Request for Proposal

Consultancy Services for Design Vetting and Construction Supervision for "Construction of Pre-Engine (Consultancy Services)

National

Single Stage-Two Envelope

November 09, 2026

Daanish University Trust (Daanish University Trust),Deputy Secretary
Room No. 227, 2nd Floor, Block D, Pak Secretariat
Phone: +92-345-358-2628, Email: asim.khanzada@gmail.com

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PROCUREMENT NOTICE

PROCUREMENT OF CONSULTANCY SERVICES

1. The **Daanish University Trust (Daanish University Trust)** has reserved Funds for the procurement planned for FY **2026-27**. The **Daanish University Trust (Daanish University Trust)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the consultancy services of "**Consultancy Services for Design Vetting and Construction Supervision for "Construction of Pre-Engine**" with the reference of **"P191199"**

2. The **Daanish University Trust (Daanish University Trust)** invites RFP through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Consultancy Services.

3. **Single Stage-Two Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Quality and Cost Based Selection (QCBS)**Technique for the subject procurement, in line with the Public Procurement Rules, 2026 and any Regulations, and Instructions issued by the Authority (from time to time).

4. All proposals must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft** or Bid Securing Declaration on the prescribed format described.

5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **https://epads.gov.pk/opportunities/federal/procurements/191199**.

6. The RFP, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Friday, November 20, 2026 11:00 AM**. Proposals will be opened on the same day at **Friday, November 20, 2026 11:30 AM**. Manual submission of RFPs shall not be entertained. Those consultants/Firm who have not yet registered on

the new version of **EPADS v2.0,** may register themselves on https://vendors.epads.gov.pk/. A tutorial to explain the registration process is available at https://www.youtube.com/watch?v=MNW6T38v7tc

In terms of Rules 65 of Public Procurement Rules, 2026 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (www.ppra.gov.pk).

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Instructions to Bidders

A. General Provisions

1. **Introduction**

1.1. The Procuring Agency named in the Data Sheet intends to select a consultant, in accordance with the method of selection specified in the Data Sheet. The eligible Consultants are invited to submit a proposal, as specified in the Data Sheet, for consulting services required for the assignment named in the Data Sheet.

1.2. The Consultants should familiarize themselves with the local conditions and take them into account in preparing their Proposals, including attending a pre-proposal conference if one is specified in the Data Sheet. Attending any such pre-proposal conference is optional and is at the Consultants' expense.

1.3. The Procuring Agency will timely provide, at no cost to the Consultants, the inputs, relevant project data, and reports required for the preparation of the Consultant's Proposal as specified in the Data Sheet.

2. **Corrupt and Fraudulent Practices**

2.1. The procuring agencies and the consultant are required to compliance Procurement Regulatory Framework in regard to corrupt and fraudulent practices as defined under Rule 2(x) of the Public Procurement Rules 2026.

B. Preparation of Proposals

3. **General Considerations**

3.1. In preparing the Proposal, the Consultant is expected to examine the RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.

4. **Language**

5. The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Consultant and the Procuring Agency, shall

be written in the language(s) specified in the Data Sheet.

Documents Comprising the Proposal

5.1. The Proposal shall comprise the documents and forms listed in the Data Sheet.

6. **Only One Proposal**

6.1. The Consultant (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture in another Proposal. If a Consultant, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected. This does not, however, preclude a Sub-consultant, or the Consultant's staff from participating as Key Experts and Non-Key Experts in more than one Proposal when circumstances justify and if stated in the **Data Sheet** and subject to regulatory instructions, if any.

7. **Proposal Validity**

7.1. Proposals shall remain valid for the period specified in the Data Sheet after the Proposal submission deadline prescribed by the Procuring Agency (PA). To ensure the validity of proposal, it shall contain bid security or bid Securing declaration as a complementary bid securing instrument having the validity twenty-eight days more than the bid validity period.

7.2. During this period, the Consultant shall maintain its original Proposal without any change, including the availability of the Key Experts, the proposed rates and the total price.

7.3. If it is established that any Key Expert nominated in the Consultant's Proposal was not available at the time of Proposal submission or was included in the Proposal without his/her confirmation, such Proposal shall be disqualified and rejected for further evaluation, and may be subject to blacklisting and debarment in accordance with Clause 5 of this ITC.

7.4. **Extension of Validity Period**

7.4.1. If considered necessary, an extension in the bid validity can be made in accordance with the provision of public procurement rules, 2026 or any instructions issued in this regard.

8. **Bid security/Bid Securing Declaration**

8.1. The consultant shall submit bid security in the form and amount specified by the procuring agency before the submission deadline. Provided that in case where the procuring agency does not require the bid security, the bidder shall submit bid securing declaration on the format prescribed by the Authority in Standard Procurement Documents.

8.2. Any Proposal not accompanied by a Bid Security or Bid Securing Declaration shall be rejected by the Procuring Agency as non-responsive.

8.3. The Bid Securing Declaration of a joint venture must be in the name of the joint venture submitting the Proposal indicating all the members are jointly and severely responsible.

8.4. The successful Consultant’s Bid Securing Declaration will be discharged upon the signing the contract with the Successful Consultant, and furnishing the performance security

9. C**larification and Amendment of RFP**

9.1. The Consultant may request a clarification of any part of the RFP during the period indicated in the Data Sheet before three days prior to the Proposals’ submission deadline through **EPADS v2.0** only. The Procuring Agency will respond to the same through **EPADS v2.0**. Should the Procuring Agency deem it necessary to amend the RFP as a result of a clarification or at its own initiative, it shall do so following the procedure described below:

9.1.1. At any time before the proposal submission deadline, the Procuring Agency may amend the RFP by issuing an amendment through **EPADS v2.0**.

9.1.2. If the amendment is substantial, the Procuring Agency may extend the proposal submission deadline to give the Consultants reasonable time to take an amendment into account in their Proposals.

9.2. The Consultant who has already submitted the proposal prior to any amendments in the RFP, may submit a modified Proposal based on the respective amendment in the RFP at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline.

10. **Preparation of Proposals – Specific Considerations**

10.1. While preparing the Proposal, the Consultant must give particular attention to the following:

10.1.1. The Procuring Agency may indicate in the Data Sheet the estimated Key Experts' time input (expressed in person-month) or the Procuring Agency's estimated total cost of the assignment, but not both. This estimate is indicative and the Proposal shall be based on the Consultant's own estimates for the same.

10.1.2. If stated in the Data Sheet, the Consultant shall include in its Proposal at least the same time input (in the same unit as indicated in the Data Sheet) of Key Experts, failing which the Financial Proposal will be adjusted for the purpose of comparison of proposals and decision for award in accordance with the procedure in the Data Sheet.

10.1.3. For assignments under the Fixed-Budget selection method, the estimated Key Experts' time input is not disclosed. Total available budget, with an indication whether it is inclusive or exclusive of taxes, is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.

10.1.4. The proposal may be subject to price adjustment in accordance with Data sheet and formula specified.

11. **Financial Proposal**

11.1. The Financial Proposal shall be prepared using the Standard Forms provided in the RFP. It shall list all costs associated with the assignment, including (a) remuneration for Key Experts and Non-Key Experts, (b) reimbursable expenses indicated in the Data Sheet.

12. **Taxes**

12.1. The proposal submitted shall be inclusive of all the taxes unless otherwise stated in the Data Sheet. The Consultant and its Sub-consultants and Experts are responsible for meeting all tax liabilities arising out of the Contract unless stated otherwise in the Data Sheet. Information on taxes in the Procuring Agency's country is provided in the Data Sheet.

13. **Currency of Proposal**

13.1. The Consultant may express the price for its Services in the currency or currencies as stated in the Data Sheet. If indicated in the Data Sheet, the portion of the price representing local cost shall be stated in the national currency. Payment shall also be made in the currency specified in the data sheet or condition of the contract.

C. Submission, Opening and Evaluation

14. **Submission/withdrawal of Proposals**

14.1. The Consultant shall submit proposal through **EPADS v2.0** before the submission deadline.

14.2. A Proposal submitted by a Joint Venture shall be submitted through **EPADS v2.0** from the account of Lead Member. Reference to the EPADS account of all the JV Member shall be provided along with the proposal. Incase any of Member is not registered on the **EPADS v2.0**, may be registered on the **EPADS v2.0** or all his credential shall be provided along with the proposal for the evaluation of the procuring agency. JV agreement signed by all the members shall also be provided along with the proposal.

14.3. A Consultant may withdraw its Proposal after it has been submitted before the submission deadline.

15. **Opening of Proposal**

15.1. The Procuring Agency will open all Proposal though **EPADS v2.0**.

15.2. Financial Proposal, will remain unopened till the prescribed financial Proposal opening date.

16. **Evaluation of Technical Proposals**

16.1. The Procuring Agency's evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and the RFP, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP or if it fails to achieve the minimum technical score indicated in the Data Sheet.

17. **Opening of Financial Proposals**

17.1. After the technical evaluation is completed, the Procuring Agency shall issue the Technical Evaluation Report containing all the information regarding responsiveness or non-responsiveness of the consultant along with the technical scores (if any). The Procuring shall notify those Consultants that have achieved the minimum overall technical score and inform them of the date andtime for the opening of the Financial Proposals.

17.2. The Financial Proposals shall be opened and evaluated through **EPADS v2.0.**

18. **Correction of Errors**

18.1. Activities and items described in the Technical Proposal but not priced in the Financial Proposal, shall be assumed to be included in the prices of other activities or items, and no corrections are made to the Financial Proposal.

18.2. The Procuring Agency's evaluation committee will

(a) correct any computational or arithmetical errors, and

(b) adjust the prices if they fail to reflect all inputs included for the respective activities or items in the Technical Proposal. In case of discrepancy between (i) a partial amount (sub-total) and the total amount, or (ii) between the amount derived by multiplication of unit price with quantity and the total price, or (iii) between words and figures, the former will prevail. In case of discrepancy between the Technical and Financial Proposals in indicating quantities of input, the Technical Proposal prevails and the Procuring Agency's evaluation committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity, and correct the total Proposal cost.

19. **Conversion to Single Currency**

19.1. For the evaluation purposes, prices shall be converted to a single currency using the selling rates of exchange, source and date indicated in the Data Sheet.

20. **Selection Technique**

20.1. **Quality and Cost Based Selection**

In the case of QCBS, the total score is calculated by weighting the technical and financial scores and adding them as per the formula and instructions in the Data Sheet. The Consultant achieving the highest combined technical and financial score will be invited for negotiations.

20.2. **Fixed-Budget Selection (FBS)**

20.2.1. In the case of FBS, those Proposals that exceed the budget indicated in the Data Sheet shall be rejected.

20.2.2. The Procuring Agency will select the Consultant that submitted the highest-ranked Technical Proposal that does not exceed the budget indicated in the RFP, and invite such Consultant to negotiate the Contract.

20.3. **Least-Cost Selection.**

In the case of Least-Cost Selection (LCS), the Procuring Agency will select the Consultant with the lowest evaluated total price among those consultants that achieved the minimum technical score, and invite such Consultant for discussion on technical issues, without changing the cost and scope of services.

D. Negotiations and Award

21. **Negotiations**

21.1. The negotiations will be held at the date and address indicated in the Data Sheet with the Consultant's representative(s) who must have written power of attorney to negotiate and sign a Contract on behalf of the Consultant.

21.2. The negotiations include discussions of the Terms of Reference (TORs), the proposed methodology, the Procuring Agency's inputs, the special conditions of the Contract, and finalizing the "Description of Services" part of the Contract. These discussions shall not alter the original scope of services under the TORs or the terms of the contract, lest the quality of the final product, its price, or the relevance of the initial evaluation be affected.

22. **Availability of Key Experts**

22.1. The invited Consultant shall confirm the availability of all Key Experts included in the Proposal as a pre-requisite to the negotiations, or, if applicable, a replacement in accordance with Clauses of ITC. Failure to confirm the Key Experts' availability may result in the rejection of the Consultant's Proposal and the Procuring Agency proceeding to negotiate the Contract with the next-ranked Consultant.

22.2. Notwithstanding the above, the substitution of Key Experts at the negotiations may be considered if due solely to circumstances outside the reasonable control of and not foreseeable by the Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall offer a substitute Key Expert within the period of time specified in the letter

of invitation to negotiate the Contract, who shall have equivalent or better qualifications and experience than the original candidate.

23. **Award of Contract**

23.1. The Procuring Agency will award the Contract to the Consultant whose Proposal has been determined to be substantially responsive to the RFP Documents and who has been declared as Successful Consultant, provided that the same is not in conflict with any other law or policy of the Federal Government

24. **Grievance Redressal Mechanism**

24.1. Grievance shall be redressed in accordance with procedure and mechanism defined under Rule 65 of the Public Procurement Rules, 2026 and Redressal of Grievance regulations.

25. **Mechanism of Blacklisting**

25.1. The Blacklisting shall be carried out in accordance with provision of Rule 25 of the Public Procurement Rules, 2026 and for Procedure of Filing and Disposal of Review Petition under Rule 19 (3), 2021, to be read with the Regulations on "Mechanism for Blacklisting and Debarment of Bidders or Contractors Regulations, 2024".

26. **Environmental objectives**

26.1. As per Rule 64 of Public Procurement Rules, 2026, The procuring agency may seek to procure services with a reduced environmental impact throughout their life cycle when compared to services with the same primary function that may otherwise be procured

Bid Data Sheet

Proposal Data Sheet (BDS)

The following specific data for the procurement of Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number
ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. General

BDS Clause Number 1
ITB Number 1.1

Name of Procuring Agency: **Daanish University Trust (Daanish University Trust)**

The subject of procurement is: **Consultancy Services for Design Vetting and Construction Supervision for "Construction of Pre-Engine**

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P191199**

BDS Clause Number 2
ITB Number 1.2 & 9.1

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date: Tuesday, November 17, 2026
Pre-Bid Meeting: Wednesday, November 11, 2026 12:00 AM
Venue: Room No. 227, 2nd Floor, Block D, Pak Secretariat
Meeting Link: https://us06web.zoom.us/j/83066376410?pwd=FSFYUrB7OaiuiESOCzCnTfvrPWb2ST.1

B. Preparation of Proposals

BDS Clause Number 3
ITB Number 4.1

The language of the proposals is: **English**

BDS Clause Number 4
ITB Number 6.1

Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal is permissible? **No**

BDS Clause Number 5
ITB Number 7.1

Proposals shall be valid until **90 Days**

BDS Clause Number 6
ITB Number 9.1

List of documents required along with the bid:

1. All documents mentioned in the RFP

BDS Clause Number 7
ITB Number 10.2

The Consultant's Proposal must include the minimum Key Experts' time-input of _____person-months.

For the evaluation and comparison of Proposals only: if a Proposal includes less than the required minimum time-input, the missing time-input (expressed in person-month) is calculated as follows:

The missing time-input is multiplied by the highest remuneration rate for a Key Expert in the Consultant's Proposal and added to the total remuneration amount. Proposals that quoted higher than the required minimum of time-input will not be adjusted.]

BDS Clause Number 8
ITB Number 10.5

The price shall be **Fixed**.

Price schedule will be provided according to the format defined and acquired. see section price schedule.

BDS Clause Number 9
ITB Number 11.1

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 10
ITB Number 7.6
Services and Their related documents:
See section Required Services and ToR

C. Submission, Opening and Evaluation

BDS Clause Number 11
ITB Number 8.1 & 8.2

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**
Instrument of Bid Security Shall be in the Name of : **Daanish University Trust**
The Bid Security shall be in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

BDS Clause Number 12
ITB Number 13.1

Currency of the Bids shall be : **PKR**

BDS Clause Number 13
ITB Number 14.1

Proposal shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

Room No. 227, 2nd Floor, Block D, Pak Secretariat

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Friday, November 20, 2026 11:00 AM**

BDS Clause Number 14
ITB Number 15.1

The Bids opening shall take place on **EPADS v2.0**.

Day *: **Friday***

Date: ***Friday, November 20, 2026***

Time *: **11:30 AM***

BDS Clause Number 15
ITB Number 20

Selection technique adopted will be: **Quality and Cost Based Selection (QCBS)**
see Evaluation Criteria

F. Negotiation and Award

BDS Clause Number 16
ITB Number 21.5

The Performance guarantee shall: **10.00%**.

The Performance Guarantee shall be acceptable in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

G. Review of Procurement Decisions

BDS Clause Number 17
ITB Number 24.1

Grievence against this procurement shall be submitted online on **EPADS v2.0**.

Eligibility Criteria

All Active Taxpayers shall be eligible to participate in the procurement process, unless expressly excluded or otherwise restricted under the Eligibility Criteria specified by the Procuring Agency.

Required Registration
NADRA CITIZENSHIP (CNIC/NICOP)
FBR (NTN)
FBR (GSTN)
SECP

Eligibility Criteria	Document
a) Letter of Application	Yes
b) PEC Registration: The consulting firm shall have valid registration with the Pakistan Engineering Council (PEC) as a Consulting Engineer.	Yes
c) PEC Codes 1201 0531 0532 0538 0540 0542 0546 0536 0537 0543 0547 0548 0549 0564	Yes
d) Firm's Experience: The consulting firm shall have been in operation for at least Ten (10) years.	Yes
e) Tax Registration: The firm shall possess a valid National Tax Number (NTN) & active income tax and sales status	Yes

f) Annual Turnover: The firm shall have an average annual turnover of at least Rs. 200 million during the last three (3) years, supported by appropriate documentary evidence	Yes
g) Non-Blacklisting: The firm shall submit an affidavit (Stamp Paper) confirming that it has not been blacklisted or debarred by any Federal or Provincial Government department, public-sector organization or regulatory authority	Yes
h) Non-Litigation: The firm shall submit an affidavit (Stamp Paper) providing details of any ongoing or past litigation, if applicable, and confirming that no litigation exists that may materially affect its ability to perform the assignment	Yes
i) Conflict of Interest: The firm shall submit an affidavit (stamp paper) confirming that it has no conflict of interest, including any business, financial or family relationship with the works contractor, the PEB manufacturer or any supplier for this project.	Yes
j) Relevant Firm Experience: 1 No. Completed PEB or structural-steel building projects of 40,000 Sft. or above including MEP and architectural scope of works, where the firm provided supervision/ consultancy services. Each project shall be supported by a client completion/performance certificate	Yes
k) General Firm Experience: 2 No. Completed other institutional / academic building projects of 100,000 Sft. or above where the firm provided supervision/ consultancy services.	Yes
l) Authorization: A notarized Power of Attorney in favour of the person signing the proposal on behalf of the firm.	Yes
m) Undertaking: An undertaking on the stamp paper that it accepts all terms of this RFP and the TOR, and that all information submitted is true and correct. Any false or misleading information shall result in disqualification at any stage. The firm shall also submit an undertaking that the proposed key staff shall be available for the full duration of their assignment and shall not be replaced without the prior written approval of the Procuring Agency	Yes
n) Bid Security: The bidder shall furnish a Bid Security of Rs. 1,000,000/- in the form of CDR/Bank Draft/Pay Order issued by any scheduled bank in Pakistan, in original form, as specified in the RFP	Yes

o) Legal Status: Certificate of registration with SECP or the Registrar of Firms, as applicable, together with the firm’s PEC certificate showing its Project Profile and Service Codes.	Yes

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Evaluation Criteria

Quality and Cost Based Selection (QCBS)

Weightage

Technical Evaluation %	Financial Evaluation %
80	20

Technical Marks	100
Passing Marks	**70**
Firm’s Relevant Experience in PEB Design Vetting and Construction Supervision	
Completed PEB building projects of 40,000 sft or above where the firm provided during last 8 years (Qualitative)(Doc Required) 4 or more **(10)** 3 PRojects **(8)** 2 **(6)** 1 **(4)**	10

Completed other institutional/academic building projects of 100,000 sft or above where the firm provided supervision/consultancy services during last 8 years (Qualitative)(Doc Required) 5 or more **(15)** 4 projects **(10)** 3 Projects **(8)** 2 Projects **(4)**	15
Qualification and Relevant Experience of Key Professional Staff – 35 marks	
Team Leader / Resident Engineer: B.Sc./B.E. Civil/Mechanical, PEC registered; preferably 15 years total experience, minimum 7 years in building construction/supervision, and experience on at least 2 PEB/steel-structure projects (Qualitative)(Doc Required) Team Leader / Resident Engineer: B.Sc./B.E. Civil/Mechanical, PEC registered; preferably 15 years total experience, minimum 7 years in building construction/supervision, and experience on at least 2 PEB/steel-structure projects **(9)**	9
Structural / PEB Engineer: B.Sc./B.E. Civil/Structural, PEC registered; preferably 10 years, with demonstrated experience in structural calculations/design review, PEB systems, connections and shop/erection drawings (Qualitative)(Doc Required) Structural / PEB Engineer: B.Sc./B.E. Civil/Structural, PEC registered; preferably 10 years, with demonstrated experience in structural calculations/design review, PEB systems, connections and shop/erection drawings **(9)**	9
MEP Engineer(s): B.Sc./B.E. Mechanical and/or Electrical, PEC registered; preferably 8 years relevant building MEP experience (Qualitative)(Doc Required) MEP Engineer(s): B.Sc./B.E. Mechanical and/or Electrical, PEC registered; preferably 8 years relevant building MEP experience **(5)**	5

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

QA/QC Engineer: B.Sc. Civil, PEC registered; preferably 8 years construction QA/QC experience including steel fabrication/erection and testing (Qualitative)(Doc Required) QA/QC Engineer: B.Sc. Civil, PEC registered; preferably 8 years construction QA/QC experience including steel fabrication/erection and testing **(4)**	4
Quantity Surveyor / Contracts Engineer: B.Sc. Civil, PEC registered; preferably 8 years in measurement, BOQ, IPCs, variations and contract administration (Qualitative)(Doc Required) Quantity Surveyor / Contracts Engineer: B.Sc. Civil, PEC registered; preferably 8 years in measurement, BOQ, IPCs, variations and contract administration **(3)**	3
HSE Engineer / Safety Officer: relevant safety qualification; preferably 5 years construction HSE experience including work-at-height/steel erection (Qualitative)(Doc Required) HSE Engineer / Safety Officer: relevant safety qualification; preferably 5 years construction HSE experience including work-at-height/steel erection **(2)**	2
Architect / Interior Designer: B.Arch., PCATP registered; preferably 8 years in design review and supervision of architectural finishes, interior fit-out and furnishing for institutional buildings (Qualitative)(Doc Required) Architect / Interior Designer: B.Arch., PCATP registered; preferably 8 years in design review and supervision of architectural finishes, interior fit-out and furnishing for institutional buildings **(3)**	3
Understanding of Project and Technical Methodology – 20 marks	
Understanding of the PEB system, project requirements, interfaces and critical construction activities (Qualitative) (Doc Required) Clear project-specific understanding covering structural, architectural, foundation, mezzanine, MEP and erection interfaces **(5)** Partially Provided **(3)** Average **(2)**	5

