04(1)/SIFCD/General/Stationery Tender/26-27

Government of Pakistan

Cabinet Secretariat

Special Investment Facilitation Council Division

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TENDER NOTICE

Sealed tenders are invited from the reputed firms/ suppliers having registration with the Sales Tax and Income Tax Department for supply/provision of items /services to Special Investment Facilitation Council Division, Islamabad for the FY 2026-27. The electronic bids, prepared in accordance to the instructions contained in the biding documents along with bid security instrument and required documents must be submitted by using EPADS on or before 19.11.2026 before 1100 hrs which will be opened on the same day at 1130 hrs. Detail of CDR/bid security for each category is given as under:

S. #	Tender Description	Call Deposit	Remarks
1	Office Stationery items (Lot 1)	Rs.200,000/-	For each lot
2	Computer Stationery items (Lot 2)		
3	Miscellaneous items (Lot 3)		

2. Interested vendors are requested to submit their rates which would be valid till 30-06-2027 on the following terms and conditions: -

i. Income tax and other government taxes will be deducted at source as per rules.

ii. GST and AGPR Vendor number should be clearly written on the tender documents. The tenders without GST and AGPR Vendor number will not be entertained.

iii. e-bidding documents as per regulations, containing detail terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS at https://eprocure.gov.pk

iv. The electronic bids, prepared in accordance to the instructions contained in the biding documents along with bid security (Rs.200,000) (against each lot) instrument and required documents must be submitted by using EPADS on or before 19.11.2026 at 11:00 AM. Manual bids, shall not be accepted.

v. Original Bid Security instrument MUST be submitted to the under signed in favor of Section Officer (Admn), SIFCD, Islamabad before closing hours of the bids submission time otherwise respective bid will not be opened and the call deposit/bid security of successful bidders will be kept with this office up to 30th June, 2027. Cheques will not be accepted in any case.

vi. The rates quoted by firms/ suppliers will remain valid till 30th June, 2027. The firms which will quote the lowest rates will have no right to take back the call deposit or to reduce the same or to withdraw from the tender. Rates should be quoted in Pak Rupees. Prices shall not be linked with dollar or any other currency.

vii. The procurement will be made from time to time as per requirement.

viii. The tenders received after the deadline will not be entertained.

ix. The tenders will be evaluated in the light of PPRA Rules and the instructions issued from PPRA from time to time.

x. The competent authority reserves the right to accept or reject the whole tender or a portion of tender as per PPRA Rules and may increase or decrease the quantity of items to be purchased.

xi. Black listed firms are not eligible to participate in bidding process.

xii. Where required, the manufacturers/company name/brand name of items must be stated clearly.

xiii. All items must be delivered within two (02) days from date of issuance of purchase / supply order Income & Salest Tax Registration Certificates with active taxpayer proforma.

(Muhammad Asif)
Section Officer (Admn)
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