Request for Proposal

Consultancy Services for Third Party Validation (TPV) of the Establishment of Daanish School at Tando Muhammad Khan - Sindh (Consultancy Services)

National

Single Stage-Two Envelope

November 14, 2026

Daanish Schools Authority (Daanish Daanish Schools Authority),Deputy Secretary
Room No 227, D-Block, 2nd Floor, Pak Secretariat.
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PROCUREMENT NOTICE

PROCUREMENT OF CONSULTANCY SERVICES

1. The **Daanish Schools Authority (Daanish Daanish Schools Authority)** has reserved Funds for the procurement planned for FY **2026-27**. The **Daanish Schools Authority (Daanish Daanish Schools Authority)** intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the consultancy services of "**Consultancy Services for Third Party Validation (TPV) of the Establishment of Daanish School at Tando Muhammad Khan - Sindh**" with the reference of **"P198249"**

2. The **Daanish Schools Authority (Daanish Daanish Schools Authority)** invites RFP through **EPADS v2.0** from eligible Bidders registered on **EPADS v2.0** for provision of Consultancy Services.

3. **Single Stage-Two Envelope** Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Quality and Cost Based Selection (QCBS)**Technique for the subject procurement, in line with the Public Procurement Rules, 2026 and any Regulations, and Instructions issued by the Authority (from time to time).

4. All proposals must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft** or Bid Securing Declaration on the prescribed format described.

5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at **https://epads.gov.pk/opportunities/federal/procurements/198249**.

6. The RFP, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through **EPADS v2.0** on or before **Tuesday, November 24, 2026 02:00 PM**. Proposals will be opened on the same day at **Tuesday, November 24, 2026 02:30 PM**. Manual submission of RFPs shall

not be entertained. Those consultants/Firm who have not yet registered on the new version of **EPADS v2.0,** may register themselves on **https://vendors.epads.gov.pk/**. A tutorial to explain the registration process is available at **https://www.youtube.com/watch?v=MNW6T38v7tc**

In terms of Rules 65 of Public Procurement Rules, 2026 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website and also available on **EPADS v2.0** as well as Authority's website at (**www.ppra.gov.pk**).

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Instructions to Bidders

A. General Provisions

1. **Introduction**

1.1. The Procuring Agency named in the Data Sheet intends to select a consultant, in accordance with the method of selection specified in the Data Sheet. The eligible Consultants are invited to submit a proposal, as specified in the Data Sheet, for consulting services required for the assignment named in the Data Sheet.

1.2. The Consultants should familiarize themselves with the local conditions and take them into account in preparing their Proposals, including attending a pre-proposal conference if one is specified in the Data Sheet. Attending any such pre-proposal conference is optional and is at the Consultants' expense.

1.3. The Procuring Agency will timely provide, at no cost to the Consultants, the inputs, relevant project data, and reports required for the preparation of the Consultant's Proposal as specified in the Data Sheet.

2. **Corrupt and Fraudulent Practices**

2.1. The procuring agencies and the consultant are required to compliance Procurement Regulatory Framework in regard to corrupt and fraudulent practices as defined under Rule 2(x) of the Public Procurement Rules 2026.

B. Preparation of Proposals

3. **General Considerations**

3.1. In preparing the Proposal, the Consultant is expected to examine the RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal.

4. **Language**

5. The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Consultant and the Procuring Agency, shall

be written in the language(s) specified in the Data Sheet.

Documents Comprising the Proposal

5.1. The Proposal shall comprise the documents and forms listed in the Data Sheet.

6. **Only One Proposal**

6.1. The Consultant (including the individual members of any Joint Venture) shall submit only one Proposal, either in its own name or as part of a Joint Venture in another Proposal. If a Consultant, including any Joint Venture member, submits or participates in more than one proposal, all such proposals shall be disqualified and rejected. This does not, however, preclude a Sub-consultant, or the Consultant's staff from participating as Key Experts and Non-Key Experts in more than one Proposal when circumstances justify and if stated in the **Data Sheet** and subject to regulatory instructions, if any.

7. **Proposal Validity**

7.1. Proposals shall remain valid for the period specified in the Data Sheet after the Proposal submission deadline prescribed by the Procuring Agency (PA). To ensure the validity of proposal, it shall contain bid security or bid Securing declaration as a complementary bid securing instrument having the validity twenty-eight days more than the bid validity period.

7.2. During this period, the Consultant shall maintain its original Proposal without any change, including the availability of the Key Experts, the proposed rates and the total price.

7.3. If it is established that any Key Expert nominated in the Consultant's Proposal was not available at the time of Proposal submission or was included in the Proposal without his/her confirmation, such Proposal shall be disqualified and rejected for further evaluation, and may be subject to blacklisting and debarment in accordance with Clause 5 of this ITC.

7.4. **Extension of Validity Period**

7.4.1. If considered necessary, an extension in the bid validity can be made in accordance with the provision of public procurement rules, 2026 or any instructions issued in this regard.

8. **Bid security/Bid Securing Declaration**

8.1. The consultant shall submit bid security in the form and amount specified by the procuring agency before the submission deadline. Provided that in case where the procuring agency does not require the bid security, the bidder shall submit bid securing declaration on the format prescribed by the Authority in Standard Procurement Documents.

8.2. Any Proposal not accompanied by a Bid Security or Bid Securing Declaration shall be rejected by the Procuring Agency as non-responsive.

8.3. The Bid Securing Declaration of a joint venture must be in the name of the joint venture submitting the Proposal indicating all the members are jointly and severely responsible.

8.4. The successful Consultant's Bid Securing Declaration will be discharged upon the signing the contract with the Successful Consultant, and furnishing the performance security

9. C**larification and Amendment of RFP**

9.1. The Consultant may request a clarification of any part of the RFP during the period indicated in the Data Sheet before three days prior to the Proposals' submission deadline through **EPADS v2.0** only. The Procuring Agency will respond to the same through **EPADS v2.0**. Should the Procuring Agency deem it necessary to amend the RFP as a result of a clarification or at its own initiative, it shall do so following the procedure described below:

9.1.1. At any time before the proposal submission deadline, the Procuring Agency may amend the RFP by issuing an amendment through **EPADS v2.0**.

9.1.2. If the amendment is substantial, the Procuring Agency may extend the proposal submission deadline to give the Consultants reasonable time to take an amendment into account in their Proposals.

9.2. The Consultant who has already submitted the proposal prior to any amendments in the RFP, may submit a modified Proposal based on the respective amendment in the RFP at any time prior to the proposal submission deadline. No modifications to the Technical or Financial Proposal shall be accepted after the deadline.

10. **Preparation of Proposals – Specific Considerations**

10.1. While preparing the Proposal, the Consultant must give particular attention to the following:

10.1.1. The Procuring Agency may indicate in the Data Sheet the estimated Key Experts' time input (expressed in person-month) or the Procuring Agency's estimated total cost of the assignment, but not both. This estimate is indicative and the Proposal shall be based on the Consultant's own estimates for the same.

10.1.2. If stated in the Data Sheet, the Consultant shall include in its Proposal at least the same time input (in the same unit as indicated in the Data Sheet) of Key Experts, failing which the Financial Proposal will be adjusted for the purpose of comparison of proposals and decision for award in accordance with the procedure in the Data Sheet.

10.1.3. For assignments under the Fixed-Budget selection method, the estimated Key Experts' time input is not disclosed. Total available budget, with an indication whether it is inclusive or exclusive of taxes, is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.

10.1.4. The proposal may be subject to price adjustment in accordance with Data sheet and formula specified.

11. **Financial Proposal**

11.1. The Financial Proposal shall be prepared using the Standard Forms provided in the RFP. It shall list all costs associated with the assignment, including (a) remuneration for Key Experts and Non-Key Experts, (b) reimbursable expenses indicated in the Data Sheet.

12. **Taxes**

12.1. The proposal submitted shall be inclusive of all the taxes unless otherwise stated in the Data Sheet. The Consultant and its Sub-consultants and Experts are responsible for meeting all tax liabilities arising out of the Contract unless stated otherwise in the Data Sheet. Information on taxes in the Procuring Agency's country is provided in the Data Sheet.

13. **Currency of Proposal**

13.1. The Consultant may express the price for its Services in the currency or currencies as stated in the Data Sheet. If indicated in the Data Sheet, the portion of the price representing local cost shall be stated in the national currency. Payment shall also be made in the currency specified in the data sheet or condition of the contract.

C. Submission, Opening and Evaluation

14. **Submission/withdrawal of Proposals**

14.1. The Consultant shall submit proposal through **EPADS v2.0** before the submission deadline.

14.2. A Proposal submitted by a Joint Venture shall be submitted through **EPADS v2.0** from the account of Lead Member. Reference to the EPADS account of all the JV Member shall be provided along with the proposal. Incase any of Member is not registered on the **EPADS v2.0**, may be registered on the **EPADS v2.0** or all his credential shall be provided along with the proposal for the evaluation of the procuring agency. JV agreement signed by all the members shall also be provided along with the proposal.

14.3. A Consultant may withdraw its Proposal after it has been submitted before the submission deadline.

15. **Opening of Proposal**

15.1. The Procuring Agency will open all Proposal though **EPADS v2.0**.

15.2. Financial Proposal, will remain unopened till the prescribed financial Proposal opening date.

16. **Evaluation of Technical Proposals**

16.1. The Procuring Agency's evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and the RFP, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP or if it fails to achieve the minimum technical score indicated in the Data Sheet.

17. **Opening of Financial Proposals**

17.1. After the technical evaluation is completed, the Procuring Agency shall issue the Technical Evaluation Report containing all the information regarding responsiveness or non-responsiveness of the consultant along with the technical scores (if any). The Procuring shall notify those Consultants that have achieved the minimum overall technical score and inform them of the date andtime for the opening of the Financial Proposals.

17.2. The Financial Proposals shall be opened and evaluated through **EPADS v2.0.**

18. **Correction of Errors**

18.1. Activities and items described in the Technical Proposal but not priced in the Financial Proposal, shall be assumed to be included in the prices of other activities or items, and no corrections are made to the Financial Proposal.

18.2. The Procuring Agency's evaluation committee will

(a) correct any computational or arithmetical errors, and

(b) adjust the prices if they fail to reflect all inputs included for the respective activities or items in the Technical Proposal. In case of discrepancy between (i) a partial amount (sub-total) and the total amount, or (ii) between the amount derived by multiplication of unit price with quantity and the total price, or (iii) between words and figures, the former will prevail. In case of discrepancy between the Technical and Financial Proposals in indicating quantities of input, the Technical Proposal prevails and the Procuring Agency's evaluation committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity, and correct the total Proposal cost.

19. **Conversion to Single Currency**

19.1. For the evaluation purposes, prices shall be converted to a single currency using the selling rates of exchange, source and date indicated in the Data Sheet.

20. **Selection Technique**

20.1. **Quality and Cost Based Selection**

In the case of QCBS, the total score is calculated by weighting the technical and financial scores and adding them as per the formula and instructions in the Data Sheet. The Consultant achieving the highest combined technical and financial score will be invited for negotiations.

20.2. **Fixed-Budget Selection (FBS)**

20.2.1. In the case of FBS, those Proposals that exceed the budget indicated in the Data Sheet shall be rejected.

20.2.2. The Procuring Agency will select the Consultant that submitted the highest-ranked Technical Proposal that does not exceed the budget indicated in the RFP, and invite such Consultant to negotiate the Contract.

20.3. **Least-Cost Selection.**

In the case of Least-Cost Selection (LCS), the Procuring Agency will select the Consultant with the lowest evaluated total price among those consultants that achieved the minimum technical score, and invite such Consultant for discussion on technical issues, without changing the cost and scope of services.

D. Negotiations and Award

21. **Negotiations**

21.1. The negotiations will be held at the date and address indicated in the Data Sheet with the Consultant's representative(s) who must have written power of attorney to negotiate and sign a Contract on behalf of the Consultant.

21.2. The negotiations include discussions of the Terms of Reference (TORs), the proposed methodology, the Procuring Agency's inputs, the special conditions of the Contract, and finalizing the "Description of Services" part of the Contract. These discussions shall not alter the original scope of services under the TORs or the terms of the contract, lest the quality of the final product, its price, or the relevance of the initial evaluation be affected.

22. **Availability of Key Experts**

22.1. The invited Consultant shall confirm the availability of all Key Experts included in the Proposal as a pre-requisite to the negotiations, or, if applicable, a replacement in accordance with Clauses of ITC. Failure to confirm the Key Experts' availability may result in the rejection of the Consultant's Proposal and the Procuring Agency proceeding to negotiate the Contract with the next-ranked Consultant.

22.2. Notwithstanding the above, the substitution of Key Experts at the negotiations may be considered if due solely to circumstances outside the reasonable control of and not foreseeable by the Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall offer a substitute Key Expert within the period of time specified in the letter

of invitation to negotiate the Contract, who shall have equivalent or better qualifications and experience than the original candidate.

23. **Award of Contract**

23.1. The Procuring Agency will award the Contract to the Consultant whose Proposal has been determined to be substantially responsive to the RFP Documents and who has been declared as Successful Consultant, provided that the same is not in conflict with any other law or policy of the Federal Government

24. **Grievance Redressal Mechanism**

24.1. Grievance shall be redressed in accordance with procedure and mechanism defined under Rule 65 of the Public Procurement Rules, 2026 and Redressal of Grievance regulations.

25. **Mechanism of Blacklisting**

25.1. The Blacklisting shall be carried out in accordance with provision of Rule 25 of the Public Procurement Rules, 2026 and for Procedure of Filing and Disposal of Review Petition under Rule 19 (3), 2021, to be read with the Regulations on "Mechanism for Blacklisting and Debarment of Bidders or Contractors Regulations, 2024".