Methodology for vetting the contractor’s structural design, calculations, connection design and shop/erection drawings (Qualitative)(Doc Required) Independent checking procedure covering load cases, design assumptions, member/connection checks, drawings and revision control **(5)** Partial **(3)** Average **(2)**	5
Methodology for monitoring and inspection of fabrication, welding, bolting, material traceability, surface preparation and painting (Qualitative)(Doc Required) Project-specific inspection stages, hold/witness points, material certificates, welding/NDT and coating checks **(5)** Partially Provided **(3)** Average **(2)**	5
Work plan, organogram, staffing/deployment schedule and mobilization plan (Qualitative)(Doc Required) Realistic work plan aligned with the construction programme; staffing matches TOR deployment; clear mobilization plan **(5)** Partiall **(3)** Average **(2)**	5
QA/QC, Inspection, Testing and HSE Management – 10 marks	
Project-specific QA/QC, Inspection and Test Plan (ITP) for fabrication and erection, covering hold/witness points, material inspection and traceability (steel certificates, fasteners, welding consumables), welding inspection/NDT of structural connections, and surface preparation/coating/DFT control (Qualitative)(Doc Required) Comprehensive and project-specific, covering all four elements = 6; covers three **(6)** Partial **(4)** Average **(2)**	6

HSE and work-at-height/fall-protection supervision methodology (Qualitative)(Doc Required) Project-specific methodology covering lifting, work at height, fall protection, access, PPE and emergency response **(4)** Partial **(3)** Average **(2)**	4
Construction Monitoring, Contract Administration and Reporting System – 10 marks	
Construction Monitoring, Contract Administration and Reporting System – 10 marks (Qualitative)(Doc Required) A complete, project-specific system for monitoring construction, administering the contract and reporting. It must cover all five of these elements: A daily and weekly inspection and progress-monitoring system. Monthly progress reporting, including physical and financial progress. Measurement, verification of quantities, and help with certifying the contractor’s interim payment certificates (IPCs). Review of the programme and any recovery programme, delay analysis, and review of the contractor’s extension-of-time (EOT) requests and claims. Record keeping, non-conformance reports (NCRs), inspection requests, photographic records and as-built documentation. each provision is equal to 2 marks **(10)**	10

Required Services

Positions Without Lots :

Position	Delivery Schedule	Quantity	Bid Security
Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for “Construction of Pre-Engine	**Address:** Room No. 227, 2nd Floor, Block D, Pak Secretariat **Schedule:** As per schedule **Quantity:** 1/Qty **Quantity:** 1 Qty	1/Qty	1000000 PKR

Related Services :

No

TORS (Terms of References)

Positions Without Lots :

Position: Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for “Construction of Pre-Engine

TORs (Terms of Reference):

Attached in Annex- I

Brief Description

1. Background

Daanish University Trust, Islamabad (the “Employer” or “Procuring Agency”) intends to undertake construction works involving a Pre-Engineered Building (PEB) / structural-steel building system with a total covered area of approximately 49,000 sft, together with associated civil, architectural, mechanical, electrical, fire protection and other building services, interior fit-out and furnishing works. The works are to be procured on a design-and-build basis, under which the Contractor shall be responsible for the detailed design of the PEB structure and of the associated architectural, MEP, interior and furnishing works, subject to review and approval by the Employer through the Consultant.

Due to the specialized nature of PEB structures, the Employer intends to engage a qualified engineering consulting firm for independent design vetting and detailed/resident construction supervision. The Consultant shall ensure that the Contractor's

design, fabrication, erection and associated works are executed in accordance with the approved design criteria, contract documents, specifications, applicable codes and standards, approved drawings and good engineering practice.

2. Objectives of the Consultancy

The primary objective of the consultancy is to provide independent professional services for design vetting, quality assurance and detailed construction supervision of the project. The Consultant shall ensure that the works are technically sound, properly coordinated, constructed to the required quality and completed in accordance with the contractual requirements.

The consultancy shall particularly ensure:

- Independent review and vetting of PEB structural design and calculations, and of the architectural, MEP, interior and furnishing designs.
- Review of shop, fabrication, connection and erection drawings.
- Quality control of materials and fabrication.
- Detailed supervision of civil, structural, architectural, MEP, interior fit-out and furnishing works.
- Supervision of PEB erection and associated safety-critical activities.
- Effective QA/QC, testing and inspection.
- Monitoring of physical and financial progress.
- Verification of quantities and IPCs.
- Review of variations, claims, EOTs and other contractual matters.

- Proper testing, commissioning, completion and handover.

3. Scope of Services

The Consultant shall provide all professional, technical and supervisory services necessary for satisfactory execution and completion of the assignment.

3.1 Mobilization and Review of Contract Documents

The Consultant shall:

- Review the complete contract documents, Employer's Requirements, BOQ, specifications and approved drawings.
- Review available geotechnical and foundation information.
- Review the contractor's construction methodology and baseline programme.
- Review procurement schedules and resource deployment plans.
- Review the contractor's QA/QC and HSE plans.
- Establish procedures for document control, drawing submission, review and approval.
- Establish Inspection and Test Plans (ITPs), including appropriate hold and witness points.
- Review proposed material sources, manufacturers, suppliers and specialized subcontractors, where required.

3.2 Structural Design Vetting

The Consultant shall independently review and vet the structural design submitted by the contractor, including:

- Structural analysis and design calculations.
- Design assumptions and design criteria.
- Dead, live, wind, seismic and other applicable loads.
- Load combinations and serviceability requirements.
- PEB primary frames and secondary structural members.
- Purlins, girts and bracing systems.
- Structural stability systems.
- Connection design and details.
- Base plates and anchor bolts.
- Mezzanine structures.
- Canopies and other structural-steel components.
- Shop drawings, fabrication drawings and erection drawings.
- Coordination between structural, architectural and MEP systems.
- Design revisions and drawing revision control.

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The Consultant shall identify deficiencies, inconsistencies and coordination issues and ensure their resolution prior to release of the relevant works for fabrication or construction.

3.3 Factory and Fabrication Inspection

The Consultant shall inspect PEB fabrication at the manufacturer's/fabricator's facility, as required, including:

- Verification of structural-steel grades and specifications.
- Review of mill test certificates.
- Material identification and traceability.
- Cutting, drilling and preparation of structural members.
- Fit-up and assembly.
- Welding procedures and welder qualifications.
- Visual inspection of welds.
- Witnessing/review of specified NDT.
- Dimensional accuracy and fabrication tolerances.
- Surface preparation.
- Primer, paint and protective coating application.
- Dry film thickness testing.

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- Member identification and marking.
- Packing, handling, loading and transportation arrangements.

The Consultant shall maintain proper inspection records and ensure traceability of structural materials throughout fabrication.

3.4 Civil Works and Foundation Interface

The Consultant shall inspect and supervise civil works associated with the PEB structure, particularly:

- Setting-out and levels.
- Excavation and foundation preparation.
- Reinforcement and concrete works.
- Pedestals and foundation levels.
- Anchor bolt coordinates, projection and alignment.
- Base plate compatibility.
- Grouting and bearing conditions.
- Civil works associated with mezzanines, staircases and other structural components.
- Interface between foundations and structural-steel erection.

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3.5 PEB Erection and Structural Works

The Consultant shall provide detailed supervision during erection, including:

- Review of erection methodology and sequence.
- Review of crane positioning and lifting arrangements.
- Temporary stability and temporary bracing.
- Erection of primary structural frames.
- Secondary steel, purlins, girts and bracing.
- Alignment and plumbness.
- High-strength bolt installation and tightening.
- Field welding, where applicable.
- Connection completion.
- Structural tolerances.
- Stability of partially and fully erected structures.
- Mezzanine structures.
- Staircases and handrails.
- Canopies and associated structural works.

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3.6 Roofing, Cladding and Architectural Works

The Consultant shall supervise:

- Roof and wall cladding.
- Insulation systems.
- Flashings.
- Gutters and downpipes.
- Sealants and weatherproofing.
- Openings and penetrations.
- Canopies.
- Doors, windows and associated interfaces, where included in the contract.
- Architectural finishes associated with the PEB works, including flooring, false ceilings, partitions, wall finishes and painting.

Particular attention shall be given to alignment, fixing details, leakage protection and interface with structural and MEP systems.

3.7 MEP and Fire Protection Works

The Consultant shall coordinate and supervise all MEP works, including:

- Electrical systems, including LT panels, distribution boards, lighting, small power, earthing and lightning protection.
- HVAC installations.
- Low-voltage systems, including data/IT networks, CCTV, public address and access control.
- Fire detection and alarm systems.
- Fire suppression/firefighting systems.
- Plumbing, water supply, sanitary fittings and drainage systems.
- Equipment supports and bases.
- Openings, sleeves and penetrations.
- Service supports connected to or passing through the PEB structure.
- Coordination of service loads with structural design.
- Standby power (generator/UPS/solar), where included in the contract.
- Witnessing of testing, commissioning and performance verification of all MEP systems, including HVAC testing and balancing, fire-system tests and electrical insulation and earthing tests.

3.8 QA/QC, Inspection and Testing

The Consultant shall establish and maintain an effective quality-control system, including:

- Review and approval of contractor's QA/QC procedures.
- Review and implementation of project-specific ITPs.
- Material approval and inspection procedures.
- Material Inspection Reports (MIRs).
- Work Inspection Requests/Reports (WIRs).
- Testing and inspection records.
- Welding and NDT records.
- Material traceability.
- Non-Conformance Reports (NCRs).
- Corrective and preventive actions.
- Verification and closure of NCRs.
- Photographic records.
- Compilation of final quality documentation.

The Consultant shall maintain complete quality records for final handover.

3.9 HSE Supervision

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The Consultant shall monitor compliance with the approved HSE Plan and applicable safety requirements, with particular attention to:

- Work at height.
- Fall protection.
- Lifting operations.
- Crane operations.
- Temporary access and working platforms.
- PPE.
- Hot works and welding.
- Electrical safety.
- Permit-to-work requirements.
- Emergency preparedness.
- Housekeeping.
- Incident reporting and corrective actions.

Special attention shall be given to safety during steel erection and lifting operations.

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3.10 Programme and Progress Monitoring

The Consultant shall:

- Review the contractor's baseline programme.
- Monitor actual progress against planned progress.
- Review critical-path activities.
- Review weekly and monthly look-ahead programmes.
- Monitor fabrication, procurement, delivery and erection activities.
- Identify delays and potential delays at an early stage.
- Recommend corrective and recovery measures.
- Review revised/recovery programmes.
- Monitor manpower, equipment and other resources.
- Maintain a project risk and issue register.
- Promptly advise the Employer on matters requiring intervention or decision.

3.11 Measurement and Contract Administration

The Consultant shall:

- Verify executed quantities.
- Review contractor's IPC applications.
- Assist/recommend payment certification to the Employer.
- Review variations and additional works.
- Review rate analyses.
- Review contractual claims.
- Review extension-of-time submissions.
- Assess delay-related matters.
- Maintain necessary measurement and contractual records.
- Provide technical and contractual advice to the Employer.

3.12 Completion, Testing and Handover

At completion, the Consultant shall:

- Prepare snag/punch lists.
- Monitor and verify rectification of deficiencies.

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- Review testing and commissioning records.
- Verify as-built drawings.
- Review O&M manuals.
- Verify warranties, certificates and test records.
- Conduct final inspections.
- Advise the Employer regarding readiness for taking over/completion.
- Compile close-out and quality documentation.
- Prepare the Final Consultancy Report.

3.13 Architectural, MEP, Interior and Furnishing Design Review

The Consultant shall review and vet the designs, drawings, specifications and calculations submitted by the Contractor for the architectural, MEP, interior fit-out and furnishing works, including:

- Compliance of the architectural layout and finishes with the Employer’s Requirements and the approved concept design.
- HVAC heat-load calculations, equipment selection and duct/pipe sizing.
- Electrical load calculations, single-line diagrams, cable sizing, protection coordination and lighting design.
- Plumbing, drainage and water-supply design.

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- Fire-safety design, including fire detection, alarm, suppression and means of escape.
- Interior layouts, furniture layouts and furnishing specifications.
- Coordination of all disciplines with the PEB structural design.

Designs shall be reviewed and comments issued within 5 working days of submission. No work shall be released for

3.14 Interior Fit-out and Furnishing Works

The Consultant shall supervise the interior fit-out and furnishing works, including:

- Review and approval of samples, catalogues, material submittals and mock-ups.
- Inspection of loose and built-in furniture, fixtures and equipment at the factory and/or on delivery to site.
- Verification of dimensions, materials, finishes, ergonomics and workmanship against the approved specifications.
- Installation, fixing and alignment of furniture, partitions, ceilings, signage and window treatments.
- Preparation of a furniture and equipment inventory for handover to the Employer.

3.15 Applicable Codes and Standards

The Consultant shall ensure that the design and execution of the works comply with the latest editions of the applicable codes and standards, including the Building Code of Pakistan (including its Seismic and Fire Safety Provisions), the applicable CDA building regulations, AISC, MBMA and ASCE 7 for the PEB structure, AWS D1.1 for welding, ASHRAE for HVAC, NFPA for fire protection, and IEC/NEC for electrical works, as well as the project specifications. Where codes conflict, the more stringent requirement shall apply unless otherwise approved by the Employer.

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3.16 Defects Liability Period Services

During the Defects Liability Period, the Consultant shall carry out periodic inspections, record defects notified by the Employer, instruct and verify their rectification by the Contractor, and recommend the issue of the Defects Liability Certificate and the release of retention money.

3.17 Specific PEB Quality-Control Checkpoints

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Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		

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General Conditions of Contract

A. General Provisions

1. **Definitions**

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

1.1. "**Affiliate(s)**" means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Consultant.

1.2. "**Applicable Law**" means the laws and any other instruments having the force of law in Pakistan or as may be specified in the Special Conditions of Contract (SCC), as they may be issued and in force from time to time.

1.3. "**Consultant**" means an individual consultant or a consulting firm as the case may be;

1.4. "**Contractor's Personnel**" means personnel whom the Contractor utilizes in the execution of its contract, including the staff, labor and other employees of the Contractor and each subcontractor; and any other personnel assisting the Contractor in the execution of the contract to be supervised by the Consultant (if applicable).

1.5. "**Day**" means calendar day unless indicated otherwise.

1.6. "**Effective Date**" means the date on which this Contract comes into force and effect pursuant to Clause GCC 11.

1.7. "**Experts**" means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Consultant, Sub-consultant or JV member(s) assigned by the Consultant to perform the Services or any part thereof under the Contract.

1.8. "**Foreign Currency**" means any currency other than the Pakistani Rupees.

1.9. "**GCC**" means these General Conditions of Contract.

1.10. "**Government**" means the Government of Pakistan.

1.11. "**Joint Venture (JV)**" means an association with or without a legal personality distinct from that of its members, of more than one entity where one member has the authority to conduct all businesses for and on behalf of any and all the members of the JV, and where the members of the JV are jointly and severally liable to the Procuring Agency for the performance of the Contract.

1.12. "**Key Expert(s)**" means an individual professional whose skills, qualifications, knowledge and experience are critical to the performance of the Services under the Contract and whose Curricula Vitae (CV) was taken into account in the technical evaluation of the Consultant's proposal.

1.13. "**Local Currency**" means the currency of Pakistan

1.14. "**Non-Key Expert(s)**" means an individual professional provided by the Consultant or its Sub-consultant to perform the Services or any part thereof under the Contract.

1.15. "**Party**" means the Procuring Agency or the Consultant, as the case may be, and "Parties" means both of them.

1.16. Procuring Agency's Personnel" refers to the staff, labor and other employees (if any) of the Procuring Agency engaged in fulfilling the Procuring Agency's obligations under the Contract; and any other personnel identified as Procuring Agency's Personnel, by a notice from the Procuring Agency to the Consultant

1.17. "**Proposal**" means the Technical Proposal and/or the Financial Proposal of the Consultant.

1.18. "**RFP**" means the Request for Proposals to be prepared by the Procuring Agency for the selection of consultants, based on the SRFP.

1.19. "**SCC**" means the Special Conditions of Contract by which the GCC may be amended or supplemented but not over-written.

1.20. "**Site**" (if applicable) means the land and other places where Works are to be executed or facilities to be installed, and such other land or places as may be specified in the Contractor's Contract as forming part of the Site.

1.21. "**SRFP**" means the Standard Request for Proposals, which must be used by the Procuring Agency as the basis for the preparation of the RFP.

1.22. "**Sub-consultants**" means an entity to whom/which the Consultant subcontracts any part of the Services while remaining solely liable for the execution of the Contract.

1.23. "**Third Party**" means any person or entity other than the Government, the Procuring Agency, the Consultant or a Sub-consultant.

1.24. "**TORs**" means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Procuring Agency and the Consultant, and expected results and deliverables of the assignment.

2. **Relationship between the Parties**

2.1. Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Procuring Agency and the Consultant. The Consultant, subject to this Contract, has complete charge of the Experts and Sub-consultants, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

3. **Law Governing Contract**

3.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

4. **Language**

4.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Consultant and the Procuring Agency, shall be written in the English language unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5. **Headings**

5.1. The headings shall not limit, alter or affect the meaning of this Contract.

6. **Communications**

6.1. Any communication required or permitted to be given or made pursuant to this Contract shall be in writing in the language specified in Clause GCC 4. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SCC.

6.2. A Party may change its address for notice hereunder by giving the other Party any communication of such change to the address specified in the SCC.

7. Location

7.1. The Services shall be performed at such locations as are specified in Appendix A hereto and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the Procuring Agency may approve.

8. **Authority of Member in Charge**

8.1. In case the Consultant is a Joint Venture, the members hereby authorize the member specified in the SCC to act on their behalf in exercising all the Consultant's rights and obligations towards the Procuring Agency under this Contract, including without limitation the receiving of instructions and payments from the Procuring Agency.

9. **Authorized Representatives**

9.1. Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Procuring Agency or the Consultant may be taken or executed by the officials specified in the SCC.

10. **Fraud and Corruption**

10.1. Public Procurement Regulatory Authority requires that Procuring Agencies (including beneficiaries of Government funded projects) as well as Applicants/Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts in accordance with the requirement of Procurement Regulatory Framework

B. Commencement, Completion, Modification and Termination of Contract

11. **Effectiveness of Contract**

11.1. This Contract shall come into force and effect on the date (the "Effective Date") of the Procuring Agency's notice to the Consultant instructing the Consultant to begin carrying out the Services. This notice shall confirm that the effectiveness conditions, if any, listed in the SCC have been met.

12. **Termination of Contract for Failure to Become Effective**

12.1. If this Contract has not become effective within such time period after the date of Contract signature as specified in the SCC, either Party may, by not less than twenty two (22) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party with respect hereto.

13. **Commencement of Services**

13.1. The Consultant shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

14. **Expiration of Contract**

14.1. Unless terminated earlier pursuant to Clause GCC 19 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

15. **Entire Agreement**

15.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

16. **Modifications or Variations**

16.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

16.2. In cases of any modifications or variations, the prior written consent of the Procuring Agency is required.

17. **Force Majeure**

17.1. **Definition**

17.1.1. For the purposes of this Contract, “Force Majeure” means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and makes a Party’s performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible under the circumstances, and subject to those requirements, includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action confiscation or any other action by Government agencies.

17.1.2. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party’s Experts, Sub-consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.

17.1.3. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

17.2. **No Breach of Contract**

17.2.1. The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.

17.3. **Measures to be Taken**

17.3.1. A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

17.3.2. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

17.3.3. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

17.3.4. During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Procuring Agency, shall either:

17.3.4.1. demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Procuring Agency, in reactivating the Services; or

17.3.4.2. continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred.

17.3.5. In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clauses GCC 49& 50.

18. **Suspension**

18.1. The Procuring Agency may, by written notice of suspension to the Consultant, suspend all payments to the Consultant hereunder if the Consultant fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) calendar days after receipt by the Consultant of such notice of suspension.

19. **Termination**

19.1. This Contract may be terminated by either Party as per provisions set up below:

a) **By the Procuring Agency**

19.1.1. The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) days' written notice of termination to the Consultant in case of the events referred to in (a) through (d); at least sixty (60) days' written notice in case of the event referred to in (e); and at least five (5) days' written notice in case of the event referred to in (f):

(a) If the Consultant fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GCC 18;

(b) If the Consultant becomes (or, if the Consultant consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

(c) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GCC 49

(d) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days;

(e) If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

(f) If the Consultant fails to confirm availability of Key Experts as required in Clause GCC 13.

19.1.2. if the Consultant, in the judgment of the Procuring Agency has engaged in Fraud and Corruption, in competing for or in executing the Contract, then the Procuring Agency may, after giving fourteen (14) calendar days written notice to the Consultant, terminate the Consultant's employment under the Contract.

19.2. **By the Consultant**

The Consultant may terminate this Contract, by not less than thirty (30) days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

(a) If the Procuring Agency fails to pay any money due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clauses GCC 49.1 within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue.

(b) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

(c) If the Procuring Agency fails to comply with any final decision reached as a result of arbitration pursuant to Clause GCC 49.1.

(d) If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Procuring Agency of the Consultant's notice specifying such breach.

19.3. **Cessation of Rights and Obligations**

Upon termination of this Contract pursuant to Clauses GCC 12 or GCC 19 hereof, or upon expiration of this Contract pursuant to Clause GCC 14, all rights and obligations of the Parties hereunder shall cease, except

(i) such rights and obligations as may have accrued on the date of termination or expiration,

(ii) the obligation of confidentiality set forth in Clause GCC 22,

(iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause GCC 25 and to cooperate and assist in any inspection or investigation, and (iv) any right which a Party may have under the Applicable Law.

19.4. **Cessation of Services**

19.4.1. Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GCC 19a or GCC 19b, the Consultant shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultant and equipment and materials furnished by the Procuring Agency, the Consultant shall proceed as provided, respectively, by Clauses GCC 27 or GCC 28.

19.5. **e.Payment upon Termination**

Upon termination of this Contract, the Procuring Agency shall make the following payments to the Consultant:
(a) remuneration for Services satisfactorily performed prior to the effective date of termination, and reimbursable expenditures for expenditures actually incurred prior to the effective date of termination; and pursuant to Clause 43;
(b) in the case of termination pursuant to paragraphs (d) and (e) of Clause GCC 19.1.1, reimbursement of any reasonable cost incidental to the prompt and orderly termination of this Contract, including the cost of the return travel of the Experts.

