GOVERNMENT OF PAKISTAN
PAKISTAN MINT,
LAHORE
***

E-DISPOSAL BIDDING DOCUMENTS
DISPOSAL OF USED LUBRICANT OIL

Method of Procurement Procedure:	Disposal through e-Bid (Single Stage One Envelope)
Disposal/Tender No.:	Disposal of Used Lubricant Oil/T.No.09/2026-27
Financial Year:	2026-27
Date of Advertisement:	14-11-2026
Last Date & Time for Submission of Bids:	24-11-2026 at 10:30 A.M
Date & Time of Opening of Bids:	24-11-2026 at 11:00 A.M

A- INVITATION TO e-BIDS

Pakistan Mint, Lahore, invites sealed/electronic bids from eligible bidders for disposal through open competitive e-auction of **Used Lubricant Oil** as detailed in **Schedule-A** of this Bidding Documents.

The disposal shall be conducted in accordance with the Disposal of Public Assets Regulations, and other applicable instruments issued by Public Procurement Regulatory Authority (PPRA).

The **Used Lubricant Oil** shall be disposed of strictly on: **"AS IS WHERE IS" basis.**

Interested bidders shall submit their electronic bids through EPADS V2.0 within the prescribed date and time. Manual bids shall not be accepted.

The Procuring Agency shall provide a full and accurate description of the assets offered for disposal. Bidders are required to inspect the assets before submission of their bids and satisfy themselves regarding their quantity, quality, condition, usability, completeness and any apparent or latent defects. PPRA's disposal framework specifically requires the "**as is where is**" basis and an accurate description of the asset.

1. Procuring Agency

Pakistan Mint, Government of Pakistan, Ministry of Finance, Lahore.

2. Method of Disposal

Open competitive disposal through **Disposal through e-Bid "Single Stage One Envelope" Procedure**

3. Basis of Award

The disposable quantity shall ordinarily be offered to the **highest responsive bidder**, subject to:

- Compliance with all eligibility requirements;
- Acceptance of all terms and conditions;
- Bid being equal to or above the approved reserve price;
- Verification of bid security/earnest money; and
- Approval of the Competent Authority.

4. Reserve Price

- The reserve price of the quantity shall be determined by the Disposal Committee and approved by the Competent Authority before commencement of the disposal.
- A bid below the approved reserve price shall not ordinarily be accepted.

5. Visit / Check / Inspect of Disposable Used Lubricant Oil

Inspect the Used Lubricant Oil at Pakistan Mint before bidding from 09:00 AM to 12:00 Noon from Monday to Friday with the prior permission of the authorized officer.

B- INSTRUCTIONS TO BIDDERS

1. Legal Framework:

The disposal shall be governed by:

i. Public Procurement Regulatory Authority Ordinance, 2002 in Section 2(ca);
ii. Applicable PPRA Regulations concerning disposal of public assets;
iii. Applicable General Financial Rules and Government instructions;
iv. Applicable instructions/orders regarding condemnation and dispose of Used **Lubricant Oil;**
v. Applicable taxation laws and regulations;
vi. Security and access regulations applicable at Pakistan Mint; and
vii. This Bidding Document.

In case of any inconsistency, the applicable statutory/regulatory framework shall prevail over the inconsistent provision of this document.

2. Scope of Disposal

- Pakistan Mint, Lahore intends to dispose of **Used Lubricant Oil** available at its premises.
- The successful bidder shall purchase and remove the complete quantity in accordance with the terms and conditions of this Bidding Document.

3. Eligibility of Bidders / Documents to be submitted by Bidder:

The bidder shall be an eligible individual, firm or company, as permitted under the relevant EPADS disposal activity.

The bidder shall provide the following documents/information, where applicable:

i Submit valid CNIC, NTN, Firm / Company Registration Certificate and Non-Blacklisting affidavit, as applicable.
ii Not be an employee/official/member of Pakistan Mint or otherwise prohibited from participation under applicable Government rules;
iii Submit the required bid security/earnest money before the closing of bid submission; and
iv Declaration of acceptance of "As-Is-Where-Is" basis
v Failure to furnish a mandatory document may render the bid non-responsive.

