

President's Secretariat (Personal)

No.1(1)-Sty/Coord /2026

Aiwan-e-Sadr,
Islamabad

July, 2026

NOTIFICATION

I am directed to state that the Competent Authority has been pleased to constitute a Grievance Redressal Committee (GRC) comprising of the following officer under Rule 48 (1) of PPRA Rules 2004.: -

Sr	Name	Designation	Position	Tele Number	E-mail
1	Mr. Zakria Freed	Horticulturist	Chairman	051-9206065	horticulturist@president.gov.pk
2	Mr. Abdul Munim	AS (Protocol)	Member		as.protocol@president.gov.pk
3	Mrs. Tanzeela Taj	Addl AS (Admin)	Member		Addl_asst_secretary@president.gov.pk

2. The TORs of the Grievance Redressal Committee (GRC) shall be the following: -

- The GRC shall perform its function as per the provisions of PPRA Ordinance and Rules framed thereunder.
- The committee will have the mandate to make a full probe into the contents of complaint with powers to summon/ requisition any documents and persons which could be assistance to the committee.
- Any individual from the Procurement Wing shall not be the part of the GRC.
- The GRC shall have full powers and authorization. It shall be so independent enough to strike down a decision of procuring agency, including the decision to award a procurement contract to a particular bidder without any fear of reprisals by the senior management of the procuring agency whose decision is subjected to challenge before GRC on the complaint in writting launched by the aggrieved party; and
- Any individual from the Coord Branch of PS (Personal), whose procurement has been intended to be made by the Management, shall not be the part of this GRC.

(Nafeh Bin Naeem)
Assistant Secretary (Admn)

Distribution: -

- All Branches of PS (Personal)
- Director IT, PS (Public) with request to upload on Aiwan-e-Sadr website.
- Director IT, PPRA, G-5, Islamabad



6/7/2026