

Final EVALUATION REPORT
(As Per Rule 35 of PP Rules,2004)

1	Name of Procuring Agency	Pakistan Digital Authority, 7th Floor, Kohsar Complex, F-5/1, Islamabad
2	Method of Procurement	Tender Notice (Single Stage One Envelope)
3	Title of Procurement	Supply of Stationary & Miscellaneous Items.
4	Tender Inquiry Date and Details	Uploaded (Print Media, PDA, e-PADS & PPRA websites) on 5th April, 2026
5	PPRA Ref. No. (TSE)	TS0000003649E
6	Date & Time of Bid Closing	22 nd -April-26 at 11:30 AM
7	Date & Time of Bid Opening	22 nd -April-26 at 11:30 AM
8	No of Bids Received	Six (06)
9	Criteria for Bid Evaluation	Eligibility Criteria and Least Cost Method/Item Wise
10	Details of Bid(s) Evaluation	Details are as under

Name of Bidders	Technical Result	Remarks
M/s ADD- WISE SUPPLIES & SERVICES	"Technically Responsive"	The bidder submitted proposals for LOT 1 & 2 (Stationery and Miscellaneous Items). The bid is declared as technically responsive.
M/s JM Traders	"Technically Responsive"	The bidder submitted proposals for LOT 1 & 2 (Stationery and Miscellaneous Items). The bid is declared as technically responsive.
M/s Arengco	Technically Non-Responsive"	Bid rejected as per Clause 29.3, Pursuant to 11(g & h): Failed to submit Duly Notarized Power of Attorney; and Clauses 2, 3 & 5 of Annexure A — Not registered for sales tax, Blacklisted undertaking expired, and Required experience not found. The bid is declared as technically non-responsive
M/s MS Musa Enterprises & Software Solutions	Technically Non-Responsive"	Bid rejected as per Clause 29.3, Pursuant to 11(g & h): Failed to submit Duly Notarized Power of Attorney; and Clauses 2 & 3 of Annexure A — Not registered for sales tax, Blacklisted undertaking expired. The bid is declared as technically non-responsive
M/s SR Enterprise	Technically Non-Responsive"	Bid rejected as per Bidding Clause 29.3, Pursuant to 11(g): Failed to submit Duly Notarized Power of Attorney authorizing the signatory to submit the bid. The bid is declared as technically non-responsive
M/s Pak Rose Enterprises	"Technically Non-Responsive"	Bid rejected as per Clause 29.3, Pursuant to 11(a, g & h): Bid Form incomplete; Failed to submit Duly Notarized Power of Attorney; and Clause 5 of Annexure A — Required experience not found. The bid is declared as technically non-responsive

11. Any other additional / supporting information, the procuring agency may like to share – **Item wise sheet has been attached**



Kashif Ahmad
Project Manager
(Member)



Muhammad Jamil Mushtaq
Manager (Regulations)
(Member)



Saad Shaheen
Admin Manager
(Member)

Pakistan Digital Authority
Financial Bid Comparison Sheet
Supply of Stationery & Miscellaneous Items

Tender ID	PDA/TDRS/ADMIN/STATIONARY/2025-26/04
Evaluation Method	Item-wise (Lowest Rate per Item)
Bid Opening Date	22nd April 2026
Bidding Procedure	Single Stage, One Envelope (Rule 36(a))
Technically Qualified	M/s JM Trader M/s ADD-WISE Supplies & Services
Prepared By	Evaluation Sub-Committee
Report Date	April 2026

LEGEND / COLOUR KEY

	Lowest quoted rate for the item (recommended for award)
	Rate quoted (responsive)
	Item not applicable / no rate comparison available
	"NOT QUOTED" – item omitted by bidder

Lot	Description	JM Trader (PKR)	ADD-WISE (PKR)	Observations
LOT 1	Stationery Items	—Item-wise—	—Item-wise—	Item-wise lowest rate applies
LOT 2	Miscellaneous / Sanitation Items	—Item-wise—	—Item-wise—	Item-wise lowest rate applies
TOTAL	Both Lots Combined	—	—	Lower total indicative only

Note: Award recommendation is on item-wise basis. Bidder offering the lowest responsive rate per item is recommended for that item.

