

NOTICE INVITING TENDERS

The National Agricultural Research Center (NARC) Islamabad, invites Sealed tenders on item rate basis from reputed firms having three years' experience in relevant works and duly registered with Pakistan Engineering Council in Category C-6 or above, duly registered with Income Tax and Sales Tax Department and the firm also has no litigation or blacklisted by any Department in Pakistan for the following work at National Agricultural Research Centre, Park Road, Islamabad.

Description of Work	Earnest Money	Completion Period
Repair and Maintenance of Genebank Cooling Units at PGRI, National Agricultural Research Center (NARC), Park Road Islamabad.	3% of the Bid Cost in the form of Pay Order or Bank Draft in favour of NARC Islamabad	30 Days

The procedure of open competitive bidding is **"Single Stage-Single Envelope"**.

Interested bidders are requested to register themselves on the e-Pak Acquisition & Disposal System (EPADS) <https://procure.gov.pk/#/supplier/registration> and submit their tender documents through the EPADS.

The bid security for the bid in the form of Call Deposit/Bank Draft (refundable) drawn in favor of NARC scanned copy of which is required to be uploaded through EPADS (2.0 version) and hard copy must be submitted physically along with hard-copy of complete sealed bidding document on the closing date of the tender to office of the Director Work, NARC Park Road, Chakshahzad, Islamabad.

The tender documents must be submitted via EPADS latest by **October 05, 2026 till 1100 hrs**. Bids will be opened at **1130** hours on the same day in the presence of bidders / bidder's representatives who choose to attend at the office of Director Work, NARC Park Road, Chakshahzad, Islamabad. This advertisement is also available on the PPRA's website at www.ppra.org.pk and on the PARC website at <https://www.parc.gov.pk>

The PARC reserves the right to accept any or reject all bids as per PPRA Rules.

(Director)
(Works & Estate Management)
NARC, Islamabad
Ph:051- 9255057 Ext. 9073-3441-3442)

TERMS & CONDITIONS OF CONTRACT

1)	Scope of Tender	The Pakistan Agricultural Research Council, Islamabad (hereinafter called the Employer) wishes to receive the tenders for “Repair and Maintenance of Genebank Cooling Units at PGRI, National Agricultural Research Center (NARC), Park Road Islamabad. ”. Bill of quantities on item rate basis is attached herewith. The rates will include all labor, material, scaffolding, tools and plant and all types of taxes as in terms & conditions of the tender documents. Bidders must quote for the complete scope of work. Any tender covering partial scope of work will be rejected as non-responsive
2)	Sufficiency of Tender:	i) Each Bidder shall satisfy himself before tendering as to the correctness and sufficiency of his tender and of the rates and the prices entered in the Bill of Quantities, which rates and prices shall expect in so far as it is otherwise expressly provided in the contract, cover all his obligations under the contract and all matters and things necessary for the proper completion of the Works. ii) The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the tender and entering into a contract for execution of the works. iii) The rates may be quoted after visiting the site and thoroughly understanding nature and type of the job.
3)	Tender Security:	i) Each bidder shall furnish, as part of his tender, a tender security in the amount 3% of the total cost as tender security in the shape of Bank Draft or Pay Order in favor of National Agricultural Research Centre (NARC), Islamabad. ii) Any tender not accompanied by acceptable tender security shall be rejected by the employer as non-responsive. iii) The tender security may be forfeited: • If a bidder withdraws his tender during the period of tender validity • If a successful bidder fails to sign the contract agreement after award of work • If a bidder does not accept the corrections of his tender price. iv) Bid security of the un-successful bidders will be returned upon tender security. v) Bid security of successful bidder shall be adjusted against retained money after execution of work.
4)	Validity of Tenders	The tenders shall remain valid for the period of three calendar months after the date of tender opening.

5)	Completion Period:	The work has to be completed within 30 days from the date of Commencement.
6)	Last Date for Submission of Tenders	The bidders shall upload and submit their bidding documents through EPADS and hard copy of sealed bidding documents must be submitted physically on or before 05-10-2026 up to 1100 Hrs. which will be opened publicly at 11:30 a.m. in the office of the Director, W&EM, NARC, Islamabad.
7)	Maintenance Period	The maintenance period shall be Twelve (12) months after the date of completion. The employer may at any time prior to the expiry of this period, notify the contractor of any defects who shall remedy at no cost to workmanship not in accordance with the contract. Failure to remedy any such defects or complete outstanding work within a reasonable time shall entitle the employer to carry out all necessary works at the contractor's cost.
8)	Date of Commencement:	The date of start will be reckoned after 07 (Seven) days from the issuance of Work Order / Letter of Acceptance.
9)	Liquidated Damages:	If the work is not completed within stipulated period liquidated damages at the rate of Rs. 1200/= per day or part thereof, will be imposed up to maximum limit of 5% of the contract value
10)	Retention Money	10% on all interim and final payments in shape of Call Deposit Receipt (CDR) or Bank Draft shall be submit and will be released after satisfactory completion of maintenance period.
11)	Payments:	This is an item rate contract. The contractor may claim running payments of the item of work done after satisfactory completion of his work.
12)	Stores:	No stores, T & P etc will be issued by the Employer to the contractor.
13)	Escalation:	No Escalation will be paid on any of the Material, Labor, POL etc.
14)	Sub-Letting:	The contractor shall not sublet the whole of the work. However, if deemed necessary to do so; the part of the works will be allowed for subletting subject to the prior approval of the Engineer but the contractor shall be sole responsible for acts, defects, defaults, payments etc. against whole of the works.
15)	Extension in Completion Period	i) The contractor shall notify the Engineer / Employer in writing as soon as he is aware of any circumstances which may delay or disrupt the works, or which may give rise to a claim for additional payments. ii) To the extent that the contractor's failure to notify results to the Engineer being unable to keep all relevant records or not taking steps to minimize any delay, extension in the completion time or additional payment shall be reduced / rejected. iii) The contractor shall be entitled to an extension in the time for completion if he is or will be delayed by any of the Employer risks subject to the contractor's notification of intention without