C. Obligations of the Consultant

20. **General**

20.1. **Standard of Performance**

20.1.1. The Consultant shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties.

20.1.2. The Consultant shall employ and provide such qualified and experienced Experts and Sub-consultants as are required to carry out the Services.

20.1.3. The Consultant may subcontract part of the Services to an extent and with such Key Experts and Sub-consultants as may be approved in advance by the Procuring Agency

20.2. **Law Applicable to Services**

20.2.1. The Consultant shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-consultants, comply with the Applicable Law.

21. **Conflict of Interests**

21.1. The Consultant shall hold the Procuring Agency's interest's paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

21.1.1. **Consultant Not to Benefit from Commissions, Discounts, etc.**

21.1.1.1. The payment of the Consultant pursuant to GCC F (Clauses GCC 42 through 47) shall constitute the Consultant's only payment in connection with this Contract and, subject to Clause GCC 21.1.3, the Consultant shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or in the discharge of its obligations hereunder, and the Consultant shall use its best efforts to ensure that any Sub-consultants, as well as the Experts and agents of either of them, similarly shall not receive any such additional payment.

21.1.1.2. Furthermore, if the Consultant, as part of the Services, has the responsibility of advising the Procuring Agency on the procurement of goods, works or services. Any discounts or commissions obtained by the Consultant in the exercise of such procurement responsibility shall be for the account of the Procuring Agency.

21.1.2. **Consultant and Affiliates Not to Engage in Certain Activities**

21.1.2.1. The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-consultants and any entity affiliated with such Sub-consultants, shall be disqualified from providing goods, works or non-consulting services resulting from or directly related to the Consultant's Services for the preparation or implementation of the project, unless otherwise indicated in the SCC.

21.1.3. **Prohibition of Conflicting Activities**

21.1.3.1. The Consultant shall not engage, and shall cause its Experts as well as its Sub-consultants not to engage, either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to them under this Contract.

21.1.4. **Strict Duty to Disclose Conflicting Activities**

21.1.4.1. The Consultant has an obligation and shall ensure that its Experts and Sub-consultants shall have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Procuring Agency, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.

22. **Confidentiality**

22.1. Except with the prior written consent of the Procuring Agency, the Consultant and the Experts shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Experts make public the recommendations formulated in the course of, or as a result of, the Services.

23. **Liability of the Consultant**

23.1. Subject to additional provisions, if any, set forth in the SCC, the Consultant's liability under this Contract shall be as determined under the Applicable Law.

24. **Insurance to be Taken out by the Consultant**

24.1. The Consultant (i) shall take out and maintain, and shall cause any Sub-consultants to take out and maintain, at its (or the Sub-consultants', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage specified in the SCC, and (ii) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums therefore have been paid. The Consultant shall ensure that such insurance is in place prior to commencing the Services as stated in Clause GCC 13.

25. **Accounting, Inspection and Auditing**

25.1. The Consultant shall keep, and shall make all reasonable efforts to cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Services in such form and detail as will clearly identify relevant time changes and costs.

25.2. Pursuant to paragraph 1.23 (e) of Attachment 1 to the General Conditions, the Consultant shall permit and shall cause its agents (where declared or not), subcontractors, sub-consultants, service providers, suppliers, and personnel, to permit, the procuring agency to inspect the site and/or the accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have such accounts, records and other documents. The Consultant's and its Subcontractors' and sub-consultants' attention is drawn to Sub-Clause 10.1 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Procuring Agency's inspection and audit rights constitute a prohibited practice subject to contract termination.

26. **Reporting Obligations**

26.1. The Consultant shall submit to the Procuring Agency the reports and documents specified in Appendix A, in the form, in the numbers and within the time periods set forth in the said Appendix.

27. **Proprietary Rights of the Procuring Agency in Reports and Records**

27.1. Unless otherwise indicated in the SCC, all reports and relevant data and information such as maps, diagrams, plans, databases, other documents and software, supporting records or material compiled or prepared by the Consultant for the Procuring Agency in the course of the Services shall be confidential and become and remain the absolute property of the Procuring Agency. The Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the Procuring Agency, together with a detailed inventory thereof. The Consultant may retain a copy of such documents, data and/or software but shall not use the same for purposes unrelated to this Contract without prior written approval of the Procuring Agency.

27.2. If license agreements are necessary or appropriate between the Consultant and third parties for purposes of development of the plans, drawings, specifications, designs, databases, other documents and software, the Consultant shall obtain the Procuring Agency's prior written approval to such agreements, and the Procuring Agency shall be entitled at its discretion to require recovering the expenses related to the development of the program(s) concerned. Other restrictions about the future use of these documents and software, if any, shall be

specified in the SCC.

28. **Equipment, Vehicles and Materials**

28.1. Equipment, vehicles and materials made available to the Consultant by the Procuring Agency, or purchased by the Consultant wholly or partly with funds provided by the Procuring Agency, shall be the property of the Procuring Agency and shall be marked accordingly. Upon termination or expiration of this Contract, the Consultant shall make available to the Procuring Agency an inventory of such equipment, vehicles and materials and shall dispose of such equipment, vehicles and materials in accordance with the Procuring Agency's instructions. While in possession of such equipment, vehicles and materials, the Consultant, unless otherwise instructed by the Procuring Agency in writing, shall insure them at the expense of the Procuring Agency in an amount equal to their full replacement value.

28.2. Any equipment or materials brought by the Consultant or its Experts into the Procuring Agency's country for the use either for the project or personal use shall remain the property of the Consultant or the Experts concerned, as applicable.

29. **Code of Conduct**

29.1. The Procuring Agencies and the Consultant are bound to follow the Code of Ethics to be issued by the Authority.

D. Consultant's Experts and Sub-Consultants

30. **Description of Key Experts**

30.1. The title, agreed job description, minimum qualification and time-input estimates to carry out the Services of each of the Consultant's Key Experts are described in Appendix B.

30.2. If required to comply with the provisions of Clause GCC 20a, adjustments with respect to the estimated time-input of Key Experts set forth in Appendix B may be made by the Consultant by a written notice to the Procuring Agency, provided (i) that such adjustments shall not alter the original time-input estimates for any individual by more than 10% or one week, whichever is larger; and (ii) that the aggregate of such adjustments shall not cause payments under this Contract to exceed the ceilings set forth in Clause GCC 42.2.

30.3. If additional work is required beyond the scope of the Services specified in Appendix A, the estimated time-input for the Key Experts may be increased by agreement in writing between the Procuring Agency and the Consultant. In case where payments under this Contract exceed the ceilings set forth in Clause GCC 42.2, the Parties shall sign a Contract amendment.

31. **Replacement of Key Experts**

31.1. Except as the Procuring Agency may otherwise agree in writing, no changes shall be made in the Key Experts.

31.2. Notwithstanding the above, the substitution of Key Experts during Contract execution may be considered only based on the Consultant's written request and due to circumstances outside the reasonable control of the

Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall forthwith provide as a replacement, a person of equivalent or better qualifications and experience, and at the same rate of remuneration.

32. **Approval of Additional Key Experts**

32.1. If during execution of the Contract, additional Key Experts are required to carry out the Services, the Consultant shall submit to the Procuring Agency for review and approval a copy of their Curricula Vitae (CVs). If the Procuring Agency does not object in writing (stating the reasons for the objection) within twenty two (22) days from the date of receipt of such CVs, such additional Key Experts shall be deemed to have been approved by the Procuring Agency.
The rate of remuneration payable to such new additional Key Experts shall be based on the rates for other Key Experts position which require similar qualifications and experience.

33. **Removal of Experts or Sub-consultants**

33.1. If the Procuring Agency finds that any of the Experts or Sub-consultant has committed serious misconduct or has been charged with having committed a criminal action, or shall the Procuring Agency determine that a Consultant's Expert or Sub-consultant has engaged in Fraud and Corruption while performing the Services, the Consultant shall, at the Procuring Agency's written request, provide a replacement.

33.2. In the event that any of Key Experts, Non-Key Experts or Sub-consultants is found by the Procuring Agency to be incompetent or incapable in discharging assigned duties, the Procuring Agency, specifying the grounds therefore, may request the Consultant to provide a replacement.

33.3. Any replacement of the removed Experts or Sub-consultants shall possess better qualifications and experience and shall be acceptable to the Procuring Agency.

34. **Replacement/ Removal of Experts – Impact on Payments**

34.1. Except as the Procuring Agency may otherwise agree, (i) the Consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Experts provided as a replacement shall not exceed the remuneration which would have been payable to the Experts replaced or removed.

35. **Working Hours, Overtime, Leave, etc.**

35.1. Working hours and holidays for Experts are set forth in Appendix B. To account for travel time to/from the Procuring Agency's country, experts carrying out Services inside the Procuring Agency's country shall be deemed to have commenced or finished work in respect of the Services such number of days before their arrival in, or after their departure from, the Procuring Agency's country as is specified in Appendix B.

35.2. The Experts shall not be entitled to be paid for overtime nor to take paid sick leave or vacation leave except as specified in Appendix B, and the Consultant's remuneration shall be deemed to cover these items.

35.3. Any taking of leave by Key Experts shall be subject to the prior approval by the Consultant who shall ensure that absence for leave purposes will not delay the progress and or impact adequate supervision of the Services.

E. Obligations of the Procuring Agency

36. Assistance and Exemptions

36.1. Unless otherwise specified in the SCC, the Procuring Agency shall use its best efforts to:

36.1.1. Assist the Consultant with obtaining work permits and such other documents as shall be necessary to enable the Consultant to perform the Services.

36.1.2. Facilitate prompt clearance through customs of any property required for the Services and of the personal effects of the Experts and their eligible dependents.

36.1.3. Issue to officials, agents and representatives of the Government all such instructions and information as may be necessary or appropriate for the prompt and effective implementation of the Services.

36.1.4. Assist the Consultant and the Experts and any Sub-consultants employed by the Consultant for the Services with obtaining exemption from any requirement to register or obtain any permit to practice their profession or to establish themselves either individually or as a corporate entity in the Procuring Agency's country according to the applicable law in the Procuring Agency's country.

36.1.5. Assist the Consultant, any Sub-consultants and the Experts of either of them with obtaining the privilege, pursuant to the applicable law in the Procuring Agency's country, of bringing into the Procuring Agency's country reasonable amounts of foreign currency for the purposes of the Services or for the personal use of the Experts and of withdrawing any such amounts as may be earned therein by the Experts in the execution of the Services.

36.1.6. Provide to the Consultant any such other assistance as may be specified in the SCC.

37. **Access to Project Site**

37.1. The Procuring Agency warrants that the Consultant shall have, free of charge, unimpeded access to the project site in respect of which access is required for the performance of the Services. The Procuring Agency will be responsible for any damage to the project site or any property thereon resulting from such access and will indemnify the Consultant and each of the experts in respect of liability for any such damage, unless such damage is caused by the willful default or negligence of the Consultant or any Sub-consultants or the Experts of either of them.

38. **Change in the Applicable Law Related to Taxes and Duties**

38.1. If, after the date of this Contract, there is any change in the applicable law in the Procuring Agency's country with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties hereto, and corresponding adjustments shall be made to the ceiling amounts specified in Clause GCC 42.2.

39. **Services, Facilities and Property of the Procuring Agency**

39.1. The Procuring Agency shall make available to the Consultant and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference (Appendix A) at the times and in the manner specified in said Appendix A.

39.2. In case that such services, facilities and property shall not be made available to the Consultant as and when specified in Appendix A, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Consultant for the performance of the Services, (ii) the manner in which the Consultant shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40. **Counterpart Personnel**

40.1. The Procuring Agency shall make available to the Consultant free of charge such professional and support counterpart personnel, to be nominated by the Procuring Agency with the Consultant's advice, if specified in Appendix A.

40.2. If counterpart personnel are not provided by the Procuring Agency to the Consultant as and when specified in Appendix A, the Procuring Agency and the Consultant shall agree on (i) how the affected part of the Services shall be carried out, and (ii) the additional payments, if any, to be made by the Procuring Agency to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40.3. Professional and support counterpart personnel, excluding Procuring Agency's liaison personnel, shall work under the exclusive direction of the Consultant. If any member of the counterpart personnel fails to perform adequately any work assigned to such member by the Consultant that is consistent with the position occupied by such member, the Consultant may request the replacement of such member, and the Procuring Agency shall not unreasonably refuse to act upon such request.

41. **Payment Obligation**

41.1. In consideration of the Services performed by the Consultant under this Contract, the Procuring Agency shall make such payments to the Consultant and in such manner as is provided by GCC F below.

F. Payments to the Consultant

42. **Ceiling Amount**

42.1. An estimate of the cost of the Services is set forth in Appendix C (Remuneration) and Appendix D (Reimbursable expenses).

42.2. Payments under this Contract shall not exceed the ceilings in foreign currency and in local currency specified in the SCC.

42.3. For any payments in excess of the ceilings specified in GCC42.2, an amendment to the Contract shall be signed by the Parties referring to the provision of this Contract that evokes such amendment.

43. **Remuneration and Reimbursable Expenses**

43.1. The Procuring Agency shall pay to the Consultant (i) remuneration that shall be determined on the basis of time actually spent by each Expert in the performance of the Services after the date of commencing of Services or such other date as the Parties shall agree in writing; and (ii) reimbursable expenses that are actually and reasonably incurred by the Consultant in the performance of the Services.

43.2. All payments shall be at the rates set forth in Appendix C and Appendix D.

43.3. Unless the SCC provides for the price adjustment of the remuneration rates, said remuneration shall be fixed for the duration of the Contract.

43.4. The remuneration rates shall cover: (i) such salaries and allowances as the Consultant shall have agreed to pay to the Experts as well as factors for social charges and overheads (bonuses or other means of profit-sharing shall not be allowed as an element of overheads), (ii) the cost of backstopping by home office staff not included in the Experts' list in Appendix B, (iii) the Consultant's profit, and (iv) any other items as specified in the SCC.

43.5. Any rates specified for Experts not yet appointed shall be provisional and shall be subject to revision, with the written approval of the Procuring Agency, once the applicable remuneration rates and allowances are known.

44. **Taxes and Duties**

44.1. The Consultant, Sub-consultants and Experts are responsible for meeting any and all tax liabilities arising out of the Contract unless it is stated otherwise in the SCC.

44.2. As an exception to the above and as stated in the SCC, all local identifiable indirect taxes (itemized and finalized at Contract negotiations) are reimbursed to the Consultant or are paid by the Procuring Agency on behalf of the Consultant.

45. **Currency of Payment**

45.1. Any payment under this Contract shall be made in the currency(ies) specified in the SCC.

46. **Mode of Billing and Payment**

46.1. Billings and payments in respect of the Services shall be made as follows:
(a) Advance payment. Within the number of days after the Effective Date, the Procuring Agency shall pay to the Consultant an advance payment as specified in the SCC. Unless otherwise indicated in the SCC, an advance payment shall be made against an advance payment bank guarantee acceptable to the Procuring Agency in an amount (or amounts) and in a currency (or currencies) specified in the SCC. Such guarantee (i) is to remain effective until the advance payment has been fully set off, and (ii) is to be in the form set forth in Appendix E, or in such other form as the Procuring Agency shall have approved in writing. The advance payments will be set off by the Procuring Agency in equal installments against the statements for the number of months of the Services specified in the SCC until said advance payments have been fully set off.
(b) The Itemized Invoices. As soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the Services, or after the end of each time interval otherwise indicated in the SCC, the Consultant shall submit to the Procuring Agency, in duplicate, itemized invoices, accompanied by the receipts or other appropriate supporting documents, of the amounts payable pursuant to Clauses GCC 45 and GCC 46 for such interval, or any other period indicated in the SCC. Separate invoices shall be submitted for expenses incurred in foreign currency and in local currency. Each invoice shall show remuneration and reimbursable

expenses separately.

(c) The Procuring Agency shall pay the Consultant's invoices within sixty (60) days after the receipt by the Procuring Agency of such itemized invoices with supporting documents. Only such portion of an invoice that is not satisfactorily supported may be withheld from payment. Should any discrepancy be found to exist between actual payment and costs authorized to be incurred by the Consultant, the Procuring Agency may add or subtract the difference from any subsequent payments.

(d) The Final Payment .The final payment under this Clause shall be made only after the final report and a final invoice, identified as such, shall have been submitted by the Consultant and approved as satisfactory by the Procuring Agency. The Services shall be deemed completed and finally accepted by the Procuring Agency and the final report and final invoice shall be deemed approved by the Procuring Agency as satisfactory ninety (90) calendar days after receipt of the final report and final invoice by the Procuring Agency unless the Procuring Agency, within such ninety (90) calendar day period, gives written notice to the Consultant specifying in detail deficiencies in the Services, the final report or final invoice. The Consultant shall thereupon promptly make any necessary corrections, and thereafter the foregoing process shall be repeated. Any amount that the Procuring Agency has paid or has caused to be paid in accordance with this Clause in excess of the amounts payable in accordance with the provisions of this Contract shall be reimbursed by the Consultant to the Procuring Agency within thirty (30) days after receipt by the Consultant of notice thereof. Any such claim by the Procuring Agency for reimbursement must be made within twelve (12) calendar months after receipt by the Procuring Agency of a final report and a final invoice approved by the Procuring Agency in accordance with the above.

(e) All payments under this Contract shall be made to the accounts of the Consultant specified in the SCC.

(f) With the exception of the final payment under (d) above, payments do not constitute acceptance of the Services nor relieve the Consultant of any obligations hereunder.

47. **Interest on Delayed Payments**

47.1. If the Procuring Agency had delayed payments beyond fifteen (15) days after the due date stated in Clause GCC 46.1 (c), interest shall be paid to the Consultant on any amount due by, not paid on, such due date for each day of delay at the annual rate stated in the SCC.

G. Fairness and Good Faith

48. **Good Faith**

48.1. The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

H. Settlement of Disputes

49. **Amicable Settlement**

49.1. Any dispute of any kind whatsoever shall arise between the Procuring Agency and the Service Provider in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the Project –whether during

developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

49.2. Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with GCC sub-clause 45.1, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Project. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940.

49.3. Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Procuring Agency shall pay the Service Provider any monies due the Service Provider.

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Special Conditions of Contract

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract>

Number of GC Clause 3.1

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 4.1

The language is **English**

Number of GC Clause 6.1 and 6.2

The addresses are:

The Procuring Agency is: Daanish University Trust (Daanish University Trust), Deputy Secretary Room No. 227, 2nd Floor, Block D, Pak Secretariat

The Consultant Address:

The title of the subject procurement is:Consultancy Services for Design Vetting and Construction Supervision for "Construction of Pre-Engine

Number of GC Clause 8.1

[Note: If the Consultant consists only of one entity, state "N/A";Or

The Lead Member on behalf of the JV is _____ _____ *[insert name of the member]*

Number of GC Clause 9.1

The Authorized Representatives are:

For the Procuring Agency:

Daanish University Trust (Daanish University Trust), Deputy Secretary
Room No. 227, 2nd Floor, Block D, Pak Secretariat
+92-345-358-2628
asim.khanzada@gmail.com

For the Bidder:

Name: ……

Designation: ……..

Address: ……..

Number of GC Clause 11.1

[Note: If there are no effectiveness conditions, state "N/A"]OR

List here any conditions of effectiveness of the Contract]

The effectiveness conditions are the following: *[insert "N/A" or list the conditions]*

Termination of Contract for Failure to Become Effective:

The time period shall be _____ *[insert time period, e.g.: four months]*.

Commencement of Services:

The number of days shall be_____ *[e.g.: ten]*.

Confirmation of Key Experts' availability to start the Assignment shall be submitted to the Procuring Agency in writing as a written statement signed by each Key Expert.

Expiration of Contract:

The time period shall be _____ *[insert time period, e.g.: twelve months]*.

Number of GC Clause 23

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.10%** to **10.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 23.1

No additional provisions.

The following limitation of the Consultant's Liability towards the Procuring Agency can be subject to the Contract's negotiations:

Number of GC Clause 24

Performance Guarantee:
Instrument of Performance Guarantee shall be in the Name of : **Daanish University Trust**

The amount of performance guarantee shall be 10.00% of the contract price in acceptable form of Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft

Number of GC Clause 24.1

The insurance coverage against the risks shall be as follows:

(a) Professional liability insurance, with a minimum coverage of _____ *[insert amount and currency which should be not less than the total ceiling amount of the Contract]*;

Number of GC Clause 33. Removal of Experts or Sub-consultants

[Note to Procuring Agency: include the following for supervision of infrastructure contracts (such as Plant or Works) and for other consulting service where the social risks are substantial or high, otherwise delete.]

Price adjustment on the remuneration : Nil *[**insert*** **"applies"** *or* **" does not apply"***]***

The currency of payment shall be the following: *PKR*

[The advance payment could be in either the foreign currency, or the local currency, or both; select the correct wording in the Clause here below. The advance bank payment guarantee should be in the same currency(ies)]

The following provisions shall apply to the advance payment and the advance bank payment guarantee:

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard**.**

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties**.**

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties**.** The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute**.**

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties**.**

Appointing Authority for Arbitrator:

By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Bid Securing Declaration

Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.:***P191199***

To: **Daanish University Trust (Daanish University Trust), Deputy Secretary Room No. 227, 2nd Floor, Block D, Pak Secretariat**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;

2. Disagreement to arithmetical correction made to the Bid price; or

3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Contract Form

FORM OF CONTRACT

This CONTRACT (hereinafter called the "Contract") is made the *[number]* day of the month of *[month]*, *[year]*, between, on the one hand, *[name of Procuring Agency or Recipient]* (hereinafter called the "Procuring Agency") and, on the other hand, *[name of Consultant]* (hereinafter called the "Consultant").

[If the Consultant consist of more than one entity, the above should be partially amended to read as follows: "…(hereinafter called the "Procuring Agency") and, on the other hand, a Joint Venture consisting of the following entities, each member of which will be jointly and severally liable to the Procuring Agency for all the Consultant's obligations under this Contract, namely, *[name of member]* and *[name of member]* (hereinafter called the "Consultant").]

WHEREAS

1. the Procuring Agency has requested the Consultant to provide certain consulting services as defined in this Contract (hereinafter called the "Services");

2. the Consultant, having represented to the Procuring Agency that it has the required professional skills, expertise and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;

3. the Procuring Agency has received [*or* has applied for] a loan [*or* credit *or* grant] from the *[Insert as appropriate:)]* toward the cost of the Services and intends to apply a portion of the proceeds of this [loan/credit/grant] to eligible payments under this Contract, it being understood that (i) payments will be made only at the request of the Procuring Agency; (ii) such payments will be subject, in all respects, to the terms and conditions of the [loan/financing/grant] agreement, including prohibitions of withdrawal from the [loan/credit/grant] account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import.

