



**GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER (IR)**

**REGIONAL TAX OFFICE
TAX HOUSE, KATCHERY CHOWK
RAWALPINDI**

TENDER DOCUMENTS

OFFICE STATIONERY ITEMS

FINANCIAL YEAR : 2026-2027

TERMS AND CONDITIONS:-

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2. CNIC of Proprietors / Partners / Directors.
3. NTN, Sales Tax Registration Number and ATL status.
4. Affidavit declaring that the Company is not blacklisted / under litigation with any Government Department – Federal or Provincial.
5. Work orders, Purchase orders and relevant experience certificates of last three (03) years, should be attached.
6. Copy of Pay Order of Rs. 200,000/- must be attached with e bidding documents.
7. Any other formality / document that may be required by the department.
8. All items shall be purchased on quoted rates up to 30.06.2027.

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24/8/26

(IFTIKHAR AHMED BHATTI)
Staff Officer (Admn)
Regional Tax Office, Rawalpindi

**PURCHASE OF OFFICE STATIONERY ITEMS (A03901)VIDE TENDER NOTICE
NO.01/2026-27**

S. No.	Item Name	Brand / Specs	Rates Incl. Taxes
01.	Gel Pen	Uni-ball Signo / Dux-1000 / Tadkin / Dollar- Gel-I / Deer (Rate per Packet of 12 Pieces.)	
02.	Uniball eye fine Pen	Uni-ball Signo / Dux-1000 / Tadkin / Dollar- Gel-I / Deer (Rate per Packet of 12 Pieces.)	
03.	Ball Pointer	Crystal / Dollar / Piano / Uni-ball / Picasso / Pelikan (Rate per Packet of 10 Pieces)	
04.	Ball Point	Crystal / Dollar / Piano / Uni-ball / Picasso / Pelikan (Rate per Packet of 10 Pieces)	
05.	High Lighter	Deer / Dollar / Piano (Pink - Green - Yellow - Orange - Red) (Rate per Packet of 12 Pieces)	
06.	Permanent Marker	Dollar / Comlin / Piano / Sharpie / Pentel (Multi Color) (Rate per Packet of 10 pieces)	
07.	Color Marker Pen	Deer / Dollar / Piano (Pink - Green - Yellow - Orange - Red) (Rate per Packet of 12 Pieces)	
08.	Dry Erase White Board Marker	Dollar / Comlin / Piano / Sharpie / Pentel (Multi Color) (Rate per Packet of 10 pieces)	
09.	Laser Light Presentation Pointer	SMKT™ / Hetkrishi / Ronest (Rate per Piece)	
10.	Lead Pencil	Piano / Goldfish / Dux / Picasso / Deer (Rate per Packet of 12 Pieces.)	
11.	Sharpener	Dux / Piano / Deer (Rate per Box of 50 Pieces)	
12.	Paper Clip (26 mm)	Picasso / Paper Clips / Three Flowers (Rate per Packet of 10 x 80 Pieces)	
13.	Binder Paper Clips 0.25"	(Rate per Packet of 12 x 12)	
14.	Binder Paper Clips 0.5"	(Rate per Packet of 12 x 12)	
15.	Binder Paper Clips 1"	(Rate per Packet of 12 x 12)	
16.	Push Pin (Colorful) for Notice Board	Picasso / Paper Clips / Three Flowers (Rate per Packet of 12 x 25)	
17.	Eraser	Staedtler (Rasoplast / Shark (E530) / Dux- D2020 / Pelikan AL30) (Rate per Packet of 30 Pieces)	
18.	Medium Stapler (24/6)	Max HD-50R / Deli-E0425 / Helix HD-40 / Axis-AX 30 / Three Flowers (Rate per Piece)	
19.	Medium Stapler Pin (24/3)	Dollar / Kangaro / Dux / Opal (Rate per Box of 20 Packets).	
20.	Heavy Duty Stapler (23/17)	Deli E0385 / FUJI 23 S 17 NFL / Three Flowers / Rexel Giant No. 66 (Rate per Piece)	
21.	Stapler Pin (23/10)	WAAShin /Kangaro /Dux /Opal (Rate per Packet)	
22.	Stapler Pin (23/17)	WAAShin /Kangaro /Dux /Opal (Rate per Packet)	
23.	Stapler Remover	Deli / Kangaro-SR-100 / Max-RZ-F / As per fort (Rate per Piece)	
24.	Peon Book (120 Pages)	Rate per Book	

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25.	Single Hole Punch	Mroco / KW.TriO-09210 / Weibo / Emraw (Rate per Piece)	
26.	Double Hole Punch	Swingline / Staples / DL0303 / Officemate (Rate per Piece)	
27.	Files Covers (as per Sample)	White with (Official / FBR's monogram) (Rate per Piece)	
28.	Files Covers (as per Sample)	White with Green Official Monogram (Rate per Piece)	
29.	Files Covers (as per Sample)	Files Covers Brown (as per Sample) (Rate per Piece)	
30.	Officer's Diary (5.50' x 8.50")	Green Cover, Golden Writing alongwith draft Pad 200 Pages (as per Sample / Rate per Piece)	
31.	File Separators	A4 Multi Colors.	
32.	File Flapper	Rate per Bundle of 50 Pieces	
33.	Box File 1"	Legal (Imported)	
34.	Post-it Pad Adhesive (4" x 6")	Multi Colors (Rate Per Packet of 100 Pages x 6 Pack)	
35.	Post-it Pad / Sticky Note Adhesive (3" x 2")	Multi Colors (Rate Per Packet of 100 x 5 Pack)	
36.	Mini Note Pad 4"x6" x 6 pack	white (rate per pakeket 06 Packs 50 sheet)	
37.	Box File 2"	Legal (Imported)	
38.	Drafting Pad A4 Size Large	50 Pages (Rate per Pad)	
39.	Drafting Pad A5 Size Small	50 Pages (Rate per Piece)	
40.	Paper (Legal Size) 80 gm Imported	Double A / Navigator / Paper One.	
41.	Paper (Legal Size) 70 gm Imported	Double A / Navigator / Paper One.	
42.	Paper A4 Size 80 gm Imported	Double A / Navigator / Paper One.	
43.	Paper A4 Size 70 gm Imported	Double A / Navigator / Paper One.	
44.	Correction Pen	Tick / Ducks / Shark / Pentel / Pelikan (Rate Per Packet of 24 Pieces)	
45.	Sticky Note Holder	Cristal (Rate per Piece)	
46.	Gum Stick 21 gram	Dollar / UHU / Scope / Amos (Rate Per Packet of 12 Pieces)	
47.	Calculator 12 Digits	Casio JW-120MS / Citizen-CT-555N / Deli EM19710 / Olympia 1000P (Rate per Piece)	
48.	Note Sheet Pad 50 Pages A-4 Size	(Rate per Pad)	
49.	Note Sheet Pad 50 Pages Legal Size	(Rate per Pad)	
50.	Shorthand Note book (60 Pages)	Rate per book	
51.	Envelops Legal Size (Bronze)	(Rate per Packet of 50 Pieces)	
52.	Envelops A4 (Bronze)	(Rate per Packet of 50 Pieces)	
53.	Envelops SE 5 (Bronze)	(Rate per Packet of 50 Pieces)	
54.	Envelops SE 5 (Bronze) (Window left)	(Rate per Packet of 50 Pieces)	
55.	Envelops SE 8 (Bronze)	(Rate per Packet of 50 Pieces)	
56.	Knife Paper Cutter	M & G / Kangaro / Deli (Rate per piece)	

