



**Independent System & Market Operator**  
of Pakistan (Guarantee) Limited



**Tender No. DD/CIVIL/ISMO/BD-02/2025-26**

**RENOVATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4  
ISLAMABAD**

**UNDER ISMO'S OWN RESOURCES**

**SINGLE STAGE SINGLE ENVELOPE**

**VOLUME-1  
(Commercial & Technical Conditions)**

**PREPARED BY: ISMO CIVIL DEPARTMENT  
OFFICE OF CHIEF EXECUTIVE OFFICER, ISMO,  
PITRUS BUKHARI ROAD,  
H-8/1, ISLAMABAD.**

**January, 2026**



**BIDDING DOCUMENTS FOR  
TENDER NO.  
DD/CIVIL/ISMO/BD-02/2025-26**

**RENOVATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4  
ISLAMABAD**

Name and address of the .....  
contractor to whom .....  
these Tender Documents are issued .....  
for tendering: - .....

Signature of ISMO Officer who issue .....  
These Tender Documents to the above .....  
Tenderer: - .....

Name (in Block Letter) designation and ..... ( ..... )  
address of ISMO's above officer

**Deputy Director (Civil) ISMO  
Pitrus Bukhari Road, H-8/1  
ISMO, Islamabad.**  
Postal Code:  
Telephone: +92-51-9250841  
E-mail: [sanaullah@ismo.gov.pk](mailto:sanaullah@ismo.gov.pk)

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## **INVITATION FOR BID**

**Bid Reference No. DD/CIVIL/ISMO/BD-02/2025-2026**

1. Independent System and Market Operator of Pakistan Limited (ISMO) “the Employer”, invites sealed bids for:

**“RENOVATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD”**

” through “Single Stage Single Envelope Procedure” on National Competitive Bidding (NCB) basis from eligible firms registered with Federal and Provincial Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and relevant Provincial Revenue Authority.

2. The Employer invites sealed bids from eligible firms or persons licensed by the Pakistan Engineering Council in the appropriate category for the Works.
3. Bidders may obtain further information from, inspect at and acquire the Bidding Documents from the Office of the Employer

**Deputy Director (Civil) ISMO**

**Pitrus Bukhari Road H-8/1**

**ISMO, Islamabad.**

Postal Code: 44000

Telephone: +92-51-9250841

Fax number: +92-42-99202173

E-mail: sanaullah@ismo.gov.pk

4. A complete set of Bidding Documents **could be purchased** by an interested bidder on submission of a written application to the above office and upon payment of a non-refundable fee of **PKR 5,000** (Pak Rupees Five thousand only) up to **05-02-2026** during working hours. The method of payment for purchase of Bidding Documents will be in the form of pay order, bank draft or banker’s/cashier’s Cheque in favor of Independent System and Market Operator (ISMO) for Tender No.**DD/CIVIL/ISMO/BD-02/2025-2026**.
5. Bidding Document can also be downloaded from PPRA / ISMO website, however, purchase of Bidding Document is compulsory for participation.
6. All bids must be accompanied by a Bid Security amounting to **PKR 330,000/-** in the form of CDR or Pay order or Demand Draft from any Scheduled Bank in Pakistan.
7. The Bids prepared in accordance with the instructions in the Bidding Documents must reach at the office of **Deputy Director (Civil) ISMO**, Pitrus Bukhari Road H-8/1 ISMO, Islamabad. on or before **06-02-2026 at 11:00 AM**
8. Bids must also be received by the Employer through e-PADS before the bids submission deadline. In case of a discrepancy between the Hard Copy of bid and bid received through e-PADS, then the copy received through e-PADS shall prevail.

9. Bids will be opened at **11:30 AM** on the same day, in the presence of Bidder's representatives who choose to attend at the same address.
10. The bidders must quote for the complete scope of work. Bids covering only a part of the work shall be rejected.
11. All bidders must fill in check list before submission of bid in their own interest as per Instructions to Bidders which is a mandatory requirement.
12. The Competent Authority reserves the right to reject all bids and to annul bidding process at any time prior to contract award as defined in Clause 33(1) of Public Procurement Rules 2004.

**Deputy Director (Civil) ISMO  
Pitrus Bukhari Road H-8/1  
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Telephone: +92-51-9250841  
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## SECTION-I

### INSTRUCTIONS TO BIDDERS

*(Note: These Instructions to Bidders along with Bidding Data will not be part of the Contract and will cease to have effect once the Contract is signed.)*

#### **A. GENERAL**

##### **IB.1 Scope of Bid**

- 1.1 The Employer as defined in the Bidding Data hereinafter called "the Employer" wishes to receive bids for the construction and completion of works as described in these Bidding Documents, and summarized in the Bidding Data hereinafter referred to as the "Works".
- 1.2 The successful bidder will be expected to complete the Works within the time specified in Appendix-A to Bid.

##### **IB.2 Source of Funds**

- 2.1 The Employer has applied for/received a loan/credit from the source (s) indicated in the Bidding Data in various currencies towards the cost of the project specified in the Bidding Data and it is intended that part of the proceeds of this loan/credit will be applied to eligible payments under the Contract for which these Bidding Documents are issued.

##### **IB.3 Eligible Bidders**

- 3.1 This Invitation for Bids is open to all bidders meeting the following requirements:
  - a. Duly licensed by the Pakistan Engineering Council (PEC) in the category C-6 or above.
  - b. Must have active NTN and GST
  - c. Must not be blacklisted with any Department.

##### **IB.4 One Bid per Bidder**

- 4.1 Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid (other than alternatives pursuant to Clause IB.16) will be disqualified.

**IB.5 Cost of Bidding**

5.1 The bidders shall bear all costs associated with the preparation and submission of their bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**IB.6 Site Visit**

6.1 The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. All cost in this respect shall be at the bidder's own expense.

6.2 The bidders and any of their personnel or agents will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the Employer, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

**B. BIDDING DOCUMENTS****IB.7 Contents of Bidding Documents**

7.1 The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda issued in accordance with Clause IB.9.

1. Instructions to Bidders.
2. Bidding Data.
3. General Conditions of Contract, Part-I (GCC).
4. Particular Conditions of Contract, Part-II (PCC).
5. Specifications - Special Provisions.
6. Specifications - Technical Provisions.
7. Form of Bid & Appendices to Bid.
8. Bill of Quantities
9. Form of Bid Security.
10. Form of Contract Agreement.
11. Forms of Performance Security and Mobilization Advance Guarantee/Bond.

12. Drawings.

7.2 The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Pursuant to Clause IB.26, bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

**IB.8 Clarification of Bidding Documents**

8.1 Any prospective bidder requiring any clarification (s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's email address indicated in the Invitation for Bids. The Employer will respond to any request for clarification which he receives earlier than 3 days prior to the deadline for submission of bids.

Copies of the Employer's response will be forwarded to all Employers of the Bidding Documents, including a description of the enquiry but without identifying its source.

**IB.9 Amendment of Bidding Documents**

9.1 At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

9.2 Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause 7.1 hereof and shall be communicated in writing to all Employers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

9.3 To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids in accordance with Clause IB.20

**C. PREPARATION OF BIDS**

**IB.10 Language of Bid**

10.1 The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the bid language stipulated in the Bidding Data and Particular Conditions of Contract. Supporting documents and printed literature furnished by the bidders may be in any other language provided the

same are accompanied by an accurate translation of the relevant parts in the bid language, in which case, for purposes of evaluation of the bid, the translation in bid language shall prevail.

## **IB.11 Documents Accompanying the Bid**

11.1 Each bidder shall:

- (a) submit a written power of attorney authorizing the signatory of the bid to act for and on behalf of the bidder;
- (b) update the information indicated and listed in the Bidding Data and previously submitted with the application for prequalification, and continue to meet the minimum criteria set out in the prequalification documents which as a minimum, would include the following:
  - (i) Evidence of access to financial resources alongwith average annual construction turnover;
  - (ii) Financial predictions for the current year and the two following years including the effect of known commitments;
- (iii) Work commitments since prequalification;
- (iv) Current litigation information; and
- (v) Availability of critical equipment.

and

- (c) furnish a technical proposal taking into account the various Appendices to Bid specially the following:

Appendix-E to Bid	Proposed Construction Schedule
Appendix-F to Bid	Method of Performing the Work
Appendix-G to Bid	List of Major Equipment
Appendix-M to Bid	Organization Chart for Supervisory Staff
	and other pertinent information such as mobilization programme etc;

11.2 Bids submitted by a joint venture of two (2) or more firms shall comply with the following requirements:

- (a) the bid and in case of a successful bid, the Form of Contract Agreement shall be signed so as to be legally binding on all partners;
- (b) one of the joint venture partners shall be nominated as being in charge; and this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the joint venture partners;

- (c) the partner-in-charge shall always be duly authorized to deal with the Employer regarding all matters related with and/or incidental to the execution of Works as per the terms and Conditions of Contract and in this regard to incur any and all liabilities, receive instructions, give binding undertakings and receive payments on behalf of the joint venture;
- (d) all partners of the joint venture shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms and a statement to this effect shall be included in the authorization mentioned under Sub-Para(b) above as well as in the Form of Bid and in the Form of Contract Agreement (in case of a successful bid); and
- (e) a copy of the agreement entered into by the joint venture partners shall be submitted with the bid stating the conditions under which it will function, its period of duration, the persons authorized to represent and obligate it and which persons will be directly responsible for due performance of the Contract and can give valid receipts on behalf of the joint venture, the proportionate participation of the several firms forming the joint venture, and any other information necessary to permit a full appraisal of its functioning. No amendments / modifications whatsoever in the joint venture agreement shall be agreed to between the joint venture partners without prior written consent of the Employer.

11.3 Bidders shall also submit proposals of work methods and schedule, in sufficient detail to demonstrate the adequacy of the Bidders' proposals to meet the technical specifications and the completion time referred to in Sub-Clause 1.2 hereof.

## IB.12 Bid Prices

- 12.1 Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole of the Works as described in Sub-Clause 1.1 hereof, based on the unit rates and / or prices submitted by the bidder.
- 12.2 The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Employer when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
- 12.3 All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the

deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.

Additional / reduced duties, taxes and levies due to subsequent additions or changes in legislation shall be reimbursed / deducted as per Sub-Clause 70.2 of the General Conditions of Contract Part-I.

12.4 The rates and prices quoted by the bidders are subject to adjustment during the performance of the Contract in accordance with the provisions of Clause 70 of the Conditions of Contract. The bidders shall furnish the prescribed information for the price adjustment formulae in Appendix-C to Bid, and shall submit with their bids such other supporting information as required under the said Clause.

#### **IB.13 Currencies of Bid and Payment**

13.1 The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees. A bidder expecting to incur expenditures in other currencies for inputs to the Works supplied from outside the Employer's country (referred to as the "Foreign Currency Requirements") shall indicate the same in Appendix-B to Bid. The proportion of the Bid Price (excluding Provisional Sums) needed by him for the payment of such Foreign Currency Requirements either (i) entirely in the currency of the Bidder's home country or, (ii) at the bidder's option, entirely in Pak rupees provided always that a bidder expecting to incur expenditures in a currency or currencies other than those stated in (i) and (ii) above for a portion of the foreign currency requirements, and wishing to be paid accordingly, shall indicate the respective portions in his bid.

13.2 The rates of exchange to be used by the bidder for currency conversion shall be the TT&OD Selling Rates published or authorized by the State Bank of Pakistan prevailing on the date 28 days prior to the deadline for submission of bids.

For the purpose of payments, the exchange rates used in bid preparation shall apply for the duration of the Contract.

#### **IB.14 Bid Validity**

14.1 Bids shall remain valid for the period stipulated in the Bidding Data after the Date of Bid Opening specified in Clause IB.23.

14.2 In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause IB.15 in all respects.

### **IB.15 Bid Security**

15.1 Each bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bidding Data in Pak Rupees or an equivalent amount in a freely convertible currency.

15.2 The Bid Security shall be, at the option of the bidder, in the form of Deposit at Call or a Bank Guarantee issued by a Scheduled Bank in Pakistan or from a foreign bank duly counter guaranteed by a Scheduled Bank in Pakistan in favour of the Employer valid for a period 28 days beyond the Bid Validity date.

15.3 Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive.

15.4 The bid securities of unsuccessful bidders will be returned as promptly as possible, but not later than 28 days after the expiration of the period of Bid Validity.

15.5 The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security and signed the Contract Agreement.

15.6 The Bid Security may be forfeited:

- (a) if the bidder withdraws his bid except as provided in Sub-Clause 22.1;
- (b) if the bidder does not accept the correction of his Bid Price pursuant to Sub-Clause 27.2 hereof; or
- (c) if the bidder is involved in Corrupt and/or fraudulent practices.

(d) In the case of successful bidder, if he fails within the specified time limit to:

- (i) furnish the required Performance Security; or
- (ii) sign the Contract Agreement.

#### **IB.16 Alternate Proposals by Bidder**

16.1 Should any bidder consider that he can offer any advantages to the Employer by a modification to the designs, specifications or other conditions, he may, in addition to his bid to be submitted in strict compliance with the Bidding Documents, submit any Alternate Proposal(s) containing (a) relevant design calculations; (b) technical specifications; (c) proposed construction methodology; and (d) any other relevant details / conditions, provided always that the total sum entered on the Form of Bid shall be that which represents complete compliance with the Bidding Documents.

16.2 Alternate Proposal(s), if any, of the lowest evaluated responsive bidder only may be considered by the Employer as the basis for the award of Contract to such bidder.

#### **IB.17 Pre-Bid Meeting**

17.1 The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened, is as stipulated in the Bidding Data. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.

17.2 The bidders are requested to submit questions, if any, in writing so as to reach the Employer not later than seven (7) days before the proposed pre-bid meeting.

17.3 Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all Employers of the Bidding Documents. Any modification of the Bidding Documents listed in Sub-Clause 7.1 hereof which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum pursuant to Clause IB.9 and not through the minutes of the pre-bid meeting.

17.4 Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

#### **IB.18 Format and Signing of Bid**

- 18.1 Bidders are particularly directed that the amount entered on the Form of Bid shall be for performing the Contract strictly in accordance with the Bidding Documents.
- 18.2 All appendices to Bid are to be properly completed and signed.
- 18.3 No alteration is to be made in the Form of Bid nor in the Appendices thereto except in filling up the blanks as directed. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
- 18.4 Each bidder shall prepare by filling out the forms completely and without alterations one (1) original and number of copies, specified in the Bidding Data, of the documents comprising the bid as described in Clause IB.7 and clearly mark them "ORIGINAL" and 'COPY" as appropriate. In the event of discrepancy between them, the original shall prevail.
- 18.5 The original and all copies of the bid shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder pursuant to Sub- Clause 11.1(a) hereof. All pages of the bid shall be initialed and stamped by the person or persons signing the bid.
- 18.6 The bid shall contain no alterations, omissions or additions, except to comply with instructions issued by the Employer, or as are necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
- 18.7 Bidders shall indicate in the space provided in the Form of Bid their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
- 18.8 Bidders should retain a copy of the Bidding Documents as their file copy.

**D. SUBMISSION OF BIDS****IB.19 Sealing and Marking of Bids**

19.1 Each bidder shall submit his bid as under:

- (a) ORIGINAL and each copy of the Bid shall be separately sealed and put in separate envelopes and marked as such.
- (b) The envelopes containing the ORIGINAL and copies will be put in one sealed envelope and addressed / identified as given in Sub-Clause 19.2 hereof.

19.2 The inner and outer envelopes shall:

- (a) be addressed to the Employer at the address provided in the Bidding Data;
- (b) bear the name and identification number of the contract as defined in the Bidding Data; and
- (c) provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data.

19.3 In addition to the identification required in Sub-Clause 19.2 hereof, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late" pursuant to Clause IB.21

19.4 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.

**IB.20 Deadline for Submission of Bids**

20.1 (a) Bids must be received by the Employer at the address specified no later than the time and date stipulated in the Bidding Data.

(b) Bids with charges payable will not be accepted, nor will arrangements be undertaken to collect the bids from any delivery point other than that specified above. Bidders shall bear all expenses incurred in the preparation and delivery of bids. No claims will be entertained for refund of such expenses.

- (c) Where delivery of a bid is by mail and the bidder wishes to receive an acknowledgment of receipt of such bid, he shall make a request for such acknowledgment in a separate letter attached to but not included in the sealed bid package.
- (d) Upon request, acknowledgment of receipt of bids will be provided to those making delivery in person or by messenger.

20.2 The Employer may, at his discretion, extend the deadline for submission of bids by issuing an amendment in accordance with Clause IB.9, in which case all rights and obligations of the Employer and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

#### **IB.21 Late Bids**

- 21.1 (a) Any bid received by the Employer after the deadline for submission of bids prescribed in Clause IB.20 will be returned unopened to such bidder.
- (b) Delays in the mail, delays of person in transit, or delivery of a bid to the wrong office shall not be accepted as an excuse for failure to deliver a bid at the proper place and time. It shall be the bidder's responsibility to determine the manner in which timely delivery of his bid will be accomplished either in person, by messenger or by mail.

#### **IB.22 Modification, Substitution and Withdrawal of Bids**

- 22.1 Any bidder may modify, substitute or withdraw his bid after bid submission provided that the modification, substitution or written notice of withdrawal is received by the Employer prior to the deadline for submission of bids.
- 22.2 The modification, substitution, or notice for withdrawal of any bid shall be prepared, sealed, marked and delivered in accordance with the provisions of Clause IB.19 with the outer and inner envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as appropriate.
- 22.3 No bid may be modified by a bidder after the deadline for submission of bids except in accordance with Sub-Clauses 22.1 and 27.2.

22.4 Withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid may result in forfeiture of the Bid Security in pursuance to Clause IB.15.

## **E. BID OPENING AND EVALUATION**

### **IB.23 Bid Opening**

23.1 The Employer will open the bids, including withdrawals, substitution and modifications made pursuant to Clause IB.22, in the presence of bidders' representatives who choose to attend, at the time, date and location stipulated in the Bidding Data. The bidders' representatives who are present shall sign a register evidencing their attendance.

23.2 Envelopes marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" shall be opened and read out first. Bids for which an acceptable notice of withdrawal has been submitted pursuant to Clause IB.22 shall not be opened.

23.3 The bidder's name, total Bid Price and price of any Alternate Proposal(s), any discounts, bid modifications, substitution and withdrawals, the presence or absence of Bid Security, and such other details as the Employer may consider appropriate, will be announced by the Employer at the opening of bids.

23.4 Employer shall prepare minutes of the bid opening, including the information disclosed to those present in accordance with the Sub-Clause 23.3.

### **IB.24 Process to be Confidential**

24.1 Information relating to the examination, clarification, evaluation and comparison of bid and recommendations for the award of a contract shall not be disclosed to bidders or any other person not officially concerned with such process before the announcement of bid evaluation report which shall be done at least ten (10) days prior to issue of Letter of Acceptance. The announcement to all Bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated. Any effort by a bidder to influence the Employer's processing of bids or award decisions may result in the rejection of such bidder's bid.