26. **Environmental objectives**

26.1. As per Rule 64 of Public Procurement Rules, 2026, The procuring agency may seek to procure services with a reduced environmental impact throughout their life cycle when compared to services with the same primary function that may otherwise be procured

Bid Data Sheet

Proposal Data Sheet (BDS)

The following specific data for the procurement of Consultancy Services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number
ITB Number

Amendments of, and Supplements to, Clauses in the Instruction to Bidders

A. General

BDS Clause Number 1
ITB Number 1.1

Name of Procuring Agency: **Daanish Schools Authority (Daanish Daanish Schools Authority)**

The subject of procurement is: **Consultancy Services for Third Party Validation (TPV) of the Establishment of Daanish School at Tando Muhammad Khan - Sindh**

Financial year for the operations of the Procuring Agency: **2026-27**

Name and identification number of the Contract: **P198249**

BDS Clause Number 2
ITB Number 1.2 & 9.1

The Bidders may seek clarifications through **EPADS v2.0**: Clarification Date: Saturday, November 21, 2026
Pre-Bid Meeting: Tuesday, November 17, 2026 11:00 AM
Venue: Room No 227, D-Block, 2nd Floor, Pak Secretariat.
Meeting Link: https://us06web.zoom.us/j/89185682583?pwd=V3p6emNA07POvWLvyZ2Pl2j1vSuCyi.1

B. Preparation of Proposals

BDS Clause Number 3
ITB Number 4.1

The language of the proposals is: **English**

BDS Clause Number 4
ITB Number 6.1

Participation of Sub-consultants, Key Experts and Non-Key Experts in more than one Proposal is permissible? **No**

BDS Clause Number 5
ITB Number 7.1

Proposals shall be valid until **120 Days**

BDS Clause Number 6
ITB Number 9.1

List of documents required along with the bid:

1. All the mandatory documents along with documents supporting the evaluation criteria must be attached

BDS Clause Number 7
ITB Number 10.2

The Consultant's Proposal must include the minimum Key Experts' time-input of _____person-months.

For the evaluation and comparison of Proposals only: if a Proposal includes less than the required minimum time-input, the missing time-input (expressed in person-month) is calculated as follows:

The missing time-input is multiplied by the highest remuneration rate for a Key Expert in the Consultant's Proposal and added to the total remuneration amount. Proposals that quoted higher than the required minimum of time-input will not be adjusted.]

BDS Clause Number 8
ITB Number 10.5

The price shall be **Fixed**.

Price schedule will be provided according to the format defined and acquired. see section price schedule.

BDS Clause Number 9
ITB Number 11.1

The qualification criteria to establish the supply / production capability of the bidder.

see Eligibility Criteria

BDS Clause Number 10
ITB Number 7.6
Services and Their related documents:
See section Required Services and ToR

C. Submission, Opening and Evaluation

BDS Clause Number 11
ITB Number 8.1 & 8.2

The amount of Bid Security shall be as defined in Bid Security Section for items and lots given in **BDS 6**
Instrument of Bid Security Shall be in the Name of : **Daanish Schools Authority**
The Bid Security shall be in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

BDS Clause Number 12
ITB Number 13.1

Currency of the Bids shall be : **PKR**

BDS Clause Number 13
ITB Number 14.1

Proposal shall be submitted online on EPADS v2.0 whereas hard copy of the bid security should be submitted to the following;

Room No 227, D-Block, 2nd Floor, Pak Secretariat.

Bids that are not submitted on EPADS v2.0 shall be disqualified.

The deadline for Bids submission is: **Tuesday, November 24, 2026 02:00 PM**

BDS Clause Number 14
ITB Number 15.1

The Bids opening shall take place on **EPADS v2.0**.

Day *: **Tuesday***

Date: ***Tuesday, November 24, 2026***

Time *:* ***02:30 PM***

BDS Clause Number 15
ITB Number 20

Selection technique adopted will be: **Quality and Cost Based Selection (QCBS)**
see Evaluation Criteria

F. Negotiation and Award

BDS Clause Number 16
ITB Number 21.5

The Performance guarantee shall: **5.00%**.

The Performance Guarantee shall be acceptable in the form of: **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft**

G. Review of Procurement Decisions

BDS Clause Number 17
ITB Number 24.1

Grievence against this procurement shall be submitted online on **EPADS v2.0**.

Eligibility Criteria

All Active Taxpayers shall be eligible to participate in the procurement process, unless expressly excluded or otherwise restricted under the Eligibility Criteria specified by the Procuring Agency.

Required Registration
FBR (NTN)
FBR (GSTN)
PEC

Eligibility Criteria	Document
Valid PEC Registration	Yes
At least five (05) years in consultancy business from the date of registration	Yes
Active Taxpayer status (income tax)	Yes
Active Taxpayer status (sales tax on services)	Yes
Affidavit that the firm / JV members are not blacklisted by any federal, provincial or local government body or PPRA	Yes
Affidavit of no conflict of interest: no involvement in design, supervision or construction of the project, and no relationship with its design / supervision consultant or contractor	Yes
Bid Security (Rs.500000) in original	Yes

Minimum Average turn over Rs. 50.00 million supported by Audit Reports and must match with Income Tax Returns (or exemption be provided)	Yes
Income tax Returns for last three years (2023-24), (2024-25) and (2025-26)	Yes
Power of attorney for submission of bids on Stamp Paper	Yes
All JV Partner must meet the mandatory requirement	Yes

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Evaluation Criteria

Quality and Cost Based Selection (QCBS)

Weightage

Technical Evaluation %	Financial Evaluation %
80	20

Technical Marks	100
Passing Marks	**70**
Specific Experience of the Firm	
Six (06) marks for each completed assignment, during the last ten (10) years, involving third-party validation, technical audit, independent monitoring or construction supervision of building works of public educational, residential or institutional campuses, each project costing PKR 1,000 million or above or having a covered area of 100,000 sq.ft. or above, up to a maximum of five (05) assignments (Qualitative)(Doc Required) (Qualitative)(Doc Required) 5 Project **(30)** 4 Projects **(24)** 3 Projects **(18)** 2 Projects **(12)**	30
Approach, Methodology and Work Plan (30 marks)	

Approach, Methodology and Work Plan (Qualitative)(Doc Required) (Qualitative)(Doc Required) Comprehensive, project-specific, fully consistent with the TOR; no gaps **(30)** All aspects addressed specifically; minor gaps **(22)** Most aspects addressed; partly generic **(17)** Generic, copied from the TOR, or major gaps **(10)** Provided but not addressed **(5)**	30
Financial Strength	
average annual turnover of the last three (03) financial years (FY 2023-24, 2024-25 and 2025-26) (Qualitative)(Doc Required) (Qualitative)(Doc Required) 100 million and above **(10)** 75 million to less than 100 million **(8)** 50 million to less than 75 million **(5)**	10
Key Personnel (30 marks)	
Team Leader / Senior Civil (Structural) Engineer Bachelor’s in Civil Engineering (16 years of education); PEC-registered (Professional Engineer); Master’s in Structural / Geotechnical / Construction Engineering or Management preferred 20 years, including: third-party validation, technical audit or construction supervision of public buildings (educational / residential campuses preferred); review of seismic-resistant design and construction; at least two (02) assignments as Team Leader (Qualitative)(Doc Required) (Qualitative)(Doc Required)	8
Quality Assurance and Materials Engineer (5 marks) Bachelor’s in Civil Engineering (16 years of education); PECregistered 12 years, including: QA / QC of building works, materials testing and NDT, concrete technology (including cold-weather concreting) and physical verification of building works (Qualitative)(Doc Required) (Qualitative)(Doc Required)	5
Building Services (MEP) Engineer (5 marks) Bachelor’s in Electrical or Mechanical Engineering (16 years of education); PEC-registered 10 years, including: design, supervision (Qualitative)(Doc Required) (Qualitative)(Doc Required)	5

Procurement, Contracts and Legal Compliance Specialist (4 marks) Bachelor’s in Engineering, Quantity Surveying, Law, Commerce, Public Administration or a relevant discipline (16 years of education) 12 years, including: PPRA-compliance review of works, goods and consultancy procurement; administration of PEC / FIDIC-based works contracts, variations and claims (Qualitative)(Doc Required) (Qualitative)(Doc Required)	4
Quantity Surveyor / Cost Engineer (4 marks) DAE (Civil) or Bachelor’s in Quantity Surveying / Civil Engineering 10 years, including: measurement of building works, BOQ and rate analysis, verification of Interim Payment Certificates and costto- complete estimates (Qualitative)(Doc Required) (Qualitative)(Doc Required)	4
Education Facilities, Equipment and IT Specialist (4 marks) Master’s degree (18 years of education) in Education / Educational Planning and Management, or Bachelor’s in Engineering (16 years of education) in a relevant discipline 10 years, including: planning, specification, procurement or evaluation of school furniture, science and IT laboratories, library, hostel and kitchen / dining equipment, and operational readiness of schools (residential schools preferred) (Qualitative)(Doc Required) (Qualitative)(Doc Required)	4

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Required Services

Positions Without Lots :

Position	Delivery Schedule	Quantity	Bid Security
TPV of Establishment of Daanish School Tando Muhammd Khan	**Address:** Room No 227, D-Block, 2nd Floor, Pak Secretariat. **Schedule:** As per schedule **Quantity:** 1/Qty **Quantity:** 1 Qty	1/Qty	500000 PKR

Related Services :

No

TORS (Terms of References)

Positions Without Lots :

Position: TPV of Establishment of Daanish School Tando Muhammd Khan

TORs (Terms of Reference):

Task 1 – Documentation and Design Review

- Review the approved PC-I, approval-forum decisions, master plan, architectural, structural and MEP drawings, design reports, geotechnical investigation report, BOQs, technical specifications and cost estimates.
- Validate the alignment of the designs and specifications with the approved PC-I, the Building Code of Pakistan (including seismic provisions), PEC requirements and accepted national and international standards for educational and residential buildings, including suitability for the hot climate, flood risk and saline / waterlogged soil conditions of Tando Muhammad Khan (thermal insulation and ventilation, raised plinth and flood protection, sulphate-resistant concrete, damp-proofing and anti-termite treatment, storm-water drainage).
- Verify the status of statutory and technical approvals (approval of building plans, structural design vetting, environmental approval of Sindh EPA where applicable, site title and possession).
- Review all reports of the contractor(s) and the design / supervision consultants.

Task 2 – Procurement and Contract Compliance

- Review all procurements under the project (works, consultancy, furniture, equipment, goods and services) for compliance with the Public Procurement Rules, 2026 (or PPR 2004 for proceedings initiated before 28 September 2026), the PPRA Regulations and the bidding documents: method, advertisement, evaluation, award, securities and contract signing.
- Review contract agreements and their administration: performance security, insurance, advance payment and its recovery, retention money, variation orders, extensions of time, price adjustment and liquidated damages, for adherence to contractual terms and legal requirements.

Task 3 – Financial Compliance

- Verify adherence to the approved budget, PC-I phasing, PSDP releases, payment schedules and financial controls (the role is limited to validating and tracking financial progress, not to approving payments).
- Verify Interim Payment Certificates (IPCs) and supplier invoices against measurement books, delivery records and site measurement, on a sample basis as per Section 7.
- Identify financial and legal risks and non-compliances and recommend mitigation.

Task 4 – Construction and Technical Validation

- Validate building-wise physical progress against the drawings, BOQ and the contractor’s approved work programme, and assess percentage completion by building and overall.
- Carry out strategic-level validation of construction quality, materials and workmanship through site inspection, independent measurement, non-destructive and laboratory testing (Section 7), including inspection of concealed works (foundations,

reinforcement, embedded services, roofing and insulation) where visit timing allows.

- Validate compliance with health and safety, environmental and labour standards at site.
- Validate whether execution by the contractor(s) complies with the approved scope, specifications and timelines; forecast completion and identify slippages.

Task 5 – Building Services, Equipment and IT Validation

- Validate the installation, testing and commissioning of building services: electrical works, street lights, standby power, the 40 KVA solar system, cooling / ventilation, water supply, sewerage, fire safety, CCTV and networking.
- Review the specifications, quantities and rates of furniture (Rs. 106.110 million) and equipment (Rs. 183.260 million), sports equipment and library books against the PC-I and market rates; physically verify delivery, installation and functionality against contracts and technical specifications, and relevant PEC / PPRA requirements.
- Verify that IT systems and data-security arrangements are in place and adequate.

Task 6 – Operational Readiness

- Assess the readiness of the school for operational launch from the governance, infrastructure, technology and human-resource perspectives: completion of facilities, utility connections, handing-over documents (as-built drawings, O&M manuals, warranties, test certificates), defects-liability arrangements, staffing, admissions, and arrangements for operation and maintenance.

Task 7 – Reporting and Recommendations

- Provide input to finalise the format of the progress / validation reports, with clear chapters on non-compliances, risks, mitigation measures and key recommendations.
- Submit quarterly validation reports and the other deliverables in Section 9.
- Report any non-compliance or risk of an urgent nature (e.g., over-measurement, payment for work not done or goods not delivered, sub-standard material, structural deficiency, safety hazard) through a confidential **Red-Flag Note within three (03) working days**, without waiting for the routine report.

Brief Description

The Ministry of Federal Education and Professional Training is establishing a Daanish School at Tando Muhammad Khan , under the Public Sector Development Programme (PSDP). Daanish Schools are fully residential institutions that provide free, high-quality education and boarding to talented children from marginalised and low-income families, for Grades 6 to 12. The school is envisaged as a modern boarding institution that integrates education technology, digital literacy, innovation and entrepreneurship with traditional values and holistic development.

The Project was approved by the CDWP at a cost of Rs.3693.836 millin with civil works cost of Rs. 2800.00 million. The Detailed designing has be compppleted. Selection of contraction has also been finalized.

