

F.No.3(1)/2025-GA
GOVERNMENT OF PAKISTAN
MINISTRY OF LAW AN JUSTICE

TERMS AND CONDITION FOR PRE-QUALIFION OF FIRMS

Ministry of Law and Justice, Islamabad intends to pre-qualify workshops /firms / vendors registered with Sales Tax/ Income Tax Departments and are on Active Taxpayer List (ATL) of FBR having their own offices / stock / manpower / expertise in repair and maintenance of vehicles, Machinery & equipment, Furniture & fixture, Computer hardware and software as well as IT equipment during the Financial Year 2026-2027. The office/workshop of the firms must be situated in Islamabad under Rule-15 read-with Rule 42(a)&(b) of PPRA Rules, 2004 amended from time to time. Details are as under: -

S.No.	Pre-Qualification Description	Bid Security / Earnest Money
1	Pre-Qualification of Workshops for repair / maintenance work of official vehicles of Ministry during the financial year 2026-2027	Rs.300,000/-
2	Pre-Qualification of Workshops for Repair /Maintenance of Office Machinery & equipment (Air-conditioners, Photocopiers, Telephone Exchange Electric Fans, Heater and Water dispenser, Electric Water Cooler etc.) during the financial year 2026-2027.	Rs.300,000/-
3	Pre-Qualification of Workshops for Repair/Maintenance Office furniture & fixtures items etc. during the financial year 2026-2027.	Rs.200,000/-
4	Pre-Qualification of Workshops for Computer Hardware, software and IT equipment (CPU, Printers Projector, Telephone exchange, Laptop, Scanner, server UT Firewall, Routers, Networking etc.) during the financial year 2026-2027	Rs.150,000/-
5	Pre-Qualification of Firms / Vendors for the purchase /petty purchase / repair / maintenance including Non-Tender items upto Rs.500,000/-in terms of Rule 42 of PPR, 2004 amended from time during the financial year 2026-2027	Rs.50,000/-

1. Interested eligible bidders submit their tender documents **E-Procurement portal-e-Pads at (www.eprocure.gov.pk)** on EPADS. The interested eligible bidders may obtain a complete set of detailed terms and conditions from the websites of Ministry of Law and Justice, PPRA and from EPADS.
2. The committee will visit the workshops for physical verification after tender opening, if workshops not found the tender would be cancelled. The Firm must have technical experience of service & repairing in their respective field for three (03) years or above.
3. The bid security /earnest money, earmarked above in the shape of Pay Order / Demand Draft/ Call Deposit in favor of Section Officer (General), M/o Law and Justice alongwith bid documents should be uploaded through EPADS and hard copy must be submitted physically **on or before 11:00 hours by 13.08.2026** in the Committee Room 3rd Floor, S-Block Ministry of Law and Justice, Pakistan Secretariat, Islamabad. Bids will be opened **on the same date at 11:30 hours** in terms of Rule 28 of PPR 2004, in presence of representative of bidders who may wish to attend the proceedings.

4. The Firm is requested to furnish an affidavit on stamp paper valuing Rs.200/- that the Firm & Individual is not blacklisted and has no dispute with any Government Organization (s). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with Rule-33 of PPR-2004 amended from time to time.
5. The procuring agency reserves rights to accept or reject any or all bids / proposals in accordance with Rule-33 of PPR-2004 amended from time to time.
6. The Repair/Maintenance work will be valid up to 30th June, 2027. Sub-standard work will not be acceptable and defaulters will be proceeded under law, including blacklisting.
7. Firms will be bound to depute full time representative to carry out the repair/maintenance round the clock even on short notices and on closed holidays throughout the financial year at their own transport in "S" Block Pak-Secretariat Islamabad.

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