

ENERGY INFRASTRUCTURE DEVELOPMENT AND MANAGEMENT COMPANY (EIDMC)

HIRING OF FIRM FOR OUTSOURCING OF HR SUPPORT SERVICES

Energy Infrastructure Development and Management Company (EIDMC) invites electronic bids from eligible, FBR-registered firms/companies for “**Hiring of Firm for Outsourcing HR Support Services**”, through the e-Pak Acquisition and Disposal System (EPADS v2.0), in accordance with the Public Procurement Rules, 2004.

1. Bid is invited through EPADS v2.0 from eligible Bidders registered on EPADS v2.0.
2. **Single Stage-Two Envelope Procedure** of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Quality and Cost Based Selection (QCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
3. All proposals must be accompanied by a Bid Security described in Bid Security Section in Bidding Document in the form of **Pay Order, Banker's Cheque, Call at Deposit, Bank Guarantee, Demand Draft or Bid Securing Declaration** on the prescribed format described. Scanned copy of the Bid Security must be uploaded in soft on the EPADS v2.0 and the original hard copy shall be submitted at the address given below before the closing date and time.
4. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on **e-Pak Acquisition and Disposal System (EPADS)** at <https://epads.gov.pk/opportunities/federal/procurements/80017>.
5. The Bid, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through EPADS v2.0 on or before **Friday, October 2, 2026 11:00 AM**. Technical Proposals will be opened on the same day at **Friday, October 2, 2026 11:30 AM**. Manual submission of RFPs shall not be entertained. Those bidders who have not yet registered on the new version of EPADS v2.0, may register themselves on <https://vendors.epads.gov.pk/>. A tutorial to explain the registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>
6. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on EPADS v2.0 as well as Authority's website at (www.ppra.org.pk).
7. The bidders will be evaluated and selected according to the evaluation criteria mentioned in RFP document.

DEPUTY DIRECTOR, PROCUREMENT EIDMC

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