.2026 1130 Hrs

RFP for Earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles

I.

GEPCO TENDER NOTICE

GEPCO TENDER NOTICE

TENDERS ARE INVITED AGAINST PROVISION OF SERVICES ON THE BASIS OF SINGLE STAGE SINGLE ENVELOPE BIDDING PROCEDURE AS PER PPRA FOR EXECUTION OF EARTHING OF TRANSFORMERS SUB-STATION ON HT/LT STEEL STRUCTURES & PC SPUN POLES UNDER THE JURISDICTION OF GEPCO

Sr. No	Tender No.	Description	Tender Qty. (No.)	Estimated Value (PKR)	Bid Submission Date & Time	Bid Opening Date & Time
1	01/City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Model Town, G. Gate, B. B. Pura, F. Gun, Peoples Colony) of City Circle Gujranwala- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,321	28,401,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
2	02/City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Civil Lines, Sheranwala Bagh, T.M. Khan, G.T. Road) of City Circle Gujranwala- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,562	33,583,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
3	03/City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Chaman Shah, City, G.D. Singh, Ladewala, Khali) of City Circle Gujranwala- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,337	28,745,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
4	04/City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Eminabad, Paprawa, Chen Da Qila, Kamoke-1, Kamoke-3) of City Circle Gujranwala- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,305	29,347,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
5	05/City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Kamoke-2, Wahndo, N. Vikran-1, N. Vikran-2, T. Aali, Nohari) of City Circle Gujranwala- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,372	29,498,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
6	01/Sialkot 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Power House, Fort, Model Town, Civil Line, Nekla pura, Ghumki) of Sialkot Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,278	27,477,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
7	02/Sialkot 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Akbarabad, Pasur Road, Zahwal Road, Bajewat, Rangpura) of Sialkot Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,200	25,800,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
8	03/Sialkot 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Canal, Dalawati, Said Pur, Kadi, Loharian, Head Marala, Pasur-1) of Sialkot Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,219	26,208,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
9	04/Sialkot 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Pasur-2, Pasur-3, Chowinda, Chhabra, Sathra) of Sialkot Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,529	32,873,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
10	05/Sialkot 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Goherd Pur, Defence Road, Santona, Bhopalewala) of Sialkot Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,493	32,099,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
11	01/M.B. Din 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Uttam M.B. Din, Rural M.B. Din, Laksar, Shahana Lok) of M.B. Din Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,343	28,874,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
12	02/M.B. Din 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Phasia, Pharamat) of M.B. Din Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,226	26,359,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
13	03/M.B. Din 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Kishankhan, Mana Chowk, Rana Bala, Qadriabad) of M.B. Din Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,426	30,659,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs

14	04/M.B. Din 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Mainkhal Urban, Mainkhal Rural, Gora, Mana Gondal) of M.B. Din Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,391	29,906,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
15	01/Narowal 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (NW-1, NW-2, NW-3, Bactolmal, Qila Khawala) of Narowal Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,215	26,122,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
16	02/Narowal 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (NW-1, NW-2, NW-3, Shikargah-4) of Narowal Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,195	25,692,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
17	03/Narowal 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Shikargah-1, Shikargah-2, Shikargah-3) of Narowal Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,183	25,434,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
18	01/Gujrat 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Power House, S.I. Estate, Akram Shahad, Aziz Bhart Shahad, Mangar, Gujar Rural) of Gujar Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,246	26,788,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
19	02/Gujrat 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Jalanwala Rural, Lalanwala City, Kunah, Shadwa) of Gujar Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,257	27,025,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
20	03/Gujrat 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (J.P.J. City, J.P.J. Rural, Fatepur, Karamwala, Tarda, Khanan-1) of Gujar Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,538	33,067,000	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs
21	04/Gujrat 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Kheran-2, Gulana, Katta-1, Dingo-1, Dingo-2, Kofa-2) of Gujar Circle- including (02 No. Bore) by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Nuetral)	1,567	33,690,500	12-02-2026 11:00 Hrs	12-02-2026 11:30 Hrs

Terms & Conditions

- Tender documents can be obtained from E-Pad. Tender Submission, Opening and Evaluation will be proceeded through E-Pad.
- The bidders/contractors must have performed work / Work Awards of Earthing of Structures / PC Spun Poles/Transformers in PPRA/WAPDA/NTDC/SDCO, Govt/Semi Govt. & any other well reputed organizations. Value of contract(s) already performed work/ work awards must be at least equal to 60 % of the value of the contract for which bid is to be submitted. Contractors will provide satisfactory performance certificate(s) of work which can be verified from issuing authority.
- The Bid Security (CDR only) of 2 % of Estimated Amount mentioned in advertisement in form of CTO GEPCO will be enclosed in the envelope containing Technical Proposal and Financial Proposal. Bid Security must be provided before opening of Bid.
- The bidder shall demonstrate Cash or Cash Equivalents equal to minimum 40% of the contract value and current contract agreements. In this regard bidder shall provide fresh bank statements.
- Eligibility:** Registered / Renewed Firm with Pakistan Engineering Council (PEC) Category code EE-04 & EE-05 and CE10 of capacity minimum C-5, C-4, C-3 and C-2 (Copy should be attached).
- The bid shall remain valid for acceptance for 90 days from the tender opening date. Bid must be accompanied by 2 % Bid Security in form of CDR valid for 120 days issued by any Scheduled Bank of Pakistan.
- Upon acceptance of Award of Contract, the successful Bidder shall be required to provide a Performance Guarantee (Bank Guarantee / CDR) amounting to five percent (5%) of the total Contract Price, from a scheduled bank within fifteen (15) days otherwise Competent Authority has right to cancel bid. Performance Guarantee shall remain valid till successful completion of the contract.
- Conditional tender or tender without Bid Guarantee will not be accepted.
- Bids received after the prescribed time and date shall be rejected. Competent Authority has reserved rights of cancellation of bid at any stage.
- Detailed Terms & Conditions are mentioned in Tender Document RFP on which Tendering Process will be finalized.
- For further details / information contact undersigned on any working days during office hours.


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RFP for Earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles

Date of Issue of RFP Document:

This 'RFP document', along with Schedules & Annexures, is issued to:

Mr./Ms. _____

Designation: _____

M/s.

.....

.....

