

**CONSULTANCY SERVICES FOR THIRD PARTY MONITORING AGENT
(TPMA) OF ENVIRONMENTAL & SOCIAL MANAGEMENT OF KHYBER PASS
ECONOMIC CORRIDOR (KPEC)**

Expression of Interest (EOI) Template

Consultants are advised to submit EOIs in the following format: -

(i) Consulting Firm Information Lead Member (Annexure A) *:

Consultant Name: Acronym:	Country and Year of Incorporation:
Contact Address: {Office address, email, Ph. No.}	
EOI Submission Authorized by:	Position:

(a) Associations (Joint Venture or Sub-consultancy)

Consultant Name	Acronym	Country and Year of Incorporation	Joint Venture (JV) or Sub-Consultant	EOI Submission Authorized by	Position

(b) Staff Information

Consultant Name	LEAD MEMBER	JV MEMBER
Professional Engineers		
Management Staff		
Technical Staff		

Please specify the exact number of professional engineers, management staff, and technical staff in the table above.



* The participating firm or consulting firm should provide all the above information

(Consulting Firm Information **Lead Member**, Associations and Staff Information) in the Expression of Interest (EOI) as **Annexure A**.

The rationale for and benefits of working in association (JV or Sub-consultant) with others must be presented. Describe the proposed management and coordination approach of the association and the role of each firm. A written agreement to associate for the purpose of this EOI must be signed between the consortium partners and attached to this EOI. The Consultant shall clearly describe the anticipated role of each JV partner as well as Sub-Consultants within the association. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract whereas each partner within the JV shall meet the qualification and experience requirement for the assigned role, if selected.

(ii) EOI Evaluation :

The EOI will be evaluated in accordance with the criteria elaborated against each head, as given below:

1. Company profile (20 Marks):

The EOI shall demonstrate the company profile with the following particularities but not limited to:

- Number of years of establishment o
- (key experts); **(05 Marks)**
- Track record: Detail about firm's corporate capacity and profile. The consultant should never have been backlisted by any client or have left any project incomplete for reasons which is not attributable to the Client(s). (Affidavit (company's letter head for International firms and affidavit on stamp paper for Pakistani firms) to this effect must be submitted); **(05 Marks)**
- Overall management: Consultants shall demonstrate strong technical and managerial staff for employment of the subject services. **(05 Marks)**

2. Technical competence (50 Marks):

Have a proven record of successfully completing at least three (03) projects during the past ten (10) years, following the format provided in Tables 1 and 2.

The firm must demonstrate proven experience in the following areas:

- a) Conducting **site inspections** and **independent Environmental and Social (E&S) verifications** in accordance with E&S guidelines, contractual obligations, and documented best practices.
- b) Carrying out **regulatory compliance checks** against applicable **national and international standards**.



- c) Assessing the effectiveness of **mitigation measures** proposed in **E&S documents** and related **management plans**.
- d) Evaluating the effectiveness of **Grievance Redress Mechanisms (GRM)** and **community engagement practices**.
- e) Conducting **air, noise, and water quality assessments**, including **mitigation verification**.
- f) Monitoring **biodiversity impacts** and preparing related **monitoring and reporting documents**.
- g) Reviewing and ensuring compliance with **C-ESIA** and **C-ESMPs** requirements.
- h) Preparing, monitoring, and tracking **Corrective Action Plans**.
- i) Drafting and reviewing **Independent Monitoring Review Reports**.
- j) Collaborating with **multidisciplinary E&S consultants** under **donor-funded projects**.

The required information shall be submitted as a separate annexure titled **Annexure B**.

3. Regional Experience (10 Marks):

Consultant shall Provide at least one (01) project to be evaluated under this head for the projects undertaken in the same region/social context which include Khyber Pakhtunkhwa and/or Afghanistan. Information given in Table-1 and Table-2 will be utilized.

The information must be submitted as a separate annexure labeled **Annexure C**.

4. General Experience (20 Marks):

Proven general experience and diversity in providing similar consulting services, demonstrated through the successful completion of at least seven (07) projects during the last ten (10) years.

The information must be submitted as a separate annexure labeled **Annexure D**.

Projects Format: Please select the most relevant projects to demonstrate the firm's specific technical and General qualifications and experience, respectively.