Price Schedule

For Individual Positions

#	Position Title	Quantity	Unit Price (PKR)	Total Price (PKR)	Delivery Location	Delivery Period / Year	Country of Origin
1							
2							

For Lots

#	Lot Title	Total Lot Price (PKR)	Country of Origin
1	[Lot 1 Title]		

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

General Conditions of Contract

A. General Provisions

1. **Definitions**

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

1.1. "**Affiliate(s)**" means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Consultant.

1.2. "**Applicable Law**" means the laws and any other instruments having the force of law in Pakistan or as may be specified in the Special Conditions of Contract (SCC), as they may be issued and in force from time to time.

1.3. "**Consultant**" means an individual consultant or a consulting firm as the case may be;

1.4. "**Contractor's Personnel**" means personnel whom the Contractor utilizes in the execution of its contract, including the staff, labor and other employees of the Contractor and each subcontractor; and any other personnel assisting the Contractor in the execution of the contract to be supervised by the Consultant (if applicable).

1.5. "**Day**" means calendar day unless indicated otherwise.

1.6. "**Effective Date**" means the date on which this Contract comes into force and effect pursuant to Clause GCC 11.

1.7. "**Experts**" means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Consultant, Sub-consultant or JV member(s) assigned by the Consultant to perform the Services or any part thereof under the Contract.

1.8. "**Foreign Currency**" means any currency other than the Pakistani Rupees.

1.9. "**GCC**" means these General Conditions of Contract.

1.10. "**Government**" means the Government of Pakistan.

1.11. "**Joint Venture (JV)**" means an association with or without a legal personality distinct from that of its members, of more than one entity where one member has the authority to conduct all businesses for and on behalf of any and all the members of the JV, and where the members of the JV are jointly and severally liable to the Procuring Agency for the performance of the Contract.

1.12. "**Key Expert(s)**" means an individual professional whose skills, qualifications, knowledge and experience are critical to the performance of the Services under the Contract and whose Curricula Vitae (CV) was taken into account in the technical evaluation of the Consultant's proposal.

1.13. "**Local Currency**" means the currency of Pakistan

1.14. "**Non-Key Expert(s)**" means an individual professional provided by the Consultant or its Sub-consultant to perform the Services or any part thereof under the Contract.

1.15. "**Party**" means the Procuring Agency or the Consultant, as the case may be, and "Parties" means both of them.

1.16. Procuring Agency's Personnel" refers to the staff, labor and other employees (if any) of the Procuring Agency engaged in fulfilling the Procuring Agency's obligations under the Contract; and any other personnel identified as Procuring Agency's Personnel, by a notice from the Procuring Agency to the Consultant

1.17. "**Proposal**" means the Technical Proposal and/or the Financial Proposal of the Consultant.

1.18. "**RFP**" means the Request for Proposals to be prepared by the Procuring Agency for the selection of consultants, based on the SRFP.

1.19. "**SCC**" means the Special Conditions of Contract by which the GCC may be amended or supplemented but not over-written.

1.20. "**Site**" (if applicable) means the land and other places where Works are to be executed or facilities to be installed, and such other land or places as may be specified in the Contractor's Contract as forming part of the Site.

1.21. "**SRFP**" means the Standard Request for Proposals, which must be used by the Procuring Agency as the basis for the preparation of the RFP.

1.22. "**Sub-consultants**" means an entity to whom/which the Consultant subcontracts any part of the Services while remaining solely liable for the execution of the Contract.

1.23. "**Third Party**" means any person or entity other than the Government, the Procuring Agency, the Consultant or a Sub-consultant.

1.24. "**TORs**" means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Procuring Agency and the Consultant, and expected results and deliverables of the assignment.

2. **Relationship between the Parties**

2.1. Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Procuring Agency and the Consultant. The Consultant, subject to this Contract, has complete charge of the Experts and Sub-consultants, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

3. **Law Governing Contract**

3.1. The contract shall be governed and interpreted in accordance with the laws of Pakistan, unless otherwise specified in SCC.

4. **Language**

4.1. The Contract as well as all correspondence and documents relating to the Contract exchanged between the Consultant and the Procuring Agency, shall be written in the English language unless otherwise stated in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided these are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5. **Headings**

5.1. The headings shall not limit, alter or affect the meaning of this Contract.

6. **Communications**

6.1. Any communication required or permitted to be given or made pursuant to this Contract shall be in writing in the language specified in Clause GCC 4. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SCC.

6.2. A Party may change its address for notice hereunder by giving the other Party any communication of such change to the address specified in the SCC.

7. Location

7.1. The Services shall be performed at such locations as are specified in Appendix A hereto and, where the location of a particular task is not so specified, at such locations, whether in the Government's country or elsewhere, as the Procuring Agency may approve.

8. **Authority of Member in Charge**

8.1. In case the Consultant is a Joint Venture, the members hereby authorize the member specified in the SCC to act on their behalf in exercising all the Consultant's rights and obligations towards the Procuring Agency under this Contract, including without limitation the receiving of instructions and payments from the Procuring Agency.

9. **Authorized Representatives**

9.1. Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Procuring Agency or the Consultant may be taken or executed by the officials specified in the SCC.

10. **Fraud and Corruption**

10.1. Public Procurement Regulatory Authority requires that Procuring Agencies (including beneficiaries of Government funded projects) as well as Applicants/Bidders/Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts in accordance with the requirement of Procurement Regulatory Framework

B. Commencement, Completion, Modification and Termination of Contract

11. **Effectiveness of Contract**

11.1. This Contract shall come into force and effect on the date (the "Effective Date") of the Procuring Agency's notice to the Consultant instructing the Consultant to begin carrying out the Services. This notice shall confirm that the effectiveness conditions, if any, listed in the SCC have been met.

12. **Termination of Contract for Failure to Become Effective**

12.1. If this Contract has not become effective within such time period after the date of Contract signature as specified in the SCC, either Party may, by not less than twenty two (22) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party with respect hereto.

13. **Commencement of Services**

13.1. The Consultant shall confirm availability of Key Experts and begin carrying out the Services not later than the number of days after the Effective Date specified in the SCC.

14. **Expiration of Contract**

14.1. Unless terminated earlier pursuant to Clause GCC 19 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SCC.

15. **Entire Agreement**

15.1. This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein.

16. **Modifications or Variations**

16.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

16.2. In cases of any modifications or variations, the prior written consent of the Procuring Agency is required.

17. **Force Majeure**

17.1. **Definition**

17.1.1. For the purposes of this Contract, “Force Majeure” means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and makes a Party’s performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible under the circumstances, and subject to those requirements, includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action confiscation or any other action by Government agencies.

17.1.2. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party’s Experts, Sub-consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.

17.1.3. Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

17.2. **No Breach of Contract**

17.2.1. The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Contract.

17.3. **Measures to be Taken**

17.3.1. A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

17.3.2. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) calendar days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

17.3.3. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

17.3.4. During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Procuring Agency, shall either:

17.3.4.1. demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Procuring Agency, in reactivating the Services; or

17.3.4.2. continue with the Services to the extent reasonably possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred.

17.3.5. In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clauses GCC 49& 50.

18. **Suspension**

18.1. The Procuring Agency may, by written notice of suspension to the Consultant, suspend all payments to the Consultant hereunder if the Consultant fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) calendar days after receipt by the Consultant of such notice of suspension.

19. **Termination**

19.1. This Contract may be terminated by either Party as per provisions set up below:

a) **By the Procuring Agency**

19.1.1. The Procuring Agency may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause. In such an occurrence the Procuring Agency shall give at least thirty (30) days' written notice of termination to the Consultant in case of the events referred to in (a) through (d); at least sixty (60) days' written notice in case of the event referred to in (e); and at least five (5) days' written notice in case of the event referred to in (f):

(a) If the Consultant fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GCC 18;

(b) If the Consultant becomes (or, if the Consultant consists of more than one entity, if any of its members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;

(c) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GCC 49

(d) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days;

(e) If the Procuring Agency, in its sole discretion and for any reason whatsoever, decides to terminate this Contract;

(f) If the Consultant fails to confirm availability of Key Experts as required in Clause GCC 13.

19.1.2. if the Consultant, in the judgment of the Procuring Agency has engaged in Fraud and Corruption, in competing for or in executing the Contract, then the Procuring Agency may, after giving fourteen (14) calendar days written notice to the Consultant, terminate the Consultant's employment under the Contract.

19.2. **By the Consultant**

The Consultant may terminate this Contract, by not less than thirty (30) days' written notice to the Procuring Agency, in case of the occurrence of any of the events specified in paragraphs (a) through (d) of this Clause.

(a) If the Procuring Agency fails to pay any money due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clauses GCC 49.1 within forty-five (45) days after receiving written notice from the Consultant that such payment is overdue.

(b) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

(c) If the Procuring Agency fails to comply with any final decision reached as a result of arbitration pursuant to Clause GCC 49.1.

(d) If the Procuring Agency is in material breach of its obligations pursuant to this Contract and has not remedied the same within forty-five (45) days (or such longer period as the Consultant may have subsequently approved in writing) following the receipt by the Procuring Agency of the Consultant's notice specifying such breach.

19.3. **Cessation of Rights and Obligations**

Upon termination of this Contract pursuant to Clauses GCC 12 or GCC 19 hereof, or upon expiration of this Contract pursuant to Clause GCC 14, all rights and obligations of the Parties hereunder shall cease, except

(i) such rights and obligations as may have accrued on the date of termination or expiration,

(ii) the obligation of confidentiality set forth in Clause GCC 22,

(iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause GCC 25 and to cooperate and assist in any inspection or investigation, and (iv) any right which a Party may have under the Applicable Law.

19.4. **Cessation of Services**

19.4.1. Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GCC 19a or GCC 19b, the Consultant shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultant and equipment and materials furnished by the Procuring Agency, the Consultant shall proceed as provided, respectively, by Clauses GCC 27 or GCC 28.

19.5. **e.Payment upon Termination**

Upon termination of this Contract, the Procuring Agency shall make the following payments to the Consultant:
(a) remuneration for Services satisfactorily performed prior to the effective date of termination, and reimbursable expenditures for expenditures actually incurred prior to the effective date of termination; and pursuant to Clause 43;
(b) in the case of termination pursuant to paragraphs (d) and (e) of Clause GCC 19.1.1, reimbursement of any reasonable cost incidental to the prompt and orderly termination of this Contract, including the cost of the return travel of the Experts.

C. Obligations of the Consultant

20. **General**

20.1. **Standard of Performance**

20.1.1. The Consultant shall perform the Services and carry out the Services with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as a faithful adviser to the Procuring Agency, and shall at all times support and safeguard the Procuring Agency's legitimate interests in any dealings with the third parties.

20.1.2. The Consultant shall employ and provide such qualified and experienced Experts and Sub-consultants as are required to carry out the Services.

20.1.3. The Consultant may subcontract part of the Services to an extent and with such Key Experts and Sub-consultants as may be approved in advance by the Procuring Agency

20.2. **Law Applicable to Services**

20.2.1. The Consultant shall perform the Services in accordance with the Contract and in accordance with the Law of Pakistan and shall take all practicable steps to ensure that any of its Experts and Sub-consultants, comply with the Applicable Law.

21. **Conflict of Interests**

21.1. The Consultant shall hold the Procuring Agency's interest's paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

21.1.1. **Consultant Not to Benefit from Commissions, Discounts, etc.**

21.1.1.1. The payment of the Consultant pursuant to GCC F (Clauses GCC 42 through 47) shall constitute the Consultant's only payment in connection with this Contract and, subject to Clause GCC 21.1.3, the Consultant shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Contract or in the discharge of its obligations hereunder, and the Consultant shall use its best efforts to ensure that any Sub-consultants, as well as the Experts and agents of either of them, similarly shall not receive any such additional payment.

21.1.1.2. Furthermore, if the Consultant, as part of the Services, has the responsibility of advising the Procuring Agency on the procurement of goods, works or services. Any discounts or commissions obtained by the Consultant in the exercise of such procurement responsibility shall be for the account of the Procuring Agency.

21.1.2. **Consultant and Affiliates Not to Engage in Certain Activities**

21.1.2.1. The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-consultants and any entity affiliated with such Sub-consultants, shall be disqualified from providing goods, works or non-consulting services resulting from or directly related to the Consultant's Services for the preparation or implementation of the project, unless otherwise indicated in the SCC.

21.1.3. **Prohibition of Conflicting Activities**

21.1.3.1. The Consultant shall not engage, and shall cause its Experts as well as its Sub-consultants not to engage, either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to them under this Contract.

21.1.4. **Strict Duty to Disclose Conflicting Activities**

21.1.4.1. The Consultant has an obligation and shall ensure that its Experts and Sub-consultants shall have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Procuring Agency, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.

22. **Confidentiality**

22.1. Except with the prior written consent of the Procuring Agency, the Consultant and the Experts shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Experts make public the recommendations formulated in the course of, or as a result of, the Services.

23. **Liability of the Consultant**

23.1. Subject to additional provisions, if any, set forth in the SCC, the Consultant's liability under this Contract shall be as determined under the Applicable Law.

24. **Insurance to be Taken out by the Consultant**

24.1. The Consultant (i) shall take out and maintain, and shall cause any Sub-consultants to take out and maintain, at its (or the Sub-consultants', as the case may be) own cost but on terms and conditions approved by the Procuring Agency, insurance against the risks, and for the coverage specified in the SCC, and (ii) at the Procuring Agency's request, shall provide evidence to the Procuring Agency showing that such insurance has been taken out and maintained and that the current premiums therefore have been paid. The Consultant shall ensure that such insurance is in place prior to commencing the Services as stated in Clause GCC 13.

