

GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING (M/o FEPT)
DAANISH UNIVERSITY TRUST

PREQUALIFICATION DOCUMENT
PREQUALIFICATION / ENLISTMENT OF CONSTRUCTION FIRMS
FOR NEW CONSTRUCTION, RENOVATION, REPAIR & MAINTENANCE
WORKS

DAANISH UNIVERSITY TRUST
Deputy Secretary (Daanish University Trust)
Room No. 227, D-Block, Pak Secretariat, Islamabad
Tel: 051-9103915

July 16, 2026

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1. INVITATION FOR PREQUALIFICATION

Daanish University Trust (DUT), intends to prequalify/enlist experienced, technically sound and financially capable construction firms for carrying out civil works, on an “as-and-when-required” basis under a Framework Arrangement, The scope of works includes, but not limited to:

- Construction of boundary walls, perimeter walls and gates;
- New construction of office/administration blocks or other purpose-built blocks;
- Renovation, remodelling and up-gradation of existing buildings; and
- Repair & maintenance (civil, electrical, plumbing/sanitary and allied works) of existing buildings and infrastructure, including external development works incidental thereto.

2. Firms/companies registered with the Pakistan Engineering Council (PEC) in Category C-4 and above, with relevant specialization code(s),

3. Interested and eligible firms are required to submit their applications in original hard copy of the complete Prequalification Application (together with all supporting documents), in a sealed envelope at the below given address.

4. Applications must be accompanied by a Bid Security amounting to Rs. 500,000/- (Rupees Five Hundred Thousand Only) in the form of a Call Deposit Receipt (CDR)/Pay Order/Demand Draft/Bank Guarantee, drawn in favour of “Daanish University Trust”, valid for a minimum period of one hundred and twenty (120) days from the date of opening of applications. Applications not accompanied by the requisite Bid Security, in original, shall be treated as non-responsive and rejected.

5. The last date and time for submission of Applications is Thursday, August 06, 2026, up to 1400 hours (02:00 P.M.). Applications received after the said date and time, in whatever manner, shall not be entertained. Applications shall be opened on the same date, i.e., August 06, 2026, at 1430 hours (02:30 P.M.), in the presence of the Applicants or their authorized representatives who may choose to be present.

6. This Prequalification exercise shall be carried out in accordance with the Public Procurement Rules, 2004, and other applicable laws, rules and regulations of the Government of Pakistan.

7. The Prequalification Document is available on PPRA website and may also be obtained free of cost from / viewed at the office of the Deputy Secretary (Daanish University Trust) at the below address.

9. Daanish University Trust reserves the right to accept or reject any or all applications, in part or in full, and to cancel the prequalification process, at any stage, without assigning any reason, in accordance with the Public Procurement Rules, 2004.

Shah Jehan

Deputy Secretary (Daanish University Trust)

Room No. 227, D-Block, Pak Secretariat, Islamabad

Tel: 051-9103915

2. INTRODUCTION

2.1 About Daanish University Trust

Daanish University Trust (DUT) is an initiative of the Government of Pakistan, operating under the administrative control of the Ministry of Federal Education and Professional Training (M/o FEPT). The Trust is engaged in the establishment and operationalization of universities/campuses and allied educational infrastructure at various locations across the country, in furtherance of its mandate to expand access to quality higher education. In pursuance of this mandate, the Trust undertakes and oversees development works including construction of academic and administrative blocks, hostels, boundary walls and ancillary facilities at its campuses, in addition to periodic renovation, repair and maintenance of existing built infrastructure.

2.2 Purpose & Scope of Prequalification

The objective of this Prequalification exercise is to develop a panel of prequalified, technically and financially capable construction firms which may be engaged, on a need basis, for execution of civil works at various campuses/premises of Daanish University Trust. The categories of works covered under this Prequalification are illustrative and include, without limitation:

- Construction of boundary walls / peripheral walls / gates and allied security infrastructure;
- New construction of office, administration, academic or other purpose-built blocks;
- Renovation, remodeling, restoration and up-gradation of existing buildings;
- Repair & maintenance (civil, electrical, plumbing/sanitary and allied works) of existing buildings, utilities and infrastructure; and
- External/site development works incidental to any of the above, including paving, drainage, water supply and sewerage works.