NOW THEREFORE the parties hereto hereby agree as follows:

The following documents attached hereto shall be deemed to form an integral part of this Contract:

- The General Conditions of Contract
- The Special Conditions of Contract;
- Appendices: Appendix
    - Terms of Reference Appendix
    - Key Experts Appendix
    - Remuneration Cost Estimates Appendix)
    - Reimbursable Cost Estimates Appendix
    - Form of Advance Payments Guarantee

In the event of any inconsistency between the documents, the following order of precedence shall prevail: the Special Conditions of Contract; the General Conditions of Contract, including Attachment 1; Appendix A;

Appendix B; Appendix C and Appendix D; and Appendix E. Any reference to this Contract shall include, where the context permits, a reference to its Appendices.

2. The mutual rights and obligations of the Procuring Agency and the Consultant shall be as set forth in the Contract, in particular:

(a) the Consultant shall carry out the Services in accordance with the provisions of the Contract; and

(b) the Procuring Agency shall make payments to the Consultant in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of *[Name of Procuring Agency]*

[Authorized Representative of the Procuring Agency – name, title and signature]

For and on behalf of *[Name of Consultant or Name of a Joint Venture]*

[Authorized Representative of the Consultant – name and signature]

[For a joint venture, either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached.]

For and on behalf of each of the members of the Consultant [insert the name of the Joint Venture]

[Name of the lead member]

[Authorized Representative on behalf of a Joint Venture]

[add signature blocks for each member if all are signing]

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BYTHE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Number: Contract Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Performance Guarantee Form

Performance Guarantee Form

To: **Daanish University Trust (Daanish University Trust), Deputy Secretary Room No. 227, 2nd Floor, Block D, Pak Secretariat**

WHEREAS *[name of Bidder]* (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods*(*hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

_____

[name of bank or financial institution]

_____

[address]

_____

[date}

Annexure

Complete RFP

Information (Read-Only)

See Form Under Additional Forms and Documents: **Complete RFP** (page number: 85)

Financial Form

Please note that this form should only be provided with FInancial form. and shall not be attached with Technical submission.

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Financial Form** (page number: 135)

Procurement Forms

Past Construction Experiences

See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 138)

Contractor's Key Personnel Representative and Their Schedules

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 144)

Financial Resources

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 148)

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 149)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 150)

Current Contracts and Their Progress

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 152)

Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 153)

Average Annual Turnover

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 155)

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Additional Forms and Documents

Request for Proposals – Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration: Construction of PEB Industry Hub, Daanish University, Islamabad

Nov 7, 2026 · @Asim

Cover Page and Key Dates

DAANISH UNIVERSITY TRUST

STANDARD REQUEST FOR PROPOSALS (RFP)

Procurement of Consultancy Services – Single Stage Two Envelope Procedure – Time-Based Contract – National Competitive Bidding

(Based on the PPRA Standard Request for Proposals for Consultancy Services, adapted to the Public Procurement Rules, 2026 notified vide S.R.O. 1658(I)/2026)

Particular	Detail
EPADS Tender No.	_____ (as generated by EPADS)
Assignment	Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad"
Procuring Agency	Daanish University Trust, Islamabad
Project	Construction of a Pre-Engineered Building (PEB) of approximately 49,000 sft covered area, including associated civil, architectural, MEP (mechanical, electrical, plumbing and fire protection), interior fit-out and furnishing works
Method of Selection	Quality and Cost Based Selection (QCBS) – Technical 80% : Financial 20%
Bidding Procedure	Single Stage – Two Envelope (Rule 26(1)(d) of PPR 2026 read with the Consultancy Services Regulations)
Mode of Submission	Online through EPADS only (https://eprocure.gov.pk); original Bid Security in hard form
Issued on	09 November 2026

Key Dates and Times (Pakistan Standard Time)

Event	Date and Time	Venue / Mode
Publication of RFP on EPADS	09 November 2026	EPADS and PPRA website
Pre-Proposal Meeting	11 November 2026 at 11:30 a.m.	Online (Zoom); link available on request from the contact e-mail and posted on EPADS
Last date for requests for clarification	17 November 2026 (3 days before deadline – Rule 38)	Through EPADS / e-mail
Last date for pre-bid complaints to GRC	18 November 2026 (2 days before deadline – Rule 65)	In writing to the Grievance Redressal Committee
Proposal Submission Deadline	20 November 2026 at 11:00 a.m.	EPADS only
Delivery of original Bid Security	Before 11:00 a.m., 20 November 2026	Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad
Opening of Technical Proposals	20 November 2026 at 11:30 a.m. (Rule 40)	Through EPADS, at Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad
Opening of Financial Proposals	To be notified after publication of the Technical Evaluation Report and expiry of the grievance period	Through EPADS
Proposal validity	90 days from the submission deadline, i.e. up to 18 February 2027	—
Bid Security validity	Proposal validity + 28 days, i.e. up to 18 March 2027	—

Contact Officer: Mr. Shah Jehan, Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad. E-mail: asim.khanzada@gmail.com

Contents of this RFP

1. Section 1 – Letter of Invitation (Request for Proposal)
2. Section 2 – Instructions to Consultants (ITC)
3. Section 3 – Proposal Data Sheet (including Mandatory Eligibility and Technical Evaluation Criteria)
4. Section 4 – Technical Proposal Standard Forms
5. Section 5 – Financial Proposal Standard Forms
6. Section 6 – Eligible Countries
7. Section 7 – Terms of Reference (TOR)
8. Section 8 – Standard Form of Contract (Time-Based), General and Special Conditions of Contract, Appendices, Integrity Pact and Performance Security Form

Section 1 – Letter of Invitation (Request for Proposal)

Daanish University Trust, Islamabad

EPADS Tender No.: _____ Date: 09 November 2026

Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad"

1. This Invitation for submission of Proposals follows the Procurement Notice for this assignment published on EPADS and the PPRA website, and in national dailies (one English and one Urdu) dated _____, in accordance with Rule 18 of the Public Procurement Rules, 2026.
2. Daanish University Trust (the "Procuring Agency") intends to construct a Pre-Engineered Building (PEB) of approximately 49,000 sft covered area for the Industry Hub of Daanish University, Islamabad, including associated civil, architectural, MEP, interior fit-out and furnishing works, procured on a design-and-build basis. The Procuring Agency intends to apply part of its funds to eligible payments under the contract for consultancy services for which this RFP is issued.
3. The Procuring Agency now invites proposals from eligible consulting firms to provide the following consulting services: **Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for the Construction of PEB Industry Hub – Daanish University, Islamabad.** More details on the services are provided in the Terms of Reference (Section 7).
4. This RFP is addressed to all eligible consultants. Determination of the capacity and capability of the consultants shall be part of the Technical Proposal, against the Mandatory Eligibility Requirements and Evaluation Criteria in the Data Sheet.
5. A firm will be selected under the **Quality and Cost Based Selection (QCBS)** method (Technical 80%, Financial 20%), using the **Single Stage – Two Envelope** procedure described in this RFP and in accordance with the Public Procurement Rules, 2026 and the PPRA consultancy services regulations, as amended.
6. The RFP includes the following documents:
    - Section 1 – Letter of Invitation
    - Section 2 – Instructions to Consultants
    - Section 3 – Proposal Data Sheet
    - Section 4 – Technical Proposal (Full Technical Proposal) – Standard Forms
    - Section 5 – Financial Proposal – Standard Forms
    - Section 6 – Eligible Countries
    - Section 7 – Terms of Reference
    - Section 8 – Standard Form of Contract (Time-Based)
7. A pre-proposal meeting will be held online (Zoom) on **11 November 2026 at 11:30 a.m.** Interested firms may obtain the meeting link from the contact e-mail below; it will also be posted on EPADS.
8. Proposals shall be submitted **online through EPADS only** (https://eprocure.gov.pk) on or before **20 November 2026 at 11:00 a.m.** The original Bid Security of **Rs. 1,000,000/-** shall be delivered in hard form at the address below before the same deadline, with its scanned copy uploaded in the Technical Proposal envelope on EPADS. Technical Proposals will be opened through EPADS

on the same day at **11:30 a.m.** at the address below, in the presence of consultants' representatives who choose to attend.

9. Proposals not submitted through EPADS shall not be entertained (Rule 8, PPR 2026).

Yours sincerely,

Shah Jehan Secretary, Daanish University Trust Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad E-mail: asim.khanzada@gmail.com

Section 2 – Instructions to Consultants (ITC)

These Instructions follow the PPRA Standard Request for Proposals (Consultancy Services, Single Stage Two Envelope, Time-Based). Selection-specific information is given in the Data Sheet (Section 3), which supplements but does not over-write these Instructions. Any reference in the standard document to the Public Procurement Rules, 2004 shall be read as a reference to the corresponding provision of the **Public Procurement Rules, 2026 (S.R.O. 1658(I)/2026)**.

A. General Provisions

1. Definitions

1.1 (a) "Affiliate(s)" means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Consultant. (b) "Applicable Law" means the laws and any other instruments having the force of law in Pakistan, as issued and in force from time to time. (c) "Authority" means the Public Procurement Regulatory Authority (PPRA). (d) "Consultant" means a legally established professional consulting firm that may provide or provides the Services to the Procuring Agency under the Contract. (e) "Contract" means a legally binding written agreement signed between the Procuring Agency and the Consultant, including the GCC, SCC and Appendices. (f) "Data Sheet" means the part of this RFP that reflects assignment-specific conditions and supplements the ITC. (g) "Day" means a calendar day. (h) "EPADS" means the Electronic Pakistan Acquisition and Disposal System operated by the Authority. (i) "Experts" means, collectively, Key Experts, Non-Key Experts or any other personnel of the Consultant or Sub-consultant. (j) "Key Expert(s)" means an individual professional whose skills, qualifications, knowledge and experience are critical to the performance of the Services and whose CV is evaluated. (k) "Non-Key Expert(s)" means an individual professional assigned to perform the Services whose CV is not evaluated individually. (l) "Proposal" means the Technical Proposal and the Financial Proposal. (m) "Rules" means the Public Procurement Rules, 2026. (n) "Services" means the work to be performed by the Consultant under the Contract. (o) "Sub-consultant" means an entity to which the Consultant subcontracts part of the Services while remaining responsible to the Procuring Agency. (p) "TOR" means the Terms of Reference in Section 7.

2. Introduction

2.1 The Procuring Agency named in the Data Sheet intends to select a Consultant in accordance with the method of selection specified in the Data Sheet. Eligible Consultants are invited to submit a Technical Proposal and a Financial Proposal for the assignment named in the Data Sheet. The Proposal will be the basis for negotiating and signing the Contract with the selected Consultant.

2.2 Consultants should familiarize themselves with local conditions and take them into account in preparing their Proposals, including attending the pre-proposal meeting specified in the Data Sheet. Attendance is optional and at the Consultants' expense.

2.3 The Procuring Agency will provide, at no cost, the inputs, project data and reports specified in the Data Sheet.

3. Conflict of Interest

3.1 The Consultant shall provide professional, objective and impartial advice, at all times holding the Procuring Agency's interests paramount, strictly avoiding conflicts with other assignments or its own corporate interests, and acting without any consideration for future work.

3.2 The Consultant shall disclose any situation of actual or potential conflict that impacts its capacity to serve the best interest of the Procuring Agency. Failure to disclose may lead to disqualification, termination of the Contract and/or blacklisting.

3.3 Without limitation, the Consultant shall not be hired where: (i) **Conflicting activities** – the firm or any Affiliate has been engaged to provide goods, works or non-consulting services for the project, including as the works contractor, PEB manufacturer, fabricator or supplier for the PEB Industry Hub; (ii) **Conflicting assignments** – the assignment may conflict with another assignment of the Consultant for the same or another client; (iii) **Conflicting relationships** – the Consultant (including its Experts and Sub-consultants) has a close business or family relationship with professional staff of the Procuring Agency directly or indirectly involved in preparing the TOR, the selection process or supervision of the Contract, unless the conflict has been resolved in a manner acceptable to the Procuring Agency.

4. Unfair Competitive Advantage

4.1 Consultants or their Affiliates shall not derive a competitive advantage from having provided consulting services related to this assignment. Information that could confer such advantage is listed in the Data Sheet and made available to all Consultants.

5. Corrupt and Fraudulent Practices

5.1 The Procuring Agency requires compliance with the Public Procurement Regulatory Framework regarding corrupt and fraudulent practices, as defined in the Rules. A Proposal shall be rejected if the Consultant is found to have engaged in corrupt, fraudulent, collusive, coercive or obstructive practices, and the Consultant may be blacklisted under Rule 25 of the Rules and the Mechanism for Blacklisting Regulations, 2024.

5.2 Consultants shall permit, and cause their agents, sub-consultants, suppliers and personnel to permit, the Procuring Agency to inspect all accounts, records and documents relating to the Proposal and contract performance, and to have them audited by auditors appointed by the Procuring Agency.

6. Eligibility

6.1 The Procuring Agency permits eligible consultants to offer services, subject to Section 6 (Eligible Countries) and the Mandatory Eligibility Requirements in the Data Sheet. Joint ventures are not permitted for this assignment.

6.2 It is the Consultant's responsibility to ensure that its Experts, Sub-consultants, agents and suppliers meet the eligibility requirements.

6.3 **Sanctions.** A firm or individual blacklisted by the Authority or by any Federal or Provincial procuring agency shall be ineligible during the period of blacklisting. The list of blacklisted firms is available on the PPRA website.

6.4 **Restrictions for public employees.** Government officials and civil servants of Pakistan are not eligible to be included as Experts unless (i) they are on leave without pay, or have resigned or retired; (ii) they are not being hired by the agency they worked for before going on leave, resigning or retiring (for at least two years, or the statutory period, whichever is longer); and (iii) their hiring would not create a conflict of interest. Experts employed by government-owned universities or research institutions are eligible only if they have been full-time employees of their institution for at least one year before inclusion in the Proposal.

B. Preparation of Proposals

7. General Considerations. The Consultant is expected to examine the RFP in detail. Material deficiencies in providing the information requested may result in rejection of the Proposal.

8. Cost of Preparation of Proposal. The Consultant shall bear all costs of preparing and submitting its Proposal. The Procuring Agency is not bound to accept any Proposal and may annul the selection process at any time prior to Contract award in accordance with the Rules, without incurring any liability.

9. Language. The Proposal and all correspondence shall be in the language specified in the Data Sheet.

10. Documents Comprising the Proposal. 10.1 The Proposal shall comprise the documents and forms listed in the Data Sheet. 10.2 If specified in the Data Sheet, the Consultant shall include an undertaking to observe the regulatory framework on corrupt and fraudulent practices, and shall sign the Integrity Pact.

11. Only One Proposal. The Consultant shall submit only one Proposal. If a Consultant submits or participates in more than one Proposal, all such Proposals shall be rejected. Participation of the same Key Expert in more than one Proposal is governed by the Data Sheet.

12. Proposal Validity and Proposal Security

12.1 Proposals shall remain valid for the period specified in the Data Sheet after the submission deadline. The Proposal shall be accompanied by the Proposal (Bid) Security specified in the Data Sheet, valid for twenty-eight (28) days beyond the proposal validity period.

12.2 During this period the Consultant shall maintain its original Proposal without change, including the availability of the Key Experts, the proposed rates and the total price.

12.3 If it is established that any Key Expert was not available at the time of submission or was included without his/her confirmation, the Proposal shall be rejected and the Consultant may be proceeded against under Rule 25.

12.4 **Extension of validity.** In exceptional circumstances, after recording reasons in writing, the Procuring Agency may request an extension of validity before expiry of the original period. Under Rule

37, the total of all extensions shall not exceed the original validity period. The Bid Security shall be extended correspondingly. A Consultant agreeing to extend shall do so without changing its Proposal and shall confirm the availability of Key Experts. A Consultant may refuse to extend, in which case its Proposal shall not be evaluated further and its Bid Security shall be returned.

12.5 **Substitution of Key Experts at validity extension.** If a Key Expert becomes unavailable for the extended period, the Consultant shall provide written justification and a replacement with equal or better qualifications and experience. The technical score shall remain based on the original Key Expert's CV. If the replacement is not acceptable, the Proposal shall be rejected.

12.6 **Sub-contracting.** The Consultant shall not subcontract the whole of the Services.

12.7 **Proposal Security.** Any Proposal not accompanied by the Bid Security specified in the Data Sheet shall be rejected as non-responsive. The Bid Security of unsuccessful Consultants shall be returned after signing of the Contract with the successful Consultant; that of the successful Consultant upon signing the Contract and furnishing the Performance Security. The Bid Security may be forfeited (a) if a Consultant withdraws its Proposal during the period of validity or any extension it has agreed to; or (b) if the successful Consultant fails to sign the Contract or to furnish the Performance Security within the specified time.

13. Clarification and Amendment of RFP

13.1 A Consultant may request clarification of the RFP within the period indicated in the Data Sheet (not later than three days before the submission deadline, Rule 38), in writing through EPADS or to the e-mail in the Data Sheet. The Procuring Agency will respond within two days (Rule 38) and will post the response, without identifying its source, on EPADS for all Consultants.

13.2 At any time before the submission deadline the Procuring Agency may amend the RFP by an addendum posted on EPADS, which shall be binding on all Consultants. If the amendment is substantial, the Procuring Agency may extend the submission deadline.

13.3 A Consultant that has already submitted its Proposal may withdraw, modify or resubmit it through EPADS at any time before the submission deadline. No modification shall be accepted after the deadline.

14. Preparation of Proposals – Specific Considerations. 14.1 The Procuring Agency indicates in the Data Sheet the estimated Key Experts' time input. This estimate is indicative and the Proposal shall be based on the Consultant's own estimate. 14.2 If stated in the Data Sheet, the Consultant shall include at least the minimum time input of Key Experts.

15. Technical Proposal Format and Content. 15.1 The Technical Proposal shall not include any financial information. A Technical Proposal containing material financial information shall be declared non-responsive. 15.2 The Consultant shall submit a Full Technical Proposal (FTP) using the Standard Forms in Section 4, arranged in the order prescribed in the Data Sheet.

16. Financial Proposal. 16.1 The Financial Proposal shall be prepared using the Standard Forms in Section 5 and shall list all costs, including remuneration for Key and Non-Key Experts and reimbursable expenses. 16.2 The Consultant is responsible for all tax liabilities arising out of the Contract, unless stated otherwise in the Data Sheet. 16.3 Prices shall be quoted in Pak Rupees. 16.4 Payment shall be made in Pak Rupees.

C. Submission, Opening and Evaluation

17. Submission of Proposals through EPADS

17.1 Proposals shall be submitted electronically through EPADS only (Rule 8). Proposals submitted by post, courier, hand or e-mail shall not be accepted, except the original Bid Security which shall be delivered in hard form as stated in the Data Sheet.

17.2 The Technical Proposal (including the scanned Bid Security) shall be uploaded in the EPADS technical envelope and the Financial Proposal in the EPADS financial envelope. Any financial information in the technical envelope shall render the Proposal non-responsive.

17.3 The Proposal shall be signed and stamped on every page by the authorized representative, whose authority shall be a notarized Power of Attorney attached to the Technical Proposal. Pages shall be serially numbered.

17.4 Any interlineation, erasure or overwriting shall be valid only if initialed by the person signing the Proposal.

17.5 Proposals must be submitted on EPADS no later than the deadline in the Data Sheet. EPADS does not accept submissions after the deadline. It is the Consultant's responsibility to upload well in time; the Procuring Agency accepts no responsibility for failed or incomplete uploads.

17.6 A Consultant may withdraw, substitute or modify its Proposal through EPADS before the deadline. No Proposal may be withdrawn in the interval between the deadline and the expiry of the validity period.

18. Confidentiality. 18.1 From opening of Proposals until publication of the evaluation report, information relating to evaluation shall not be disclosed to Consultants or any other party not officially concerned. 18.2 Any attempt by a Consultant to influence the Procuring Agency improperly in the evaluation may result in rejection of its Proposal and blacklisting. 18.3 During this period, any contact on matters relating to the selection process shall be in writing only.

19. Opening of Technical Proposals. 19.1 Technical Proposals shall be opened through EPADS, not earlier than thirty (30) minutes after the submission deadline (Rule 40), on the date, time and place stated in the Data Sheet, in the presence of Consultants' representatives who choose to attend. Financial Proposals shall remain sealed in EPADS. 19.2 At the opening the following shall be read out and recorded: the name of the Consultant; the presence of the Bid Security (amount and form); the presence of a Financial Proposal envelope; any withdrawal or modification; and any other information stated in the Data Sheet.

20. Proposal Evaluation. 20.1 Evaluators of Technical Proposals shall have no access to Financial Proposals until the technical evaluation is concluded. 20.2 The Consultant may not alter its Proposal after the deadline. Evaluation shall be based solely on the submitted Proposals. The Procuring Agency may seek clarification of documents submitted, without permitting any change in substance or price.

21. Evaluation of Technical Proposals. 21.1 The Bid Evaluation Committee shall first examine each Proposal against the Mandatory Eligibility Requirements; a Proposal failing any requirement shall be declared non-responsive and not evaluated further. 21.2 Responsive Proposals shall then be evaluated

against the criteria, sub-criteria and point system in the Data Sheet. A Proposal shall be rejected if it fails to achieve the minimum scores in the Data Sheet.

22. Technical Evaluation Report. After the technical evaluation, the Procuring Agency shall publish the Technical Evaluation Report on EPADS, stating the responsiveness and technical scores of each Consultant, and shall notify the technically responsive Consultants of the date, time and venue for opening the Financial Proposals, which shall be after expiry of the grievance period under Rule 65.

23. Opening of Financial Proposals. 23.1 Financial Proposals of technically responsive Consultants shall be opened through EPADS in the presence of representatives who choose to attend. The names of Consultants and their technical scores shall be read out, followed by the total prices. 23.2 Financial Proposals of non-responsive Consultants shall not be opened.

24. Correction of Errors. 24.1 Activities and items described in the Technical Proposal but not priced shall be assumed to be included in other prices. 24.2 The committee shall correct arithmetical errors. In case of discrepancy between a partial amount and the total, or between unit price × quantity and the total, or between words and figures, the former shall prevail. In case of discrepancy between the Technical and Financial Proposals in quantities of input, the Technical Proposal shall prevail and the Financial Proposal shall be corrected accordingly. A Consultant not accepting the corrections shall have its Proposal rejected and its Bid Security forfeited.

