

Sr. No	Name of Item	UNSPSC	Specifications	Unit	Qty	Rate	Amount
1	BALLPOINT PICASSO OR EQUIVALENT	44120000	BALLPOINT PICASSO OR EQUIVALENT	Pkt	100		
2	BALLPOINT UNIBALL EYE FINE OR EQUIVALENT	44120000	BALLPOINT UNIBALL EYE FINE OR EQUIVALENT	//	90		
3	BOX FILES ALFA #505 OR EQUIVALENT	44120000	BOX FILES ALFA #505 OR EQUIVALENT	Each	70		
4	BINDING TAPE 2"	44103506	BINDING TAPE 2"	Each	12		
5	BINDING SHEET A4 (100 Sheet)	44103502	BINDING SHEET A4 (100 Sheet)	Pkt	6		
6	CALCULATOR CASIO JAPAN-12 DIGETS OR EQUIVALENT	44101809	CALCULATOR CASIO JAPAN-12 DIGETS OR EQUIVALENT	//	3		
7	CALCULATOR CASIO JAPAN-8 DIGETS OR EQUIVALENT	44101807	CALCULATOR CASIO JAPAN-8 DIGETS OR EQUIVALENT	//	2		
8	DIARY/ DESPATCH REGISTER #12	44112006	DIARY/ DESPATCH REGISTER #12	Per No	34		
9	DRAFT PAD A/4	14111514	DRAFT PAD A/4	Each	18		
10	DRAFT PAD SMALL	14111514	DRAFT PAD SMALL	//	98		
11	Diary ENGAGEMENT/APPOINTMENT	44112006	DAIRY ENGAGEMENT/APPOINTMENT	//	4		
12	ENGAGMENT STAND PLASTIC	44111512	ENGAGMENT STAND PLASTIC	//	6		
13	ENVELOPES 11x15 WHITE	44121506	ENVELOPES 11x15 WHITE	//	6000		
14	ENVELOPES 11x15 WHITE CLOTHLINE	44121506	ENVELOPES 11x15 WHITE CLOTHLINE	//	1200		
15	ENVELOPES 11x5 WHITE	44121506	ENVELOPES 11x5 WHITE	//	13000		
16	ENVELOPES A4 WHITE	44121506	ENVELOPES A4 WHITE	//	6500		
17	ENVELOPES CLOTH LINED 14x18 WHITE	44121506	ENVELOPES CLOTH LINED 14x18 WHITE	//	1000		
18	FILE BOARDS LEGAL SUPPERIOR	44122012	FILE BOARDS LEGAL SUPPERIOR	//	40		
19	FILE FLAPPERS REXINE SUPPERIOR	44122103	FILE FLAPPERS REXINE SUPPERIOR	//	1000		
20	FILE ACCOUNTS REGISTER #3	14111808	FILE ACCOUNTS REGISTER #3	//	12		
21	FILE TAG SUPPERIOR 7"	55121503	FILE TAG SUPPERIOR 7"	Pkt	100		
22	FLASH DRIVE USB (16 GB & 64GB)	43202010	FLASH DRIVE USB (16 GB & 64GB)	Each	18		
23	HIGHLIGHTER	44121716	HIGHLIGHTER	//	120		
24	MARKER DOLLAR 90/70	44121708	MARKER DOLLAR 90/70	//	50		
25	PAPER CLIPS MEDIUM SUPPEROIR 36MM Three Flower	44122104	PAPER CLIPS MEDIUM SUPPEROIR 36MM Three Flower	Pkt	150		
26	PAPER CUTTER with Blade (Fine quality)	44121612	PAPER CUTTER with Blade (Fine quality)	Each	12		
27	PAPER OFFSET A/4 80GMS 500 SHEETS AA BRAND OR EQUIVALENT	14111507	PAPER OFFSET A/4 80GMS 500 SHEETS AA BRAND OR EQUIVALENT	Per Ream	1000		
28	PAPER OFFSET LEGAL 80GMS 500 SHEETS AA BRAND OR EQUIVALENT	14111507	PAPER OFFSET LEGAL 80GMS 500 SHEETS AA BRAND OR EQUIVALENT	//	80		