25. **Accounting, Inspection and Auditing**

25.1. The Consultant shall keep, and shall make all reasonable efforts to cause its Sub-consultants to keep, accurate and systematic accounts and records in respect of the Services in such form and detail as will clearly identify relevant time changes and costs.

25.2. Pursuant to paragraph 1.23 (e) of Attachment 1 to the General Conditions, the Consultant shall permit and shall cause its agents (where declared or not), subcontractors, sub-consultants, service providers, suppliers, and personnel, to permit, the procuring agency to inspect the site and/or the accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have such accounts, records and other documents. The Consultant's and its Subcontractors' and sub-consultants' attention is drawn to Sub-Clause 10.1 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Procuring Agency's inspection and audit rights constitute a prohibited practice subject to contract termination.

26. **Reporting Obligations**

26.1. The Consultant shall submit to the Procuring Agency the reports and documents specified in Appendix A, in the form, in the numbers and within the time periods set forth in the said Appendix.

27. **Proprietary Rights of the Procuring Agency in Reports and Records**

27.1. Unless otherwise indicated in the SCC, all reports and relevant data and information such as maps, diagrams, plans, databases, other documents and software, supporting records or material compiled or prepared by the Consultant for the Procuring Agency in the course of the Services shall be confidential and become and remain the absolute property of the Procuring Agency. The Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the Procuring Agency, together with a detailed inventory thereof. The Consultant may retain a copy of such documents, data and/or software but shall not use the same for purposes unrelated to this Contract without prior written approval of the Procuring Agency.

27.2. If license agreements are necessary or appropriate between the Consultant and third parties for purposes of development of the plans, drawings, specifications, designs, databases, other documents and software, the Consultant shall obtain the Procuring Agency's prior written approval to such agreements, and the Procuring Agency shall be entitled at its discretion to require recovering the expenses related to the development of the program(s) concerned. Other restrictions about the future use of these documents and software, if any, shall be

specified in the SCC.

28. **Equipment, Vehicles and Materials**

28.1. Equipment, vehicles and materials made available to the Consultant by the Procuring Agency, or purchased by the Consultant wholly or partly with funds provided by the Procuring Agency, shall be the property of the Procuring Agency and shall be marked accordingly. Upon termination or expiration of this Contract, the Consultant shall make available to the Procuring Agency an inventory of such equipment, vehicles and materials and shall dispose of such equipment, vehicles and materials in accordance with the Procuring Agency's instructions. While in possession of such equipment, vehicles and materials, the Consultant, unless otherwise instructed by the Procuring Agency in writing, shall insure them at the expense of the Procuring Agency in an amount equal to their full replacement value.

28.2. Any equipment or materials brought by the Consultant or its Experts into the Procuring Agency's country for the use either for the project or personal use shall remain the property of the Consultant or the Experts concerned, as applicable.

29. **Code of Conduct**

29.1. The Procuring Agencies and the Consultant are bound to follow the Code of Ethics to be issued by the Authority.

D. Consultant's Experts and Sub-Consultants

30. **Description of Key Experts**

30.1. The title, agreed job description, minimum qualification and time-input estimates to carry out the Services of each of the Consultant's Key Experts are described in Appendix B.

30.2. If required to comply with the provisions of Clause GCC 20a, adjustments with respect to the estimated time-input of Key Experts set forth in Appendix B may be made by the Consultant by a written notice to the Procuring Agency, provided (i) that such adjustments shall not alter the original time-input estimates for any individual by more than 10% or one week, whichever is larger; and (ii) that the aggregate of such adjustments shall not cause payments under this Contract to exceed the ceilings set forth in Clause GCC 42.2.

30.3. If additional work is required beyond the scope of the Services specified in Appendix A, the estimated time-input for the Key Experts may be increased by agreement in writing between the Procuring Agency and the Consultant. In case where payments under this Contract exceed the ceilings set forth in Clause GCC 42.2, the Parties shall sign a Contract amendment.

31. **Replacement of Key Experts**

31.1. Except as the Procuring Agency may otherwise agree in writing, no changes shall be made in the Key Experts.

31.2. Notwithstanding the above, the substitution of Key Experts during Contract execution may be considered only based on the Consultant's written request and due to circumstances outside the reasonable control of the

Consultant, including but not limited to death or medical incapacity. In such case, the Consultant shall forthwith provide as a replacement, a person of equivalent or better qualifications and experience, and at the same rate of remuneration.

32. **Approval of Additional Key Experts**

32.1. If during execution of the Contract, additional Key Experts are required to carry out the Services, the Consultant shall submit to the Procuring Agency for review and approval a copy of their Curricula Vitae (CVs). If the Procuring Agency does not object in writing (stating the reasons for the objection) within twenty two (22) days from the date of receipt of such CVs, such additional Key Experts shall be deemed to have been approved by the Procuring Agency.
The rate of remuneration payable to such new additional Key Experts shall be based on the rates for other Key Experts position which require similar qualifications and experience.

33. **Removal of Experts or Sub-consultants**

33.1. If the Procuring Agency finds that any of the Experts or Sub-consultant has committed serious misconduct or has been charged with having committed a criminal action, or shall the Procuring Agency determine that a Consultant's Expert or Sub-consultant has engaged in Fraud and Corruption while performing the Services, the Consultant shall, at the Procuring Agency's written request, provide a replacement.

33.2. In the event that any of Key Experts, Non-Key Experts or Sub-consultants is found by the Procuring Agency to be incompetent or incapable in discharging assigned duties, the Procuring Agency, specifying the grounds therefore, may request the Consultant to provide a replacement.

33.3. Any replacement of the removed Experts or Sub-consultants shall possess better qualifications and experience and shall be acceptable to the Procuring Agency.

34. **Replacement/ Removal of Experts – Impact on Payments**

34.1. Except as the Procuring Agency may otherwise agree, (i) the Consultant shall bear all additional travel and other costs arising out of or incidental to any removal and/or replacement, and (ii) the remuneration to be paid for any of the Experts provided as a replacement shall not exceed the remuneration which would have been payable to the Experts replaced or removed.

35. **Working Hours, Overtime, Leave, etc.**

35.1. Working hours and holidays for Experts are set forth in Appendix B. To account for travel time to/from the Procuring Agency's country, experts carrying out Services inside the Procuring Agency's country shall be deemed to have commenced or finished work in respect of the Services such number of days before their arrival in, or after their departure from, the Procuring Agency's country as is specified in Appendix B.

35.2. The Experts shall not be entitled to be paid for overtime nor to take paid sick leave or vacation leave except as specified in Appendix B, and the Consultant's remuneration shall be deemed to cover these items.

35.3. Any taking of leave by Key Experts shall be subject to the prior approval by the Consultant who shall ensure that absence for leave purposes will not delay the progress and or impact adequate supervision of the Services.

E. Obligations of the Procuring Agency

36. Assistance and Exemptions

36.1. Unless otherwise specified in the SCC, the Procuring Agency shall use its best efforts to:

36.1.1. Assist the Consultant with obtaining work permits and such other documents as shall be necessary to enable the Consultant to perform the Services.

36.1.2. Facilitate prompt clearance through customs of any property required for the Services and of the personal effects of the Experts and their eligible dependents.

36.1.3. Issue to officials, agents and representatives of the Government all such instructions and information as may be necessary or appropriate for the prompt and effective implementation of the Services.

36.1.4. Assist the Consultant and the Experts and any Sub-consultants employed by the Consultant for the Services with obtaining exemption from any requirement to register or obtain any permit to practice their profession or to establish themselves either individually or as a corporate entity in the Procuring Agency's country according to the applicable law in the Procuring Agency's country.

36.1.5. Assist the Consultant, any Sub-consultants and the Experts of either of them with obtaining the privilege, pursuant to the applicable law in the Procuring Agency's country, of bringing into the Procuring Agency's country reasonable amounts of foreign currency for the purposes of the Services or for the personal use of the Experts and of withdrawing any such amounts as may be earned therein by the Experts in the execution of the Services.

36.1.6. Provide to the Consultant any such other assistance as may be specified in the SCC.

37. **Access to Project Site**

37.1. The Procuring Agency warrants that the Consultant shall have, free of charge, unimpeded access to the project site in respect of which access is required for the performance of the Services. The Procuring Agency will be responsible for any damage to the project site or any property thereon resulting from such access and will indemnify the Consultant and each of the experts in respect of liability for any such damage, unless such damage is caused by the willful default or negligence of the Consultant or any Sub-consultants or the Experts of either of them.

38. **Change in the Applicable Law Related to Taxes and Duties**

38.1. If, after the date of this Contract, there is any change in the applicable law in the Procuring Agency's country with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties hereto, and corresponding adjustments shall be made to the ceiling amounts specified in Clause GCC 42.2.

39. **Services, Facilities and Property of the Procuring Agency**

39.1. The Procuring Agency shall make available to the Consultant and the Experts, for the purposes of the Services and free of any charge, the services, facilities and property described in the Terms of Reference (Appendix A) at the times and in the manner specified in said Appendix A.

39.2. In case that such services, facilities and property shall not be made available to the Consultant as and when specified in Appendix A, the Parties shall agree on (i) any time extension that it may be appropriate to grant to the Consultant for the performance of the Services, (ii) the manner in which the Consultant shall procure any such services, facilities and property from other sources, and (iii) the additional payments, if any, to be made to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40. **Counterpart Personnel**

40.1. The Procuring Agency shall make available to the Consultant free of charge such professional and support counterpart personnel, to be nominated by the Procuring Agency with the Consultant's advice, if specified in Appendix A.

40.2. If counterpart personnel are not provided by the Procuring Agency to the Consultant as and when specified in Appendix A, the Procuring Agency and the Consultant shall agree on (i) how the affected part of the Services shall be carried out, and (ii) the additional payments, if any, to be made by the Procuring Agency to the Consultant as a result thereof pursuant to Clause GCC 42.3.

40.3. Professional and support counterpart personnel, excluding Procuring Agency's liaison personnel, shall work under the exclusive direction of the Consultant. If any member of the counterpart personnel fails to perform adequately any work assigned to such member by the Consultant that is consistent with the position occupied by such member, the Consultant may request the replacement of such member, and the Procuring Agency shall not unreasonably refuse to act upon such request.

41. **Payment Obligation**

41.1. In consideration of the Services performed by the Consultant under this Contract, the Procuring Agency shall make such payments to the Consultant and in such manner as is provided by GCC F below.

F. Payments to the Consultant

42. **Ceiling Amount**

42.1. An estimate of the cost of the Services is set forth in Appendix C (Remuneration) and Appendix D (Reimbursable expenses).

42.2. Payments under this Contract shall not exceed the ceilings in foreign currency and in local currency specified in the SCC.

42.3. For any payments in excess of the ceilings specified in GCC42.2, an amendment to the Contract shall be signed by the Parties referring to the provision of this Contract that evokes such amendment.

43. **Remuneration and Reimbursable Expenses**

43.1. The Procuring Agency shall pay to the Consultant (i) remuneration that shall be determined on the basis of time actually spent by each Expert in the performance of the Services after the date of commencing of Services or such other date as the Parties shall agree in writing; and (ii) reimbursable expenses that are actually and reasonably incurred by the Consultant in the performance of the Services.

43.2. All payments shall be at the rates set forth in Appendix C and Appendix D.

43.3. Unless the SCC provides for the price adjustment of the remuneration rates, said remuneration shall be fixed for the duration of the Contract.

43.4. The remuneration rates shall cover: (i) such salaries and allowances as the Consultant shall have agreed to pay to the Experts as well as factors for social charges and overheads (bonuses or other means of profit-sharing shall not be allowed as an element of overheads), (ii) the cost of backstopping by home office staff not included in the Experts' list in Appendix B, (iii) the Consultant's profit, and (iv) any other items as specified in the SCC.

43.5. Any rates specified for Experts not yet appointed shall be provisional and shall be subject to revision, with the written approval of the Procuring Agency, once the applicable remuneration rates and allowances are known.

44. **Taxes and Duties**

44.1. The Consultant, Sub-consultants and Experts are responsible for meeting any and all tax liabilities arising out of the Contract unless it is stated otherwise in the SCC.

44.2. As an exception to the above and as stated in the SCC, all local identifiable indirect taxes (itemized and finalized at Contract negotiations) are reimbursed to the Consultant or are paid by the Procuring Agency on behalf of the Consultant.

45. **Currency of Payment**

45.1. Any payment under this Contract shall be made in the currency(ies) specified in the SCC.

46. **Mode of Billing and Payment**

46.1. Billings and payments in respect of the Services shall be made as follows:
(a) Advance payment. Within the number of days after the Effective Date, the Procuring Agency shall pay to the Consultant an advance payment as specified in the SCC. Unless otherwise indicated in the SCC, an advance payment shall be made against an advance payment bank guarantee acceptable to the Procuring Agency in an amount (or amounts) and in a currency (or currencies) specified in the SCC. Such guarantee (i) is to remain effective until the advance payment has been fully set off, and (ii) is to be in the form set forth in Appendix E, or in such other form as the Procuring Agency shall have approved in writing. The advance payments will be set off by the Procuring Agency in equal installments against the statements for the number of months of the Services specified in the SCC until said advance payments have been fully set off.
(b) The Itemized Invoices. As soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the Services, or after the end of each time interval otherwise indicated in the SCC, the Consultant shall submit to the Procuring Agency, in duplicate, itemized invoices, accompanied by the receipts or other appropriate supporting documents, of the amounts payable pursuant to Clauses GCC 45 and GCC 46 for such interval, or any other period indicated in the SCC. Separate invoices shall be submitted for expenses incurred in foreign currency and in local currency. Each invoice shall show remuneration and reimbursable

expenses separately.

(c) The Procuring Agency shall pay the Consultant's invoices within sixty (60) days after the receipt by the Procuring Agency of such itemized invoices with supporting documents. Only such portion of an invoice that is not satisfactorily supported may be withheld from payment. Should any discrepancy be found to exist between actual payment and costs authorized to be incurred by the Consultant, the Procuring Agency may add or subtract the difference from any subsequent payments.

