STATE LIFE INSURANCE CORPORATION OF PAKISTAN, LAHORE ZONE CENTRAL

TENDER DOCUMENTS

TENDER ENQUIRY # 06/LZC/FIELD/TABLETS/2026

TABLETS

Sample for quoting rates:-

Lots	Job Description	Qty	Cost per unit in Rs.	GST per unit in Rs.	Total Cost per unit with Taxes (in Rs.)	Total Cost with all Taxes (in Rs.)
Lot 1	**Tablets (Category A) with RAM / Storage 4/64 or better**	12				
Lot 2	**Tablets (Category B) with RAM / Storage 6/128 or better**	18				
	Total Amount Rs. (in Figures)					

Total Amount Rs. (in words) _

Important Notes:

a. **Each Lot shall be evaluated separately.**
b. **Technical Evaluation Criteria/Evaluation Sheet**: Attached as **(Annexure-1)**
c. **Technical specifications:** Attached as **(Annexure-II)**
d. **Closing date & time for Bids Submission: 25-11-2026 at 10:30 AM**
e. **Date & Time for Technical Bids Opening: 25-11-2026 at 11:00 AM**

Terms & Conditions:

1. Bidders are required to upload their bids on EPADS V.2 system as per laid down PPRA procedure for Single Stage Single Envelope method.
2. Bids will be opened and downloaded from EPADS on the opening date and time as given above. Proposals of technical qualified and most advantageous bidders will be announced as per PPRA System accordingly and will be accepted after completion of all codal formalities.
3. Total estimated Cost is Rs. 1,950,000/-
4. Bid Security amount (Earnest money) including tax of Rs. 78,000/- in the shape of CDR/Pay order favoring "State Life Insurance Corporation of Pakistan" must be submitted by bidders at the address below on the day of bid opening within office hours, else bid will be rejected.
5. The Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after completion of supply/delivery in all respects. However, successful bidder will be required to submit performance guarantee of 10% (of value of Job Order) in shape of bank guarantee (CDR/Pay Order - valid for at least 6 months) in favor of State Life Insurance Corporation of Pakistan which shall be released after expiry of six month after completion of job.
6. In case wherein on bid opening day, holiday announced by prevailing Government or Zonal Office could not operate due to unavoidable reasons, then bid opening meeting shall be held on very next working day.
7. Approximate time of procurement process is 45 days. Order shall be placed to successful bidder after completion of all codal formalities. Approximate payment time shall be 2 weeks after successful delivery in all respects and as per tender requirements.
8. Successful bidder will have to start supply job within 3 days after confirmed work order and must complete the job in all respects within 10 working days; otherwise retention money (CDR) will be forfeited. In addition to this liquidity damages as penalty may be imposed after expiry of 10 working days, at 1% per day of the total purchased order value up to 10%.

9. Warranty of Tablets must be offered as against any type of defect with free replacement of item at the time of supplies. Warranty cards containing proper IMIE/SR no of Tablets must be available with tablets.
10. Quote only **single rate for each item/lot**, which must be irrevocable, unconditional & inclusive of all taxes & expenses (if any).
11. Validity of the rates/bid must be at least 90 days from the date of opening of bid, which may be extendable with mutual consent.
12. Competent Authority reserves the right to reject/cancel/withdraw any/all bid(s) or proposals or entire tender process at any time before award of contract without assigning any reason thereof.
13. In case vendor failed to perform as per requirements or provide other than required items, or found any document as false or fabricated, State Life reserves the right to blacklist the vendor.
14. Quantity of items may be increase/decrease by competent authority before placement of order.
15. Eligibility criteria mentioned below must be observed and fulfilled. An Affidavit of Rs. 100 (non judicial stamp paper) in this regard must be attached with the bid.

Eligibility of Applicants

We **M/s** _____ undertake that,

a. We are registered company/firm as per FBR Record, having active filling status.
b. We are solvent company/firm and not in the process of going bankruptcy.
c. We have never been convicted for an offence concerning the professional conduct.
d. We have fulfilled all obligations related to payment of taxes to the Govt of Pakistan.
e. We were never found guilty of serious mis-interpretation/mis-representation of facts in supplying information in past nor providing herewith as such.
f. We have no complaint against our company/firm for defective supplies, in the past 3 years, in any Federal/Provincial organization.
g. We assure that quoted item will be brand new; parts of offered item shall be available in open market for at least 3 years, otherwise we shall arrange the same for Procuring Agency as per reasonable market rate.
h. We understand the requirements of this Tender No. 06/LZC/FIELD/TABLETS/2026 and also assure that we shall complete the task of supply as per requirements and shall take responsibility of warranty as per satisfaction of procuring agency in letter & spirit.

