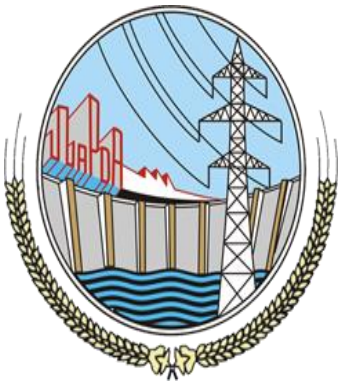
WATER AND POWER DEVELOPMENT AUTHORITY



PREQUALIFICATION DOCUMENTS

FOR SUBSEQUENT FRAMEWORK AGREEMENT FOR
APPOINTMENT OF CHEMIST / PHARMACIES AT LOCAL LEVEL

PQD Chemist

FOR THE SUPPLY OF MEDICINES /SURGICAL DISPOSABLE ITEMS ETC

THROUGH LOCAL PURCHASE SLIPS (GREEN SLIPS) ON DAILY BASIS

FY 2026 - 2027

WAPDA HOSPITAL RAWALPINDI

INVITATION NOTICE

FOR

PREQUALIFICATION (PQ) APPLICATIONS

For Subsequent Close Framework Agreement Of Chemist / Pharmacies

1. The WAPDA HOSPITAL RAWALPINDI intends to prequalify Local Chemists/ Pharmacies for Invitation to Bid(s), and sign the framework agreement with the selected bidders subsequent to bidding process for supply of Local Purchase medicines on Green Slips on daily basis.
2. Online bid submission through EPADS 1.0 version required from **CHEMIST / PHARMACIES holding valid Drug sale License** registered with FBR and EPADS 1.0 version having active NTN and STN for supply of medicines.
3. The objective of the intended *Closed Framework Agreement* is the on-demand supply of medicines and disposables on daily basis for entitled patients through green slip at Wapda Hospital Rawalpindi with successful bidders, and the purpose of this Prequalification Notice is to provide the very basic information to enable the potential applicants to decide whether or not to respond to this Prequalification Notice.
4. Prequalification process is open for all Local Applicants subject to fulfilling the eligibility requirements mentioned in the respective Prequalification Documents. Interested Applicants may obtain further information from the Wapda Hospital Rawalpindi.
5. The electronic bid must be submitted by using EPADS 1.0 version application on OR before the closing date that is **12.12.2026 0900HRS**. Manual bids shall not be accepted. Electronic bids will be opened on same day at 12.12.2026 0930 HRS (after 30min of bid closing time) on EPADS 1.0 version www.eprocurement.gov.pk.

6 A complete set of Prequalification Documents in English will be available at EPADS 1.0 version.

7. Applications for Prequalification should be submitted through EPADS 1.0 version online at www.eprocure.gov.pk.

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Medical Superintendent

Wapda Hospital Rawalpindi

SECTION-I: Instructions to Applicants (ITA)

A: GENERAL:

1. Scope of Application

1.1. In connection with the Invitation for Pre-qualification "as per PPRA rules 2026" the WAPDA HOSPITAL Rawalpindi issues this Prequalification Document (PQD) through EPADS 1.0 version to applicants interested to Execute Frame work Agreement for appointment of Chemists/Pharmacies to supply Drugs/Medicines/Disposables to the entitled patients on green slips on Daily basis.

2. **Source of Funds**

WAPDA Hospital Rawalpindi / WAPDA Dispensary Islamabad.

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3. Corrupt or Fraudulent Practice and Mechanism to Debar / Blacklist the Defaulted Applicant

3.1. The WAPDA defines Corrupt and Fraudulent Practices as " the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the contractor in the procurement process or in contract execution to the detriment of the procuring agency' or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among Applicants (prior to or after Prequalification document submission) designed to establish Prequalification document prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty' it may include any of the following practices:

(i) Coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any part or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

(ii) Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

(iii) Corrupt practice by offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain

(iv) Fraudulent practice by any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid on obligation;

(v) Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights;

3.2. Indulgence in corruption and fraudulent practices is liable to result in rejection of Prequalification documents, cancellation of contracts, debarring and blacklisting of the Prequalification applicant, for a stated or indefinite period of time.