Please note that:

1. This document is non-transferable.
2. Nothing in the RFP should be relied on as a promise or representation as to the future.
3. A bid not submitted in conformity with the specifications, terms and conditions stated herein shall not be considered by GEPCO.
4. The Contract Agreement will be entered into between GEPCO and the successful bidder selected by GEPCO through a transparent and competitive bidding process.
5. Although GEPCO has taken adequate care while preparing this RFP document, bidders should satisfy themselves that the document is complete in all respects. The bidder may intimate any discrepancy in the RFP document to this office before **09.02.2026**. If no intimation is received by this office from the bidder within the stipulated time, it shall be considered that the RFP document, as issued to the bidder, is complete in all respects.

Issuing Authority:

Chief Engineer O&M(Dist.) GEPCO

2. DEFINITIONS & ABBREVIATIONS

2.1 ABBERIVATIONS

Used in the RFP	Description
BOD	Board of Directors
CDR	Call Deposit Receipt
CEO	Chief Executive Officer
CIS	Customer Information System
CNIC	Computerized National Identity
DISTT	Distribution transformer
EoI	Expression of interest
ERP	Enterprise resource planning
FY	Financial year/Fiscal Year.
GIS	Geographic information system/Gas Insulated Grid Station.
GoP	Government of Pakistan
HT	High Tension
LT	Low Tension
IEC	International Electrotechnical Commission
IT	Information technology
KM	Kilometer
kV	Kilovolt
LoI	Letter of Intent
O&M	Operation and Maintenance.
M&E	Monitoring and evaluation
MoE	Ministry of Energy
MPKR	Million Pakistan rupees
NEPRA	National Electric Power Regulatory Authority
PPRA	Public Procurement Regulatory Authority
RFP	Request for proposal
Rs.	Pakistan rupees
T/F	Transformer
T&D	Transmission and Distribution.

2.2 DEFINITION

Agreement—means the Agreement of complete earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles of GEPCO duly signed and agreed upon by the parties under the provisions of this RFP

Base Period – Shall mean **180** days from the signing of the Contract to whom the agreement is signed if it's the lowest bidder.

Base Year— Shall mean the financial year from July 1 to June 30.

Bidder—Shall mean the bidding company or bidding consortium or an individual firm.

Bidding Company—Shall mean the single corporate entity bidding in response to this RFP.

Bidding Consortium—Shall mean a group of corporate entities bidding in response to this RFP.

Bid—Shall mean the Technical Bid and Price Bid submitted in response to this RFP document issued by GEPCO

Defects Liability Period- Where any part of the Works is taken over separately from the Works the Defects Liability Period for that part shall commence on the date it was taken over and its duration is 12 Months.

Distribution Company – Shall mean a company licensed by NEPRA and engaged in the distribution of electric power.

Distribution Facilities – Shall mean electrical facilities operating at the distribution voltage and used for the movement or delivery of electric power.

Distribution Licensee – Shall mean the license issued by NEPRA in favor of GEPCO.

Distribution Transformers-- A Distribution Transformer or service transformer is a transformer that provides the final voltage transformation in the electric power distribution system, stepping down the voltage used in the distribution lines to the level used by the customer. The invention of a practical efficient transformer made AC power distribution feasible; a system using distribution transformers was demonstrated as early as 1882.

Earthing— The term Earthing used for electrical connection to general mass of earth in such a manner as to ensure, at all times/permanent, an immediate discharge of energy without danger.

Effective Date – Shall mean the date of handing over of the business of as specified in this RFP, by GEPCO to the lowest Bidder pursuant to the Services Contract after all condition(s) set therein have been satisfied.

Electric power system shall mean a network of electrical components deployed to supply, transfer, and use electric power

Equipment Earthing means connecting the non-current carrying metallic parts in the neighborhood of electrical circuits to earth.

Expiry Date – Shall mean the **180** days of effective date from the signing of the Contract.

RFP for Earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles

Fault –shall mean a condition which can cause equipment failures (in transformers, transmission lines, alternators, busbars, etc.) and disturbs the normal working of the system. The faults can also lead to the death of humans, birds, and animals along with equipment failure and electric power supply interruption.

Financial Proposal – Shall mean the proposal of the Bidder against the tender for services to be rendered.

Pad-mount transformers. If the distribution lines are located at ground level or underground, distribution transformers are mounted on concrete pads and locked in steel cases, thus known as distribution tap pad-mount transformers.

Pole-Mount transformers -- If Distribution transformer mounted on pole.

Power Interruption shall mean loss of electric power in a specific area. May be scheduled for service improvements, or unscheduled due to emergencies/breakdown/tripping etc.

Proposal –Shall mean the proposal of the Bidder setting out details as set forth in this document.

Request for Proposal (RFP) document – Shall mean this document, issued to Bidders, seeking Technical and Financial Proposals against the services to be rendered.

Services Contractor – Shall mean lowest Bidder who secures a formal contract in response to this RFP.

Transformers Sub-Station on HT/LT Steel Structures & PC Poles – Transformers Sub-Station on HT/LT Steel Structures & PC Poles, in the context of electrical infrastructure, refer to PCC Poles designed to carry and support electrical power distribution equipment, conductors, and associated components for both High Tension (HT) and Low Tension (LT) power lines.

Step Potential: When current is flowing from the tower to the earth ground, the ground potential rises at the tower and a voltage gradient will occur based on the resistivity of the soil, resulting in a potential difference between two points on the ground. This is called a Step Potential as it can cause voltage between a person's feet.

System Earthing--The neutral point of Generator, Transformer, Transmission and Distribution system or circuit, Rotating machines etc. is connected to earth either directly or through a resistance, or a reactance.

Touch Potential If the ground connection between the tower and the soil is high resistance (common with some soil conditions), the tower itself (and any conductive item touching the tower) can be energized. Touch potential is the voltage between the energized object and the feet of a person in contact with the object.

Transformers shall mean an electrical device that uses electromagnetic induction to pass an alternating current (AC) signal from one electric circuit to another, often changing (or "transforming") the voltage and electric current.

3. INTRODUCTION

Gujranwala Electric Power Company Limited (GEPCO) is a Government of Pakistan-owned entity that operates as an Ex-WAPDA Electricity Distribution Company (DISCOS). This transformation occurred as part of the structural reforms implemented by the government in the Power Sector. GEPCO was officially incorporated as a Public Limited Company with Registration No. L-09498 of 1997-98, dated April 25th, 1998, and Certificate of Incorporation No. JRL-7586, dated June 5th, 1998, in accordance with the provisions of the Companies Ordinance 1984.