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57.	Section Diary Register	6 No.	
58.	Letters Dispatch Register	6 No.	
59.	Daily Attendance Register	Pages -- 120	
60.	Paper Weight	Crystal (2" x 2")	
61.	Leather Dak Pad Folder	Legal Size	
62.	Normal Register	Narrow Line 6 No.	
63.	Normal Register	Narrow Line 10 No.	
64.	Normal Register	Narrow Line 16 No.	
65.	Register of Demand & Collection	15" x 20" x 250 Pages (As per sample)	
66.	Stock (Inward & Outward) Register	No. 6, Containing (Pages - 430 as per Sample)	
67.	Vehicle Logbook	(Rate per Book of 160 Pages)	
68.	File Opening Register	6 No.	
69.	Stainless Steel Ruler	Size 12"	
70.	Stainless Steel Ruler	Size 6"	
71.	Water Sponge Dumper	Rate Per Piece	
72.	Stamp Pad Blue & Black	Crystal / Pelikan / Lancer	
73.	Stamp Pad Ink Blue & Black	Crystal / Pelikan / Lancer / FIS	
74.	Fluid Without Thinner	Rate Per Piece	
75.	Gum Bottle	Rate Per Piece	
76.	Small File Tag 6"	Rate per Bundle of 100 Pieces	
77.	Scissor 9" Multi-Purpose	Good Quality	
78.	White Paper Tape 1"	Rate per Piece	
79.	White Paper Tape 2"	Rate per Piece	
80.	Brown Packing Tape 2"	Rate per Piece	
81.	Transparent Scotch Tape 1"	Rate per Piece	
82.	Transparent Scotch Tape 2"	Rate per Piece	
83.	Color Paper Light Yellow for PERs	Rate per Packet of 100 Papers	
84.	Color Paper Light Green for PERs	Rate per Packet of 100 Papers	
85.	Color Paper Light Pink for PERs	Rate per Packet of 100 Papers	
86.	Desk Organizer Table Set	Crystal / Wooden / Grill	
87.	Pen Holder	Crystal / Wooden / Grill	
88.	Plain Fax Roll Paper	50 Meters	
89.	Paper Pin	Rate Per Packet	
90.	Paper Pin Cushion	Rate Per Pieces	



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TENDER DOCUMENTS

PRINTING AND PUBLICATIONS

FINANCIAL YEAR : 2026-2027

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02. PRINTING AND PUBLICATIONS (A03902)

S. No.	Item Name	Brand / Specs	Rate
01.	Officials Identity Cards	4-Colors (as per Sample)	
02.	Visitor Hanging Cards	4-Colors (as per Sample)	
03.	Car Parking Sticker	4-Colors (as per Sample)	
04.	Official D. O. Letter	4-Colors (as per Sample)	
05.	Name Plate 6" x 12"	4-Colors (as per Sample)	
06.	Name Plate 8" x 14"	4-Colors (as per Sample)	
07.	Officer's Diary (5" x 7")	Green Cover, Golden Writing along with draft Pad 200 Pages (as per Sample / Rate per Piece)	
08.	Official Nylon Rubber Stamp Round	(1" / 1.25" / 1.50"	
09.	Official Printy Stamp Round	(1" / 1.25" / 1.50"	
10.	Official Nylon Rubber Stamp Rectangle	Small / Medium / Large	
11.	Official Printy Stamp Rectangle	Small / Medium / Large	
12.	Date Numbering Stamp	2-Colors (as per Sample)	
13.	Official Visiting Card (Mat)	300 grams Art Card 4-Colors (as per Sample)	


(IFTIKHAR AHMED BHATTI)
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TENDER DOCUMENTS
SUPPLY OF UNIFORM & PROTECTIVE CLOTHING
FINANCIAL YEAR: 2026-2027

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03. SUPPLY OF UNIFORM & PROTECTIVE CLOTHING (A03906) (As per specimen with stitched samples)		
	Description	Rate with Tax
Inspector (Male)	Black Stitched Trouser and Shirt (Imported Fabric) with FBR Logo, Socks, Closed DMS Black/ Brown Shoes (SWAT / Friends / Service), P-Cap, Jersey (Needle Craft or equivalent), Belt (AWT or equivalent), Name Plate, Complete set of Badges etc. (For Winter).	
	Black Stitched Trouser, Shirt (Imported Fabric), T-Shirt Half Sleeves (Needle Craft or equivalent), with FBR Logo, Socks, Closed DMS Black / Brown Shoes (SWAT / Friends / Service (Black), P-Cap, Belt, Name Plate, Complete set of Badges etc. Polo Shirt Set of 02 Nos. (Imported Fabric) with printed FBR Logo (Front / Back) (For Summer).	
Inspector (Female)	Black Stitched Safari Suit (Imported Fabric) T-Shirt Half Sleeves (Needle Craft or equivalent), with FBR Logo, Socks, Closed Black/Brown Shoes (Service / Bata) P-Cap, Jersey (Needle Craft or equivalent), Dupatta/Staller, Belt, Name Plate, Complete set of Badges etc. (For Winter).	
	Black Stitched Safari Suit (Imported Fabric) with FBR Logo, Socks, Black Brown/ Closed Shoes (Service / BATA) P-Cap, Dupatta, Belt, Name Plate, Complete set of Badges etc (For Summer).	
Driver / Havaladar / Sepoy/Arm Guard (Male)	Black Stitched Trouser and Shirt (Imported Fabric) with FBR Logo, Socks, Black Closed DMS Black / Brown Shoes (SWAT / Friends / Service, P-Cap, Jersey (Needle Craft or equivalent), Belt (AWT or equivalent), Name Plate, Complete set of Badges etc. (For Winter).	
	Stitched Trouser, Shirt (Black Imported Fabric), T-Shirt Half Sleeves (Needle Craft or equivalent) with FBR Logo, Socks, Closed DMS Black /Brown Shoes (SWAT / Friends / Service (Black), P-Cap, Belt, Name Plate, Complete set of Badges etc. Polo Shirt Set of 02 Nos. (Imported Fabric) with printed FBR Logo (Front / Back) (For Summer).	
Havaladar / Sepoy (Female)	Black Stitched Safari Suit (Imported Fabric) with FBR Logo, Socks, Closed Black/ Brown Shoes (Service / Bata) P-Cap, Jersey (Needle Craft or equivalent), Dupatta/Staller, Belt, Name Plate, Complete set of Badges etc. (For Winter).	
	Black Stitched Safari Suit (Imported Fabric) T-Shirt Half Sleeves (Needle Craft or equivalent), with FBR Logo, Socks, Black /Brown Closed Shoes (Service / BATA) P-Cap, Dupatta/Staller, Belt, Name Plate, Complete set of Badges etc. (For Summer).	
Class IV Male/Female	Stitched Shalwar & Qameez (Grace / Mian Jee Textile or equivalent) with FBR Logo, Beret Cap, Belt, Black Closed Shoes (Service / BATA), Socks, Shoulder, Jersey (Needle Craft or equivalent) Dupatta/Scarf, Complete set of Badges etc. (for Winter).	
	Stitched Shalwar & Qameez with FBR Logo, Beret Cap, Belt, Peshawari Chappal Black (Service / BATA), (Shoes for female) Shoulder, Complete set of Badges etc. (for Summer).	
	Black Waist Coat	



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TENDER DOCUMENTS

COST OF OTHER STORES ITEMS (A03942)

& OTHERS (A03970)

FINANCIAL YEAR: 2026-2027

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COST OF OTHERS STORES ITEMS (A03942) & OTHER (A03970) (ELECTRICAL / MISCELLANEOUS ITEMS) VIDE TENDER NOTICE NO.01/2026-27