25. Taxes. Evaluation shall be on the basis stated in the Data Sheet.

26. Combined Quality and Cost Evaluation (QCBS). The total score shall be calculated by weighting the technical and financial scores as per the formula in the Data Sheet. The Consultant with the highest combined score shall be declared the Most Advantageous Bid and invited for negotiations.

D. Negotiations and Award

27. Negotiations. 27.1 Negotiations shall be held at the date and address in the Data Sheet with the Consultant's representative holding a written power of attorney. 27.2 The invited Consultant shall confirm the availability of all Key Experts as a pre-requisite. Substitution at negotiations may be considered only for reasons outside the Consultant's control (such as death or medical incapacity), with a replacement of equal or better qualifications. 27.3 Under Rule 52A, negotiations shall be limited to the methodology, work plan, staffing and special conditions of contract, and shall not change the cost or scope of the Services. There shall be no financial negotiations, except clarification of tax liability. 27.4 Minutes of negotiations shall be signed by both parties. If negotiations fail, the Procuring Agency shall inform the Consultant in writing of the reasons and may invite the next-ranked Consultant; earlier negotiations shall not be reopened.

28. Award of Contract. 28.1 The Procuring Agency shall award the Contract to the Consultant whose Proposal is substantially responsive and has been declared the Most Advantageous Bid, provided it is eligible, qualified, and negotiations have been successfully concluded. 28.2 The Final Evaluation Report shall be published on EPADS and the award shall not be made before expiry of the grievance period under Rule 65. 28.3 The successful Consultant shall furnish the Performance Security and sign the Contract and Integrity Pact within the time stated in the Data Sheet. 28.4 The Procuring Agency may reject all Proposals at any time prior to acceptance, under the Rules, and shall upon request communicate the grounds of rejection.

29. Grievance Redressal (Rule 65)

29.1 The Procuring Agency's Grievance Redressal Committee (GRC) shall consist of members from outside the Procuring Agency, as required by Rule 65.

29.2 Any party may lodge a written complaint against the eligibility parameters or any terms and conditions of this RFP not later than two (2) days before the submission deadline; the GRC shall address it before the deadline.

29.3 A Consultant aggrieved by any act of the Procuring Agency after submission may lodge a written complaint within seven (7) days of publication of the Technical Evaluation Report, or within five (5) days of publication of the Final Evaluation Report. A complaint after the Final Evaluation Report may not raise objections on the technical evaluation.

29.4 Where a complaint is filed, the procurement proceedings shall not proceed to the next stage until the complaint is decided. The GRC shall decide the complaint within ten (10) days of its receipt.

29.5 A Consultant not satisfied with the GRC's decision may file an appeal before the Appellate Committee of the Authority within ten (10) days of the decision, in the prescribed manner; the Appellate Committee shall decide the appeal within forty-five (45) days.

30. Blacklisting. 30.1 The Procuring Agency may, after due process (show-cause notice, opportunity of written reply and personal hearing), blacklist a Consultant under Rule 25 and the Mechanism for Blacklisting Regulations, 2024: for up to ten (10) years for corrupt or fraudulent practices; up to five (5) years for submitting false information; up to six (6) months for non-performance; and as provided for breach of bid security obligations. 30.2 Blacklisting decisions shall be communicated to the Consultant and to the Authority for publication, and the Consultant may seek review in the manner prescribed by the Authority.

Section 3 – Proposal Data Sheet

The Data Sheet supplements the ITC. Where there is a conflict, the Data Sheet prevails.

A. General

ITC Ref.	Particulars
2.1	**Procuring Agency:** Daanish University Trust, Islamabad. Official: Mr. Shah Jehan, Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad. E-mail: asim.khanzada@gmail.com
2.1	**Method of selection:** Quality and Cost Based Selection (QCBS) – Technical 80%, Financial 20%
2.1	**Bidding procedure:** Single Stage – Two Envelope. Technical and Financial Proposals shall be uploaded in separate EPADS envelopes. Financial Proposals of technically responsive Consultants only shall be opened; those of other Consultants shall remain unopened.

ITC Ref.	Particulars
2.1	**Name of assignment:** Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad"
2.1	**Scope:** Construction of a PEB of approximately 49,000 sft covered area, including associated civil, architectural, MEP (mechanical, electrical, plumbing and fire protection), interior fit-out and furnishing works
2.2	**Pre-proposal meeting:** Yes. Date: 11 November 2026. Time: 11:30 a.m. Mode: online (Zoom). Link available from the contact e-mail and posted on EPADS. Coordinator: Secretary, Daanish University Trust. Minutes shall be posted on EPADS.
2.3	**Inputs provided:** The Employer's Requirements, concept/layout drawings and available site information for the PEB design-and-build works may be inspected at the Procuring Agency's office during working hours, or obtained on written request by e-mail.
4.1	**Unfair competitive advantage:** Not applicable. Any firm (or Affiliate) involved in preparing the design-and-build works documents for the PEB Industry Hub shall disclose such involvement in Form TECH-1.
6.3	**Blacklisted firms:** https://www.ppra.org.pk
6.1	**Joint Venture / Association:** Not permitted.

B. Preparation of Proposals

ITC Ref.	Particulars
9.1	Language of the Proposal and all correspondence: **English**
10.1	**Technical Proposal (EPADS technical envelope):** (1) Letter of Application / Form TECH-1; (2) notarized Power of Attorney; (3) scanned Bid Security; (4) Mandatory eligibility documents and affidavits (Data Sheet 21.1-A); (5) Forms TECH-2 to TECH-6 with signed CVs; (6) Integrity Pact (signed). **Financial Proposal (EPADS financial envelope):** Forms FIN-1 to FIN-4.
10.2	Statement of Undertaking (anti-fraud and corruption) required: **Yes** (para (d) of Form TECH-1). Integrity Pact required: **Yes**.
11.1	Participation of Key Experts in more than one Proposal: **No**. Sub-consultants: not permitted for Key Expert positions; specialist inspection/testing services (e.g., NDT, material testing laboratories) may be engaged with the Procuring Agency's prior written approval.
12.1	**Proposal validity:** ninety (90) days from the submission deadline, i.e. up to **18 February 2027**.

ITC Ref.	Particulars
12.7	**Bid Security: Rs. 1,000,000/-** (Rupees One Million only) in the form of CDR / Bank Draft / Pay Order issued by a scheduled bank in Pakistan in favour of "Daanish University Trust", valid for the proposal validity period plus twenty-eight (28) days, i.e. up to **18 March 2027**. The original shall be delivered in hard form in a sealed envelope marked with the EPADS Tender No. and assignment name at Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad, before **11:00 a.m. on 20 November 2026**, and its scanned copy shall be uploaded in the technical envelope. Any Proposal not accompanied by the Bid Security shall be rejected. The Consultant shall extend the Bid Security if the Procuring Agency requests an extension of validity.
13.1	Clarifications may be requested not later than **17 November 2026** (three days before the deadline, Rule 38) through EPADS or by e-mail to asim.khanzada@gmail.com. Responses shall be issued within two days and posted on EPADS.
14.1	**Estimated Key Experts' time input:** approximately **34 person-months** (indicative; see TOR Section 5).
14.2	Minimum Key Experts' time input: Not applicable (indicative input above).
15.2	Format of Technical Proposal: **Full Technical Proposal (FTP)**. The Technical Proposal shall be arranged in the following order: (1) Letter of Submission (TECH-1); (2) firm profile and PEC registration with codes; (3) relevant firm experience with evidence; (4) project-specific understanding; (5) detailed methodology and work plan; (6) design-vetting methodology; (7) fabrication and erection inspection methodology; (8) QA/QC and testing methodology; (9) HSE supervision methodology; (10) construction monitoring and contract-administration methodology; (11) organogram and staffing/deployment schedule; (12) CVs and qualifications of key staff; (13) programme and mobilization plan; (14) undertakings.
16.1	**Financial Proposal:** quoted in Pak Rupees as a total price, with a breakdown of Key Expert person-month rates (FIN-3) and reimbursable costs (FIN-4), inclusive of all applicable federal and provincial taxes, duties and levies. Rates shall remain fixed for the duration of the assignment. Conditional or alternative Financial Proposals shall not be accepted.
16.1	**Reimbursable expenses (indicative):** site office accommodation, furniture and utilities for the Consultant's staff; transport for site and factory/fabrication-yard inspections; travel and stay for out-station factory inspections; communication; report production; and any field testing equipment (e.g., DFT gauge, torque wrench, levelling/total-station instruments).
16.2	Price adjustment: **No** (duration less than 18 months).

ITC Ref.	Particulars
16.3	Taxes: Consultants are responsible for all taxes. Income tax and sales tax on services (ICT) shall be withheld at source under the applicable law.
16.4	Currency of Proposal and payment: **Pak Rupees**

C. Submission, Opening and Evaluation

ITC Ref.	Particulars
17.1	Submission **only through EPADS** (https://eprocure.gov.pk). No hard copy of the Proposal is required, except the original Bid Security. The Procuring Agency may require a hard copy of the uploaded Proposal for record after opening; it shall be identical to the EPADS submission, and the EPADS version shall prevail.
17.3	Each page of the Proposal shall be serially numbered, signed and stamped by the authorized signatory.
17.5	**Submission deadline:** 20 November 2026 at 11:00 a.m. (PST)
19.1	**Opening of Technical Proposals:** 20 November 2026 at 11:30 a.m. through EPADS at Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad. Consultants' representatives may attend in person.
19.2	Additional information read out: number of pages of the Technical Proposal and Bid Security details (amount, instrument, issuing bank).
21.1	Mandatory Eligibility Requirements and Technical Evaluation Criteria: see 21.1-A and 21.1-B below.
23.1	Opening of Financial Proposals: through EPADS, on the date notified to technically responsive Consultants after the grievance period on the Technical Evaluation Report.
25.1	Evaluation shall be on the total all-inclusive price quoted in Form FIN-1, after arithmetic correction.
26.1	Financial score: **Sf = 100 × Fm / F**, where Sf is the financial score, Fm the lowest evaluated price and F the evaluated price of the Proposal under consideration. Weights: Technical (T) = **0.80**, Financial (P) = **0.20**. Combined score: **S = (St × 0.80) + (Sf × 0.20)**, where St is the technical score.

21.1-A Mandatory Eligibility Requirements

The Proposal shall be accompanied by the following documents. Failure to meet **any** of these requirements shall render the Proposal non-responsive, and it shall not be evaluated further.

Sr.	Requirement	Evidence
a	Letter of Application	Form TECH-1 on the firm's letterhead
b	**PEC Registration:** valid registration with the Pakistan Engineering Council as a Consulting Engineer	Valid PEC certificate
c	**PEC Codes:** Project Profile Code **1201** (Public Buildings, including Educational Facilities & Complexes) and the following Service Codes: 0531 Architectural Design; 0532 Structural Design; 0538 Earthquake Engineering; 0540 Mechanical Design; 0542 Design Review; 0546 Supervision/Inspection of Construction; 0536 Soil Mechanics & Foundation Engineering; 0537 Engineering Design; 0543 Quantity Surveying/Cost Estimating; 0547 Supervision/Inspection of Equipment Installation; 0548 Project Management (on behalf of the owner); 0549 Technical Assistance & Advisory Services; and 0564 Quality Control. All codes shall appear on the firm's valid PEC certificate and will be verified on the PEC Consulting Engineer Portal.	PEC certificate showing Project Profile and Service Codes
d	**Firm's experience:** in operation for at least ten (10) years	Certificate of incorporation/registration
e	**Tax registration:** valid NTN and active taxpayer status	NTN certificate; ATL status (FBR)
f	**Annual turnover:** average annual turnover of at least **Rs. 200 million** during the last three (3) years	Audited financial statements for the last three years
g	**Non-blacklisting:** not blacklisted or debarred by any Federal or Provincial Government department, public-sector organization or regulatory authority	Affidavit on stamp paper (Form AFF-1)
h	**Non-litigation:** details of any ongoing or past litigation, and confirmation that no litigation exists that may materially affect the firm's ability to perform	Affidavit on stamp paper (Form AFF-2)
i	**Conflict of interest:** no business, financial or family relationship with the works contractor, the PEB manufacturer or any supplier for this project	Affidavit on stamp paper (Form AFF-3)
j	**Relevant firm experience:** at least one (1) completed PEB or structural-steel building project of	Client completion/performance certificate for each project

Sr.	Requirement	Evidence
	40,000 sft or above, including MEP and architectural scope, where the firm provided supervision/consultancy services	
k	**General firm experience:** at least two (2) completed other institutional/academic building projects of **100,000 sft** or above where the firm provided supervision/consultancy services	Completion/performance certificates
l	**Authorization:** notarized Power of Attorney in favour of the person signing the Proposal	Original notarized PoA (scanned)
m	**Undertaking:** on the firm's letterhead, accepting all terms of the RFP and TOR and confirming that all information is true; any false or misleading information shall result in disqualification at any stage. Also an undertaking that Key Experts shall be available for the full duration of their assignment and shall not be replaced without the Procuring Agency's prior written approval.	Forms UND-1 and UND-2
n	**Bid Security:** Rs. 1,000,000/- as per Data Sheet 12.7	Original in hard form; scanned copy on EPADS
o	**Legal status:** certificate of registration with SECP or the Registrar of Firms, as applicable, with the PEC certificate showing Project Profile and Service Codes	SECP / Registrar of Firms certificate

21.1-B Technical Evaluation Criteria (100 marks)

A Technical Proposal shall be declared technically responsive only if the Consultant obtains **at least 50% of the marks of each main criterion** and an **aggregate score of not less than 70 out of 100**. Both conditions shall be satisfied.

i. Firm's Relevant Experience in PEB Design Vetting and Construction Supervision – 25 marks

Sr.	Criterion and scoring	Max. marks	Evidence required
(a)	Completed PEB building projects of 40,000 sft or above where the firm provided during last 8 years supervision/consultancy services. Scoring: 1 project = 4; 2 projects = 6; 3 projects = 8; 4 or more = 10. (Minimum 1 project mandatory – Requirement j.)	10	Client completion/satisfactory performance certificate, consultancy agreement/work order, covered area and client details

Sr.	Criterion and scoring	Max. marks	Evidence required
(b)	Completed other institutional/academic building projects including MEP, HVAC of 100,000 sft or above where the firm provided supervision/consultancy services during last 10 years. Scoring: 2 projects = 4; 3 projects = 8; 4 projects = 10; 5 or more = 15. (Minimum 2 projects of 100,000 sft or above mandatory – Requirement k.)	15	Completion/performance certificate and project description identifying relevant structural features

A project shall be counted only where the Consultant demonstrates that it actually performed the stated consultancy/supervision role. General construction experience of an associated contractor, or general civil supervision without meaningful PEB/steel-structure responsibility, shall not be treated as equivalent experience. Experience shall not be awarded on the basis of an unsupported list of projects.

ii. Qualification and Relevant Experience of Key Professional Staff – 35 marks

Sr.	Position and minimum requirement	Max. marks	Assessment basis	Evidence
(a)	Team Leader / Resident Engineer: B.Sc./B.E. Civil/Mechanical, PEC registered; preferably 15 years total experience, minimum 7 years in building construction/supervision, and experience on at least 2 PEB/steel-structure projects	9	Relevant PEB/site supervision experience, scale of projects, leadership responsibility and availability	CV, degree, PEC registration
(b)	Structural / PEB Engineer: B.Sc./B.E. Civil/Structural, PEC registered; preferably 10 years, with demonstrated experience in structural calculations/design review, PEB systems, connections and shop/erection drawings	9	PEB design-review experience and direct responsibility on comparable projects	CV, degree, PEC registration
(c)	MEP Engineer(s): B.Sc./B.E. Mechanical and/or Electrical, PEC registered; preferably 8 years relevant building MEP experience	5	Experience in HVAC, electrical, fire protection and related building services	CV, degree, PEC registration
(d)	QA/QC Engineer: B.Sc. Civil, PEC registered; preferably 8 years	4	Experience in relevant QA/QC	CV, degree, PEC registration

Sr.	Position and minimum requirement	Max. marks	Assessment basis	Evidence
	construction QA/QC experience including steel fabrication/erection and testing			
(e)	Quantity Surveyor / Contracts Engineer: B.Sc. Civil, PEC registered; preferably 8 years in measurement, BOQ, IPCs, variations and contract administration	3	Experience on building/PEB projects and public-sector contracts	CV, degree, PEC registration
(f)	HSE Engineer / Safety Officer: relevant safety qualification; preferably 5 years construction HSE experience including work-at-height/steel erection	2	Experience in fall protection, lifting operations, permit systems and incident reporting	CV, qualifications/certifications
(g)	Architect / Interior Designer: B.Arch., PCATP registered; preferably 8 years in design review and supervision of architectural finishes, interior fit-out and furnishing for institutional buildings	3	Experience in design review, finishes, interior fit-out and furniture on institutional buildings	CV, degree, PCATP registration

Scoring of each key position: (i) education and PEC/PCATP registration – 20%; (ii) general professional experience – 30%; (iii) relevant PEB/specific experience on comparable assignments – 50%. A position for which no CV is submitted, or whose nominee does not meet the minimum qualification, shall score zero. The Procuring Agency may verify CVs and project experience with the stated clients.

iii. Understanding of Project and Technical Methodology – 20 marks

Sr.	Criterion	Max. marks	Assessment basis	Evidence
(a)	Understanding of the PEB system, project requirements, interfaces and critical construction activities	5	Clear project-specific understanding covering structural, architectural, foundation, mezzanine, MEP and erection interfaces	Technical Proposal / Methodology
(b)	Methodology for vetting the contractor's structural design, calculations, connection	5	Independent checking procedure covering load cases, design assumptions,	Technical Proposal / Methodology

Sr.	Criterion	Max. marks	Assessment basis	Evidence
	design and shop/erection drawings		member/connection checks, drawings and revision control	
(c)	Methodology for monitoring and inspection of fabrication, welding, bolting, material traceability, surface preparation and painting	5	Project-specific inspection stages, hold/witness points, material certificates, welding/NDT and coating checks	Technical Proposal / Methodology
(d)	Work plan, organogram, staffing/deployment schedule and mobilization plan	5	Realistic work plan aligned with the construction programme; staffing matches TOR deployment; clear mobilization plan = 5; acceptable but generic = 3; inadequate = 0–1	Forms TECH-4, TECH-5, TECH-6

iv. QA/QC, Inspection, Testing and HSE Management – 10 marks

Sr.	Criterion	Max. marks	Assessment basis	Evidence
(a)	Project-specific QA/QC, Inspection and Test Plan (ITP) for fabrication and erection, covering hold/witness points, material inspection and traceability (steel certificates, fasteners, welding consumables), welding inspection/NDT of structural connections, and surface preparation/coating/DFT control	6	Comprehensive and project-specific, covering all four elements = 6; covers three = 4; covers two = 2; generic or inadequate = 0–1	Proposed methodology; sample ITP
(b)	HSE and work-at-height/fall-protection supervision methodology	4	Project-specific methodology covering lifting, work at height, fall protection, access, PPE and emergency response = 4; partial = 2; inadequate = 0	Proposed methodology

v. Construction Monitoring, Contract Administration and Reporting System – 10 marks

Sr.	Criterion	Max. marks	Assessment basis	Evidence
(a)	Daily/weekly inspection and progress-monitoring system	2	Detailed system with site records and responsibilities = 2; partial = 1; inadequate = 0	Sample report / methodology
(b)	Monthly progress reporting, including physical and financial progress	2	Clear format covering S-curves, photographs, critical activities and financial status = 2; partial = 1; inadequate = 0	Sample report / methodology
(c)	Measurement, quantity verification and assistance in IPC certification	2	Clear measurement and verification procedure = 2; partial = 1; inadequate = 0	Sample report / methodology
(d)	Review of programme, recovery programme, delay analysis and EOT/claim submissions	2	Sound contractual and programme-monitoring methodology = 2; partial = 1; inadequate = 0	Sample report / methodology
(e)	Record keeping, NCRs, inspection requests, photographic documentation and as-built documentation	2	Complete document-control and close-out system = 2; partial = 1; inadequate = 0	Sample report / methodology

Technical Evaluation Summary Sheet

Criterion	Max. marks	Minimum (50%)	Consultant's score	Remarks
i. Firm's Relevant Experience	25	12.5		
ii. Key Professional Staff	35	17.5		
iii. Understanding and Methodology	20	10		
iv. QA/QC, Testing and HSE	10	5		
v. Monitoring, Contract Administration and Reporting	10	5		
Total	**100**	**70 (aggregate)**		
Minimum score in each criterion achieved?		YES / NO		
Aggregate qualifying score achieved?		YES / NO		

Criterion	Max. marks	Minimum (50%)	Consultant's score	Remarks
Final Technical Status		Responsive / Non-Responsive		

Documentary evidence. The Technical Proposal shall include, as a minimum: (a) valid PEC Consulting Engineer certificate showing Project Profile and Service Codes; (b) SECP/Registrar of Firms registration, NTN and active tax status; (c) list of relevant completed projects in Form TECH-2B, with work orders/consultancy agreements and completion or satisfactory performance certificates; (d) client contact details (name, designation, phone, e-mail) for each project claimed; (e) audited financial statements for the last three years; (f) signed CVs of all Key Experts, with copies of degrees and valid PEC/PCATP registration; (g) project-specific methodology, work plan, organogram and staffing/deployment schedule; (h) sample ITP or anonymised quality-control documents, where permissible; (i) undertakings on key-staff availability, independence/conflict of interest, non-blacklisting and non-litigation.

Verification of experience and CVs. The Evaluation Committee may verify any material claim with the client named in the evidence, including scope, covered area, the Consultant's role, completion status and performance. Where a project is claimed as a PEB project, the evidence shall clearly establish that it involved a PEB/structural-steel system and that the Consultant's scope included supervision, design review or quality-control services. Any materially false claim shall result in rejection of the Proposal and may lead to blacklisting under Rule 25.

D. Negotiations and Award

ITC Ref.	Particulars
27.1	Expected negotiations: December 2026, at the office of the Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad (date to be notified).
28.2	The Technical and Final Evaluation Reports and the contract award shall be published on EPADS and the PPRA website in accordance with the Rules.
28.3	Performance Security of **10% of the Contract Price** (Rule 51) to be furnished within fourteen (14) days of the Letter of Acceptance; Contract and Integrity Pact to be signed thereafter.
28.5	Expected commencement of Services: within ten (10) days of the Effective Date (tentatively December 2026), at Daanish University, Islamabad.

Section 4 – Technical Proposal Standard Forms

Notes in braces { } guide the Consultant and shall not appear in the submitted Proposal. All pages shall be serially numbered, signed and stamped by the authorized representative who signs the Proposal.