In line with this restructuring, GEPCO was granted a Distribution License, numbered DL/04/2023, 09/05/2023 by the National Electric Power Regulatory Authority on April 23rd, 2002. GEPCO's credentials include NTN No. 2972920-3 and STRN. 2500271600282. The primary mandate of GEPCO is to provide a public utility service, focusing on the distribution and supply of electricity within the defined territories specified in its License.

GEPCO plays a vital role in providing electricity across a substantial area within the Punjab province. It encompasses Six Distribution Circles, namely City Gujranwala, City Gujranwala, Gujrat, Sialkot, Narowal, and M.B. Din. The region it serves constitutes a significant portion of the total power consumption in the country.

3.1 MISSION

GEPCO is firmly committed to enhancing operational efficiency and fostering a positive safety culture. The company acknowledges that promoting such efficiency and safety is not only in its own best interest but also serves the broader interests of the public and its dedicated employees

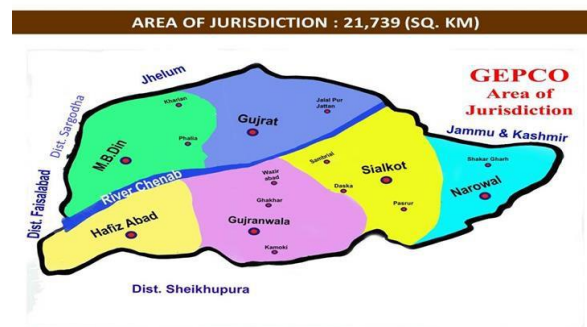
3.2 VISION

GEPCO is committed to deliver safe & secure Electric Power Supply to all its valuable customers by employing technological approach dependable human and organizational resource, focusing on delivery of targets and quality services. Our vision is “to be a leading Power Distribution Company, providing ethical and sustainable customer services.”

GEPCO requires technical and financial proposals against supply of services for earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles under the jurisdiction of GEPCO.

Purpose of this Request for Proposals (RFP) is to solicit services from reputable and financially-sound private sector investors/companies to undertake installation of complete earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles under the jurisdiction of GEPCO as per WAPDA/GEPCO approved specification.

4. MAP



5. OBJECTIVES

In an effort to enhance safety for its personnel, the general public, and animals while also safeguarding GEPCO equipment, GEPCO aims to boost the operational and financial efficiency of its distribution system and improve service quality for consumers. To achieve these goals, GEPCO intends to leverage management expertise through a public-private partnership by inviting reputable and financially stable private sector investors or companies to participate in a competitive bidding process. The objective is to secure a services contract for the installation of earthing systems for High Tension (HT)/ Low Tension (LT) Transformers Sub-Station on HT/LT Steel Structures & PC Poles etc.

GEPCO has outlined several key objectives for awarding a Services Contract, including but not limited to:

- I. Ensuring the comprehensive grounding of High Tension (HT) and Low Tension (LT) Transformers Sub-Station on HT/LT Steel Structures & PC Poles within the operational jurisdiction of GEPCO
- II. Establishing a low impedance pathway to the ground to enhance personnel and equipment safety and to enable efficient circuit relaying.
- III. Capacitating the system to endure and dissipate repetitive fault and surge currents.
- IV. Reducing step and touch potential risks to enhance safety.
- V. Providing corrosion resistance or corrosion allowance to withstand soil chemicals and ensure continued performance over the equipment's lifespan.
- VI. Preventing burning and melting effects in electrical apparatus.
- VII. Mitigating mechanical stresses in faulty circuits by eliminating or discharging persistent current through proper grounding.
- VIII. Minimizing hazards, including arc blasts, to personnel in close proximity to earth/ground faults.
- IX. Offering protection against over-voltages and lightning surges.
- X. Achieving cost savings through reduced maintenance and superior system performance.
- XI. Reducing the incidence of tripping caused by faults in ungrounded systems.

The selection of the services contractor will follow a transparent bidding process, adhering to the provisions of the license issued by NEPRA (National Electric Power Regulatory Authority) and in compliance with the Electric Power Act of 1997.

6. BIDDING PROCESS & GENERAL INSTRUCTIONS

- a) The Bidding Document (RFP)/Per Tender can be obtained/downloaded from E-Pads.
- b) Following should accompany with the bidding documents: -

S. No.	Documents to be attached as part of the Technical Proposal / Bid	Documents must be tagged as “PART”
1	Transmittal Letter as specified in Attachment – A	A
2	Bid Guarantee to be enclosed with Proposals	B
3	Copy of Registration with Pakistan Engineering Council	C
4	Copy of the registration certificate with Federal Board of Revenue (FBR)	D
5	Copy of the registration certificate with Punjab Revenue Authority (PRA) for PST	E
6	Copy of Audited Annual Accounts for the last Two years.	F
7	Proposed list and CVs of the management and field line staff who will be available at site and will be managing day-to-day operations.	G
8	Copy of Certificate of International Affiliation if any.	H
9	Undertaking regarding the completion of task, in a Format as prescribed in Attachment F to this RFP.	I

- c) All pages of the bidding documents will be signed and stamped by the bidder or a duly authorized person signed and stamped.
- d) GEPCO may modify, amend or supplement this RFP document, including selection process and evaluation criteria, if deemed necessary by it or if required under law prior to the bid submission deadline. Further GEPCO reserves the right, without prior notice, to change the selection procedure and the delivery of information at any time before the submission of bids without assigning any reasons thereof. However, such change shall be intimated to all parties that have procured this document.
- e) Amendment(s) made either on the request(s) of the prospective Bidders for any clarification or at by GEPCO’s own initiative, for any reason, shall constitute part of the bidding document. In order to provide a reasonable time to prospective Bidders to take the amendments into account in preparing its bid, GEPCO may at its discretion can extend the bid submission deadline.
- f) All pages of bidding documents, in case, having any erasing / cutting / crossing or over writing etc., therein, must be properly signed by the signing person of the Bidder by the authorized signatory, who have been given power of attorney on company letterhead (to be enclosed with bidding documents), along with attested copy of his CNIC.