(d) The Final Payment .The final payment under this Clause shall be made only after the final report and a final invoice, identified as such, shall have been submitted by the Consultant and approved as satisfactory by the Procuring Agency. The Services shall be deemed completed and finally accepted by the Procuring Agency and the final report and final invoice shall be deemed approved by the Procuring Agency as satisfactory ninety (90) calendar days after receipt of the final report and final invoice by the Procuring Agency unless the Procuring Agency, within such ninety (90) calendar day period, gives written notice to the Consultant specifying in detail deficiencies in the Services, the final report or final invoice. The Consultant shall thereupon promptly make any necessary corrections, and thereafter the foregoing process shall be repeated. Any amount that the Procuring Agency has paid or has caused to be paid in accordance with this Clause in excess of the amounts payable in accordance with the provisions of this Contract shall be reimbursed by the Consultant to the Procuring Agency within thirty (30) days after receipt by the Consultant of notice thereof. Any such claim by the Procuring Agency for reimbursement must be made within twelve (12) calendar months after receipt by the Procuring Agency of a final report and a final invoice approved by the Procuring Agency in accordance with the above.

(e) All payments under this Contract shall be made to the accounts of the Consultant specified in the SCC.

(f) With the exception of the final payment under (d) above, payments do not constitute acceptance of the Services nor relieve the Consultant of any obligations hereunder.

47. **Interest on Delayed Payments**

47.1. If the Procuring Agency had delayed payments beyond fifteen (15) days after the due date stated in Clause GCC 46.1 (c), interest shall be paid to the Consultant on any amount due by, not paid on, such due date for each day of delay at the annual rate stated in the SCC.

G. Fairness and Good Faith

48. **Good Faith**

48.1. The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

H. Settlement of Disputes

49. **Amicable Settlement**

49.1. Any dispute of any kind whatsoever shall arise between the Procuring Agency and the Service Provider in connection with or arising out of the Contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, or the execution of the Project –whether during

developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual consultation. If the parties fail to resolve such a dispute or difference even after negotiations or mediation, then the dispute shall be referred within fourteen (14) days in writing by either party to the Arbitrator, with a copy to the other party.

49.2. Any dispute in respect of which a notice of intention to commence arbitration has been given, in accordance with GCC sub-clause 45.1, shall be finally settled by arbitration. Arbitration may be commenced prior to or after completion of the Project. Arbitration proceedings shall be conducted in accordance with Arbitration Act 1940.

49.3. Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Procuring Agency shall pay the Service Provider any monies due the Service Provider.

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Special Conditions of Contract

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

Number of GC Clause

Amendments of, and Supplements to, Clauses in the General Conditions of Contract>

Number of GC Clause 3.1

The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan

Number of GC Clause 4.1

The language is **English**

Number of GC Clause 6.1 and 6.2

The addresses are:

The Procuring Agency is: Daanish Schools Authority (Daanish Daanish Schools Authority), Deputy Secretary Room No 227, D-Block, 2nd Floor, Pak Secretariat.

The Consultant Address:

The title of the subject procurement is:Consultancy Services for Third Party Validation (TPV) of the Establishment of Daanish School at Tando Muhammad Khan - Sindh

Number of GC Clause 8.1

[Note: If the Consultant consists only of one entity, state "N/A";Or

The Lead Member on behalf of the JV is _____ _____ *[insert name of the member]*

Number of GC Clause 9.1

The Authorized Representatives are:

For the Procuring Agency:

Daanish Schools Authority (Daanish Daanish Schools Authority), Deputy Secretary
Room No 227, D-Block, 2nd Floor, Pak Secretariat.
+92-345-358-2628
asim.khanzada@gmail.com

For the Bidder:

Name: ……

Designation: ……..

Address: ……..

Number of GC Clause 11.1

[Note: If there are no effectiveness conditions, state "N/A"]OR

List here any conditions of effectiveness of the Contract]

The effectiveness conditions are the following: *[insert "N/A" or list the conditions]*

Termination of Contract for Failure to Become Effective:

The time period shall be _____ *[insert time period, e.g.: four months]*.

Commencement of Services:

The number of days shall be_____ *[e.g.: ten]*.

Confirmation of Key Experts' availability to start the Assignment shall be submitted to the Procuring Agency in writing as a written statement signed by each Key Expert.

Expiration of Contract:

The time period shall be _____ *[insert time period, e.g.: twelve months]*.

Number of GC Clause 23

Liquidated Damages

If the Bidder fails to provide services as required under the contract or in case of any data loss/data breach or any incident compromising the data security or other such failures related to any services, the Bidder shall pay to the Procuring Agency as Liquidated Damages at a rate of **0.01%** to **10.00%** of the Contract value, in accordance with the extent of performance failure & the cost of investigating such incidents as judged by the Authority.

Number of GC Clause 23.1

No additional provisions.

The following limitation of the Consultant's Liability towards the Procuring Agency can be subject to the Contract's negotiations:

Number of GC Clause 24

Performance Guarantee:
Instrument of Performance Guarantee shall be in the Name of : **Daanish Schools Authority**

The amount of performance guarantee shall be 5.00% of the contract price in acceptable form of Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft

Number of GC Clause 24.1

The insurance coverage against the risks shall be as follows:

(a) Professional liability insurance, with a minimum coverage of _____ *[insert amount and currency which should be not less than the total ceiling amount of the Contract]*;

Number of GC Clause 33. Removal of Experts or Sub-consultants

[Note to Procuring Agency: include the following for supervision of infrastructure contracts (such as Plant or Works) and for other consulting service where the social risks are substantial or high, otherwise delete.]

Price adjustment on the remuneration : Nil *[**insert*** **"applies"** *or* **" does not apply"***]***

The currency of payment shall be the following: *PKR*

[The advance payment could be in either the foreign currency, or the local currency, or both; select the correct wording in the Clause here below. The advance bank payment guarantee should be in the same currency(ies)]

The following provisions shall apply to the advance payment and the advance bank payment guarantee:

Following is the guidance for Dispute Resolution

i. If any dispute of any kind whatsoever shall arise between the Authority and the Bidder in connection with or arising out of the Contract, including without prejudice to the generality of foregoing, any question regarding its existence, validity, termination and the execution of the Contract – whether during developing phase or after their completion and whether before or after the termination, abandonment or breach of the Contract – the parties shall seek to resolve any such dispute or difference by mutual diligent negotiations in good faith within 14 (fourteen) days following a notice sent by one Party to the other Party in this regard**.**

ii. At future of negotiation the dispute shall be resolved through mediation and mediator shall be appointed with the mutual consent of the both parties**.**

iii. At the event of failure of mediation to resolve the dispute relating to this contract such dispute shall finally be resolved through binding Arbitration by sole arbitrator in accordance with Arbitration Act 1940. The arbitrator shall be appointed by mutual consent of the both parties**.** The Arbitration shall take place in Islamabad, Pakistan and proceedings will be conducted in English language.

iv. The cost of the mediation and arbitration shall be shared by the parties in equal proportion however the both parties shall bear their own costs and lawyer's fees regarding their own participation in the mediation and arbitration. However, the Arbitrator may make an award of costs upon the conclusion of the arbitration making any party to the dispute liable to pay the costs of another party to the dispute**.**

v. Arbitration proceedings as mentioned in the above clause regarding resolution of disputes may be commenced prior to, during or after completion of the contract.

Notwithstanding any reference to the arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree that the Authority shall pay the Bidder any monies due to the Bidder.

Arbitrator's fee:

The fee shall be specified in Pak Rupees, as determined by the Arbitrator, which shall be shared equally by both parties**.**

Appointing Authority for Arbitrator:

By the Mutual Consent or in accordance with the provisions of Arbitration Act, 1940, in case the parties fail to reach a consensus on the name of sole arbitrator, any party may submit an application to the Chief Justice Islamabad High Court for appointment of sole arbitrator. The Chief Justice IHC may appoint a former judge of any High Court or Supreme Court as the sole arbitrator to resolve the dispute between the parties.

Rules of procedure for arbitration proceedings:

Any dispute between the Authority and a Bidder who is a national of the Islamic Republic of Pakistan arising in connection with the present Contract shall be referred to adjudication or arbitration in accordance with the laws of the Islamic Republic of Pakistan including Arbitration Act 1940, however above provision shall prevail in referring the case to the Arbitrator.

Place of Arbitration and Award:

The arbitration shall be conducted in English language and place of arbitration shall be at Islamabad. The award of the arbitrator shall be final and shall be binding on the parties.

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Bid Securing Declaration

Bid Securing Declaration

Date: *[insert date (as day, month and year)]*

Bid No.:***P198249***

To: **Daanish Schools Authority (Daanish Daanish Schools Authority), Deputy Secretary Room No 227, D-Block, 2nd Floor, Pak Secretariat.**

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid Securing Declaration.

We accept that we will be blacklisted and henceforth cross debarred for participating in respective category of public procurement proceedings for a period of (not more than) six months, if fail to abide with a bid securing declaration, however without indulging in corrupt and fraudulent practices, if we are in breach of our obligation(s) under the Bid conditions, because we:

1. have withdrawn or modified our Bid during the period of Bid Validity specified in the Form of Bid;

2. Disagreement to arithmetical correction made to the Bid price; or

3. having been notified of the acceptance of our Bid by the Procuring Agency during the period of Bid Validity, (i) failure to sign the contract if required by Procuring Agency to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the Bidding Documents.

We understand this Bid Securing Declaration shall expire if we are not the successful

Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight (28) days after the expiration of our Bid.

Contract Form

FORM OF CONTRACT

This CONTRACT (hereinafter called the "Contract") is made the *[number]* day of the month of *[month]*, *[year]*, between, on the one hand, *[name of Procuring Agency or Recipient]* (hereinafter called the "Procuring Agency") and, on the other hand, *[name of Consultant]* (hereinafter called the "Consultant").

[If the Consultant consist of more than one entity, the above should be partially amended to read as follows: "…(hereinafter called the "Procuring Agency") and, on the other hand, a Joint Venture consisting of the following entities, each member of which will be jointly and severally liable to the Procuring Agency for all the Consultant's obligations under this Contract, namely, *[name of member]* and *[name of member]* (hereinafter called the "Consultant").]

WHEREAS

1. the Procuring Agency has requested the Consultant to provide certain consulting services as defined in this Contract (hereinafter called the "Services");

2. the Consultant, having represented to the Procuring Agency that it has the required professional skills, expertise and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;

3. the Procuring Agency has received [*or* has applied for] a loan [*or* credit *or* grant] from the *[Insert as appropriate:)]* toward the cost of the Services and intends to apply a portion of the proceeds of this [loan/credit/grant] to eligible payments under this Contract, it being understood that (i) payments will be made only at the request of the Procuring Agency; (ii) such payments will be subject, in all respects, to the terms and conditions of the [loan/financing/grant] agreement, including prohibitions of withdrawal from the [loan/credit/grant] account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import.

NOW THEREFORE the parties hereto hereby agree as follows:

The following documents attached hereto shall be deemed to form an integral part of this Contract:

- The General Conditions of Contract
- The Special Conditions of Contract;
- Appendices: Appendix
    - Terms of Reference Appendix
    - Key Experts Appendix
    - Remuneration Cost Estimates Appendix)
    - Reimbursable Cost Estimates Appendix
    - Form of Advance Payments Guarantee

In the event of any inconsistency between the documents, the following order of precedence shall prevail: the Special Conditions of Contract; the General Conditions of Contract, including Attachment 1; Appendix A;

Appendix B; Appendix C and Appendix D; and Appendix E. Any reference to this Contract shall include, where the context permits, a reference to its Appendices.

2. The mutual rights and obligations of the Procuring Agency and the Consultant shall be as set forth in the Contract, in particular:

(a) the Consultant shall carry out the Services in accordance with the provisions of the Contract; and

(b) the Procuring Agency shall make payments to the Consultant in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of *[Name of Procuring Agency]*

[Authorized Representative of the Procuring Agency – name, title and signature]

For and on behalf of *[Name of Consultant or Name of a Joint Venture]*

[Authorized Representative of the Consultant – name and signature]

[For a joint venture, either all members shall sign or only the lead member, in which case the power of attorney to sign on behalf of all members shall be attached.]

For and on behalf of each of the members of the Consultant [insert the name of the Joint Venture]

[Name of the lead member]

[Authorized Representative on behalf of a Joint Venture]

[add signature blocks for each member if all are signing]

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Integrity Pact

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BYTHE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract Number: Contract Value: Contract Title:

Dated:

[Name of Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing [Name of Supplier] represents and warrants that it has fully declared the brokerage, commission, fee etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultations fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Name of Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representative or warranty.

[Name of Supplier] accepts full responsibility and strict liability for making and false declaration, not making full disclosure, misrepresenting fact or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Name of Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Performance Guarantee Form

Performance Guarantee Form

To: **Daanish Schools Authority (Daanish Daanish Schools Authority), Deputy Secretary Room No 227, D-Block, 2nd Floor, Pak Secretariat.**

WHEREAS *[name of Bidder]* (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated *[insert date]* for provision of Goods*(*hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Bidder shall furnish you with a Bank Guarantee by a reputable bank for the sum specified therein as security for compliance with the Bidder's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Bidders guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the: *[insert date]*

Signature and seal of the Guarantors

_____

[name of bank or financial institution]

_____

[address]

_____

[date}

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Annexure

Annex-A Scope / ToRs

Information (Read-Only)

See Form Under Additional Forms and Documents: **Annex-A Scope / ToRs** (page number: 70)

Annex-B Financial Submission Form

Financial details shall be submitted using the attached form and included with the financial proposal. Under no circumstances shall this form or its financial details be included in the technical proposal.