3.3 The following are the events which would lead to initiate under the PPRA Rules 2026 Blacklisting / Debarment process;

i. Submission of false / fabricated / forged documents and / or undertaking for procurement in Prequalification document.
ii. Not attaining required quality of work.
iii. Inordinate tardiness in accomplishment of assigned / agreed responsibilities / contractual obligations resulting loss to procuring agency / Government.
iv. Non execution of work as per terms & condition of contract.
v. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
vi. Involvement in any sort of Prequalification document fixing.
vii. Persistent and intentional violation of important conditions of contract.
viii. Non-adherence to quality specification despite being importunately pointed out.
ix. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the procuring agency.
x. The procurement Procedure mentioned in PPRA Rules 2026 will be followed.

4. Eligible Applicants

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4.1 The Applicant must be registered Tax Payer and must be on ATL of FBR at the time of opening of the Prequalification Application.

4.2 The Applicant must possess Valid Drugs Sales License issued by respective Health Authority.

4.3 This Invitation for Prequalification is open to all registered Chemists/ Pharmacies situated in the vicinity of WAPDA Hospital Rawalpindi / WAPDA Dispensary Islamabad during the year 2026-27.

4.4 Applicant under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government (Federal, Provincial or Local) or public sector organizations are Not ELIGIBLE to Apply.

4.5 A firm declared blacklisted / debarred by any of the public sector organization in Pakistan shall be ineligible for prequalification

B: Contents of the Pre-qualification Documents

5. Sections of Prequalification Documents:

5.1. The documents for the Pre-qualification of Applicants (Hereinafter- "Pre-qualification documents") consists of all the sections indicated below, and should be read in conjunction with any Addendum if issued

Section I. Instructions to Applicants (ITA)

Section II. Pre-qualification criteria

Section III: Forms

A: Application Form

B: Application affidavit

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5.2. The "Invitation for Pre-qualification Applications" (IPA) issued by the Procuring Agency is part of the pre-qualification documents.

5.3. The Applicant is expected to examine all instructions, forms, and terms in the Pre-qualification Documents and to furnish all information or documentation require by the Pre-qualification Documents.

6. Clarification of Pre-qualification Document:

6.1. Prospective Applicant requiring any clarification of the Pre-qualification Documents shall contact office of the Medical Superintendent WAPDA HOSPITAL RAWALPINDI, online through clarification section of this Pre-qualification of EPADS 1.0 version of PPRA**.**

6.2. Office of the Medical Superintendent WAPDA HOSPITAL RAWALPINDI will respond to any query on EPADS 1.0 version for clarification prior to bid opening date. However, responds to queries will be stopped 24 hours before the opening date and time of pre-qualification applications/ proposals

7. Amendment of Prequalification Document

7.1. At any time prior to the deadline for submission of applications, Office of the Medical Superintendent W A P D A H O S P I T A L RAWALPINDI may amend the Pre-qualification Documents by issuing addenda/Corrigendum on EPADS 1.0 version of PPRA as well as on National press

7.2. Any addendum / corrigendum of pre-qualification issued shall be part of the Pre-qualification Documents and shall be published on EPADS 1.0 version of PPRA as well as on National press.

7.3. To give prospective Applicants reasonable time to take an addendum/corrigendum into account in preparing their applications, Office of the Medical Superintendent WAPDA HOSPITAL RAWALPINDI may extend the deadline for the submission of application and same will also be published on EPADS 1.0 version of PPRA as well as on National press.

C. Preparation of Applications

8. Cost of Application

8.1. The Applicant shall bear all costs associated with the preparation and submission of its application. Medical Superintendent WAPDA HOSPITAL RAWALPINDI will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Pre-qualification process.

9. **Language** of **Application**

9.1. The application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and Medical Superintendent WAPDA HOSPITAL RAWALPINDI, shall be written in English.

10. **Documents Comprising the Application**

10.1. The application shall comprise the following:

a. Application Submission Form, in accordance with Information to Applicants (ITA);

b. Documentary evidence establishing the Applicant's eligibility to pre-qualify, in accordance with ITA& Prequalification Criteria;

c. Any other document required as specified in the Pre-qualification Documents.

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d. A Statement containing that all information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

11. Documents Establishing Eligibility of Applicant:

11.1. To establish its qualifications the Applicant shall provide the information requested in the corresponding information Sheets included in Pre-qualification Criteria.

12. **Signing of the Application:**

12.1. Applicant shall prepare and submit the application for Pre-qualification as described in ITA & Pre-qualification Documents. The application shall be typed and shall be signed by a person duly authorized to sign on behalf of the Applicant.

D. Submission of Applications:

13. **Application & Documents Submission On-line (Mandatory)**

13.1. The applicants shall submit their Pre-qualification documents through EPADS 1.0 version of PPRA which is mandatory, failing which the application for Pre-qualification will not be entertained.

13.2. Applicant may provide all required information as desired in pre-qualification document.

14. **Deadline for Submission of Applications:**

14.1. Deadline for the submission will be **12.12.2026** at 09:00AM as announced time via National Press, PPRA website and EPADS 1.0 version of the PPRA.

14.2. The Medical Superintendent WAPDA HOSPITAL RAWALPINDI may at its discretion, extends the deadline for the submission of applications. However, this will be intimated in national press via corrigendum as well as on EPADS 1.0 version of PPRA.

15. **Opening of Applications:**

15.1. The Received applications will be opened within the premises of WAPDA HOSPITAL RAWALPINDI on EPADS 1.0 version by the technical/Pre-qualification committee nominated by the Medical Superintendent WAPDA HOSPITAL RAWALPINDI.

E. Procedures for Evaluation of Applications

16. Confidentiality:

16.1. Information relating to the evaluation of applications, and recommendation for Pre-qualification, shall not be disclosed to Applicants or any other persons not officially

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concerned with such process until the notification of Pre-qualification is made to all Applicants.

17. **Clarification of Applications:**

17.1. To assist in the evaluation of applications, the Convener of Technical Committee nominated by Medical Superintendent WAPDA HOSPITAL RAWALPINDI, may at its discretion, ask any Applicant for a clarification of its application in written which shall be submitted within 7 days and will be made part of evaluation process.

17.2. If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application. No verbal information will be considered as formal respond to the official queries of the procuring agency.

18. **Responsiveness of Applications**

18.1. All applications not responsive to the requirements of the Pre-qualification document shall be rejected.

19. Right to accept or reject the applications

19.1. The Medical Superintendent reserves the right to accept or reject all the applications under clause 45(1) PPRA rules 2026, and to annul the Prequalification process, without thereby incurring any liability to Applicants. Notice for rejection of bid will be published on EPADS 1.0 version of PPRA

20. **Prequalification Of Applicants:**

20.1. All Applicants whose applications have met the specified requirements will be prequalified by Medical Superintendent, WAPDA HOSPITAL RAWALPINDI.

21. **Notification of Prequalification**

21.1 Once the Pre-qualification has completed it shall be notified and communicated to all applicants through EPADS 1.0 version of PPRA

22. **Validity of Pre-qualification:**

22.1. The Pre-qualification shall be valid for **FINANCIAL YEAR 2026-27**

23. **Invitation to Bid**

23.1.After the notification of the results of the pre qualification the Procuring Agency shall initiate the procurement process which shall only be participated by the prequalified bidders

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SECTION II: Pre Qualification Criteria:

Technical Evaluation shall be carried out on the basis of following criteria:

Sr. No	Description	Status	Remarks
1	Valid *Drug Sales License*	**YES/NO**	Attach attested copy of valid drug sales license issued from health Dept .
2	Valid NTN certificate with the name of supplier on active tax payer list of FBR	**YES/NO**	attach attested copy
3	Valid professional tax certificate (if applicable)	**YES/NO**	attach attested copy
4	Affidavit/form of bid as per specimen attached	**YES/NO**	attach on judicial paper
5	Certificate of experience of at least 01 year for supply to Public sector organizations	**YES/NO**	attach documentary evidence like pos/rate contracts / experience letter etc.
6	Signed and stamped integrity pact	**YES/NO**	Signed and stamped on firm's letter head.
7	Annual Sale Turnover of the Bidder not less than 1/3rd of Budget allocated for Local Purchase	**YES/NO**	Affidavit declaring annual sales turnover for each of the last two (02) years
8	Cash flow of the bidder not less than budget allocated for LP for one quarter (3 Months)	**YES/NO**	Affidavit declaring average cash flow during any one quarter (03 months) within the last one (01) year
9	Availability of Ample stock of Registered Medicines and Disposables	**YES/NO**	Hospital's Pharmacy Committee shall inspect the premises and submit report
10	Maintenance of Good storage conditions including temperature, Humidity and sunlight control measures	**YES/NO**	
11	Availability of Qualified and Trained Staff	**YES/NO**	

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Section III: Application Forms

Application for issuance of pre-qualification documents (FY 2026-27) drugs /medicines as approved chemist / pharmacy for supply of medicines on daily basis on local slip/ green slips.

Ref.No: Dated:

The Medical Superintendent,
Wapda Hospital RAWALPINDI.

Subject: **Application for Prequalification Documents (FY 2026-27).**

Dear Sir,

With reference to your advertisement regarding Prequalification of Local Chemists/ Pharmacies advertised on ---------- in the Daily Newspaper, PPRA Website as well as on EPADS 1.0 version of PPRA. It is requested to provide the Pre-qualification Documents.

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M/S
Address_____
_____

Hereby authorizes Mr./Ms. _____Designation: _____

CNIC No:_____, Official Email: _____

Mobile No._____

To collect/ fill/complete/submit the Prequalification application via online portal on EPADS 1.0 version of PPRA.

Firm's NTN: _____ **Firm's STN: _____**

Authorized By:

Name: _____ Signature: _____

Designation: _____ Contact No: _____

Stamp: _____

Application Submission Form

Date: _____

To

The Medical Superintendent,
WAPDA HOSPITAL RAWALPINDI.

I/we, the undersigned, apply to be prequalified for the referenced Pre-qualification and declare that:

(a) I/we have examined and have no reservations to the Prequalification Documents issued in accordance with Instructions to Applicants (ITA).

(b) I/we, have nationalities from eligible countries, in accordance with instruction to applicant.

(c) I for any part of the application resulting from this Prequalification, do not have any conflict of interest;

(d) I/we for any part of the contract resulting from this Prequalification, have not been declared blacklisted/debarred by any of the public organization of the Procuring Agency's country

(e) I/we understand that you may cancel the Prequalification process at any time; the Prequalification does not bound the procuring agency to call for the bids from the prequalified firms.

(f) All information, statements and descriptions contained in the Application (online through EPADS 1.0 version of PPRA and hard copy at time of submission of document) are in all respect true, correct and complete to the best of our knowledge and belief and there is no difference in information provided online and submitted in hard copy.

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Signed: _____

Name: _____

Designation: _____

Duly authorized to sign the application for and on behalf of:

Applicant's Name: _____

Address: _____

Dated: _____

Affidavit

(PKR.100/-)

Applicants signed affidavit on Stamp Paper of PKR 100/- confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in the documents.

Applicant's Name:

Address:

Dated:

IN THE CAPACITY OF DULY AUTHORIZED TO SIGN THE APPLICATION FOR AND ON BEHALF OF:

ADDRESS:

DATED: _____.

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