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- g)** All the **supporting documents / references / experience certificates** must be attached with the Bid.
- h)** Bids are liable to be rejected forthwith if:
 - i) The bidder does not submit the required documents.
 - ii) The bid is submitted on other than the prescribed form or is incomplete or conditional.
 - iii) The bid is illegible in any material, part or contains alterations, additions, deletions, erasers or other irregularities.
 - iv) Not accompanied with a bid guarantee or with insufficient or un-acceptable bid guarantee.
 - v) Tender is in some way connected with bids submitted under names different from his own.
- j)** Bid shall not be entertained if Bid Security is not provided in original to the office of Chief Engineer O&M (Dist.), 565-A GEPCO HQs Model Town Gujranwala, before opening of Proposal.
- k)** The bidders/contractors must have performed work / Work Awards of Earthing of Structures/ PC Spun Poles/Transformers in PPMC/WAPDA/NTDC/DISOCs, Govt/Semi Govt. & any other well reputed organizations. Value of contract must be at least equal to 60 % of the value of the contract for which bid is to be submitted. Contractors will provide satisfactory performance certificate of work which can be verified from issuing authority.
- l)** The Bid Security (CDR only) of **2 % of Estimated Amount** mentioned in advertisement in favor of CEO GEPCO will be enclosed in the envelope containing Technical Proposal and Financial Proposal.
- m)** The Bid shall be valid for **Ninety (90) days**, starting from the date of opening of the Bids. A bid valid for a shorter period will be rejected as non-responsive. The bidder must mention in the covering letter of their bid that the Bid Bond is valid for **120 days**; otherwise, it will be considered that offer is not valid as required.
- n)** The bidder should have an **Average Annual Turnover equal to the amount** mentioned against this work during last two years certified from audited financial statement and FBR Returns.
- o)** Bidder shall demonstrate **Cash or Cash Equivalents equal to 40% of contract value** and current contract commitments. In this regard bidder shall provide bank statements of last three months.
- p)** Upon acceptance of Award of Contract, the successful Bidder shall be required to provide a Performance Guarantee (**Bank Guarantee /CDR**) amounting to five percent (5%) of the total Contract Price, from a scheduled bank within fifteen (**15**) days otherwise Competent Authority has right to cancel bid. Performance Guarantee shall remain valid till successful completion of the contract.
- q)** The rate quoted by less than 20 % from analysed calculated rates / GEPCO previous approved tender rates, the contractor has to submit additional 10% of total bid as performance security (in form of CDR only) additional to within 15 days. In case of non-

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submission of 10 % security within 15 days, the Competent Authority have rights for cancellation and 02% earnest money would also be forfeited.

- r) GEPCO reserves the right to reject any or all the Bids prior to acceptance of a Bid as per Rules and Regulations under the Public Procurement Regulatory Authority Ordinance, 2002, amended as Rules-2004.
- s) After opening the bids, if it is established that the Bidders have quoted a single price or made a cartel, GEPCO, in such a case, would reserve the right to scrap the tender and invite fresh Bids or to take any decision as deemed fit for GEPCO.
- t) Competent Authority has reserved rights of cancellation of bid at any stage.
- u) It is also agreed that this RFP document is not confidential.

7. SUBMISSION OF BIDS & FINALIZATION

- a) Bids will be submitted on the basis of Single Stage – Single Envelope bidding procedure as envisaged in Rule 36 (a) of the PPRA Rules 2004.
- b) Each Bid shall comprise a single envelope containing financial and technical proposal (if any).
- c) The Bidder must quote his price as per the specimen prescribed as Annexure- D to this RFP. **The fee quoted shall be inclusive of all kinds of taxes and out of pocket expenses** and must be quoted in figures as well as in words. Please note that no boarding or lodging shall be provided by GEPCO.
- d) The Technical Proposals as well as Financial Proposal of all the Bidders in the prescribed format shall be evaluated as per given evaluation criteria. The Proposals which meet the technical eligibility criteria laid down in this document shall be considered for financial evaluation.
- e) Aggregate evaluation of both Proposals will be completed according to the evaluation criteria.
- f) Bidders will be evaluated on overall participation in all bids (if any) and finalization will be made on overall eligibility criteria given for all Bids. i.e. the evaluation criteria, such as those specified in General Instructions (k),(n) and (o) must be met for all of the tenders firm has participated in.
- g) GEPCO will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the bid / Proposal to be submitted in terms of this document.

8. BIDDER'S INFORMATION

1. Company description illustrating overall corporate capability to meet all terms of this RFP.
2. Organizational information, including official registered name, place of registration, type of business, list of principal company officers, company address, telephone number, CVs of the key personnel and website address.
3. Authorized point of contact and company officer(s) authorized to sign an award with phone number(s) and email address(s).

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4. Past performance information – Company’s past similar experience within the last one year performing work in Pakistan. Bidders shall include at least one past performance citations of successful performance of similar services provided, date of delivery, quantity, client contact information, and any additional information that may assist in certifying performance. Experience of the bidder’s principal representative can also be considered.

Title of Contract	Description of the Contract	Client Name	Dates of Execution	Contract Value PKR

****Bidders may attach this table on a separate sheet with the Bid.**

9. QUESTIONS AND CLARIFICATION

Questions and requests for clarifications must be in writing and submitted in the English language to Chief Engineer O&M (Dist.) GEPCO before **09.02.2026**. All questions and responses will be distributed to all RFP recipients. Please include the RFP number in the subject line of emailed questions (**omgepcogmail.com**).

No phone calls or other verbal questions will be acknowledged.

All those who receive the RFP are encouraged to inform GEPCO of their email addresses, so that GEPCO can ensure that all interested parties receive the questions/answers and any amendments which may be issued with respect to this solicitation.

10. SCOPE OF WORK

GEPCO is taking proactive measures to enhance safety for the public, employees, and operational efficiency. This will be achieved through the awarding of a Services Contract to private sector investors/companies. The primary objective is to ensure the complete earthing of Transformers Sub-Station on HT/LT Steel Structures & PC Poles within the jurisdiction of GEPCO Operation. These initiatives fall under the provisions of the power Distribution license issued by NEPRA (National Electric Power Regulatory Authority), aiming to facilitate efficient and safe network management and operations.

10.1 METHODOLOGY

Achieving an earth resistance value of 2.5 Ω or less is typically a standard requirement to ensure the effectiveness of earthing system in dissipating electrical faults and preventing electrical shocks. So, in practical terms, the bidder or contractor must insert Earth Rod into the bore upto moisture

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level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.). Earth Rod and GS Wire must be connected through Nozzling (Diagram is given below).