Financial Submission (Vendor)

Document Required

See Form Under Additional Forms and Documents: **Annex-B Financial Submission Form** (page number: 79)

Procurement Forms

Past Construction Experiences

See Form Under Additional Forms and Documents: **Past Construction Experiences** (page number: 89)

Contractor's Key Personnel Representative and Their Schedules

See Form Under Additional Forms and Documents: **Contractor's Key Personnel Representative and Their Schedules** (page number: 95)

Financial Resources

See Form Under Additional Forms and Documents: **Financial Resources** (page number: 99)

Past Experience and Completed Contracts

See Form Under Additional Forms and Documents: **Past Experience and Completed Contracts** (page number: 100)

Historical Contract Non-Performance, and Pending Litigation and Litigation History

See Form Under Additional Forms and Documents: **Historical Contract Non-Performance, and Pending Litigation and Litigation History** (page number: 101)

Current Contracts and Their Progress

See Form Under Additional Forms and Documents: **Current Contracts and Their Progress** (page number: 103)

Financial Capacity and Net Worth Evaluation Form

See Form Under Additional Forms and Documents: **Financial Capacity and Net Worth Evaluation Form** (page number: 104)

Average Annual Turnover

See Form Under Additional Forms and Documents: **Average Annual Turnover** (page number: 106)

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

PUBLIC PROCUREMENT REGULATORY AUTHORITY
(PPRA)
EPADS

Additional Forms and Documents

GOVERNMENT OF PAKISTAN

MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING

(Daanish Schools Authority)

Consultancy Services for Third-Party Validation (TPV) of the Project

"Establishment of Daanish School at Tando Muhammad Khan, Sindh"

ANNEX-A: SCOPE OF SERVICES / TERMS OF REFERENCE

Including Deliverables, Programme of Site Visits, Team Inputs and Payment Schedule

Item	Particulars
Procuring Agency (Client)	Ministry of Federal Education and Professional Training (M/o FE&PT), Government of Pakistan
Assignment	Third-Party Validation (TPV) of the Establishment of Daanish School at Tando Muhammad Khan, Sindh
Duty station	Islamabad Capital Territory, with periodic site visits to Tando Muhammad Khan, Sindh
Duration of assignment	Eighteen (18) months from the date of commencement
Expected commencement	January 2027
Reporting officer	Deputy Secretary (Daanish), M/o FE&PT, or any officer designated by the Ministry
Nature of contract	Lump-sum, deliverable-based; Core Services paid against approved deliverables (Section 12), plus Additional Site Visits, if ordered, at the quoted price per visit
Governing framework	Public Procurement Rules, 2026 (S.R.O. 1658(I)/2026) and PPRA Procurement of Consultancy Services Regulations, 2010

1. Background

The Ministry of Federal Education and Professional Training is establishing a Daanish School at Tando Muhammad Khan, Sindh, under the Public Sector Development Programme (PSDP). Daanish Schools are fully residential institutions that provide free, high-quality education and boarding to talented children from marginalised and low-income families, for Grades 6 to 12. The school is envisaged as a modern boarding institution that integrates education technology, digital literacy, innovation and entrepreneurship with traditional values and holistic development.

To ensure quality, transparency, value for money and adherence to approved designs and standards, the Ministry intends to engage an independent consulting firm to carry out Third-Party Validation (TPV) of the project deliverables, outputs and processes, and to provide strategic oversight across the design, construction, procurement and operationalisation phases of the project.

2. Project Profile

2.1 Components of the Project

Component	Scope	Estimated cost / size
(a) Infrastructure development (buildings)	Academic Blocks, Student and Faculty Hostels, Residences, Administration Building, Auditorium, Dispensary, Cafeteria, Kitchen, Laundry, Mosque, Gymnasium, Guard Rooms, sports grounds and courts (football, cricket, basketball, volleyball, badminton, tennis), parking	Estimated covered area approx. 300,000 sft (see 2.2)
(b) External development	Roads, pathways, drainage works, water supply, sewerage and storm-water drainage, entrance area, boundary wall and security posts	Rs. 686.380 million

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Component	Scope	Estimated cost / size
(c) Allied works and items	Street lights, solar system (40 KVA), sports equipment, library books, additional items (water coolers / filters, acrylic boards, etc.)	As per approved PC-I
(d) Furniture	Procurement and installation of furniture	Rs. 106.110 million
(e) Equipment	Procurement and installation of laboratory, IT, hostel, kitchen and other equipment	Rs. 183.260 million

2.2 Building-wise covered area

S#	Building / Component	Boys Section (sft)	Girls Section (sft)	Total (sft)
1	Academic Block	62,519	62,519	125,038
2	Student Hostel	35,107	35,107	70,214
3	Faculty Hostel	17,580	17,580	35,160
4	Residences (3 Nos. in each section)	16,653	16,653	33,306
5	Administration Building	5,152	5,152	10,304
6	Cafeteria	3,438	3,438	6,876
7	Kitchen	3,010	3,010	6,020
8	Dispensary	947	947	1,894
9	Mosque	5,044	–	5,044
10	Laundry	1,272	1,272	2,544
11	Guard Room	619	619	1,238
	Sub-total – buildings of Boys and Girls Sections	**151,341**	**146,297**	**297,638**
12	Combined facilities: Auditorium, Water Tanks (2 Nos.), Car Parking	As per approved PC-I / drawings		
13	Sports: Football Ground; Basketball (2); Volleyball (2); Tennis Courts (2, Boys Section)	Open-area facilities (no covered area)		
14	External development and services: roads, pathways, drainage, water supply, sewerage and storm water, boundary wall, security posts and entrance area	Rs. 686.380 million		

Note: The areas are as per the project scope sheet. The consultant shall validate the final areas against the approved PC-I and drawings during the Documentation, Design and Procurement Review (Deliverable D-2).

3. Objectives of the TPV Engagement

The TPV consultant shall act on behalf of the Client (the DSA) to provide high-level scrutiny, ensure compliance with legal, financial and technical standards, and offer strategic validation across all phases of the project. The consultant shall not be involved in day-to-day management or supervision of the works, but shall:

- independently audit and validate key deliverables, outputs and processes related to the design, construction, procurement and operationalisation of the school, including compliance with national and international design, regulatory and service standards;
- provide assurance on transparency, efficiency and value for money;
- highlight non-compliances and risks, and recommend mitigating actions and strategic corrections; and
- help keep the project aligned with its approved scope, budget and schedule.

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4. Approach

The assignment shall be a **periodic (concurrent) validation** carried out over eighteen (18) months through a combination of desk review of project records, scheduled site visits to Tando Muhammad Khan linked to the stages of construction, independent measurement, inspection and testing, and quarterly validation reporting. The TPV consultant is not the supervision consultant and shall not issue instructions to the contractor(s); it shall independently verify the work of the contractor(s), suppliers and supervision consultant and report to the Ministry.

Each quarterly report shall assign a validation rating — **Satisfactory / Needs Improvement / Unsatisfactory** — for (i) physical progress, (ii) quality of works, (iii) payments and financial control, (iv) procurement and contract compliance, and (v) health, safety and environment. A cumulative Non-Compliance and Recommendations Tracker shall be maintained from the first report and updated in every report.

5. Scope of Work

The TPV consultant shall carry out the following tasks for Daanish School Tando Muhammad Khan. The list is indicative and does not limit the consultant's responsibility to design an appropriate methodology.

Task 1 – Documentation and Design Review

- Review the approved PC-I, approval-forum decisions, master plan, architectural, structural and MEP drawings, design reports, geotechnical investigation report, BOQs, technical specifications and cost estimates.
- Validate the alignment of the designs and specifications with the approved PC-I, the Building Code of Pakistan (including seismic provisions), PEC requirements and accepted national and international standards for educational and residential buildings, including suitability for the hot climate, flood risk and saline / waterlogged soil conditions of Tando Muhammad Khan (thermal insulation and ventilation, raised plinth and flood protection, sulphate-resistant concrete, damp-proofing and anti-termite treatment, storm-water drainage).
- Verify the status of statutory and technical approvals (approval of building plans, structural design vetting, environmental approval of Sindh EPA where applicable, site title and possession).
- Review all reports of the contractor(s) and the design / supervision consultants.

Task 2 – Procurement and Contract Compliance

- Review all procurements under the project (works, consultancy, furniture, equipment, goods and services) for compliance with the Public Procurement Rules, 2026 (or PPR 2004 for proceedings initiated before 28 September 2026), the PPRA Regulations and the bidding documents: method, advertisement, evaluation, award, securities and contract signing.
- Review contract agreements and their administration: performance security, insurance, advance payment and its recovery, retention money, variation orders, extensions of time, price adjustment and liquidated damages, for adherence to contractual terms and legal requirements.

Task 3 – Financial Compliance

- Verify adherence to the approved budget, PC-I phasing, PSDP releases, payment schedules and financial controls (the role is limited to validating and tracking financial progress, not to approving payments).
- Verify Interim Payment Certificates (IPCs) and supplier invoices against measurement books, delivery records and site measurement, on a sample basis as per Section 7.
- Identify financial and legal risks and non-compliances and recommend mitigation.

Task 4 – Construction and Technical Validation

- Validate building-wise physical progress against the drawings, BOQ and the contractor's approved work programme, and assess percentage completion by building and overall.

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- Carry out strategic-level validation of construction quality, materials and workmanship through site inspection, independent measurement, non-destructive and laboratory testing (Section 7), including inspection of concealed works (foundations, reinforcement, embedded services, roofing and insulation) where visit timing allows.
- Validate compliance with health and safety, environmental and labour standards at site.
- Validate whether execution by the contractor(s) complies with the approved scope, specifications and timelines; forecast completion and identify slippages.

Task 5 – Building Services, Equipment and IT Validation

- Validate the installation, testing and commissioning of building services: electrical works, street lights, standby power, the 40 KVA solar system, cooling / ventilation, water supply, sewerage, fire safety, CCTV and networking.
- Review the specifications, quantities and rates of furniture (Rs. 106.110 million) and equipment (Rs. 183.260 million), sports equipment and library books against the PC-I and market rates; physically verify delivery, installation and functionality against contracts and technical specifications, and relevant PEC / PPRA requirements.
- Verify that IT systems and data-security arrangements are in place and adequate.

Task 6 – Operational Readiness

- Assess the readiness of the school for operational launch from the governance, infrastructure, technology and human-resource perspectives: completion of facilities, utility connections, handing-over documents (as-built drawings, O&M manuals, warranties, test certificates), defects-liability arrangements, staffing, admissions, and arrangements for operation and maintenance.

Task 7 – Reporting and Recommendations

- Provide input to finalise the format of the progress / validation reports, with clear chapters on non-compliances, risks, mitigation measures and key recommendations.
- Submit quarterly validation reports and the other deliverables in Section 9.
- Report any non-compliance or risk of an urgent nature (e.g., over-measurement, payment for work not done or goods not delivered, sub-standard material, structural deficiency, safety hazard) through a confidential **Red-Flag Note within three (03) working days**, without waiting for the routine report.

6. Programme of Site Visits

The Core Services include **seven (07) scheduled site visits** to Tando Muhammad Khan. Months are counted from the date of commencement and are indicative; the exact dates shall be fixed by the Client with not less than ten (10) days' notice, to match the construction stage. Where construction is suspended during the monsoon or floods, visits shall be scheduled outside that period. Road closures due to floods or law-and-order situations shall entitle the consultant to extension of time for the affected deliverable, but not to additional payment.

Visit	Indicative month	Purpose / stage of works	Minimum days at site	Feeds deliverable
V-1	2–3	Baseline validation: all work done to date, records, quality, payments, procurement	5	D-3
V-2	5–6	Periodic validation: progress, quality, testing, IPC verification	5	D-4
V-3	8–9	Periodic validation: structure / superstructure, concealed works	5	D-5
V-4	11–12	Periodic validation: roofing, insulation, services first fix, external works	5	D-6

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Visit	Indicative month	Purpose / stage of works	Minimum days at site	Feeds deliverable
V-5	14–15	Periodic validation: finishes, services second fix, goods deliveries	5	D-7
V-6	16–17	Equipment, furniture, IT and building-services testing; operational readiness	5	D-8
V-7	18	Final validation: completion, snags, commissioning, handing-over	5	D-9 / D-10

Additional (on-call) site visits. The Client may, by written instruction, order additional site visits (e.g., to witness a critical test, investigate a red-flag or complaint, or validate a major variation). Each additional visit shall be followed by a Special Visit Report and paid at the price per visit quoted in Form FIN-5. Two (02) additional visits are included in the evaluated price but are payable only if ordered.

7. Minimum Measurement and Testing

Testing shall follow recognised standards (ASTM / BS / ACI / Pakistani codes) at a PNAC-accredited, university or government laboratory approved by the Client, under a documented chain of custody. The cost of tests is included in the consultant's price (Form FIN-4). The following minimums apply over the assignment:

Item	Minimum coverage over the assignment
Physical measurement of works	At each visit, re-measurement of at least 20% of the quantity of each major item executed since the previous visit; 100% of covered area of all buildings at V-7
IPCs and supplier invoices	100% arithmetic and record check; at least 25% by value verified against site measurement
Concrete – non-destructive testing	Rebound hammer and UPV at 60 locations; cover-meter at 20 locations
Concrete – cores	Up to 6 cores, only where NDT results are doubtful, with the approval of the Client
Concrete – fresh	15 sets of cubes / cylinders independently sampled
Construction materials	18 sample sets (steel, cement, aggregates, blocks / bricks, tiles, pipes)
Earthworks	15 field density tests
Building services and solar system	System-level functional testing of 100% of installed systems at V-6 / V-7
Furniture and equipment	100% count of goods delivered; specification check of at least 25% by value including all high-value items; rate benchmarking with at least 3 quotations for items of Rs. 1 million or more
Procurement files	100% of procurements under the project

All observations shall be supported by geo-tagged, date-stamped photographs and annotated plans, allowing comparison of the same locations from visit to visit.