29	PAPER COLOURED A/4 80GMS 500 SHEET	14111507	PAPER COLOURED A/4 80GMS 500 SHEET	//	24		
30	PAPER PUNCH 1-HOLE SUPERRIER	44121611	PAPER PUNCH 1-HOLE SUPERRIER	Each	12		
31	PAPER PUNCH 2-HOLE SUPERRIER (MEDIUM)	44121611	PAPER PUNCH 2-HOLE SUPERRIER (MEDIUM)	//	4		
32	PAPER PUNCH 2-HOLE LARGE SIZE	44121611	PAPER PUNCH 2-HOLE LARGE SIZE	//	2		
33	PENCIL JAR PLASTIC	44120000	PENCIL JAR PLASTIC	//	6		
34	PENCIL EAD GOLDFISH	44121706	PENCIL EAD GOLDFISH	Per Dozen	20		
35	PENCIL SHORTHAND	44121706	PENCIL SHORTHAND	//	12		
36	PEON BOOK	14111516	PEON BOOK	Each	18		
37	POST- IT- FLAGS COLOUR (PKT)	44122008	POST- IT- FLAGS COLOUR (PKT)	Pkt	48		
38	POST- IT- PAD 3X2	44122008	POST- IT- PAD 3X2	//	60		
39	POST- IT- PAD 3X3	44122008	POST- IT- PAD 3X3	//	100		
40	POST- IT- PAD 6X3	44122008	POST- IT- PAD 6X3	//	12		
41	P.V.C PACKING TAPE LARGE	31201517	P.V.C PACKING TAPE LARGE	Each	24		
42	RUBBER (Fine Quality)	60121531	RUBBER (Fine Quality)	//	36		
43	RUBBER STAMP PRINTY 4912/4913	44121604	RUBBER STAMP PRINTY 4912/4913	//	6		
44	RUBBER STAMP P/LINE	44121604	RUBBER STAMP P/LINE	Per Line	60		
45	RULLED REGISTER SUPPEROIR (per Stack)	14111514	RULLED REGISTER SUPPEROIR (per Stack)	Per No.	160		
46	SCALE STEEL 2"	41111604	SCALE STEEL 2"	Each	6		
47	SCOTCH TAPE 1" LARGE	31201512	SCOTCH TAPE 1" LARGE	//	24		
48	SCOTCH TAPE ½	31201512	SCOTCH TAPE ½	//	12		
49	SHARPNER STEEL	27111908	SHARPNER STEEL	Each	50		
50	SHORTHAND NOTE BOOK	14111514	SHORTHAND NOTE BOOK	//	96		
51	STAMP PAD LARGE SUPPERIOR	44121905	STAMP PAD LARGE SUPPERIOR	//	6		
52	STAPLER MACHINE (Heavy Duty)	44121615	STAPLER MACHINE (Heavy Duty)	//	2		
53	STAPLER MACHINE (Medium)	44121615	STAPLER MACHINE (Medium)	//	18		
54	STAPLER MACHINE SMALL	44121615	STAPLER MACHINE SMALL	//	2		
55	STAPLER PINS SMALL DOLLER No.10 OR EQUIVALENT	44122107	STAPLER PINS SMALL DOLLER No.10 OR EQUIVALENT	Pkt	12		
56	STAPLER PINS LARGE DOLLER -24/6 OR EQUIVALENT	44122107	STAPLER PINS LARGE DOLLER -24/6 OR EQUIVALENT	//	300		
57	STAPLER REMOVER	44121613	STAPLER REMOVER	Each	24		
58	STOCK REGISTER PER NO.	14111503	STOCK REGISTER PER NO.	Per No.	12		
59	SCISSOR SMALL	44121618	SCISSOR SMALL	Each	12		
60	TABLE DIARY	44112006	TABLE DIARY	//	12		
61	TABLE CLEANDER	44120000	TABLE CLEANDER	Each	12		
