



E-Tender Notice for Hiring of Group Health Insurance for NAFSA Employees

RFP No. PSW/PROC/26-27/HR-595 (P86314)

Pakistan Single Window (PSW), the notified operating entity for the PSW system under provisions of the PSW Act, 2021 and a company incorporated under section 42 of Companies Act 2017 invites bids through EPADS 2.0 from minimum **“AA+” rated** (PACRA/VIS) with “Stable” outlook insurance companies having valid registration with tax and other relevant authorities, including SECP, for provision of Hiring of Group Health Insurance for NAFSA Employees. **The bidders should be registered suppliers on the e-Pak Acquisition & Disposal System 2.0 (EPADS 2.0)** in order to participate in subject tender. Interested bidders can register themselves electronically on EPADS through <https://vendors.epads.gov.pk/register>. A tutorial to explain EPADS 2.0 registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

2. The Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be accessed through EPADS 2.0

<https://epads.gov.pk/opportunities/federal/procurements/86314> or downloaded from PSW website (<https://www.psw.gov.pk/documents/tenders>).

3. An online pre-bid meeting is scheduled for **16th September 2026 at 1100 hrs.** Further details are given in the tender documents. Interested bidders may attend the pre-bid meeting at their own cost.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/478396947338518?p=Df5i43nnR9B1RXsaQz>

Meeting ID: 478 396 947 338 518

Passcode: Ms9XV3kP

4. The tendering process shall be as per **Single Stage Two Envelope** procedure of Pakistan's Public Procurement Rules (PPR) 2004. Prospective bidders may request clarification on any aspect of the bidding documents by **17th September 2026**. Prospective Bidders may send their queries via email at procurement@psw.gov.pk or through e-PADS 2.0.

3. Bids, prepared in accordance with the instructions provided in the bidding documents, must be **submitted electronically through EPADS 2.0** on or before **28th September, 2026 at 1500 Hrs.** and **the original bid bond must be delivered to PSW Procurement department at the below mentioned address before bid opening deadline.** Technical bids will be opened on the **same day at 1530 Hrs.** In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same. This notice is also available on PPRA website at www.ppra.org.pk.



PAKISTAN SINGLE WINDOW
GROUND FLOOR, NESPAK BUILDING, NEAR STATE BANK,
G-5/2, ISLAMABAD.
Phone: 051-9211129