



TENDER NOTICE (WOODEN ALMIRAH (CABINET))

International Islamic University, Islamabad (IIUI) invites electronic bids (E-bids) through the Electronic Procurement and Advertisement System (EPADS) from eligible suppliers/contractors registered with the Federal Board of Revenue (FBR) on the Active Taxpayer List (ATL) for the **Supply of Wooden Almirah (Cabinet) for IIUI.**

2. Bidding documents containing detail terms and conditions, method of procurement downloaded from IIUI website <https://www.iiu.edu.pk/> , PPRA website www.ppra.org.pk. or EPADS <https://eprocure.gov.pk/> . (Pay order of Rs.5,000/-may be attached in favour of IIU General Services and Misc Income A/c #5963-5002471381 (Bank Alfalah).

3. The bids, prepared in accordance with instructions in the bidding documents, along with Bid Security/Earnest money of 2% of the total bid value in the shape of Bank draft/Pay order drawn in favor of of "IIU General Services and Misc Income A/c #5963-5002471381 (Bank Alfalah)" may reach to the office of the undersigned by **November 05, 2026 (Thursday) at 11:00 AM**. Financial bids will be opened on the same day at **11:30 AM** in presence of representatives of the bidders via EPADs only.

4. It is clarified that only those bids submitted on EPADS will be entertained for consideration/evaluation.

5. As per PPRA Rules 33(1), 2004, International Islamic University, Islamabad (IIUI) has the right to reject any or all E-Bids/Proposals at any time prior to the acceptance of E-Bid/Proposal for any reason.

Javed Akhtar

Superintendent Purchase & Store Section

Ph: 051-9019100 (Ext: 2260)

Room # 108 1st Floor, Admin Block, Sector H-10.