Whereas any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation report; however mere fact of lodging a complaint shall not warrant suspension of the procurement process.

### **IB.25 Clarification of Bids**

- 25.1 To assist in the examination, evaluation and comparison of bids, the Employer may, at his discretion, ask any bidder for clarification of his bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction of arithmetic errors discovered by the Employer in the evaluation of the bids in accordance with Clause IB.28.

### **IB.26 Examination of Bids and Determination of Responsiveness**

- 26.1 Prior to the detailed evaluation of bids, the Employer will determine whether each bid is substantially responsive to the requirements of the Bidding Documents.
- 26.2 A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) is accompanied by the required Bid Security; and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the bidder's obligations under the Contract; or (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids.
- 26.3 If a bid is not substantially responsive, it will be rejected by the Employer, and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation.

### **IB.27 Correction of Errors**

- 27.1 Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- (a) where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.

27.2 The amount stated in the Form of Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected Bid Price, his Bid will be rejected, and the Bid Security shall be forfeited in accordance with Sub-Clause 15.6(b) hereof.

#### **IB.28 Evaluation and Comparison of Bids**

- 28.1 The Employer will evaluate and compare only the Bids determined to be substantially responsive in accordance with Clause IB.26.
- 28.2 In evaluating the Bids, the Employer will determine for each Bid the evaluated Bid Price by adjusting the Bid Price as follows:
  - (a) making any correction for errors pursuant to Clause IB.27;
  - (b) excluding Provisional Sums and the provision, if any, for contingencies in the Summary Bill of Quantities, but including competitively priced Day work; and
  - (c) making an appropriate adjustment for any other acceptable variation or deviation.
- 28.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be taken into account in Bid evaluation.
- 28.4 If the Bid of the successful bidder is seriously unbalanced in relation to the Employer's estimate of the cost of work to be performed under the Contract, the Employer may require the bidder to produce detailed price analyses for any or all items of the Bill of Quantities to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, the Employer may require that the amount of the Performance Security set forth in

Clause IB.32 be increased at the expense of the successful bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful bidder under the Contract.

## F. AWARD OF CONTRACT

### IB.29 Award

- 29.1 Subject to Clauses IB.30 and IB.34, the Employer will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be eligible in accordance with the provisions of Clause IB.3 and qualify pursuant to Sub-Clause IB 29.2.
- 29.2 The Employer, at any stage of the bid evaluation, having credible reasons for or *prima facie* evidence of any defect in supplier's or contractor's capacities, may require the suppliers or contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:

Provided that such qualification shall only be laid down after recording reasons therefor in writing. They shall form part of the records of that bid evaluation report.

### IB.30 Employer's Right to Accept any Bid and to Reject any or all Bids

- 30.1 Notwithstanding Clause IB.29, the Employer reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation except that the grounds for rejection of all bids shall upon request be communicated to any bidder who submitted a bid, without justification of grounds. Rejection of all bids shall be notified to all bidders promptly.

### IB.31 Notification of Award

- 31.1 Prior to expiration of the period of bid validity prescribed by the Employer, the Employer will notify the successful bidder in writing ("Letter of Acceptance") that his Bid has been accepted. This letter shall name the sum which the Employer will pay the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (hereinafter and in the

Conditions of Contract called the “Contract Price”).

- 31.2 No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted, however, Employer may have clarification meetings to get clarify any item in the bid evaluation report.
- 31.3 The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Employer and the bidder till signing of the formal Contract Agreement.
- 31.4 Upon furnishing by the successful bidder of a Performance Security, the Employer will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

#### **IB.32 Performance Security**

- 32.1 The successful bidder shall furnish to the Employer a Performance Security in the form and the amount stipulated in the Bidding Data and the Conditions of Contract within a period of 28 days after the receipt of Letter of Acceptance.
- 32.2 Failure of the successful bidder to comply with the requirements of Sub-Clause IB.32.1 or Clauses IB.33 or IB.35 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

#### **IB.33 Signing of Contract Agreement**

- 33.1 Within 14 days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Employer will send the successful bidder the Contract Agreement in the form provided in the Bidding Documents, incorporating all agreements between the parties.
- 33.2 The formal Agreement between the Employer and the successful bidder shall be executed within 14 days of the receipt of the Contract Agreement by the successful bidder from the Employer.

#### **IB.34 General Performance of the Bidders**

The Employer reserves the right to obtain information regarding performance of the bidders on their previously awarded contracts/works. The Employer may in case of consistent poor performance of any Bidder as reported by the employers of the previously awarded contracts, interalia, reject his bid and/or refer the case

to the Pakistan Engineering Council (PEC). Upon such reference, PEC in accordance with its rules, procedures and relevant laws of the land take such action as may be deemed appropriate under the circumstances of the case including black listing of such Bidder and debarring him from participation in future bidding for similar works.

#### **IB.35 Integrity Pact**

The Bidder shall sign and stamp the Integrity Pact provided at Appendix-O to Bid in the Bidding Documents for all Federal Government procurement contracts exceeding Rupees ten million. Failure to provide such Integrity Pact shall make the bidder non-responsive.

#### **IB.36 Instructions not Part of Contract**

Bids shall be prepared and submitted in accordance with these Instructions which are provided to assist bidders in preparing their bids, and do not constitute part of the Bid or the Contract Documents.

## Section II

# Bid Data Sheet

The following specific data for the Works to be bided shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.

<b>IB 1.1</b>	<p>Name and address of the Employer:</p> <p>Name: Independent System and Market Operator of Pakistan Limited (ISMO).          Represented by: <b>Deputy Director (Civil) ISMO</b>  <i>Address: Pitrus Bukhari Road H-8/1, ISMO, Islamabad.</i>  <i>Postal Code: 44000</i>  <i>Telephone: +92-51-9250841</i>  <i>E-mail: <a href="mailto:sanaullah@ismo.gov.pk">sanaullah@ismo.gov.pk</a></i></p>
<b>IB 1.1</b>	<p>The bidding is open to <i>National Competitive Bidding (NCB)</i></p>
<b>IB 1.1</b>	<p>The name of the NCB is:</p> <p style="text-align: center;"><b><i>“REVONATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD”</i></b></p> <p>The identification number of the NCB is:  <b>Tender no. <u>DD/CIVIL/ISMO/BD-02/2025-2026</u></b></p> <p>The scope of work is as follows: <i>The scope consists of “</i>  <b><i>Dismantling of old piping, windows, doors and fixing the new one</i></b>  <b><i>Paint work</i></b>  <b><i>Cabinets</i></b>  <b><i>Roof Treatment</i></b>  <b><i>Tile, Marble Flooring</i></b>  <b><i>Electric, Plumbing Fixtures etc</i></b></p>
<b>IB 2.1</b>	<p>Source of Funding: <i>ISMO own Resources</i></p>
<b>IB 3.1 (a)</b>	<p>The existing sub clause 3.1(a) is deleted and replaced with following:</p> <p>The Invitation for Bids is open to all bidders in their sole capacity or as joint venture meeting the following requirements:</p> <p>i) The Bidder shall be duly licensed by the Pakistan Engineering Council (PEC) minimum in <b>C-06</b> with codes CE-01, CE-09 &amp; CE-10 renewed upto 30-06-2026.  <b>JV is not allowed</b></p>

	<p>ii) Constructor shall be on Active Taxpayers List of the Federal Board of Revenue and relevant Provincial Revenue Authority.</p> <p>iii) The Bidder shall not be blacklisted by ISMO/WAPDA/DISCOs/any Government/Public department/Donor Agencies at the time of submission of bids. The Bidder should provide details of previous black listing, if any. An affidavit is to be provided by the Bidder that the Bidder is not black listed by ISMO/WAPDA/DISCOs/any Government/Public department/Donor Agencies at the time of submission of bids. Further, the bidder shall submit an undertaking along with his bid that he has read and accepts the provisions of Policy for Blacklisting of Contractors as per PPRA guidelines. Non-submission of this undertaking may result in the rejection of the bid. The undertaking will subsequently become part of the Contract Agreement as well.</p> <p><i>[Note: SOP for blacklisting of Contractors will be strictly interpreted to the extent of the mechanism defined in PPRA Rules (revised 2021) and ITB 38 of Section-II (BDS) of this document.]</i></p>
IB 3.1(b)	<p>Delete IB 3.1(b) and replace it with the following.</p> <p><b>Qualification of the Bidder</b></p> <p>To be qualified for award of a contract, the Bidder shall meet the qualification criteria delineated herein below:</p> <p><b>1. Construction Experience:</b></p> <p>The bidder as single entity should have executed at least two similar nature of works.</p> <p>The Bidder must have successfully completed similar nature of work contract(s) within the last ten (5) years, having total value of contract(s) (i.e. sum of value of multiple contracts) at least equivalent to the amount of <b>PKR 17 Million</b>. The Bidder shall submit with the bid evidence in this regard including interalia copies (with English translation) of the contract agreement(s) and completion certificate(s)/delivery document(s) (bills of lading, inspection certificates etc.) for the contract(s). In case of JV, all JV partners shall combined meet the said required experience.</p> <p>i. Satisfactory completion certificates from the clients/utilities indicating their names, addresses, fax numbers and Web Site E-mail addresses must be submitted with the bid. For verification of the past performance, the copies of the contract agreement for the projects indicated in the works record of the bidder pertaining to the specified and comparable works submitted with the bid.</p>

	<p>ii. The bidder as main contractor (a joint venture partner) must have completed renovation contract of at least one (01) similar nature of works within the last ten (5) years comprising of Civil Works.</p> <p>iii. In case the bid is submitted by a joint venture, Lead Partner shall meet the above experience criteria. However, each partner, other than the Lead Partner, shall have experience of execution of construction contracts of at least one similar nature of work as main contractor or as approved subcontractor during last ten (5) years.</p> <p>The bidder should provide details of its current contract commitments on the form QF-4: Section-III of the bidding document.</p> <p><b>2. <u>Key Personnel:</u></b></p> <p>The Bidder shall have the personnel for the key positions to be deployed for meeting the following requirements: (Information to be submitted in Appendix-G to Bid given in Section-III of the Bidding Documents).</p> <p><i>Civil Engineer with valid PEC license having 05 years of relevant experience</i></p> <p>The above personnel shall be graduate engineers or equivalent* [Any relevant qualification may be specified depending upon the role of the person].</p> <p><i>* Note: The rejection of key personnel shall not result in rejection of the bid, however, bidder shall undertake to replace the key personnel with the acceptable to the Employer in case of award of contract.</i></p> <p><b>3. <u>Bidder's Financial Capability:</u></b></p> <p>The Employer will take into account the following criteria to verify the financial qualification of the Bidder.</p> <p>i. The audited Financial "Standalone" Statements (Balance Sheet along with Notes, Profit &amp; Loss Accounts and Cash Flow Statement) audited by Chartered Accountant for the last 02 years shall be submitted by the Bidder. The Bidder's Financial Statements for the last two years of the audited accounts should show that it has positive "NET WORTH" calculated as a difference between total assets and total liabilities (Information to be submitted in prescribed Form QF-5 of Appendix-N to Bid given in Section-III of the Bidding Documents). In case of JV, each JV partner shall meet the aforementioned criteria.</p> <p>ii. Minimum average annual turnover of <b>PKR 17 Million</b> calculated as best of three years total certified payments received for contracts in progress or completed, within the last 03 years. The average annual turnover may include turnover of affiliates and subsidiaries to the extent of shareholding percentage of the Bidding company provided the turnover is accrued from similar business activity as the Bidding</p>
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	<p>company. (Information to be submitted in prescribed Form QF-6 of Appendix-N to Bid given in Section-III of the Bidding Documents).</p> <p><b>Notes:</b></p> <p>The Bidder shall provide his current work commitments in form QF-4 of Appendix-P to Bid given in Section-III of the Bidding Documents.</p> <ul style="list-style-type: none"> <li>• The Bidder shall provide his current work commitments in form specified in the Bidding Documents.</li> </ul> <p><b>4. <u>Bidder's Litigation History</u></b></p> <p>Bidders are required to submit details of all litigation, arbitration and other claims whether pending, threatened or resolved in the last five years. The Employer may disqualify bidder in the event that the total amount of pending or threatened litigation, arbitration or other claims represents fifty percent (50%) of the Bidder's net worth. Details in this regard should be submitted in the prescribed Form QF-9 given in Appendix-P of Section-III of Bidding Document.</p> <p>The Qualification of the Bidders will be based on meeting the pass/fail criteria as demonstrated by the Bidders' responses in the respective Appendices.</p> <p>The above stated requirements are the minimum and the Employer reserves the right to request for any additional information. The Employer also reserves the right to reject the proposal of any Bidder, if in the opinion of the Employer the qualification details are incomplete, ambiguous or the Bidder is found not qualified to satisfactorily perform the Contract.</p> <p>The above stated Appendices should be completed as per prescribed format and submitted along with required attachments. The missing or incomplete information/documents may render the bid substantially non-responsive. In this regard, the Employer does not have an obligation to request any document/certificates.</p>
<b>IB 3.2</b>	<p>The following sub clause is added after 3.1:</p> <p>A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to be in a conflict of interest with one or more parties in this bidding process if, including but not limited to:</p> <ul style="list-style-type: none"> <li>(i) they have controlling shareholders in common; or</li> <li>(ii) they receive or have received any direct or indirect subsidy from any of them; or</li> </ul>

	<ul style="list-style-type: none"> <li>(iii) they have the same legal representative for purposes of this bid; or</li> <li>(iv) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to material information about or improperly influence the bid of another Bidder, or influence the decisions of the Employer regarding this bidding process; or</li> <li>(v) A Bidder or any affiliated entity, participated as a consultant in the preparation of the design or technical specifications of the plant and services that are the subject of the bid.</li> </ul>
<b>IB 6.1</b>	The Bidder shall inspect the site, examine and obtain all information required and satisfy himself regarding matters and things such as access to site, communication, transport, right of way, the type and number of equipment and facilities required for the satisfactory completion of work, the quantity of various sections of the work, the availability of local labor, availability and rates of materials, local working conditions, uncertainties of weather, obstructions and hindrances that may arise etc., which may affect the work or cost thereof, before submission of his bid. Ignorance of site conditions shall not be accepted by the Employer as basis for any claim for compensation. The submission of a bid by the bidder will be construed as evidence that such an examination was made and any later claims/disputes in regard to rates quoted shall not be entertained or considered by the Employer.
<b>IB 7.2</b>	The Bidders should ensure that they have received the Bidding Documents including Addenda (if any) complete in all respects. The Employer accepts no responsibility for any Bidder lacking a complete set of Bidding Documents including Addenda (if any). The complete Bidding Document including Addenda (if any) will also be available on Employer's website i.e. <a href="http://www.ismo.gov.pk">www.ismo.gov.pk</a> .
<b>IB 8.1</b>	<p>The Sub-Clause 8.1 is amended to the following extent:</p> <p>No request for clarification will be entertained which will be received later than 3 days prior to the date fixed for submission of Bids. The Employer's response will be made not later than 2 days prior to the date fixed for submission of Bids.</p> <p>Further, the mere request for clarification from the bidders shall not be a ground for seeking extension in the deadline for submission of Bids.</p>
<b>IB 10.1</b>	The bid with all accompanying documents and all communications in relation to or concerning the bidding Process shall be in <b>English</b> language and strictly on the forms provided in the bidding Documents. In case any of these Documents is in another language, it must be accompanied by an accurate translation of the relevant passages in English, in which case, for all purposes of interpretation of the bid, the translation in English shall prevail. Any portions of Bids that are not in English may not be evaluated. Failure to comply with this may disqualify a bid.