8. Team Composition and Inputs

The consultant shall deploy a core oversight team with expertise in educational infrastructure, quality assurance, building services, legal / procurement and financial compliance, and technology. Onsite deployment is not required; short-term site visits shall be made as per Section 6. The minimum inputs below are fixed for pricing in Form FIN-3; the consultant may provide more inputs at its own cost but not less.

Code	Position	Minimum qualification and experience	Inputs (person-months)
Key Experts (CVs evaluated)			
K-1	Team Leader / Senior Civil (Structural) Engineer	B.Sc. Civil Engineering (16 years), PEC-registered Professional Engineer; 15 years relevant experience	7.0

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Code	Position	Minimum qualification and experience	Inputs (person-months)
K-2	Quality Assurance and Materials Engineer	B.Sc. Civil Engineering (16 years), PEC-registered; 10 years	5.0
K-3	Building Services (MEP) Engineer	B.Sc. Electrical / Mechanical Engineering (16 years), PEC-registered; 10 years	4.0
K-4	Procurement, Contracts and Legal Compliance Specialist	Bachelor's (16 years) in Law, Engineering, Commerce, Business or Public Administration; 10 years	3.5
K-5	Quantity Surveyor / Financial Analyst	B.Sc. Civil Engineering or Quantity Surveying (16 years); 8 years	5.0
K-6	Education Facilities, Equipment and IT Specialist	Master's (18 years) in Education / Educational Planning, or Bachelor's (16 years) in Engineering / Computer Science / IT; 8 years	3.0
Sub-total – Key Experts			**27.5**
Non-Key Experts (CVs not scored; subject to the Client's approval)			
N-1	Site Engineer / Inspector	B.Sc. Civil Engineering; 5 years	7.0
N-2	Surveyor (Total Station / GNSS)	DAE Civil / Survey; 5 years	2.0
N-3	Materials / NDT Technician	DAE Civil; 5 years	2.0
N-4	Data Analyst / CAD and Reporting Officer	Bachelor's (16 years); 3 years	6.0
Sub-total – Non-Key Experts			**17.0**
TOTAL INPUTS			**44.5**

The Team Leader (K-1), the Quantity Surveyor (K-5) and the Site Engineer (N-1) shall be present at site during every visit; other experts shall attend the visits relevant to their discipline. One person-month = 22 working days of 8 hours.

9. Deliverables

Each deliverable shall be submitted in soft copy (MS Word and PDF) and two (02) hard copies; the Final Validation Report shall be submitted in five (05) bound hard copies with soft copy.

No.	Deliverable	Content (summary)	Due date (from commencement)
D-1	**Inception Report**	Understanding of the project; work plan and methodology; validation framework, indicators and rating system; site-visit and testing plan; document-request list; report formats; risk register	Draft within 3 weeks; final within 5 working days of comments
D-2	**Documentation, Design and Procurement Review Report**	Findings of Tasks 1–3 (desk): designs, specifications, BOQs, approvals, contracts, procurement processes, PC-I compliance matrix	End of Month 2
D-3	**Quarterly Validation Report-1 (Baseline)**	Validated baseline of physical and financial progress, quality and payments to date (after V-1); first tracker and ratings	End of Month 3
D-4	**Quarterly Validation Report-2**	Progress, quality and test results, IPC verification, procurement status, compliance with earlier recommendations, risks and forecast (after V-2)	End of Month 6
D-5	**Quarterly Validation Report-3**	As above (after V-3)	End of Month 9
D-6	**Quarterly Validation Report-4**	As above (after V-4)	End of Month 12
D-7	**Quarterly Validation Report-5**	As above (after V-5)	End of Month 15

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No.	Deliverable	Content (summary)	Due date (from commencement)
D-8	**Equipment, Furniture and Operational Readiness Validation Report**	Findings of Tasks 5–6: goods, rates, delivery, installation, functionality, IT, building-services testing, readiness for launch (after V-6)	End of Month 17
D-9	**Draft Final Validation Report**	End-to-end evaluation of the project (incl. last quarter, V-7): final scope, quality, cost, compliance, value for money, lessons learnt, sustainability recommendations; presentation to the Ministry	Within 15 working days of V-7 (Month 18)
D-10	**Final Validation Report**	D-9 revised on the Ministry's comments, with comments-response matrix, executive summary and all annexes (test reports, measurement sheets, verification workings, photographs)	Within 10 working days of receipt of comments
D-S	Special Visit Report	For each additional site visit ordered	Within 10 working days of the visit
–	Red-Flag Notes	Urgent non-compliance or risk (Task 7)	Within 3 working days of the finding

The Client shall communicate comments on each deliverable within ten (10) working days of receipt, and the consultant shall submit the revised deliverable within seven (07) working days of receipt of comments. A deliverable is "approved" when accepted in writing by the Client.

10. Governance and Independence

- The TPV consultant shall report directly to the Deputy Secretary (Daanish), M/o FE&PT, or any officer designated by the Ministry. Deliverables shall be reviewed by a TPV Review Committee notified by the Ministry.
- The consultant shall work independently of the executing agency, the design and supervision consultants and the contractor(s). Its findings shall not be altered except to correct factual errors supported by evidence.
- The consultant shall rely on progress, financial and audit records produced by the executing agency, contractors and consultants, and shall independently verify them as per Sections 5 and 7.
- Site visits, meetings or deeper reviews beyond the scheduled programme shall be conducted only as required and authorised by the Client.
- At the end of each site visit, the Team Leader shall hold an exit meeting with the Project Director, supervision consultant and contractor to share the main observations; minutes shall be annexed to the report.

11. Inputs to be Provided by the Client

- Copies of the PC-I, drawings, BOQs, specifications, contract documents, measurement books, IPCs, variation orders, procurement files, supplier contracts and delivery records, QA/QC records, progress and audit reports, within ten (10) working days of the consultant's written request.
- Access to the site and coordination with the Project Director, supervision consultant, contractors and suppliers; introductory letters to the Government of Sindh where needed.
- Nomination of a focal person within three (03) working days of commencement.

The Client shall not provide office space, transport, accommodation, equipment or testing facilities. The consultant shall fully equip and operate its TPV team through this contract, and no facilitation shall be available to the TPV staff from the construction contract(s) or any other contract.

12. Payment Schedule

The Core Services price (row C of Form FIN-2) shall be paid against approved deliverables as follows:

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S#	Milestone (on approval of)	Indicative month	% of Core Services price
1	D-1 Final Inception Report	1	5%
2	D-2 Documentation, Design and Procurement Review Report	2	10%
3	D-3 Quarterly Validation Report-1 (Baseline)	3	10%
4	D-4 Quarterly Validation Report-2	6	10%
5	D-5 Quarterly Validation Report-3	9	10%
6	D-6 Quarterly Validation Report-4	12	10%
7	D-7 Quarterly Validation Report-5	15	10%
8	D-8 Equipment, Furniture and Operational Readiness Validation Report	17	10%
9	D-9 Draft Final Validation Report (after presentation)	18	10%
10	D-10 Final Validation Report with all annexes	18+	15%
TOTAL			**100%**

1. Each Additional Site Visit ordered in writing shall be paid at the price per visit in Form FIN-5 on approval of its Special Visit Report.
2. No advance payment shall be made. Payments shall be made within thirty (30) days of an approved invoice, as per the Public Procurement Rules, 2026, after deduction of income tax at source as per law.
3. If prescribed inputs (Form FIN-3) or tests (Form FIN-4) are not provided, the amount shall be deducted at the quoted rates from the next payment.
4. Delay in submission of a deliverable attributable to the consultant shall attract liquidated damages at 0.5% of the payment for that deliverable per day of delay, up to a maximum of 10% of the contract price.
5. If the completion of works is delayed beyond eighteen months, the Client may extend the contract by ordering further quarterly reports / site visits at the quoted rates (Form FIN-5), with the approval of the competent authority.

13. General Conditions of the Scope

1. The Client reserves the right to reduce or increase the scope of services. The Client may also conclude the contract at any stage, as deemed appropriate, after proper assessment of the services rendered, on the recommendation of the committee constituted by the Client; payment shall be made for approved deliverables and verified inputs up to that stage.
2. Staff shall be engaged with the consent of the Client. On misconduct, inefficiency or fraud, the services of the staff concerned shall be terminated immediately on the written instructions of the Client, and replacement shall be of equal or better qualification and experience.
3. No staff member shall share any information about the project without the consent of the Client. Legal proceedings shall be initiated against any person manipulating, changing or removing record without authorisation.
4. All documents and data received shall be used only for this assignment and kept confidential. All reports, data, photographs and other outputs shall be the property of the Client and shall not be published or shared without its written approval.
5. The consultant shall comply with site health and safety rules, provide personal protective and hot-weather protection to its staff, and be responsible for the travel, security and welfare of its staff in Sindh.

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6. The consultant, its JV members, sub-consultants and experts shall have no involvement in the design, supervision or construction of the project and no relationship with the design consultant, supervision consultant or contractor(s) of the project (conflict of interest).

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GOVERNMENT OF PAKISTAN

MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING

(Daanish Schools Authority)

Consultancy Services for Third-Party Validation (TPV) of the Project

"Establishment of Daanish School at Tando Muhammad Khan, Sindh"

ANNEX-B: FINANCIAL PROPOSAL – STANDARD FORMS

To be submitted in the Financial Envelope on e-PADS only

A. How the Financial Proposal is Priced (read before filling)

Step	What the consultant does	Form
1	Quote a **monthly rate** for each prescribed position. Person-months are fixed by the Client — do not change them. Amount = person-months × monthly rate.	FIN-3
2	Quote a **unit rate** for each reimbursable item (travel, lodging, transport, testing, etc.). Quantities are fixed — do not change them. Amount = quantity × unit rate.	FIN-4
3	Quote one **all-inclusive price for one Additional Site Visit**. The evaluated price includes two such visits.	FIN-5
4	Carry the totals to the Summary: Core Services (FIN-3 + FIN-4) + two Additional Visits + sales tax = **Total Evaluated Price**.	FIN-2
5	Write the Total Evaluated Price (in figures and words) in the Submission Form, sign and stamp all pages.	FIN-1
6	Fill the Payment Schedule by applying the fixed percentages to the Core Services price (for information; it does not change the price).	FIN-6

Instructions

1. **Scope of price.** The price covers the complete Services in Annex-A (Scope of Services): 18 months, deliverables D-1 to D-10, seven (07) scheduled site visits to Tando Muhammad Khan, the minimum measurement and testing in Section 7, and all red-flag notes and meetings.
2. **Fixed inputs.** Positions and person-months (FIN-3) and items and quantities (FIN-4) are fixed by the Client and are the same for all bidders, so that prices are directly comparable. Do not add, delete or change any position, item or quantity. If changed, the evaluation committee will restore the prescribed figure and apply the quoted rate.
3. **What rates include.** Monthly rates include salary, social charges, overheads, profit, allowances, office and communication costs, insurance and all other costs. Only the items in FIN-4 are priced as reimbursable. Nothing else shall be paid.
4. **Taxes.** Rates are **inclusive of income tax** (deducted at source). Quote rates **excluding sales tax on services**; show sales tax separately in row E of FIN-2 at the rate applicable under the law of the consultant's jurisdiction. If row E is left blank, the price shall be deemed to include all taxes.

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5. **Evaluated price.** Proposals shall be compared on row F of FIN-2 (Total Evaluated Price), after correction of arithmetical errors.
6. **Arithmetical errors.** Rate × quantity governs the amount; sub-totals govern the total; words govern figures. A bidder who does not accept the correction shall be rejected and its Bid Securing Declaration enforced. A blank or zero rate means the cost is included elsewhere; the work must still be done.
7. **Currency and format.** All prices in Pak Rupees, rounded to whole rupees. No conditional offers or separate discounts. Each page shall be signed and stamped and uploaded as PDF on e-PADS in the financial envelope (required from the Vender) and shall not be uploaded anywhere in technical submission.
8. **Validity.** The Financial Proposal shall remain valid for one hundred and twenty (120) days from the proposal submission deadline. Rates shall remain fixed for the duration of the contract, including any extension.
9. **Payment.** The Core Services price (row C of FIN-2) is paid in instalments against approved deliverables (FIN-6). Additional visits are paid at the FIN-5 price only if ordered. The rates in FIN-3 and FIN-4 are used for deductions (inputs or tests not provided), variations and termination.
10. The bidders shall bear all costs of preparing and submitting their proposals. The Client shall not be liable for such costs, regardless of the conduct or outcome of the bidding process.

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Form FIN-1: Financial Proposal Submission Form

[Location, Date]

To: The Deputy Secretary (Daanish), Ministry of Federal Education and Professional Training, Islamabad

Dear Sir,

We, the undersigned, offer to provide the consultancy services for **Third-Party Validation of the Establishment of Daanish School at Tando Muhammad Khan, Sindh**, in accordance with your Request for Proposal No. _____ dated _____ and our Technical Proposal.

Our attached Financial Proposal is for a **Total Evaluated Price of PKR _____ (Pak Rupees _____ only)**, inclusive of all applicable taxes, being row F of Form FIN-2, comprising:

Component	Amount (PKR)
Core Services (row C of FIN-2)	
Two (02) Additional Site Visits @ PKR _____ per visit (row D of FIN-2)	
Sales tax on services (row E of FIN-2)	
Total Evaluated Price (row F of FIN-2)	

We confirm that we have priced the positions, person-months, items and quantities exactly as prescribed in Forms FIN-3 and FIN-4, and that our rates and the price per Additional Site Visit shall remain fixed for the duration of the contract, including any extension.