S. No.	Item Name	Brand / Specs	Rates Incl. Taxes
1	Inverter UPS 1000-Watt 12 Volt	Homage / Trion / Omega	
2	Inverter UPS 1500-Watt 24 Volt	Homage / Trion / Omega	
3	Inverter UPS 2000-Watt 24 Volt	Homage / Trion / Omega	
4	Batteries for UPS 12 Volt 180 Ampere	Volta / Max Power / AGS / Exide	
5	Batteries for UPS 12 Volt 200 Ampere	Volta / Max Power / AGS / Exide	
6	Batteries for UPS 12 Volt 220 Ampere	Volta / Max Power / AGS / Exide	
7	Battery Water	1 Liter Bottle	
8	Wire 3 / 29 Pure Copper	Pakistan Cable / Newage / Fast (Rate Per Roll of 90 Meters)	
9	Wire 3 / 36 Pure Copper	Pakistan Cable / Newage / Fast (Rate Per Roll of 90 Meters)	
10	Wire 7 / 29 Pure Copper	Pakistan Cable / Newage / Fast (Rate Per Roll of 90 Meters)	
11	Wire 7 / 36 Pure Copper	Pakistan Cable / Newage / Fast (Rate Per Roll of 90 Meters)	
12	Wire 40 / 76 Pure Copper	Pakistan Cable / Newage / Fast (Rate Per Roll of 90 Meters)	
13	Plastic Wire Saddle (3/29)	Rate per Packet	
14	Plastic Wire Saddle (7/29)	Rate per Packet	
15	Plastic Wire Saddle (7/36)	Rate per Packet	
16	PVC Electric Insulation Tape	16 mm – Osaka / Mool / Nitto / Murako / Maxwell (Rate per Piece)	
17	Circuit Breaker 10 Ampere Single Core with one year warranty	Legrand / Siemens / Schneider	
18	Circuit Breaker 16 Ampere Single Core with one year warranty	Legrand / Siemens / Schneider	
19	Circuit Breaker 20 Ampere Single Core with one year warranty	Legrand / Siemens / Schneider	
20	Circuit Breaker 63 Ampere Double with one year warranty	Legrand / Siemens / Schneider	
21	Circuit Breaker 63 Ampere Three Core with one year warranty	Legrand / Siemens / Schneider	
22	II Pin Show Light Plug	Round Pin (Rate per Piece)	
23	III Pin Show Light Plug	Flat Pin (Rate per Piece)	
24	III Pin Show Light Plug	Round Pin (Rate per Piece)	
25	III Pin Show Power Plug	Flat Pin (Rate per Piece)	
26	III Pin Show Power Plug	Round Pin (Rate per Piece)	

27	III Pin Multi Plug Light Flat Pin	Hero / Naling / Clipsal / Universal (Rate per Piece)	
28	III Pin Multi Plug Light Round Pin	Hero / Naling / Clipsal / Universal (Rate per Piece)	
29	III Pin Multi Power Plug Round Pin (15 Ampere)	Hero / Naling / Clipsal / Universal (Rate per Piece)	
30	III Pin Multi power Plug Flat Pin (13 Ampere)	Hero / Naling / Clipsal / Universal (Rate per Piece)	
31	Single 6 in 1 Switch Socket Outlet	Clopal / Clipsal / ACE (Rate per Piece)	
32	Double 6 in 1 Switch Socket Outlet	Clopal / Clipsal / ACE (Rate per Piece)	
33	Tube Light Starter S-2	Philips / Orient / Osaka / Syska (Rate per Piece)	
34	Tube Light Starter S-10	Philips / Orient / Osaka / Syska (Rate per Piece)	
35	PVC Box (3" x 6")	Rate per Piece	
36	PVC Box (4" x 4")	Rate per Piece	
37	1 Way 2 Push Button Wall Light Switch	Rate per Piece	
38	1 Way 3 Push Button Wall Light Switch	Rate per Piece	
39	1 Way 4 Push Button Wall Light Switch	Rate per Piece	
40	1 Way 6 Push Button Wall Light Switch	Rate per Piece	
41	1 Way 8 Push Button Wall Light Switch	Rate per Piece	
42	Holder Churi / Pin	Rate per Piece	
43	Black Screw 6 No. 1"	Rate per packet	
44	Black Screw 6 No. 1-1/2"	Rate per packet	
45	Black Screw 6 No. 2"	Rate per packet	
46	Black Screw 6 No. 2-1/2"	Rate per packet	
47	Black Screw 8 No. 1"	Rate per packet	
48	Black Screw 8 No. 1-1/2"	Rate per packet	
49	Black Screw 8 No. 2"	Rate per packet	
50	Black Screw 8 No. 2-1/2"	Rate per packet	
51	Steel Nails 1"	Rate per packet	
52	Steel Nails 1-1/2"	Rate per packet	
53	Steel Nails 2"	Rate per packet	
54	Steel Nails 2-1/2"	Rate per packet	
55	Steel Nails 3"	Rate per packet	
56	Rawal Bolt Golden 10 mm x 3 Inches	Rate per Piece	
57	Rawal Bolt Golden 10 mm x 2 Inches	Rate per Piece	
58	Rawal Bolt Golden 8 mm x 3 Inches	Rate per Piece	
59	Rawal Bolt Golden 8 mm x 2 Inches	Rate per Piece	
60	Rawal Bolt Golden 6 mm x 3 Inches	Rate per Piece	
61	Rawal Bolt Golden 6 mm x 2 Inches	Rate per Piece	
62	Rawal Bolt Golden 4 mm x 3 Inches	Rate per Piece	
63	Rawal Bolt Golden 4 mm x 2 Inches	Rate per Piece	
64	Rawal Bolt Golden 4 mm x 1 Inches	Rate per Piece	
65	Plastic Rawal Plug / Wall Gitti	Rate per packet	

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66	Tube Rod 24 Watt Golden / White	Philips / Orient / Osaka / Syska	
67	Tube Rod 48 Watt Golden / White	Philips / Orient / Osaka / Syska	
68	LED Surface Panel Light 6" - 18 Watt	Philips / Orient / Osaka / Syska	
69	LED Surface Panel Light 8" - 18 Watt	Philips / Orient / Osaka / Syska	
70	LED Surface Panel Light 12" - 24 Watt	Philips / Orient / Osaka / Syska	
71	LED Frameless Ceiling Downlight Panel Light (Round) 4" - 18 Watt	Philips / Orient / Osaka / Syska	
72	LED Frameless Ceiling Downlight Panel Light (Round) 6" - 18 Watt	Philips / Orient / Osaka / Syska	
73	LED Frameless Ceiling Downlight Panel Light (Round) 8" - 24 Watt	Philips / Orient / Osaka / Syska	
74	LED Frameless Ceiling Downlight Panel Light (Round) 12" - 45 Watt	Philips / Orient / Osaka / Syska	
75	LED Bulb 12 Watt Golden / White	Philips / Orient / Osaka / Syska	
76	LED Bulb 18 Watt Golden / White	Philips / Orient / Osaka / Syska	
77	LED Bulb 24 Watt Golden / White	Philips / Orient / Osaka / Syska	
78	LED Bulb 50 Watt Golden / White	Philips / Orient / Osaka / Syska	
79	LED Flood Light 100 Watt Golden / White	Philips / Orient / Osaka / Syska	
80	LED Light Penal White / Golden 24" x 24" - 48 Watt - with one year warranty	Philips / Orient / Osaka / Syska	
81	LED Light Penal White / Golden 24" x 24" - 96 Watt - with one year warranty	Philips / Orient / Osaka / Syska	
82	LED Light Penal White / Golden 6" x 6" - 18 Watt - with one year warranty	Philips / Orient / Osaka / Syska	
83	HD CCTV Camera 360° 1080P	Hi-Vision / Sony / Samsung / Bosch	
84	Electric Heater Fan Blower Original with Warranty Card	Elite / Seco / Elecka / Black & Decker	
85	Electric Tea Kettle 1.7	Anex / WestPoint / Dawlance /	
86	Automatic Hand Dryers 1000 Watts	Watts- 5Seconds / World Dryer / Orchids	
87	Electric Insect Mosquito Killer (With two years Warranty)	Panasonic-IE-200 / West Point WF-7112 / MO-EL CRI-CRI 307A	
88	LED Table Lamp	Adjustable (Imported)	
89	Extension Wire Point with minimum 5 Meter Pure Cooper Wire 2 Pin / 3 Pin Round & Flat with 4 Ways Plus 2/3 USB Extension Cord.	Clipsal / Universal / Camelion	
90	Brass Figure for Door Numbering	Rate per Piece	

(IFTIKHAR AHMED BHATTI)

Staff Officer (Admin)
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91	CP Figure for Door Numbering	Rate per Piece	
92	Wall Clock 12"	Citizen / Casio / Champion / Salient	
93	Clock Cell R14 105V	Sony / Toshiba / Power+Plus / Panasonic (Rate per Piece)	
94	Clock Cell AA	Sony / Toshiba / Power+Plus / Panasonic (Rate per Piece)	
95	Clock Cell AAA	Sony / Toshiba / Power+Plus / Panasonic (Rate per Piece)	
96	Cell for Calculator 1.50 Vatt	Soda LR44 / LR1130 / Maxel LR41) (Rate per Packet of 10 Pieces)	
97	Cell 1300 mah 15a Battery Cell	Sony / Toshiba / Power+Plus / Panasonic (Rate per Piece)	
98	Cell 23 A Battery Cell 12V	Sony / Toshiba / Power+Plus / Panasonic (Rate per Packet of 5 Pieces)	
99	Vim Powder	Rate per Piece	
100	Telephone Set (Without CLI)	Rate per Piece	
101	Disposable Face Mask	(Rate per Packet of 50 Pieces)	
102	Mask N-95 Original	(Rate per Packet of 20 Pieces)	
103	Dispenser Bottle 19-Litters	Springley / Nestle / Aqua Green	
104	Re-Filling of Dispenser Bottle 19-Litters	Springley / Nestle / Aqua Green	
105	Wall Mounted Dispenser Soap 20 CM	Rate per Piece	
106	Liquid Soap for Wall Mounted Dispenser 400 ML	Rate per Bottle	
107	SS Single Bib Cock ½ inch	Master / Faisal / Super Asia / Sonex	
108	SS Single Bib Cock ¾ inch	Master / Faisal / Super Asia / Sonex	
109	SS Double Bib Cock ½ inch	Master / Faisal / Super Asia / Sonex	
110	SS Double Bib Cock ¾ inch	Master / Faisal / Super Asia / Sonex	
111	Plastic Lota	Rate per Piece	
112	CP Nozzle	CP Nozzle	
113	Brass Ball Valve ½ inch	Rate per Piece	
114	Brass Ball Valve ¾ inch	Rate per Piece	
115	Brass Tap Spindle	Master / Faisal / Super Asia / Sonex	
116	Water Tap Handle / Knob / Head	Master / Faisal / Super Asia / Sonex	
117	Muslim Shower Complete Set (SS)	Master / Faisal / Super Asia / Sonex	
118	Muslim Shower Complete Set (PVC)	Master / Faisal / Super Asia / Sonex	
119	Muslim Shower Only (SS)	Master / Faisal / Super Asia / Sonex	
120	Muslim Shower Only (PVC)	Master / Faisal / Super Asia / Sonex	
121	SS T. Cock Single	Master / Faisal / Super Asia / Sonex	
122	Pillar Cock	Master / Faisal / Super Asia / Sonex	
123	PVC Connection Pipe for Wash Basin	Master / Faisal / Super Asia / Sonex	
124	Sink Flexible Pipe	Rate Per Piece	

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125	Flush Tank Complete Set.	Master / Faisal / Super Asia / Sonex / Porta	
126	Dual Flush Wall	Rate Per Piece	
127	Flush Kit Complete	Rate Per Piece	
128	Ball Float Valve / Cock Tank Valve	Rate Per Piece	
129	SS Flow Trip (Jaali)	Master / Faisal / Super Asia / Sonex	
130	Flush PVC Bend Pipe (Hockey Pipe)	Complete Set	
131	Flush Valve Seal Gasket	Rate per Piece	
132	Router 450 Mbps	TP Link / D-Link / Huawei (Rate per Piece)	
133	Router 750 Mbps	TP Link / D-Link / Huawei (Rate per Piece)	
134	Router 1000 Mbps	TP Link / D-Link / Huawei (Rate per Piece)	
135	Internet Wireless Card	TP Link / D-Link / Huawei (Rate per Piece)	
136	Telephone Line Card with both side Connector	4-line cable, 3 meters length (Rate per Piece)	
137	Telephone Receiver Line Card	Rate per Piece	
138	PVC Cable CAT-VI for Telephone	Single Pair Copper Roll-90 Meter length. (Rate Per Roll)	
139	PVC Cable CAT-VI for Telephone	Two Pair Copper Roll-90 Meter length. (Rate Per Roll)	
140	PVC Cable CAT-VI for CCTV Cameras	Two Pair Copper Roll-90 Meter length. (Rate Per Roll)	
141	Telephone Rosset	Single Port (Rate per Piece)	
142	Telephone Rosset	Dual Port (Rate per Piece)	
143	Adopter for Steno Set AC / DC	Acer / Dell / Lenovo / HP	
144	Liquid Soap (5 liters Bottle)	Dettol / Safeguard / Dove	
145	Honor Board	Acrylic (As per Size)	
146	Honor Board	Brown Wooden (As per Size)	
147	High Back Leather Executive Revolving Chair	Original Branded With 1 year Warranty	
148	High Back Fabric Executive Revolving Chair	Original Branded With 1 year Warranty	
149	Officer Visitor Chair	As per Sample	
150	Shelf Rack	As per Required Size	
151	Wooden Coat Hanger Stand	As per Sample	
152	SS Spacer	1/2"	
153	SS Spacer	1"	
154	SS Spacer	1-1/2"	
155	SS Spacer	2"	
156	Double Faced Adhesive Tape Width	Width-12 mm x Thickness-3 mm x Length 50 Meters.	
157	Cotton Duster (18 x 24)	Good Quality	
158	Tissue Roll Multi Color	Rose Petal / Tulip / Jasmine	
159	Tissue Paper Box Multi Color	Rose Petal / Tulip / Jasmine	
160	Tissue Hi-genie Multi Colors	Rose Petal / Tulip / Jasmine	
161	Phenyl Tablets	Rate per Packet	
162	Roomi Air Freshener (Tablets)	Lemon / Rose / Aseel	

163	Dish Wash Liquid 475 ML	Vim / Max	
164	Air Freshener Rose 300 ML	Frey / Nature / Aseel / Paradise /Lavender	
165	Insect Killer 600 ML	Cobra / Kingtox / Mortein	
166	AC Drainpipe	Rate Per Meter	
167	UPVC Stopper 25 mm	Rate Per Piece	
168	UPVC Stopper 32 mm	Rate Per Piece	
169	AC Flyer Die SS	Rate per Piece	
170	AC Gas R-22 Imported	Rate per Cylinder of 13.6 KG	
171	AC Gas R-410A Imported	Rate per Cylinder of 13.6 KG	
172	AC Gas R-32 Imported	Rate per Cylinder of 13.6 KG	
173	AC Compressor Capacitor 60UF	Amber or equivalent Rate Per Piece	
174	AC Compressor Capacitor 50UF	Amber or equivalent (Rate per Piece)	
175	AC Compressor Capacitor 45UF	Amber or equivalent (Rate per Piece)	
176	AC Compressor Capacitor 40UF	Amber or equivalent (Rate per Piece)	
177	AC Compressor Capacitor 35UF	Amber or equivalent (Rate per Piece)	
178	AC Fan Compressor Capacitor 2UF	Amber or equivalent (Rate per Piece)	
179	AC Fan Compressor Capacitor 3UF	Amber or equivalent (Rate per Piece)	
180	AC Fan Compressor Capacitor 4UF	Amber or equivalent (Rate per Piece)	
181	AC Fan Compressor Capacitor 5UF	Amber or equivalent (Rate per Piece)	
182	Compressor Hermetic Lead Wire	Pure Copper Pure Copper	
183	AC Connector Relay (Single & 32 Ampere)	Amber or equivalent (Rate per Piece)	
184	AC Connector Relay (Double & 32 Ampere)	Amber or equivalent (Rate per Piece)	
185	AC wire 70 / 76 Three Core Pure Copper	(Pakistan / Newage / English(Rate Per Roll of 90 Meters)	
186	AC Wire 110/76 Four Core Copper	(Pakistan / Newage / English(Rate Per Roll of 90 Meters)	
187	AC Flyer Net 1/4	Rate Per Piece	
188	AC Flyer Net 1/2	Rate Per Piece	
189	AC Flyer Net 3/8	Rate Per Piece	
190	AC Flyer Net 5/8	Rate Per Piece	
191	AC Union 1/4	Rate Per Piece	
192	AC Union 1/2	Rate Per Piece	
193	AC Union 3/8	Rate Per Piece	
194	AC Union 5/8	Rate Per Piece	
195	AC Outdoor Bracket	Rate Per Piece	
196	AC Outdoor Bracket Rawal Bolt 3/8"	Shahid & Co. Rate Per Piece	
197	AC Nut Bolt with Washal 10 No	Rate per Packet	
198	AC Washal 10 No.	Rate per Packet	
199	AC Washal 12 No.	Rate per Packet	
200	AC Washal 14 No.	Rate per Packet	
201	3-Taps Water Dispenser	Orient / Gree / Homage	

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202	Teflon Tap	Rate Per Piece
203	AC Aero Flex 5/3	Rate Per Piece
204	AC Aero Flex 1/4	Rate Per Piece
205	AC Raping Tap	Rate Per Piece
206	AC Pipe Kit 10 Feet Pure Copper	Rate per Length
207	PVC Pipe 1"	Popular / Galco / GM
208	PVC Pipe 3/4"	Popular / Galco / GM
209	PVC Socket 1"	Popular / Galco / GM
210	PVC Socket 3/4"	Popular / Galco / GM
211	PVC Bend 1"	Popular / Galco / GM
212	PVC Bend 3/4"	Popular / Galco / GM
213	SS Sheet Metal Screw 6 No. 1/2	Rate per Packet
214	SS Sheet Metal Screw 6 No. 1	Rate per Packet
215	SS Sheet Metal Screw 8 No. 1/2	Rate per Packet
216	SS Sheet Metal Screw 8 No. 1	Rate per Packet
217	Fire Extinguishers Re-Filling CO2	Rate per KG
218	Fire Extinguishers Re-Filling DCP	Rate per KG
219	Fire Extinguishers Re-Filling Dry Powder	Rate per KG
220	Fire Extinguishers Re-Filling Foam AFFF	Rate per KG
221	Fire Extinguishers Holotron Refilling	Rate per KG
222	Fire Extinguishers Re-Filling Pressure Gauge Replacement	Rate per KG
223	Plastic Floor Cleaning Wiper	24"
224	Tube Choke	40 Watts
225	Tube Choke	20 Watts
226	Glint Glass Cleaner 500 ML	Rate per Piece
227	Phenyl Bottle 2.80 Litter	Rate per Bottle
228	Iron Hammer (Medium Size)	Rate per Piece
229	Door Lock for Wooden Door	Rate per Piece
230	Iron Chain (24" Length)	Rate per Piece
231	Door Closer for Wooden Door	Rate per Piece
232	Door Closer for Aluminium Door	Rate per Piece
233	Stainless Steel Gold Finish Lock	(Brass, 32 mm) made in China
234	Stainless Steel Gold Finish Lock	(Brass, 50 mm) made in China
235	Stainless Steel Gold Finish Lock	(Brass, 100 mm) made in China
236	Ordinary Lock Tri Circle	Grey 32 mm, made in China
237	Ordinary Lock Tri Circle	Grey 50 mm, made in China
238	Ordinary Lock Tri Circle	Grey 100 mm, made in China
239	Aluminum Door Lock	Rate per Piece
240	Lock Cylinder	Rate per Piece

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241	Black Paper for Glass	Rate Per Sft. with pasting	
242	Frosted Paper for Glass	Rate Per Sft. with pasting	
243	PVC Cable Duct Patti 16/25	GM / Adam Jee / Legrand(Rate per Rft.)	
244	PVC Cable Duct Patti 16/33	GM / Adam Jee / Legrand(Rate per Rft.)	
245	Dinner Set	Marble Dinner Set Imported 72 Pieces.	
246	Dinner Set	Marble Dinner Set Imported 56 Pieces.	
247	Tea Set	Marble Tea Set Imported	
248	Tablespoon	Stainless Steel (Set of 06)	
249	Teaspoon	Stainless Steel (Set of 06)	
250	Fork	Stainless Steel (Set of 06)	
251	Water Glass (Set of 06)	Nova / Toyo Nasic / Omroc	
252	Water Glass Jug	Nova / Toyo Nasic / Omroc	
253	Ruler Blinds	As per Required Size	
254	Stainless Steel Pots Non-Magnet	Size 24"	
255	Stainless Steel Pots Non-Magnet	Size 18"	
256	Stainless Steel Pots Non-Magnet	Size 12"	
257	Waterproof Grass Rubber Mat	Rate Per Sft.	
258	Squire tile Printed Mat	Rate Per Sft.	
259	Melamine Tray Large Size	Rate per Piece	
260	Melamine Tray Medium Size	Rate per Piece	
261	Melamine Tray Small Size	Rate per Piece	
262	Telephone Set LCD	Panasonic-KX-TSC960CID / KX-TSC934CID / KX-TSC92CID / KX-TSC906CID	
263	Telephone Steno Set LCD	Panasonic- 880 KX-TS 880mx / TSC 92CID	
264	Telephone Adopter	9V-1000 m Amp) AC	
265	FBR Flag for Officer Room (As per Sample)	High Quality Fabric Flag Size 48" x 36" Stainless Steel Pole 84" with Base	
266	National Flag for Officer Room (As per Sample)	High Quality Fabric Flag Size 48" x 36" Stainless Steel Pole 84" with Base	
267	IRS Flag for Officer Room (As per Sample)	High Quality Fabric Flag Size 48" x 36" Stainless Steel Pole 84" with Base	
268	FBR Flag for Officer Table	High Quality - Size 4" x 6"	
269	National Flag for Officer Table	High Quality - Size 4" x 6"	
270	IRS Flag for Officer Table	High Quality - Size 4" x 6"	
271	Single Brass Pole with Stand (For Table Flag)	Size 34 CM Height (As per Sample)	
272	Double Brass Pole with Stand (For Table Flag)	Size 30 CM Height (As per Sample)	
273	Single SS Pole with Stand (For Table Flag)	Size 34 CM Height (As per Sample)	
274	Double SS Pole with Stand (For Table Flag)	Size 30 CM Height (As per Sample)	
275	Quad-e-Azam Portrait	Color full - 18" X 24"	
276	Law Books	Complete Set (Updated)	
277	Dust Bin	10" Round Dia 12" - Plastic	

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278	Dust Bin	10" Round Dia 9" (Black Grill)	
279	Dust Bin	Dust Bin (2'- Round) Steel	
280	Dust Bin	Dust Bin (3'- Round) Steel	
281	Dust Bin	Dust Bin (4'- Round) Steel	
282	Hand Sanitizer 50 ml	Dettol / Safeguard / Cool & Cool	
283	Surf Packet (125 gm)	Rate per Piece	
284	Bath Soap 70 gm	Dettol / Imperial Leather / Dove / Lux / Safeguard Rate per Piece	
285	Bath Soap 100 gm	Dettol / Imperial Leather / Dove / Lux / Safeguard Rate per Piece	
286	Bath Soap 115 gm	Dettol / Imperial Leather / Dove / Lux / Safeguard Rate per Piece	
287	Wireless Door Bell	Rate per Piece	
288	Electric Door Bell	Rate per Piece	
289	Towel White Color Medium Size	Rate per Piece	
290	RG7 Coaxial TV Cable	Rate per Roll	
291	TV Pin	Rate per Piece	
292	Digital High Performance Coax Cable Splitter 8 - Ways	Rate per Piece	
293	Digital High Performance Coax Cable Splitter 6 - Ways	Rate per Piece	
294	Digital High Performance Coax Cable Splitter 4 - Ways	Rate per Piece	
295	Digital High Performance Coax Cable Splitter 3 - Ways	Rate per Piece	
296	Digital High Performance Coax Cable Splitter 2 - Ways	Rate per Piece	
297	5 mm Bronze Tinted Float Glass with Flat Edging	Ghani / Tariq / China(As per required Size)	
298	8 mm Bronze Tinted Float Glass with Flat Edging	Ghani / Tariq / China (As per required Size)	
299	5 mm Mirror Glass with 2" Wooden Frame with polish	Ghani / Tariq / China Size 24" x 48"	
300	5 mm Mirror Glass with 2" Wooden Frame with polish	Ghani / Tariq / China Size 18" x 36"	
301	Dry Erase Whiteboard with Frame	Size 24" x 48"	
302	Dry Erase Whiteboard with Frame	Size 18" x 48"	
303	Dry Erase Whiteboard with Frame	Size 24" x 36"	
304	Notice Board Size 48"W x 96"H	Containing 12 mm Chip Board Sheet, covered by Green Velvet with Aluminium Frame & Hanging Clips	
305	Notice Board Size 36"W x 48"H	Containing 6 mm Chip Board Sheet, covered by Green Velvet with Aluminium Frame & Hanging Clips.	
306	Notice Board Size 24" W x 48" H	Containing 6 mm Chip Board Sheet, covered by Green Velvet with Aluminium Frame & Hanging Clips.	

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307	Plastic Exhaust Fan 8"	GFC / Royal / Wahid / Pak Fan	
308	Plastic Exhaust Fan 10"	GFC / Royal / Wahid / Pak Fan	
309	Louver Brackets Fan 18"	GFC / Royal / Wahid / Pak Fan	
310	Remote False Ceiling Fan 24"	GFC / Royal / Wahid / Pak Fan	
311	Remote Louver Pedestal Fans 18"	GFC / Royal / Wahid / Pak Fan	
312	Pedestal Fans 24"	GFC / Royal / Wahid / Pak Fan	
313	Mist Pedestal Fans 24"	GFC / Royal / Wahid / Pak Fan	
314	Metal Exhaust Fan Frame 12"	Royal / GFC / Super Asia / Danish.	
315	Microwave Oven 25 liters	Dawlance / Haier / LG / PEL	
316	Universal A.C Remote	Good Quality	
317	Acid (Washroom Cleaner)	Rate per Piece	
318	Bansi Jharoo	Rate per Piece	
319	Phool Jharoo	Rate per Piece	
320	Broom Jharoo	Rate per Piece	
321	Long Handle Dustpan & Brush Set	Rate per Piece	
322	Phenyl 3.00 Litters	Phenyl / Finis / Goodbye	
323	Wet Mop Yarn Floor Cleaner	Rate per Piece	
324	Microfiber Dry Mop System 18"	Rate per Piece	
325	Microfiber Dry Mop Pad 18"	Rate per Piece	
326	PVC Plastic Bucket (Round)	35 Litters	
327	Plastic Dori (for Packing)	Rate per Roll of Hundred Meters	
328	Outdoor / Garden Umbrella	08-Foot Height with Stand	
329	SS Towel Hanger	Rate per Piece (As per Sample)	
330	SS Towel Hook (Single)	Rate per Piece (As per Sample)	
331	SS Toilet Tissue Dispenser	Rate per Piece (As per Sample)	
332	Threaded Twin Castor Revolving Chair Wheel	Rate per Piece	
333	Alloy PIN Twin Caster Revolving Chair Wheel	Rate per Piece	
334	Black Nylon Castor Pin Revolving Chair Wheel	Rate per Piece	
335	Revolving Chair Base with Wheel	Rate per Piece	

(IFTIKHAR AHMED BHATTI)
Staff Officer (Admn)
Regional Tax Office, Rawalpindi

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**GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER (IR)**

**REGIONAL TAX OFFICE
TAX HOUSE, KATCHERY CHOWK
RAWALPINDI**

TENDER DOCUMENTS

PURCHASE OF COMPUTER STATIONERY ITEMS

FINANCIAL YEAR : 2026-2027

TERMS AND CONDITIONS:-

The intending bidders participating in the bidding process shall provide the following Documents:-

- ✓ 1. Company / Firm profile (including Brief history of Company / Firm Income Tax / Sales Tax Returns of last two year).
2. CNIC of Proprietors / Partners / Directors.
3. NTN, Sales Tax Registration Number and ATL status.
4. Affidavit declaring that the Company is not blacklisted / under litigation with any Government Department – Federal or Provincial.
5. Work orders, Purchase orders and relevant experience certificates of last three (03) years, should be attached.
6. Any other formality / document that may be required by the department.
7. All items shall be purchased on quoted rates up to 30.06.2027.

INSTRUCTIONS FOR BIDDERS:-

1. Rates should be quoted serial-wise as per tender document (s) inclusive of GST (where applicable). Income Tax withholding will apply as per prescribed rates. Rates excluding taxes will not be considered.
2. A firm can apply for one or multiple items keeping in view its expertise and capacity to supply / delivery.
3. A Pay Order of Rs. 100,000/- as a bid security, in favor of "Drawing & Disbursing Officer, RTO-Rawalpindi", must be received in the office of the undersigned, before the opening of bid.
4. The DPC may reject all bids or proposals at any time prior to the acceptance of a bid or proposal under Rule-33 of the Public Procurement Rules.
5. In case of shortfall in supply during the year / agreement, the bid security will be forfeited, in favor of Government and firm will be blacklisted, along with any other punitive measures that may be taken.
6. The supplies would have to be according to specifications / samples as approved by the DPC.
7. Incomplete bids / offers will not be considered, in any case.
8. **The electronic bids must be submitted by using EPADS on or before 10:30 AM on 15.09.2026. Manual bids shall NOT be accepted. Electronic bids will be opened on the same day at 11:00 AM.**

**PURCHASE OF COMPUTER STATIONERY ITEMS (A03955) VIDE
TENDER NOTICE NO.01/2026-27**

S. No.	Item Name	Brand / Specs	Rates Incl. Taxes
1	Toner HP P2055 (05-A)	Branded Original	
2	Toner HP P2055 (05-A)	Made in China	
3	Toner HP Laser Jet 151A (For Pro 4003dw)	Branded Original	
4	Toner HP Laser Jet 151A (For Pro 4003dw)	Made in China	
5	Toner HP Laser Jet P1102 (85-A)	Branded Original	
6	Toner HP Laser Jet P1102 (85-A)	Made in China	
7	Toner (15-A)	Branded Original	
8	Toner (15-A)	Made in China	
9	Toner HP Laser Jet 1320 (49-A)	Branded Original	
10	Toner HP Laser Jet 1320 (49-A)	Made in China	
11	Toner Xerox 3020	Branded Original	
12	Toner Xerox 3020	Made in China	
13	Toner HP Laser Jet 1010 (12-A)	Branded Original	
14	Toner HP Laser Jet 1010 (12-A)	Made in China	
15	Toner HP Laser Jet 26-A	Branded Original	
16	Toner HP Laser Jet 26-A	Made in China	
17	Toner HP Laser Jet (1320)	Branded Original	
18	Toner HP Laser Jet (1320)	Made in China	
19	Toner (1002)	Branded Original	
20	Toner (1002)	Made in China	
21	Toner (Pro M-12a)	Branded Original	
22	Toner (Pro M-12a)	Made in China	
23	Toner (48-A)	Branded Original	
24	Toner (48-A)	Made in China	
25	Toner (107-A / W)	Branded Original	
26	Toner (107-A / W)	Made in China	
27	Toner 1018 (Q2612 Ace)	Branded Original	
28	Toner 1018 (Q2612 Ace)	Made in China	
29	Toner 1320 (1160)	Branded Original	
30	Toner 1320 (1160)	Made in China	
31	Toner HP Laser Jet M12a (279-A)	Branded Original	