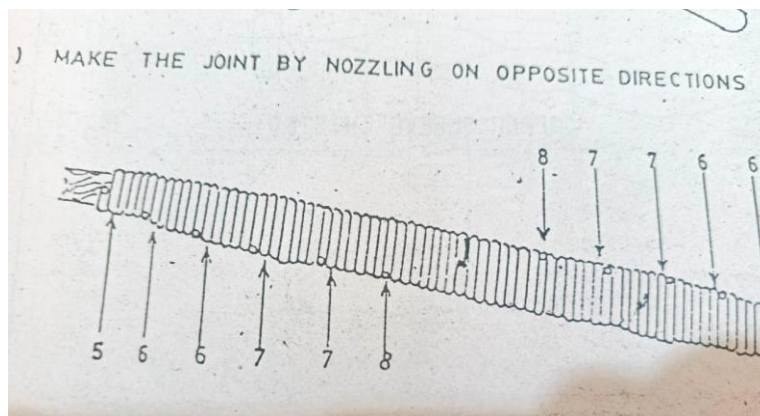


Diagram 10.1. Nozzling – Joint of Earth Rod & GS Wire

11.DETAILS OF TRANSFORMERS SUB-STATION ON HT/LT STEEL STRUCTURES & PC POLES

The following is the description approximate No. of Transformers Sub-Station on HT/LT Steel Structures & PC Poles that are installed in City Circle GEPCO as per intimation by City Gujranwala Circle Office.

Circle	Division	Sub-Division	No. of Transformers Sub-Station on HT/LT Steel Structures & PC Poles
City	Division No. 2	Civil Lines, Sheranwala Bagh, T.M. Khan, G.T. Road	1562
Total			1562

Table 11-1 Detail of Transformers Sub-Station on HT/LT Steel Structures & PC Poles.

12. EVALUTION CRITERIA

Award will be made to the bidder(s) whose proposal is determined responsive to this solicitation document, meets all eligibility criteria, meets technical and financial requirements, and is evaluated as the best value offer for GEPCO.

GEPCO intends to evaluate proposals in accordance with this section and to make an award to the responsive Bidder whose proposal represents the best value. 'Best value' is defined as the offer that results in the most advantageous solution, in consideration of technical, cost, and other factors. In the tradeoff process, proposals will be evaluated and scored against evaluation criteria and sub-criteria in the tables below. Proposals will be scored by Evaluation Committee on a 100-point scale. **50** points are available for technical compliance and **50** points for the financials.

GEPCO may send inquiries to the clients of bidders and may obtain information related to projects that bidders have performed. GEPCO may request clarifications or additional information and reserves the right to make an award decision based solely on the information provided with the proposal.

The Cost Proposal will be evaluated and scored. Cost will primarily be evaluated for realism, reasonableness, allow ability, consistency with current market rates, and overall cost. This evaluation consists of a review of the cost portion of a Bidder's proposal to determine if the overall costs proposed are realistic for the work to be performed, if the costs reflect the Bidder's understanding of the requirements, and if the costs are consistent with the Technical Proposal.

The Bid evaluation score will be allocated based on evidence available in the Bid / Technical and Financial Proposals only. This task will be awarded after due process, to the Firm with the highest total aggregate score based on the following weightages.

- **50%** for Technical score
- **50%** for Financial score

12.1 ELIGIBILITY CRITERIA

- a) Company information, including official registered name, place of legal registration of the business, type of business, address, and identity of principal company officers. If the company has more than one office, please indicate which location is proposed to the lead implementation.
- b) A brief description of the company and its experience providing identical or similar services to those described in the Technical Specifications.
- c) Registered/renewed Firm with Pakistan Engineering Council category code EE-04, EE-05 and CE-10 of Capacity of C-5, C-4, C-3 and C-2. (copy should be attached)
- d) The bidders/contractors must have performed work / Work Awards of Earthing of Structures/ PC Spun Poles/Transformers in PPMC/WAPDA/NTDC/DISOCs, Govt/Semi Govt. & any other well reputed organizations. Value of contract must be at least equal to 60 % of the value of the contract for which bid is to be submitted. Contractors will provide satisfactory performance certificate of work which can be verified from issuing authority.

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- e) The bidder shall demonstrate Cash or Cash Equivalents equal to minimum 40% of the contract value and current contract agreements. In this regard bidder shall provide fresh bank statements for last three months.

12.2 TECHNICAL EVALUATION CRITERIA

Table 12.2.1 Technical Evaluation

Item	Evaluation Parameter	Max. Marks	Questionnaire
1	Company profile	10	Type of company: Pvt. limited = 10 marks, partnership/JV = 7 marks, proprietary = 5 marks
2	Relevant experience of the Bidder in power industry, particularly distribution sector	30	Experience with WAPDA/PPMC/DISCOs/NTDC/ Any Government Institution Building 15 marks per work order successfully completed maximum = 30 marks
3	Key staff's skill set and relevant experience	20	Experience equal and greater than 1 years = 10 Marks Experience less than 1 years = 5 Marks Availability of qualified staff = 10 marks otherwise 5 Marks
4	Company strength	10	Existence of company for more than 2 years = 10 marks Existence of company for more than 1 year but less than 2 years = 5 marks Existence of company for less than 1 year = 2 marks
5	Financial strength	20	The company shall provide its financial audit report for the last three financial years completed with the stamped signatures of the auditor or authorized agency Financial strength of the Bidder will be assessed as under If annual turnover is I. If 50 Million or above then 20 Marks. II. If 25 Million then 15 Marks. III. If 10 Million then 10 Marks. IV. If below 10 Million then 0 Marks.
6	Tax returns	10	Income tax returns for last two years = 10 marks
Total marks		100	

Note: Minimum qualification score is 50 Marks.

12.3 FINANCIAL EVALUATION CRITERIA

- a) The formula for determining the Financial Score is given below:

$$\text{Financial score} = 100\% \times \frac{\text{Lowest fee quoted by the technically responsive participating Bidders}}{\text{Fee of quoted by the Bidder under consideration}}$$

12.4 FINAL EVALUATION CRITERIA

The firm which fulfils Eligibility Criteria as envisaged in **12.1** will be evaluated for Evaluation and given maximum score on **50-50** weightage (**50%** for technical and **50%** for financial) will be recommended to the Competent Authority for according approval.