We accept the correction of arithmetical errors in accordance with the Instructions above. Our Financial Proposal shall remain valid and binding upon us for one hundred and twenty (120) days from the proposal submission deadline, subject to modifications resulting from contract negotiations, if any.

Commissions and gratuities paid or to be paid by us to agents or any third party relating to this Proposal and contract execution, if we are awarded the contract, are listed below:

Name and address of agent	Amount (PKR)	Purpose

[If none, state: "No commissions or gratuities have been or are to be paid by us to agents or any third party relating to this Proposal and contract execution."]

We understand that you are not bound to accept any proposal you receive.

Yours sincerely,

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

Address, Phone and E-mail: _____

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Form FIN-2: Summary of Costs

Row	Description	Source	Amount (PKR)
A	Remuneration of Key and Non-Key Experts	Total of FIN-3	
B	Reimbursable expenses (travel, lodging, transport, testing, etc.)	Total of FIN-4	
C	**Core Services Price (A + B) — paid against deliverables**	**A + B**	
D	Two (02) Additional Site Visits	2 × FIN-5 price	
E	Sales tax on services @ _____ % of (C + D) [state applicable law]	(C + D) × rate	
F	**TOTAL EVALUATED PRICE (C + D + E)**	**To FIN-1**	

Row F in words: Pak Rupees _____ only.

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

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Form FIN-3: Remuneration

[Person-months are fixed. Quote the monthly rate (inclusive of income tax, excluding sales tax). Amount = person-months × monthly rate. One person-month = 22 working days.]

Code	Position	Name of Expert	Person-months (fixed)	Rate per month (PKR)	Amount (PKR)
Key Experts					
K-1	Team Leader / Senior Civil (Structural) Engineer		7.0		
K-2	Quality Assurance and Materials Engineer		5.0		
K-3	Building Services (MEP) Engineer		4.0		
K-4	Procurement, Contracts and Legal Compliance Specialist		3.5		
K-5	Quantity Surveyor / Financial Analyst		5.0		
K-6	Education Facilities, Equipment and IT Specialist		3.0		
Sub-total Key Experts			**27.5**		
Non-Key Experts					
N-1	Site Engineer / Inspector		7.0		
N-2	Surveyor (Total Station / GNSS)		2.0		
N-3	Materials / NDT Technician		2.0		
N-4	Data Analyst / CAD and Reporting Officer		6.0		
Sub-total Non-Key Experts			**17.0**		
TOTAL REMUNERATION (to FIN-2, row A)			**44.5**		

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

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Form FIN-4: Reimbursable Expenses

[Items and quantities are fixed. Quote the unit rate (excluding sales tax). Amount = quantity × unit rate. No other item shall be added.]

Code	Item	Unit	Qty (fixed)	Unit rate (PKR)	Amount (PKR)
R-1	Return travel Islamabad–Tando Muhammad Khan–Islamabad of experts for scheduled visits (air to Karachi / Hyderabad and road onward)	person-trip	42		
R-2	Accommodation, meals and per diem at Tando Muhammad Khan / Hyderabad	person-night	210		
R-3	Local transport at site (vehicle with driver and fuel)	vehicle-day	42		
R-4	Survey equipment (total station / GNSS, levels, laser meters) and photo-documentation, incl. calibration	visit	7		
R-5	Concrete NDT – rebound hammer and UPV	location	60		
R-6	Cover-meter / rebar scanning	location	20		
R-7	Concrete cores incl. laboratory testing and repair of holes (only if approved)	core	6		
R-8	Concrete cubes / cylinders independently sampled and tested (set of 3)	set	15		
R-9	Laboratory testing of construction materials (steel, cement, aggregates, blocks / bricks, tiles, pipes) incl. transport of samples	sample set	18		
R-10	Field density (compaction) tests	test	15		
R-11	Functional testing of building services, solar system and IT (instruments and consumables)	lump sum	1		
R-12	Market survey and quotations for rate benchmarking of furniture and equipment	lump sum	1		
R-13	Printing and binding of all deliverables (incl. 5 bound copies of Final Report)	lump sum	1		
R-14	Review meetings / presentations at the Ministry, Islamabad	event	7		
TOTAL REIMBURSABLE EXPENSES (to FIN-2, row B)					

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Basis of quantities: 7 scheduled visits × 6 experts = 42 person-trips; 42 person-trips × 5 nights = 210 person-nights; 7 visits × 6 days = 42 vehicle-days.

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

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Form FIN-5: Price per Additional (On-Call) Site Visit

Item	Price per visit (PKR, excl. sales tax)	Amount for 2 visits (to FIN-2, row D)
One Additional Site Visit to Tando Muhammad Khan, including the Special Visit Report (D-S), with the composition below		

Prescribed composition of one Additional Site Visit (to be priced as an all-inclusive lump sum):

- Four (04) working days at site, with K-1, K-2 and K-5 (six days each including travel, plus 2 home-office days each for the report), and N-1 and N-2 (four days at site each);
- return travel and accommodation of the team; one vehicle for four days; survey equipment; NDT at eight (08) locations; laboratory testing of two (02) sample sets; and the Special Visit Report.

The price per visit shall remain fixed for the duration of the contract, including any extension, and shall also apply to any further visits ordered under Section 12 of Annex-A.

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

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Form FIN-6: Payment Schedule against Deliverables

[Apply the fixed percentage to the Core Services Price (row C of FIN-2). This form is for information and contract preparation; it does not change the evaluated price.]

S#	Deliverable (payment on approval)	Month	% of row C	Amount (PKR)
1	D-1 Final Inception Report	1	5%	
2	D-2 Documentation, Design and Procurement Review Report	2	10%	
3	D-3 Quarterly Validation Report-1 (Baseline)	3	10%	
4	D-4 Quarterly Validation Report-2	6	10%	
5	D-5 Quarterly Validation Report-3	9	10%	
6	D-6 Quarterly Validation Report-4	12	10%	
7	D-7 Quarterly Validation Report-5	15	10%	
8	D-8 Equipment, Furniture and Operational Readiness Validation Report	17	10%	
9	D-9 Draft Final Validation Report	18	10%	
10	D-10 Final Validation Report	18+	15%	
TOTAL = Core Services Price (row C of FIN-2)			**100%**	

Additional Site Visits, if ordered, are paid separately at the FIN-5 price on approval of each Special Visit Report.

Authorised Signature and Stamp: _____

Name and Designation of Signatory: _____

Name of Consultant / JV: _____

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CONSTRUCTION EXPERIENCE

Form EXP - 4.1
General Construction Experience

Bidder's Name: _____
Date: _____
JV Member's Name_____
Bid Reference No. (if any) and title: _____
Page _____of _____pages

Starting Year	Ending Year	Contract Identification	Role of Bidder
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Bidder: _____ Amount of contract: _____ Name of EMPLOYER: _____ Address: _____	

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Form EXP - 4.2(a)

Specific Construction and Contract Management Experience

Bidder's Name: _____
Date: _____
JV Member's Name_____
Bid Reference No. (if any) and title: _____
Page _____of _____pages

Similar Contract No.	**Information**			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount			PKR equivalent	
If member in a JV or sub-contractor, specify participation in total Contract amount				
EMPLOYER's Name:				
Address: Telephone/fax number E-mail:				

Form EXP - 4.2(a) (cont.)
Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	**Information**
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Form EXP - 4.2(b)
Construction Experience in Key Activities

Bidder's Name: _____
Date: _____
Bidder's JV Member Name: _____
Sub-contractor's Name (if any): _____
Bid Reference No. (if any) and title: _____

Page _____of _____pages

All Sub-contractors for key activities must complete the information and Qualification Criteria and Requirements, Sub-Factor 4.2.

1. Key Activity No One: _____

	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Sub-contractor ☐
Total Contract Amount			PKR equivalent	
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)		Actual Quantity Performed (i) x (ii)
Year 1				
Year 2				
Year 3				
Year 4				
EMPLOYER's Name:				
Address: Telephone/fax number				

	Information
E-mail:	

2. Activity No. Two

3. ……

	Information
Description of the key activities in accordance with Section III:	

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Form EXP - 4.2 (c)
Specific Experience in Managing ES aspects

[The following table shall be filled in for contracts performed by the Bidder, and each member of a Joint Venture]

Bidder's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insertfull name]*
Bid Reference No. (if any) and title: *[insert ICB/NCB number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Key Requirement no 1 in accordance with 4.2 (c): _____

Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor ☐	Member in JV ☐	Management Contractor ☐	Subcontractor ☐
Total Contract Amount			PKR	
Details of relevant experience				

2. Key Requirement no 2 in accordance with 4.2 (c): _____

3. Key Requirement no 3 in accordance with 4.2 (c): _____

4. [PA define key requirements]

Contractor's Representative and Key Personnel Schedule

Bidders should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
2.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
3.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
4.	**Title of position:**	
	Name of candidate:	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]

	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
5.	**Title of position:**	
	Name of candidate	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]
6.	**Title of position:** *[insert title]*	
	Name of candidate	
	Duration of appointment:	[*insert the whole period (start and end dates) for which this position will be engaged*]
	Time commitment: for this position:	[*insert the number of days/week/months/ that has been scheduled for this position*]
	Expected time schedule for this position:	[*insert the expected time schedule for this position (e.g. attach high level Gantt chart*]

Form PER-2:
Resume and Declaration
Contractor's Representative and Key Personnel

Name of Bidder

Position [*#1*]: [*title of position from Form PER-1*]		
Personnel information	**Name:**	**Date of birth:**
	Address:	**E-mail:**
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency:*[language and levels of speaking, reading and writing skills]*	
details		
	Address of Employer:	
	Telephone:	**Contact (manager / personnel officer):**
	Fax:	
	Job title:	**Years with present Employer:**

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	**Role**	**Duration of involvement**	**Relevant experience**
[main project details]	*[role and responsibilities on the project]*	*[time in role]*	*[describe the experience relevant to this position]*

Declaration

I, the undersigned *[insert either "Contractor's Representative" or "Key Personnel" as applicable]* , certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Bid:

Commitment	**Details**
Commitment to duration of contract:	*[insert period (start and end dates) for which this Contractor's Representative orKey Personnel is available to work on this contract]*
Time commitment:	*[insert period (start and end dates) for which this Contractor's Representative orKey Personnel is available to work on this contract]*

I understand that any misrepresentation or omission in this Form may:

(a) be taken into consideration during Bid evaluation;

(b) result in my disqualification from participating in the Bid;

(c) result in my dismissal from the contract.

Name of Contractor's Representative or **Key Personnel: [*insert name*]**

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Bidder:

Signature: _____

Date: (day/month/year): _____

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Eligibility and Qualification Criteria.

No.	**Source of financing**	**Amount (Eq. PKR)**
1		
2		
3		

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Past Experience / Contracts

Contracts over *[insert amount]* during the last three years:				
Procuring Agency	Value	Year	Goods/Services Supplied	Country of Destination

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA) EPADS

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

☐ Not debarred due to deviation from commitment of Bid Securing Declaration-☐ Not debarred due to non-performance			
Year	**Non-performed portion of contract**	**Contract Identification**	**Total Contract Amount (current value, currency, exchange rate and PKR equivalent)**
[insert year]	*[insert amount and percentage]*	Contract Identification: *[indicate complete contract name/ number, and any other identification]* Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Reason(s) for nonperformance: *[indicate main reason(s)]*	*[insert amount]*
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
☐ Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			

Year of dispute	**Amount in dispute (currency)**	**Contract Identification**	**Total Contract Amount (currency), ~~US$~~ PKR Equivalent (exchange rate)**

[insert year]	*[insert amount]*	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Matter in dispute: *[indicate main issues in dispute]* Party who initiated the dispute: *[indicate "Procuring Agency" or "Supplier"]* Status of dispute: *[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]*	*[insert amount]*

☐ No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4.

☐ Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.

Year of award	**Outcome as percentage of Net Worth**	**Contract Identification**	**Total Contract Amount (currency), PKR Equivalent (exchange rate)**
[insert year]	*[insert percentage]*	Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: *[insert full name]* Address of Procuring Agency: *[insert street/city/country]* Matter in dispute: *[indicate main issues in dispute]* Party who initiated the dispute: *[indicate "Procuring Agency" or "Supplier"]* Court/ arbitral award decision: *[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]*	*[insert amount]*

Current Contract Commitments / Works in Progress

Bidders and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	**Employer's Contact Address, Tel, Fax**	**Value of Outstanding Work [Current Eq. PKR]**	**Estimated Completion Date**	**Average Monthly Invoicing Over Last Six Months [Eq. PKR/month)]**
1					
2					
3					
4					
5					

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	**Historic information for previous _[insert number] years, [insert in words] (amount in currency, currency, exchange rate*, PKR equivalent)**				
	Year 1	Year 2	Year 3		
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

* Refer ITA 14 for the exchange rate

3. Financial documents

The Applicant and in case of JV, members of JV shall provide copies of financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements. The financial statements shall:

(a) reflect the financial situation of the Applicant or in case of JV member, and not an affiliated entity (such as parent company or group member).

(b) be independently audited or certified in accordance with local legislation.

(c) be complete, including all notes to the financial statements.

(d) correspond to accounting periods already completed and audited.

☐ Attached are copies of financial statements[1] for the *[number]* years required above; and complying with the requirements.

[1] If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
Date: *[insert day, month, year]*
Joint Venture Member Name: *[insert full name]*
IFP No. and title: *[insert IFP number and title]*
Page *[insert page number]* of *[insert total number]* pages

Annual Turnover Data			
Year	**Amount** **Currency**	**Exchange rate*** **(If applicable)**	**PKR equivalent**
[indicate calendar year]	*[insert amount and indicate currency]*		
		Average Annual Turnover **	

* Refer ITA for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA.