TENDER ENQUIRY FOR PROCUREMENT OF OILS & LUBRICANTS

- **AM Web** **for upload on WIL Website & PPRA**
- **Office Copy**
- **MD – POF Sjl**
- **CO – 699 FIU** **For info, please.**
- **I/C Bid Center**

To M/s _____

_____

Dear Sirs,

Reference: Tender Enquiry No. **0063-LP-P.782-55-P-WIL-SJL,** **Dated. 01-10-2026**

You are requested to submit sealed quotations for the item(s) noted in the Schedule to the Tender. Offer should be sent duly sealed in an envelope. Please note the following instructions for filling the tender:-

1. **SUBMISSION OF TENDER**

1.1 Tenders will be opened at 1130 hours on **22-10-2026** and must reach in POF Bid Center on or before 11:00 hours up to the due date. The tender received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority from you.

1.2 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: **0063-LP-P.782-55-P-WIL-SJL,**

Tender to be opened on: **22-10-2026**

Address as follows:-

WAH INDUSTRIES LTD
Box No. 13, BID Center, Room No. 3, Near Rabitta Hall,
Quaid Avenue, Wah Cantt. PAKISTAN

Contact details:-

For technical queries

Ph No. 057-9066-27271-274
sjl@wahindustries.com
905521618 & 21651
procurement@wahindustries.com
rizwan@wahindustries.com

1.3 If envelope does not indicate reference of T.Es or received late the same may be returned un-opened.

2. **General Instructions Regarding Preparation of Quotations**

2.1 For materials, the prices should be filled in column 5 and delivery date in column 6 of the schedule to this Tender Enquiry. The undertaking should be signed at the bottom of the Schedule which shall form the Quotation. You may use a separate sheet if necessary.

2.2 For Plant and Machinery, you are required to quote in two parts:-

Part I "Technical Offer": It should exclusively give technical details and literatures/brochures of the offered plant, machinery and equipment; validity date; delivery schedule; and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Part II "CommercialOffer": It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

Each part should be placed in a separate sealed cover. The envelopes should be inscribed with Part I "Technical Quotation without Price" and Part II "Commercial Quotation with Price".

2.3 The offer must remain valid for at least 90 days from the date of opening of the tender.

2.4 The offer should hold good for any reduced or enhanced quantities without notice.

2.5 In the event of non-acceptance of offer, intimation may be given to the Tenders on their request.

2.6 Conditional offers or alternative offers are likely to be ignored.

2.7 The offer should be based on Free delivery at POF's stores in **Sanjwal Cantt.**

2.8 Taxes and Duties etc. where applicable, must be shown separately, quoting references to Registration No. in cases of Sales Tax and relevant authority in the case of others. Offers without these clarifications and inclusive of Taxes and Duties may be ignored.

2.9 Taxes and duties levied on or after Tender opening date or on or after the date offer was signed and dispatched will be allowed to include in the offered rates.

2.10 "Suppliers will furnish a certificate, issued by Excise & Taxation Deptt., that he has cleared all Professional Tax payable by him" offers received without this certificate will be rejected.

2.11 If the requisite information is not furnished on the T.E forms or offer received is not conformity with the requirement of T.E such offer shall be ignored.

2.12 The supplier will render necessary information regarding hazardous effects on environment of the material/products supplied by them, in their quotations and shipping/Dispatch documents.

3. **Inspection**

3.1 Supplies shall be subject to the inspection and acceptance by the competent inspection authority nominated by the Purchaser i.e **Dir QA or His Authorized Rep**, who will arrange it at his own cost. Inspection facilities such as tools, test equipment, instruments etc will, however, be provided by the Suppliers in accordance with the relevant specifications.

3.2 Where considered necessary by the Purchaser, the stores may be obtained on Warranty/Guarantee subject to inspection on receipt. Rejected stores will be removed and replaced with the acceptable stores by the Supplier at his own expense, within a specified time.

4. **TENDER FEE**

The tender must be accompanied by a non-refundable fee by means of a CDR / pay order of **Rs. 2500.00** in favor of **WAH INDUSTRIES LTD**. The same should be accompanied by the technical offer.