62	UHU GUM STICK MEDIUM UHU BRAND OR EQUIVALENT	44120000	UHU GUM STICK MEDIUM UHU BRAND OR EQUIVALENT	//	144		
63	VEHICLE LOG BOOK #6	14111532	VEHICLE LOG BOOK #6	//	6		
64	VEHICLE REGISTER	44120000	VEHICLE REGISTER	//	6		

65	WHITE FLUID PEN	44121805	WHITE FLUID PEN	//	48		
Toners							
66	TONER FOR HP-1320 OR EQUIVALENT	44103103	TONER FOR HP-1320 OR EQUIVALENT	Each	0		
67	TONER FOR HP-1102 (85-A) OR EQUIVALENT	44103103	TONER FOR HP-1102 (85-A) OR EQUIVALENT	//	0		
68	TONER For HP-1505N OR EQUIVALENT	44103103	TONER For HP-1505N OR EQUIVALENT	//	0		
69	TONER For HP-2055 (05-A) OR EQUIVALENT	44103103	TONER For HP-2055 (05-A) OR EQUIVALENT	//	0		
70	TONER For HP-1566 OR EQUIVALENT	44103103	TONER For HP-1566 OR EQUIVALENT	//	0		
71	TONER For HP- 401D (80-A) OR EQUIVALENT	44103103	TONER For HP- 401D (80-A) OR EQUIVALENT	//	0		
72	TONER For HP- 402 dw (26-A) OR EQUIVALENT	44103103	TONER For HP- 402 dw (26-A) OR EQUIVALENT	//	0		
73	TONER For HP-M102W (17-A) OR EQUIVALENT	44103103	TONER For HP-M102W (17-A) OR EQUIVALENT	//	0		
74	TONER For HP-107 (107-A) OR EQUIVALENT	44103103	TONER For HP-107 (107-A) OR EQUIVALENT	//	0		
75	TONER For HP-404 (76-A) OR EQUIVALENT	44103103	TONER For HP-404 (76-A) OR EQUIVALENT	//	0		
76	TONER FOR PHOTOSTATE MACHINE CANAN-2520 OR EQUIVALENT	44103103	TONER FOR PHOTOSTATE MACHINE CANAN-2520 OR EQUIVALENT	//	2		
77	TONER FOR PHOTOSTATE MACHINE Bizhub-287 OR EQUIVALENT	44103103	TONER FOR PHOTOSTATE MACHINE Bizhub-287 OR EQUIVALENT	//	0		
78	TONER FOR PHOTOSTATE MACHINE Xerox-B7025 OR EQUIVALENT	44103103	TONER FOR PHOTOSTATE MACHINE Xerox-B7025 OR EQUIVALENT	//	28		
79	COLOUR PRINTER HP SMART TANK-515 SET (CYAN,MAGENTA,YELLOW,BLACK) OR EQUIVALENT	44103103	COLOUR PRINTER HP SMART TANK-515 SET (CYAN,MAGENTA,YELLOW,BLACK) OR EQUIVALENT	//	0		
80	TONER FOR FAX MACHINE PANASONIC 422 CX OR EQUIVALENT	44103103	TONER FOR FAX MACHINE PANASONIC 422 CX OR EQUIVALENT	Each	0		
TONER (CHINA BRAND ORIGINAL)							
81	TONER FOR HP-1320 OR EQUIVALENT	44103103	TONER FOR HP-1320 OR EQUIVALENT	Each	2		
82	TONER FOR HP-1102 (85-A) OR EQUIVALENT	44103103	TONER FOR HP-1102 (85-A) OR EQUIVALENT	//	14		
83	TONER For HP-1505N OR EQUIVALENT	44103103	TONER For HP-1505N OR EQUIVALENT	//	4		
84	TONER For HP-2055 (05-A) OR EQUIVALENT	44103103	TONER For HP-2055 (05-A) OR EQUIVALENT	//	13		
