



HEAVY INDUSTRIES TAXILA

ARDIC

Bid No. 5647/IT- 03/Dev/AR dated 27 Aug 2026

Standard Bidding Documents

For

“Procurement of Stationery Items”

(Single Stage Two Envelope Method)

Bid Submission: **on or before 27 Aug 2026 at 1030 hours**

Bid Opening: **27 Aug 2026 at 1100 hours**

**ADVANCED RESEARCH PROCUREMENT AND INNOVATION CENTER (ARDIC)
HEAVY INDUSTRIES TAXILA
TAXILA CANTT**

TABLE OF CONTENTS

Ser	Forms		Detail	Page No	
				From	To
1.	Tender Notice		Procurement / Procurement of Stationery items	3	3
2.	Section – A (General Contract Conditions)				
	a.	Invitation to Bids	Letter to firm for invitations of their bids	4	4
	b.	General	General instructions to the firms	5	9
3.	Annexes				
	a.	Annexure A	Schedule of Requirement & Delivery	10	11
	b.	Annexure B	Financial Proposal	12	13
	c.	Annexure C	Certificate Of Eligibility / Non-Blacklisting Certificate	14	14

HEAVY INDUSTRIES TAXILA
ARDIC

TENDER NOTICE

1. Sealed tenders are invited from reputed firms possessing NTN certificates for supply of under mentioned items. Procurement will be carried out in the light of PPRA and MoDP rules: -

Tender No.	Nomenclature	A/U	Qty	Delivery Period	Collection of Tender Documents	Date and Time of Tender	
						Submission	Opening
IT-03	Procurement of Stationery Items Details as per Annexure "A"			01 x months after signing of contract	Available on HIT Website	1030 hours on Aug 2026	1100 hours on Aug 2026

**Note: Annexure if not found can be obtained from ARDIC, Heavy Industries Taxila on any working day before deadline.*

2. Bidder must submit the following document along with check list attached at Section – C at time of submission of tender: -

- a. Photocopy of Registration / Pre-qualification / Indexation letter issued by the HIT.
- b. Copy of Registration certificate issued by Sales Tax Department
- c. Copy of NTN certificate.
- d. Audit report of last 3 x FYs.
- e. Attested Bank Statement for last 01 x year.
- f. Attested copy of CNIC of Managing Director / Chief Executive Officer.
- g. Trade link between firm and OEM (in case of distributor / agent).
- h. Certificate on a judicial paper worth Rs 100 duly attested by Oath Commissioner that firm is neither defaulter nor blacklisted by any Govt Org directly or indirectly.
- i. Detail of list of contracts last 3 x FYs / works experience with Govt / Semi Govt Org.
- j. Copy of registration letter with Govt / Semi Govt organization (if any).
- k. Postal order of Rs 500/- should be enclosed with Technical Bid in favour of Managing Director ARDIC.

For further Information

Deputy Assistant Director (Development)

Tel: (051) 9315333 (63045)

E-Mail: ardic_hit@margallahil.com

HEAVY INDUSTRIES TAXILA

ARDIC

INVITATION TO BIDS

Bid No. 5647/IT-03/Dev/ARDIC dated 12 Aug 2026

“Procurement of Stationery Items”

Date: 12 Aug 2026

1. This Invitation to Tender (IT) follows the advertisement published on PPRA and shared with firms registered in relevant category for the subject Procurement.

2. The Heavy Industries Taxila (ARDIC) now invites sealed bids from eligible Suppliers for the Procurement of subject items / assys. The complete original bids (both technical & commercial) properly filled in and enclosed in sealed envelope(s) must be delivered as under: -

<u>Ser</u>	<u>Activity</u>	<u>Response</u>	<u>Remarks</u>
a.	Bid submission	1030 hours on Aug 2026	<u>By Post</u> . Deputy Assistant Director (Procurement), ARDIC, Heavy Industries Taxila, Taxila Cantt <u>By Hand</u> . Tender Box available at Gate ARDIC Gate.
b.	Bid Opening (Technical)	1100 hours on Aug 2026	Venue Advanced Research Procurement and Innovation Center (ARDIC) HIT Taxila
c.	Bid Submission Address	ARDIC Gate, Heavy Industries Taxila, Taxila Cantt	Drop Tender document in Tender Box before deadline.

