



**TENDER DOCUMENT**  
**NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY (NUST), ISLAMABAD**  
**Procurement of TV Studio Items for**  
**School of Social Sciences and Humanities (S<sup>3</sup>H), NUST H-12 Campus Islamabad**

**Tender No:** Mass Com/163425

**Date:** 29 Jun 2026

1. Bids are invited from reliable firms / suppliers having NTN & Sales Tax registration for **Procurement of TV Studio items for School of Social Sciences and Humanities (S<sup>3</sup>H), NUST H-12 Campus Islamabad** as per detail available at **Annex-A**.
2. **Submission of Quotation. Single Stage-Two Envelope Procedure.** Bids must be submitted through EPADS.
3. **Eligibility Criteria:** To be eligible, the bidder must be:
  - a. Registered with FBR for sales tax as well as income tax.
  - b. Be active on taxpayer list.
  - c. Never Blacklisted. Affidavits on stamp paper will be submitted to NUST Authorities.
  - d. Not under any litigation. Affidavits on stamp paper will be submitted to NUST Authorities.
  - e. Bid must be Submitted through EPADS. In addition, hard copies of the same are provided at the time of bid opening. Bid documents uploaded on EPADS will only be accepted/ considered.
4. **Bids and Attachments to be provided by Suppliers:**
  - a. Bids prices, items wise duly totaled up in local currency - PKR All inclusive.
  - b. **Comparison/Selection of Bids:** NUST will have the option to make selection item wise or Lot wise, otherwise and cancel bids without any liability as per Rule 33 of the PPRA Rules of 2004.
  - c. Bid should be **valid** for at least **90 days** after the opening date of tender.
  - d. **Earnest Money/ Bid Security:** Bid Security be deposited equal to **3% of total quoted value** with bid. **Please disregard the amount reflected on EPADS which is just a codal formality.** The same amount, i.e. 3% (Bid Security) may be reflected in the EPAD system when uploading the draft record of bid. **Pay-order/ bank draft** will be in favor of **"S<sup>3</sup>H, NUST, Islamabad"** to be handed over at the time of bid opening.
  - e. Bidder to ensure submission of documents as per details provided in **Annex-B**. Any missing document will be liable to be rejection of bid.
  - f. Bids may be submitted by a nominated representative of the firm.
  - g. Multiple firms operating under common owner/administration will submit only **one bid out** of any one of its registered/legal entities.
  - h. **Bidding Documents Processing Fee** must be provided physically in the original at the time of technical bid opening in the shape of Pay Order/ Bank Draft of **Rs. 5,000/- (non-refundable)** in favor of **"S<sup>3</sup>H, NUST H-12, Islamabad"**.
  - i. **Last 3 x month utility bills**, duly paid, of the firm's office/ accommodation.
5. **Instructions for Suppliers (Be Noted Carefully):**
  - a. Incomplete bid in any aspect will be rejected. If the required details of specifications, brand, origin, make, model, warranty etc. are not clearly quoted / mentioned or found non-responsive. No margin shall be given on this account.
  - b. Bids shall be rejected if the rates and statements are unclear, incomplete, ambiguous, conditional or not totaled.