4. Bid Security / Earnest Money

a) The bidder shall submit bid security/earnest money equal to **Rs. 204,000/-** at the rate of total reserve price in shape of;
Pay Order, Demand Draft, CDR & Banker's Cheque.
b) The earnest money shall be retained/returned in accordance with the applicable rules.
c) The earnest money shall be liable to forfeiture where the successful bidder:
   - Withdraws his accepted bid;
   - Refuses to complete the transaction;
   - Fails to make payment within the stipulated period;
   - Fails to lift/remove the disposed **Used Lubricant Oil** within the prescribed period; or
   - Violates any **Used Lubricant Oil** term of the dispose.

5. Inspection of Used Lubricant Oil

1. Interested bidders may inspect the **Used Lubricant Oil** before submission of their electronic bids. Inspect the used Lubricant Oil at Pakistan Mint before bidding from 09:00 AM to 12:00 Noon from Monday to Thursday with the prior permission of the authorized officer. No claim regarding quality, quantity on condition shall be entertained afterwards.

6. "AS IS WHERE IS" BASIS

All disposable **Used Lubricant Oil** shall be sold strictly on:
"AS IS WHERE IS" BASIS WITHOUT ANY WARRANTY OR GUARANTEE.

7. Quantity and Measurement
The quantities mentioned in "**Schedule-A**" are based on estimated verification / working.

8. Bid Price
The bidder shall quote the price in **Pakistani Rupees** (Inclusive of Taxes) strictly on format given in Schedule-A (Annexure-I) against the whole quantity with signature and stamp.

9. Taxes and Government Levies
All applicable taxes, duties, levies, charges and deductions under the prevailing laws shall be the responsibility of the successful bidder.

10. Deadline for Submission
Bids received after the prescribed deadline shall not be accepted.

11. Opening of Bids
Bids shall be opened at the date, time and place specified in the e-Bid.

12. Evaluation of Bids
The bids shall be evaluated strictly against the criteria stated in this Bidding Document.
The evaluation shall consider:

- Eligibility;
- Quoted price; and
- Completeness of required documents;
- Validity of earnest money;
- Compliance with terms and conditions;
- Reserve price;

The **highest responsive bid meeting the prescribed requirements and competitive price** shall ordinarily be recommended for acceptance.

13. Treatment in case of equal / identical bids:-
In case two or more bidders have offered equal / identical price and / or have been evaluated as the successful bidders, procuring agency shall provide opportunity to such bidders to submit revised financial bid through EPADS. The revised financial bids or prices shall not be less than the prices offered earlier. The minimum response time for such limited completion shall not be less than 24 hours in any case. Financial bids or prices shall then be evaluated in accordance with the evaluation criteria prescribed in the disposal documents. The same process shall be repeated till a single bidder wins the contract.

14. Re-Bidding

- If the procuring agency has rejected all bids, it may be called for re-bidding as per Disposal Regulation.
- Procurement Cell before invitation for re-bidding shall assess the reasons for rejection and may revise evaluation criteria, reserve price or any other condition(s) in the disposal documents for bidders as it may deem necessary.

15. Conditional Bids
Conditional, incomplete or ambiguous bids shall not be accepted.

16. Validity of Bid
The bid shall remain valid for the period of 30 days.
During the validity period, the bidder shall remain bound by the submitted offer.

17. Acceptance of Bid
The highest bid shall not automatically create a concluded sale until approval by the competent authority and issuance of acceptance/award document.

18. Payment – ADVANCE PAYMENT

- The successful bidder shall deposit the **full disposal value in advance** before taking possession/removal of the disposed **Used Lubricant Oil**.
- The successful bidder shall pay: **100% of the accepted disposable price including all applicable taxes/charges.** Payment shall be made in shape of Cash to Pakistan Mint.

