

National Database and Registration Authority (NADRA)
Regional Head Office, 221-A SRA Colony, Multan

Proceeding for Pre-qualification of Applications

SPF Form 4

Procurement Number					
PA	Department/Project	Financial Year	Sequence Number	Bid Number	Contract Number
NADRA	RHO Multan	2026-27	NADRA/PRQ/ 2026-27/01	-	-

Introduction

The requirement is for the prequalification of Courier Firms/Companies for provision of Courier Services through Closed Framework Agreement for DAUs/offices of NADRA Multan Region.

Details of Invitation

The prequalification documents were approved by the Competent Authority vide PRQ/Courier/2026-27/01 (AND8KE) dated 23 April 2026. The announcement was advertised in one Urdu National daily newspaper "N.Waqat" Multan and one English National daily newspaper "The Nation" Lahore dated 25 April, 2026 ✓

Administrative Approval

Administrative approval for prequalification of Courier Companies was granted by the Competent Authority vide Minute Sheet No. PRQ/Courier/2026-27/01 (AND8KE) dated 23 April 2026.

Applications Closing

Applications were closed on 12 May 2026 at 1400 Hours at NADRA RHO Multan.

Details of Applications Opening

Applications were opened at NADRA RHO Multan by the Procurement Board on 12 May 2026 at 1430 Hours. Record of attendance sheet for applications opening is attached.

Procurement Board

The Procurement Board assigned vide office order no. NADRA-RHO-Admin/Order/18 dated 27 April 2026 consisted of the following officers:

Mr. Salman Afaq	DD (V&R)	(President of Procurement Board)
Mr. Waseem Shams	AD (Operations)	Member-I
Mr. Azhar Ali Shah	AD (Accounts)	Member-II
Mr. M. Nadeem Rana	AD (Procurement)	Member-III
Mr. Jam Faisal Iqbal	AD (Vigilance)	Member-VI

[Handwritten signatures and dates in blue ink]
18/5/26



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Evaluation Methodology

The prequalification criteria were specified in the prequalification documents.

Preliminary Examination of Applications

Applications were examined to determine the:

- Registration Certificate of Courier Company
- NTN & GST Registration:
- PRA Registration
- Active tax payer status; and
- Certificate of being not black listed on Stamp Paper.

(The results of this preliminary examination are given in Table 1 attached)

Pre-Qualification Criteria

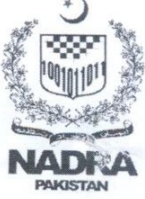
Prequalification was performed on the basis of criteria defined in the prequalification documents and all the applications received were evaluated for qualification. Applications were checked for fulfillment of Prequalification Criteria including;

- Eligibility
- Historical Contract Non-Performance
- Financial Situation and Performance
- Experience.

Recommendation

On the basis of the evaluation criteria stated in the prequalification documents, The Procurement board's final meeting was held on 18 May 2026 and it was concluded that applications for pre-qualification of both bidders (**M/s LCS Pvt. LTD (Multan Office)**, & **M/s M&P Express & Logistics (Pvt.) Ltd. (Multan Office)**) are accepted and recommended for secondary procurement process.

Evaluation Report SPF4



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Signed by the Procurement Board:

Signature: Name:

Signature: *Azhar Ali* Name: *AZHAR ALI SHAH*

Signature: *M. Nadleem Rana* Name: *M. Nadleem Rana*

Signature: *Jam Faisal Usbal* Name: *Jam Faisal Usbal*

Signature: Name:

18/5/26

Date:

Attachments:

Table1: Preliminary Examination

Table2: Pre-Qualification Criteria



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EVALUATION REPORT

SPF Form 4

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NADRA	RHO Multan	2026-27	NADRA/PRO/2026-27/01	-	-

TABLE 1 – PRELIMINARY EXAMINATION OF APPLICATIONS FOR PREQUALIFICATION

Sr. No.	A	B
Company Name:	M/s LCS Pvt. LTD (Multan Office)	M/s M&P Express & Logistics (Pvt.) Ltd. (Multan Office)
1. Eligibility	(NR/R)	(NR/R)
All pages of Prequalification documents duly signed/stamped by applicant.	✓ R	✓ R
Proof of company/firm's registration in Pakistan with SECP or relevant professional/regulatory authority.	✓ R	✓ R
Undertaking (on Stamp Paper) that the Applicant is not blacklisted or debarred by any government, regulatory or other body.	✓ R	✓ R
Certification of Registration for NTN and STN/PRA	✓ R	✓ R
Print of Active Taxpayers Compliance Level from FBR/PRA Websites	✓ R	✓ R
Conclusion	R	R

KEY: **R** - Responsive (Meet the Requirement) **NR** - Non Responsive (Not meet the requirement)

Both Courier Companies are responsive and eligible in preliminary examination of applications.