3. All bids must be accompanied by a Bid Security / Earnest Money in the form of Call Deposit Receipt (CDR), Bank Draft (BD) or Pay Order (PO) in favour of Managing Director (ARDIC), Heavy Industries Taxila as per the instructions provided in this IT.

4. Firms shall nominate an authorized representative, on the firm's letterhead, with authority to conduct all business for and on behalf of the firms during the bidding process, and in case of award of contract, during the execution of contract. Appointment of the Lead Member shall be subsequently confirmed by submission of a valid Power of Attorney before signing of the contract by the firm winning the contract.

6. This IT consists of 14 x pages and comprises following forms: -

- Section – A. Invitation letter and general instructions to the firms.
- Annexure's

7. Firms will fill and return, with their offers along with Annexures duly stamped / signed by the authorized person / signatory.

Yours faithfully,

Deputy Assistant Director (Development)
Advanced Research Procurement and Innovation Center (ARDIC)
Heavy Industries Taxila, Taxila Cantt

GENERAL INSTRUCTIONS

Mandatory Conditions for the IT

1. This IT contains some **MANDATORY CONDITIONS** (marked in bold capitals), which if not agreed in essence shall render the offer Null-and-Void without any legal ramification to the offered. No counter-offer of any **MANDATORY CONDITION** shall be accepted.

- a. No reference, written / oral will be made in the Bidding Documents or during the bidding process, of any previous contract concluded between the firm and the Procuring Agency or the firm with any other Procuring Agency inside or outside the territory of Pakistan.
- b. Any deviation (except for the **MANDATORY CONDITIONS**) due to non-acceptance of IT conditions should be highlighted alongwith the firm's changed offer / conditions. Bid may, however, be liable to rejection due to non-acceptance of any one or more conditions outlined by the Purchaser in this IT.

Eligibility of Firms

2. The bidding shall be conducted in line with the procedure as elaborated in the DPP&I-35 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the MoDP (from time to time) and is open to all the potential bidders. Eligibility criteria laid down in the DPP&I-35 will be followed strictly. Bidder will render a certificate as per format at **Annexure 'C'** that the firm is neither defaulter / blacklisted by any Government Organization directly or indirectly nor any investigation / interrogation was ever carried out against the firm by any Pakistani or overseas intelligence / investigation agency; and the firm is fully eligible as per the DPP&I-35 (Revised 2019) to offer bid. Key points are as under: -

- a. **Ineligible Countries**. India and Israel.
- b. **Ineligible Firms**. A firm will be ineligible if: -
 - (1) Declared bankrupt / insolvent;
 - (2) Payments in favour of the firm is suspended in accordance with the judgment of a court of law;
 - (3) Legal proceedings are instituted against a firm involving an order suspending payments and which may result in declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;
 - (4) The firm or its management / administration is convicted, by a final judgment, of any offence involving professional conduct;
 - (5) Firm is blacklisted and debarred due to corrupt and fraudulent practices, or performance failure or breach of bid securing declaration.
 - (6) A firm which has defaulted on two or more contracts with any of the Services HQ and DPEs until the satisfactory conclusions of the contract.

**Note: Administrative / legal action will be taken against an ineligible firm, if it participates in the tender.*

Preparation and Delivery of Bid

3. **Validity of Bid (MANDATORY Condition)**. Bids shall be valid for **180 x days** extendable to 180 x days from the date of opening of the Financial Proposal. This must be indicated in the Technical as well as the Financial Proposals.

4. **Late Submission**. Bids received after the appointed time will NOT be entertained and regarded as "POST BID OFFER". The appointed time will, however, fall on the next working day in case of closed / forced holiday. HIT will not accept any excuse of delay occurring in the postal services.

5. **Delivery of Bids.** The firms shall submit Financial Proposal envelope.
- a. **Financial Proposal.** Only one copy of the offer (in original) indicating prices quoted in figures as well as in words along-with essential literature / brochure as per itemized cost for format at “**Schedule to Price Section - B**” be provided. “Financial Proposal”, “Tender Number” and “date of opening” should be clearly marked on the face of the envelope. The actual bid security / Earnest Money showing the amount will be placed inside the envelope of the “Financial Proposal”.
 - c. Financial offer will be sealed in envelope, bearing the stamp / signature of the bidder. Thereafter Financial Proposal along with the Bid Security envelope will be placed in one envelope (second cover) duly sealed, stamped, and signed. This cover should bear the address of Heavy Industries Taxila, IT number and date, and IT opening date. It should be addressed to following: -