IB 11.1	<p><b>Documents Comprising the Bid</b></p> <p>Delete the text of this Sub-Clause and substitute with the following:</p> <p>The Bid submitted by the Bidder shall be prepared in single envelope, containing the “Technical Bid” and the “Price Bid” comprising the following documents in the respective envelope:</p> <table border="0" data-bbox="442 439 1450 1854"> <tr> <td data-bbox="442 439 784 508">i) Duly filled-in Form of Technical Bid with following Appendices to Bid:</td><td data-bbox="784 439 1450 508"></td></tr> <tr> <td data-bbox="442 508 784 551">ii) Appendix-A to Bid</td><td data-bbox="784 508 1450 551">Special Stipulations</td></tr> <tr> <td data-bbox="442 551 784 593">iii) Appendix-B to Bid</td><td data-bbox="784 551 1450 593">Foreign Currency Requirements (Not Used)</td></tr> <tr> <td data-bbox="442 593 784 635">iv) Appendix-C to Bid</td><td data-bbox="784 593 1450 635">Price Adjustment (under Clause 70) (Not Used)</td></tr> <tr> <td data-bbox="442 635 784 677">v) Appendix-D to Bid</td><td data-bbox="784 635 1450 677">Bill of Quantities</td></tr> <tr> <td data-bbox="442 677 784 720">vi) Appendix-E to Bid</td><td data-bbox="784 677 1450 720">Proposed Construction Schedule</td></tr> <tr> <td data-bbox="442 720 784 762">vii) Appendix-F to Bid</td><td data-bbox="784 720 1450 762">Method of Performing the Work</td></tr> <tr> <td data-bbox="442 762 784 804">viii) Appendix-G to Bid</td><td data-bbox="784 762 1450 804">Proposed Personnel</td></tr> <tr> <td data-bbox="442 804 784 846">ix) Appendix-J to Bid</td><td data-bbox="784 804 1450 846">Organizational Chart of the Supervisory Staff and Labor</td></tr> <tr> <td data-bbox="442 846 784 889">x) Appendix-M to Bid</td><td data-bbox="784 846 1450 889">Estimated Progress Payments</td></tr> <tr> <td data-bbox="442 889 784 931">xi) Appendix-O to Bid</td><td data-bbox="784 889 1450 931">Integrity Pact</td></tr> <tr> <td data-bbox="442 931 784 973">xii) Appendix-P to Bid</td><td data-bbox="784 931 1450 973">Bidder's Qualification Forms</td></tr> <tr> <td data-bbox="442 994 784 1036">xiii) Bid Security as per IB Clause 15.1</td><td data-bbox="784 994 1450 1036"></td></tr> <tr> <td data-bbox="442 1036 784 1079">xiv) Written Power of Attorney, duly notarized, authorizing the signatory of the bid to act for and on behalf of the Bidder;</td><td data-bbox="784 1036 1450 1079"></td></tr> <tr> <td data-bbox="442 1121 784 1227">xv) Copies of Original Documents defining the constitution or legal status, place of registration and principal place of business of the bidder and JV partners;</td><td data-bbox="784 1121 1450 1227"></td></tr> <tr> <td data-bbox="442 1269 784 1332">xvi) An affidavit that the Bidder has not been blacklisted pursuant to Sub-Clause 3.1(iv);</td><td data-bbox="784 1269 1450 1332"></td></tr> <tr> <td data-bbox="442 1374 784 1480">xvii) An Affidavit that the Bidder has read and accepts SOP for blacklisting of Contractors pursuant to Sub-Clause 3.1(iv) &amp; ITB 38 of Bid Data Sheet of this document.</td><td data-bbox="784 1374 1450 1480"></td></tr> <tr> <td data-bbox="442 1522 784 1564">xviii) Proof of purchase of Bidding Documents from the Employer;</td><td data-bbox="784 1522 1450 1564"></td></tr> <tr> <td data-bbox="442 1607 784 1649">xix) PEC license pursuant to Sub-Clause 3.1(a); and</td><td data-bbox="784 1607 1450 1649"></td></tr> <tr> <td data-bbox="442 1691 784 1776">xx) Any other document required to be submitted in accordance with these Bidding Documents.</td><td data-bbox="784 1691 1450 1776"></td></tr> <tr> <td data-bbox="442 1818 784 1860">xxi) Duly filled-in Form of Price Bid with following Appendices to Bid:</td><td data-bbox="784 1818 1450 1860"></td></tr> </table>	i) Duly filled-in Form of Technical Bid with following Appendices to Bid:		ii) Appendix-A to Bid	Special Stipulations	iii) Appendix-B to Bid	Foreign Currency Requirements (Not Used)	iv) Appendix-C to Bid	Price Adjustment (under Clause 70) (Not Used)	v) Appendix-D to Bid	Bill of Quantities	vi) Appendix-E to Bid	Proposed Construction Schedule	vii) Appendix-F to Bid	Method of Performing the Work	viii) Appendix-G to Bid	Proposed Personnel	ix) Appendix-J to Bid	Organizational Chart of the Supervisory Staff and Labor	x) Appendix-M to Bid	Estimated Progress Payments	xi) Appendix-O to Bid	Integrity Pact	xii) Appendix-P to Bid	Bidder's Qualification Forms	xiii) Bid Security as per IB Clause 15.1		xiv) Written Power of Attorney, duly notarized, authorizing the signatory of the bid to act for and on behalf of the Bidder;		xv) Copies of Original Documents defining the constitution or legal status, place of registration and principal place of business of the bidder and JV partners;		xvi) An affidavit that the Bidder has not been blacklisted pursuant to Sub-Clause 3.1(iv);		xvii) An Affidavit that the Bidder has read and accepts SOP for blacklisting of Contractors pursuant to Sub-Clause 3.1(iv) & ITB 38 of Bid Data Sheet of this document.		xviii) Proof of purchase of Bidding Documents from the Employer;		xix) PEC license pursuant to Sub-Clause 3.1(a); and		xx) Any other document required to be submitted in accordance with these Bidding Documents.		xxi) Duly filled-in Form of Price Bid with following Appendices to Bid:	
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	xxii) The submission of Bid is must on EPADs and submission of hard copy remains mandatory.
<b>IB 11.2</b>	(N/A)
<b>IB 13</b>	<p>Clause IB.13 is substituted with the following:</p> <p>“The unit rates and prices shall be quoted by the Bidder entirely in Pak Rupees. All payments under the contract shall be made in Pak Rupees only. Bidders expecting to incur expenditures in currency(ies) other than Pak Rupees shall manage foreign currency(ies) at their own arrangement. The exchange risk in this regard, if any, shall be deemed to be included in unit rates and prices quoted by the Bidder.”</p>
<b>IB 14.1</b>	The period for Bid validity shall be minimum <b>90 Days</b> after the date of Bid opening.
<b>IB 15.1</b>	The amount of Bid Security shall be <b>PKR 330,000/-</b>
<b>IB 15.2</b>	<p>Sub-Clause IB.15.2 is substituted with the following:</p> <p>“The Bid Security shall be, at the option of the Bidder, in the form of Deposit at Call or a Guarantee issued by a Scheduled Bank in Pakistan or from a foreign bank duly counter guaranteed by a Scheduled Bank in Pakistan in favor of the Employer on the prescribed Form annexed to these Documents valid for a period <b>28 days beyond the Bid Validity date</b>. For avoidance of doubt, a Bid Security issued by a foreign bank but not counter guaranteed by a Scheduled Bank in Pakistan <i>[or a counter guarantee which impacts rights of Employer to encash the Guarantee on 1<sup>st</sup> written notice from Bank in Pakistan]</i> shall not be acceptable and rejected as non-responsive.”</p> <p><i>[Any mode for submission of bid security apart from aforementioned like Swift Code or Crossed Cheque shall not be acceptable]</i></p> <p>If a bidder submits a Bid Security that has following discrepancies (to the extent mentioned against each), the Procuring Agency shall request the Bidder to submit a complaint bid security within seven (7) days of receiving such request. Failure to provide a complaint bid security within the prescribed period of receiving such a request shall cause the rejection of the bid. Any bid accompanied by bid security with deviation greater than the extent mentioned below shall be rejected:</p> <ol style="list-style-type: none"> <li>i. Bid Security amount is short within 10% of Bid Security amount; and/or</li> <li>ii. Bid Security validity period is short by a maximum of two days</li> <li>iii. Any changes with respect to format/text which does not hurt the right of employer for encashment of the guarantee and does not limit the</li> </ol>

	obligation of the bidder as required in the Bidding Document/Bid Security Format.
<b>IB 15.6</b>	The following is added at the end of Sub-Clause IB.15.6:  “(d) If the Bidder is found involved in corrupt and fraudulent practices.”
<b>IB 17.1</b>	N/A
<b>IB 18.4</b>	Sub-Clause 18.4 is substituted with the following:  “Each Bidder shall prepare by filling out the forms completely and without alterations one original set of the Bid as described in IB. 11 and clearly mark each “ORIGINAL BID”  The Bidder shall also submit an electronic copy of BID on Epads.
<b>IB 19.2 (a)</b>	Employer's address for the purpose of Bid submission: <i>Deputy Director (Civil) ISMO Pitrus Bukhari Road H-8/1, ISMO, Islamabad.</i> Postal Code: 44000 Telephone: +92-51-9250841 E-mail:sanaullah@ismo.gov.pk
<b>IB 19.2 (b)</b>	<b>Name of the Project:</b>  <u><b>REVONATION OF BUNGLOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD</b></u>  <b>Identification No. Tender No. <u>DD/CIVIL/ISMO/BD-02/2025-26</u></b>
<b>IB 20.1 (a)</b>	Deadline for Submission of bid: <i>Date: 06-02-2026 Time: 11:00 AM PST</i> Bids must also be received by the Employer through e-PADS before the bids submission deadline. In case of a discrepancy between the Hard Copy of bid and bid received through e-PADS, then the copy received through e-PADS shall prevail.
<b>IB 20.1 (c)</b>	The delivery of the bid will be in person, by messenger and/or through mail/courier only.  <i>Notes to the Bidders: Any delivery through express mail/courier shall be made with proper subject of the tender being submitted and the intent of communication and shall be properly sealed/packed. ISMO will not be responsible for any late submittals or opening of bids on account of improper/missing markings on top of package</i>

<b>IB 20.1</b>	Add the following new Para (e) at the end of Sub-Clause:  “(e) Bids submitted through fax or email shall not be considered.”
<b>IB.23</b> 23.1	<b>Bid Opening:</b>  Sub-Clause IB.23.1 is substituted by the following:  The Employer shall open the Bids in public at the address, on the date, and time specified herein in the presence of Bidder's designated representatives who choose to attend. The Bidders' representatives who are present shall sign a register evidencing their attendance.  Date: <b>06-02-2026</b> Time: <b>11:30 AM PST</b> Address: Venue: <b>Office of Deputy Director (Civil) ISMO</b> Pitrus Bukhari Road H-8/1, ISMO, Islamabad. Postal Code: 44000 Telephone: +92-51-9250841 E-mail: sanaullah@ismo.gov.pk Further the attendance will also be marked through e-PADS.
23.3	Sub-Clause IB.23.3 is substituted by the following:  First, envelopes marked “WITHDRAWAL” shall be opened, read out, and recorded, and the envelope containing the corresponding bid shall not be opened, but returned to the Bidder. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out and recorded at bid opening.
23.4	Sub-Clause IB.23.4 is substituted by the following:  Next, outer envelopes marked “SUBSTITUTION” shall be opened. The inner envelopes containing the Substitution Technical Bid and/or Substitution Price Bid shall be exchanged for the corresponding envelopes being substituted, which are to be returned to the Bidder unopened. Only the Substitution Technical Bid, if any, shall be opened, read out, and recorded. Substitution Price Bid will remain unopened in accordance with IB 23.2. No envelope shall be substituted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.
23.5	Sub-Clause IB.23.5 is inserted as follows: -  Next, outer envelopes marked “MODIFICATION” shall be opened. No Technical Bid and/or Price Bid shall be modified unless the corresponding modification notice contains a valid authorization to request the modification and is read out and recorded at the opening of Technical Bids. Only the Technical Bids, both Original as well as Modification are to be opened, read out, and recorded at the opening. Price Bids, both Original as well as Modification, will remain unopened in accordance with IB 23.2.

23.6	<p>Sub-Clause IB.23.6 is inserted as follows: -</p> <p>All other envelopes holding the Bids, except the Bids rejected pursuant to Sub-Clause IB.23.2, shall be opened one at a time, and the following read out and recorded</p> <ul style="list-style-type: none"> <li>(a) the name of the Bidder;</li> <li>(b) whether there is a modification or substitution;</li> <li>(c) Bid Security particulars</li> <li>(d) any other details as the Employer may consider appropriate.</li> </ul> <p>Only Bids and alternative Bids (if allowed under Sub-Clause IB.16 hereof) read out and recorded at bid opening shall be considered for evaluation. Unless otherwise specified in the BDS, the Form of Bid is to be initialed by the nominated representatives of the Employer attending the bid opening. No Bid shall be rejected at the opening of Bids except for late bids, in accordance with IB.21.1.</p>
23.7	<p>Sub-Clause IB.23.7 is inserted as follows: -</p> <p>The Employer shall prepare a record of the opening of Bids that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, substitution, modification, or alternative offer; and the particulars of Bid Security. A copy of the record shall be distributed to all Bidders.</p>
23.9	<p>Sub-Clause IB.23.9 is inserted as follows: -</p> <p>The Employer will notify Bidders in writing who have been rejected on the grounds of being substantially nonresponsive to the requirements of the Bidding Documents and return their Price Bids unopened.</p>
23.11	<p>Sub-Clause IB.23.11 is inserted as follows: -</p> <p>All envelopes (if any) of Bids shall be opened one at a time and the following read out and recorded</p> <ul style="list-style-type: none"> <li>(a) the name of the Bidder;</li> <li>(b) whether there is a modification or substitution;</li> <li>(c) the Bid Prices, including any discounts, cross discounts and alternative offers;</li> <li>(d) any other details as the Employer may consider appropriate.</li> </ul> <p>Only Price Bids, discounts, cross discounts and alternative offers (if allowed under Sub-Clause IB.16 hereof) read out and recorded during the opening of Price Bids shall be considered for evaluation. Unless otherwise specified in the Bidding Data, the Form of Price Bid and Price Schedules are to be initialed by nominated representatives of the Employer attending the bid opening.</p>

23.12	<p>Sub-Clause IB.23.12 is inserted as follows: -</p> <p>The Employer shall prepare a record of the opening of Price Bids that shall include, as a minimum: the name of the Bidder, the Bid Price (per lot if applicable), any discounts, cross discounts, any alternative offers etc. A copy of the record shall be distributed to all Bidders present at the time of Bid opening.</p>
<b>IB 24.2</b>	<p>Add the following new Sub Clause after IB 24.1:</p> <p>24.2 Bidders and their respective agents, suppliers, sub-contractors, representatives and anyone else on behalf of the bidder will not communicate or attempt to communicate directly or indirectly with the Employer, including any employees, directors, officer, agents or representatives of any of them during any part of the Competitive Bidding Process, except as expressly directed or permitted by the Employer. Bidders will also not engage in any form of political or other lobbying whatsoever with respect to their Bids, or otherwise attempt to influence the outcome of the Competitive Bidding Process. In the event of any such communications or lobbying, Employer may at any time reject any Bid by that Bidder without further consideration.</p>
<b>IB 25.1</b>	<p>Add the following at the end of Sub-Clause 25.1:</p> <p>The Employer may, at his discretion, ask any Bidder for confirmation/ submission of missing information to clarify its Bid. However, the Employer does not have an obligation to request any additional information or clarification with respect to missing or deficient information in a Bid. Any clarification submitted by a Bidder that is not in response to a request by the Employer shall not be considered.</p>
<b>IB 25.2</b>	<p>Add the following new Sub-Clause:</p> <p>If a Bidder does not provide clarifications of its Bid by the date and time set in the Employer's request for clarification, its Bid may be rejected.</p>
<b>IB 26.1</b>	<p>Sub-Clause 26.1 is substituted by the following:</p> <p>"The Employer will determine whether Bid is substantially responsive to the requirements of the Bidding Documents."</p>
<b>IB 26.4</b>	<p>Following Sub-Clauses are added at the end of Sub-Clause 26.3:</p> <p>The Employer may reject any Bid as non-responsive if found materially incomplete, obscure, irregular or omits any material information required to be submitted by the Bidding Documents.</p> <p>Further, the Procuring Agency shall reject the bid, if the bid submitted through e-PADS found corrupt, unreadable or contains virus.</p>

<b>IB 28.5</b>	<p>Following new Sub Clause is added after IB 28.4:</p> <p>The Employer will evaluate the Bids, including all clarifications, additional information, modifications and negotiated changes, by applying the Eligibility and Qualification Criteria. Without limiting the particular criteria, the Employer may take into account the following in the Evaluation of Bids:</p> <ul style="list-style-type: none"> <li>i. Non-performance by a Bidder on previous contracts with Employer or others;</li> <li>ii. The quality of a Bidder's performance on previous contracts with Employer or others;</li> <li>iii. Anticipated or ongoing claims with or in connection with a Bidder;</li> <li>iv. Any security of safety concerns which Employer may have in respect of a Bidder or its facilities, subcontractors or suppliers;</li> <li>v. The results of any interview with a Bidder or supplied references; or</li> <li>vi. Any knowledge of or experience with a Bidder or its principals, directions, officer and employees.</li> </ul> <p>The Employer may independently verify any information (including conducting credit, reference and other checks with respect to a Bidder) and consider such findings in its evaluation.</p> <p>Employer is not required to inform Bidders of how Bids were ranked in the evaluation process.</p>
<b>IB 29.2</b>	<p>Following text is added at the end of Sub Clause 29.2</p> <p>The Employer reserves the right to assess the capacity and capability of the Bidder, to successfully execute the scope of work covered under the Bidding Documents within stipulated completion period. This assessment may interalia include for (i) document verification; (ii) details of work executed, work in hand, anticipated in future; (iii) details of tools &amp; plant; (iv) availability of requisite key personnel (v) financial resources; (vi) details of quality system in place; (vii) past experience and performance; (viii) customer feedback (ix) Bank's feedback etc.</p>

<b>IB 30.1</b>	<p>The Employer reserves the right to reject any bid on the following accounts, apart from those mentioned in the bidding documents:</p> <ul style="list-style-type: none"> <li>i. Bidding Documents are not purchased by the bidder.</li> <li>ii. Bid is not received by the due date and time specified.</li> <li>iii. Cost of the bidding documents is not remitted.</li> <li>iv. Bid is not accompanied by Bid security as specified in the document; Bid security is inadequate; Bid guarantee is not in the specified format.</li> <li>v. Bid does not cover the complete scope of work.</li> <li>vi. Bid does not contain all required particulars as per Schedules &amp; Forms prescribed in the bidding documents.</li> <li>vii. Deviations, conditionality or reservations have been introduced to any part of the bidding documents which may not be acceptable to the Employer in its sole discretion.</li> <li>viii. Bidder does not respond promptly and thoroughly to the request for supplementary information required for the evaluation of his Bid.</li> <li>ix. Bid does not meet minimum acceptable standards of completeness, consistency and detail.</li> <li>x. Bid received from any Black listed Firm / Contractor.</li> </ul> <p>If at any time it is found that a material misrepresentation of facts is made or uncovered; the information submitted by the bidder concerning his qualification was false and materially inaccurate or incomplete. If the bidder is the Lead Member of a consortium, then the entire consortium may be disqualified/rejected.</p>
<b>IB 32.1</b>	<p>The Bidder shall furnish an unconditional Performance Security, equal to ten percent (10%) of the Contract Price in the form prescribed in the conditions of Contract.</p>
<b>IB 33</b>	<p>Text of Clause IB.33 is deleted and substituted as follows:</p> <p>Within fourteen (14) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the successful bidder shall depute its representative duly authorized for formal signing of the Contract Agreement, Form of which is provided in the Bidding Documents.</p>
<b>IB 37</b>  <b>37.1</b>	<p>The following clause is hereby added: -</p> <p><b>(GRIEVANCE REDRESSAL &amp; COMPLAINT REVIEW MECHANISM)</b></p> <p>Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the bid submission deadline.</p>
<b>37.1</b>	<p>Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven days of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p>

37.2	The GRC, in both the cases shall investigate and decide upon the complaint within ten days of its receipt.
37.3	Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the Prescribed fee.
37.4	The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to appeal.
37.5	The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.
37.6	The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.
37.7	The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final
IB 38	<p>The following Clause is hereby inserted: -</p> <p><b>(Mechanism of Blacklisting)</b></p> <p>38.1. The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> <li>i. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules;</li> <li>ii. Fails to perform his contractual obligations;</li> <li>iii. Fails to abide by the its securing declaration; and</li> <li>iv. Submits false information (or) hides information on Beneficial Ownership Declaration Performa under S.R.O 592(I)/2022.</li> </ul>
38.2	The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.
38.3	The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice
38.4	In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.

38.5	In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.
38.6	The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed
38.7	The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing.
38.8	The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.
38.9	Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.
38.10	The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition
38.11	The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.
38.12	The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.

## Annexure - 1 to Bidding Data Sheet

**FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF BID****POWER OF ATTORNEY**

Know all men by these presents, we \_\_\_\_\_ (name and address of the registered office of the Bidder) do hereby constitute, appoint and authorize Mr. / Ms. \_\_\_\_\_ R/o \_\_\_\_\_ (name and address of residence) who is presently employed with us and holding the position of \_\_\_\_\_ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to the bid of the (please state the name and address of the bidder) for Bidding Document No. **DD/CIVIL/ISMO/BD-02/2025-26 REVONATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD** (the "tender"), including signing and submission of all documents and providing information / responses to Independent System and Market Operator of Pakistan Ltd (ISMO), representing us in all matters in connection with our bid for the said tender.