- c. **Penalty for delays:** 1% of total value of the Purchase Order/ per week, will be charged as penalty for delay.
- d. **Performance Guarantee for Warranty Period.** Selected firm(s) shall provide **5% PG** of the PO amount.
- e. **Right to purchase at Risk-and-Expense of Supplier,** If the selected supplier: (i) fails to complete the order, or (ii) delays to supply within the delivery time quoted or extended time given by Purchaser, or (iii) supplies **sub-standard** items, or (iv) supplies low quality items, then NUST reserves the right to purchase single, all or un-supplied quantity of item(s), by the suppliers at **Risk-and-Expense** therefore forfeit Earnest Money and resort to administrative actions, etc.
- f. **NUST reserves the right to** (i) Increase/decrease the required quantity while placing purchase order or add related item in repeat order. (ii) reject any bid or procurement process. (iii) Amend delivery time. (iv) Make clarifications during the contract period etc. any time, as per rules.
- g. Representatives of bidders are allowed to witness the opening of tenders, without conferring any privilege.
- h. As per NUST Policy, **Contract Agreement** shall be signed with successful bidders as per Form of Contract (**Annex-D**) and **Rs. 100 stamp paper** shall be provided by successful bidders which shall be delivered before issuance of Purchase Order.
- i. **Late submission of bids** will not be entertained. The bid is uploaded within stimulation period on EPADS.
- j. Information regarding subject item will not be communicated to unauthorized person(s).
- k. In case of dispute, **the decision of Pro-Rector (Acad)**, NUST shall be final and binding on both parties. Firms will ensure that the "End of Sale" and "End-of-Life" (EOL) are not being quoted / provided.
- l. **Delivery Time:** Installation and commissioning time shall not be more than **4 weeks** from the date of issuance of Purchase Order.
- m. Bid openings can be postponed due to unavoidable circumstances, including public holidays, leave, or official commitments of the President or members of the Purchase Committee. If the bid opening falls on a public holiday, it will be rescheduled to the next working day. In cases of postponement due to reasons other than public holidays, S<sup>3</sup>H will notify bidders through available communication channels.
- n. Evaluation of items shall be according to the Evaluation Criteria.
- o. **Payment** will be made after deduction of Income Tax and part of Sales Tax by NUST, as per Govt rules. It is the vendor's responsibility to be on the Active Taxpayers list of FBR.
- p. The specifications provided in this tender document are the minimum requirements of NUST. The bidders must meet or exceed these specifications to meet the actual requirements of this supply. However, in such cases, additionally proposed or alternate specifications should clearly be highlighted to enable NUST to clearly ascertain the impact of modified specifications.

6. **Pre-bid Clarifications/ Technical Queries:** Please contact Phone No: - +92-313-6264403.

7. Technical and Financial Quotations should be submitted in the following format: -

a. **Format for Technical Quotation**

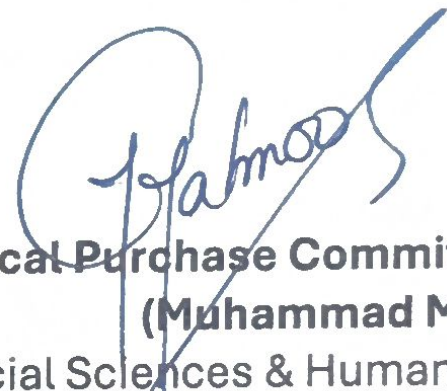
| S. No | Nomenclature | Technical Specifications | A/U | Qty | Make/ Model | Origin |
|-------|--------------|--------------------------|-----|-----|-------------|--------|
|       |              |                          |     |     |             |        |

b. **Format for Financial Quotation**

| S. No. | Nomenclature | A/U | Qty | Unit Price | Unit Price with GST | Total Price with GST |
|--------|--------------|-----|-----|------------|---------------------|----------------------|
|        |              |     |     |            |                     |                      |

8. **Selection/ Evaluation Criteria:** Comprehensive Bid Evaluation Criteria is provided in the tender document as **Annexure – C**. Failure to comply with any mandatory parameter may lead to disqualification of bids. All firms securing 70 marks in technical evaluation will be qualified for financial evaluation. Most advantageous bid (both technically & financially) will be selected for issuance of Purchase Order (P.O).

9. **Bid Opening:** The e-bids must be submitted through EPADS by **16 July 2026 before 1100 hrs** and no bid without e-PADS will be accepted/ entertained. Electronic **Bids will be opened on the same day at 1130 hrs** in the presence of Local Purchase Committee (LPC) members and available representatives of firms.