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		Bid Number	Contract Number
		-	-

TABLE 2 – PREQUALIFICATION CRITERIA
(ONLY BIDS THAT ARE RESPONSIVE)

No.	Subject	Requirement	Single Entity	Submission Requirements	LCS P.V.L LTD (Multan Office)	M/s M&P Express & Logistics (Pvt.) Ltd. (Multan Office)
1.1	Nationality	Nationality in accordance with TTA 5.1	Must meet requirement	Forms ELI – 1.1 with attachments	✓ Complied	✓ Complied
1.2	Conflict of Interest	No conflicts of interest in accordance with TTA 4.4	Must meet requirement	Application Submission Letter	✓ Complied	Complied
1.3	Eligibility	Not having been declared ineligible as described in TTA 4.6 and 5.1	Must meet requirement	Application Submission Letter	✓ Complied	Complied
1.4	State-owned enterprise of	Meet conditions of TTA 4.1	Must meet requirement	Forms ELI – 1.1 with attachments	✓ N/A	✓ N/A
2.1	History of Non-Performing Contracts	Non-performance of a contract did not occur as a result of Courier Services Provider's default since 1st January 2022.	Must meet requirement	Form PER-1	✓ Complied	✓ Complied
2.2	Suspension Based on Execution of Bid/ Proposal Securing Declaration by the Procuring Agency	Not under suspension based on execution of a Bid/Proposal Securing Declaration pursuant to TTA 4.5.	Must meet requirement	Application Submission Letter	✓ Complied	✓ Complied
2.3	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant.	Must meet requirement	Form PER-1	✓ Complied	✓ Complied
2.4	Litigation History	No consistent history of court/arbitral award decisions against the Applicant since 1 st January 2022	Must meet requirement	Form PER-1	✓ Complied	✓ Complied

KEY: Q - Qualified (Meet the Requirement)

NQ - Not Qualified (Not meet the requirement)

[Handwritten signatures and dates: 18/5/2026]



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EVALUATION REPORT

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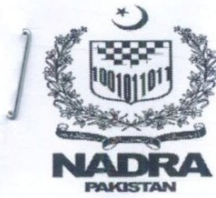
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				Contract Number
				-

4. Experience					LCS P.V. LTD (Multan Office)	M/s M&P Express & Logistics (Pvt.) Ltd. (Multan Office)
4.1	General Experience	Experience of providing Courier Services for period of at least Five years.	Must meet requirement	Form EXP -1 or For ELI - 1.1	✓ Complied	✓ Complied
4.2	Specific Experience	(i) Documentary evidence of the Applicant's qualifications to perform the Contract in accordance with 4.2 (b)(i) below	Must meet requirement	Must meet requirement		
		(ii) Courier Services Capability in accordance with 4.2(b)(ii) as below.	Must meet requirement	Must meet requirement	✓ Complied	✓ Complied
		(iii) Experience on the basis of number of contracts in accordance with 4.2(b)(iii) below.	Must meet requirement	Must meet requirement		
		Courier Services Level in accordance with 4.2(b)(iv) below.	Must meet requirement	Must meet requirement		
Conclusion					Qualified	Qualified






2025-08/15/25



NADRA Regional Head Office
221/A Phase 1, Shah Rukn-e-Alam
Colony Multan
Telephone: 9220132 Fax: 9220111
File No. PRQ/2026-27/01/A


June 2026

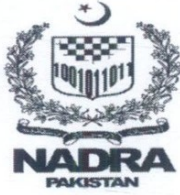
To: M/s Leopards Courier Services (Pvt.) Ltd,
1754-A/22, LMQ Road,
Katchery Chowk Multan.
Ph # 0319-0026115.

Subject: **Pre-Qualification for Procurement of Courier Services – RHO Multan.**

Reference to your application vide out Prequalification Notice No. NADRA/PRQ/2026-27/01 advertised at PPRA Website/Newspaper for Pre-qualification of firms dated 12 May 2026.

1. It is intimated that your firm has been considered as qualified for the procurement of Courier Services through Closed Framework Agreement for the offices of NADRA Multan Region, after approval from the Competent Authority.
2. You are required to keep your contact information updated with this Head Office otherwise authority will not be responsible for any misapprehension.


Deputy Director (Admin)
(Abdullah Aslam)
RHO NADRA Multan



NADRA Regional Head Office
221/A Phase 1, Shah Rukn-e-Alam
Colony Multan
Telephone: 9220132 Fax: 9220111
File No. PRQ/2026-27/01/B

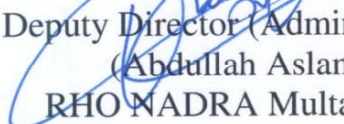
5 June 2026

To: M/s M&P Express Logistics (Pvt.) Ltd,
BS Tower, MA Jinnah Road,
Near MDA Housing Society Multan.
Ph # 0300-6386525.

Subject: **Pre-Qualification for Procurement of Courier Services – RHO Multan.**

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Deputy Director (Admin)
(Abdullah Aslam)
RHO NADRA Multan