We hereby agree to ratify all acts, deeds and things done by our said attorney pursuant to this Power of Attorney and agree that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For

(Signature)

(Name, Title, Email ID and Address)

Accepted

..... (Signature)

(Name, Title, Email ID and Address of the Attorney)

**ACKNOWLEDGMENT**

Before me, a Notary Public for and in the City of \_\_\_\_\_, this \_\_\_\_\_ of \_\_\_\_\_ 2020 personally came and appeared:

NAME

IDENTIFICATION DOCUMENT

Known to me to be the same person/s who executed the foregoing Special Power of Attorney in favor of \_\_\_\_\_, and acknowledged to me the same is/are his/her/their free and voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, the date and place above written.

**NOTARY PUBLIC**

**Section -III:**  
**FORM OF TECHNICAL AND PRICE BID AND APPENDICES TO BID**

Sr. No.	Description		Page No.
1.	Form of Bid		FOB [4-5]
<b>Appendices to Bid</b>			
2.	Appendix A to Bid: Special Stipulations		FOB [6-9]
3.	Appendix B to Bid: Foreign Currency Requirements		FOB [10]
4.	Appendix C to Bid: Price Adjustment		FOB [11-12]
5.	Appendix D to Bid: Bill of Quantities		FOB [13-22]
6.	Appendix E to Bid: Proposed Construction Schedule		FOB [22-24]
7.	Appendix F to Bid: Method of Performing Works		FOB [25]
9.	Appendix G to Bid: Proposed Personnel		FOB [26-27]
12.	Appendix J to Bid: Organization Chart for Supervisory Staff		FOB [28]
15.	Appendix M to Bid: Estimated Progress Payments		FOB [ 29 ]
17.	Appendix O to Bid: Integrity Pact		FOB [ 30 ]
18.	<b>Appendix P to Bid: Bidder's Qualification Forms</b>		
	QF-1	General Information	FOB [ 32 ]
	QF-2	Construction Experience	FOB [ 33 ]
	QF-3	Current Contract Commitments	FOB [ 34 ]
	QF-4	Financial Data	FOB [ 35 ]

	QF-5	Annual Turnover Data	FOB [ 36 ]
	QF-6	Pending Litigation	FOB [ 37 ]
20.	<b>Standard Forms</b>		
	I	Bid Security (Bank Guarantee)	FOB [ 39-40 ]
	II	Form of Performance Security	FOB [ 41-42 ]
	III	Form of Contract Agreement	FOB [ 43-44 ]
	IV	Mobilization Advance Guarantee/Bond	FOB [ 45-46 ]

### **Section - III**

#### **Forms of Bid and Appendices to Bid**

## Form of Bid

Bid for Contract No.: **DD/CIVIL/ISMO/BD-02/2025-2026**

Name of the Project: "**RENOVATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4**  
**ISLAMABAD**"

To:

**Deputy Director (Civil) ISMO**  
**Pitrus Bukhari Road H-8/1,**  
**NPCC Building, ISMO,**  
**Islamabad.**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders (IB) 9;
- (b) The total price of our Bid, excluding any discounts offered including Addenda thereto for the Total Bid Price of Rupees

(Rupees \_\_\_\_\_)

or such other sum as may be ascertained in accordance with the said Documents.

- (c) The discounts offered and the methodology for their application is:  
.....
- (d) Our Bid shall be valid for a period of **90 days** from the date fixed for the bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our Bid is accepted, we commit to obtain a performance security in accordance with the Bidding Documents;
- (f) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed and we do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other bidder for the Works.

- (g) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (h) We agree to permit Employer or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors. This permission is extended for verification of any information provided in our Technical Bid which comprises all documents enclosed herewith in accordance with IB.11.1 of the Bidding Data Sheet.
- (i) If awarded the contract, the person named below shall act as Contractor's Representative.
- (j) We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Name.....

.....

In the capacity  
of.....

Signed.....

.....

Duly authorized to sign the Bid for and on behalf  
of.....

Date.....

Address.....

.....

Witness:

Signature: .....

Name.....

Address.....

.....

Occupation: .....

**Appendix-A to Bid**

**SPECIAL STIPULATIONS**  
**Clause**  
**Conditions of Contract**

1.	Engineer's Authority to issue Variation in emergency	2.1	In Accordance with ISMO BOFP
2.	Law Applicable	5.1(b)	The law to be applied is the law of Islamic Republic of Pakistan.
3.	Amount of Performance Security	10.1	10% of Contract Price stated in the Letter of Acceptance.
4.	Time for Furnishing Programme	14.1	Within 30 days from the date of receipt of Letter of Acceptance.
5.	Minimum amount of third-party Insurance	23.2	Rs. 100,000 per occurrence with number of occurrences unlimited.
6.	Time for Commencement	41.1	Within <b>7 days</b> from the date of receipt of the letter of acceptance or the date of signing of the contract agreement whichever is earlier. Notice to Commence shall be issued by the Engineer.
7.	Time for Completion	43.1, 48.2	<b>45 days</b> from the date of receipt of Engineer's Notice to Commence.
8.	a)Amount of Liquidated Damages	47.1	<b>0.133%</b> for each day of delay in completion of the works subject to a maximum of 10% of Contract Price stated in the Letter of Acceptance.
9.	Defects Liability Period	49.1	<b>365 days</b> from the effective date of Taking Over Certificate.
10.	Percentage of Retention Money	60.2	<b>10%</b> of the amount of Interim Payment Certificate.
11.	Limit of Retention Money	60.2	<b>10%</b> of Contract Price stated in the Letter of Acceptance.
12.	Minimum amount of Interim Payment Certificates (Running Bills)	60.2	<b>10% (at least)</b> more than the amount of all applicable retentions and deductions on the said bill.
13.	Time of Payment from delivery of Engineer's Interim Payment Certificate to the Employer.	60.10	<b>30 days.</b>
14.	Mobilization Advance (Interest Free)	60.12	<b>N/A</b>
15.	Increase or Decrease of Cost	70.1	<b>N/A</b>

**SPECIAL STIPULATIONS**

1. The work will be executed strictly in accordance with relevant drawings and specifications contained in the WAPDA Standard Specifications.
2. Quantities of work can be increased/decreased as per site requirement with the approval of the Engineer.
3. Error and omissions in BOQ may be rectified at any stage during construction period by the Engineer.
4. Any item which has not been shown in the BOQ but required to be executed at site of work and fully covered in WAPDA composite schedule of rates 2022 plus inflation factor applicable will be paid to the contractor on the basis of rates provided in the above-mentioned schedule (Zone-01) and premium approved by the competent Authority in this contract. The item not covered under WAPDA Composite schedule of Rates 2022 will be paid after getting their rates approved by the Deputy Director Civil ISMO, Islamabad which will be considered final.
5. All the Electric fittings and fixtures such as plugs, switches, ceiling rose, sockets, holders and cable etc shall be (No.1 Quality) as approved by the Engineer.
6. Material used in the construction works should be as per WAPDA Standard Specifications.
7. All tests such as concrete cylinder, steel, brick etc. will be carried at the expense of the contractor.
8. The balance security will be paid to the contractor after handing over the work complete in all respect to the taking the organization and after clearance from the Deputy Director Civil ISMO, Islamabad
9. The contractor has to make his arrangements of required specified water suitable for construction purpose.
10. All Federal and Provincial Government taxes are applicable that value of sales tax will be considered which will be applicable as per rules during Currency of the Contract.
11. Materials delivery at site for construction of project is obligation of Contractor.

<b><i>List of Manufacturers of Civil Material</i></b>		
<b>Sr. No.</b>	<b>Description of Items</b>	<b>Brands</b>
1	Steel	Mughal, Ittehad, Fazal, FF Steel
2	Cement	Maple Leaf, DG, Lucky, Bestway, Fauji
3	Crush	Margalla
4	Sand	Lawrencepur / Ghazi
5	Brick	1st Class
6	Weather Shield	Nippon, Burger, ICI, Diamond
7	Distemper	Nippon, Burger, ICI, Diamond
8	Glazed Tiles (Full Body)	Master, Times, Sonex, Stile/Oreal, Venus
10	Wardrobe materials	MDF Sheets with stainless steel Catchers and Handles etc.
11	Steel Railing in stairs	Non Magnet Steel with Arc Welding
12	HDPE Pipes	Dadex, Master, Popular
13	PPRC Pipes	Dadex, Master, Popular
14	Vanity Bowl	PORTA, Faisal,
15	White glazed Earthenware water closet squatting type (Domestic Indian	PORTA D70
16	White glazed Earthenware water closet (European Type)	PORTA H 257
17	Washroom Accessories	Master, Faisal, PORTA, Sonex
18	Electric Geyser	Canon, Haier, Super Asia
19	Electric Wiring	Pakistan Cable, Fast Cable, GM Cable, AGE Cable, Newage
20	Ceiling Fan	GFC, Pak, Royal, Lahore Fan
21	Exhaust Fan	GFC, Pak, Royal, Lahore Fan
22	Lights	OSAKA, Philips
23	Cooking Range	Orient, Dawlance, Nasgas
24	Door Locks	Khas, Welka (Italian), Yale
25	Stainless Steel Sink	Master, Sonex
26	Kerb Stones	Izhar, Banu Mukhtar, NLC
27	Air Condition (Invertor)	Gree, Haier, Orient
28	Refrigerator	PEL, Dawlance, Orient, Haier
29	Submersible Pump	KSB
30	PVC Pipe for pump boring	Dadex, Master, Popular
31	LED TV	TCL, SAMSUNG, LG (OLED)
32	Room Chair	BOSS

**Note:** The prior approval of Engineer/Engineer Representative will be required in case of change of manufacturer of civil works material

**Appendix-B To Bid****FOREIGN CURRENCY REQUIREMENTS (Not Used)**

1. The Bidder may indicate here in below his requirements of foreign currency (if any), with reference to various inputs to the Works.
2. Foreign Currency Requirement as percentage of the Bid Price excluding Provisional Sums \_\_\_\_\_ %.
3. Table of Exchange Rates

<u>Unit of Currency</u>	Equivalent in Pak. Rupees
Australian Dollar	-----
Euro	-----
Japanese Yen	-----
U.K. Pound	-----
U.S. Dollars	-----
-----	-----
-----	-----

**PRICE ADJUSTMENT UNDER CLAUSE 70  
OF CONDITIONS OF CONTRACT**

(The formula/guidelines issued by Pakistan Engineering Council (PEC) in May 2022 and or any latest version issued by PEC shall be applicable. The indices and the factors for price adjustment shall be decided by the Engineer for each type of work as per PEC guidelines for each type/nature of goods/equipment/consulting and non-consulting services etc.)

**NOT APPLICABLE**

**PRICE ADJUSTMENT UNDER CLAUSE 70 OF CONDITIONS OF CONTRACT**

The source of indices and the weightages or coefficients for use in the price adjustment formula under Clause 70 shall be as follows:

Cost Element	Description	Coefficient	Weightages	Applicable index
1	2	3	4	6
(i)	Fixed Portion	A	0.25	
(ii)	Labor	B	0.23	Government of Pakistan (GoP) Federal Bureau of Statistics (FBS)
(iii)	Cement – in bags	C	0.12	Monthly Statistical Bulletin for the city of <b>Islamabad</b> .
(iv)	Reinforcing Steel	D	0.16	
(v)	Bricks	E	0.10	
(vi)	High Speed Diesel (HSD)	F	0.14	Oil and Gas Regulatory Authority, Islamabad (OGRA)
	<b>Total</b>		<b>1.00</b>	

**Notes:**

- 1) Indices for “(ii)” to “(v)” are taken from the Government of Pakistan Federal Bureau of Statistics, Monthly Statistical Bulletin for the city of **Islamabad**. The base cost indices or prices shall be those for the month falling **28** days prior to latest day for submission of bids. Current indices or prices shall be those for the month falling 28 days prior to the last day of the billing period.
- 2) For labour, the index shall be the wage for unskilled labour as published in Government of Pakistan Federal Bureau of Statistics, Monthly Statistical Bulletin for the city of **Islamabad**.
- 3) For Cement, the index shall be for one bag of cement (local) as published in Government of Pakistan Federal Bureau of Statistics, Monthly Statistical Bulletin for the city of **Islamabad**.
- 4) For reinforcing steel, the index shall be the rate of  $\frac{1}{2}$ " round MS Bars as published in Government of Pakistan Federal Bureau of Statistics, Monthly Statistical Bulletin for the city of **Islamabad**.
- 5) The index for High-Speed Diesel (HSD) shall be the Maximum Ex-Depot Sale Price of HSD notified by Oil and Gas Regulatory Authority (OGRA), Islamabad.
- 6) Any fluctuation in the indices or prices of materials other than those given above shall not be subject to adjustment of the Contract Price.

**NOT APPLICABLE**

**BILL OF QUANTITIES**  
**A. Preamble**

**General**

1. The Schedule of Quantities shall be read in conjunction with the Conditions of Contract, Specifications and Drawings. The Schedules do not generally give a full description of the Services to be performed under each item. Bidders shall be deemed to have read the Technical Specifications and other sections of the Bidding Documents and reviewed the Drawings to ascertain the full scope of the requirements included in each item prior to filling in the rates and prices. The entered rates and prices shall be deemed to include for the full scope as aforesaid, including overheads and profit.
2. If bidders are unclear or uncertain as to the scope of any item, they shall seek clarification in accordance with IB 8 prior to submitting their bids.
3. The quantities given in the Schedule of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The basis of payment will be the actual quantities of work executed and measured by the Contractor and verified by the Engineer and valued at the rates and prices entered in the priced Schedule of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix in accordance with provisions of the Contract.
4. The rates and prices entered in the priced Schedule of Quantities shall, except insofar as it is otherwise provided under the Contract include all costs of Contractor's plant, labor, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder. The price shall include all type of taxes except PST.
5. A rate or price shall be entered against each item in the priced Schedule of Quantities, whether quantities are stated or not. The cost of items against which the Contractor will have failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Schedule of Quantities.
6. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the priced Schedule of Quantities, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works.

7. General directions and description of work and materials are not necessarily repeated nor summarized in the Schedule of Quantities. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the priced Schedule of Quantities.
8. Contractor shall be responsible for arrangement of all consumable materials for execution of works within the prices quoted in Price schedules/BoQ.
9. Provisional sums if included and so designated in the Schedule of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with Conditions of Contract.
10. As this a measurement type contract so quantities may increase or decrease and / or their types may vary resultantly the contract price may change. The Engineer is authorized to measure such work and accordingly approve the invoices. The Employer shall not stop payment merely it is beyond the price of the contract. However, such changes shall immediately be conveyed to Project Management Office (PMO) ISMO / Change Control Board/ Steering Committee. In case any irregularity is found, the Employer shall reserve the right to withhold the payments and recover its loss from any amount due or to be due to the contractor besides other remedial measures.

#### Units & Abbreviations

11. Units of measurement, symbols and abbreviations expressed in the Bidding Documents shall comply with the System International Units (SI Units).
12. The following abbreviations shall be used in the Price Schedules:

#### Abbreviation

Pakistani Rupees	PKR
Number	No.
Kilometer	Km.
Running meter	Mtr.
Square meter	Sq.m
Kilogram	Kg
Cubic Meter	Cu.m
Provisional Sums	PS
Percent	%
Quantity	Qty

Pricing

13. Prices shall be filled in indelible ink, and any alterations necessary due to errors, etc., shall be initialed by the Bidder.
14. As specified in the Bid Data Sheet prices shall be subject to adjustment in accordance with the corresponding Appendix-C to Price Bid (Price Adjustment) to the Contract Agreement.
15. For each item, bidders shall complete each appropriate column in the respective Schedules, giving the price breakdown as indicated in the Schedules. Prices given in the Schedules against each item shall be for the scope covered by that item as detailed in Section 6 (Employer's Requirements), Technical Specifications, Drawings or elsewhere in the Bidding Documents.
16. The TOTAL for each Schedule and TOTAL of the Grand Summary shall be deemed to be the total price for executing and completing the Facilities in accordance with the Contract, whether or not each individual item has been priced.
17. When requested by the Employer for the purposes of making payments or part payments, valuing variations or evaluating claims, or for such other purposes as the Employer may reasonably require, the Contractor shall provide the Employer with a breakdown of any composite or lump sum items included in the Schedules.
18. Except as otherwise expressly provided under the Conditions of Contract, the unit rates and lump sum amounts entered in the Price Schedules will be the rates at which the Contractor will be paid, and shall be deemed to include for the full scope and all costs incurred by the Contractor in the performance of the Facilities, the provision of services including his overheads, income tax, super tax, other indirect costs, profits and costs of accepting the general risks, liabilities and obligations set forth or implied in the Contract, except for such costs which are specified as reimbursable under the Contract.
19. Arithmetic errors will be corrected by the Employer as per ITB 31.
20. Price of any other item not specifically covered in the Price Schedules but is required for the completion, commissioning and operation shall be deemed to be included in the Schedule of Quantities.
21. The Contractor of any Lot may be required by the Engineer/Employer to carry out work on any location falling in any other Lot.

22. The Contractor will be responsible for arrangement of all necessary security measures for protection of Plants, equipment, personnel and other assets of Contractor or Employer at site until taking over of works by the Employer.
23. The Contractor shall take all the safeguards at site for safety/security of men, material and machinery at his own responsibility and cost.

