آئل اینڈ گیس
ریگولیٹری اتھارٹی

Oil & Gas
Regulatory Authority

OFFICE BUILDING REQUIRED ON RENT
(Gallop Tender Notice)

The Oil and Gas Regulatory Authority (OGRA) intends to hire building on rent, having covered at least 2500 to 3000 sq. ft. with 04-05 spacious Rooms with adequate washrooms along with porch / parking space for vehicle(s) for housing its Regional Office in **Gilgit-Baltistan** preferably in the vicinity of Jutial, Altaf Hussain Road, near DC Office or any other appropriate area. The building must have the facility of parking (porch), water, electricity and other necessary civic amenities etc. The space/building should have reasonable entrance and safe secure location.

2. Interested parties/ individuals may send their sealed bids (**Single stage One envelope**) with all terms & conditions, detail of location of building, its covered area, Porch size, number of rooms and washrooms with sizes and rent demanded per month and advance payment, if any etc. Pictures/ photographs of the building to be rented out, both inside & outside may be attached with technical bid/proposal. The bids shall comprise single package containing two separate proposals i.e **Technical Proposal and the Financial Proposal.**

3. The sealed bids will be received till November 16, 2026 at 11: 00 a.m. at OGRA's Head Office located at 37, Mauve Area, Service Road South G-10/4, Islamabad. The technical & financial proposals of the bid will be opened by the OGRA's Bid Opening Committee on the same date at 11:30 a.m. at OGRA Head Office, Islamabad. The building(s) offered in the bid shall also be physically visited / inspected by OGRA's Bid Evaluation Committee to determine conformance of the building to OGRA's above requirements.

4. In case, the last date of submission of bids falls on closed official days/ holidays, the date for submission & opening of the bids shall be the next working day.

5. OGRA reserves the right to cancel/reject any or all bids/proposals at any time prior to the acceptance of the bids/proposals as per PPRA Rules, 2026, taking into account the value for money to this agency.

Brig. Shahbaz Ahmad (R)
Sr. Executive Director (Admin)
Oil & Gas Regulatory Authority (OGRA)
37, Mauve Area, Service Road South G-10/4, Islamabad.
Ph: 051-9108890-98\

ANNEX-I

آئل اینڈ گیس ریگولیٹری اتھارٹی

Oil & Gas Regulatory Authority

TECHNICAL PROPOSAL

Office Building Required on Rent

Name of Owner as per ownership document).	
Participation through Property Dealer/Agent, original Authority Letter from owner should be attached. OGRA will not pay any agent charges/fee etc.,	
Complete contact address with Telephone, Cell & E-mail.	
Tax Number	
Building is on share basis or without sharing (stand- alone).	Share basis ____Without Sharing____
Location of Building with complete address including nearest famous place.	
Total covered area of the building in Sqft.	
Number of stories, single, double, basement etc..	
No. of Rooms with size.	
No. of Washrooms with size	
No. of Kitchen with size.	
Capacity of Car Porch size.	
Whether building is approved by concerned Development Authority/ Administration	Yes_____ No_____ (attach proof)

Parking place for general public vehicles outside the building.	Yes._____No._____
Electricity meter three phase/ single phase with quantity (Consumer No.)	Yes_____No._____
Gas Meter with quantity.	Yes_____ _No._____
Water supply facility through pipeline or otherwise)	Yes_____No_____
Building entrance (independent)	Yes_____No_____
Any safety/security arrangement	Yes_____No._____
Pictures of building attached	Yes_____No_____
Any other/additional detail if available, attached detail.	
Name of Contact Person with cell: _____ CNIC No._____	Name of Owner with Cell No: _____ CNIC. No. _____ Signature_____ Date: _____

ANNEX-II

OIL AND GAS REGULATORY AUTHORITY

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FINANCIAL PROPOSAL

Office Building Required on Rent

Plot Size In Sqft	Building Covered Area (in Sqft)	Rate of rent per Sqft and Rate or rent Per month	Total rent amount with tax per month

Rent in words: Rupee_____

Type and amount of Tax if any which is included in rent._____

Security amount, if any: _____

Percentage of per year increase, if any: _____

Name of Contact Person with cell: _____ CNIC No._____	Name of Owner with Cell No: _____ CNIC. No. _____ Signature_____ Date: _____

ANNEX-III

OIL AND GAS REGULATORY AUTHORITY

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ASSESSMENT

Office Building Required on Rent

Assessment will be made in the light of Tender Documents according to Technical & Financial proposals as well as physical inspection of the proposed buildings.