Checklist of required forms

Form	Description	Required
TECH-1	Technical Proposal Submission Form (Letter of Application)	Yes
PoA	Notarized Power of Attorney (no set format)	Yes
ELIG-1	Mandatory Eligibility Compliance Sheet	Yes
TECH-2	Consultant's Organization and Experience (2A, 2B)	Yes
TECH-3	Comments on TOR, Counterpart Staff and Facilities	Yes
TECH-4	Approach, Methodology and Work Plan	Yes
TECH-5	Work Schedule and Planning for Deliverables	Yes
TECH-6	Team Composition, Key Experts' Inputs and CVs	Yes
AFF-1 to AFF-3	Affidavits: non-blacklisting, non-litigation, conflict of interest (stamp paper)	Yes
UND-1, UND-2	Undertakings: acceptance of RFP/TOR and truthfulness; availability of Key Experts	Yes
IP	Integrity Pact (Section 8)	Yes

Form TECH-1 – Technical Proposal Submission Form

{Location, Date}

To: The Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad

Dear Sir,

We, the undersigned, offer to provide the consulting services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad" in accordance with your Request for Proposals dated 09 November 2026 (EPADS Tender No. _____) and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal uploaded in a separate EPADS envelope.

{If the Proposal includes approved specialist sub-consultants (testing/NDT only): We are submitting our Proposal with the following specialist sub-consultants: {name and address}.}

We hereby declare that:

1. All the information and statements made in this Proposal are true, and we accept that any misinterpretation or misrepresentation may lead to our disqualification by the Procuring Agency and to proceedings under Rule 25 of the Public Procurement Rules, 2026.
2. Our Proposal shall be valid and remain binding upon us until 18 February 2027.

3. We have no conflict of interest in accordance with ITC 3, and we have no business, financial or family relationship with the works contractor, the PEB manufacturer or any supplier for this project. {Disclose here any involvement in preparing the design-and-build works documents for the PEB Industry Hub.}
4. In competing for (and, if the award is made to us, in executing) the Contract, we undertake to observe the laws against fraud and corruption, including bribery, in force in Pakistan, and we shall sign the Integrity Pact.
5. We undertake to negotiate a Contract on the basis of the proposed Key Experts. We accept that substitution of Key Experts for reasons other than those stated in ITC 12 and ITC 27 may lead to termination of Contract negotiations.
6. Our Proposal is binding upon us, subject to any modifications resulting from Contract negotiations.
7. We have furnished a Bid Security of Rs. 1,000,000/- (instrument No. _____ dated _____ issued by _____), valid up to 18 March 2027.
8. We are not blacklisted or debarred by any Federal or Provincial Government department, public-sector organization or regulatory authority.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services no later than the date indicated in Data Sheet 28.5. We understand that the Procuring Agency is not bound to accept any Proposal it receives.

Yours sincerely,

Authorized Signature: _____ Name and Title of Signatory: _____ Name of Consultant: _____ Address: _____ Phone and e-mail: _____ (Firm's stamp)

Form ELIG-1 – Mandatory Eligibility Compliance Sheet

Sr.	Requirement (Data Sheet 21.1-A)	Complied (Yes/No)	Document attached	Page No.
a	Letter of Application (TECH-1)			
b	Valid PEC registration as Consulting Engineer			
c	PEC Project Profile Code 1201 and all required Service Codes			
d	In operation for at least 10 years			
e	Valid NTN and active taxpayer status			
f	Average annual turnover ≥ Rs. 200 million (last 3 years)			
g	Non-blacklisting affidavit (AFF-1)			
h	Non-litigation affidavit (AFF-2)			

Sr.	Requirement (Data Sheet 21.1-A)	Complied (Yes/No)	Document attached	Page No.
i	Conflict-of-interest affidavit (AFF-3)			
j	1 completed PEB/steel building ≥ 40,000 sft with MEP and architectural scope			
k	2 completed institutional/academic buildings ≥ 100,000 sft			
l	Notarized Power of Attorney			
m	Undertakings UND-1 and UND-2			
n	Bid Security Rs. 1,000,000/-			
o	SECP / Registrar of Firms registration			

Average annual turnover (Rs. million)

Financial year	Turnover as per audited accounts
2023–24	
2024–25	
2025–26	
Average	

{If audited accounts for 2025–26 are not yet available, the three most recent audited years shall be used.}

Form TECH-2 – Consultant's Organization and Experience

A – Consultant's Organization. {Brief description of the background and organization of the firm; year of establishment; PEC registration and codes; organizational chart; list of directors/partners; beneficial ownership; number of permanent engineering staff by discipline; office addresses.}

B – Consultant's Experience. {List only similar assignments successfully completed in the last ten (10) years for which the firm was legally contracted. Assignments completed by individual experts working privately or through other firms cannot be claimed as the firm's experience. Attach the evidence listed against each criterion. Use one table for each criterion i(a) to i(d).}

Sr.	Assignment name and client (with contact person, designation, phone, e-mail)	Location	Covered area (sft)	Structural system (PEB / steel / RCC)	Firm's role and scope (design review / supervision / QA/QC)	Contract value (Rs.)	Start–completion dates	Evidence attached (page No.)
1								
2								
3								

Form TECH-3 – Comments and Suggestions on the TOR, Counterpart Staff and Facilities

A – On the Terms of Reference. {Improvements to the TOR, if any.}

B – On Counterpart Staff and Facilities. {Comments on counterpart staff and facilities to be provided by the Procuring Agency, if any.}

Form TECH-4 – Description of Approach, Methodology and Work Plan

{Do not repeat the TOR. Structure the response in the order prescribed in Data Sheet 15.2, addressing in particular:}

1. **Technical approach and methodology** – understanding of the PEB system and interfaces; independent design-vetting procedure (load cases, design assumptions, member and connection checks, anchor bolts, mezzanine, drawing revision control); architectural, MEP, interior and furnishing design review; fabrication and erection inspection; QA/QC and ITP; HSE supervision; progress monitoring; measurement and contract administration; testing, commissioning and handover; defects liability services.
2. **Work plan** – main activities, sequence, durations, milestones, Employer approvals and delivery dates of each deliverable in TOR Section 6, consistent with Form TECH-5.
3. **Organization and staffing** – organogram, Key and Non-Key Experts, inspectors and support staff, lines of reporting and deployment by stage, consistent with Form TECH-6.
4. **Sample documents** – sample ITP, inspection report, monthly progress report and NCR format (anonymised where necessary).

Form TECH-5 – Work Schedule and Planning for Deliverables

No.	Deliverable (as in TOR Section 6)	M1	M2	M3	M4	M5	M6	M7–M12 (DLP)
D-1	Inception Report and Mobilization Plan							

No.	Deliverable (as in TOR Section 6)	M1	M2	M3	M4	M5	M6	M7–M12 (DLP)
D-2	Design Vetting and Architectural, MEP and Interior Design Review Report							
D-3	Shop/Fabrication Drawing Review Reports							
D-4	QA/QC and Inspection Plan							
D-5	Factory Inspection Reports							
D-6	Site Supervision and Inspection Reports							
D-7	Monthly Progress Reports							
D-8	Measurement / IPC Verification							
D-9	Technical / Contractual Advice							
D-10	Snag / Punch List Report							
D-11	Completion and Handover Report							
D-12	Final Consultancy Report							
D-13	Defects Liability Reports							

{Show the duration of activities as a bar chart. Months are counted from commencement.}

Form TECH-6 – Team Composition, Key Experts' Inputs and CVs

No.	Name	Position	Task assign ment	M1	M2	M3	M4	M5	M6	M7–M12 (DLP)	Total perso n-mont hs
K-1		Team Leader / Resident Engineer									
K-2		Structural / PEB Engineer									

No.	Name	Position	Task assignment	M1	M2	M3	M4	M5	M6	M7–M12 (DLP)	Total person-months
K-3		MEP Engineer									
K-4		QA/QC Engineer									
K-5		Quantity Surveyor / Contracts Engineer									
K-6		HSE Engineer / Safety Officer									
K-7		Architect / Interior Designer									
N-1…		Non-Key Experts / Inspectors									

{One month equals twenty-two (22) working days; one working day is not less than eight (8) working hours. Show full-time and part-time inputs separately.}

Curriculum Vitae (CV)

- Position title and No.: {e.g., K-1, Team Leader / Resident Engineer}
- Name of Expert: _____ Date of birth: _____ CNIC / Passport No.: _____
- PEC / PCATP registration No. and validity: _____
- Education: {institutions, dates, degrees obtained}
- Employment record relevant to the assignment (reverse chronological):

Period	Employing organization and position; reference contact	Project (name, covered area, structural system)	Activities performed relevant to the assignment

- Membership in professional associations; certifications (e.g., CSWIP/AWS CWI, NEBOSH/IOSH, PMP): _____

- Language skills: _____
- Adequacy for the assignment: {tasks in TECH-5 in which the Expert will be involved, and prior work that best illustrates capability}
- Expert's contact information (e-mail, phone): _____

Certification: I, the undersigned, certify that to the best of my knowledge and belief this CV correctly describes me, my qualifications and my experience, and I am available to undertake the assignment for the full duration of my input in case of award. I understand that any misstatement may lead to my disqualification or dismissal by the Procuring Agency.

Signature of Expert: _____ Date: _____ Signature of authorized representative of the Consultant: _____ Date: _____

Form AFF-1 – Affidavit of Non-Blacklisting (on stamp paper of appropriate value)

I, _____, son/daughter of _____, holding CNIC No. _____, {designation} of M/s _____ (the "Firm"), do hereby solemnly affirm and declare that:

1. The Firm, its partners/directors and its Key Experts have not been blacklisted or debarred by the Public Procurement Regulatory Authority, any Federal or Provincial Government department, public-sector organization, autonomous body or regulatory authority, and no such proceedings are pending.
2. If this declaration is found false at any stage, the Firm's Proposal or Contract shall be liable to rejection or termination, the Bid Security/Performance Security may be forfeited, and the Firm may be blacklisted under Rule 25 of the Public Procurement Rules, 2026.

Deponent: _____ (signature and stamp). Verified on oath at _____ on _____ that the contents are true and correct to the best of my knowledge and belief. (Attested by Oath Commissioner / Notary Public)

Form AFF-2 – Affidavit of Litigation History (on stamp paper)

I, _____, {designation} of M/s _____, do hereby solemnly affirm and declare that:

1. The details of all ongoing and past litigation (last five years) involving the Firm are given below / there is no ongoing or past litigation {strike out whichever is not applicable}:

Sr.	Parties	Forum and case No.	Subject matter	Amount involved (Rs.)	Status

2. No litigation exists that may materially affect the Firm's ability to perform the assignment.

Deponent: _____ (signature and stamp). Verified on oath at _____ on _____. (Attested by Oath Commissioner / Notary Public)

Form AFF-3 – Affidavit of No Conflict of Interest (on stamp paper)

I, _____, {designation} of M/s _____, do hereby solemnly affirm and declare that the Firm, its Affiliates, partners/directors and proposed Experts:

1. have no business, financial, ownership, management or family relationship with the works contractor, the PEB manufacturer/fabricator or any supplier for the Construction of PEB Industry Hub – Daanish University, Islamabad;
2. have no close business or family relationship with any officer of Daanish University Trust involved in preparation of the TOR, the selection process or supervision of the Contract;
3. shall remain professionally independent throughout the assignment, consistent with the PEC (Conduct and Practice of Consulting Engineers) Bye-Laws, and shall immediately disclose any actual or potential conflict arising during the assignment.

Deponent: _____ (signature and stamp). Verified on oath at _____ on _____. (Attested by Oath Commissioner / Notary Public)

Form UND-1 – Undertaking of Acceptance and Truthfulness (on firm's letterhead)

We, M/s _____, hereby undertake that we accept all terms and conditions of the RFP and the TOR for the above assignment without any deviation, and that all information and documents submitted in our Proposal are true and correct. We understand that any false or misleading information shall result in our disqualification at any stage, forfeiture of the Bid Security/Performance Security, termination of the Contract, and proceedings under Rule 25 of the Public Procurement Rules, 2026.

Authorized signature, name, designation and stamp: _____ Date: _____

Form UND-2 – Undertaking of Availability of Key Experts (on firm's letterhead)

We, M/s _____, hereby undertake that the Key Experts proposed in Form TECH-6 shall be available for the full duration of their respective assignments, shall be deployed as per the TOR and our work plan, and shall not be replaced without the prior written approval of the Procuring Agency. Any replacement shall have equal or better qualifications and experience. The signed availability statement of each Key Expert is attached.

Authorized signature, name, designation and stamp: _____ Date: _____

Section 5 – Financial Proposal Standard Forms

The Financial Proposal shall be uploaded only in the EPADS financial envelope, using Forms FIN-1 to FIN-4. All amounts shall be in Pak Rupees and inclusive of all applicable federal and provincial taxes, duties and levies.

Form FIN-1 – Financial Proposal Submission Form

{Location, Date}

To: The Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad

Dear Sir,

We, the undersigned, offer to provide the consulting services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad" in accordance with your Request for Proposals dated 09 November 2026 and our Technical Proposal.

Our attached Financial Proposal is for the amount of **Rs. _____ (Rupees _____ only)**, inclusive of all applicable taxes, duties and levies. This amount is the same as in Form FIN-2.

Our Financial Proposal shall be valid and remain binding upon us, subject to the modifications resulting from Contract negotiations, until 18 February 2027. Our rates shall remain fixed for the duration of the assignment.

Commissions and gratuities paid or to be paid by us to agents or any third party relating to this Proposal and Contract execution: {list name, address, amount and purpose, or state: "No commissions or gratuities have been or are to be paid by us to agents or any third party relating to this Proposal and Contract execution."}

We understand you are not bound to accept any Proposal you receive.

Authorized Signature: _____ Name and Title: _____ Address: _____ E-mail: _____ (Firm's stamp)

Form FIN-2 – Summary of Costs

Item	Cost (Rs.)
(1) Remuneration (from FIN-3)	
(2) Reimbursable expenses (from FIN-4)	
Sub-total	
(3) Sales tax on services (ICT) and other applicable taxes	
Total Cost of the Financial Proposal (inclusive of all taxes) {must match FIN-1}	

Form FIN-3 – Breakdown of Remuneration

No.	Name	Position (as in TECH-6)	Person-month rate (Rs.)	Time input (person-months)	Amount (Rs.)
K-1		Team Leader / Resident Engineer			
K-2		Structural / PEB Engineer			
K-3		MEP Engineer			
K-4		QA/QC Engineer			
K-5		Quantity Surveyor / Contracts Engineer			
K-6		HSE Engineer / Safety Officer			
K-7		Architect / Interior Designer			
N-1		{Non-Key Expert / Inspector}			

No.	Name	Position (as in TECH-6)	Person-month rate (Rs.)	Time input (person-months)	Amount (Rs.)
N-2		{Support staff}			
				Total remuneration	

{Time inputs shall be identical to Form TECH-6. In case of discrepancy, the Technical Proposal prevails (ITC 24.2).}

Consultant's Representations Regarding Costs and Charges {to be furnished at negotiations if requested}: We confirm that (a) the basic fees are taken from the firm's payroll records and reflect current rates; (b) true copies of the latest pay slips of the Experts are available; (c) the away-from-home-office allowances are those the firm has agreed to pay; (d) the factors for social charges and overhead are based on the firm's average cost experience for the latest three years; and (e) those factors do not include bonuses or profit-sharing.

Name	Position	Basic rate per month	Social charges (%)	Overhead (%)	Sub-total	Profit (%)	Away-from-home allowance	Proposed fixed rate per month

Form FIN-4 – Breakdown of Reimbursable Expenses

No.	Type of reimbursable expense	Unit	Unit cost (Rs.)	Quantity	Amount (Rs.)
1	Site office accommodation, furniture and utilities	Month			
2	Vehicles and fuel for site supervision	Month			
3	Out-station factory/fabrication inspection visits (travel and stay)	Visit			
4	Communication and internet	Month			
5	Field testing and survey equipment (DFT gauge, torque wrench, level/total station)	Lump sum			
6	Report production and documentation (incl. as-built and quality dossier)	Lump sum			
7	{Other, specify}				

No.	Type of reimbursable expense	Unit	Unit cost (Rs.)	Quantity	Amount (Rs.)
				Total reimbursables	

Form BS-1 – Bid Security Covering Letter

{The Bid Security shall be a CDR / Bank Draft / Pay Order of Rs. 1,000,000/- issued by a scheduled bank in Pakistan in favour of "Daanish University Trust", valid up to 18 March 2027. Bank guarantees are not accepted as Bid Security.}

To: The Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad

Subject: Bid Security – EPADS Tender No. _____ – Consultancy Services for Design Vetting and Construction Supervision, PEB Industry Hub, Daanish University, Islamabad

We, M/s _____, enclose {CDR / Bank Draft / Pay Order} No. _____ dated _____ for Rs. 1,000,000/- issued by {bank and branch}, as Bid Security for our Proposal. We accept that the Bid Security may be forfeited if we (a) withdraw our Proposal during the period of validity or any extension agreed by us; (b) do not accept the correction of arithmetical errors under ITC 24; or (c) having been notified of acceptance of our Proposal, fail to sign the Contract or to furnish the Performance Security within the specified time.

Authorized Signature, Name, Designation and stamp: _____ Date: _____

Section 6 – Eligible Countries

All consultants may participate without regard to nationality, except consultants of nationalities prohibited under the policy of the Federal Government. The following countries are ineligible: (1) India; (2) Israel.

As a condition of the Mandatory Eligibility Requirements, the Consultant shall hold valid registration with the Pakistan Engineering Council as a Consulting Engineer with the codes specified in Data Sheet 21.1-A.

Section 7 – Terms of Reference (TOR)

Consultancy Services for Design Vetting and Detailed Construction Supervision for Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad

1. Background

Daanish University Trust, Islamabad (the "Employer" or "Procuring Agency") intends to undertake construction works involving a Pre-Engineered Building (PEB) / structural-steel building system with a total covered area of approximately 49,000 sft, together with associated civil, architectural, mechanical, electrical, fire protection and other building services, interior fit-out and furnishing works. The works are to be procured on a design-and-build basis, under which the Contractor shall be responsible for the

detailed design of the PEB structure and of the associated architectural, MEP, interior and furnishing works, subject to review and approval by the Employer through the Consultant.

Due to the specialized nature of PEB structures, the Employer intends to engage a qualified engineering consulting firm for independent design vetting and detailed/resident construction supervision. The Consultant shall ensure that the Contractor's design, fabrication, erection and associated works are executed in accordance with the approved design criteria, contract documents, specifications, applicable codes and standards, approved drawings and good engineering practice.

2. Objectives of the Consultancy

The primary objective is to provide independent professional services for design vetting, quality assurance and detailed construction supervision, ensuring that the works are technically sound, properly coordinated, constructed to the required quality and completed in accordance with the contract. The consultancy shall particularly ensure:

- Independent review and vetting of PEB structural design and calculations, and of the architectural, MEP, interior and furnishing designs.
- Review of shop, fabrication, connection and erection drawings.
- Quality control of materials and fabrication.
- Detailed supervision of civil, structural, architectural, MEP, interior fit-out and furnishing works.
- Supervision of PEB erection and associated safety-critical activities.
- Effective QA/QC, testing and inspection.
- Monitoring of physical and financial progress.
- Verification of quantities and IPCs.
- Review of variations, claims, EOTs and other contractual matters.
- Proper testing, commissioning, completion and handover.

3. Scope of Services

The Consultant shall provide all professional, technical and supervisory services necessary for satisfactory execution and completion of the assignment.

3.1 Mobilization and Review of Contract Documents. The Consultant shall: review the complete contract documents, Employer's Requirements, BOQ, specifications and approved drawings; review available geotechnical and foundation information; review the contractor's construction methodology and baseline programme; review procurement schedules and resource deployment plans; review the contractor's QA/QC and HSE plans; establish procedures for document control, drawing submission, review and approval; establish Inspection and Test Plans (ITPs), including hold and witness points; and review proposed material sources, manufacturers, suppliers and specialized subcontractors, where required.

3.2 Structural Design Vetting. The Consultant shall independently review and vet the structural design submitted by the contractor, including: structural analysis and design calculations; design assumptions and criteria; dead, live, wind, seismic and other applicable loads; load combinations and serviceability requirements; PEB primary frames and secondary members; purlins, girts and bracing systems; structural stability systems; connection design and details; base plates and anchor bolts; mezzanine structures; canopies and other structural-steel components; shop, fabrication and erection drawings;

coordination between structural, architectural and MEP systems; and design revisions and drawing revision control. The Consultant shall identify deficiencies, inconsistencies and coordination issues and ensure their resolution before release of the relevant works for fabrication or construction.

3.3 Factory and Fabrication Inspection. The Consultant shall inspect PEB fabrication at the manufacturer's/fabricator's facility, as required, including: verification of steel grades and specifications; review of mill test certificates; material identification and traceability; cutting, drilling and preparation of members; fit-up and assembly; welding procedures and welder qualifications; visual inspection of welds; witnessing/review of specified NDT; dimensional accuracy and tolerances; surface preparation; primer, paint and protective coating application; dry film thickness testing; member identification and marking; and packing, handling, loading and transportation. The Consultant shall maintain inspection records and ensure traceability of structural materials throughout fabrication.

3.4 Civil Works and Foundation Interface. The Consultant shall inspect and supervise civil works associated with the PEB structure, particularly: setting-out and levels; excavation and foundation preparation; reinforcement and concrete works; pedestals and foundation levels; anchor bolt coordinates, projection and alignment; base plate compatibility; grouting and bearing conditions; civil works for mezzanines, staircases and other structural components; and the interface between foundations and steel erection.

3.5 PEB Erection and Structural Works. The Consultant shall provide detailed supervision during erection, including: erection methodology and sequence; crane positioning and lifting arrangements; temporary stability and bracing; erection of primary frames; secondary steel, purlins, girts and bracing; alignment and plumbness; high-strength bolt installation and tightening; field welding, where applicable; connection completion; structural tolerances; stability of partially and fully erected structures; mezzanine structures; staircases and handrails; and canopies and associated works.

3.6 Roofing, Cladding and Architectural Works. The Consultant shall supervise roof and wall cladding; insulation; flashings; gutters and downpipes; sealants and weatherproofing; openings and penetrations; canopies; doors, windows and interfaces, where included; and architectural finishes including flooring, false ceilings, partitions, wall finishes and painting. Particular attention shall be given to alignment, fixing details, leakage protection and interfaces with structural and MEP systems.