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-1: Stationery Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
1	Binder Clip (25mm)	KW-trio or equiv, DC-25	Pkt	316	474	JM Trader	316
2	Binder Clip (41mm)	KW-trio or equiv, DC-41 2"	Pkt	372	575	JM Trader	372
3	Blanco Correction Pen	Picasso or equiv, Fine Metal Tip	Each	78	95	JM Trader	78
4	Calulator	CITIZEN or equiv, Solar 14-Digit	Each	1,900	6,850	JM Trader	1,900
5	Cell AA Batteries	Energizer or equiv Alkaline AA	Each	299	475	JM Trader	299
6	Cell AAA Batteries	Energizer or equiv Alkaline	Each	299	475	JM Trader	299
7	Clutch Pencil	Staedtler or equiv, 0.7mm	Each	849	295	ADD-WISE	295
8	Color Paper	210x297mm, 80gms, 100 Sheets	Pkt	790	565	ADD-WISE	565
9	Double Tape	Deer Brand Four Pillar or equiv	Each	730	225	ADD-WISE	225
10	Drafting Pad (Small 50pg)	Alfarooq or equiv Small	Each	250	345	JM Trader	250
11	Drafting Pad (A4 80pg)	Alfalah 1161 or equiv, 80gm	Each	350	535	JM Trader	350
12	Drafting Pad (A4 100pg)	Alfarooq or equiv, A4	Each	350	575	JM Trader	350
13	Drafting Pad (A5 50pg)	Alfalah 1162, 80gm	Each	250	455	JM Trader	250
14	Envelope White (14/18 Legal)	Good Quality, Cloth, 14/18	Each	61	95	JM Trader	61
15	Envelope White (9"x4" Pkt)	Good Quality, 9"x4" PKT 50	Pkt	580	950	JM Trader	580
16	Envelope White (Legal)	Good Quality, Legal Size, 80g	Each	2,200	35	ADD-WISE	35
17	Envelope White (A4)	Good Quality, A-4 Size, 80g	Each	1,730	30	ADD-WISE	30
18	File (Slim)	Huijin or equiv QW-324A, Black	Each	294	150	ADD-WISE	150
19	File – Box File (A4)	A-4 Size, Imported	Each	580	455	ADD-WISE	455
20	File – Box File (Large)	Large Imported	Each	615	545	ADD-WISE	545
21	File Folder Clip	Nokia or equiv 064A (Fiber)	Each	615	695	JM Trader	615
22	File Ring (Transparent)	Nokia or equiv, Data Book 1444	Each	1,400	575	ADD-WISE	575
23	File Ring (Hard Binding)	Nokia or equiv, Data Book 1444	Each	1,650	675	ADD-WISE	675
24	File Ring Binder (52mm)	252D, 52mm Capacity	Each	1,200	650	ADD-WISE	650
25	File Separators (Colored)	Orient or equiv, A-4, 1-10	Pkt	170	250	JM Trader	170

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-1: Stationery Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
26	File Transparent (A4)	Master or equiv, A320	Each	83	175	JM Trader	83
27	File Transparent (Legal)	Legal file, A320	Each	93	150	JM Trader	93
28	Glue Stick 21gm	UHU or equiv, 21GM	Each	640	595	ADD-WISE	595
29	Highlighter (Multi Colors)	PIANO Hi-Lit or equiv	Each	78	100	JM Trader	78
30	Log Book	Tayyaba or equiv, No. 3/No.4	Each	850	575	ADD-WISE	575
31	Marker Board	Dollar or equiv, 140mm	Each	85	125	JM Trader	85
32	Meeting Folder	Legal size, Imported, rexine	Each	1,800	2,950	JM Trader	1,800
33	My Clear Bag	FCW or equiv Long Durable	Each	75	245	JM Trader	75
34	Packing Tape	Nichibon or equiv, 3" x 100 Yds	Each	620	775	JM Trader	620
35	Paper Clip (26mm)	Flower or equiv, 26MM-3	Pkt	75	125	JM Trader	75
36	Paper Clip (30mm)	Flower or equiv, 30MM-3	Pkt	95	135	JM Trader	95
37	Paper Cutter	Deli or equiv Adjustable AL200P	Each	449	400	ADD-WISE	400
38	Paper Ream A4 (70gm)	Double A or equiv, 70gm, 500 sht	Each	1,990	1,365	ADD-WISE	1,365
39	Paper Ream A4 (80gm)	Double A or equiv, 80gm, 500 sht	Each	2,300	1,475	ADD-WISE	1,475
40	Paper Ream Legal (80gm)	Double A or equiv, 80gm Legal	Each	2,650	2,100	ADD-WISE	2,100
41	Paper Stand (A4)	A-4 Size, High Quality	Each	1,500	1,875	JM Trader	1,500
42	Pen (Gel Broad 0.7mm)	M&G; or equiv Expert Gel	Each	165	195	JM Trader	165
43	Pen (Uni Ball 0.7mm)	Uni Ball Eye or equiv	Each	490	525	JM Trader	490
44	Pen (M&G; Leader 0.7mm)	M&G; or equiv Leader	Each	165	195	JM Trader	165
45	Pen Ball Point (0.8mm)	Picasso Grip or equiv	Each	27	295	JM Trader	27
46	Pen Stand (Crystal)	PMP P972S or equiv Crystal	Each	2,500	1,250	ADD-WISE	1,250
47	Pen Stand (Wooden Jar)	Wooden Jar, Good Quality	Each	1,500	1,875	JM Trader	1,500
48	Pencil	Goldfish or equiv, NO.2-1/2 HB	Each	26	45	JM Trader	26
49	Pencil Sharpener	Goldfish or equiv, Steel	Each	14	55	JM Trader	14
50	Marker Permanent (Dollar)	Dollar or equiv, No.70	Each	84	125	JM Trader	84