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32	Toner HP Laser Jet M12a (279-A)	Made in China	
33	Toner 1022 (12-A)	Branded Original	
34	Toner 1022 (12-A)	Made in China	
35	Toner 1102 (35-A)	Branded Original	
36	Toner 1102 (35-A)	Made in China	
37	Toner M 102a (19-A)	Branded Original	
38	Toner M 102a (19-A)	Made in China	
39	Toner (53-A)	Branded Original	
40	Toner (53-A)	Made in China	
41	Toner HP 1005 (35-A)	Branded Original	
42	Toner HP 1005 (35-A)	Made in China	
43	Toner HP P1020 (H2612)	Branded Original	
44	Toner HP P1020 (H2612)	Made in China	
45	Toner Toshiba e-Studio Photocopier 452 (T-3520 E)	Branded Original	
46	Toner Toshiba e-Studio Photocopier 167 (T-1640 E)	Branded Original	
47	Toner Toshiba e-Studio Photocopier 182 (T1820 E)	Branded Original	
48	Toner Toshiba e-Studio Photocopier 182 (T1810 E)		
49	Toner Panasonic 6010 Photocopier	Branded Original	
50	Toner Konica Minolta Photocopier Model :Bizhub 450i (TN628)	Branded Original	
51	Re-filling of all kinds of Printer Toner, including Drum and Blade	Re-filling of Printer Toner	
52	Computer Power Cable III-Pins Round	Rate Per Piece	
53	Computer Power Cable III-Pins Flat	Rate Per Piece	
54	USB Data Cable (MIX PORT)	Rate Per Piece	
55	Networking Cable (CAT-VI Copper) China for Computer	(Rate Per Roll of 360 Meters)	
56	Networking Cable (CAT-VI Copper) Original for CCTV	(Rate Per Roll of 360 Meters)	
57	Cable Connector RJ-45	Rate Per Piece	
58	Mouse USB	Dell / HP / A4Tech / Logitech	
59	Mouse Wireless	Dell / HP / A4Tech / Logitech	
60	Keyboard USB	Dell / HP / A4Tech / Logitech	
61	Keyboard Wireless	Dell / HP / A4Tech / Logitech	
62	SATA Power Connector Cable	Rate Per Piece	
63	Computer LAN Card	TP-Link (Single Port)	
64	Computer LAN Card	TP-Link (Dual Port)	

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65	Computer BIOS Cell 2032	Rate Per Piece	
66	Wrist Support Mouse Pad	Rate Per Piece	
67	RAM (DDR II)	2 GB	
68	RAM (DDR II)	4 GB	
69	RAM (DDR III)	2 GB	
70	RAM (DDR III)	4 GB	
71	Computer Hard Disk (SSD)	250 GB	
72	Computer Hard Disk (SSD)	320 GB	
73	Computer Hard Disk (SSD)	500 GB	
74	Computer Hard Disk (SSD)	01 TB	
75	Computer Hard Disk (SSD)	02 TB	
76	Computer Hard Disk (SSD)	04 TB	
77	Computer Hard Disk (SSD)	08 TB	
78	Computer Hard Disk (SSD)	16 TB	
79	Dual Band Wi-Fi Router AC 1200 (867 Mbps)	TP-Link	
80	Dual Band Wi-Fi Router AC 1200 1000 Mbps	TP-Link	
81	Dual Band Wi-Fi Router AC 1200 1200 Mbps	TP-Link	
82	Dual Band Wi-Fi Router AC 1750 1300 Mbps	TP-Link	
83	Network Switch	TP Link (05 Ports)	
84	Network Switch	TP Link (08 Ports)	
85	Network Switch	TP Link (16 Ports)	
86	Network Switch	Sisco (24 Ports)	
87	Network Switch	Sisco (48 Ports)	
88	Computer Power Supply	Dell 990	
89	Computer Power Supply	Dell 755	
90	Computer Power Supply	Dell 330	
91	Computer Power Supply	HP 7800	
92	Computer Power Supply	HP 6120	
93	Computer Power Supply	Dell 980	
94	Computer VGA Cable for Monitor	Rate Per Piece	
95	Mother Board	Dell OptiPlex 990 Desktop	
96	Cable Tester	Rate Per Piece	
97	Printer Data Cable	Rate Per Piece	
98	USB	32 GB	
99	USB	64 GB	

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100	SATA to USB Cable	USB 3.0 to 2.5	
101	Crimping Tool	RJ-45	
102	Wire Stripper / Cutter	set	
103	Punch Down Tool	set	
104	Network Cable Tester:	RJ-45	
105	Network Cable Tester:	RJ-11	
106	Anti-Static Wrist Strap	set	
107	Tweezers / Long Nose Pliers	set	
108	HDMI Cable	Rate Per Piece	
109	2.5-inch SATA SSD Disk Drive	(2 TB)	
110	2.5-inch SATA SSD SSD Disk Drive	(4 TB)	
111	M.2 NVMe PCIe SSD Disk Drive	(2 TB)	
112	M.2 SATA SSD Disk Drive	(2 TB)	
113	External SSD Disk Drive	(2 TB)	
114	External SSD Disk Drive	(4 TB)	
115	SSD disk Driver Cover casing	for 2.5 SSD disk	
116	M.2 NVMe/SATA Enclosure	Rate Per Piece	


(IFTIKHAR AHMED BHATTI)
 Staff Officer (Admn)
 Regional Tax Office, Rawalpindi



**GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER (IR)**

**REGIONAL TAX OFFICE
TAX HOUSE, KATCHERY CHOWK
RAWALPINDI**

TENDER DOCUMENTS
PROVISION OF AIR CONDITIONER MECHANIC
FINANCIAL YEAR : 2026-2027

TERMS AND CONDITIONS:-

The bidders shall provide the following documents for repairing: -

- 1) Company / Firm profile.
- 2) NTN, Sales Tax Registration Number and ATL status.
- 3) Affidavit on stamp paper declaring that the Company is not blacklisted / under litigation with any Government Department – Federal or Provincial.
- 4) Award of Contract and satisfactory certificates of last three (03) years should be attached.
- 5) Firm should have their own office / sub-office in Islamabad / Rawalpindi.
- 6) Any other formality / document that may be required by the department.
- 7) A Pay Order of Rs. 40,000/- as a bid security in favor of "Drawing & Disbursing Officer, RTO-Rawalpindi", must be received in the office of the undersigned, before the opening of bid.
- 8) Rates should be quoted inclusive of all taxes. Minimum wages should be observed as per Government's instructions.
- 9) The Committee reserves the right to cancel the tender under PPRA Rules.
- 10) The electronic bids must be submitted by using EPADS on or before 10:30 AM on 15.09.2026. Manual bids shall NOT be accepted. Electronic bids will be opened on the same day at 11:00 AM.



24/8/26

RESPONSIBILITIES OF AIR CONDITIONER MECHANIC SHALL BE AS UNDER: -

- 1) Conducting, repairing and maintenance of all air conditioning and other cooling or heating system in the office of Regional Tax House, Rawalpindi.
- 2) Repairing of damage and dysfunctional Air Conditioner, Heaters and Coolers.
- 3) Periodical checkup major parts, leakage and change Spare Parts.
- 4) Encoding of the reported damage of the Air Condition, heaters or cooler.
- 5) Air Conditioner Mechanic should remain available during the office hours, even on extended working hours.
- 6) If the office will open on Gazetted holidays, the Services of Air Conditioner Mechanic will be required and no compensation on account of extra service provided, would be given.
- 7) Any other work assigned by the administration.