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
1	Dismantling cement concrete plain 1:2:4	cum	0.697		
2	Dismantling glazed or encaustic tiles etc.	sqm	100.708		
3	Dismantling Brick Tile Roofing	sqm	107.014		
4	Dismantling brick work in cement mortar	cum	5.902		
5	Dismantling concrete cement reinforced separating reinforcement from concrete cleaning and straightening same.	cum	0.836		
6	Rubbing and polishing old mosaic floor	Sqm	415.446		
7	Scraping Ordinary oil bound distemper, or paint on wall	sqm	1725.685		
8	Providing and fixing fabricated Iron entrance Gate as per Drawing No. CDO(W)/501 /5A/36.	Job	2.000		
9	Providing and fixing of bent metal 16 SWG frame 345mm wide for door size 915mm x 2.134m (3' x 7') complete in all respect.	No.	2.000		
10	Termite proofing with approved chemicals Post Construction	Per Hole	306.000		
11	Cement concrete plain including placing, compacting finishing and curing complete (including screening and washing of stone aggregate) with out shuttering Ratio 1:4:8	Cum	0.929		
12	Cement concrete plain including placing, compacting finishing and curing complete (including screening and washing of stone aggregate) with out shuttering Ratio 1:2:4	Cum	1.693		
13	Pacca Brick work in ground floor (including striking of joints) cement sand mortar 1:4	Cum			
	iii) 2nd Floor	Cum	9.183		
14	Flooring comprising of first class Granite glazed tiles with 13 mm thick white bond cement.	Sqm	316.119		
15	Glazed tiles dado 6mm thick jointed in white cement and laid over 1:2 cement sand mortar 20mm thick including finishing. Color	Sqm	114.187		
16	White marble flooring fine dressed on the surface without winding set in cement mortar 1:2 laid over 20mm thick cement mortar 1:2 including rubbing and polishing:	Sqm	150.064		
17	Mosaic consisting of flooring mosaic topping of one part of cement to two parts of marble chips laid over 25mm thick flooring of 1:2:4 cement concrete including rubbing polishing complete: b:13mm with grey cement	Sqm	126.156		
18	P/L polythine sheet 0.2mm thick	Sqm	126.156		

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

## BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
19	P/Laying thermopore sheet 40mm thick	Sqm	126.156		
20	P/F Aluminium windows (sliding) with fly shutter 18SWG/1.2mm section champion or any other colour and green or blind glass 5mm thick	Sqm	39.689		
21	Deodar battened 25mm thick doors & windows fixed in position complete with iron fittings without chowkats	Sqm	38.040		
22	Proving & Fixing Flush door leaf as per CDO standard drawing.	Sqm	8.128		
23	Providing and Installation of Marble Slab on Stairs & Entrance (18 mm thickness) i/c polishing, finishing complete in all aspects	sqm	9.195		
24	13 x 13mm MS Square bar, pipe railing having pipe 40mm 0 welded with MS flat 40 x 5mm.	sqm	9.144		
25	Providing and laying 60mm Tuff paver having 7000PSI crushing strength over 75mm thick sand bed to required camber and grade complete in all respect by approved manufacturer. (M/s Izhar Pavers (Pvt) Ltd or equivalent). (Coloured)	sqm	124.664		
26	Providing and fixing stainless steel grill with tempered glass 8mm thick having 1.5x1.5 stainless steel square pipe of 18 SWG running at bottom and top at 3' height horizontally and vertical supports at every 3' distance complete in all respects	Mtr	27.735		
27	Providing and applying Roof Water Proofing Chemicals Elastomeric (Zahabiya or equivalent). U/V Protected Coatings "Water Shield 10/55" include rubberised sealants along mesh, complete in all aspects.	sqm	146.244		
28	Providing and fixing Window grill with angle iron frame with 10mm sq. iron bars at 75mm centre to centre as per approved design of the Engineer Incharge.	Sqm	39.689		
29	Painting doors and windows any type				
i	First Coat	Sqm	95.588		
ii	Each subsequent coat	Sqm	95.588		
30	Painting guard bars, qates, iron bars gratings, (including standard etc.) braces similar open work				
i	First Coat	Sqm	134.849		
ii	Each subsequent coat	Sqm	134.849		
31	Weather shield paint on painted/old surface, two coats.	Sqm	88.249		

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
32	Providing and applying rock wall on plaster surface best quality complete in all respects as approved by Engineer Incharge.	Sqm	841.201		
33	Providing, preparing surface & applying 3 coats of approved type of plastic emulsion paint to plastered surface as per manufacturer's specifications.	Sqm	796.234		
34	Providing, lowering & laying into trenches jointing and testing PVC class 'D' pipe line with specials for internal Ø:				
	c) 100mm	Mtr	50.000		
	b) 75mm	Mtr	20.000		
35	Providing lowering and laying into trenches jointing and testing PVC class "D" pipe line with special for internal @ 150mm Dia	R.m	10.000		
36	Providing, laying, jointing and testing heavy water or steam quality PPRC pipes and specials inside building and trenches with internal diameter				
i	25mm dia	Mtr	60.000		
ii	32 mm dia	Mtr	100.000		
37	Wiring light or fan point with 1/1.13 (3.029) PVC insulated wire in 19.1mm, 1.50mm thick PVC conduit recessed in the wall or column complete with switch plastic plate ceiling rose/button holder	per point	210.000		
38	Wiring mains with 2-1/1.78(7/0.029)PVC insulated wire in 19.1mm PVC Conduit recessed in the walls required	Mtr	900.000		
39	Wiring mains with 2-1/7/0.085 (7/0.036) PVC insulated wire in 25mm PVC Conduit recessed in the wall as required	Mtr	675.000		
40	Supply and erection of ceiling fan including wiring of down rod with 1/1.13mm (32/029) PVC wire, fixing of regulator, blade, canopy etc Size 1422mm (56") sweep	Each	12.000		
41	Providing and fixing of Indoor Light Fixture Batten Type 1 x TLD-36W {Philips TMS/015/1 36 or equivalent) complete with Electronic Ballast etc.	Each	42.000		

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

## BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
42	Providing and fixing type 3 pin 5 Amps flush type S.P. Plug-socket and switch complete with board.	Each	57.000		
43	Providing and fixing surface type 3 pin 5 Amps S.P. Plug-socket on a given prepared board.	Each	16.000		
44	Providing almirah as per standard design fixing of residences	Sqm	54.269		
45	P/F Approved quality mortice lock	Each	23.000		
46	P/F aluminium door closer (single action ) natural anodized	Each	5.000		
47	Providing and fixing of Exhaust fan 305mm (12") dia Plastic body best quality (i.e Royal, GFC, Pak etc)	Each	7.000		
48	Cement Plaster (1:3) upto 1st Floor height 13mm thick	Sqm	182.009		
49	P/F white glazed earthen ware water closet European type domestic of best quality (PORTA H-257 or equivalent)	Each	3.000		
50	Providing & fixing white glazed earthenware water closet squatting type domestic Indian pattern of best quality complete in all respect (PORTA D70 Standard or equivalent)	Each	2.000		
51	Providing and fixing chromium plated shower set 13mm complete with C.P. arm, 2 Nos. C.P. stopcock, 1 No. C.P. bib cock & 1 No. C.P. shower including CP mixing valve for basin, 03 Nos. CP tee stopcocks, CP double bibcock, CP waste coupling, 03 Nos. connections 13mm, CP muslim	Each	1.000		
52	White glazed earthen ware wash hand basin domestic of supreme quality	Each	1.000		
53	White glazed earthenware pedestal for wash hand basin domestic of supreme quality	Each	1.000		
54	Stainless steel sink 50cmx125cm	Each	1.000		
55	Looking glass 550mmx400mm size 1st quality (without frame) Pak Made	Each	6.000		
56	Chromium plated towel railings Rail 610mmx20mm	Each	2.000		

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
57	Toiler paper holders chromium plated	Each	2.000		
58	C.P. Soap dishes chromium plated	Each	2.000		
59	C.P. bibtap 13mm dia	Each	6.000		
60	Low level flushing cistern 13.5 litres capacity best quality plastic	Each	2.000		
61	Glass shelves 600mmx125mm size with C.P brackets and C.P. Railing	Each	6.000		
62	Tooth brush holder with tooth past dish chromium plated	Each	3.000		
63	P/F PVC flushing pipe 32mm dia	Each	3.000		
64	Waste Pipe for sink 40mm dia PVC	Each	1.000		
65	Waste Pipe for wash hand basin 32mm dia PVC	Each	2.000		
66	Providing and fixing C.P waste coupling				
	a) 32mm dia	Each	3.000		
67	P/F C.P mixing valves	Each	3.000		
68	P/F C.P stop cocks 13mm dia	Each	6.000		
69	C.P. Telephonic shower without mixing valves.	Each	6.000		
70	P/F PVC flushing bends 32mm dia	Each	3.000		

## RENOVATION OF BUNGALOW NO. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

BILL OF QUANTITIES

Sr.N o.	Description	Unit	Qty	Inflated Unit Rate	Amount
71	P/F C.I bracket for wash hand basin	Each	3.000		
72	Connections 13mm dia PVC	Each	3.000		
73	P/F cooking range 3 burner	Each	1.000		
74	P/F water gysyer 160 litre 35 gallon capacity	Each	1.000		
75	Providing and fixing Electric Geyser Instant 15 ltr capacity Canon or equivalent complete in all respect.	Each	5.000		
76	Providing and fixing fiber sheet 5 ply complete in all respect. P-22-6/239 + P/20-24/187	Sqm	38.365		
77	Carriage of 1.0 cum or 5 metric tons of all material like earth, silt, sand, stone aggregate spawl, coal, lime, surkhi. Steel girders, M.S. sheets, M.S. Bars etc. or 4.25 cum of timber or 3.75 metric tons of fuel wood by truck or any other means. 10-Km lead (P-1-1/1)	Cum	70.781		
				<b>Total</b>	
				<b>Add 15% ICT</b>	
				<b>Grant Total</b>	

Amount in Words \_\_\_\_\_

**Appendix-E to Bid  
Sheet 1 of 2**

**PROPOSED CONSTRUCTION SCHEDULE**

Pursuant to Sub-Clause 43.1 of the General Conditions of Contract, the Works shall be completed on or before the date stated in Appendix-A to Bid. The Bidder shall provide as Appendix-E to Bid, the Construction Schedule in the bar chart (CPM, PERT or any other to be specified herein) showing the sequence of work items and the period of time during which he proposes to complete the Works including the activities like mobilization, survey for staking, Civil Works (Foundations, superstructure, finishing, electrical & plumbing works, external infrastructure works), Erection of Towers, Stringing, OPGW Splicing, testing and commissioning of Works to be executed under the Contract. It shall include but not limited to the following:

Sr. No .	Description of Work	Period in months from the effective date of contract
1.	Establishment of site office	
2.	Erection <ul style="list-style-type: none"> <li>a) Commencement</li> <li>b) Completion</li> </ul>	
3.	Testing & Pre-commissioning <ul style="list-style-type: none"> <li>a) Commencement</li> <li>b) Completion</li> </ul>	
4.	Commissioning	

To provide the accumulative effective of the activities per month, the bidder shall also provide the graph/ chart as following:

Sr. No.	Description	Months (10)									
		1	2	3	4	5	6	7	8	9	10
1.	Signing of contract										
2.	Commencement										
3.	Mobilization										
4.	Layout Survey										
5.	Substructure										
6.	Superstructure										
7.	Mechanical, Electrical & Plumbing Works										
8.	Finishing Works										
9.	Infrastructure works										
10.	Landscaping										

The proposed program of Works shall base on the Schedule of Implementation (12 Months) as per Bidding Documents.

## Sheet 2 of 2

Note: The bidder shall also indicate the construction crews employed to achieve the completion target for the following:

Type of Crews	No. of Crew employed	Expected Progress/month/crew*
Layout Survey		
Excavation Works		
Concreting Works		
Steel Works		
Masonry Works		
Plaster Works		
Tile/Marble Works		
Plumbing Works		
Electrical Works		
Mechanical Works		
Paint Works		
Wood Works		
Aluminum/Glass Works		
Furniture Works		
Landscaping Works		

\*Mention the required time per structure of a crew to complete a certain activity e.g., foundation, excavations, filling, structure works, MEP works, finishing Works etc.

**Note:** The Engineer while making his determination for extension of time under this clause will take due consideration of the (committed) resources to be deployed by the Contractor at site in accordance with this appendix

### METHOD OF PERFORMING THE WORK

The Bidder is required to submit a narrative outlining the method of performing the Work. The narrative should indicate in detail and include but not be limited to:

1. Organization Chart indicating head office and field office personnel involved in management and supervision, engineering, equipment maintenance and purchasing.
2. Detailed Work Plan depicting the detail of activity (at least level-04) and the expectation of cash flows.
3. Mobilization in Pakistan, the type of facilities including personnel accommodation, office accommodation, provision for maintenance and for storage, communications, security and other services to be used.
4. The method of executing the Works, the procedures for installation of equipment and machinery and transportation of equipment and materials to the site.
5. Quality control / Quality assurance measures to be adopted including procedures to be followed for carrying out all tests required under specifications.

**Note:** *The Engineer while making his determination for extension of time under this clause will take due consideration of the (committed) resources to be deployed by the Contractor at site in accordance with this appendix*

**Personnel****Form PER - 1: Proposed Personnel**

Bidders should provide the names of suitably qualified personnel to meet the specified requirements for each of the positions listed in Section 2. The data on their experience should be supplied using the Form below for each candidate.

1.	<b>Title of position</b>
	<b>Name</b>
2.	<b>Title of position*</b>
	<b>Name</b>
3.	<b>Title of position*</b>
	<b>Name</b>
4.	<b>Title of position*</b>
	<b>Name</b>
5.	<b>Title of position*</b>
	<b>Name</b>

### Form PER - 2: Resume of Proposed Personnel

The Bidder shall provide all the information requested below. Fields with asterisk (\*) shall be used for evaluation.

<b>Position*</b>		
<b>Personnel information</b>	<b>Name</b>	<b>Date of birth</b>
	<b>Professional qualifications</b>	
<b>Present employer</b>	<b>Name of employer</b>	
	<b>Address of employer</b>	
	<b>Telephone</b>	<b>Contact (manager / personnel officer)</b>
	<b>Fax</b>	<b>E-mail</b>
	<b>Job title</b>	<b>Years with present employer</b>

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

<b>From*</b>	<b>To*</b>	<b>Company, Project, Position and Relevant Technical and Management Experience*</b>

**Note:** The Engineer while making his determination for extension of time under this clause will take due consideration of the (committed) resources to be deployed by the Contractor at site in accordance with this appendix

**ORGANIZATION CHART**  
FOR THE  
SUPERVISORY STAFF AND LABOR

**ESTIMATED PROGRESS PAYMENTS**

Bidder's estimate of the value of work which would be executed by him during each of the periods stated below, based on his Program of Works and the Rates in the Schedule of Prices,

Period	Amounts (Rs.)
1st Month	
2 <sup>nd</sup> . Month	
3 <sup>rd</sup> . Month	
4 <sup>th</sup> Month	
5 <sup>th</sup> Month	
6 <sup>th</sup> Month	
7 <sup>th</sup> Month	
8 <sup>th</sup> Month	
9 <sup>th</sup> Month	
10 <sup>th</sup> Month	
<b>Total Bid Price</b>	

Initials of Signatory to Bid: .....

**INTEGRITY PACT**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS  
IN CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Buyer: .....

Signature: .....

[Seal]

Name of Seller/Supplier: .....

Signature: .....

[Seal]

## **BIDDER'S QUALIFICATION FORMS**

QF-1	General Information
QF-2	Construction Experience
QF-3	Current Contract Commitments
QF-4	Financial Data
QF-5	Annual Turnover Data
QF-6	Pending Litigation

Note:-

1. These forms shall be filled up and furnished by the Bidder and its Joint Venture partner(s), if any.
2. If necessary, additional sheets may be added to the forms. Each page of each form should be clearly marked in the right top corner as follows: Form QF1, page 1; Form QF1, page 2, etc.
3. Some forms will require attachments. Such attachments should be clearly marked as follows: Attachment 1 to Form QF1, Attachment 2 to Form QF1, etc.

## **Form QF-1: General Information**

Bidder and its Joint Venture Partner(s) and/or Subcontractors are requested to complete the information in this form. Nationally information of Bidders should also be provided.

1.	Name of Bidder	
2.	Head office address	
3.	Local office address (if any)	
4.	Telephone	Contract
5.	Facsimile	e-mail
6.	Place of incorporation/registration	Year of incorporation/registration
7.	Main lines of Business	Since:
	1.	Since:
	2.	Since:
	3.	Since:
	4.	Since:

**Note:**

Copies of following credentials shall be attached:

- (a) Copy of incorporation/registration certificate
- (b) Organization chart
- (c) PEC registration certificate in the appropriate category

Signature and Seal of Bidder:

## **Form QF-2: Construction Experience**

Note: To be filled in accordance with criteria described in clause IB3.1 (b) Section-II of the bidding documents

(For a period of Last 5 Years)

Name of the Project: .....

Order Placed by (full address of Employer )	Order No. and date	Description of Works	Value of order	Date of completion as per contract	Date of actual completion	Remarks indicating reasons for late completion, if any	Has the project been running satisfactorily? (Attach a certificate from the Employer)	Contact person along with Telephone No., Fax No. and email address

Signature and Seal of the Bidder.....

Place:

Date:

The data provided must be verified from the completion certificate issued by the Employer.

## Form QF-3: Current Contract Commitments

Bidders (or each Joint Venture partner) should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner's name below:

Joint Venture Partner: \_\_\_\_\_

### Current Contract Commitments

No.	Name of Contract	Employer's Contact (Address, Tel, Fax)	Total Contract Value	Contract Completion Date	Outstanding Contract Value (X) <sup>a</sup>	Remaining Contract Period in months (Y) <sup>b</sup>	Monthly Financial Resources Requirement (X/Y)
1							
2							
3							
4							
Total Monthly Financial Requirement for Current Contract Commitments							.....

<sup>a</sup> Remaining outstanding contract values to be calculated from 28 days prior to the bid submission deadline (\$ equivalent based on the foreign exchange rate as of the same date).

<sup>b</sup> Remaining contract period to be calculated from 28 days prior to bid submission deadline.

<sup>c</sup> The monthly commitments calculated from above table will be multiplied with a factor (proposed "3") to calculate the total commitments for 03 months.

### Form QF-4: Financial Data

Particular	Financial Data for Previous 3 Years		
	2025	2024	2023
<b>Total Assets</b>			
<b>Total Liabilities</b>			
<b>Net Worth</b>			
<b>Current Assets</b>			
<b>Current Liabilities</b>			
	<b>Information from Income Statement</b>		
<b>Total Revenues</b>			
<b>Profits Before Taxes</b>			
<b>Profits After Taxes</b>			
Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three years, as indicated above, complying with the following conditions.			
All such documents reflect the financial situation of the Bidder and not sister or parent companies. Historic financial statements must be audited by a certified accountant. Historic Financial statements must be complete, including all notes to the financial statements. Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).			

Signature and Seal of the bidder:

## **Form QF-5: Annual Turnover Data**

Name of Bidder/Joint Venture Partner:

Bidder and its Joint Venture Partner(s) are requested to complete the information in this form separately. The information supplied should be the annual turnover of the Bidder, in terms of the amounts billed to clients for each year for work in progress or completed. In case of a joint venture, a copy of the Joint Venture Agreement must be attached. The average Annual Turnover may include turnover of affiliates and subsidiaries to the extent of shareholding percentage of bidding company provided the turnover is accrued from similar business activity as the bidding company.

Use a separate sheet for bidder and its Joint Venture partner(s).

Annual turnover data for the following last three (03) fiscal years			
<b>Year</b>	<b>Amount Currency</b>	<b>Exchange Rate</b>	<b>Equivalent Amount (in the currency of Bid)</b>
2005			
2024			
2023			
<b>Average Annual Turnover</b>			[Redacted]

Signature and Seal of Bidder:

**Form QF-6: Pending Litigation**

Each Bidder or member of a JV must fill in this form

<b>Pending Litigation</b>					
Year	Name of Other Party(s)	Matter of Dispute	Litigation where (Court/ arbitration)	Amount involved	Value of pending claim as a %age of net worth

Signature and Seal of the bidder:

## **STANDARD FORMS**

**BID SECURITY (Bank Guarantee)**

Security Executed on \_\_\_\_\_ (Date)

Name of Surety (Bank) with address \_\_\_\_\_  
(Scheduled Bank in Pakistan)

Name of Principal (Bidder) with Address: \_\_\_\_\_

Guaranteed Amount/Sum of Security Rupees \_\_\_\_\_ (Rs. \_\_\_\_\_)  
Bid Reference No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal (Bidder) we, the Surety above named, are held and firmly bound unto \_\_\_\_\_ (Hereinafter called the 'Employer') in the sum stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Bidder has submitted the accompanying Bid dated \_\_\_ for Bid No. \_\_\_ for \_\_\_ (Particulars of Bid) to the said Employer; and

WHEREAS, the Employer has required as a condition for considering said Bid that the Bidder furnishes a Bid Security in the above said sum to the Employer, conditioned as under:

- (1) That the Bid Security shall remain in force up to and including the date 28 days after the deadline for validity of bids as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived;
- (2) That the Bid Security of unsuccessful Bidders will be returned by the Employer after expiry of its validity or upon signing of the Contract Agreement; and
- (3) That in the event of failure of the successful Bidder to execute the proposed Contract Agreement, involvement in Corrupt and/or fraudulent practices and/or furnish the required Performance Security, the entire said sum be paid immediately to the said Employer pursuant to Clause 19.6 of the Instructions to Bidders for the successful Bidder's failure to perform.