All engineering works under this Prequalification shall be executed by firms registered with the Pakistan Engineering Council in Category C-4 and above, with relevant codes/specializations. Applicant firms shall be evaluated on a composite basis, comprising their experience, personnel capabilities, equipment resources and financial soundness, as detailed in Section 4 of this document.

2.3 Framework Arrangement

Prequalification/enlistment under this document does not, by itself, constitute an award of work, nor does it guarantee any minimum volume of business, to any Applicant. Firms enlisted on the panel (“Enlisted Firms”) shall be invited, as and when the need arises, to submit financial bids/quotations against specific scopes of work under individual Work Orders/Purchase Orders, in accordance with the Public Procurement Rules, 2004, including, where applicable, the provisions relating to framework/rate contracts. Award of individual assignments shall be made strictly in accordance with the specific procurement method applicable for that assignment (which may include competition amongst Enlisted Firms, or such other method as may be permissible under the Rules), having regard to, inter-alia, the estimated cost, nature/category of work, and the relevant capacity and specialization of the Enlisted Firm within its enlisted category.

The Panel/Enlistment shall remain valid for a period of two (02) years from the date of notification of prequalified firms, extendable at the sole discretion of Daanish University Trust for such further

period as it may deem appropriate, or until a fresh prequalification/re-enlistment exercise is carried out, whichever is earlier.

3. INSTRUCTIONS TO APPLICANTS

3.1 Submission of Applications

3.1.1 Applications for prequalification shall be submitted in Hard Form (Original hard copy) as follows: one (01) original, complete in all respects with all supporting documents, in a sealed envelope, delivered by hand (against acknowledgement receipt) or through courier service/registered mail, so as to reach the office of the Deputy Secretary (Daanish University Trust), Room No. 227, D-Block, Pak Secretariat, Islamabad, not later than 1400 hours on Thursday August 06, 2026.

3.1.2 The envelope shall be clearly super-scribed “APPLICATION FOR PREQUALIFICATION/ENLISTMENT OF CONSTRUCTION FIRMS – DAANISH UNIVERSITY & DAANISH UNIVERSITY TRUST with the name and mailing address of the Applicant clearly marked on the left-hand corner of the envelope.

3.1.3 Applications shall be opened at 1430 hours on the same date, i.e., August 06, 2026, in the presence of the Applicants or their authorized representatives who may choose to be present.

3.1.4 Applications that are not submitted in hard copy, received after the specified date and time, not sealed, signed or stamped, or (e) submitted through a mode other than that specified above, shall not be considered and shall stand rejected.

3.1.5 Daanish University Trust reserves the right to accept or reject any application received late, for reasons to be recorded in writing.

3.2 Bid Security

3.2.1 Each Application shall be accompanied by a Bid Security amounting to Rs. 500,000/- (Rupees Five Hundred Thousand Only), in the form of a Call Deposit Receipt (CDR), Pay Order, Demand Draft, or Bank Guarantee, issued by a scheduled bank operating in Pakistan, drawn in favour of “Daanish University Trust”.

3.2.2 The Bid Security shall remain valid for a minimum period of one hundred and twenty (120) days from the date of opening of applications, and shall be extended by the Applicant if the validity of the prequalification process is extended by Daanish University Trust.

3.2.3 Applications not accompanied by the requisite Bid Security, in original, shall be treated as non-responsive and shall be rejected without further evaluation.

3.2.4 The Bid Security shall be liable to forfeiture in the event that an Applicant: (a) withdraws its application during the period of its validity; (b) is found to have submitted false, forged or misleading statements/documents; (c) refuses to accept the terms of enlistment after being notified as prequalified; or (d) is found, at any stage, to be blacklisted by any Government department, autonomous body, or regulatory authority.

3.2.5 Bid Security of unsuccessful Applicants shall be released/returned after finalization of the prequalification process. Bid Security of prequalified/enlisted firms may be retained, released, or replaced with a Performance Security at the time of award of an individual Work Order, as may be specified in the relevant bidding document for that Work Order.