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-1: Stationery Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
51	Marker Permanent (Schneider)	Schneider or equiv, Fine Tip	Each	84	544	JM Trader	84
52	Plastic File Separators	Thick Sheets, A4 Dividers A-Z	Pkt	620	450	ADD-WISE	450
53	Plastic Folder L-Shape	Nokia or equiv, Durable	Each	76	125	JM Trader	76
54	Plastic Tray	Transparent Double Desk	Each	6,975	1,850	ADD-WISE	1,850
55	Pointer (Fine liner)	Dollar or equiv, 0.3 Fine liner	Each	55	50	ADD-WISE	50
56	Post-it Flag (3-Neon)	3M or equiv, 100 sheet, 75x25mm	Each	448	595	JM Trader	448
57	Post-it Flag (Please Sign)	3M or equiv, transparent Neon	Each	448	725	JM Trader	448
58	Power Extension Multi Plug	5m wire, Voltage 240V, Bronze	Each	2,500	3,890	JM Trader	2,500
59	Punching Machine (Heavy Duty)	KW-trio 09670 or equiv	Each	8,000	9,975	JM Trader	8,000
60	Punching Machine (2-Hole)	KW-trio 09228 or equiv	Each	1,600	7,950	JM Trader	1,600
61	Register No.10	Alfalah or equiv No.10	Each	1,800	2,995	JM Trader	1,800
62	Rubber	Pelikan or equiv, AS 40	Each	65	85	JM Trader	65
63	Scissor 6"	6", Imported	Each	499	425	ADD-WISE	425
64	Scotch Tape	Deer or equiv, 1" x 50 Yds	Each	230	250	JM Trader	230
65	Signature Book	Elba or equiv, 20 Compartments	Each	12,000	34,995	JM Trader	12,000
66	Stamp Pad	Dollar or equiv, Crystal	Each	99	150	JM Trader	99
67	Stamp Pad Ink	Dollar or equiv, Crystal	Each	69	145	JM Trader	69
68	Stapler Machine (20 Sheets)	Pollex or equiv Metal Full-Strip	Each	750	1,050	JM Trader	750
69	Stapler Pin H-13 (13mm)	H-13 Heavy Duty, Imported	Pkt	93	425	JM Trader	93
70	Stapler Pin (24/6)	Dollar or equiv, pack of 20	Pkt	97	150	JM Trader	97
71	Stapler Remover	KW Trio or equiv, 5080	Each	193	275	JM Trader	193
72	Steel Ruler	Goldfish or equiv, 300mm	Each	169	145	ADD-WISE	145
73	Sticking Notes (3"x3")	3M or equiv, Removable Pkt 100	Each	193	145	ADD-WISE	145
74	Sticking Notes (3"x5")	3M or equiv, Removable Pkt 100	Each	372	200	ADD-WISE	200
75	Tape Dispenser	KW-3311 or equiv	Each	2,325	1,225	ADD-WISE	1,225