Table 1: Summary

S. No.	Project	Period	Client	Country	Share of the firm in JV/Project
1					
2					
3					

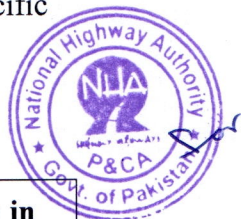


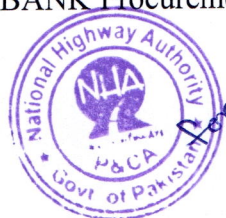
Table 2: Project Brief/Details

Project Title	
Country/Region	
Start Date	
Completion Date	
Continuous/Intermittent	
Client	
Funding Source	
Consultancy Cost	(Must Provide Consultancy Cost and supporting document)
Share of the firm in JV/Project	(Must Provide JV share and supporting document)
Description	(Indicate your role and input in person-months)

- The Consultant shall provide necessary documentary evidences for the completed projects (e.g. JV agreement showing partner share (if applicable), contract agreement of the completed project, and letter of acceptance or any official document indicating the project's construction cost and Experience letters from Clients to verify Specific Experience etc.).
- The project brief should mention Client's details, description, worth and duration of the services provided, JV share of the Consultant (if required), person man-months input, cost of the project etc. and any specific innovative practice adopted to meet the project objectives. The Consultant shall first list all projects in Table 1 and then details shall be given for each project in the format given in Table 2.
- Please provide the project summary and details in EOI in their respective **Annexure A** for Technical Competence and **Annexure B** for Regional Experience.
- Any **project not having documentary evidence will not be evaluated** and marked zero without considering any extra project only first ten projects will be considered.

Notes:

1. In this case of International Consultant Shortlisting (ICS), while forming JVs/Consortiums, the Consultant may refer to Paragraph 7.16 & 7.17 shortlisting shall be made as per procedure set forth in the WORLD BANK Procurement Regulations for IPF Borrowers July 2016 Revised November 2017.
2. NHA will evaluate the submitted EOI documents as per above criteria/ area of expertise and will shortlist Consultants accordingly and as per requirements of World Bank. RFP will be issued to shortlisted Consultants. A Consultant will be selected in accordance with the **Consultant Qualification Selection (CQS)** method under Selection Methods for Consultancy Firms from "THE WORLD BANK Procurement Regulations for IPF



Borrowers July 2016 Revised November 2017". These guidelines can be downloaded from website of World Bank.

3. Provide all required details in their respective annexures.
4. EOI sections and the projects that lack complete and proper supporting documents will not be evaluated and will receive a score of zero.
5. Consultants must also provide the following additional information, organized in their respective annexures: -

Sr. No.	Description	Annexure
1	Certificate of Incorporation of the lead member	E
2	Certificate of incorporation of the JV member (for each member) and sub consultant (where applicable)	F
3	Documentation regarding Board of Directors, corporate structure and beneficial ownership	G
4	Affidavit of blacklisting	H
5	Letter of Association	I
6	"Confirmation of Submission" and power of attorney to sign and submit EOI	J
7	Any other evidence deemed appropriate	K

1. Please ensure that all documents, annexures, and letters are provided in proper order and that the Expression of Interest (EOI) is well-formatted and concise with a proper table of content.
2. The Consultant will follow the "THE WORLD BANK Procurement Regulations for IPF Borrowers July 2016 Revised November 2017" for preparation of EOIs.
3. Only the specified number of projects will be evaluated.
4. Projects will be assessed only under the section in which they are required.
5. Any information placed outside the designated section will not be considered.
6. Please read the EOI document carefully and ensure that all required information, supporting documents, and annexures are provided in the correct order and under the specific sections and annexures as instructed. Incomplete or misplaced information will not be considered during evaluation.



ANNEXURE J

CONFIRMATION OF SUBMISSION

This section confirms that the firm has provided all required documents, including details on ownership, corporate structure, and the board of directors. It also confirms that the consortium partners have signed an agreement to work together for this expression of interest. The note explains that once a team is shortlisted, the members cannot change unless the client agrees in rare situations. This section also confirms that no fraudulent or incorrect documents have been submitted. The signature block is to be signed by the authorized representative of the lead member, who formally certifies the submission.

I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached.
- Documentation regarding our Board of Directors has been attached.
- A written agreement to associate for the purpose of this Expression of Interest has been signed between the consortium partners and has been attached.
- No fraudulent documents have been submitted and that all information provided is true and accurate.

(Once your team is shortlisted and invited for submission of the Proposal, it is not permissible to transfer the invitation to any other firm, such as Consultant's parent companies, subsidiaries and affiliates. The Client will reject a Proposal if the Consultant drops a JV member without the Client's prior consent, which is given only in exceptional circumstances, such as debarment of the JV partner or occurrence of Force Majeure.)

Authorized Signature {in full and initials}: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