3.3 Language

Applications shall be prepared in the English language. Any document in a language other than English shall be accompanied by an accurate English translation, duly certified by the Applicant.

3.4 Clarifications

Requests for clarification regarding this Prequalification Document must be made in writing and addressed to the Deputy Secretary (Daanish University Trust) at the address given in Section 1 above, or raised through the technical query contact number 0345-3582628, sufficiently in advance of the closing date to enable a considered response. Verbal queries/clarifications shall not be binding on Daanish University Trust.

3.5 Mandatory Eligibility Requirements

In order to ensure that only firms with a genuine and demonstrable track record are considered, and to discourage participation of dormant, shell, or newly incorporated firms without adequate capacity, the following shall constitute mandatory (pass/fail) eligibility requirements. Failure to meet any of the following shall result in outright rejection of the Application, irrespective of the marks otherwise obtainable under Section 4:

- Valid PEC registration in Category C-4 or above, with relevant specialization code(s) for building/civil works with minimum three years of registration.
- At least one (01) satisfactorily completed contract of civil works of a similar nature (building, boundary wall or allied construction/renovation works) for Public Sector Organization having value not less than Rs. 50 Million, executed within the last five (05) years, supported by a Work Order and Completion Certificate issued by the relevant client/employer;
- The firm must be registered with FBR and appear on the Active Taxpayers' List (ATL) as on the closing date;
- The firm must be registered with ICT sales tax and must be on Active sales tax list.
- The firm must not be blacklisted, debarred, or under active litigation arising from poor/non-performance with Daanish University Trust, M/o FEPT, or any other Government department/autonomous body.
- Average Annual Turn over of the firm must not be less than Rs.50.00 million for during last three years.
- Documentary evidence of Key Personnel, Equipment.

Applications failing to meet any of the above mandatory requirements shall not be evaluated further and shall be declared non-responsive.

3.6 Qualification / Technical Evaluation Criteria (General)

Subject to meeting the mandatory eligibility requirements at Para 3.5 above, Applications shall be evaluated on the basis of the marks-based Technical Evaluation Criteria set out in Section 4 of this document, covering Experience, Personnel Capabilities, Equipment Capabilities and Financial Soundness. No marks shall be awarded against missing, incomplete, or unverifiable information. Sub-contractors' experience and resources shall not be taken into account in determining an

Applicant's compliance with the qualifying criteria; however, Joint Venture experience and resources shall be considered in accordance with Para 3.7 below.

3.7 Joint Venture (JV)

3.7.1 Joint Venture Not Allowed

3.8 Conflict of Interest

An Applicant (including all members of a JV) must not be associated, nor have been associated in the past five (05) years, with any consultant or entity that has prepared designs, specifications, or other prequalification/bidding documents for Daanish University Trust, or has been engaged as Engineer/Consultant for any DUT project. Any such association may result in disqualification of the Applicant.

3.9 Updating of Prequalification Information

Enlisted firms shall be required to keep their PEC registration, FBR/ATL status, and other mandatory documents current and valid throughout the validity period of the panel, and shall promptly intimate Daanish University Trust of any material change in their legal status, ownership, financial position, or PEC registration status. At the time of participating in the competitive process for any individual Work Order, Enlisted Firms shall be required to reconfirm/update their qualification information, and the same shall be subject to verification. A Work Order shall not be awarded to an Enlisted Firm whose qualification thresholds are no longer met at the relevant time.

3.10 Other Factors

Daanish University Trust reserves the right to:

- Waive minor deviations in an Application, provided such deviations do not materially affect the capability of the Applicant to perform the works;
- Verify, through any means it deems fit (including site visits, inquiries from clients/bankers, or otherwise), the accuracy of information/documents submitted by an Applicant;
- Amend, at any stage, the scope of works, categories, or number of firms to be enlisted under this Prequalification;
- Reject or accept any or all Applications, and cancel the prequalification process in its entirety, without assigning any reason and without being liable for any resulting cost/expense to the Applicant;
- Invite shortlisted or all Applicants for presentations/interviews about their firms, capacity and past performance; such invitation shall not, by itself, be construed as an indication of prequalification.