3.7 MEP and Fire Protection Works. The Consultant shall coordinate and supervise all MEP works, including: electrical systems (LT panels, distribution boards, lighting, small power, earthing and lightning protection); HVAC installations; low-voltage systems (data/IT networks, CCTV, public address, access control); fire detection and alarm; fire suppression/firefighting; plumbing, water supply, sanitary fittings and drainage; equipment supports and bases; openings, sleeves and penetrations; service supports connected to or passing through the PEB structure; coordination of service loads with structural design; standby power (generator/UPS/solar), where included; and witnessing of testing, commissioning and performance verification of all MEP systems, including HVAC testing and balancing, fire-system tests and electrical insulation and earthing tests.

3.8 QA/QC, Inspection and Testing. The Consultant shall establish and maintain an effective quality-control system, including: review and approval of the contractor's QA/QC procedures; implementation of project-specific ITPs; material approval and inspection procedures; Material Inspection Reports (MIRs); Work Inspection Requests/Reports (WIRs); testing and inspection records; welding and NDT

records; material traceability; Non-Conformance Reports (NCRs); corrective and preventive actions; verification and closure of NCRs; photographic records; and compilation of final quality documentation for handover.

3.9 HSE Supervision. The Consultant shall monitor compliance with the approved HSE Plan and applicable safety requirements, with particular attention to work at height; fall protection; lifting and crane operations; temporary access and working platforms; PPE; hot works and welding; electrical safety; permit-to-work; emergency preparedness; housekeeping; and incident reporting and corrective actions. Special attention shall be given to safety during steel erection and lifting operations.

3.10 Programme and Progress Monitoring. The Consultant shall review the baseline programme; monitor actual against planned progress; review critical-path activities and weekly/monthly look-ahead programmes; monitor fabrication, procurement, delivery and erection; identify delays early; recommend corrective and recovery measures; review revised/recovery programmes; monitor manpower, equipment and resources; maintain a project risk and issue register; and promptly advise the Employer on matters requiring intervention or decision.

3.11 Measurement and Contract Administration. The Consultant shall verify executed quantities; review IPC applications; recommend payment certification to the Employer; review variations and additional works, rate analyses, contractual claims and extension-of-time submissions; assess delay-related matters; maintain measurement and contractual records; and provide technical and contractual advice to the Employer.

3.12 Completion, Testing and Handover. At completion, the Consultant shall prepare snag/punch lists; verify rectification of deficiencies; review testing and commissioning records; verify as-built drawings; review O&M manuals; verify warranties, certificates and test records; conduct final inspections; advise the Employer on readiness for taking over; compile close-out and quality documentation; and prepare the Final Consultancy Report.

3.13 Architectural, MEP, Interior and Furnishing Design Review. The Consultant shall review and vet the designs, drawings, specifications and calculations submitted by the Contractor for the architectural, MEP, interior fit-out and furnishing works, including: compliance of layout and finishes with the Employer's Requirements and approved concept design; HVAC heat-load calculations, equipment selection and duct/pipe sizing; electrical load calculations, single-line diagrams, cable sizing, protection coordination and lighting design; plumbing, drainage and water-supply design; fire-safety design, including detection, alarm, suppression and means of escape; interior and furniture layouts and furnishing specifications; and coordination of all disciplines with the PEB structural design. Designs shall be reviewed and comments issued within five (5) working days of submission. No work shall be released for fabrication or construction until the relevant design has been vetted and approved.

3.14 Interior Fit-out and Furnishing Works. The Consultant shall supervise interior fit-out and furnishing works, including: review and approval of samples, catalogues, material submittals and mock-ups; inspection of loose and built-in furniture, fixtures and equipment at the factory and/or on delivery; verification of dimensions, materials, finishes, ergonomics and workmanship against specifications; installation, fixing and alignment of furniture, partitions, ceilings, signage and window treatments; and preparation of a furniture and equipment inventory for handover.

3.15 Applicable Codes and Standards. The Consultant shall ensure compliance with the latest editions of applicable codes and standards, including the Building Code of Pakistan (including its Seismic and Fire Safety Provisions), applicable CDA building regulations, AISC, MBMA and ASCE 7 for the PEB structure, AWS D1.1 for welding, ASHRAE for HVAC, NFPA for fire protection, and IEC/NEC for electrical works, as well as the project specifications. Where codes conflict, the more stringent requirement shall apply unless otherwise approved by the Employer.

3.16 Defects Liability Period Services. During the Defects Liability Period, the Consultant shall carry out periodic inspections, record defects notified by the Employer, instruct and verify their rectification by the Contractor, and recommend issue of the Defects Liability Certificate and release of retention money.

3.17 Specific PEB Quality-Control Checkpoints. As a minimum, the Consultant shall inspect and verify the following at each stage:

Sr.	Stage	Minimum inspection / verification points
1	Design	Design basis; loads/load combinations; wind/seismic criteria; member sizes; stability; bracing; connection design; anchor bolts; mezzanine loads; roof collateral/solar load; deflection/serviceability; fire and architectural interfaces
2	Material receipt	Grade/specification; mill certificates; heat/lot identification; physical condition; traceability; fasteners and welding consumables
3	Fabrication	Cutting/drilling; dimensions; fit-up; welding procedure; welder qualification; weld visual inspection; NDT where specified; tolerances; marking
4	Coating	Surface preparation; primer/topcoat system; environmental conditions; coating thickness; repair of damaged areas; final inspection
5	Foundation interface	Pedestal levels; anchor bolt coordinates; bolt projection; base plate compatibility; grout and bearing conditions
6	Erection	Crane/lifting plan; temporary bracing; frame alignment; plumbness; bracing; purlins/girts; bolts; field welds; structural stability
7	Roof / cladding	Panel alignment; fasteners; overlaps; insulation; flashings; gutters; sealants; penetrations; leakage protection
8	Mezzanine / staircases	Member sizes and connections; decking; handrails; stairs; loading requirements; alignment and finishing
9	MEP interfaces	Openings; sleeves; supports; penetrations; equipment loads; clearances; coordination with structure

Sr.	Stage	Minimum inspection / verification points
10	Interior fit-out	Approved samples/mock-ups; dimensions, materials and finishes; fixing and alignment; furniture inventory
11	Final	Snagging; testing; as-builts; warranties; O&M manuals; completion certificates; quality dossier

4. Key Professional Staff

The Consultant shall provide, as a minimum, the following Key Experts:

Sr.	Position	Minimum requirement
K-1	Team Leader / Resident Engineer	B.Sc./B.E. Civil/Mechanical Engineering, PEC registered; preferably 15 years total experience, minimum 7 years in building construction/supervision, and experience on at least two (2) PEB/steel-structure projects
K-2	Structural / PEB Engineer	B.Sc./B.E. Civil/Structural Engineering, PEC registered; preferably 10 years, with demonstrated experience in structural calculations/design review, PEB systems, connections and shop/erection drawings
K-3	MEP Engineer	B.Sc./B.E. Mechanical and/or Electrical Engineering, PEC registered; preferably 8 years relevant building MEP experience
K-4	QA/QC Engineer	B.Sc. Civil Engineering, PEC registered; preferably 8 years construction QA/QC experience including steel fabrication/erection and testing
K-5	Quantity Surveyor / Contracts Engineer	B.Sc. Civil Engineering, PEC registered; preferably 8 years in measurement, BOQ, IPCs, variations and contract administration
K-6	HSE Engineer / Safety Officer	Relevant safety qualification; preferably 5 years construction HSE experience, including work-at-height/steel erection
K-7	Architect / Interior Designer	B.Arch., PCATP registered; preferably 8 years in design review and supervision of architectural finishes, interior fit-out and furnishing works for institutional buildings

The Consultant may deploy additional supporting staff, inspectors and specialists as necessary.

5. Deployment Requirements

The Team Leader/Resident Engineer shall remain resident during active construction and critical activities. The Structural/PEB Engineer shall have full involvement during design vetting, fabrication inspection and critical structural erection works. MEP, Architect/Interior Designer, QA/QC, Quantity Surveying/Contracts and HSE personnel shall be deployed according to the relevant stages of construction, with increased presence during their critical activities.

Sr.	Position	Minimum deployment and principal responsibility	Indicative input (person-months)
K-1	Team Leader / Resident Engineer	Resident during active construction and critical activities – overall supervision, coordination, technical decisions, progress and quality control; periodic during DLP	7.0
K-2	Structural / PEB Engineer	Full-time during design review, fabrication inspections and erection/critical structural works – independent vetting of calculations, shop drawings, connections and erection methodology	4.0
K-3	MEP Engineer	As required during MEP works, with increased presence during installation/testing; periodic during DLP	3.5
K-4	QA/QC Engineer	Regular/full-time during fabrication and construction – ITPs, inspections, testing, material traceability and NCR close-out	6.0
K-5	Quantity Surveyor / Contracts Engineer	Regular site presence and monthly measurement – measurements, IPC verification, variations, claims, cost monitoring and final account	5.5
K-6	HSE Engineer / Safety Officer	During construction, particularly steel erection/lifting – HSE inspections, work at height, lifting and site safety compliance	5.0
K-7	Architect / Interior Designer	During architectural design review, finishing, interior fit-out and furnishing works – design, samples and mock-ups review and supervision of finishes	3.0
	Total (indicative)		**34.0**

The inputs above are indicative (Data Sheet 14.1); Consultants shall propose their own inputs consistent with their methodology.

6. Deliverables

Sr.	Deliverable	Main contents	Time / frequency
D-1	Inception Report and Mobilization Plan	Project understanding, methodology, staffing, communication, document control, inspection system, programme review and supervision arrangements	Within 7 days of commencement
D-2	Design Vetting and Architectural, MEP and Interior Design Review Report	Review of structural design, calculations, loads, frames, secondary members, bracing, connections, base plates, anchor bolts, mezzanine and associated components; review/comments on architectural, MEP, interior and furnishing designs, specifications, samples and mock-ups	Before release for fabrication
D-3	Shop/Fabrication Drawing Review Reports	Review/comments on fabrication, erection and connection drawings and architectural/MEP coordination	As submitted (within 5 working days)
D-4	QA/QC and Inspection Plan	QA/QC procedures, ITPs, material approval, testing and NCR system	Before fabrication
D-5	Factory Inspection Reports	Materials, MTCs, fabrication, welding, NDT, dimensions, coatings and traceability	During fabrication
D-6	Site Supervision and Inspection Reports	Civil works, erection, alignment, connections, roofing/cladding, mezzanine and MEP interfaces	Throughout construction
D-7	Monthly Progress Reports	Physical/financial progress, planned vs actual, delays, photographs, resources, procurement, quality and NCR status	Monthly
D-8	Measurement / IPC Verification	Verification of quantities and supporting documentation	With each IPC
D-9	Technical / Contractual Advice	Variations, claims, EOT, recovery programmes and technical matters	As required
D-10	Snag / Punch List Report	Outstanding and defective works	At substantial completion
D-11	Completion and Handover Report	Rectification, testing/commissioning, as-builts, warranties and O&M documentation	At completion
D-12	Final Consultancy Report	Overall technical, quality, progress and financial status and final recommendations	At final handover

Sr.	Deliverable	Main contents	Time / frequency
D-13	Defects Liability Reports	Defects notified, rectification status and recommendation for issue of the Defects Liability Certificate and release of retention	Quarterly during, and at the end of, the DLP

All reports shall be submitted in two (2) hard copies and in editable and PDF soft form.

7. Consultant's Responsibilities

The Consultant shall perform the assignment with due professional skill, care and diligence and shall remain independent of the PEB Contractor throughout. Any actual or potential conflict of interest shall be immediately disclosed to the Employer. Approval, review or inspection by the Consultant shall not relieve the Contractor of its contractual responsibility for design, workmanship, safety, quality or completion of the works.

Limits of authority. The Consultant shall not issue variation orders, approve extensions of time, accept claims or issue any instruction having financial or time implications without the prior written approval of the Employer.

Rectification of deficient services. The Consultant shall, at no additional cost to the Employer, rectify any error, omission or deficiency in its reviews, reports or certifications.

8. Employer's Responsibilities

The Employer shall provide or facilitate access to available project documents, approved drawings, contract documents and relevant information necessary for the Services; facilitate access to the site; and coordinate with the Consultant on decisions requiring the Employer's approval. The Employer shall designate a Contract Manager for this Contract under Rule 58 of the Rules.

9. Reporting and Coordination

The Consultant shall report to the Employer/Project Director or designated representative. Formal communication, submissions, approvals, instructions, inspection records and technical correspondence shall be maintained through an agreed document-control system. The Consultant shall attend progress, technical, coordination and other project meetings as required and shall record and follow up decisions and action items.

10. Duration of Consultancy

The consultancy shall cover the complete period from mobilization and design vetting through fabrication, construction, testing, commissioning, completion and final handover, and the Defects Liability Period. The estimated construction period is six (6) months, followed by a Defects Liability Period of six (6) months, giving a total consultancy period of twelve (12) months. The Consultant shall provide full-time site supervision during the construction period and periodic inspections during the Defects Liability Period, with Key-Expert inputs as stated in Section 5. If the construction period is extended, the Consultant's services may be extended at the contract rates by written amendment.

11. Independence and Conflict of Interest

The Consultant shall remain professionally independent from the Contractor and the PEB manufacturer, and shall not have any ownership, financial, management or other relationship that could compromise independent review of the Contractor's design, fabrication or construction. Any actual or potential conflict arising during the assignment shall be disclosed immediately. This is consistent with the PEC (Conduct and Practice of Consulting Engineers) Bye-Laws, which require consulting engineers to maintain professional independence. The assignment is detailed/resident supervision as defined in those Bye-Laws, not top supervision.

Section 8 – Standard Form of Contract (Time-Based)

8.1 Form of Contract

Contract for Consultant's Services – Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for Construction of PEB Industry Hub – Daanish University, Islamabad.
Contract No. _____

This CONTRACT is made on the ___ day of ____**, 20**, between Daanish University Trust, Islamabad (the "Procuring Agency") and M/s _____ (the "Consultant").

WHEREAS (a) the Procuring Agency has requested the Consultant to provide certain consulting services as defined in this Contract (the "Services"); and (b) the Consultant, having represented that it has the required professional skills, expertise and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the Parties agree as follows:

1. The following documents form an integral part of this Contract, in the following order of precedence: (a) the Special Conditions of Contract; (b) the General Conditions of Contract; (c) Appendix A – Terms of Reference; (d) Appendix B – Key Experts; (e) Appendix C – Remuneration Cost Estimates; (f) Appendix D – Reimbursable Expenses Cost Estimates; (g) Appendix E – Form of Advance Payment Guarantee; (h) the Integrity Pact; and (i) the minutes of negotiations.
2. The mutual rights and obligations of the Parties shall be as set forth in the Contract; in particular, the Consultant shall carry out the Services in accordance with the Contract, and the Procuring Agency shall make payments to the Consultant in accordance with the Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be signed in their respective names as of the day and year first written above.

For and on behalf of Daanish University Trust	For and on behalf of the Consultant
Signature: _____	Signature: _____
Name and title: _____	Name and title: _____
Witness: _____	Witness: _____

8.2 General Conditions of Contract (GCC)

A. General Provisions

1. Definitions. Unless the context otherwise requires: (a) "Applicable Law" means the laws and instruments having the force of law in Pakistan; (b) "Procuring Agency" means Daanish University Trust; (c) "Procuring Agency's Personnel" means its staff and any personnel it notifies as such; (d) "Consultant" means the consulting firm named in the Contract; (e) "Contract" means this agreement enforceable by law; (f) "Contractor" means the design-and-build works contractor for the PEB Industry Hub whose works are supervised by the Consultant; (g) "Contractor's Personnel" means personnel the Contractor utilizes in executing its contract; (h) "Day" means a calendar day; (i) "Effective Date" means the date the Contract comes into force under GCC 11; (j) "Experts" means Key and Non-Key Experts and other personnel of the Consultant or Sub-consultant; (k) "GCC" means these General Conditions; (l) "Key Expert(s)" means professionals whose CVs were evaluated; (m) "Local Currency" means Pak Rupees; (n) "Non-Key Expert(s)" means other professionals provided by the Consultant; (o) "Party" means the Procuring Agency or the Consultant; (p) "SCC" means the Special Conditions, by which the GCC may be supplemented but not over-written; (q) "Services" means the work described in Appendix A; (r) "Site" means the land and places where the works are executed; (s) "Sub-consultant" means an entity to which part of the Services is subcontracted with approval, the Consultant remaining solely liable; (t) "Third Party" means any person other than the Government, the Procuring Agency, the Consultant or a Sub-consultant.

2. Relationship between the Parties. Nothing herein establishes a relationship of master and servant or of principal and agent. The Consultant has complete charge of the Experts and Sub-consultants and is fully responsible for the Services performed by them.

3. Law Governing Contract. The Contract shall be governed by the laws of Pakistan.

4. Language. The Contract and all correspondence shall be in English.

5. Headings. Headings shall not limit, alter or affect the meaning of the Contract.

6. Communications. Communications shall be in writing and are deemed given when delivered to an authorized representative at the address specified in the SCC. A Party may change its address by notice.

7. Location. The Services shall be performed at the Site, the Consultant's offices and the PEB manufacturer's/fabricator's facility, and such other locations as the Procuring Agency may approve.

8. Authority of Member in Charge. Not applicable (joint ventures are not permitted).

9. Authorized Representatives. Actions under the Contract may be taken by the officials specified in the SCC.

10. Fraud and Corruption. 10.1 The Procuring Agency requires the Consultant to observe the highest standard of ethics. 10.2 The Consultant shall permit, and cause its agents, sub-consultants, suppliers and personnel to permit, the Procuring Agency to inspect and audit all accounts, records and documents relating to the selection and Contract performance. 10.3 Communications on alleged corrupt or fraudulent practices shall be in writing. 10.4 If the Consultant is found to have engaged in corrupt or fraudulent practices, the Procuring Agency may terminate the Contract and proceed to blacklist the

Consultant under Rule 25 of the Public Procurement Rules, 2026 and the Mechanism for Blacklisting Regulations, 2024.

B. Commencement, Completion, Modification and Termination

11. Effectiveness. The Contract shall come into force on the date of the Procuring Agency's notice instructing the Consultant to begin the Services, confirming that the effectiveness conditions in the SCC have been met.

12. Termination for Failure to Become Effective. If the Contract has not become effective within the period in the SCC after signature, either Party may, by not less than twenty-two (22) days' written notice, declare it null and void, without claims against the other.

13. Commencement of Services. The Consultant shall confirm availability of Key Experts and begin the Services within the period after the Effective Date specified in the SCC.

14. Expiration. Unless terminated earlier, the Contract shall expire at the end of the period after the Effective Date specified in the SCC.

15. Entire Agreement. The Contract contains all covenants, stipulations and provisions agreed by the Parties.

16. Modifications or Variations. Any modification, including of scope, may only be made by written agreement, with the prior written consent of the Procuring Agency.

17. Force Majeure. 17.1 "Force Majeure" means an event beyond the reasonable control of a Party, not foreseeable and unavoidable, that makes performance impossible or impractical, including war, riots, earthquake, fire, flood, strikes and governmental action; it excludes events caused by a Party's negligence, events a diligent Party could have foreseen and overcome, and insufficiency of funds. 17.2 Failure to perform due to Force Majeure is not a breach, provided the affected Party took all reasonable precautions. 17.3 The affected Party shall continue performance as far as practical, minimize consequences, and notify the other Party within fourteen (14) days with evidence. 17.4 Time for completion shall be extended by the period of inability. 17.5 During such period the Consultant shall, on the Procuring Agency's instruction, either demobilize (with reimbursement of reasonable additional costs) or continue the Services to the extent possible (with payment under the Contract). 17.6 Disagreements shall be settled under GCC 49.

18. Suspension. The Procuring Agency may, by written notice, suspend payments if the Consultant fails to perform its obligations, specifying the failure and requiring remedy within not more than thirty (30) days.

19. Termination. 19.1 **By the Procuring Agency**, with at least thirty (30) days' notice for (a)–(d), sixty (60) days for (e) and five (5) days for (f): (a) failure to remedy a failure notified under GCC 18; (b) insolvency or bankruptcy of the Consultant; (c) failure to comply with a final arbitration decision; (d) Force Majeure preventing a material portion of the Services for not less than sixty (60) days; (e) the Procuring Agency's decision, for any reason, to terminate; (f) failure to confirm availability of Key Experts. If the Consultant has engaged in fraud and corruption in competing for or executing the Contract, the Procuring Agency may terminate on fourteen (14) days' notice. 19.2 **By the Consultant**, with not less than thirty (30) days' notice, if: (a) the Procuring Agency fails to pay undisputed amounts

within forty-five (45) days after notice that payment is overdue; (b) Force Majeure prevents a material portion of the Services for at least sixty (60) days; (c) the Procuring Agency fails to comply with a final arbitration decision; or (d) the Procuring Agency is in material breach and has not remedied it within forty-five (45) days of notice. 19.3 On termination or expiry, rights and obligations cease except accrued rights, confidentiality, audit obligations and rights under Applicable Law. 19.4 On termination, the Consultant shall bring the Services to a prompt and orderly close and deliver documents under GCC 27. 19.5 On termination, the Procuring Agency shall pay remuneration for Services satisfactorily performed and reimbursable expenses actually incurred up to the effective date of termination and, for termination under 19.1(d) or (e), reasonable costs of orderly termination.

C. Obligations of the Consultant

20. Standard of Performance. 20.1 The Consultant shall perform the Services with due diligence, efficiency and economy in accordance with generally accepted professional standards, and shall act as a faithful adviser to the Procuring Agency. 20.2 It shall employ qualified and experienced Experts. 20.3 It may subcontract part of the Services only with the Procuring Agency's prior approval. 20.4 It shall comply, and cause its Experts to comply, with the Applicable Law.

21. Conflict of Interests. 21.1 The Consultant shall hold the Procuring Agency's interests paramount. 21.2 The payments under GCC F shall be its only payment; it shall not accept any commission, discount or similar payment. 21.3 The Consultant and its Affiliates shall be disqualified from providing goods, works or non-consulting services resulting from or related to the Services. 21.4 The Consultant shall not engage in any activity conflicting with the Services, including any relationship with the Contractor or PEB manufacturer. 21.5 It shall disclose any actual or potential conflict immediately; failure may lead to termination.

22. Confidentiality. Except with the Procuring Agency's prior written consent, the Consultant and its Experts shall not communicate confidential information acquired in the course of the Services, nor make public recommendations formulated in the course of the Services.

23. Liability of the Consultant. Subject to the SCC, the Consultant's liability shall be as determined under the Applicable Law.

