Ministry of Defence (Defence Division)
Defence Industrial Production & Regulatory Authority (DIPRA)
Directorate General Research & Development Establishment (DGRDE)
P.O Box-240, Abid Majid Road, Rawalpindi
Tel: 051-9270182-83-9274326
No. 27/618/AS-30/2026/Contract Wing
Oct 2026

To: _____

Subject: **Indigenous Development of Non-Critical Aviation Spares (Batch-V) Spares-30 (Qty 2 x Each=60)**

1. Directorate General Research and Development Establishment, Rawalpindi, (hereinafter called "**DGRDE**") wishes to receive bids for the subject development project / Spares.

2. This tender, the resultant bidding process and subsequent evaluation of bids will be carried out in accordance with **Rule 36(d)** of PPRA Rules- 2004, Revised vide SRO 442/(I)/2020 and the Instructions to Bidders contained hereinafter. Submission of bid by bidders and subsequent evaluation by DGRDE will be on "**Two Stage Two Envelope Bidding Procedure**" in accordance with PPRA-2004 Rule 36(d), Revised vide S.R.O 442(I)/2020.

3. DGRDE intends to capitalize on indigenous / in-country resources for this project. Bidders are, therefore, urged to utilize **maximum possible indigenous resources / material**. However, import of an item can be resorted to only if inescapable.

4. Bidding is open to all firms meeting following requirements:-

   a. Should be registered with **Income Tax, Sales Tax** departments and on **Active Tax pair list of FBR (Certificates).**

   b. Should possess **in-house manufacturing capability** commensurating the project under bidding.

   c. Should preferably be registered with DGRDE or DGDP (or as required). Bidders not yet registered with DGRDE or DGDP can participate in the bidding process, but will be required to register themselves in case it qualifies as the "**Most Advantageous Bidder**" resultant to this bidding process. Bid evolution criteria is attached with these tender documents.

   d. Firm must provide Cost Breakdown including OEM Registration Number, otherwise financial offer will not be acceptable. Firm should also provide break down cost of the equipment / project as per performa attached at page -19.

e. Bidders must not be under a declaration of **ineligibility** for corrupt and fraudulent practices or **black-listed** by any other public procurement authority (certificate mandatory by the firm).

f. If the supplier imports any material / components etc for the project, expenditure incurred on this account will be borne, and will be paid by the Supplier / Firm itself. Purchaser will not be responsible for clearance of any imported stores through Det RDE / Embarkation Headquarters Karachi.

g. Firm registered with FBR income Tax, Sales Tax Departments and on Active Tax payer List of FBR are eligible to apply. It is mandatory for all participating firms to attach prof documents with bids, otherwise their bids will not be accepted.

h. Firm should provide copy of registration letter if already registered.

i. Firm should provide completed / satisfactory record of National / Armed Forces level projects in the same category.

j. Firm should provide itemized break down cost of developing equipment. Financial offer is liable to get disqualified due to non-submission of the same.

k. Financial offer will be retained by DGRDE (if disqualified in technical offers) for future correspondence / cost analysis.

l. In financial offer, cost will be inclusive of all taxes and duties.

m. Firm should provide clip of newspaper / advertisement at the time of collection of IT documents.

n. Tender Conference will be held in DGRDE on **30 Nov 2026** at **1100 hrs**.

o. Technical specifications are att at **Anx-A**.

p. Terms and Conditions is attached at **Anx-B**.

5. The **bidders shall bear all costs** associated with the preparation and submission of their bid and the resultant evaluation process. DGRDE will in no case be responsible or liable for reimbursement or compensation of those costs, regardless of the conduct or outcome of the bidding process.

6. **Bidding Documents**

a. In addition to this letter of Invitation for Tenders, these bidding / tender documents also contain following attachments:-

(1) Instructions to Bidders (att as **Anx-C**).

(2) Schedule 1 – General Information of Project (att as **Anx-D**).

(3) Schedule 2 – Initial Set of Specifications / Drawings (att as **Anx-A**).

b. The bidders are advised to **carefully and thoroughly read** the contents of this letter and accompanying schedules. Any omissions / mistakes on part of bidders due to misinterpretation or not having read these documents will not constitute a valid reason for consideration on part of DGRDE and the bids will be liable to be **ignored / rejected**.

c. **Part-1 of Schedule-1** contains certain points which will be included in the formal contract and have **bearing on contract performance**. These may also have **financial implications** which the bidders will need to reflect in their financial proposals. Therefore, bidders are advised to pay special attention to the contents of Schedule-1.

7. **Bid Language.** The bid prepared by the bidder and all correspondence and documents related to the bid exchanged by the Bidder and DGRDE, shall be written in the **English language**. Any printed literature furnished by the bidder (e.g. product brochure or catalogues etc) may be written in another language as long as such literature is accompanied by a **translation in English language**, in which case, for purpose of interpretation of bid, the **translation shall govern**.

8. **Bid Prices.** A bid submitted with a **conditional price quotation** will be treated as **non-responsive and rejected**.

9. **Bid Currency.** All components of price will be quoted in **Pakistani Rupees** on the **date of opening of Second Stage Financial Bid** and will be applicable for the completion of contract.

10. **Bid Validity for Financial Proposals.** Financial proposal by the bidders will remain valid for 1 x year from the date of opening of technical proposal.

11. **Bid Security**

a. The rate of earnest money / bid security and its maximum ceiling for different categories of firms will be as under:-

(1) **Non Pre-Qualified / Unregistered firms**:- **5%** of their total bid amount or one million rupees (whichever is less).

(2) **Pre-Qualified/ Registered firms**:- **2.5%** of their total bid amount or 0.500 million rupees (whichever is less).

b. The bid security shall be in the form of a Bank Draft / Pay order made payable to DGRDE, Rawalpindi.

c. Any bid **not accompanied** by an acceptable bid security or less then required amount **shall be rejected** by DGRDE as being non-responsive.

17. **Clarifications of Bidding Documents.**

a. A prospective bidder requiring any clarification in respect of the bidding documents may notify DGRDE in writing at the following address:-

Directorate General Research and Development Establishment, Abid Majeed Road, Rawalpindi, P.O Box No-240, Tel: 051-9270182-83.

b. DGRDE will examine the request for clarification of the bidding documents which it receives not later than **seven (07) days** prior to the deadline for submission of bids and if needed, will issue the clarification of the bidding documents at least **three (03) days** before the date of submission

of bids (without identifying the source of enquiry) to all prospective bidders who have purchased the Bidding Documents.

19. **Competent Authority's Right.** Director General RDE reserves the right to cancel / reject all bids or proposals pursuant to PPRA-2004 Rule-33, at any time.

20. **Venue for Bid Submission, Bid Opening and Evaluation Meetings.** Venue for submission of Bid Documents, Bid Opening and subsequent Evaluation Meetings will be as under:-

Directorate General Research and Development Establishment,
Abid Majeed Road, P.O Box No-240, Rawalpindi, Tel: 051-9270182-83.

21. **Deadline for Submission of Bids.** Deadline for submission of bids will be as under:-

a. For 1st Stage Bids = **3 Dec 2026**.

b. For 2nd Stage Bids = Will be intimated separately to bidders qualifying 1st Stage evaluation.

Lt Col
for Director General
(Yesoo Masih Ullah)