		unreasonable delay. iv) On receipt of an application from contractor, the Engineer / Employer shall consider all supporting details provided by the contractor and the Employer may extend the time period for completion as appropriate.
16)	Extra Items:	Extra items will only be allowed to be executed after obtaining its formal written approval from the Director (Works) PARC. The payment for extra items if any will be made on the basis of prevailing market rates.
17)	Disputes:	In case of any dispute between the Employer and the Contractor, the dispute shall be settled as per provisions of Arbitration Act 1940 (Act. No. X of 1940). The place of arbitration shall be Islamabad. The matter shall first be referred to the Director (Works) PARC In case of dissatisfaction over his decision, the matter shall be referred to the Chairman, PARC and the decision of the Chairman, PARC will be considered as final and binding on both the parties.
18)	Samples:	Approval of samples of all the material as desired by the Engineer In charge shall be obtained before bringing such material at site.
19)	Early Warning:	The contractor shall notify the Engineer/Employer in writing as soon as he is aware of any circumstances which may delay or disrupt the Works, or which may give rise to a claim of additional cost. To the extent that the contractor's failure to notify results to the Engineer/Employer being unable to keep all relevant records or not taking steps to minimize any delay, disruption, cost or the value of any variation, the contractor's entitlement to extension in time for completion or additional payment shall be reduced or rejected at all.
20)	Contractor's Obligations:	The contractor shall execute the whole and every part of the work in the most substantial and professional manner both as regards materials and otherwise in every respect in strict accordance with the specifications, design, drawings and as directed by the Engineer-in-Charge in best professional manner. Acceptance of any part of work will not relieve him from his obligation to execute the work and perform his duty according to specifications, best professional and moral ethics as per contract.
21)	Variation in Items	The quantities given in the Bill of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The Employer has the right to delete, increase or decrease the quantities/ scope of work, up to any limit. This is an item rate tender and variations in quantities may occur during execution of the work The contractor will be compensated for any variation up to any limit in any item.
22)	Works Specifications:	The work will be executed as per specifications mentioned in the BOQ. However, in case of ambiguity the guidance shall be obtained from Engineer In charge for such works and those would prevail.

		However bidder must have visit the site to identify the exact make and model, as well as any additional work or items required under the scope.
--	--	---

A. Preamble

1. The Bill of Quantities shall be read in conjunction with the Conditions of Contract, Specifications and Drawings.
2. The quantities given in the Bill of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The Employer has the right to delete, increase or decrease the quantities/ scope of work, up to any limit. The basis of payment will be the actual quantities of work executed and measured by the Contractor and verified by the Engineer and valued at the rates and prices entered in the priced Bill of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix as per Contract.
3. The rates and prices entered in the priced Bill of Quantities shall include all costs of Contractor's plant, labour, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
4. A rate or price shall be entered against each item in the priced Bill of Quantities, whether quantities are stated or not. The cost of items against which the Contractor will have failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bill of Quantities.
5. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the priced Bill of Quantities, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works.
6. General directions and description of work and materials are not necessarily repeated nor summarised in the Bill of Quantities. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the priced Bill of Quantities. The whole or any part of work against which payment has been made by the employer, shall in no way relieve the Contractor of his obligation that the work has been done as per specifications and in case some defective work is found at later stages, shall be the sole responsibility of Contractor to remove & replace that part or whatsoever at his own cost.
7. Provisional sums included and so designated in the Bill of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with Sub-Clause 58.2 of Part I, General Conditions of Contract.
8. The bidder must carefully read and understand the BOQ units while quoting rates.

NAME, STAMP AND SIGNATURE OF THE BIDDER

PAKISTAN AGRICULTURAL RESEARCH COUNCIL

NATIONAL AGRICULTURAL RESEARCH CENTRE



**Repair and Maintenance of Genebank Cooling Units at PGRI,
NARC**

BIDDING DOCUMENTS

Issued to: _____

(Directorate of Works & Estate Management)

☎: 051-90733441-42, 9255057

NARC, Park Road, Islamabad