4.1 **TENDER SAMPLE**

Where required, offer must accompany tender sample, strictly according to the description and specification given in Tender Enquiry. Offer not accompanied by tender sample will NOT be entertained excepting the established and reputable firms who have either previously satisfactorily supplied the same or similar stores or have submitted an acceptable sample thereof against previous T.E.

5. **BID MONEY**

5.1 Bid amounting to **Rs. 50,000/-** should accompany the tender in the form of a deposit at Call Receipt/Pay Order from a scheduled Bank, drawn in favor of the **WAH INDUSTRIES LTD.** The same should be accompanied by a Technical offer.

5.2 Tenders received without Bid Money will be rejected. Bid Money of the unsuccessful tenders will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenders will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

5.3 State owned organizations are not required to provide Bid Money.

6 **ACCEPTANCE OF OFFERS**

6.1 WIL may reject all bids or proposals at any time prior to the acceptance of a bid or proposals, but is not required to justify grounds for its rejection. WIL Shall incur no liability towards suppliers or contractors who have submitted bids or proposals.

6.2 **PERFORMANCE BOND**

(a) The successful bidders shall provide performance bond at the rate, prescribed by POF Board according to the value of contract, which should not exceed 10% of contract value in the form of Deposit At Call Receipt from a scheduled Bank; or, an un-conditional Bank Guarantee valid for 12 months after receipt of store in POFs on a prescribed format. The performance Bond will be in favor of **Wah Industries Ltd**. It will be returned/ re-imbrued on satisfactory completion of contract.

(b) If the supplier fails to furnish the performance bond within the specified time, such failure will constitute a breach of the contract and the purchaser shall be entitled to make other arrangements for purchase of the stores at the Risk & expense of the supplier

6.3 **Performance Bond** from State owned organizations may be waived off at the discretion of the Purchaser.

6.4 **FAILURE TO SUPPLY THE STORES**

All deliveries must be completed by the specified date. In case of failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and/or claim liquidated damages upto **1% per month but should not exceed 10%** of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

6.5 **PAYMENT**

Payment will be made by the CFO WIL through crossed cheques on receipt/ acceptance of stores on our prescribed bill form supported by receipt voucher on part/full supply basis.

(a) Payment of duties/Taxes including professional tax (where applicable) must be supported by proof of having paid these to concerned Govt. Taxation Deptt.

7. **SECURITY OF INFORMATION**

The tender and his employees must not communicate any information relating to the sale/purchase of stores under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by WIL to receive it.

Please return the Schedule to the Tender duly signed by the specified date, alongwith the specifications, drawings etc. if any, enclosed herewith – even if you are unable to quote.

WARNING: - In case the firm abstain from making offers or fail to return/ acknowledge the tender form by the specified date on three consecutive occasions, no further tender enquiry may be issued to them and their names would liable to be removed from the approved list.

Yours Faithfully

--SD--
(RIZWAN AHMAD)
Dy. GM Procurement & Logistics
Wah Industries Limited

Schedule to Tender No. **0063-LP-P.782-55-P-WIL-SJL,** Date: **01-10-2026**

(1) **For Materials**

(1)	(2)	(3)	(4)	(5)		(6)
Item No.	**Description with Specs. Etc.**	**Unit**	**Qty**	**Price Per Unit FOR or free delivery**		**Delivery Date**
				In Figure	**In Words**	
1.	**CENTRAL LUBRICATION OIL**, ISO_VG-150, KINEMATIC VISCOSITY 150 MM /S (COMMERCIAL)	Ltr	1050			Within 90 x Days
2.	**FAST BRIGHT QUENCHING OIL** KERUN KR-H18Y (COMMERCIAL)	Ltr	350			
3.	**GEAR OIL** 600 XP 150 (COMMERCIAL)	Ltr	1180			
Note: Sample of each item (quoted by the firm) must be provided along with technical offer, falling which offer may be rejected.						

(2) **Undertaking**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted on the basis of Conditions of Contract (Attached), an-d to deposit the performance bond within the prescribed time, failing which it will constitute a breach of contract, and WIL will have the right to purchase the stores/services elsewhere at our risk and cost.

Place _____ Signature of the Tender _____

Date _____ Name _____

Position _____

Address _____

Income Tax G.I.R. No _____