85	TONER For HP-1566 OR EQUIVALENT	44103103	TONER For HP-1566 OR EQUIVALENT	//	11		
86	TONER For HP- 401D (80-A) OR EQUIVALENT	44103103	TONER For HP- 401D (80-A) OR EQUIVALENT	//	89		
87	TONER For HP- 402 dw (26-A) OR EQUIVALENT	44103103	TONER For HP- 402 dw (26-A) OR EQUIVALENT	//	20		
88	TONER For HP-M102W (17-A) OR EQUIVALENT	44103103	TONER For HP-M102W (17-A) OR EQUIVALENT	//	30		
89	TONER For HP-107 (107-A) OR EQUIVALENT	44103103	TONER For HP-107 (107-A) OR EQUIVALENT	//	35		
90	TONER For HP-404 (76-A) OR EQUIVALENT	44103103	TONER For HP-404 (76-A) OR EQUIVALENT	//	12		
91	DRUM UNIT FOR PRINTER HP-102 OR EQUIVALENT	44103104	DRUM UNIT FOR PRINTER HP-102 OR EQUIVALENT	//	6		
Miscellaneous items							
S.No.	NAME OF ITEMS		NAME OF ITEMS	Unit	Qty	Rate	Amount
1	AIR FRESHNER (Aseel-300ML) OR EQUIVALENT	47131812	AIR FRESHNER (Aseel-300ML) OR EQUIVALENT	Each	110		
2	AIR FRESHNER 400 ML	47131812	AIR FRESHNER 400 ML	//	130		
3	BAYGON SPRAY INSECT KILLER (400-ML)	10191509	BAYGON SPRAY INSECT KILLER (400-ML)	//	120		
4	BROOM PHOOL	47131604	BROOM PHOOL	//	66		
5	BROOMS 400 GMS SUPERIOR	47131604	BROOMS 400 GMS SUPERIOR	//	42		
6	BACK CARE (Molty)	42141705	BACK CARE (Molty)	//	3		
7	CELL ALKALINE AAA (Power Plus) OR EQUIVALENT	26111702	CELL ALKALINE AAA (Power Plus) OR EQUIVALENT	//	0		
8	CELL SMALL (Power Plus) OR EQUIVALENT	26111702	CELL SMALL (Power Plus) OR EQUIVALENT	//	400		
9	CELL SMALL (PENCIL) (Power Plus) OR EQUIVALENT	26111702	CELL SMALL (PENCIL) (Power Plus) OR EQUIVALENT	//	200		
10	DUSTER COTTON (Good Quality)	47131502	DUSTER COTTON (Good Quality)	//	100		
11	DUSTER FALALAN (Markeen Cloth for Vehicles Medium Size)	47131502	DUSTER FALALAN (Markeen Cloth for Vehicles Medium Size)	//	80		
12	DETTOL CHLOROXYLENOL 100ml	47131805	DETTOL CHLOROXYLENOL 100ml	//	6		
13	EXTENSION BOARD LOCAL SUPERIOR	26121536	EXTENSION BOARD LOCAL SUPERIOR	//	2		
14	EXTENSION BOARD IMPORTED FOR COMPUTERS	26121536	EXTENSION BOARD IMPORTED FOR COMPUTERS	//	14		
15	FACE MASK DISPOSAL (Three Ply)	76121901	FACE MASK DISPOSAL (Three Ply)	//	4		
16	GLASS CLEANER SUPER (500-ML)	47131824	GLASS CLEANER SUPER (500-ML)	//	60		
17	GLASS WATER SUPPERIOR	52152102	GLASS WATER SUPPERIOR	//	12		
18	HAND WASH (500ml -Good Quality)	53131608	HAND WASH (500ml -Good Quality)	//	190		
19	HAND SANITIZER (500 ML)	53131626	HAND SANITIZER (500 ML)	//	6		