3.11 Removal / Suspension from Panel

An Enlisted Firm may be suspended or removed from the panel at any time during its validity period, on any of the following grounds: (a) blacklisting or debarment by any Government department, autonomous body or regulatory authority; (b) consistently poor performance or breach of contract in respect of any Work Order awarded under this Framework Arrangement; (c) submission of false or misleading information/documents at any stage; (d) failure to renew/maintain mandatory registrations (PEC, FBR/ATL, SECP, etc.) despite notice; e) withdrawn of Bid security or (f) non-

response, without valid justification, to two (02) or more consecutive invitations for financial bids against Work Orders for which the firm is otherwise eligible.

4. TECHNICAL EVALUATION CRITERIA

MANDATORY REQUIREMENTS (DOCUMENTS TO ACCOMPANY THE APPLICATION): - Please do mention page Number of the bid

Sr. No.	Description	Yes / No
1	Covering letter on the Applicant firm's letterhead, addressed to the Deputy Secretary (Daanish University Trust), along with a brief profile of the firm.	
2	CNIC(s) of Proprietor/Partners/Directors and valid NTN of the firm.	
3	Up-to-date valid registration with Pakistan Engineering Council (PEC) in Category C-4 or above with relevant specialization code,	
4	Registration with Federal Board of Revenue (FBR) and inclusion in the Active Taxpayers' List (ATL); registration with the ICT sales tax registration,	
5	Affidavit, that the firm/company is neither blacklisted nor involved in any dispute/litigation with Daanish University Trust, M/o FEPT, or any other Government department/autonomous body. (Stamp Paper)	
6	Bank details (name of bank(s) and account number(s) operated by the firm), along with bank credit line certificate(s) from each bank.	
7	Audited financial statements / accounts of the firm for the last three (03) years with Avg. Annual T/o of Rs. 50.00 million or bank statements with income tax returns where audited accounts are not statutorily required.	
8	Duly filled, signed, dated and stamped Application Forms A-1 to A-11 (printed on the firm's letterhead), as attached.	
9	Original Bid Security amounting to Rs. 500,000/- (Rupees Five Hundred Thousand Only), in the form specified at Para 3.2 of this document.	
10	At least one (01) satisfactorily completed contract of civil works of a similar nature (building, boundary wall or allied construction/renovation works) for Public Sector Organization having value not less than Rs. 50 Million, executed within the last five (05) years, supported by a Work Order and Completion Certificate issued by the relevant client/employer;	
11	CVs of key personnel along with appointment letters, PEC/relevant registration certificates, and documentary evidence of experience.	
12	Documentary evidence (ownership/lease/rental agreements) of equipment capability as required under the Technical Evaluation Criteria.	

SUMMARY OF TOTAL MARKS

Sr. No.	Description	Total Marks Assigned
A	Experience	40
B	Personnel Capabilities	20
C	Equipment Capabilities	20
D	Financial Soundness	25
	Total Marks	100

Note: To be included in the Prequalified Panel, an Applicant must secure at least forty percent (40%) marks in each individual category (A to D) and an overall aggregate of at least sixty percent (60%) of the total marks. This threshold has deliberately been kept moderate, relative to conventional single-project prequalification exercises, in order to encourage the broadest possible participation of genuinely competent firms suitable for a multi-scope, multi-value framework panel (ranging from boundary wall works to purpose-built academic blocks). However, no Applicant shall be considered for enlistment – irrespective of the marks obtained – unless it also satisfies the mandatory eligibility requirements of Para 3.5, including the minimum two (02) years' registration/operation and the minimum single completed contract of Rs. 15 Million, which have been specifically included to exclude weak or newly registered firms without a genuine track record. JV Not allowed.

Daanish University Trust reserves the right to invite the shortlisted or all Applicants for detailed presentations about their firms/companies. Invitation for presentation shall by no means be considered as an assurance of enlistment.

A. EXPERIENCE

(To be supported by a stamp paper duly attested by an Oath Commissioner certifying that the information provided below is correct and may be verified by the Evaluation Committee at any stage.)