13. PAYMENT OF CONTRACT

The Payment on account of this assignment is to be made as under: -

1. Up to 20% payment of the total contract against first Month progress on the receipt of invoice/bill, MB (Monitoring Proformas), inspection certificate and that billed amount has not been claimed or received earlier (non-payment certificate duly signed by contractor).
2. Up to 20% payment of the total contract against 2nd Month progress on the receipt of invoice/bill, MB (Monitoring Proformas), inspection certificate and that billed amount has not been claimed or received earlier (non-payment certificate duly signed by contractor).
3. 60% payments on installments after progress review meeting based upon the progress of the project as per progress work completed at site along with receipt of invoice/bill, MB, (Monitoring Proformas), inspection certificate and that billed amount has not been claimed or received earlier (non-payment certificate duly signed by the contractor).
5. 5% of each bill will be held as retention money within every bill submitted which will be released after having Satisfactory Performance Certificate after completion of Defect Liability Period.

14. SPECIAL CONDITIONS

The services shall be executed strictly in accordance with the following additional specifications and conditions.

1. Detail of site where earthing is required sub-division wise.
2. The contractor will carry out the work according to the designed mentioned in Methodology 10.1.
3. The contractor will ensure the proper T&P and safety measures at site.
4. The work must be completed within the stipulated period failing which the liquidated damages @ **0.05 % per day** subject to maximum of 10 % of the work order and deducted from Contractor's bills.
5. After issuance of three warnings to your Firm for non-completion of contract within stipulated date, the contract awarded issued by Chief Engineer O&M (Dist.) GEPCO will be cancelled and your firm will be recommended for black listing as per GEPCO Blacklisting policy and work will be completed at your risk and cost.
6. The contract shall be completed as per schedule.
7. Material (earth rod, conductor and clamps) will be issued in sequence.
GEPCO will provide following material to the contractor for provision of complete earthing.

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1. 01 No Rod of Length 10 feet or Rods to attain desired value up to water/moisture points/depth. (for 01 No. of Earth)
2. Earth wire as per required depth/bore to attain standard earth resistance.
8. Shut Downs for earthing of transformers where required will be arranged by concern SDO Operation keeping in view the convenience of public and as per schedule.
9. Before submitting the bid, tenderer has to satisfy himself regarding route profile and site.
10. The bidder will complete all required/assigned earthing in **180** days after issuing commencement date of agreement signed between the Bidder/contractor and Employer. The bidder will check the earthing with Earth Resistance Tester/Set and will prepare Test Report of all sites having OK earth resistance ≤ 2.5 Ohms for Transformers Sub-Station on HT/LT Steel Structures & PC Poles. Contractor will verify each and every site. On the basis of verified Test Report by Committee, the Contactor will get payment from GEPCO
11. The bidder is required to install allocated Earthing materials (Earthing wire, Earthing rods, and clamps) as per specifications/method mentioned in RFP. If, upon installation, the earth resistance fails to meet the specified standards, the contractor shall be liable for the full recovery of costs for the allocated earthing materials, including earthing wire, rods, and clamps.
12. While claiming the progress, the bidder must indicate the tag number already **labeled** on each HT/LT Transformer Sub-station on HT/LT Steel Structure & PC Poles. If no tag number is available, 6 digit tag number (for example **240001**) along with the exact GPS coordinates of the HT/LT Transformer Sub-station on HT/LT Steel Structure & PC Poles should be provided to verify the location and ensure accurate tracking of progress.
13. All Government taxes are applicable and will be deducted from the contractor bills. However, in case of Companies registered with PRA, Company will pay PST to PRA and after codal formalities reimburse from GEPCO.
14. GEPCO reserves the right to **increase/decrease** the quantity of HT/LT Transformer Sub-station on HT/LT Steel Structure & PC Poles against installation of earthing is required up to **15%** through variation order/repeat order after issuance of contract during the currency of the contract according to PPRA Rules-2004, if necessary.

15. GENERAL CONDITIONS

1. The performance bond/security shall be furnished along with the acceptance of Letter of Acceptance (LOA) within 30 days or time specified in LOA before the issuance of the formal work order. Non-compliance may tantamount to cancellation of LOA & bid money will be confiscated in favor of GEPCO along with black listing/debarring of firm.
2. Tenderer can quote rate as per description of work, however, evaluation/comparison will be carried out subject to work/job. The work will be carried out as per methodology defined earlier.
3. During the time of currency of work order/contract if any amendment in specification/ Standard Design Instructions is made by the competent Authority, the contractor will be bound to carry out the work according to the amended specification without any extra cost/charges.
4. Bidder/Tenderer will submit a certificate that the firm is not black listed/debarred from WAPDA/DISCO's/GENCO's/NTDC/ any other Government Institution at present.

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5. The Contract Agreement will be signed between GEPCO and the lowest responsive bidder etc.
6. **INSPECTION:** Bidder will submit the test report of every Transformer Sub-station on HT/LT Steel Structure & PC Poles and a committee constituted will verify the test report submitted by bidder by conducting testing of completed work. Failed sites will be repeated by the contractor until correct earthing (Earth Resistance for Transformer sub-station on HT/LT Steel Structures & PC Pole ≤ 2.5 -Ohms) within **10 days** after intimation by GEPCO.

7. FAILURE AND TERMINATION

- A) If contractor fail to complete the work/job within the stipulated completion period, the Employer shall be entitled at his option either.
 - i) To recover from the firm liquidated damages levied at the rate of **0.05%** per day or subject to a maximum of **10%** of the remaining amount henceforth.
 - a. Where incomplete works on your part liquidated damages shall be levied on the total value of the contract.
 - b. The recovery of liquidated damages mentioned above can be affected from any payment due of your firm in any DISCO/GENCO/NTDC/ WAPDA/ GEPCO etc.
 - ii) To get work done from elsewhere or by other contractors/firms without notice to you at your risk and cost, In case of incomplete work -OR-
 - iii) To cancel the contract with encashment of performance bond/ guarantee and remaining work will be completed at your risk & cost basis -OR-
 - iv) To cancel the contract at the cost of encashment of performance bond/guarantee with black listing/debarring of the firm and non-completion of work at your risk & cost basis etc.
 - v) In the event of the action being taken under (ii) or (iii) or (iv) above, you shall be liable for any loss which the Employer may suffer on that account, but you shall not be entitled to do work in future with GEPCO.
- B) If during the course of execution of a contract, you are black-listed by DISCO's/ GENCO's/ NTDC/WAPDA/GEPCO/Any Government Institution the work assign will be Cancelled or any of the action detailed below.
 - i) To allow the contract to run its course till completed in accordance with the terms and conditions of contract.
 - ii) To stop further from execution of works with or without financial repercussions.
 - iii) To cancel the contract with or without reservation of all rights.