To: Assistant Works Manager
Deputy Assistant Director (Development) - Tender Document
ARDIC Gate, Heavy Industries Taxila
Tel: (051) 9315333 (63045)
E-Mail: ardic_hit@margallahil.com
 - d. **Postal Order.** Postal order of Rs 2,000/- should be enclosed with Technical Bid in favour of Managing Director (ARDIC)

Participation and the Opening of IT

6. **Participation in Bid Opening.** IT will be opened in the presence of the firms, who choose to attend on the assigned time, date and place.
- a. Firms should send a representative with the knowledge of the content of the Bid who shall verify the information read out from submitted documents. Failure to send a representative or to point out any un-read Information by the firm’s representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bid.
 - b. Representative should be a responsible authority and permitted signatory, competent to negotiate and sign the contract on the behalf of the supplier / firm, if required.
 - c. The firms’ representatives shall sign attendance sheet as proof of their attendance. Omission of firm’s signature on the record shall not invalidate the contents and affect the record.
7. **Opening of Tender.** Tender will be opened as per the procedures laid down in DPP&I-35 / HIT and at least thirty (30) minutes after the time specified for the submission of tender. In case of closed / forced holidays, tender opening time will be considered the same on the next working day.
- a. Technical Proposal i.e. without prices will be opened on the day of tender opening and will be sent for the Technical Scrutiny.
 - b. The “Financial Proposal” will be opened, when the Technical Proposal is accepted by the technical authorities. The date of opening for “Financial Proposal” will be intimated to the firm in advance.
 - c. The Financial Proposal will be returned to the firm un-opened along with the Bid Security / EM if the Technical Proposal is not technically accepted.
8. **Withdrawal of Offer.** Bidder cannot withdraw the offer before signing of the contract and within the validity period of offers. Any firm withdrawing its offer within the validity period can be placed under embargo for upto three year and the Bid Security / EM will be forfeited. Any change in the original IT condition will also be construed as withdrawal of offer.

9. **Rights Reserved.** HIT reserves the full rights to accept, reject or cancel all the offers including the lowest without assigning any reason.

Acceptance of Bids

10. Bids technically approved by the Technical Scrutiny Committee will be accepted. In addition, Bids not opened and not read out at the tender opening shall not be considered further for evaluation.

Bid Security / Earnest Money (EM)

11. The Bid Security / EM will be in the form of a CDR / Bank Draft / Pay Order in the favour of Managing Director (ARDIC), Heavy Industries Taxila, for the amount in Pakistan Rupees for FOR cases or equivalent US\$ for FOB cases. Bid Security in the form of crossed cheque / cheques shall be liable for rejection. The bid security will be equivalent to 5% of the quoted value subject to the maximum ceiling of Rs. 0.500 million.

12. The muted Bid Security / Earnest Money envelope will be opened with the Technical Proposal. Technical Proposals received without Muted Bid Security / Earnest Money or not as per the stipulated amount shall be liable to rejection.

13. **Return of Bid Security / Earnest Money.** In case a firm not qualifying during the technical scrutiny, its Financial Proposal (unopened) along with the Bid Security/ Earnest Money will be returned within 60 x working days on receipt of the Technical Scrutiny Report. In case a firm qualifies during the technical scrutiny, the Bid Security / Earnest Money will be returned after signing of the contract and on submission as well as confirmation of the Performance Bank Guarantee and Advance Bank Guarantee.

14. **Evaluation of Firm / Qualification Criteria.** Qualified Bidder as per evaluation criteria at Annexure "B" will be awarded the Contract. Participating firms should meet the scoring mentioned at Annexure B and ensure provision of relevant documents and data.

15. **Terms of Payment.**

- a. 100% payment on accepted goods within one month of delivery will be made by the CMA (DP) Rwp / CMA (HIT) Taxila Cantt to firm on production of required documents.
- b. Partial payment against partial deliveries will NOT be allowed.