NOW THEREFORE, if the successful Bidder shall, within the period specified therefor, on the prescribed form presented to him for signature enter into a formal Contract with the said Employer in accordance with his Bid as accepted and furnish within fourteen (14) days of his being requested to do so, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Employer for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified for its validity then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Surety shall forthwith pay the Employer the said sum upon first written demand of the Employer (without cavil or argument) and without recourse to the Principal or any other third party in the necessity any proceeding whatever judicial or otherwise irrespective of any dispute, difference or disagreement between the Bidder and the Employer or contestation by any other party/person. We agree that for the purpose of this Bid Bond, the Employer shall be the sole and exclusive judge for determining whether events listed in \_\_\_ above have occurred and any written demand made in the manner stipulated herein by the Employer shall be conclusive evidence of the occurrence of one or more of the events listed above. We shall at all times be bound to the first written demand of the Employer to pay the Employer forthwith the amount hereby agreed and without requiring the Employer to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Employer by registered post duly addressed to the Surety at its address given above.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Bidder) has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling the said requirements and the Surety shall pay without objection the said sum upon demand from the Employer forthwith and without any reference to the Principal (Bidder) or any other person.

IN WITNESS, WHEREOF, the above bounden Surety has executed the instrument under its seal on the date indicated above, the name and seal of the Surety being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Witness:

Guarantor (Bank)

1. \_\_\_\_\_

Signature \_\_\_\_\_

Corporate Secretary (Seal)

Name \_\_\_\_\_

2. \_\_\_\_\_

Title \_\_\_\_\_

Name, Title &amp; Address

Corporate Guarantor (Seal)

Name, Title &amp; Address

**FORM OF PERFORMANCE SECURITY**  
**(Bank Guarantee)**

Guarantee No. \_\_\_\_\_  
 Executed on \_\_\_\_\_  
 Expiry date \_\_\_\_\_  
 Guarantee Amount \_\_\_\_\_

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with address:

\_\_\_\_\_  
 (Scheduled Bank in Pakistan)

Name of Principal (Supplier or Contractor) with address:

Guaranteed Amount/Sum of Security against services/works/contracts (express in words and figures) \_\_\_\_\_.

(Hereinafter referred to as the "Bank/Guarantor" which expression shall be deemed to include its respective successors-in-interest and assignee and shall be deemed as well to include any financial institutions which may subsequently become the party).

Letter of Acceptance No. \_\_\_\_\_ Dated \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the \_\_\_\_\_ (hereinafter called the Employer) in the Guaranteed Amount/Sum stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Employer's above said Letter of Acceptance for

\_\_\_\_\_  
 \_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_  
 \_\_\_\_\_ (Project detail etc.)

NOW THEREFORE, if the Principal (Supplier or Contractor as applicable) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents to which reference is here made for all purposes during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till the issuance of Warranty Certificate in accordance with Clause \_\_\_, Warranty, of Conditions of Contract.

Our total liability under this Guarantee is limited to the Sum stated herein above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee which Sum we irrevocably and unconditionally agree to pay immediately upon any request for payment or demand received on which/the end    (date), failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defenses under the Contract, do hereby unconditionally, irrevocably and independently guarantee and undertake to pay to the Employer without protest, demur, delay and without reference, notice or recourse to contractor to any other person upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand and hereby expressly waive all rights to deny our obligation to the Employer irrespective of any dispute, difference, ongoing litigation, arbitration proceeding or disagreement between \_\_\_\_\_ and \_\_\_\_\_, or contestations by any other party or person, any Sum or Sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole, exclusive and final judge for deciding whether the Principal has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and any written demand to the Guarantor made in the manners specified above shall be conclusive evidence of failure to comply with, \_\_\_\_\_ and the Guarantor shall pay without objection any Sum or Sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

The Guarantee shall be a continuing security and shall remain in operation until \_\_\_\_ after the expiration, termination of the contract or any extension thereto.

PROVIDED FURTHER THAT until the expiry date of the Guarantee, the Employer shall be entitled to present written demand(s) to the Guarantor in the manner specified above for any amount up to the aggregate Guaranteed Amount. The Guarantor agrees that nothing in this Guarantee shall bar the Employer from presenting multiple written demands to the Guarantor, provided that the amount claimed in the written demand(s) shall not collectively exceed the aggregate Guaranteed Amount.

IN WITNESS, WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and; corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

### Guarantor (Bank)

## Signature

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Corporate Secretary (Seal)

Signature \_\_\_\_\_

## Title

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**Name, Title & Address**

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**Corporate Guarantor (Seal)**

**FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the \_\_\_\_\_ day of \_\_\_\_\_ (month) 20\_\_\_\_ between \_\_\_\_\_ (hereafter called the "Employer") of the one part and \_\_\_\_\_ (hereafter called the "Contractor") of the other part.

WHEREAS the Employer is desirous that certain Works, viz \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any, except those parts relating to Instructions to Bidders shall be deemed to form and be read and construed as part of this Agreement, viz:
  - (a) The Contract Agreement;
  - (b) The Letter of Acceptance;
  - (c) The completed Form of Bid;
  - (d) Special Stipulations (Appendix-A to Bid);
  - (e) The Particular Conditions of Contract;
  - (f) The General Conditions;
  - (g) The priced Bill of Quantities;
  - (h) The completed Appendices to Bid;
  - (i) The Drawings;
  - (j) The Specifications.
  - (k) \_\_\_\_\_ (any other)
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Section III

Forms of Bid & Appendices

Signature of the Contactor

(Seal)

Signature of Employer

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

\_\_\_\_\_  
(Name, Title and Address)

Witness:

\_\_\_\_\_  
(Name, Title and Address)

### **MOBILIZATION ADVANCE GUARANTEE/BOND**

Guaranteee No. \_\_\_\_\_ Date \_\_\_\_\_

WHEREAS \_\_\_\_\_ (hereinafter called the 'Employer') has entered into a Contract for \_\_\_\_\_  
(Particulars of Contract)  
with \_\_\_\_\_ (hereinafter called the "Contractor").

AND WHEREAS, the Employer has agreed to advance to the Contractor, at the Contractor's request, an amount of Rupees \_\_\_\_\_ (Rs \_\_\_\_\_) which amount shall be advanced to the Contractor as per provisions of the Contract.

AND WHEREAS, the Employer has asked the Contractor to furnish Guarantee to secure the mobilization advance for the performance of his obligations under the said Contract.

AND WHEREAS, \_\_\_\_\_  
(Scheduled Bank in Pakistan or Insurance Company acceptable to the Employer)  
(hereinafter called the "Guarantor") at the request of the Contractor and in consideration of the Employer agreeing to make the above advance to the Contractor, has agreed to furnish the said Guarantee.

NOW, THEREFORE, the Guarantor hereby guarantees that the Contractor shall use the advance for the purpose of above mentioned Contract and if he fails and commits default in fulfilment of any of his obligations for which the advance payment is made, the Guarantor shall be liable to the Employer for payment not exceeding the aforementioned amount.

Notice in writing of any default, of which the Employer shall be the sole and final judge, on the part of the Contractor, shall be given by the Employer to the Guarantor, and on such first written demand, payment shall be made by the Guarantor of all sums then due under this Guarantee without any reference to the Contractor and without any objection.

This Guarantee shall remain in force until the advance is fully adjusted against payments from the Interim Payment Certificates of the Contractor or until \_\_\_\_\_ whichever is earlier.

(Date)

The Guarantor's liability under this Guarantee shall not in any case exceed the sum of Rupees \_\_\_\_\_ (Rs \_\_\_\_\_).

This Guarantee shall remain valid up to the aforesaid date and shall be null and void after the aforesaid date or earlier if the advance made to the Contractor is fully adjusted against payments from Interim Payment Certificates of the Contractor provided that the Guarantor agrees that the aforesaid period of validity shall be deemed to be extended if on the above mentioned date the advance payment is not fully adjusted.

#### GUARANTOR

1.	Signature	_____
2.	Name	_____
3.	Title	_____

WITNESS

1. \_\_\_\_\_

Corporate Secretary (Seal)

2. \_\_\_\_\_  
(Name Title & Address)

\_\_\_\_\_  
Corporate Guarantor (Seal)

# Section IV

# General Conditions of Contract

## SECTION-IV GENERAL CONDITIONS OF CONTRACT

This bidding document follows the FIDIC conditions of contract for construction works. The Conditions of Contract Comprise of two Sections: Section-IV – General Conditions of Contract, and Section-V – Special Conditions of Contract.

All the general Conditions shall be as per the FIDIC documents indicated below. These shall be read along with the Particular Conditions of Contract for interpretation. In case of any discrepancy between these General Conditions of Contract and the Particular Conditions of the Contract of Section-V, the provisions under the latter shall govern.

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FIDIC

FEDERATION INTERNATIONALE DES INGENIEURS – CONSEILS

## CONDITIONS OF CONTRACT FOR WORKS OF CIVIL ENGINEERING CONSTRUCTION

FOURTH EDITION 1987

Reprinted 1988 with editorial amendments

Reprinted 1992 with editorial amendment

## **Section V**

# **Special Conditions of Contract**

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## **SPECIAL CONDITIONS OF CONTRACT**

**(Mandatory Provisions not to be Amended / Substituted except as instructed by PEC)**

**1.1 Definitions**

**A. (a) (i) The Employer is: Independent System and Market Operator of Pakistan Limited (ISMO)**

*Deputy Director (Civil) ISMO  
Pitrus Bukhari Road H-8/1  
NPCC Building, ISMO, Islamabad.  
Postal Code: 44000  
Telephone: +92-51-9250841  
E-mail:sanaullah@ismo.gov.pk*

(a) (iv) The Engineer is: Deputy Director (Civil) ISMO, H-8/1, Islamabad.

or any other competent person appointed by the Employer, and notified to the Contractor, to act in replacement of the Engineer. Provided always that except in cases of professional misconduct, the outgoing Engineers is to formulate his certifications/recommendations in relation to all outstanding matters, disputes and claims relating to the execution of the Works during his tenure.

The following paragraph is added:

(a)(vi) “Bidder or Tenderer” means any person or persons, company, corporation, firm or joint venture submitting a Bid or Tender.

(b)(v) The following is added at the end of the paragraph:

The word “Tender” is synonymous with “Bid” and the word “Tender Documents” with “Bidding Documents”.

The following paragraph is added:

(b)(ix) “Programme” means the programme to be submitted by the Contractor in accordance with Sub-Clause 14.1 and any approved revisions thereto.

(e)(i) The text is deleted and substituted with the following:

“Contract Price” means the sum stated in the Letter of Acceptance as payable to the Contractor for the execution and completion of the Works subject to such additions thereto or deductions there from as may be made and remedying of any defects therein in accordance with the provisions of the Contract.

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## 2.1 Engineer's Duties and Authority

With reference to Sub-Clause 2.1(b), the following provisions shall also apply;

The Engineer shall obtain the specific approval of the Employer before carrying out his duties in accordance with the following Clauses:

- (i) Consenting to the sub-letting of any part of the Works under Sub-Clause 4.1 "Subcontracting".
- (ii) Certifying additional cost determined under Sub-Clause 12.2 "Not Foreseeable Physical Obstructions or Conditions".
- (iii) Any action under Clause 10 "Performance Security" and Clauses 21,23,24 & 25 "Insurance" of sorts.
- (iv) Any action under Clause 40 "Suspension".
- (v) Any action under Clause 44 "Extension of Time for Completion".
- (vi) Any action under Clause 47 "Liquidated Damages for Delay" or Payment of Bonus for Early Completion of Works (PCC Sub-Clause 47.3).
- (vii) Issuance of "Taking over Certificate" under Clause 48.
- (viii) Issuing a Variation Order under Clause 51, except:
  - a) in an emergency\* situation, as stated here below, or
  - b) if such variation would increase the Contract Price by less than the amount stated in the Appendix-A to Bid.
- (ix) Fixing rates or prices under Clause 52.
- (x) Extra payment as a result of Contractor's claims under Clause 53.
- (xi) Release of Retention Money to the Contractor under Sub-Clause 60.3 "Payment of Retention Money".
- (xii) Issuance of "Final Payment Certificate" under Sub-Clause 60.8.
- (xiii) Issuance of "Defect Liability Certificate" under Sub-Clause 62.1.
- (xiv) Any change in the ratios of Contract currency proportions and payments thereof under Clause 72 "Currency and Rate of Exchange".

*(Note: Employer may further vary according to need of the project)*

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\* (If in the opinion of the Engineer an emergency occurs affecting the safety of life or of the Works or of adjoining property, the Engineer may, without relieving the Contractor of any of his duties and responsibilities under the Contract, instruct the Contractor to execute all such work or to do all such things as may, in the opinion of the Engineer, be necessary to abate or reduce the risk. The Contractor shall forthwith comply with any such instruction of the Engineer. The Engineer shall determine an addition to the Contract Price, in respect of such instruction, in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer.)

### 2.3 Engineer's Authority to delegate:

The following paragraph is added:

The Deputy Director Civil, ISMO shall act as representative of Engineer for providing in house Engineering Services including but not limited to the following:

- a) Review & approval of technical data/ drawings/design
- b) Interpretation of the bidding documents
- c) Review & approval of profile/ plan tabling/route plan
- d) Foundation designs, review and approvals
- e) Site visits for attending any technical problem if necessary
- f) Resolution of disputes
- g) Review & approval of all technical matters

The following Sub-Clauses 2.7 and 2.8 are added:

### 2.7 Engineer Not Liable

Approval, reviews and inspection by the Engineer of any part of the Works does not relieve the Contractor from his sole responsibility and liability for the supply of materials, plant and equipment for construction of the Works and their parts in accordance with the Contract and neither the Engineer's authority to act nor any decision made by him in good faith as provided for under the Contract whether to exercise or not to exercise such authority shall give rise to any duty or responsibility of the Engineer to the Contractor, any Subcontractor, any of their representatives or employees or any other person performing any portion of the Works.

### 2.8 Replacement of the Engineer

If the Employer intends to replace the Engineer, the Employer shall, not less than 14 days before the intended date of replacement, give notice to the Contractor, of the name, address and relevant experience of the intended replacement Engineer. The Employer shall not replace the Engineer with a person against whom the Contractor raises reasonable objection by notice to the Employer, with supporting particulars.

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**5.1 Language(s) and Law**

- (a) The Contract Documents shall be drawn up in the English language.
- (b) The Contract shall be subject to the Laws of Islamic Republic of Pakistan.

**5.2 Priority of Contract Documents**

The documents listed at (1) to (6) of the Sub-Clause are deleted and substituted with the following:

- (1) The Contract Agreement (if completed);
- (2) The Letter of Acceptance;
- (3) The completed Form of Bid;
- (4) Special Stipulations (Appendix-A to Bid);
- (5) The Special Conditions of Contract;
- (6) The General Conditions;
- (7) The priced Bill of Quantities;
- (8) The completed Appendices to Bid;
- (9) The Specifications
- (10) The Drawings;

All Drawings and Specifications shall be interpreted in conformity with the Contract and these Conditions. Addendum, if any, shall be deemed to have been incorporated at the appropriate places in the documents forming the Contract. If any ambiguity or discrepancy is found in the documents, the Engineer shall issue any necessary clarification or instruction which shall be binding.

The Contractor shall be responsible for provision of (13) Nos. Copies of the Contract Agreement free of charge. The documents shall be arranged in the aforementioned sequence and provided to Employer within 10 days of signing of Contract Agreement.

**6.1 Custody and supply of Drawings & Documents**

The contractor shall supply a soft copy of such drawings in source file and any other format specified by the Engineer.

The following Sub-Clauses 6.6 and 6.7 are added:

**6.6 Shop Drawings**

The Contractor shall submit to the Engineer for review 3 copies of all shop and erection drawings applicable to this Contract as per provision of relevant Sub-Clause of the Contract.

Review and approval by the Engineer shall not be construed as a complete check but will indicate only that the general method of construction and detailing is satisfactory and that the Engineer's review or approval shall not relieve the Contractor of any of his responsibilities under the Contract.

## 6.7 As-Built Drawings

At the completion of the Works under the Contract, the Contractor shall furnish to the Engineer 6 copies and one reproducible of all drawings amended to conform to the Works as built. The price of such Drawings shall be deemed to be included in the Contract Price.

### 10.1 Performance Security

The text is deleted and substituted with the following:

The Contractor shall provide Performance Security to the Employer in the prescribed form. The said Security shall be furnished or caused to be furnished by the Contractor within 14 days after the receipt of the Letter of Acceptance. The Performance Security shall be of an amount equal to 10% of the Contract Price stated in the Letter of Acceptance. Such Security shall, at the option of the bidder, be in the form of bank guarantee from any Scheduled Bank in Pakistan. The cost of complying with requirements of this Sub-Clause shall be borne by the Contractor.

The following Sub-Clause 10.4 is added:

### 10.4 Performance Security Binding on Variations and Changes

Performance Security shall remain valid and applicable as interpreted from the conditions of Contract and amendments on account of time/scope/cost/quality variations. Further, In case of a change in Contract Price by a factor of more than 15% on account of reasons stipulated in Clause-55 of Conditions of Contract, the Performance Security shall be liable for revision.

### 11.1 Inspection of Site

Bidder shall inspect the site, examine and obtain all information required and satisfy himself regarding matters and things such as access to site, communication, transport, right of way, the type and number of equipment and facilities required for the satisfactory completion of work, the quantity of various sections of the work, the availability of local labour, availability and rates of materials, local working conditions, uncertainties of weather, obstructions and hindrances that may arise etc., which may affect the work or cost thereof, before submission of his bid. Ignorance of site conditions shall not be accepted by the owner as basis for any claim for compensation. The submission of a bid by the bidder will be construed as evidence that such an examination was made and any later claims/disputes in regard to rates quoted shall not be entertained or considered by the owner.

If any temporary feeder road within site is considered essential for the proper execution of the work this shall have to be formed by the Contractor at his own cost with the prior approval of the Engineer. The Contractor shall organize his own arrangement to transport

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his equipment, men and materials in such a manner that the completion period will not be exceeded on any account.