Note: -While determining liquidated damages the contractor shall not consider any of the following circumstances, a cause under “**FORCE MAJEURE**” and shall not allow any relaxation in the liquidated damages on that account.
 - iv) Delay on the part of the contractor in the completion of work as well as Mishandling etc.

8. FORFEITURE OF SECURITY BOND/GUARANTEE (PERFORMANCE BOND).

The contracting officer will have the right to forfeit the security Bond/Guarantee (Performance Bond/Security).

- A) If the contractor: -
 1. Fails to complete the work/ job within the time specified.
 2. Fails to set right/ rectify the work during warranty period.
 3. Commits any breach of contract etc.

- B) For other reasons specified in the General/Special conditions of contracts for work order by the contracting officer for forfeiting the security deposit etc.

If the forfeiture of the security deposit does not compensate the contracting officer for losses suffered due to non-performance or breach of contract or for any other reason, the contracting officer will have a right to forfeit other security deposits or to recover the same from any other security deposits made in favor of any other unit of DISCO's/ GENCO's/NTDC/WAPDA/ GEPCO or from any money due to the contractor from any unit of DISCO's/GENCO's/NTDC/ WAPDA/GEPCO.

9. **PROCESS TO BE CONFIDENTIAL** No bidder shall contact Engineer/Employer on any matter relating to its Bid from the time of the Bid opening to the time the bid evaluation result is announced by the Employer. The evaluation result shall be announced at least ten (10) days prior to award of Contract. The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated.

Any effort by a bidder to influence Engineer/Employer in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas, any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation result, however, mere fact of lodging a complaint shall not warrant suspension of procurement process.

10. **SAFETY OF WAPDA / PEPCO / GEPCO EQUIPMENT / INSTALLATIONS, GEPCO STAFF AND GENERAL PUBLIC.**

- i. While working the safety practice of WAPDA / PPMC / GEPCO equipment's / installations, GEPCO staff, General Public including contractor staff must be adopted and followed strictly as per WAPDA / PPMC Safety codes. Standard operating procedures & Standard Design Instructions as conveyed time to time.
- ii. In case of Fatal / Non-Fatal accident to the worker of the contractor, the contractor will be liable to pay the compensation to deceased family as per rules. The contractor will also pay the cost of any damage / loss to the lives of public or system due to ignoring the design standards and safe work SOPs with reference to GM (HR) PEPCO 189 WAPDA House letter No. Manager HSEQ Cell/PEPCO/1026-39 dated May 31, 2017.

11. **Force Majeure:** GEPCO will have the right to terminate the contract without any penalty or to claim penalty or liquidated damages from the Contractor if there is delay in performance of the contract by him or the contract has become incapable of being performed. The possible causative factor for this "Force Majeure" situation could be as under: -

- i) Act of God;
- ii) Act of State, War or any act of enemy.
- iii) Strikes, lockout, Riots or Civil Commotion.
- iv) Injunction granted by a lawful court restraining bidder from executing the Contract unless such injunction was due to any alleged irregularity committed by him.

The right of the GEPCO to impose penalty, claim liquidated damages or to terminate the contract without any claim/liability on part of either party shall be subject to judicious consideration of the causative factors indicated above herein provided further that the Contractor shall notify to the GEPCO in writing within **15 days** of the happening of any such event.

16. ANNEX-A: ACCEPTANCE OF TERM & CONDITIONS BY THE BIDDERS

The letter is to be submitted by the Bidder on the company's letterhead along with Proposals.

Last date for submission of Bid: _____

Bid Opening date: _____

Issuing Authority
GEPCO& Address

Dear Sir,

With reference to your notice inviting bid against Transformers Sub-Station on HT/LT Steel Structures & PC Poles, I/We hereby agree to supply the services detailed in the RFP Document or such portion thereof as you may specify in the acceptance of Bid at the price given in the Bid Form.

I/We have understood the terms and conditions of the RFP as given and accept the same. I/We have thoroughly examined the specifications, terms and conditions and requirements as stipulated in the RFP document hereto and am/are fully aware of the nature of the services required. My/our offer is to render the services is strictly in accordance with the requirements.

It is certified that I/We have not been black-listed in any of the Government Department.

Bank Draft or CDR, WAPDA Bearer Bond/Bank Guarantee on Non-Judicial Stamp Paper (No. _____ dated _____ drawn on _____) in favor of GEPCO as Earnest Money is enclosed.

I/We as the Bidding Company, designate Mr./Ms. _____ (mention name, designation, contact address, phone no., fax no., email etc.) as our representative who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Bidder, etc. in respect of this RFP.

(Signature with Name & Stamp)

Date: _____

Place: _____

[Signature of witness]

[Signature of the Bidder]

Name _____

Name of the Firm _____

Address _____

Address _____

17. ANNEX-B: INFORMATION REQUIRED WITH TECHNICAL PROPOSAL

Following information is to be submitted by the Bidder on company's letterhead along with the Technical Proposal.

Bidder/Bidding Company/Lead Partner Name: _____		
Type (Please Check appropriate Box):	Individual Company:	Consortium:

***Note:** Please be informed that this section specifies information to be provided in respect of all the relevant corporate entities as stated by the Bidder; and only such entities would be considered for evaluation. Also, Bidders should attach the Audited Annual Reports for the last three years of all the corporate entities which would be evaluated under Technical Evaluation in accordance with the information submitted by the Bidder.*

FINANCIAL CAPABILITY

The financial strength of the Bidder/Bidding Company/Lead Partner or the consolidated financial strength of any one of the Consortium partners of the Bidder/Bidding Company/Lead Partner will be evaluated as per clause **12.2(5)**.

Sr. No.	Name and Address of the Consortium Partner	Relationship with Bidder/Bidding Company/Lead Partner

A. Evaluation of Financial Net Worth

Financial net worth as on June 30, 2025 of the Bidder/Bidding Company/Lead Partner or the consolidated financial strength of any one of the Consortium Partner(s) of the Bidder would be considered. The required information shall be provided in the following table:

Particulars	Name of the Company to be considered for Evaluation of Financial Net Worth	Financial Net Worth as of June 30, 2025
Bidder/Bidding Company/Lead Partner		
Consortium Partner (if applicable)		

B. Annual Turnover

Annual turnover for the past two years of the Bidder/Bidding Company/Lead Partner or the consolidated financial strength of any one of the Consortium Partner(s) of the Bidder would not be less than **Equal of the amount mentioned against this work**. In the following table, the corporate entity that is to be considered for evaluation of Financial Capability should categorically be mentioned.