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-1: Stationery Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
76	Three Pin Multi Plug Adaptor	Imported, Output 220V	Each	950	2,325	JM Trader	950
77	Thumb Pin	Sun Wood or equiv 23mm	Pkt	294	195	ADD-WISE	195
78	UHU (60ml)	UHU or equiv, All Purpose, 60ml	Each	558	795	JM Trader	558
79	USB 64GB 3.0 Steel	Kingston or equiv, 200MB/s	Each	2,500	3,025	JM Trader	2,500
80	USB 8GB 3.0 Steel	Kingston or equiv, 200MB/s	Each	1,500	1,945	JM Trader	1,500
81	Visiting Card Album	256 Card, Imported	Each	1,317	1,325	JM Trader	1,317
82	Wireless Mouse	A4 Tech or equiv	Each	3,100	3,445	JM Trader	3,100
83	File Thread 6"	6" Size	Each	69	125	JM Trader	69
84	File Thread 12"	12" Size	Each	139	150	JM Trader	139
85	Court Case File	Legal Size	Each	NIL	NOT QUOTED	—	—
86	Flap Court File	Legal Size	Each	NIL	NOT QUOTED	—	—
87	Paper Pocket Transparent	A4 / Legal sheet	Each	11	925	JM Trader	11
88	Binding Tape	Imported, 1"	Each	542	245	ADD-WISE	245
89	Assets Register	Imported, 200 Pages	Each	550	1,245	JM Trader	550
90	Binding Sheet	Imported	Each	3,255	2,975	ADD-WISE	2,975
91	Arrow Shape Sticky Note (Set 5)	Imported	Each	NIL	175	ADD-WISE	175
92	Correction Tape	Imported	Each	697	595	ADD-WISE	595
93	Document File Folder	Imported	Each	573	NOT QUOTED	JM Trader	573
94	Glaze Sheet	Imported	Each	20	NOT QUOTED	JM Trader	20
95	Gum Stick Medium (35g)	Imported, M&G;	Each	280	400	JM Trader	280
96	PDA Water Mark Paper	Imported	Each	NIL	225	ADD-WISE	225
97	Page Marker	Imported	Each	NIL	1,875	ADD-WISE	1,875
98	Plastic Sliding File	Imported	Each	NIL	295	ADD-WISE	295
99	Register for POL (300 pages)	Imported	Each	NIL	1,725	ADD-WISE	1,725

Notes: (1) Values are raw input data from bidders' submitted financial bids. (2) 'NOT QUOTED' items are excluded from totals. (3) 'NIL' rates treated as non-responsive for award purposes.

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-2: Miscellaneous / Sanitation Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
1	Tissue Papers (Large)	Rose Patel or equiv	Each	391	475	JM Trader	391
2	Tissue Papers (Small)	Rose Patel or equiv	Each	285	195	ADD-WISE	195
3	Air Freshener (Aseel)	Imported/Good Quality	Each	899	695	ADD-WISE	695
4	Hand Sanitizer 250ml	Imported/Good Quality	Each	629	2,295	JM Trader	629
5	Duster Cloth	Imported/Good Quality	Each	59	645	JM Trader	59
6	Air Freshener (Air Wick)	Imported/Good Quality	Each	1,370	695	ADD-WISE	695
7	Glint Glass Cleaner 500ml	Imported/Good Quality	Each	690	1,125	JM Trader	690
8	Soap	Lux or equiv	Each	180	245	JM Trader	180
9	Tea Cup	Imported/Good Quality	Each	1,200	950	ADD-WISE	950
10	Glass	Toyo Nasik or equiv	Each	225	850	JM Trader	225
11	Plates Small	Malamine or equiv	Each	1,250	695	ADD-WISE	695
12	Plates Large	Malamine or equiv	Each	1,550	945	ADD-WISE	945
13	Spoon	Malamine or equiv	Each	113	345	JM Trader	113
14	Jai-e-Namaz	Imported/Good Quality	Each	2,400	2,945	JM Trader	2,400
15	Extension Lead	Camelione or equiv	Each	5,250	4,500	ADD-WISE	4,500
16	Foot Pump	Imported/Good Quality	Each	15,000	18,450	JM Trader	15,000
17	Tyre Pressure Gauge	Imported/Good Quality	Each	6,000	4,500	ADD-WISE	4,500
18	Dust Bin Basket	30 Litre, Imported	Each	1,990	1,625	ADD-WISE	1,625
19	Car Polish Soft 99	Soft 99 or equiv	Each	1,799	6,500	JM Trader	1,799
20	Car Polish Cosmic	Cosmic or equiv	Each	1,949	3,725	JM Trader	1,949
21	Dashboard Polish (Kiwi)	Kiwi or equiv	Each	749	1,445	JM Trader	749
22	Kiwi Revive All	Imported/Good Quality	Each	749	1,275	JM Trader	749
23	Air Freshener Aseel (Car)	Aseel or equiv	Each	899	695	ADD-WISE	695
24	Air Freshener Dirham	Dirham or equiv	Each	1,600	775	ADD-WISE	775
25	AC Perfume (Aiteli Car)	Imported/Good Quality	Each	1,020	2,545	JM Trader	1,020