19. Failure to Pay

- If the successful bidder fails to make full payment within the prescribed period, action would be taken in accordance with PPRA's applicable Rules and Regulations.

20. Removal / Lifting of Disposed of Used Lubricant Oil

- The successful bidder shall remove/lift the disposed **Used Lubricant Oil** within **15 working days** from issuance of acceptance / award, document duly approved by Competent Authority, at your own expense.

21. Cutting / Segregation:-

- Where cutting or segregation is if necessary, it shall be carried out in the presence of authorized representative of Pakistan Mint, whereas, any damage to government property will sole responsibility of successful bidder.

22. Increase / Decrease in Quantity:-

- If actual quantity at the time of lifting is more than the estimated tender quantity, buyer must pay for extra quantity at same accepted unit rate with approval of Competent Authority.
- If actual quantity is less than the estimated tender quantity, buyer will pay only for actual lifted quantity. No claim for shortage will be entertained.

23. Security and Access Control at Pakistan Mint:

The successful bidder and his workers shall comply with all security instructions;

- Comply with security checking;
- Remain within authorized areas;
- Not photograph/video restricted areas without permission;
- Not enter prohibited areas; and
- Comply with all instructions of Pakistan Mint security staff.

The Procuring Agency may restrict or withdraw access where security requirements so demand.

24. No Unauthorized Removal

- Only the **Used Lubricant Oil** specifically identified in the approved disposable quantity shall be removed.

25. Storage Charges / Delay

- Where the bidder fails to remove the **Used Lubricant Oil** within the prescribed period, Pakistan Mint may, subject to applicable rules:
- Issue a written notice;
- Impose reasonable occupation charges;
- Cancel the transaction; and/or
- Forfeit the earnest money/security.

Any such action shall be properly recorded.

26. Clarification / Addendum

- Any clarification required by bidders shall be sought in writing within the period specified in the Bidding Documents.

- Any amendment/corrigendum/addendum issued by Pakistan Mint shall be part of the Bidding Documents.

27. Grievance Redressal

- Any bidder having a grievance regarding the disposable process may submit a written complaint to the designated Grievance Redressal Committee in accordance with the applicable PPRA Rules and Regulations.
- The complaint shall be submitted within the prescribed time and manner on PPRA's EPAD system.

The Director General, Pakistan Mint reserves the right in the Public Interest:-

- Tender can be rejected any or all the bids prior to acceptance of the bids as per PPRA Rules.

SCHEDULE-A – DESCRIPTION OF DISPOSABLE USED LUBRICANT OIL

DISPOSABLE ITEMS LAYING OUTSIDE OF GENERAL STORE				
S. No.	**Detail of Used Lubricant Oil**	**Estimate Quantity in liter**	**Estimate Reserve Price (in liter)**	**Total Cost (including Tax)**
1	Used Oil	34000/-liter	Rs.60/- Per Liter	
2	Furnace oil Sludge			
3	Grease			
			Total Amount	

To: |Pakistan Mint, Lahore|

Binding Contract: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

I/We, the undersigned, having examined the Bidding Document and inspected the disposable **Used Lubricant Oil**, hereby offer the following amount for the lot specified below:
I/We confirm that:

1. The **Used Lubricant Oil** have been inspected/to be treated as inspected;
2. The **Used Lubricant Oil** are accepted on "as is where is" basis;
3. The quoted price is firm and unconditional;
4. All applicable taxes/charges shall be borne as required by law;
5. Full payment shall be made in advance within the prescribed period;
6. I/We shall lift the **Used Lubricant Oil** within the stipulated period;
7. I/We shall comply with all security and safety requirements of Pakistan Mint;
8. I/We are not blacklisted/debarred from any department;
9. All information/documents submitted are true and correct; and
10. I/We agree to be bound by all terms and conditions of this Bidding Document.

Name of Bidder: _____
CNIC/NTN: _____
Firm/Company: _____
Address: _____
Mobile: _____
Email: _____
Signature: _____
Date: _____
Stamp (if applicable): _____