16. **Security Deposit / Performance Bank Guarantee (BG).** PBG will be provided from any scheduled Bank of the State Bank of Pakistan on Call Deposit Receipt (CDR), Bank Draft (BD), Pay Order (PO) or judicial stamped paper / e-stamp paper worth Rs 100.00 in favour of CMA (HIT) / CMA (DP). Provision of following unconditional and irrevocable BGs is a **MANDATORY CONDITION**: -

- a. **Advance Bank Guarantee (if any).** ABG, if any, equivalent to the amount of the advance payment (maximum upto 20% of the contract value) within _____ of the signing of the contract. The ABG will be enforceable from the date of issuance and remain valid for 60 x days beyond the CRV of the last CRC.
- b. **Performance Bank Guarantee (PBG).** PBG equivalent to **5%** of the total contract value will be provided by the supplier along with the signed copy of the contract. The PBG will remain valid for upto 60 x days beyond the delivery period of last CRC / CRV
- c. **Warranty Bank Guarantee (WBG).** WBG equivalent to **5%** of the total contract value will be provided 30 x days before the expiry of the delivery period. Return of PBG will be contingent upon submission of WBG. WBG will remain valid for upto 60 x days beyond the warranty period of the last lot.

Note: *Procuring Agency may retain PBG as WBG.*

17. **Warranty/ Guarantee**

- a. All goods/stores offered will be brand new, from the production year onwards in

accordance with the approved drawing and specifications; and all the latest modifications / up-gradation will be incorporated in the equipment. The materials used, whether or not of his manufacture, should also be in accordance with the latest design and specifications.

- b. All goods/stores supplied under the contract shall have no defect, arising from design, materials, or workmanship.
- c. The warranty / guarantee will be provided on Warranty / Guarantee Form DPL- 15 / Letter of Guarantee and will be applicable for **12 Months** from the date of issuance of last CRC.

18. **Force Majeure**

- a. The Parties (purchaser and supplier) will not be held responsible for any delay (e.g. delay in delivery of stores, delay in due payments etc) occurring in execution of the contract due to event of force majeure such as acts of God, War, Riots, Civil Commotion, Lockouts, Act of Foreign Government and its agencies and disturbance directly affecting the parties and events or circumstances on which the parties has no control. In such an event occurring at the supplier's end, the supplier shall inform the purchaser within 15 days of the happening and within the same timeframe about the discontinuation of such circumstances / happening in writing. Non-availability of raw material for the manufacture of stores or of export permit for the export of the contracted stores from the country of its origin or any third party license and exchange rate fluctuations after signing of the contract shall not constitute force majeure.
- b. Where the case of force majeure causes delay in the delivery of respective stores, and/or services or any other delivery and should such delay exceed a period of 6 (six) months, only purchaser shall have the right to terminate the contract. In case of termination by the buyer, the supplier shall deliver the items which, as of the effective date of termination, have been finished or items which are on the production line and are due to be completed within a specific timeline to be rendered by Supplier in writing.
- c. Any of the above-mentioned event or pandemic etc already occurring before the signing of the contract will not be considered as force majeure.

19. **Liquidated Damages / Late Delivery (LD)**. In the event of delay for more than 21 days in delivery of any task as per contract at Supplier's fault, the Supplier shall inform the purchaser before expiry of such delivery/completion period giving reasons / justification for it. The purchaser shall have the right to take following actions: -

- a. Cancel or terminate the contract as per the termination clause of this IT and purchase undelivered stores from elsewhere at the risk and expense of the Supplier, and/or.
- b. If the Purchaser agrees with the justification of delay provided by the Supplier, the Purchaser may extend the delivery period without imposing the LD charges. Such extensions will only be limited to two times. Third extension will be with LD.
- c. LD will be imposed when the Competent Purchase Officer is satisfied that the failure to supply the stores or complete the task within the scheduled delivery/ completion period has been for reasons within the control of the Supplier, and/or if the government has suffered loss for reasons of belated delivery. These LDs, if imposed, will be recovered upto maximum of 2% but not less than 1% (depending on the merit of the case as decided by Procuring agency) of the value of stores/supplied/ completed late per month or a part of a month for the period exceeding the original delivery/completion period, subject to the provision that the total LDs thus imposed will not exceed 10% of the total value of the late delivered stores and services etc.
- d. The purchaser's decision under this clause shall NOT be subjected to arbitration.

Note: SOP on imposition of LD charges is available at HIT website

20. **Risk and Expense**. In the event of failure on the part of the Supplier to comply with the contractual obligation, the contract shall be cancelled at the risk and expenses of Supplier.

21. **Amendment in Contract (MANDATORY CONDITION)**. Amendment in contract, if required, shall be processed in writing and made with mutual agreement/consent of both the parties.