The rates quoted by Bidder shall be based on his own knowledge and judgement of the conditions and hazards involved and shall not be based on any representations to the Engineer.

#### **14.1 Programme to be submitted**

The Contractor shall submit a detailed time programme to the Engineer within 28 days after receipt of Letter of Acceptance.

The Contractor shall also submit a revised programme whenever the previous programme is inconsistent with actual progress or with the Contractor's obligations.

Each programme shall be in the form of bar chart or a CPM chart identifying the critical activities and include:

- a) The order in which the Contractor intends to carry out the Works, including the anticipated timing of each stage of design (if any), Contractor's Documents, procurement, delivery to Site, construction, erection and testing.
- b) Each of these stages for work by each nominated subcontractor
- c) The sequence and timing of site inspections and tests specified in the Contract, and a supporting report which includes:
  - i) A general description of the methods which the Contractor intends to adopt, and of the major stages, in the execution of the Works, and
  - ii) Details showing the Contractor's reasonable estimate of the number of each class of Contractor's Personnel and of each type of Contractor's Equipment, required on the Site for each major stage.

Unless the Engineer, within 21 days after receiving a programme, gives notice to the Contractor stating the extent to which it does not comply with the Contract, the Contractor shall proceed in accordance with the programme, subject to his other obligations under the Contract. The Employer's Personnel shall be entitled to rely upon the programme when planning their activities.

If, at any time, the Engineer gives notice to the Contractor that a programme fails (to the extent stated) to comply with the Contract or to be consistent with actual progress and the Contractor's stated intentions, the Contractor shall submit a revised programme to the Engineer in accordance with this Sub-Clause.

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The period between the Program updates will be 30 days. If the contractor fails to submit an updated program in time, any payment due for his current bills will be withheld till the submission of such programme.

### 14.3 Cash Flow Estimate to be submitted

The detailed Cash Flow Estimate shall be submitted within 21 days from the date of receipt of Letter of Acceptance

The following Sub-Clause 14.5 is added:

### 14.5 Monthly Progress Report

During the period of the Contract, the Contractor shall submit to the Engineer not later than the 5<sup>th</sup> day of the following month, copies of Monthly Progress Reports covering:

- (1) A Construction Schedule indicating the monthly progress in percentage;
- (2) Description of all work carried out since the last report;
- (3) Description of the work planned for the next 56 days sufficiently detailed to enable the Engineer to determine his programme of inspection and testing;
- (4) Monthly summary of daily job record;
- (5) Photographs to illustrate the status of progress on the Site.
- (6) Information about problems and difficulties encountered, if any, and proposals to overcome the same.
- (7) Charts and detailed descriptions of progress, including each stage of design (if any), Contractor's Documents, delivery of material to Site, construction, erection and testing; and including these stages for work by each nominated Subcontractor.
- (8) The details described in Sub-Clause 35.1 [Return of labor & Contractor's Equipment]
- (9) Copies of quality assurance documents, test results and certificates of Materials.
- (10) List of notices given under Sub-Clause 68.1[Notice to Contractor] and notices given under Sub-Clause 68.2[Notice to Employer & Engineer].
- (11) Safety statistics, including details of any hazardous incidents and activities relating to environmental aspects and public relations.
- (12) Comparisons of actual and planned progress, with details of any events or circumstances which may jeopardize the completion in accordance with the Contract, and the measures being (or to be) adopted to overcome delays.

These progress reports will be submitted as per the following distribution list:

i. *Deputy Director (Civil), ISMO, Islamabad*

During the period of the Contract, the Contractor shall keep a daily record of the work progress, which shall be made available to the Engineer as and when requested. The daily record shall include particulars of weather conditions, number of men working, deliveries of materials, quantity, location and assignment of Contractor's equipment.

**15.1 Contractor's Superintendence**

The Contractor's authorized representative and his other professional engineers working at Site shall register themselves with the Pakistan Engineering Council.

The Contractor's authorized representative at Site shall be authorized to exercise adequate administrative and financial powers on behalf of the Contractor so as to achieve completion of the Works as per the Contract.

The following Sub-Clauses 15.2 is added:

**15.2 Language Ability of Contractor's Representative**

The Contractor's authorized representative shall be fluent in the English language. Alternately an interpreter with ability of English language shall be provided by the Contractor on full time basis.

The following Sub-Clauses 16.3 and 16.4 are added:

**16.3 Language Ability of Superintending Staff of Contractor**

A reasonable proportion of the Contractor's superintending staff shall have a working knowledge of the English language. If the Contractor's superintending staffs is not fluent in English language, the Contractor shall make competent interpreters available during all working hours in a number deemed sufficient by the Engineer.

**16.4 Employment of Local Personnel**

The Contractor is encouraged, to the extent practicable and reasonable, to employ staff and labour from sources within Pakistan.

The following Sub-Clauses 19.3 and 19.4 are added:

**19.3 Safety Precautions**

In order to provide for the safety, health and welfare of persons, and for prevention of damage of any kind, all operations for the purposes of or in connection with the Contract shall be carried out in compliance with the Safety Requirements of the Government of Pakistan with such modifications thereto as the Engineer may authorise or direct and the Contractor shall take or cause to be taken such further measures and comply with such further requirements as the Engineer may determine to be reasonably necessary for such purpose.

The Contractor shall make, maintain and submit reports to the Engineer concerning safety, health and welfare of persons and damage to property, as the Engineer may from time to time prescribe.

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**19.4 Lighting Work at Night**

In the event of work being carried out at night, the Contractor shall at his own cost, provide and maintain such good and sufficient light as will enable the work to proceed satisfactorily and without danger. The approaches to the Site and the Works where the night-work is being carried out shall be sufficiently lighted. All arrangement adopted for such lighting shall be to the satisfaction of the Engineer's Representative.

**20.4 Employer's Risks**

The Employer's risks are:

Notwithstanding anything contained (in GCC 20.4), the Employer shall not be responsible, compensate or bear any kind of risk/liability whatsoever in nature.

**21.1 Insurance of Works and Contractor's Equipment**

The minimum insurance amounts and deductibles shall be:

- (a) For the Works and Materials: Full value of material.
- (b) For loss or damage to Equipment: Full value of the loss/damage.
- (c) For loss or damage to property (except the Works, Materials, and Equipment) in connection with Contract: Full value of loss/damage to property
- (d) For personal injury or death:
  - i) of the Contractor's employees: In accordance with such applicable laws in Pakistan
  - ii) of other people: : In accordance with such applicable laws in Pakistan

**21.4 Exclusions**

The text is deleted and substituted with the following:

There shall be no obligation for the insurances in Sub-Clause 21.1 to include loss or damage caused by the risks listed under Sub-Clause 20.4 sub paragraph (a) to (h).

**25.1 Evidence and Terms of Insurance Covers**

In line-04 of paragraph-1, the words "including premium payment plan and paid premium receipts (PPRs)" are added after words "To the Employer".

Following paragraph is added at the end of existing para to form part of Clause:-

"In case of failure of the Contractor to arrange insurance covers as per required terms before commencement of works, the Employer reserves right to arrange the necessary covers by itself and recover the costs from Contractor's payments including Interim Payment Certificates and Retention Monies under Clause 60"

**25.4 Compliance with Policy Conditions**

Delete the text and substitute with the following:

"In the event that the Contractor fails to comply with conditions imposed by the insurance policies affected pursuant to the contract, the Contractor shall indemnify the employer against all losses and claims arising from such failure."

The following Sub-Clause 25.5 is added:

**25.5 Insurance Company**

The Contractor shall be obliged to place all insurances relating to the Contract (including, but not limited to, the insurances referred to in Clauses 21, 23 and 24) with either National Insurance Company of Pakistan or any other insurance company operating in Pakistan and acceptable to the Employer.

Costs of such insurances shall be borne by the Contractor.

The Contractor shall procure and submit the insurance cover before Date of Commencement. In case of failure, the contractor shall be fully responsible for any event and loss and shall indemnify as per insurance cover to be arranged. Furthermore, the Employer also reserves the right to procure the insurance policies at risk and cost of the Contractor.

The following Sub-Clause 31.3 is added:

**31.3 Co-operation with other Contractors**

During the execution of the Works, the Contractor shall co-operate fully with other contractors working for the Employer at and in the vicinity of the Site and also shall provide adequate precautionary facilities not to make himself a nuisance to local residents and other contractors.

The following Sub-Clauses 34.2 to 34.12 are added:

**34.2 Rates of Wages and Conditions of Labour**

The Contractor shall pay rates of wages and observe conditions of labour not less favourable than those established for the trade or industry where the work is carried out. In the absence of any rates of wages or conditions of labour so established, the Contractor shall pay rates of wages and observe conditions of labour which are not less favourable than the general level of wages and conditions observed by other employers whose general circumstances in the trade or in industry in which the Contractor is engaged are similar.

**34.3 Employment of Persons in the Service of Others**

The Contractor shall not recruit his staff and labour from amongst the persons in the services of the Employer or the Engineer; except with the prior written consent of the Employer or the Engineer, as the case may be.

**34.4 Housing for Labour**

Save insofar as the Contract otherwise provides, the Contractor shall provide and maintain such housing accommodation and amenities as he may consider necessary for all his supervisory staff and labour, employed for the purposes of or in connection with the Contract including all fencing, electricity supply, sanitation, cookhouses, fire prevention, water supply and other requirements in connection with such housing accommodation or amenities. On completion of the Contract, these facilities shall be handed over to the Employer or if the Employer so desires, the temporary camps or housing provided by the Contractor shall be removed and the Site reinstated to its original condition, all to the approval of the Engineer.

**34.5 Health and Safety**

Due precautions shall be taken by the Contractor, and at his own cost, to ensure the safety of his staff and labour at all times throughout the period of the Contract. The Contractor shall further ensure that suitable arrangements are made for the prevention of epidemics and for all necessary welfare and hygiene requirements.

**34.6 Epidemics**

In the event of any outbreak of illness of an epidemic nature, the Contractor shall comply with and carry out such regulations, orders and requirements as may be made by the Government, or the local medical or sanitary authorities, for purpose of dealing with and overcoming the same.

**34.7 Supply of Water**

The Contractor shall, so far as is reasonably practicable, having regard to local conditions, provide on the Site, to the satisfaction of the Engineer or his representative, adequate supply of drinking and other water for the use of his staff and labour.

**34.8 Alcoholic Liquor or Drugs**

The Contractor shall not, otherwise than in accordance with the Statutes, Ordinances and Government Regulations or Orders for the time being in force, import, sell, give, barter or otherwise dispose of any alcoholic liquor or drugs, or permit or suffer any such importation, sale, gift, barter or disposal by his Subcontractors, agents, staff or labour.

**34.9 Arms and Ammunition**

The Contractor shall not give, or otherwise dispose of to any person or persons, any arms or ammunition of any kind or permit or suffer the same as aforesaid.

**34.10 Festivals and Religious Customs**

The Contractor shall in all dealings with his staff and labour have due regard to all recognized festivals, days of rest and religious and other customs.

**34.11 Disorderly Conduct**

The Contractor shall at all times take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by or amongst staff and labour and for the preservation of peace and protection of persons and property in the neighbourhood of the Works against the same.

**34.12 Compliance by Subcontractors**

The Contractor shall be responsible for compliance by his Subcontractors of the provisions of this Clause.

**35.1 Returns of Labour and Contractor's Equipment**

The Contractor shall submit, to the Engineer, details showing the number of each class of Contractor's Personnel and of each type of Contractor's Equipment on the Site. Details shall be submitted each calendar month, in a form approved by the Engineer, until the Contractor has completed all work which is known to be outstanding at the completion date stated in the Taking Over Certificate for the Works.

The following Sub-Clauses 35.2 and 35.3 are added:

**35.2 Records of Safety and Health**

The Contractor shall maintain such records and make such reports concerning safety, health and welfare of persons and damage to property as the Engineer may from time to time prescribe.

**35.3 Reporting of Accidents**

The Contractor shall report to the Engineer details of any accident as soon as possible after its occurrence. In the case of any fatality or serious accident, the Contractor shall, in addition, notify the Engineer immediately by the quickest available means.

The following Sub-Clause 36.6 is added:

### **36.6 Use of Pakistani Materials and Services**

The Contractor shall, so far as may be consistent with the Contract, make the maximum use of materials, supplies, plant and equipment indigenous to or produced or fabricated in Pakistan and services, available in Pakistan provided such materials, supplies, plant, equipment and services shall be of required standard.

### **41.1 Commencement of Works**

The text is deleted and substituted with the following:

The Contractor shall commence the Works on Site within the period named in Appendix-A to Bid. Thereafter, the Contractor shall proceed with the Works with due expedition and without delay.

### **44.1 Extension of Time for Completion**

The Existing Text of the provision is deleted and replaced with the following.

*The Contractor shall be entitled subject to Clause 44.2 to an extension of the Time for Completion if and to the extent that completion for the purposes of Clause 43.1 & 48.2 is or will be delayed by any of the following causes:*

- (a) *a Variation (unless an adjustment to the Time for Completion has been agreed) or other substantial change in the quantity of an item of work included in the Contract,*
- (b) *a cause of delay giving an entitlement to extension of time under a Sub-Clause of these Conditions,*
- (c) *exceptionally adverse climatic conditions,*
- (d) *Unforeseeable shortages in the availability of personnel or Goods caused by epidemic or governmental actions, or*
- (e) *any delay, impediment or prevention caused by or attributable to the Employer, the Employer's Personnel, or the Employer's other contractors on the Site.*

*If the Contractor considers himself to be entitled to an extension of the Time for Completion, the Contractor shall give notice to the Engineer in accordance with Clause 44.2. The Engineer shall after due consultation with the Employer and the Contractor, determine the amount of such extension and shall notify the Employer and Contractor accordingly. The Engineer while making his determination for extension of time under this clause will take due consideration of the (committed) resources to be deployed by the Contractor at site in accordance with Appendix-E, F, G & H to bid. While determining each extension of time under this Clause, the Engineer shall review previous determinations and may increase, but shall not decrease, the total extension of time.*

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*The Engineer shall make his determinations and notify the finalized/approved determination within reasonable time but not later than 90 days after submission of interim/final particulars by the Contractor in pursuance of this Clause as per prevalent SoPs .*

#### **46.2 Progress Reports**

The Contractor shall submit to Engineer and Employer the daily, weekly, monthly progress reports and cash flow projections on the format approved by the Engineer. The monthly reports shall be submitted within 05 days from completion of the respective month.

The following Sub-Clause 47.3 is added:

#### **47.3 Bonus for Early Completion of Works**

No bonus is admissible for the project.

#### **48.2 Taking Over of Sections or Parts**

For the purposes of para (a) of this Sub-Clause, separate Times for Completion shall be provided in the Appendix-A to Bid "Special Stipulations".

#### **49.2 Completion of Outstanding Works and Remedyng Defects**

The following sub-clause is included at end of existing text

- c) Provide detailed Completion Report alongwith as built data/drawings, material reconciliation reports and Hard and Soft Copies of site records/data to the Engineer for information and approval prior to expiry of Defect Liability Period. One copy shall also be provided to Employer for reference.
- d) Return balance/surplus materials to designated ISMO warehouses as per material reconciliation reports dully approved by the Engineer. All Coordination in allocation and handing over of material will be carried out through Engineer of the Project.

*The following Sub-Clause 49.5 is added:*

#### **49.5 Extensions of Defects Liability Period**

The provisions of this Sub-Clause shall apply to all replacements or renewals of plant and equipment carried out by the Contractor to remedy defects and damage as if the replacements and renewals had been taken over on the date they were completed. The Defects Liability Period for the Works shall be extended by a period equal to the period during which the Works cannot be used by reason of a defect or damage. If only a part of the Works is affected the Defects Liability Period shall be extended only for that part. In

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neither case shall the Defects Liability Period extend beyond two (2) years from the date of taking over.

#### “ Variations

The Sub-Clause (a), (b), (c), (d), (e) & (f) are deleted and replaced with following text

- (a) changes to the quantities of any item of work included in the Contract (however, such changes do not necessarily constitute a Variation if and to the extent that change is due to Clause 55.1 and 56.1),
- (b) changes to the quality and other characteristics of any item of work,
- (c) changes to the levels, positions and/or dimensions of any part of the Works,
- (d) omission of any work unless it is to be carried out by others,
- (e) any additional work, Plant, Materials or services necessary for the Permanent Works, including any associated Tests on Completion, boreholes and other testing and exploratory work, or
- (f) Changes to the sequence or timing of the execution of the Works.

#### 51.2 Instructions for Variations

At the end of the first sentence, after the word "Engineer", the words "in writing" are added.

#### 52.1 Valuation of Variations

In the tenth line, after the words "Engineer shall" the following is added:

Within a period not exceeding one-eighth of the completion time subject to a minimum of 56 days from the date of disagreement whichever is later.

#### 53.4 Failure to Comply

This Sub-Clause is deleted in its entirety.

#### 54.5 Conditions of Hire of Contractor's Equipment

The following paragraph is added:

The Contractor shall, upon request by the Engineer at any time in relation to any item of hired Contractor's Equipment, forthwith notify the Engineer in writing the name and address of the Owner of the equipment and shall certify that the agreement for the hire thereof contains a provision in accordance with the requirements set forth above.

The following Sub-Clauses 59.4 & 59.5 are added:

#### 59.4 Payments to Nominated Subcontractors

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The Contractor shall pay to the nominated Subcontractor the amounts which the Engineer certifies to be due in accordance with the subcontract. These amounts plus other charges shall be included in the Contract Price in accordance with Clause 58 [Provisional Sums], except as stated in Sub-Clause 59.5 [Certification of Payments].

## 59.5 Certification of Payments & Nominated Subcontractors

Before issuing a Payment Certificate which includes an amount payable to a nominated Subcontractor, the Engineer may request the Contractor to supply reasonable evidence that the nominated Subcontractor has received all amounts due in accordance with previous Payment Certificates, less applicable deductions for retention or otherwise. Unless the Contractor:

- a) submits reasonable evidence to the Engineer, or
- b) i) satisfies the Engineer in writing that the Contractor is reasonably entitled to withhold or refuse to pay these amounts, and
- ii) submits to the Engineer reasonable evidence that the nominated Subcontractor has been notified of the Contractor's entitlement,

Then the Employer may (at his sole discretion) pay direct to the nominated Subcontractor, part or all of such amounts previously certified (less applicable deductions) as are due to the nominated Subcontractor and for which the Contractor has failed to submit the evidence described in sub-paragraphs (a) or (b) above. The Contractor shall then repay, to the Employer, the amount which the nominated Subcontractor was directly paid by the Employer.