**President Local Purchase Committee (LPC)**  
**(Muhammad Mahmood)**  
School of Social Sciences & Humanities (S<sup>3</sup>H)  
NUST, H-12 Sector Islamabad  
(Telephone: 051-90853590-03)

**PROCUREMENT OF TV STUDIO ITEMS FOR  
SCHOOL OF SOCIAL SCIENCES AND HUMANITIES (S<sup>3</sup>H), NUST H-12 CAMPUS ISLAMABAD**

| Ser | Item                                                                        | Specifications<br>(Mandatory)                                                                            | A/U | Qty | Conformance<br>(Yes/ No)     | Additional<br>Details, if<br>higher | Reference<br>Page#<br>(Attach<br>Evidence) |
|-----|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----|-----|------------------------------|-------------------------------------|--------------------------------------------|
|     |                                                                             |                                                                                                          |     |     | (To be Filled by the Vendor) |                                     |                                            |
| 1   | Sony Alpha<br>a7III<br>Mirrorless<br>Camera (Body<br>Only) or<br>Equivalent | Interchangeable<br>Lens Camera<br>24.2MP, 10FPS,<br>4K/30P<br>(Body Only)                                | Nos | 02  |                              |                                     |                                            |
| 2   | Nanlite<br>PavoTube<br>15C-2 RGB<br>LED Tube<br>Light or<br>Equivalent      | Second Generation<br>15C RGB LED Tube<br>Size: 2'                                                        | Nos | 02  |                              |                                     |                                            |
| 3   | TCL LED<br>Smart TV 32<br>Inch or<br>Equivalent                             | FHD Smart TV<br>HDR 10, Google TV,<br>Dolby Audio, WIFI,<br>Bluetooth 5.0,<br>HDMI *2<br>Size: 32 inches | Nos | 02  |                              |                                     |                                            |
| 4   | Memory Card<br>- 128 GB<br>original                                         | 128 GB, Extreme<br>microSD, UHS-I<br>Card                                                                | Nos | 06  |                              |                                     |                                            |
| 5   | RODE NTG-1<br>Shotgun<br>Microphones<br>or Equivalent                       | NTG-1 Premium<br>Shotgun Mic<br>(Black), XLR output,<br>20Hz-20kHz<br>Frequency Range                    | Nos | 03  |                              |                                     |                                            |
| 6   | Audio-<br>Technica<br>Consumer<br>ATH-AVC200<br>Headphones<br>or Equivalent | Audio-Technica<br>ATH-AVC200<br>SonicPro Over-Ear<br>Headphone, 20-<br>20kHz Frequency<br>Range          | Nos | 06  |                              |                                     |                                            |
| 7   | Osram<br>1000W Bulb<br>or Equivalent                                        | Osram Halogen Rod<br>1000-Watt, Warm<br>Light                                                            | Nos | 15  |                              |                                     |                                            |
| 8   | Spotlight Bulb<br>or Equivalent                                             | Tungsten Fresnal<br>650-Watt Warm<br>Light bulb.                                                         | Nos | 05  |                              |                                     |                                            |
| 9   | Godox round<br>flash V1 Sony<br>or Equivalent                               | Round Flash V1,<br>Compatible with<br>Sony ADI/P-TLL,<br>Removable-<br>Rechargeable Li-Ion<br>Battery    | Nos | 02  |                              |                                     |                                            |

**PROCUREMENT OF TV STUDIO ITEMS FOR  
SCHOOL OF SOCIAL SCIENCES AND HUMANITIES (S'H), NUST H-12 CAMPUS ISLAMABAD**

**(ATTACHMENT ON EPADS)**

Ensure that you have provided the following documents, labelled and referred correctly. Please highlight the relevant information in the attached document.