Sr. No.	Description	Marks Assigned	Explanation for Marks to be Awarded
1	Contracts of similar nature (building/boundary wall/Renovation allied civil works) of Public Sector Organization completed in the last five (05) years. Work Completion Certificate issued by the client must be provided.	20	• 5 Marks if the firm has completed at least one (01) project of similar nature having value equal to or more than Rs. 50 Million in the last five years. • 10 Marks if the firm has completed at least two (02) such projects, or a single project of value Rs. 100 Million or above. • 15 Marks if the firm has completed at least three (03) such projects, or a single project of value Rs. 150 Million or above. • Full 20 Marks if the firm has completed four (04) or more such projects, or projects of cumulative value Rs. 200 Million or above, in the last five years. • No marks shall be given for completed projects having a value of less than Rs. 50 Million.
2	Contracts of similar nature of Public Sector Organization in-hand, having a value of Rs. 15 Million or more. Work Order issued by the client must be provided.	10	• 3 Marks if the firm has one (01) project of similar nature in-hand having value of Rs. 50 Million or above. • 6 Marks if the firm has two (02) such projects in-hand. Or one project of 100 million • Full 10 Marks if the firm has three (03) or more such projects in-hand or one project of 150 million • No marks shall be given for in-hand projects having a value of less than Rs. 15 Million.
3	Enlistment / registration as a contractor with other public sector organizations. Documentary evidence (valid enlistment letter/certificate) must be provided.	10	2 Marks for each valid, current enlistment with a Public Sector Organization, subject to a maximum of 10 Marks.

Total Marks Allocated (Experience): 40 Marks

B. PERSONNEL CAPABILITIES

(To be supported by a stamp paper duly attested by an Oath Commissioner certifying that the information provided below is correct and may be verified by the Evaluation Committee at any stage.)

Sr. No.	Description	Marks Assigned	Explanation for Marks to be Awarded
1	1) Project Manager (PM) 2) Site Engineer (SE) 3) Sub / Assistant Site Engineer <i>All above Engineers must be registered with Pakistan Engineering Council (PEC). CVs with appointment letters and PEC certificates, along with evidence of experience (address & telephone number for verification), must be submitted.</i>	12	• Experience (6 Marks): 3 Marks if the individual experience of one (01) PEC-registered B.Sc./B.E. Engineer is five (05) years or above; 6 Marks for two (02) such Engineers. • Strength of Engineers (6 Marks): 6 Marks if the total number of PEC-registered Engineers is three (03) or above. For less than 3 Nos., marks shall be calculated as $= (A/3) \times 6$, where A = No. of PEC-registered Engineers.
2	1) Quantity Surveyor 2) Surveyor 3) Sub-Engineer / Lab Technician (DAE) <i>CVs with appointment letters and evidence of experience (address & telephone number for verification) must be submitted.</i>	8	• Experience (3 Marks): 3 Marks if the individual experience of at least two (02) Associate/DAE staff is five (05) years or above. For less than 2 Nos., marks $= (A/2) \times 3$, where A = No. of qualifying DAE staff. • Strength (5 Marks): 5 Marks if the total number of Associate Engineers/DAE staff is four (04) or above. For less than 4 Nos., marks $= (A/4) \times 5$, where A = No. of Associate/DAE staff.

Total Marks Allocated (Personnel Capabilities): 20 Marks

C. EQUIPMENT CAPABILITIES

(To be supported by a stamp paper duly attested by an Oath Commissioner certifying that the information provided below is correct and may be verified by the Evaluation Committee at any stage. Equipment may be owned, rented or leased; documentary proof of ownership/rental/lease must be provided.)

Sr. No.	Description	Marks Assigned	Explanation for Marks to be Awarded
1	Concrete Mixer Machine – 1 No.	2	Full marks shall be awarded against each item where the required quantity of equipment is available (owned/rented/leased). Where the available quantity of an item is less than the required quantity, marks shall be reduced pro-rata, i.e., Marks x (Available Qty / Required Qty).
2	Concrete Vibrator – 2 Nos.	2	
3	Water Tanker – 1 No.	2	
4	Dumper Truck / Trolley – 1 No.	2	
5	Plate Compactor / Hand Roller – 1 No.	2	
6	Scaffolding (Pipe) – minimum 5,000 Rft.	2	
7	Steel Shuttering / Formwork – minimum 5,000 Sft.	2	
8	Survey Equipment (Total Station / Auto Level) – 1 No. each	2	
9	Diesel Generator (minimum 20 KVA) – 1 No.	2	
10	Bar Bending & Cutting Machine – 1 No.	2	

Must provide evidence ownership document / lease or rental agreement, without which no mark shall be awarded.