20	HARPIC MEDIUM	47131829	HARPIC MEDIUM	//	132		
21	JUGS SUPPERIOR	24112601	JUGS SUPPERIOR	//	6		
22	LEMON MAX SOAP	47131810	LEMON MAX SOAP	//	120		
23	LUX SOAP SMALL	47131810	LUX SOAP SMALL	//	6		
24	LED BLUB 8WATT Philips OR EQUIVALENT	39101628	LED BLUB 8WATT Philips OR EQUIVALENT	//	6		
25	MORTIEN SPRAY INSECT KILLER (500-ML)	10191509	MORTIEN SPRAY INSECT KILLER (500-ML)	//	72		
26	PHENYLE TIN FINACE	47130000	PHENYLE TIN FINACE	//	72		
27	PHENYLE SURFICE CLINIC DETOL LARGE BOTTLE (500-ML)	47131803	PHENYLE SURFICE CLINIC DETOL LARGE BOTTLE (500-ML)	//	84		
28	PUCHRA WITH STICK	47131803	PUCHRA WITH STICK	//	12		
29	SCOTCH BRITE FOAM	47131603	SCOTCH BRITE FOAM	//	132		
30	SMD LIGHT 12 WATT (Philips) OR EQUIVALENT	39111544	SMD LIGHT 12 WATT (Philips) OR EQUIVALENT	//	6		

31	STARTER FOR TUBE LIGHTS (S-10) & (S-02)	39111810	STARTER FOR TUBE LIGHTS (S-10) & (S-02)	//	12		
32	SURF EXCEL 115GM OR EQUIVALENT	47131811	SURF EXCEL 115GM OR EQUIVALENT	Pkt	246		
33	SURF EXCEL 1/2KG OR EQUIVALENT	47131811	SURF EXCEL 1/2KG OR EQUIVALENT	//	24		
34	SWEEP BOTTLE	47131811	SWEEP BOTTLE	Each	12		
35	TISSUE BOX ROSEPETAL PERFUMED OR EQUIVALENT	14111701	TISSUE BOX ROSEPETAL PERFUMED OR EQUIVALENT	//	120		
36	TISSUE BOX ROSEPETAL SIMPLE OR EQUIVALENT	14111701	TISSUE BOX ROSEPETAL SIMPLE OR EQUIVALENT	//	396		
37	TISSUE ROLL ROSEPETAL TOILET OR EQUIVALENT	14111701	TISSUE ROLL ROSEPETAL TOILET OR EQUIVALENT	//	530		
38	TISSUE HIGH JEAN	14111701	TISSUE HIGH JEAN	//	552		
39	TOILET BRUSH NYLON SUPERIOR	47131608	TOILET BRUSH NYLON SUPERIOR	//	4		
40	TOWELS MEDIUM	52121702	TOWELS MEDIUM	//	0		
41	TOWEL MEDIUM WATEX SUPERIOR	52121702	TOWEL MEDIUM WATEX SUPERIOR	//	6		
42	TUBE ROD PHILLIPS 2' OR EQUIVALENT	39101605	TUBE ROD PHILLIPS 2' OR EQUIVALENT	//	12		
43	TUBE ROD PHILLIPS 4' OR EQUIVALENT	39101605	TUBE ROD PHILLIPS 4' OR EQUIVALENT	//	12		
44	TEA SET IMPORTED	52152101	TEA SET IMPORTED	Set	0		
45	TEA CUPS WITH SOSOR IMPORTED	52152101	TEA CUPS WITH SOSOR IMPORTED	Each	24		
46	TEA CUPS WITH SOSOR LOCAL	52152101	TEA CUPS WITH SOSOR LOCAL	//	12		
47	TEA SPOONS	52152101	TEA SPOONS	//	18		
48	VIM BOTTLE 450GM	47131704	VIM BOTTLE 450GM	//	42		
49	WASTE PAPER BASKET ROUND SUPERIOR	47131704	WASTE PAPER BASKET ROUND SUPERIOR	//	0		
50	WIPPER LARGE SUPERIOR	47131502	WIPPER LARGE SUPERIOR	//	12		
51	SCRAPPER	47121812	SCRAPPER	//	3		