International Islamic University, Islamabad

TENDER DOCUMENTS

FOR

SUPPLY OF WOODEN ALMIRAH (CABINET) FOR IIUI

TERMS, CONDITIONS & SPECIFICATIONS

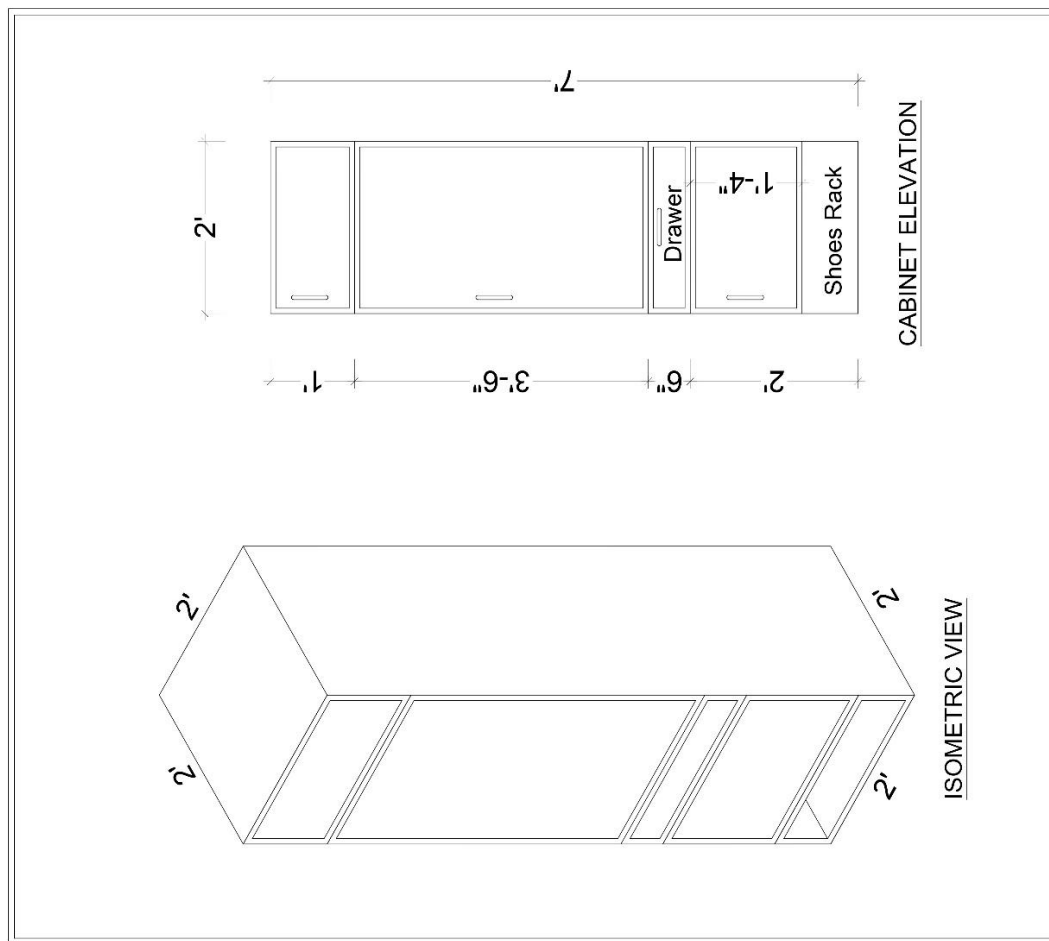
Sr. No.	Category	Description / Terms & Conditions								
1	Project Title	Supply of Wooden Almirah (Cabinet) for IIUI								
2	Employer/ Purchaser	International Islamic University, Islamabad (IIUI)								
3.	Scope of Tender	- The contractor shall supply high quality Wooden Almirah (Cabinet) as per the specifications/design/dimension. The contractor must provide samples for approval before supply. - Material Specifications and dimension are available at the end of Tender Document - Final inspection by IIU's appointed committee								
4	Procurement Method	The procurement shall be conducted under Single Stage-one Envelope Procedure (36-a) as per PPRA rules. Technical and Financial Proposal: via EPAD shall contain technical and financial documents along with samples of items with Tender Fee of Rs.5,000/-.								
5	Firm Evaluation Criteria	<table><tr><td>Total Marks</td><td>100</td></tr><tr><td>Technical Evaluation Marks</td><td>40%</td></tr><tr><td>Financial Evaluation Marks</td><td>60%</td></tr><tr><td>Passing Technical Marks</td><td>30%</td></tr></table> <u>Division of Marks (Evaluation Criteria)</u> Quantitative Evaluation - Similar Projects Minimum 4 million10 Marks - More than 6 million or higher10 Marks 5 million and up-to 6 million5 Marks 4 million and up-to 5 million3 Marks - Below 4 million0 Marks Qualitative Evaluation - Similar Projects Minimum 4 million10 Marks - More than 6 million or higher10 Marks 5 million and up-to 6 million5 Marks 4 million and up-to 5 million3 Marks - Below 4 million0 Marks - Annual Turnover minimum 4 million20 Marks	Total Marks	100	Technical Evaluation Marks	40%	Financial Evaluation Marks	60%	Passing Technical Marks	30%
Total Marks	100									
Technical Evaluation Marks	40%									
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Passing Technical Marks	30%									
6	Mandatory Technical Compliance	Cabinet Size 7' H x 2' H x 2' W As per Drawing/Design Lamination/Lasani sheets ¾" thickness and 5 mm MDF press Kail Wood Frame size 1"x 2 ½ " Best quality Drawer Channel 18" Lacquer polish on Wood Frame Pino hinges, steel rod 1" dia 2' long Cabinet Lock JTI or equivalent Handle 6" long best quality Best quality magnetic catheters, stainless steel 4" long best quality. Best quality finishing and workmanship								
7	Mandatory submission of sample	Submission of sample(s) shall be mandatory. - Samples shall be provided by those firm who qualify/pass evaluation criteria and upon issuance of written letters / emails from the University. No financial liability will be bear by IIU. - Sample of the successful bidder shall be retained by IIU upto completion of supply. - Failure to submit the required samples within the stipulated time shall render the bid non-responsive.								

Sr. No.	Category	Description / Terms & Conditions
8.	VALIDITY OF TENDERS	The tender shall remain valid for the period of 06 calendar months and extendable for another 30 days after the date of opening tender.
9	AWARD OF CONTRACT	The contract shall be awarded to the bidders whose sample is found technically compliant (100% as per specifications and design/sample) and who is evaluated Most advantageous financial bid.
10	Completion Period	30-45 days from the commencement date.
11.	Maintenance Period	Six calendar months after the date of completion. Employer may notify of any defects during this period.
12.	Commencement Date	Date of start will be after issuance of Supply Order/Acceptance Letter/Work Order.
13.	Last Date & Time for Submission	Date: November 05, 2026 (Thursday) at Time: 11:00 AM PST.
14	Tender Opening Date & Time	November 05, 2026 (Thursday) at Time: 11:30 AM PST. Venue: Office of Addl. Director Purchase & Store, Admin Block, New Campus, Sector H-10, Islamabad. E-Bid Opening Venue:
15	Mode of Submission	Only via EPADs. Offers by mail/courier/by hand will not be entertained.
16	Tender Fee	Rs. 5,000/- (Non-Refundable) CDR/Pay order Receipt in favor of "IIU General Services and Misc Income A/c #5963-5002471381 (Bank Alfalah)". Must be valid for at least 06 months.
17	Bid Security (Earnest Money)	Amount: 2% of total IIUI estimated cost. Instrument: Bank Draft / Pay Order / Call Deposit Receipt in favor of "IIU General Services and Misc Income A/c #5963-5002471381 (Bank Alfalah)". Must be valid for at least 06 months. Submission: Soft copy with financial proposal on EPAD; original to be submitted in P&S Section before tender opening.
18	Forfeiture of Bid Security	Bid security may be forfeited if: - tenderer withdraws tender during validity period; - successful tenderer fails to provide services after award; - tenderer does not accept correctness of tender price; - items not supplied within due date; - selected bidder refuses to supply on quoted amount (if inclusive tax clause applied).
19	Quoted Rates & Taxes	Quoted rates are firm and final for the validity period. Price must be inclusive of all Government Taxes. Income Tax will be deducted at source as per law. If tax inclusion is not specified, the quoted amount will be considered inclusive of all taxes.
20	Payment Terms	No advance payment. Payment will be made after complete delivery as per Supply Order and inspection by the Inspection Committee, upon submission of invoices.