| S/No. | Required Documents (ONE COPY ONLY)                                                                                                                                                                 | Attached?<br>Y/N         | Placed<br>At |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|
| 1.    | NTN certificate\ FBR Active Taxpayer                                                                                                                                                               | <input type="checkbox"/> |              |
| 2.    | Sales Tax certificate                                                                                                                                                                              | <input type="checkbox"/> |              |
| 3.    | GST Deposit record                                                                                                                                                                                 | <input type="checkbox"/> |              |
| 4.    | SECP Registration Documents, if applicable                                                                                                                                                         | <input type="checkbox"/> |              |
| 5.    | No Blacklisting & No litigation Affidavit                                                                                                                                                          | <input type="checkbox"/> |              |
| 6.    | Literature/ Data Sheets of each quoted equipment                                                                                                                                                   | <input type="checkbox"/> |              |
| 7.    | Firm's Registration Certificates Since foundation till date                                                                                                                                        | <input type="checkbox"/> |              |
| 8.    | Bid Security (Not less than 3% of the quoted value of quotation)                                                                                                                                   | <input type="checkbox"/> |              |
| 9.    | Document showing similar equipment/ work supplied/ completed in last 2 years ( <b>Only Last 3 works / POs</b> )                                                                                    | <input type="checkbox"/> |              |
| 10.   | Financial Position Record (Bank Statement) – Last 1 Year                                                                                                                                           | <input type="checkbox"/> |              |
| 11.   | Company profile, Organizational Structure Chart and Resume of technical manpower (on company's payroll), posted in Islamabad/ Rawalpindi office: Relevant to the project only ( <b>One Pager</b> ) | <input type="checkbox"/> |              |
| 12.   | Resumes of technical manpower (on company's payroll), dedicated for this project: Relevant to the project only ( <b>Please mention</b> )                                                           | <input type="checkbox"/> |              |
| 13.   | Bid is valid for at least <b>90 days</b>                                                                                                                                                           | <input type="checkbox"/> |              |
| 14.   | End-of-Life (EoL) and End-of-Sale (EoS) equipment not quoted                                                                                                                                       | <input type="checkbox"/> | X            |
| 15.   | Prices is quoted in Pak Rupees PKR                                                                                                                                                                 | <input type="checkbox"/> |              |
| 16.   | Delivery Time as per bidding document/ Confirmation to delivery time (4 weeks)                                                                                                                     | <input type="checkbox"/> |              |
| 17.   | Equipment is quoted with at least 1 Year warranty.                                                                                                                                                 | <input type="checkbox"/> |              |
| 18.   | Make, Origin and Manufacturer is as indicated in the quotation in Bid                                                                                                                              | <input type="checkbox"/> |              |
| 19.   | All quoted items are New and Genuine                                                                                                                                                               | <input type="checkbox"/> |              |
| 20.   | Compliance Sheet Signed and Stamped by owner/representative                                                                                                                                        | <input type="checkbox"/> |              |
| 21.   | Firm must possess a registered PTCL number under its name                                                                                                                                          | <input type="checkbox"/> |              |
| 22.   | <b>Last 3 x month utility bills</b> , duly paid, of the office accommodation of the company/ firm                                                                                                  | <input type="checkbox"/> |              |