[SECRETARY]
Zonal Procurement Committee (ZPC),
HRA&P Department,
State Life Insurance Corporation of Pakistan
Central Zone Lahore, 4th Floor Building No.6,
4-Ghazi Ilm -ud- Din Shaheed Road (Lytton Road), Lahore.
Phone # 042-99210594, Cell no. 0335-1412976

Technical Evaluation Criteria

(Annexure-1)

Technical bids shall be evaluated on the basis of following points; bidders are required to mark as **"Yes"** or **"No"** against each criterion.

Sr	Criteria	Remarks (YES / NO)
1	Bidder has provided **NTN & GST** Registration Certificate, having active taxpayer status in FBR.	
2	**Specifications of quoted Tablet** must meet required specifications or better. In case of **incomplete information** submitted in EPADS or whereas a bid having lesser than the required specifications, shall be rejected technically. Fresh stock and PTA Approved tablets to be quoted. **Does the Quoted brand/model meets specifications as per required?**	
3	**Warranty** offered according to Tender Documents? Warranty may be claimed through bidder, without any cost.	
4	**Full time properly hired technical staff** of vendor/bidder with **at least 2 technical workers** having technical experience of **at least 6 months** with vendor?	
5	Vendor must have **at least 5 year experience** of office equipments Supplies.	
6	**Annual turnover** at least **Rs. 10 million** during last financial year. (Year 2025). Submit clear statements/work orders etc mentioning figures of turnover/sales.	
7	**Availability of Parts of** quoted model is mandatory for technical evaluation of bidder. Company maintained Service Centers and Parts must be easily available in open markets. Does quoted model meet such criteria?	
8	Bidder has provided **affidavit of Rs. 100/-** in the light of **Para 15** of Terms & Conditions of Tender Documents. Such affidavit must be our Tender specific.	
9	Bidder has certified that quoted items shall be **brand new** and not fabricated or refurbished and as per required specifications.	
10	Bidder has certified that they **accept all the terms & conditions** for completion of supply job at site at approved rates without any additional charges of delivery.	
11	Bidder has provided at least **3 Satisfactory reports or purchase orders** related with quoted item/model/brand from previous well reputed Govt/Semi Govt/Commercial Clients **during last 3 years.**	
12	Vendor has Signed & affixed seal at each page of Tender documents to accept Terms and Conditions.	
13	**CDR** Submitted as per required Rs. 78000?	

Important Notes:-

- Single NO may result is rejection of bidder technically.
- All points of Technical Evaluation Criteria, Terms & Conditions are compulsory. Failing in any point/criteria, may result in rejection of the bidder technically.
- Provide all required information with Bid after proper sign & stamp.

[SECRETARY]
Zonal Procurement Committee (ZPC),
HRA&P Department,
State Life Insurance Corporation of Pakistan

Technical Specifications (Annexure-II)

Specification Parameter	Tablets (Category A)	Tablets (Category B)
Type	Brand new Android tablet, non-refurbished.	Brand new Android tablet, non-refurbished.
Display Size	Minimum 8.7 inches; larger display may be offered.	Minimum 8.7 inches; larger display may be offered.
Display Resolution	Minimum 1280 × 800 pixels; Full HD or higher preferred.	Minimum 1280 × 800 pixels; Full HD or higher preferred.
Processor	Minimum Octa-Core processor or higher performance.	Minimum Octa-Core processor or higher performance.
RAM	Minimum 4 GB	Minimum 6 GB, or better (in case of non-availability)
Internal Storage	Minimum 64 GB	Minimum 128 GB, or better (in case of non-availability)
Expandable Storage	microSD/memory-card supported	microSD/memory-card supported
Operating System	Android 14 or later, or current supported Android version.	Android 14 or later or current supported Android version.
Rear Camera	Minimum 8 MP.	Minimum 8 MP or better, (in case of non-availability)
Front Camera	Minimum 5 MP.	Minimum 5 MP or better, (in case of non-availablity)
Battery	Minimum 5,000 mAh.	Minimum 5,000 mAh.
Connectivity	Wi-Fi, Bluetooth and USB Type-C.	Wi-Fi, Bluetooth and USB Type-C.
Wi-Fi	Dual-band Wi-Fi preferred.	Dual-band Wi-Fi preferred
Audio	Built-in speakers; stereo speakers preferred.	Built-in stereo speakers preferred.
Warranty	Minimum 1-year local/authorized warranty.	Minimum 1-year local/authorized warranty.
Accessories	Original charger, charging/data cable and standard accessories.	Original charger, charging/data cable and standard accessories
Condition	Sealed/unused and commercially available current stock.	Sealed/unused and commercially available current stock.
Quantity Required	**12**	**18**

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