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-2: Miscellaneous / Sanitation Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
26	AC Perfume VIP (Black Ice)	Imported/Good Quality	Each	1,050	3,700	JM Trader	1,050
27	Polish Cloth Towel	Imported/Good Quality	Each	600	2,250	JM Trader	600
28	Washing Powder (1kg)	Excel/Ariel or equiv	Each	550	1,100	JM Trader	550
29	Washing Soap	Imported/Good Quality	Each	350	150	ADD-WISE	150
30	Shampoo Vehicle	Imported/Good Quality	Each	2,300	4,225	JM Trader	2,300
31	Dashboard Perfume (Mr Poppy)	Mr Poppy or equiv	Each	1,500	3,045	JM Trader	1,500
32	Water Bottles Dispenser	Imported/Good Quality	Each	2,950	4,225	JM Trader	2,950
33	Dettol Surface Cleaner	Dettol or equiv, 1 litre	Each	2,150	1,525	ADD-WISE	1,525
34	Sweep (Toilet Cleaner)	Imported/Good Quality	Each	255	945	JM Trader	255
35	Harpic Toilet Cleaner	Harpic or equiv, Medium	Each	660	1,545	JM Trader	660
36	Dettol Liquid 50ml	Dettol or equiv, 50ml	Each	375	645	JM Trader	375
37	Toilet Roll	Imported/Good Quality	Each	120	195	JM Trader	120
38	Soap Hand Wash (Pear)	Pear or equiv, Medium	Each	825	425	ADD-WISE	425
39	Soap Hand Wash (Palmolive)	Palmolive or equiv, 250ml	Each	210	1,445	JM Trader	210
40	Hand Wash (Nivea Anti-Bac)	Nivea or equiv, 250ml	Each	890	1,675	JM Trader	890
41	Hi-Jean Tissue	Rose Patle or equiv	Each	210	650	JM Trader	210
42	Wiper	Imported/Good Quality	Each	675	2,125	JM Trader	675
43	Plastic Bucket	Imported/Good Quality	Each	875	1,775	JM Trader	875
44	Thermos	1.5 Litre, Imported	Each	2,700	5,895	JM Trader	2,700
45	Jugg Glass (1+6)	Toyo Nasik or equiv	Each	825	5,895	JM Trader	825
46	Crockery/Cutlery/Tray Set	Imported/Good Quality	Each	4,350	NOT QUOTED	JM Trader	4,350
47	Ash Tray	Imported/Good Quality	Each	525	1,995	JM Trader	525
48	Biscuit Tray	Imported/Good Quality	Each	2,500	2,495	ADD-WISE	2,495
49	Soap For Dishwashing	Vim or equiv	Each	350	225	ADD-WISE	225
50	Stand for Crockery	Imported/Good Quality	Each	4,500	5,895	JM Trader	4,500

Pakistan Digital Authority — Financial Bid Comparison Sheet

LOT-2: Miscellaneous / Sanitation Items

Tender ID: PDA/TDRS/ADMIN/STATIONARY/2025-26/04 | Bid Opening: 22nd April 2026 | Evaluation: Item-wise Lowest Rate

S.No	Item Name	Specification	Unit	JM Trader Rate (PKR)	ADD-WISE Rate (PKR)	Recommended Bidder	Lowest Rate (PKR)
51	Duster Cloth (Cleaning)	Imported/Good Quality	Each	60	275	JM Trader	60
52	Broom Sweeper (Soft)	Imported/Good Quality	Each	350	945	JM Trader	350
53	Mop	300gm, Imported	Each	750	3,945	JM Trader	750
54	Facemask	Imported/Good Quality	Each	15	765	JM Trader	15
55	Garbage Bags	per kg, Imported	Each	480	765	JM Trader	480
56	Dashboard Polish (WTB)	Imported	Each	645	1,445	JM Trader	645
57	Vim Powder for Kitchen	Vim 400gm, Imported	Each	250	225	ADD-WISE	225
58	Mortine Spray	Mortine 250ml/300ml	Each	795	2,125	JM Trader	795
59	Hand Sanitizer 1000ml	Imported/Good Quality	Each	1,725	5,895	JM Trader	1,725
60	Bleach 500ml	Imported/Good Quality	Each	712	445	ADD-WISE	445
61	Scotch Bright Foam	Imported/Good Quality	Each	150	275	JM Trader	150
62	Key Box with Lock	Imported/Good Quality	Each	NIL	NOT QUOTED	—	—

Notes: (1) Values are raw input data from bidders' submitted financial bids. (2) 'NOT QUOTED' items are excluded from totals. (3) 'NIL' rates treated as non-responsive for award purposes.