22. **Stamp Duty**. As per Stamp Duty Act 1899, Firm is liable to pay stamp duty taxes @ 0.25% (25 paise per Rs.100.00). Firm will deposit the amount on account of Stamp duty on TR / Challan form to Bank of Punjab and submit the deposit copy to this office at time of submission of Bill / Invoice.

23. **Disqualification**. Offers are liable to rejection, if: -

- a. Offer is made through Fax / Email / Cable / Telex.
- b. Received later than appointed / fixed date and time or contradicting to binding terms;
- c. Not agreeing to the MANDATORY CONDITIONS of this IT.
- d. Offers are found conditional or incomplete in any respect.
- e. Postal order as per para - 5d above is NOT attached with the offer.
- f. Manufacturer's relevant brochures and technical details on major equipment assemblies are NOT attached in support of specifications; or
- g. Bid Security NOT mentioned in the Technical Proposal.
- h. If validity of offer is NOT quoted as specified in para-3 above or made subject to confirmation later.
- i. Tender specifications / requirement not conforming in general (except MANDATORY CONDITION) which have to be agreed.
- j. Multiple offers.
- k. There is any deviation from General /Special / Technical Instructions provided.
- l. Offers (Financial / Technical) containing non-initialed / unauthenticated amendments / corrections / overwriting.
- m. Multiple rates are quoted against one item.
- n. If offer is found to be based on cartel action in connivance with other sources / participants of the tender.

Official Secret Act / Non-Disclosure Agreement

24. All matters connected with this enquiry and subsequent actions arising there from come within the scope of the Official Secret Act, 1923. The firms are requested to ensure complete secrecy regarding the documents and the stores concerned with the enquiry and to limit the number of employees having access to this information.

Miscellaneous

25. **Address**. Address for submission of Bids and lodging complaints to the GRC is as under: -

- | | | |
|----|----------------------------------|--|
| a. | Submission of Bidding Documents. | Assistant Works Manager
Deputy Assistant Director (Development)
ARDIC Gate (Tender Document)
Heavy Industries Taxila, Taxila Cantt
Tel: (051) 9315333 (63045)
E-Mail: ardic_hit@margallahil.com |
| b. | Lodging complaints. | Managing Director (ARDIC)
Heavy Industries Taxila, Taxila Cantt
Tel: 051-9315188 |

SCHEDULE OF REQUIREMENT AND DELIVERY

1. The delivery schedule expressed as: -

Sr	Description	A/U	Qty	Remarks
1.	Photo State Paper Fine A-4 Imp Double A 500 paper	Ream	90	
2.	Computer Paper A-4 (70gm) 500 paper Copy mate	Ream	160	
3.	Scotch Tape 1"(72 Yds) Deer or Equivalent	Roll	45	
4.	Rubber DG 50 Bahadur or Equivalent	Nos	70	
5.	Uniball Eye 0.7 blue Signo or Equivalent	Nos	90	
6.	Ball point Blue 0.8 mm PIANO or Equivalent	Nos	450	
7.	Plastic File Cover A-4 with Stick	Nos	150	
8.	Drafting Pad Small Best Quality (8" x 6") (50 paper)	Pad	50	
9.	Blanco Correction Pen 7ml Pelikon or Equivalent	Nos	30	
10.	Gum Stick Medium UHU or Equivalent	Nos	80	
11.	Postit Pad (3"x3")	Nos	30	
12.	Postit Pad (3"x5")	Nos	25	
13.	Paper Pin Best Quality (28gm)	Nos	50	
14.	Paper Clip Best Quality (3.5 cm)	Nos	50	
15.	Marker Permanent 90/70 Blue	Nos	40	
16.	Marker Permanent 90/70 Black	Nos	40	
17.	Lead Pencil 2 ½ HB Deer or Equivalent	Nos	250	
18.	Uniball Eye 0.7 black Signo or Equivalent	Nos	30	
19.	Stapler Machine (Deli or Equivalent)	Nos	08	
20.	White Board Marker 90/70 Blue	Nos	24	
21.	White Board Marker 90/70 Black	Nos	24	
22.	Highlighter Yellow, Green and Orang Mercury or	Nos	40	
23.	Sharpener	Nos	30	
24.	Scissor (Medium Size)	Nos	06	
25.	File Binder (Black)	Nos	150	
26.	Cell AA	Nos	60	