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Particulars	Name of the Company to be considered for Evaluation of Financial Net Worth	Annual Turnover Year - 1	Annual Turnover Year - 2
Bidder/Bidding Company/Lead Partner			
Consortium Partner (if applicable)			

C. EXPERIENCE AND TRACK RECORD

The bidder should clearly mention about its company profile including Score business activities, clientele, number of employees, and any other detail the bidder feel necessary to provide.

18. ANNEX-C: COVER LETTER FOR FINANCIAL PROPOSAL

The letter is to be submitted by the Bidder on the company's letterhead along with the Financial Proposal.

Last date for submission of Bid: _____

Bid Opening date: _____

To

Chief Engineer O&M (Dist.)

565-A GEPCO HQs Gujranwala.

Dear Sir,

With reference to your notice inviting bid against **Transformers Sub-Station on HT/LT Steel Structures & PC Poles**, please find enclosed our Financial Proposal duly signed and stamped.

We hereby confirm the following:

1. The Proposal is being submitted by _____ (name of the Bidding Company) who is the Bidder in accordance with the condition stipulated in the RFP.
2. We have examined in detail and have understood, and abide by; all the terms and conditions stipulated in the RFP document issued by GEPCO and in any subsequent communication sent by GEPCO.
3. Our Financial Proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from GEPCO.
4. We would be solely responsible for any errors or omissions in our Financial Proposal.

(Signature with Name & Stamp)

Date: _____

Place: _____

[Signature of witness]

Name _____

Address _____

[Signature of the Bidder]

Name of the Firm _____

Address _____

19. ANNEX-D: FINANCIAL QUOTATION-

The Bidder **must** submit the following financial quotation for Tender Bearing No. **02/City 2025-26** as its financial bid.

Tender No.	Description	Particulars	Unit Rate PKR	Unit	Tender Qty	Total Amount PKR
02/ City 2025-26	Earthing of Transformer Sub-Station on HT/LT Steel Structures & PC Poles for Sub-Divisions (Civil Lines, Sheranwala Bagh, T.M.Khan, G.T. Road) of City Circle Gujranwala- including (02 No. Bores by inserting Earth Rod into the bore upto moisture level and pour earthing material (Kalmi Shura (Potassium Nitrate), Salt & Charcoal or any other earthing material etc.) (01 for Body and 01 for Neutral)	Cost of Material Incurred (Coal, Common Salt, Charcoal OR Lime/Potassium Nitrate)				
		Services Charges i.e shifting, boring, refilling and others etc.				
		Sub-Total		No		
Total Amount						
Added P.S.T @ 16 % of Total Amount						
Grand Total						
Grand Total Amount in Words						

Signature of Bidder

20. ANNEX-E: BID BOND

Bank Guarantee/Bid Bond

Bank Guarantee No.

\Amount (PKR): (In figure)(in words)

Date of Issue:

Date of Expiry:

I. Tender No. & Opening Date _____

II. Name of Firm/Contractor _____

III. Address of Firm/Contractor _____

IV. Name of Guarantor _____

V. Address of Guarantor _____

In Favor of

Employer / purchaser name & Address _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Tender and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the **(Employer / purchaser name)** (hereinafter called the "Purchaser") in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Tender numbered dated as above for Supply of **(detail of required material)**.

WHEREAS, the Purchaser has required as a condition for considering said Tender that the Principal furnish a Tender Security in the above said sum to the Purchaser, conditioned as under:

(1) that the Tender Security shall remain valid for a period of **(required period in days)**-days after tender opening date;

(2) that in the event of;

(a) the Tenderer withdraws his Tender during the period of validity of Tender, or

(b) the Tenderer does not accept the correction of his Tender Price.

(c) failure of the successful tender to

i. furnishes the required Performance Security.

ii. Sign the proposed Contract Agreement/ Acceptance of P.O.

then the entire sum be paid immediately to the said Purchaser as Liquidated Damages and not as penalty for the successful tenderer's failure to perform.

PROVIDED THAT the Guarantor shall forthwith pay to the Purchaser the said sum stated above upon first written demand of the Purchaser without cavil or argument and without requiring the Purchaser to prove or to show grounds or reasons for such demand notice of which shall be sent by the Purchase by registered post duly addressed to the guarantor at its address given above.

PROVIDED ALSO THAT the Purchaser shall be the sole and final judge for deciding whether the Principal has duly performed his obligation to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Purchaser forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Notwithstanding anything contained hereinabove, the bank's liability under this guarantee shall not in any case exceed the sum of **Amount in figure (Amount in words)**. This guarantee shall remain valid up to **(Expiry Date)**, where after our bank shall be completely discharged and released from all its liabilities hereunder unless a claim is received before the expiry date.

Operation Manager
(P.A. No.)

Branch Manager
(P.A No.)

Area Manager _____
(P.A No.) _____

21. ANNEX-F: PERFORMANCE BOND

(Bank Guarantee)

Guarantee No. _____
Executed on _____
Expiry Date _____

Letter by the Guarantor to the Purchaser
Name of guarantor (Bank) with address: _____
Name of Principal (Tenderer) with address: _____ Penal Sum
of Security (express in words and figures): _____

L.O.I / Contract No. _____ Dated _____
Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Tender Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the _____ (hereinafter called the "Purchaser") in the sum of the amount stated above, for the payment of which some well and truly to be made, we behind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATIONS IS SUCH, that whereas the Principal has accepted the Purchaser's above said Letter of Acceptance for _____ (name of Contract) for the
_____ (name of Project)

NOW WHEREAS, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the Said documents and any extensions thereof that may be granted by the Purchaser, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be null and void; otherwise to remain in full force and effect till _____ (Date).

Our totally liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Purchaser without delay upon the Purchaser's first written demand without cavil or arguments and without requiring the Purchaser to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Purchaser's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to purchaser's designated Bank & Account Number i.e. _____.

PROVIDED ALSO THAT the Purchaser shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligation under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Purchaser forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounden Guarantor has executed this Performance Guarantee under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Guarantor (Bank))

Witness:

I. _____

(Corporate Secretary (Seal))

(Name, Title & Address)

(Seal)

1. Signature _____

2. Name _____

3. Title _____

(Corporate Guarantor)

(Seal)