## 60.1 Monthly Statements

In the first line after the word "shall", the following is added:  
 "on the basis of the joint measurement of work done under Clause 56.1,"

In Para (c) the words "the Appendix to Tender" are deleted and substituted with the words "Sub-Cause 60.11 (a) (6) hereof".  
 (in case Clause 60.11 is applicable)

The Last Paragraph starting from word "Notwithstanding" and ending with word "Employer" is deleted

## 60.2 Monthly Payments

In the first line, "28" is substituted by "14".

## 60.3 Payment of Retention Money

- a) The following text is added at the end:

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"In addition to above, for transmission line projects, release of this retention money is subject to issuance of GRN/SRS by In charge of designated ISMO Warehouse for balance material of the project as per material reconciliation report along with certification from In charge of the Warehouse of completeness and healthiness of the returned material. The material reconciliation report shall be duly vetted by Chief Engineer (T/L) Design as per as-built profile of the project."

## 60.10 Time for Payment

No interest is applicable on any delay at the part of the employer. Second Para starting from "In the event of failure" and ending on "under clause 69 otherwise" is deleted.

The following Sub-Clause 60.11 & 60.12 is added:

## 60.13 Employer's/Engineer's Right to withhold payments

- a) Notwithstanding the terms of Clause 60.2 & 60.3 or any other Clause of the Contract, no amount will be certified by the Engineer for payment/paid by Employer until the Performance Security/ Advance Payment Security, if required under the Contract, has been provided by the Contractor, approved by the Employer and is valid for the required duration stated in the Contract Clause 10.2 and 60.12.
- b) In case of Contractor's non-compliance with reporting requirements under Clause- 46.2 and insurance requirements under Clause 20 of Conditions of Contract.
- c) If there is any ambiguity in the payment/claim or Interim Payment Certificate, the Employer may withheld the payment to such extent and may process the remaining amount. In such case, the withheld amount may be included in the next Payment Certificate alongwith clarification for ambiguity pointed out by Employer.
- d) In case of Contractor's non-compliance with the laws/regulations of the tax authorities' (Federal/Provincial), the Employer reserves the right to withhold the payments for ensuring the necessary compliance.

## 63.1 Default of Contractor

The following para is added at the end of the Sub-Clause:

Provided further that in addition to the action taken by the Employer against the Contractor under this Clause, the Employer may also refer the case of default of the Contractor to Pakistan Engineering Council for punitive action under the Construction and Operation of Engineering Works Bye-Laws 1987, as amended from time to time.

## 65.2 Special Risks

The text is deleted and substituted with the following:

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The Special Risks are the risks defined under Sub-Clause 20.4 sub paragraph (a) to (h).

### 67.3 Arbitration

In the sixth to eight lines, the words "shall be finally settled ..... appointed under such Rules" are deleted and substituted with the following:

shall be finally settled under the provisions of the Arbitration Act, 1940 as amended or any statutory modification or re-enactment thereof for the time being in force

The following paragraph is added:

The place of arbitration shall be Lahore, Pakistan.

### 68.1 Notices to Contractor

The following paragraph is added:

For the purposes of this Sub-Clause, the Contractor shall, immediately after receipt of Letter of Acceptance, intimate in writing to the Employer and the Engineer by registered post, the address of his principal place of business or any change in such address during the period of the Contract.

### 68.2 Notices to Employer and Engineer

For the purposes of this Sub-Clause, the respective addresses are:

a) The Employer:

Independent System and Market Operator of Pakistan Limited (ISMO).

Deputy Director (Civil), ISMO,

H-8/1 Islamabad-Pakistan

Telephone No. 92-51-9250841

E-mail address: [sanaullah@ismo.gov.pk](mailto:sanaullah@ismo.gov.pk)

b) The Engineer is:

Deputy Director (Civil) ISMO, H-8/1 Islamabad Employer's Consultant/ Representative appointed by ISMO or any other person appointed by the Employer.

Phone # 051-9250841

E-Mail: [sanaullah@ismo.gov.pk](mailto:sanaullah@ismo.gov.pk)

### 69.0 Default of Employer

This clause with all sub clauses is deleted in its entirety.

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**73.1 Payment of Income Tax**

The Contractor, Subcontractors and their employees shall be responsible for payment of all their income tax, super tax and other taxes on income arising out of the Contract and the rates and prices stated in the Contract shall be deemed to cover all such taxes.

**73.2 Customs Duty & Taxes  
Provincial Sales Tax**

Contractor will submit the invoice inclusive of Provincial Sales Tax. Provincial Sales Tax shall be charged by the contractor and payments will be subject to income tax and sales tax withholding as per Rules mentioned in Federal or Respective Provincial Laws only to those entities appearing in Active Taxpayer list (ATL) for both income and Sales Tax.. Copy of sales tax return will be will be provided by the contractor. In case of non-registration with the relevant provincial authority, the tax will be deducted from the amount due or to be due to the contractor.

**74.1 Integrity Pact**

If the Contractor or any of his Subcontractors, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Contractor as Appendix-O to his Bid, then the Employer shall be entitled to:

- (a) recover from the Contractor an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Contractor or any of his Subcontractors, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Contractor any loss or damage to the Employer as a result of such termination or of any other corrupt business practices of the Contractor or any of his Subcontractors, agents or servants.

The termination under Sub-Para (b) of this Sub-Clause shall proceed in the manner prescribed under Sub-Clauses 63.1 to 63.4 and the payment under Sub-Clause 63.3 shall be made after having deducted the amounts due to the Employer under Sub-Para (a) and (c) of this Sub-Clause.

**75.1 Termination of Contract for Employer's Convenience**

The Employer shall be entitled to terminate the Contract at any time for the Employer's convenience after giving 56 days prior notice to the Contractor, with a copy to the Engineer. In the event of such termination, the Contractor:

- (a) shall proceed as provided in Sub-Clause 65.7 hereof; and
- (b) shall be paid by the Employer as provided in Sub-Clause 65.8 hereof.

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**76.1 Liability of Contractor**

The Contractor or his Subcontractors or assigns shall follow strictly, all relevant labour laws including the Workmen's Compensation Act and the Employer shall be fully indemnified for all claims, damages etc. arising out of any dispute between the Contractor, his Subcontractors or assigns and the labour employed by them.

**77.1 Joint and Several Liabilities**

If the Contractor is a joint venture of two or more persons, all such persons shall be jointly and severally bound to the Employer for the fulfilment of the terms of the Contract and shall designate one of such persons to act as leader with authority to bind the joint venture. The composition or the constitution of the joint venture shall not be altered without the prior consent of the Employer.

**78.1 Details to be Confidential**

The Contractor shall treat the details of the Contract as private and confidential, save in so far as may be necessary for the purposes thereof, and shall not publish or disclose the same or any particulars thereof in any trade or technical paper or elsewhere without the prior consent in writing of the Employer or the Engineer. If any dispute arises as to the necessity of any publication or disclosure for the purpose of the Contract, the same shall be referred to the decision of the Engineer whose award shall be final.

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## SECTION VI SPECIFICATIONS

All scope of the works shall be performed in accordance with the WAPDA/ISMO relevant standard specifications (Volume-I to III).

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# PAKISTAN WATER AND POWER DEVELOPMENT AUTHORITY



## STANDARD SPECIFICATIONS (3 Volumes)

*(Material and Execution of Works)*

*Rates Cell  
Dams & Co-ordination Division WAPDA  
WAPDA House  
Lahore (Pakistan)*

*June, 1998*



## **(SECTION-VI)**

### ***Employer's Requirement***

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## **SUPPLEMENTARY INFORMATION REGARDING WORKS TO BE PROCURED**

### **1. Acquaintance with Site**

The Contractor shall be deemed to have inspected and examined the Site and its surroundings and information available in connection therewith before submitting his Bid, as to the form and nature thereof, including the subsurface conditions, the hydrological and climatic conditions, the extent and nature of work, goods and materials necessary for the completion of the Work, the means of access to the Site and the accommodation he may require and, in general, shall be deemed to have obtained all necessary information, subject as above mentioned, as to risks, contingencies and all other circumstances which may influence or affect his Bid.

### **2. Description Of Project**

#### **2.1. The Requirement**

It is required that following works should be in accordance with the Contract Documents and drawings:

REVONATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

#### **2.2. Possession Of Site**

Save, in so far as the Contract may prescribe, the extent of portions of the Site of which, the Contractor is to be given possession from time to time and the order in which such portions shall be made available to him and subject to any requirement in the Contract as to the order in which work shall be executed, ISMO shall, give to the Contractor possession of so much of the Site as may be required to enable the Contractor to commence and proceed in accordance with the program referred to in Clause 35 of General Conditions of Contract and otherwise in accordance with such reasonable proposals of the Contractor as he shall, by notice in writing to the Employer, make and will, from time to time as work proceeds, give to the Contractor possession of such further portions of the Site as may be required to enable the Contractor to proceed with due dispatch in accordance- with the said programmer or proposals (as the case may be). If the Contractor suffers delay or incurs expense from failure on the part of Employer to give possession in accordance with the terms of this Clause the Employer shall grant an extension of time for the completion of the Work and certify such sum as, in his opinion, shall be fair to cover the expense incurred which sum shall be paid by ISMO.

#### **2.3. Location Of Sites**

The site for construction is located in Islamabad, Pakistan.

### **3. Material And Workmanship**

#### **3.1. Material and Workmanship**

- a) All materials, manufacture, testing and workmanship of material and Work, shall comply with the requirements of the Contract Documents. Material, Work or parts which are not covered by the Specifications given herein, shall comply with the applicable standards, rules, codes and regulations of the Internationally approved standardizing bodies as indicated in these Contract Documents.
- b) The intent of these Specifications is that the materials and workmanship of Works under this Contract should be equal to or superior than those actually described herein. Reference to a brand or manufacture, if made, is only for the sake of comparison as to type, design, character or quality of the Goods or parts and materials/works described and not be interpreted as eliminating other Goods and materials/works of equal performance, quality and durability.
- c) In choosing materials and their finishes due regard shall be given to the conditions prevailing at Site.
- d) All matters relating as to the acceptability or otherwise of the Goods, Works and materials offered under this Contract shall be decided by the Employer whose decision shall be final.

#### **3.2. Extent of Specifications**

The extent of the Contract Documents is to provide for the Work herein specified to be fully complete in every detail for the function designated. All Goods, materials/works, fittings, accessories, apparatus, labour or services which are not specifically mentioned in the Contract Documents, but which, in the opinion of the Employer, are usual or necessary for the satisfactory completion of the Works shall be deemed to be included in the Contract Documents and shall be provided by the Contractor without extra cost to ISMO.

### **4. Work By Contractor (Scope)**

#### **4.1. Scope of Work**

The scope of the work to be executed under this Contract comprises of but not limited to following:

REVONATION OF BUNGALOW No. A-1 AT ISMO COLONY G-8/4 ISLAMABAD

in accordance with the Contract Documents, BOQ and drawings.

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- a) For all kinds of civil works, the Contractor shall follow specifications/drawings revised, up to date referred in the bidding documents of this tender but not limited to it.
- b) Any other work not mentioned above but deemed necessary by the contractor or Employer for the completion of the work and its successful/smooth operation will be considered a part of the scope of work under the contract.
- c) Design (civil works) of the project is not a part of the scope. As such all the relevant civil work, drawings have been made a part of the bidding document. Any drawing missing will be provided to the successful bidder on if and when required basis.
- d) The quantities mentioned in the BOQ are estimated quantities and are to be used for bid evaluation purpose only. The actual quantities can vary depending upon the approved design and requirements. However, the unit rates for material and services quoted in the offer shall remain firm and final.

## 5. Drawings

### 5.1. Drawings in Contract

#### 5.1.1. Specification Drawings

The specification drawings contained in the Bidding Documents show the scope of Work to be performed by the Contractor. These are only reference drawings.

#### 5.1.2. Tender Drawings

The drawings provided in the tender shall not be used for execution of the Work unless the Employer gives specific instructions/ approval for such use.

#### 5.1.3. Construction Drawings

The Work shall be performed in accordance with the detailed construction drawings. The drawings provided with the bidding document are the reference drawings to be used for filling of BOQ only.

The actual construction / work drawings will be issued by the Engineer (Design office, ISMO) to the successful bidder on, “if and when required” basis.

#### 5.1.4. Detail Drawings

All the basic/ scope drawings, specifications, schemes and any other information shall be provided by the Employer to the successful contractor on if and when required basis in due time and in logical order to facilitate proper coordination. However, allied engineering drawings (electrical/mechanical), required for the successful completion of the project shall be responsibility of the contractor, but the contractor will be liable for the Employer's approval before the implementation of such drawings (allied drawings).

## 5.2. Data Other than Drawings

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All of the applicable requirements of this Clause with reference to drawings shall be provided by the Employer and shall apply equally to catalogues, cuts, illustrations, printed specifications, or other data.

### **5.3. Work Prior to Provision of Drawings by ISMO**

Any work done prior to the supply of detailed work drawings by the contractor and approval of the same by Engineer/Employer, shall be at the Contractor's risk. The Employer shall have the right to request additional details and to require the Contractor to make any change in the design, which are necessary to conform to the provisions and intent of these Specifications and such changes shall be made without additional cost to ISMO. The supply of drawings by the Employer shall not be construed as a complete check but will indicate only that the general method of construction and detailing is satisfactory. These drawings shall not be held to relieve the Contractor of the obligations to meet all the requirements of these Specifications or of the responsibility for the correctness of the drawings or for correct fit of assembled Goods furnished by ISMO.

### **5.4. Ownership Of Drawings And Data Etc**

All the drawings, details, bill of materials/works and any other information or documents furnished by the Contractor shall become the property of ISMO and shall be non-returnable. ISMO will have the right to use this property.

## **6. Reference Drawing Tender Document**

### **6.1. General Notes**

- i) The drawings provided in the tender document are only reference drawings and they shall not be used for execution of the Works unless the Employer/ Engineer gives specific instructions/ approval for such use.
- ii) The drawings contained in tender document are the property of ISMO/ WAPDA and are intended for the purpose of providing information to assist bidders in preparing proposal for bid. Use of these drawings for any purpose other than that intended is prohibited except with the express permission of ISMO.
- iii) These drawings are included to define and illustrate the general design specifications detailed/ allied designing shall be the responsibility of the contractor and shall be subjected to the approval of the Engineer.
- iv) Bid drawings are not intended to show all details of material/works and approved drawings shall not be interpreted as indicating any limitation to the scope of works.
- v) The Contractor shall be responsible for ensuring proper functional requirements of the various types of material/works approved by the Engineer, to achieve proper coordination with various components offered in the bid.

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vi) The Contractor shall supply all auxiliary material and devices, which are not listed but are necessary for proper performance of the systems described in the bid drawings and documents.

## 7. Guidelines Materials & Construction

1. Contractor will ensure the application of the Vibrator (Compatible Shaft Size) in all the Concrete Works, especially Structural Concrete by maintaining the required temperature of Concrete
2. Availability of Slump Test apparatus, required set of Sieves for conducting Sieve analysis (For Coarse & Fine Aggregate), temperature measuring device etc. shall be maintained at site.
3. Curing will be carried out as per specifications for Concrete work, Brick work, Plaster etc.
4. Required number of concrete cylinders will be filled as per Wapda General Specification to maintain and check the strength of the Concrete.
5. Bar bending schedule shall be submitted by the Contractors & will be verified / approved by the concerned site staff (ISMO) before placing of steel.
6. Testing of Steel will be carried out from the External laboratory (Cost of test will be borne by the Contractor) as per relevant ASTM Standards as mentioned in the Structural Drawings.
7. For Earth Work/Backfilling Use of suitable Compacting Equipment shall be insured to get required compaction,
8. Bricks shall be used from the Approved Sources finalized by the Site Staff.(Minimum Deputy Manager/Civil)
9. Required Lab testing of Crushing Strength, Absorption Etc. will be carried from the external lab as directed by the Site Staff.(Minimum Deputy Manager/Civil)
10. Kacha Shuttering/ raw wood batten, shall not be used for structural concreting.
11. Upon completion of project, contractor will ensure complete removal of all debris resulted during construction work outside the premises of the grid station.
12. If the drawing is felt silent or any change is noticed at site from design/drawing or any confusion arises in the drawing the matter shall be referred back to design ISMO prior to start of work.
13. 1st 50% security will be released to the contractor after issuance of completion certificate & final 50% security will be released after expiry of Defect Liability Period & issuance of clearance certificate from office of Chief Engineer (Civil).
14. All the arrangement for Water, Electricity etc. will be carried out by contractor himself for execution of work.
15. In Case of any conflict between above points (1-14) and specifications, Contract provisions will prevail.

**(SECTION-VII)**  
***General Guidelines***  
***For Verification & Processing Of Payment, Certificates/Bills (IPCs)***  
***Variation Orders (VOs)***

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**GENERAL GUIDELINES  
FOR VERIFICATION & PROCESSING OF PAYMENT, CERTIFICATES/BILLS AND  
MANAGEMENT OF CHANGE (MOC)/VARIATION ORDER**

1. Management of Change/ Variation Orders Procedure:
  - a) Any new item of Construction if deemed necessary to incorporate during execution will be as per the WCSR/MRS rates, keeping in view quoted rates during tenders
  - b) In case the required rate is not available in the WCSR/MRS, a new rate analysis as per the drafting Standard (Templates) will be done by incorporating the current items rates of the material used
  - c) Unapproved variations out of scope of BOQ must not be included in bills without approved variation order
  - d) A proper variation order (VO) approval request need to be submitted by the Contractor to Consultant / Client with complete details
    - i) Approved Drawings
    - ii) Measurement Sheet
    - iii) Abstract of Cost
    - iv) Rate Analysis (As per standard Format)
    - v) Quotation of the Approved Material
  - e) WCSR/MRS unit rates are required to be used for such variations where applicable.
  - f) Else a detailed rate analysis with scheduled input rates need to be attached.
  - g) Justification of variation/change shall be attached with variation order in lieu of terms and conditions of contract and document proof with pictures must be attached with same.
  - h) Consultant/Employer representative will verify the Variation Order and recommend it to Competent authority for approval with cost impact and justification.
    - i) On approval from Competent authority the consultant/Employer's representative shall issue the Variation Order to Contractor. Such variation items must be mentioned separately from original BOQ in the bill. The approved variation order copy duly signed and stamped need to be attached with bills.
2. Material Test reports as per approved frequency of testing, (with comments of the site staff/Consultant) need to be attached where applicable.

3. Site QA/QC inspection reports duly signed by Consultants/employer's representative showing satisfactory quality works executed need to be attached with bill.
4. All papers of IPC must be signed and stamped in original by the Contractor before submission to Consultants/employer's representative for payment.
5. All cuttings need to be signed by the concerned person.
6. For claimed quantity of each item, clear calculations based upon actual measurements on site need to be attached in a proper sequence and easy to be checked. Measurement Sheets are also required to be attached with the bill.
7. Bills should be in proper format and matching to BOQ item listing.
8. Bills should be prepared and verified in professional manner and in case of multiple IPCs, the cumulative format of IPCs need to be followed.

The Contractor is also required to submit Bill in soft format along with hard copy for reference and compliance.