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_



**TECHNICAL/ EVALUATION CRITERIA**

| Part (A) Mandatory Requirement |                                                                                     |       |                                                                                                                                                                                                      |
|--------------------------------|-------------------------------------------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                             | Documents as per Annexure-B                                                         |       |                                                                                                                                                                                                      |
| Part (B) General Evaluation    |                                                                                     |       |                                                                                                                                                                                                      |
| S/No.                          | Evaluation Parameters                                                               | Marks | Criteria                                                                                                                                                                                             |
| 1.                             | Conforming to Specs                                                                 | 30    | 30 Marks → If 100% specs<br>10 Marks → If 70 % specs<br>00 Marks → If 50% or less = Disqualified/ 0                                                                                                  |
| 2.                             | Comprehensive Warranty                                                              | 10    | 10 Marks → 1 Year                                                                                                                                                                                    |
| 3.                             | Capacity of Firm/ Entity Status                                                     | 5     | 05 Marks → Pvt Ltd. Co. and Public Listed<br>04 Marks → Firms/ AOP<br>02 Marks → Sole Proprietorship                                                                                                 |
| 4.                             | No of Engineers/ Tech qualified/ certified manpower on payroll                      | 5     | 05 Marks → More than 4 persons<br>2.5 Marks → Less than 4 persons<br>01 Marks → 1 person                                                                                                             |
| 5.                             | No of Engineers/ Tech qualified/ certified manpower dedicated for this project      | 5     | 05 Marks → Three Persons<br>04 Marks → Two Persons<br>02 Marks → One Person                                                                                                                          |
| 6.                             | Support System (Response time in hours as part of the reporting procedure)          | 10    | 10 Marks → Same day within 3 hours<br>05 Marks → Same day within 6 hours<br>02 Marks → Next day                                                                                                      |
| 7.                             | Relevant Past Experience (Public and Corporate/ Pvt Sector)                         | 10    | 01 Mark → Per PO of the Project. (Max 10 marks)                                                                                                                                                      |
| 8.                             | Financial Statement of last one year                                                | 10    | 10 Marks → Bank statement with more than Rs. 5 million annual Turnover for last one (01) year.<br>05 Marks → Bank statement with more than Rs. 3 million annual Turnover for the last one (01) year. |
| 9.                             | Quality Certification, if any                                                       | 5     | 2 Marks → Per Certification                                                                                                                                                                          |
| 10.                            | Clarity & Cohesiveness of bid document ( Company profile, Literature provided etc.) | 10    | To be assigned by the Technical Evaluation Committee                                                                                                                                                 |
|                                | Total Marks                                                                         | 100   |                                                                                                                                                                                                      |
|                                | Qualifying Marks                                                                    | 70    |                                                                                                                                                                                                      |

**Note: -**

- Failure to comply with any mandatory parameter/ requirement may lead to disqualification of bids.
- All firms securing **70** marks in technical evaluation will be qualified for financial evaluation.
- Most advantageous bid (both technically & financially) will be selected for issuance of Purchase Order (PO).

Form of Contract

This Contract Agreement No: \_\_\_\_\_ is made on \_\_\_\_ June 2026.

**Purchaser:**

School of Social Sciences and Humanities (S<sup>3</sup>H), National University of Sciences and Technology (NUST), H-12, Islamabad, through its President Local Purchase Committee (LPC), hereinafter referred to as the "Purchaser", which expression shall include its successors and permitted assigns.

**Supplier:**

M/s \_\_\_\_\_, through its authorized representative Mr. \_\_\_\_\_, hereinafter referred to as the "Supplier", which expression shall include its successors and permitted assigns.

WHEREAS the Purchaser invited tenders for the **PROCUREMENT OF TV STUDIO ITEMS FOR SCHOOL OF SOCIAL SCIENCES AND HUMANITIES (S<sup>3</sup>H), NUST H-12 CAMPUS ISLAMABAD;**  
AND WHEREAS the Supplier's bid for **PROCUREMENT OF TV STUDIO ITEMS FOR SCHOOL OF SOCIAL SCIENCES AND HUMANITIES (S<sup>3</sup>H), NUST H-12 CAMPUS ISLAMABAD** was accepted at a total Contract Value of **PKR \_\_\_\_\_** /-(inclusive of all applicable taxes);

**NOW THIS CONTRACT WITNESSETH AS FOLLOWS:**

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below: -
  - (h) This form of Contract;
  - (i) the Form of Bid and the Price Schedule submitted by the Bidder;
  - (j) the Schedule of Requirements;
  - (k) the Technical Specifications;
  - (l) the Special Conditions of Contract;
  - (m) the General Conditions of the Contract;
  - (n) the Procuring Agency's Letter of Acceptance; and
  - (o) [add here: any other documents]
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

**PURCHASER (1st Party)**

Signature: \_\_\_\_\_  
Name: Muhammad Mahmood  
Designation: President LPC S<sup>3</sup>H  
Organization: S<sup>3</sup>H, National University of  
Sciences and Technology (NUST), H-12,  
Islamabad

**WITNESS 1**

Signature \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
CNIC: \_\_\_\_\_

*(Witness to the signatures of the Purchaser)*

**SUPPLIER (2nd Party)**

Signature & Thumb Impression: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Cell: \_\_\_\_\_

**WITNESS 2**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
CNIC: \_\_\_\_\_

*(Witness to the signatures of the Supplier)*