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**GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER (IR)**

**REGIONAL TAX OFFICE
TAX HOUSE, KATCHERY CHOWK
RAWALPINDI**

TENDER DOCUMENTS
PROVISION OF ELECTRICIAN CUM PLUMBER
FINANCIAL YEAR: 2026-2027

TERMS AND CONDITIONS:-

The bidders shall provide the following documents for repairing: -

- 1) Company / Firm profile.
- 2) NTN, Sales Tax Registration Number and ATL status.
- 3) Affidavit on stamp paper declaring that the Company is not blacklisted / under litigation with any Government Department – Federal or Provincial.
- 4) Award of Contract and satisfactory certificates of last three (03) years, should be attached.
- 5) Firm should have their own office / sub-office in Islamabad / Rawalpindi.
- 6) Any other formality / document that may be required by the department.
- 7) A Pay Order of Rs. 40,000/- as a bid security, in favor of "Drawing & Disbursing Officer, RTO-Rawalpindi", must be received in the office of the undersigned, before the opening of bid.
- 8) Rates should be quoted inclusive of all taxes.
- 9) The Committee reserves the right to cancel the tender under PPRA Rules.
- 10) **The electronic bids must be submitted by using EPADS on or before 10:30 AM on 15.09.2026. Manual bids shall NOT be accepted. Electronic bids will be opened on the same day at 11:00 AM.**


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RESPONSIBILITIES OF ELECTRICIAN CUM PLUMBER SHALL BE AS UNDER: -

- 1) Electrician Cum Plumber will be responsible for inspecting, testing, repairing electrical power systems, installing and modifying electrical components and systems, including communications, lighting and control networks in the premises, in addition to ensuring that electrical work is up to the code in the RTO Buildings.
- 2) Responsible for Operation and maintenance of Diesel Generator (01) and Water Motors.
- 3) He will Install, repair and maintain pipes, valves, fittings, drainage systems and fixtures in office premises.
- 4) Respond diagnose and resolve plumbing emergencies.
- 5) He will remain available during office hours, even on extended working hours.
- 6) If the office will open on Gazetted holidays, the services of Electrician Cum Plumber will be required and no compensation on account of extra service provided, would be given.
- 7) Any other work assigned by the Administration.



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GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER (IR)
REGIONAL TAX OFFICE
RAWALPINDI
Tax House, Kachehry Chowk Rawalpindi.

TENDER DOCUMENT
CAFETERIA/CANTEEN
FINANCIAL YEAR: 2026-2027

TERMS AND CONDITIONS:-

The bidders shall provide the following documents for running Canteen /Cafeteria: -

- 1) Company / Firm profile.
- 2) NTN, Sales Tax Registration Number and ATL status.
- 3) Affidavit on stamp paper declaring that the Company is not blacklisted / under litigation with any Government Department – Federal or Provincial.
- 4) Experience Certificate for the last three (03) years should be attached.
- 5) Firm should have their own office / sub-office in Islamabad / Rawalpindi.
- 6) Any other formality / document that may be required by the department.
- 7) The bidders/contractors will be required to deposit **Rs. 200,000** bank draft/pay order in favour of D.D.O, Regional Tax Office, Rawalpindi as "Security deposit" which will be liable to confiscation in the case of failure of the successful bidder/ contractor to abide by his bid
- 8) The Committee reserves the right to cancel the tender under PPRA Rules.
- 9) **The electronic bids must be submitted by using EPADS on or before 10:30 AM on 15.09.2026. Manual bids shall NOT be accepted. Electronic bids will be opened on the same day at 11:00 AM.**



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Cafeteria/Canteen Item list

S. No.	Name of Items	Quantity	Rates
			(1)
1	Roti	Rate Per Piece	
2	Naan	Rate Per Piece	
3	Daal (all kind)	Rate Per Plate	
4	Kofta	Rate Per Plate	
5	Chicken	Rate Per Plate	
6	Anda Kari	Rate Per Plate	
7	Karhi Pakora	Rate Per Plate	
8	Vegetable (all kind)	Rate Per Plate	
9	Vegetable / Chicken	Rate Per Plate	
10	Chanay	Rate Per Plate	
11	Rice Sada	Rate Per Plate	
12	Chicken Biryani	Rate Per Plate	
13	Chicken Macaroni	Rate Per Plate	
14	Beef	Rate Per Plate	
15	Mutton	Rate Per Plate	
16	Aaloo Qeema	Rate Per Plate	
17	Salad	Rate Per Plate	
18	Samosa Plate	Rate Per Plate	
19	Samosa	Rate Per Piece	
20	Band / Bun	Rate Per Piece	
21	Biscuit Ticky Pack	Rate Per Piece	
22	Biscuit 1/2 Role	Rate Per Piece	
23	Cold Drinks 1 ltr	Rate Per Piece	
24	Cold Drinks 1/2 ltr	Rate Per Piece	
25	Cold Drinks 1- 1/2 ltr	Rate Per Piece	
26	Qatlas	Rate Per Piece	
27	Shami Kabab	Rate Per Piece	
28	Mineral Water 1.5 ltr	Rate Per Piece	
29	Mineral Water 1/2 Ltr	Rate Per Piece	
30	Mineral Water 1/4 Ltr	Rate Per Piece	
31	Juice Regular 1 liter Pack	Rate Per Piece	
32	Juice Regular 1/4 ltr pack	Rate Per Piece	
33	Chicken Roll	Rate Per Piece	
34	Aamlate	Rate Per Piece	

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35	Anda Fry	Rate Per Piece	
36	Pratha	Rate Per Piece	
37	Tea	Rate Per Cup	
38	Qahwa	Rate Per Cup	
39	Kashmiri Tea	Rate Per Cup	
40	Pakora	Rate Per 250 gms	
41	Yogurt	Rate Per 250 gms	
42	Fresh Juice	Rate Per Glass	
43	Milk Shake	Rate Per Glass	

(Signature)
24/01/26

(IFTIKHAR AHMED BHATTI)
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Regional Tax Office, Rawalpindi

TERMS AND CONDITIONS FOR RUNNING THE CAFETARIA

- a) Furniture for use within the canteen premises will be provided by this office except almirah/racks required for storage purpose etc.
- b) The contractor will have to make arrangement for cleanliness of canteen.
- c) The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste.
- d) The contractor shall arrange for items i.e crockery, utensils, cooking gas cylinders, cooking stove etc. at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running the canteen. Electric heaters geysers will not be allowed to use.
- e) The contractor will have to provide employees in proper uniforms for service in the canteen as also for the service in rooms.
- f) The timings of the canteen will be as prescribed by this office from time to time subject to change. Services will also be provided beyond office hours as issued from this office from time to time and on Saturday and Sunday if this office remains open.
- g) The contractor shall employ only such persons as are declared medically fit as certified by the Govt. hospital. No such employee will be under the age of 18 years.
- h) The contractor will be fully responsible for the repair/maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fittings and fixtures installed in the space provided to him by this office for the purpose of preparing lunch, tea and coffee. Any loss/damage (including repairs) to the same will have to be made good by the Contractor, at his cost.
- i) The period of contract will be one year (extendable on yearly basis upto three years).
- j) The capacity of the cafeteria is about 250 visitors including officers/ officials of this office.
- k) The RTO reserves the right to accept or reject any or all bids as per PPRA Rules.
- l) The bids showing over-writing will not be entertained.
- m) It will be obligatory upon the contractor to maintain quality of service and standard of edibles.

TERMINATION

- (a) RTO, Rawalpindi may terminate this Agreement if the Contractor Party fails to remedy a breach of the terms and conditions of this Agreement OR fails to provide the Services in accordance with this Agreement or to the entire satisfaction of the Committee within thirty (30) days of a written notice to do so.


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