24. Insurance. The Consultant shall take out and maintain at its own cost the insurance specified in the SCC, and provide evidence on request, before commencing the Services.

25. Accounting, Inspection and Auditing. The Consultant shall keep accurate and systematic accounts and records of the Services, and shall permit the Procuring Agency to inspect and audit them. Acts intended to impede such inspection constitute a prohibited practice subject to termination. Records shall be retained for at least five (5) years (Rule 56).

26. Reporting Obligations. The Consultant shall submit the reports and documents specified in Appendix A in the form, number and time stated therein.

27. Proprietary Rights. All reports, drawings, data, databases, software and records compiled or prepared by the Consultant for the Procuring Agency shall be confidential and the absolute property of the Procuring Agency, and shall be delivered with an inventory not later than on termination or expiry.

The Consultant may retain a copy but shall not use it for unrelated purposes without prior written approval.

28. Equipment, Vehicles and Materials. Items made available by, or purchased with funds of, the Procuring Agency shall be its property and disposed of as it instructs. Items brought by the Consultant remain its property.

29. Code of Conduct. The Parties shall follow the Code of Ethics issued by the Authority.

D. Consultant's Experts and Sub-consultants

30. Description of Key Experts. Titles, job descriptions, qualifications and time inputs of Key Experts are in Appendix B. The Consultant may adjust individual inputs by notice by not more than 10% or one week, whichever is larger, without exceeding the ceiling in GCC 42.2. Additional inputs beyond the scope require written agreement and, if the ceiling is exceeded, a Contract amendment.

31. Replacement of Key Experts. No change in Key Experts shall be made except with the Procuring Agency's written agreement. Substitution may be considered only on written request for reasons beyond the Consultant's control (such as death or medical incapacity), with a replacement of equivalent or better qualifications at the same rate.

32. Approval of Additional Key Experts. CVs of additional Key Experts shall be submitted for approval; if no objection is raised within twenty-two (22) days they are deemed approved. Rates shall be based on comparable positions.

33. Removal of Experts. The Procuring Agency may require replacement of any Expert or Sub-consultant who has committed serious misconduct, been charged with a criminal action, engaged in fraud and corruption, or is found incompetent. Replacements shall have better qualifications and be acceptable to the Procuring Agency.

34. Impact on Payments. The Consultant shall bear all costs of removal/replacement, and remuneration of a replacement shall not exceed that of the person replaced.

35. Working Hours and Leave. Working hours are set out in Appendix B. Experts are not entitled to overtime or paid leave except as stated in Appendix B. Leave of Key Experts requires the Consultant's prior approval and shall not impair supervision.

E. Obligations of the Procuring Agency

36. Assistance. The Procuring Agency shall use its best efforts to issue instructions to Government officials necessary for effective implementation of the Services and provide other assistance specified in the SCC.

37. Access to Site. The Procuring Agency warrants free and unimpeded access to the Site for the Services.

38. Change in Law Related to Taxes. If, after the date of the Contract, a change in tax law increases or decreases the Consultant's cost, remuneration and reimbursables shall be adjusted by agreement, with corresponding adjustment to the ceiling.

39. Services, Facilities and Property. The Procuring Agency shall make available free of charge the facilities described in Appendix A. If not provided, the Parties shall agree on time extension, alternative procurement and any additional payment.

40. Counterpart Personnel. The Procuring Agency shall provide counterpart personnel, if specified in Appendix A.

41. Payment Obligation. The Procuring Agency shall make payments as provided in GCC F.

F. Payments to the Consultant

42. Ceiling Amount. 42.1 An estimate of the cost of the Services is in Appendices C and D. 42.2 Payments shall not exceed the ceiling specified in the SCC. 42.3 Payments in excess of the ceiling require a Contract amendment.

43. Remuneration and Reimbursable Expenses. 43.1 The Procuring Agency shall pay (i) remuneration on the basis of time actually spent by each Expert after commencement, and (ii) reimbursable expenses actually and reasonably incurred. 43.2 Payments shall be at the rates in Appendices C and D. 43.3 Unless the SCC provides otherwise, remuneration rates are fixed for the duration of the Contract. 43.4 Rates cover salaries and allowances, social charges and overheads (excluding bonuses or profit-sharing), backstopping, profit and other items specified in the SCC.

44. Taxes and Duties. The Consultant, Sub-consultants and Experts are responsible for all tax liabilities arising out of the Contract, unless stated otherwise in the SCC.

45. Currency of Payment. Payments shall be in the currency specified in the SCC.

46. Mode of Billing and Payment. (a) **Advance payment:** as specified in the SCC, only against an advance payment bank guarantee in the form of Appendix E, set off in equal instalments as specified. (b) **Invoices:** within fifteen (15) days after the end of each month, the Consultant shall submit itemized invoices in duplicate with supporting documents, showing remuneration and reimbursables separately. (c) **Payment:** the Procuring Agency shall pay within the period specified in the SCC; unsupported portions may be withheld. (d) **Final payment:** made only after the final report and final invoice are approved; they are deemed approved ninety (90) days after receipt unless deficiencies are notified. Over-payments shall be refunded within thirty (30) days of notice; any such claim must be made within twelve (12) months of approval of the final report and invoice. (e) Payments shall be made to the account in the SCC. (f) Except the final payment, payments do not constitute acceptance of the Services.

47. Interest on Delayed Payments. As specified in the SCC.

G. Fairness and Good Faith

48. Good Faith. The Parties shall act in good faith and adopt all reasonable measures to realize the objectives of the Contract.

H. Settlement of Disputes

49. Amicable Settlement and Arbitration. 49.1 The Parties shall seek to resolve any dispute arising out of or in connection with the Contract by mutual consultation. If unresolved, the dispute shall be referred in writing within fourteen (14) days to arbitration as specified in the SCC. 49.2 Arbitration shall be

conducted under the Arbitration Act, 1940 and may commence before or after completion of the Services. 49.3 The Parties shall continue to perform their obligations during the dispute.

8.3 Special Conditions of Contract (SCC)

GCC Clause	Amendments of, and supplements to, the GCC
1.1(a), 3.1	The Contract shall be construed in accordance with the laws of Pakistan.
4.1	Language: English
6.1, 6.2	**Procuring Agency:** Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad. E-mail: asim.khanzada@gmail.com. **Consultant:** _____. Attention: _____. E-mail: _____
8.1	Not applicable
9.1	Authorized Representatives: **For the Procuring Agency:** Secretary, Daanish University Trust, or the Contract Manager designated under Rule 58 of the Public Procurement Rules, 2026. **For the Consultant:** _____
11.1	Effectiveness conditions: (a) submission of the Performance Security of 10% of the Contract Price; (b) signing of the Integrity Pact; (c) submission of the insurance policies required under SCC 24.1.
12.1	Period: two (2) months.
13.1	Commencement: within ten (10) days of the Effective Date. Confirmation of Key Experts' availability shall be submitted as a written statement signed by each Key Expert.
14.1	Expiration: twelve (12) months from the Effective Date (approximately 6 months construction supervision and 6 months Defects Liability Period), extendable by written amendment if the construction period or Defects Liability Period is extended.
21.3	The Procuring Agency reserves the right to determine on a case-by-case basis whether the Consultant should be disqualified from providing goods, works or non-consulting services under GCC 21.3: **Yes**
23.1	In addition to its liability under Applicable Law, the Consultant shall be responsible for errors, omissions and negligence in the performance of its Services and shall, at no additional cost, rectify any error, omission or deficiency in its reviews, reports or certifications.
24.1	Insurance: (a) Professional indemnity insurance with coverage of not less than the Contract Price, valid for the duration of the Contract and the Defects Liability Period; (b) third-party motor vehicle liability insurance as per applicable law; (c) third-party liability insurance as per applicable law; (d)

GCC Clause	Amendments of, and supplements to, the GCC
	employer's liability and workers' compensation insurance for the Experts as per applicable law.
27.1	No exceptions. All drawings, reports, data and documents prepared or received by the Consultant shall be the property of the Procuring Agency.
27.2	The Consultant shall not use these documents for purposes unrelated to this Contract without the prior written approval of the Procuring Agency.
29	The Consultant is required to have a Code of Conduct for its Experts covering HSE and site conduct.
36.1	The Procuring Agency shall facilitate site access and coordination with the Contractor. No other facilities shall be provided; the Consultant shall, at its own cost, procure and arrange all logistics (site office, transport, equipment, communication) necessary for the Services.
42.2	Ceiling: Rs. _____ inclusive of all taxes, duties and levies (equal to the evaluated Contract Price).
43.3	Price adjustment: does not apply.
44.1	The Consultant is responsible for all taxes. Income tax and sales tax on services shall be deducted at source in accordance with the applicable law.
45.1	Currency of payment: Pak Rupees
46.1(a)	No advance payment shall be made unless secured by an advance payment bank guarantee of an equal amount (Appendix E) from a scheduled bank in Pakistan. Any advance shall not exceed ten percent (10%) of the Contract Price and shall be recovered in equal instalments from the first four (4) monthly invoices.
46.1(b)	Monthly invoices for the person-months actually deployed and/or against approved deliverables, after deduction of applicable taxes.
46.1(c)	Payment period: within thirty (30) days of receipt of an undisputed invoice with supporting documents (Rule 54); final bill within sixty (60) days (Rule 62).
46.1(e)	Consultant's bank account: _____
47.1	Not applicable.
49	(i) Disputes shall first be resolved by good-faith negotiation within fourteen (14) days of notice. (ii) Failing that, by mediation through a mediator appointed by mutual consent. (iii) Failing mediation, by binding arbitration by a sole arbitrator under the Arbitration Act, 1940, appointed by mutual

GCC Clause	Amendments of, and supplements to, the GCC
	consent or, failing consensus, on application to the Chief Justice, Islamabad High Court. Venue: Islamabad; language: English. (iv) Costs of mediation and arbitration shall be shared equally, each Party bearing its own legal costs, unless the arbitrator awards otherwise. (v) The award shall be final and binding.
Additional	**Performance Security:** 10% of the Contract Price as a bank guarantee or CDR from a scheduled bank in Pakistan, furnished within fourteen (14) days of the Letter of Acceptance and valid until twenty-eight (28) days after issue of the Defects Liability Certificate for the works (Rule 51).
Additional	**Key staff commitment:** Key Experts shall not be substituted without the prior written approval of the Procuring Agency; any replacement shall have equal or better qualifications and experience. The Procuring Agency may require removal of any staff found incompetent or guilty of misconduct.
Additional	**Contract management:** The Procuring Agency shall designate a Contract Manager under Rule 58 of the Public Procurement Rules, 2026.

8.4 Appendices

Appendix A – Terms of Reference. Section 7 of this RFP, as finalized at negotiations, with any changes highlighted.

Appendix B – Key Experts. Table based on Form TECH-6 as finalized at negotiations, with signed CVs. One month equals twenty-two (22) working days; one working day is not less than eight (8) hours. Public holidays as notified by the Federal Government.

Appendix C – Remuneration Cost Estimates. Table of person-month rates based on Form FIN-3, with any changes agreed at negotiations noted in a footnote.

Appendix D – Reimbursable Expenses Cost Estimates. Table based on Form FIN-4. Reimbursables shall be paid at the agreed rates or actual cost, and in no event in excess of the Contract amount.

Appendix E – Form of Advance Payment Guarantee

Guarantor: {bank name and address of issuing branch}. Beneficiary: Daanish University Trust, Islamabad. Advance Payment Guarantee No.: _____

We have been informed that M/s _____ (the “Consultant”) has entered into Contract No. _____ dated _____ with the Beneficiary for the provision of consultancy services for the PEB Industry Hub, Daanish University, Islamabad, and that an advance payment of Rs. _____ is to be made against an advance payment guarantee. At the request of the Consultant, we irrevocably undertake to pay the Beneficiary any sum not exceeding Rs. _____ upon receipt of the Beneficiary’s first written demand stating that the Consultant has failed to repay the advance in accordance with the Contract, or has used it for purposes other than the Services. This guarantee shall be reduced progressively by the amounts

repaid as shown in paid invoices presented to us, and shall expire on full repayment or on _____, whichever is earlier. This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG 758).

Signature(s) and stamp of the Bank: _____

8.5 Form of Performance Security (Bank Guarantee)

To: Daanish University Trust, Islamabad

WHEREAS M/s _____ (the "Consultant") has undertaken, under Contract No. _____ dated _____, to provide consultancy services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for Construction of PEB Industry Hub – Daanish University, Islamabad, and the Contract requires a Performance Security of 10% of the Contract Price;

We, {bank name and address}, hereby irrevocably undertake to pay you, on your first written demand stating that the Consultant is in breach of its obligations under the Contract, without cavil or argument and without your needing to prove the grounds, any sum or sums up to Rs. _____ (Rupees _____ only). This guarantee is valid until twenty-eight (28) days after the issue of the Defects Liability Certificate for the works, i.e. until _____.

Signature and stamp of the Bank: _____ Date: _____

8.6 Integrity Pact

Declaration of fees, commissions and brokerage etc. payable by the Consultant

Contract No. _____ Dated _____ Contract value: Rs. _____ Contract title: Consultancy Services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for Construction of PEB Industry Hub – Daanish University, Islamabad.

M/s _____ (the "Consultant") hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Daanish University Trust or any administrative subdivision or agency thereof, or any other entity owned or controlled by it, through any corrupt business practice.

Without limiting the generality of the foregoing, the Consultant represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone, and has not given or agreed to give, and shall not give or agree to give, to anyone within or outside Pakistan, either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency, except that which has been expressly declared pursuant hereto.

The Consultant certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the Procuring Agency, and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Consultant accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to the Procuring Agency under any law, contract or other instrument, be voidable at the option of the Procuring Agency.

Notwithstanding any rights and remedies exercised by the Procuring Agency in this regard, the Consultant agrees to indemnify the Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices, and further pay compensation to the Procuring Agency in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Consultant as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Agency.

For the Procuring Agency	For the Consultant
Name: _____	Name: _____
Designation: Secretary, Daanish University Trust	Designation: _____
Signature and stamp: _____	Signature and stamp: _____
Date: _____	Date: _____

Form FIN-1 – Financial Proposal Submission Form

{Location, Date}

To: The Secretary, Daanish University Trust, Room 227, 2nd Floor, D-Block, Pak Secretariat, Islamabad

Dear Sir,

We, the undersigned, offer to provide the consulting services for Design Vetting, Construction Supervision, Quality Assurance and Contract Administration for "Construction of Pre-Engineered Building (PEB) Industry Hub – Daanish University, Islamabad" in accordance with your Request for Proposals dated 09 November 2026 and our Technical Proposal.

Our attached Financial Proposal is for the amount of **Rs. _____ (Rupees _____ only)**, inclusive of all applicable taxes, duties and levies. This amount is the same as in Form FIN-2.

Our Financial Proposal shall be valid and remain binding upon us, subject to the modifications resulting from Contract negotiations, until 18 February 2027. Our rates shall remain fixed for the duration of the assignment.

Commissions and gratuities paid or to be paid by us to agents or any third party relating to this Proposal and Contract execution: {list name, address, amount and purpose, or state: "No commissions or gratuities have been or are to be paid by us to agents or any third party relating to this Proposal and Contract execution."}

We understand you are not bound to accept any Proposal you receive.

Authorized Signature: _____ Name and Title: _____ Address: _____ E-mail: _____ (Firm's stamp)

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Form FIN-2 – Summary of Costs

Item	Cost (Rs.)
(1) Remuneration (from FIN-3)	
(2) Reimbursable expenses (from FIN-4)	
Sub-total	
(3) Sales tax on services (ICT) and other applicable taxes	
Total Cost of the Financial Proposal (inclusive of all taxes) {must match FIN-1}	

Form FIN-3 – Breakdown of Remuneration

No.	Name	Position (as in TECH-6)	Person-month rate (Rs.)	Time input (person-months)	Amount (Rs.)
K-1		Team Leader / Resident Engineer			
K-2		Structural / PEB Engineer			
K-3		MEP Engineer			
K-4		QA/QC Engineer			
K-5		Quantity Surveyor / Contracts Engineer			
K-6		HSE Engineer / Safety Officer			
K-7		Architect / Interior Designer			
N-1		{Non-Key Expert / Inspector}			
N-2		{Support staff}			
				Total remuneration	

{Time inputs shall be identical to Form TECH-6. In case of discrepancy, the Technical Proposal prevails (ITC 24.2).}

Consultant's Representations Regarding Costs and Charges {to be furnished at negotiations if requested}: We confirm that (a) the basic fees are taken from the firm's payroll records and reflect current rates; (b) true copies of the latest pay slips of the Experts are available; (c) the away-from-home-office allowances are those the firm has agreed to pay; (d) the factors for social charges and overhead are based on the firm's average cost experience for the latest three years; and (e) those factors do not include bonuses or profit-sharing.

Name	Position	Basic rate per month	Social charges (%)	Overhead (%)	Sub-total	Profit (%)	Away-from-home allowance	Proposed fixed rate per month

Form FIN-4 – Breakdown of Reimbursable Expenses

No.	Type of reimbursable expense	Unit	Unit cost (Rs.)	Quantity	Amount (Rs.)
1	Site office accommodation, furniture and utilities	Month			
2	Vehicles and fuel for site supervision	Month			
3	Out-station factory/fabrication inspection visits (travel and stay)	Visit			
4	Communication and internet	Month			
5	Field testing and survey equipment (DFT gauge, torque wrench, level/total station)	Lump sum			
6	Report production and documentation (incl. as-built and quality dossier)	Lump sum			
7	{Other, specify}				
				Total reimbursables	

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CONSTRUCTION EXPERIENCE

Form EXP - 4.1
General Construction Experience

Bidder's Name: _____
Date: _____
JV Member's Name_____
Bid Reference No. (if any) and title: _____
Page _____of _____pages

Starting Year	Ending Year	Contract Identification	Role of Bidder
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	

Form EXP - 4.2(a)

Specific Construction and Contract Management Experience

Bidder's Name: _____
Date: _____
JV Member's Name_____
Bid Reference No. (if any) and title: _____
Page _____of _____pages

Similar Contract No.	**Information**			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount			PKR equivalent	
If member in a JV or sub-contractor, specify participation in total Contract amount				
EMPLOYER's Name:				
Address: Telephone/fax number E-mail:				

Form EXP - 4.2(a) (cont.)
Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	**Information**
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Form EXP - 4.2(b)
Construction Experience in Key Activities

Bidder's Name: _____
Date: _____
Bidder's JV Member Name: _____
Sub-contractor's Name (if any): _____
Bid Reference No. (if any) and title: _____

Page _____of _____pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: _____

	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount			PKR equivalent	
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)		Actual Quantity Performed (i) x (ii)
Year 1				
Year 2				
Year 3				
Year 4				
EMPLOYER's Name:				
Address: Telephone/fax number				

	Information
E-mail:	

2. Activity No. Two

3. ……

	Information
Description of the key activities in accordance with Section III:	

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Form EXP - 4.2 (c)
Specific Experience in Managing ES aspects

[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]

Bidder's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insertfull name]*
Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): _____

Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Subcontractor ☐
Total Contract Amount			PKR	
Details of relevant experience				

2. Key Requirement no 2 in accordance with 4.2 (c): _____

3. Key Requirement no 3 in accordance with 4.2 (c): _____

4. [PA define key requirements]

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
2.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
3.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
4.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]

	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
5.	**Title of position:**	
	Name of candidate	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
6.	**Title of position:** *[insert title]*	
	Name of candidate	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]

Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel

Name of Bidder

Position [*#1*]: [*title of position from Form PER-1*]		
Personnel information	**Name:**	**Date of birth:**
	Address:	**E-mail:**
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency:*[language and levels of speaking, reading and writing skills]*	
details		
	Address of Employer:	
	Telephone:	**Contact (manager / personnel officer):**
	Fax:	
	Job title:	**Years with present Employer:**

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	**Role**	**Duration of involvement**	**Relevant experience**
[main project details]	*[role and responsibilities on the project]*	*[time in role]*	*[describe the experience relevant to this position]*

Declaration

I, the undersigned *[insert either "Contractor's Representative" or "Key Personnel" as applicable]* , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	**Details**
Commitment to duration of contract:	*[insert period (start and end dates) for which this Contractor's Representative orKey Personnel is available to work on this contract]*
Time commitment:	*[insert period (start and end dates) for which this Contractor's Representative orKey Personnel is available to work on this contract]*

I understand that any misrepresentation or omission in this Form may:

(a) be taken into consideration during Bid evaluation;

(b) result in my disqualification from participating in the Bid;

(c) result in my dismissal from the contract.

Name of Contractor's Representative or **Key Personnel: [*insert name*]**

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	**Source of financing**	**Amount (Eq. PKR)**
1		
2		
3		

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Past Experience / Contracts

Contracts over *[insert amount]* during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration-☐ Not debarred due to non-performance			
Year	**Non-performed portion of contract**	**Contract Identification**	**Total Contract Amount (current value, currency, exchange rate and PKR equivalent)**
[insert year]	*[insert amount and percentage]*	Contract Identification: *[indicate complete contract name/ number, and any other identification]* Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Reason(s) for nonperformance: *[indicate main reason(s)]*	*[insert amount]*
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			

Year of dispute	**Amount in dispute (currency)**	**Contract Identification**	**Total Contract Amount (currency), ~~US$~~ PKR Equivalent (exchange rate)**

[insert year]	*[insert amount]*	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Matter in dispute: *[indicate main issues in dispute]* Party who initiated the dispute: *[indicate "Procuring Agency" or "Supplier"]* Status of dispute: *[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]*	*[insert amount]*
☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. ☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	**Outcome as percentage of Net Worth**	**Contract Identification**	**Total Contract Amount (currency), PKR Equivalent (exchange rate)**
[insert year]	*[insert percentage]*	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Matter in dispute: *[indicate main issues in dispute]* Party who initiated the dispute: *[indicate "Procuring Agency" or "Supplier"]* Court/ arbitral award decision: *[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]*	*[insert amount]*

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	**Employer's Contact Address, Tel, Fax**	**Value of Outstanding Work [Current Eq. PKR]**	**Estimated Completion Date**	**Average Monthly Invoicing Over Last Six Months [Eq. PKR/month)]**
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	**Historic information for previous _[insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)**				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

(a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).

(b) be independently audited or certified in accordance with local legislation.

(c) be complete, including all notes to the financial statements.

(d) correspond to accounting periods already completed and audited.

☐ Attached are copies of financial statements[1] for the *[number]* years required above; and complying with the requirements.

[1] If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	**Amount** **Currency**	**Exchange rate*** **(If applicable)**	**PKR equivalent**
[indicate calendar year]	*[insert amount and indicate currency]*		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.