Total Marks Allocated (Equipment Capabilities): 20 Marks

D. FINANCIAL SOUNDNESS

Sr. No.	Description	Marks Assigned	Explanation for Marks to be Awarded
1	Average Working Capital in the last three (03) years. Bank statements, Income Tax Returns, and Audited Accounts (or equivalent) to be submitted.	10	• Full 10 Marks if the average working capital for the last three years is equal to or more than Rs. 25 Million. • For amounts less than Rs. 25 Million, marks = $6 \times (A/25)$, where A = Average Working Capital in Rs. Million.
2	Average Annual Turnover in the last three (03) years (construction works only). Bank statements, Income Tax Returns, and Audited Accounts (or equivalent) to be submitted.	10	• Full 10 Marks if the average annual turnover for the last three years is equal to or more than Rs. 100 Million. • For amounts less than Rs. 100 Million, marks = $6 \times (A/100)$, where A = Average Annual Turnover in Rs. Million. Rs. 50 million Avg. Annual Turn Over is Mandatory

Total Marks Allocated (Financial Soundness): 20 Marks

APPLICATION FORMS

All Applicants (and, in case of a Joint Venture, each partner thereof) are required to complete the following forms, printed on the firm's letterhead, duly signed, dated and stamped, and to attach these to their Application along with all supporting documentary evidence.

Application Form A-1

General Information

All individual firms, and each partner of a Joint Venture, applying for prequalification are requested to complete the information in this form.

1. Name of Firm	
2. Head Office Address	
3. Telephone / Mobile	
Contact Person (Name & Title)	
4. Fax / Email	
5. Place of Incorporation / Registration	
Year of Incorporation / Registration	
6. PEC Registration No. & Category	
PEC Registration Valid Up To	
7. NTN	
8. Bank Name & Branch	
Account No. / IBAN	

Application Form A-2

General Experience Record

Name of Applicant / Firm: _____

All individual firms, and each partner of a Joint Venture, are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant, in terms of amounts billed to clients for construction works, for each of the last three years.

Year	Annual Turnover (Equivalent PKR in Millions)
2024-2025	
2023-2024	
2022-2023	

**Figures duly verified by an auditing chartered accountant/firm, or supported by Income Tax Returns/bank statements, for the last three years.*

Application Form A-3 – (Not Applicable)

Joint Venture Summary (to be filled only if applying as a Joint Venture)

Sr.	Name of Partner	Lead / Partner	% Participation	PEC Category	PEC Reg. No.
1					
2					
3					
4					

Note: A duly executed Joint Venture Agreement, providing for joint and several liability of all partners, must be attached. Application Forms A-1, A-2 and A-4 to A-11 shall be completed separately by each partner of the Joint Venture.

Application Form A-4

Details of Contracts of Similar Nature – Completed

- Attach Work Order and Completion Certificate for each contract.
- Use a separate sheet for each contract.

Name of Applicant / Firm: _____

1. Name of Contract	
2. Name of Employer & Address	
3. Contract / Work Order Value	
4. Nature of Works & Special Features	
5. Contract Role (Sole Contractor / Sub-Contractor / JV Partner)	
6. Date of Award	
7. Date of Completion	
8. Contract Duration (Years / Months)	

Note: Please do not mention projects having a value of less than Rs. 15 Million. Work Orders and Completion Certificates shall be verified; false statements shall render the firm liable to disqualification and blacklisting.

Application Form A-5

Details of Contracts of Similar Nature – In-Hand

Name of Applicant / Firm: _____

Applicants should provide information on their current commitments for all contracts that have been awarded, or for which a letter of intent/acceptance has been received, or which are nearing completion but for which a Completion Certificate has not yet been issued.

Name of Contract	Value of Outstanding Work (Rs. Million)	Estimated Completion Date

Note: Please do not mention projects having a value of less than Rs. 15 Million. Work Orders/Completion status shall be verified; false statements shall render the firm liable to disqualification and blacklisting.

Application Form A-6

Enlistment / Registration with Other Government Departments

Name of Applicant / Firm: _____

Sr.	Department / Organization	Enlistment Category / No.	Valid Up To
1			
2			
3			
4			
5			

Application Form A-7

Personnel Capabilities – Summary

Name of Applicant / Firm: _____

For each key position, Applicants should provide the names of at least two (02) candidates (prime and alternate) qualified to meet the specified requirement. Detailed data on their experience should be supplied on a separate sheet using Application Form A-8 for each candidate.

1. Title of Position	Project Manager
Name of Prime Candidate	
Name of Alternate Candidate	

2. Title of Position	Site Engineer
Name of Prime Candidate	
Name of Alternate Candidate	

3. Title of Position	Sub / Assistant Site Engineer
Name of Prime Candidate	
Name of Alternate Candidate	

4. Title of Position	Quantity Surveyor / Surveyor
Name of Prime Candidate	
Name of Alternate Candidate	

Note: All education and experience shall be verified; false statements shall render the firm liable to disqualification and blacklisting. Submit CVs, PEC/relevant registration certificates, appointment letters and proof of valid experience.

Application Form A-8

Candidate (Personnel) Summary – use one form per candidate

Proposed Position	
Name of Firm	
Name of Candidate	
Profession / Qualification	
Date of Birth	
Years with Firm	
PEC / DAE Registration No.	
Key Strengths	
Education	
Work Experience (Summary, reverse chronological)	
Contact Number / CNIC	

I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

Signature: _____ Date: _____

Application Form A-9

Equipment Capabilities – use one form per item of equipment

Name of Applicant / Firm: _____

Item of Equipment	
1. Name of Manufacturer	
2. Model / Power Rating	
3. Capacity	
4. Year of Manufacture	
5. Current Location	
6. Details of Current Commitments	
7. Source (Owned / Rented / Leased)	
8. Name & Address of Owner (if not owned by Applicant)	
9. Details of Rental/Lease Agreement (if applicable)	

Application Form A-10

Financial Capability

Name of Applicant / Firm or Partner of Joint Venture: _____

Applicants should provide financial information to demonstrate that they meet the requirements of this Prequalification Document. A copy of audited financial statements (or bank statements/income tax returns, where audit is not statutorily required) must be attached.

Name of Banker	
Address of Banker	
Telephone / Contact Name	
Available Bank Credit Line (PKR)	

Financial Information (PKR Million)	Year 1	Year 2	Year 3	Average
Total Assets				
Current Assets				
Total Liabilities				
Current Liabilities				
Working Capital				
Turnover (Construction)				
Profit Before Tax				
Profit After Tax				

Application Form A-11

Litigation History

Name of Applicant / Firm or Partner of Joint Venture: _____

Applicants, including each partner of a Joint Venture, should provide information on any history of litigation or arbitration arising from contracts executed in the last five years, or currently under execution. If none, please state “NIL”.

Year	Award FOR / AGAINST Applicant	Name of Client, Cause of Litigation & Matter in Dispute	Disputed Amount (PKR)

Application Form A-12

Certificate of Correctness

It is certified that the data/documents/information submitted in our Application for Prequalification/Enlistment for the subject Framework Arrangement of Daanish University Trust is correct to the best of our knowledge, and we accept full responsibility for its accuracy.

We understand that any false data/documents/information may result in the disqualification and/or blacklisting of our firm at any stage of the process, or during the validity of enlistment.

Signature of Authorized Representative: _____

Name of Authorized Representative: _____

Designation of Authorized Representative: _____

CNIC No.: _____

Date: _____

(Firm's Stamp / Seal)

ANNEXURE-A

Letter of Application

[Letterhead of the Applicant, or lead partner in case of a Joint Venture, including full postal address, telephone, fax, and e-mail]

Date: _____

To:

Shah Jehan

Deputy Secretary (Daanish University Trust)

Room No. 227, D-Block, Pak Secretariat, Islamabad

**Subject: APPLICATION FOR PREQUALIFICATION/ENLISTMENT OF
CONSTRUCTION FIRMS (Prq. No. DUT/PROC/2026-01)**

Dear Sir,

1. Being duly authorized to represent and act on behalf of _____ (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby applies to be prequalified/enlisted as a Contractor for the Framework Arrangement of Daanish University Trust for construction, renovation, repair & maintenance works, referred to above.
2. Attached to this letter are copies of original documents defining: (a) the Applicant's legal status; (b) the principal place of business; and (c) the place of incorporation/registration (for companies), or the place of registration and nationality of owners (for partnerships/individually-owned firms).
3. Daanish University Trust and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted with this Application, and to seek clarification from our bankers and clients regarding any financial or technical matters.
4. This application is made with the full understanding that: (a) enlistment does not guarantee any minimum volume of work; (b) participation in bidding for individual Work Orders shall be subject to verification of information submitted herewith; and (c) Daanish University Trust reserves the right to accept or reject any application, or cancel the prequalification process, without being liable for any cost incurred by the Applicant.
5. The undersigned declares that the statements made and information provided in this Application are complete, true and correct in every detail.

Signature: _____

Name: _____

Designation: _____

For and on behalf of (Name of Applicant / Lead Partner of JV)

ANNEXURE-B

Format of Affidavit (Non-Blacklisting / Non-Litigation)

(To be executed on stamp paper of appropriate value and attested by an Oath Commissioner)

AFFIDAVIT

I, _____ S/o / D/o _____, CNIC No. _____, holding the office of _____ (designation) in M/s _____ (“the Firm”), do hereby solemnly affirm and declare on oath as under:

- That the Firm is neither blacklisted nor debarred by Daanish University Trust, the Ministry of Federal Education and Professional Training, or any other Government department/autonomous body/regulatory authority in Pakistan;
- That the Firm is not, as on the date of this affidavit, involved in any litigation, arbitration or dispute with Daanish University Trust or any of its predecessor/affiliated organizations;
- That all information, documents and data submitted by the Firm in its Application for Prequalification (Prq. No. DUT/PROC/2026-01) are true and correct to the best of my knowledge and belief;
- That in the event any of the above is found to be false or incorrect at any stage, the Firm shall be liable to disqualification, forfeiture of Bid Security, blacklisting, and such other action as may be permissible under applicable law and the Public Procurement Rules, 2004.

Deponent

Signature: _____

Name & CNIC: _____

For and on behalf of: _____ (Firm's Stamp)

Verification: Verified on oath at _____ (place) on this _____ day of _____, 2026, that the contents of the above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

ANNEXURE-C

Format of Bid Security (Bank Guarantee)

(To be issued on the letterhead of a scheduled bank operating in Pakistan)

BANK GUARANTEE NO.: _____ DATE: _____

WHEREAS M/s _____ (hereinafter “the Applicant”) has submitted its Application for Prequalification/Enlistment of Construction Firms (Prq. No. DUT/PROC/2026-01) to Daanish University Trust, Ministry of Federal Education and Professional Training, Government of Pakistan (hereinafter “DUT”);

AND WHEREAS it is a condition of the said Application that it be accompanied by a Bid Security of Rs. 500,000/- (Rupees Five Hundred Thousand Only), valid for a period of one hundred and twenty (120) days from the date of opening of applications;

NOW, THEREFORE, we, _____ Bank, having our registered/branch office at _____, do hereby unconditionally and irrevocably guarantee to pay to DUT, on first written demand, without any demur, protest or reference to the Applicant, the sum of Rs. 500,000/- (Rupees Five Hundred Thousand Only), upon receipt of DUT's written declaration that the Applicant has failed to observe or perform any of the obligations under the terms of the Prequalification Document.

This Guarantee shall remain valid and in force up to and including _____ (date) and shall be extended on the request of DUT for such further period as may be required.

For and on behalf of _____ Bank

Authorized Signatory: _____

Name & Designation: _____

Bank Stamp: _____