Sr. No.	Category	Description / Terms & Conditions
21	Mandatory Registration	Bidder must be registered on EPADs, be GST registered, have NTN, and be on FBR's Active Taxpayer's List (ATL). An ATL certificate must be attached.
22	Financial & Experience Proof	Must provide details of bank statement/turnover for the last three years. Must have sufficient experience, good reputation, and a facility (outlet/shop/office) with a landline/cellular number.
23	Certification	E-Bidders must certify on Rs.50 stamp paper that they have not been blacklisted by any government organization and that they unconditionally accept all terms and conditions.
24	Liquidated Damages (LD)	For late completion: Rs. 0.1% (Rs.4500) per day or part thereof. Maximum LD limit: 5% of the tender value. After that, work to be completed at the contractor's risk & cost.
25	Store & Subletting	No store, tools, or plant will be issued by the Employer. The work shall not be sublet.
26	Quantity Variation	Quantity of items may increase or decrease as per original requirement. Payment will be made on actual supplies delivered.
27	Quality & Specification	Items not meeting required specifications/standards will be rejected and must be replaced by the supplier at their own cost. Items found above the required specification will be accepted at the bid price. If items are substandard, IIUI reserves the right to cancel the Purchase Order with one week's notice, forfeit the performance guarantee, and initiate blacklisting.
28	Right to Accept/Reject	IIUI reserves the right to accept or reject any or all bids as per PPRA Rules, 2004.
29	False Information	Submission of any false statement/documents or concealment of information will disqualify the bidder.
30	Dispute Resolution	Any dispute during execution will be resolved by the Grievance Redressal Committee (GRC) of IIUI, whose decision will be final and binding.
31	General Liability	The supplier will bear responsibility for any loss or damage if any terms of the agreement are violated.

Specification of Wooden Almirah (Cabinet) of Newly Constructed Female Hostel Block H

S.No.	Description	Qty	Unit Cost with GST	Total Cost with GST
1-	Supply of of wooden Almirahs (Cabinet) Size 7' x 2' x 2' Deep) using lamination sheets (ZRK) Swiss 16 mm thick or equivalent for shelves, box, and using laminated Lasani Sheet (Approve Color) for shutter 8'x4'x 16 mm thick (ZRK) or equivalent as per given drawing, including the cost of back 5mm thick MDF press sheet and PVC U & Kail wood 1"x2-½ " cabinet frame, including Drawer with channel 18" long & lacquer polish on wooden frame , Pino hinges, steel road 1" dia 2' long, cabinet locks JTI or equivalent ¾" thick and handles 6" long best quality , steel magnetic catchers, stainless steel 4" long best quality complete in all respects as per enclosed drawing.	200		



ACKNOWLEDGEMENT OF TENDER TERM AND CONDITIONS BY BIDDER BEFORE SUBMISSION OF TENDER

To,
In charge Purchase &
Store International Islamic
University IIUI, H-10
Islamabad

Subject: Acknowledgement of Tender Terms and Conditions – [Tender Reference__.]

Dear Sir

We, _____(Company Name), hereby acknowledge that we have:

1. Carefully read and understood all the terms, conditions, specifications, and instructions mentioned in the tender document for **supply of Class Room Study Chair for IIU H-10, Islamabad.**
2. Agreed to comply with all requirements, including eligibility criteria, submission deadlines, and quoted rates of contractual obligations.
3. Verified that all information provided in our bid is accurate and complete.
4. Accepted that any non-compliance may lead to disqualification or rejection of our bid.

We confirm our participation in the tender process and submit our bid accordingly.

Authorized Signatory:

Name: _____

Company Name: _____

Address of the firm _____

Designation: _____

Signature & Stamp _____

Seal (if applicable): _____