27.	Pointer Blue	Nos	50	
28.	Tempo Marker (Black)	Nos	20	
29.	Tempo Marker (Blue)	Nos	20	
30.	Cell AAA	Nos	60	
31.	Sticker Sheet (Different Colors) A4	Nos	100	
32.	Cutting Mat Rubber A2	Nos	05	
33.	Stapler Pin	Nos	50	
34.	Register 4 & 8 Qrs Best Quality	Nos	40	
35.	Packing Type 2"	Roll	12	
36.	Ring Folder Black (Size 35cm x 25cm)	Nos	24	
37.	Calculator Citizen -9300-14	Nos	04	
38.	Toner HP Laser – 2015	Nos	04	
39.	Toner Ink ½ Kg	Pkt	10	

Name of the Bidder:

**[complete name of the Bidder]*

Name and signatures

***[complete name of the person
authorized to sign the Bid on
behalf of the Bidder]*

Date:

FINANCIAL PROPOSAL**SCHEDULE OF PRICE – SUMMARY**

Ser	Description of Storesand Specification Services/ Documents	A/U	Qty	Price Per Unit (Rs)	Total Price (Rs)
1.	Photo State Paper Fine A-4 Imp Double A 500 paper 80 gm or Equivalent	Ream	90		
2.	Computer Paper A-4 (70gm) 500 paper Copy mate or Equivalent	Ream	160		
3.	Scotch Tape 1"(72 Yds) Deer or Equivalent	Roll	45		
4.	Rubber DG 50 Bahadur or Equivalent	Nos	70		
5.	Uniball Eye 0.7 blue Signo or Equivalent	Nos	90		
6.	Ball point Blue 0.8 mm PIANO or Equivalent	Nos	450		
7.	Plastic File Cover A-4 with Stick	Nos	150		
8.	Drafting Pad Small Best Quality (8" x 6") (50 paper)	Pad	50		
9.	Blanco Correction Pen 7ml Pelikon or Equivalent	Nos	30		
10.	Gum Stick Medium UHU or Equivalent	Nos	80		
11.	Postit Pad (3"x3")	Nos	30		
12.	Postit Pad (3"x5")	Nos	25		
13.	Paper Pin Best Quality (28gm)	Nos	50		
14.	Paper Clip Best Quality (3.5 cm)	Nos	50		
15.	Marker Permanent 90/70 Blue	Nos	40		
16.	Marker Permanent 90/70 Black	Nos	40		
17.	Lead Pencil 2 ½ HB Deer or Equivalent	Nos	250		
18.	Uniball Eye 0.7 black Signo or Equivalent	Nos	30		
19.	Stapler Machine (Deli or Equivalent)	Nos	08		
20.	White Board Marker 90/70 Blue	Nos	24		
21.	White Board Marker 90/70 Black	Nos	24		
22.	Highlighter Yellow, Green and Orang Mercury or equivalent	Nos	40		
23.	Sharpener	Nos	30		
24.	Scissor (Medium Size)	Nos	06		
25.	File Binder (Black)	Nos	150		
26.	Cell AA	Nos	60		
27.	Pointer Blue	Nos	50		

28.	Tempo Marker (Black)	Nos	20		
29.	Tempo Marker (Blue)	Nos	20		
30.	Cell AAA	Nos	60		
31.	Sticker Sheet (Different Colors) A4	Nos	100		
32.	Cutting Mat Rubber A2	Nos	05		
33.	Stapler Pin	Nos	50		
34.	Register 4 & 8 Qrs Best Quality	Nos	40		
35.	Packing Type 2"	Roll	12		
36.	Ring Folder Black (Size 35cm x 25cm)	Nos	24		
37.	Calculator Citizen -9300-14	Nos	04		
38.	Toner HP Laser – 2015	Nos	04		
39.	Toner Ink ½ Kg	Pkt	10		

Inclusive/Exclusive:

Sales Tax @ _____%

Surcharge @ _____%

Stamp Duty @ 25 Paisa on Rs. 100

Any Other Tax: _____

Total Price _____

CERTIFICATE OF ELIGIBILITY / NON-BLACKLISTING CERTIFICATE

“It is certified that our firm is neither defaulter / blacklisted by any Government Organization directly or indirectly nor any investigation / interrogation was ever carried out against us by any Pakistani or overseas intelligence/investigation agency. It is further certified that our firm is fully eligible as per the DPP&I-35 / HIT to offer bid in this IT.”

Name of MD _____

CNIC or Passport No. _____

Signature _____

Date _____