

Tender Covering Form**Directorate of Procurement (Navy)**Through Bahria Gate, Near SNIDS Centre,
Naval Residential Complex E-8

ISLAMABAD

Contact: Reception: 051-9262306
 Bahria Gate: 0331-5540649
 Section: 051-9262309
 Email: dpn@paknavy.gov.pk
adpn31pre@paknavy.gov.pk

P- 31/PRE Section (Contact: 0519262304, 05120062059, Email: adpn31pre@paknavy.gov.pk)

Tender No & Date _____
 Tender Description _____
 IT Opening Date _____
 Firm Name _____
 Postal Address _____
 Email Address for Correspondence _____
 Contact Person Name _____
 Contact Number (Landline _____) (Mobile _____)

Documents to be Attached with Quotation: Firm is to submit its proposal in a sealed envelope which shall contain 03 x Sealed Envelops as per details given below:

<u>Sealed Envelop 1 – Technical Offer in Duplicate</u>			
This envelope must contain 02 x sets of Technical Offer (01 x Original + 01 x Copy). Each Set must contain following documents as per this order and Supplier is to mark tick ✓ against each to ensure that these documents have been attached:			
S No	Document	Original Set	Copy Set
1.	Bank Challan		
2.	Principal Authorization Letter (where applicable)		
3.	Principal Invoice (Muted-without Price) (where applicable)		
4.	DP -1 Form of IT (with compliance remarks)		
5.	DP – 2 Form of IT with compliance remarks against each clause.		
6.	Technical Offer / Specs		
7.	Annexes of IT		
8.	DP-3 form of IT (dully filled & signed)		
9.	DGDP Registration Letter (If firm is registered with DGDP)		
10.	Income tax Filling Proof.		
11.	Sales Tax registration Proof.		
12.	CEO Name & CNIC No.		
13.	Imported with OEM CoC (Certificate of Conformance) compatible to preferred makes given in of Annex A. (Name & Country of OEM to be clearly mentioned).		
14.	Country of Origin (Must be mentioned).		

Sealed Envelop 2 – Earnest Money: This Envelop must contain Earnest Money only.**Sealed Envelop 3 – Commercial Offer:** This Envelop must contain following documents:

1.	Firm's Commercial Offer	01 x Original
2.	Principal Invoice (where applicable)	01 x Original
3.	Dully filled DP-2 Form of IT	01 x Original

Firm's Declaration: It is certified that we have submitted tender in compliance with above instructions and we understand that our offer is liable to rejection if tender is not prepared / packed as per above instructions.**Firm's Authorized Signatures** _____

DIRECTORATE PROCUREMENT (NAVY)**Directorate of Procurement (Navy)**

Through Bahira Gate
Near SNIDS Centre,
Naval Residential Complex E-8
ISLAMABAD

Contact: Reception: 051-9262306
Bahria Gate: 0331-5540649
Section: 051-9262309

Email: dpn@paknavy.gov.pk
adpn31pre@paknavy.gov.pk

M/s _____

Date _____

INVITATION TO TENDER AND GENERAL INSTRUCTIONS

Dear Sir / Madam,

1. DP (Navy) invites you to tender for the supply of stores/equipment/ services as per details given in attached Schedule to Tender (Form DP-2).

2. **Caution:** This tender and subsequent contract agreement awarded to the successful bidder is governed by the rules / conditions as laid down in PPRA Rules-2004 and DPP&I-35 (Revised 2024) covering general terms & conditions of contracts laid down by MoDP / DGDP. As a potential bidder, it is incumbent upon you and your firm to first acquaint yourself with PPRA Rules 2004 (www.ppra.org.pk) and DPP&I-35 (Revised 2024) (print copy may be obtained from DGDP Registration Cell on Phone No. 051-9270967 before participating in the tender. If your firm / company possesses requisite technical as well financial capability, you must be registered or willing to register with DGDP to qualify for award of contract, which shall be made after security clearance and provision of required registration documents mentioned in Para 15 of this DP-1.

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3. **Conditions Governing Contracts.** The 'Contract' made as result of this IT (Invitation to Tender) i.a.w PPRA Rules 2004 shall mean the agreement entered into between the parties i.e. the 'Purchaser' and the 'Seller' on Directorate General Defence Purchase (DGDP) contract Form "DP-19" in accordance with the law of contract Act, 1872 and those contained in Defence Purchase Procedure & Instructions and DP-35 (Revised 2019) and other special conditions that may be added to given contract for the supply of Defence Stores / Services specified herein.

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4. **Delivery of Tender.** The tender documents covering technical and commercial offers are to be furnished as under:-

a. **Commercial Offer.** The commercial offer will be in **single copy** and indicate prices quoted in figures as well as in words in the currency mentioned in IT. It should be clearly marked in fact on a separate sealed envelope "**Commercial Offer**", tender number and date of opening. Taxes, duties, freight/transportation, insurance charges FATs, local training Foreign training, installation commissioning, services Taxes are to be indicated separately. Total price of the items quoted against the tender is to be clearly mentioned. **In case of more than one option offered by the firm**, DP(N) reserves the right to accept lowest technically accepted option if more than one options were accepted in Technical Scrutiny Report.

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b. **Technical Offer: (Where Applicable).** Should contain all relevant specifications in **DUPLICATE (or as specified in IT)** along with essential literature/brochure, drawings and compliance metrics in a separate sealed envelope and clearly marked "Technical Offer" without prices, with tender number and date of opening. Technical offer shall be opened first; half an hour after the date and time for receipt of tender mentioned in DP-2. Firms are to confirm/comply with IT technical specification in the following format:

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S.No	Technical requirement as per IT	Firm's endorsement (Comply/ Partially Comply/ Non Comply)	Basis of C, PC of NC i.e. Refer to page or brochure	In case of non availability of enclosed proof from brochure/ Literature, quote/ attach additional documents/ data/undertaking as proof of compliance

(Legend: C = Fully Comply, PC = Partially Comply, NC = Not Comply)
(Firms must clearly identify where their offer does not meet or deviates from IT Specs)

c. **Special Instructions.** Tender documents and its conditions may please be read point by point and understood properly before quoting. All tender conditions should be responded clearly. **In case of any deviation** due to non-acceptance of tender conditions(s), **the same should be highlighted alongwith your offered conditions.** Tender may however be liable to be rejected.

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d. Firms shall submit their offers in two separate envelopes (i.e. **one copy of commercial offer** and **two copies of the technical offers** as asked in the IT) and envelopes clearly marked "Technical proposal", "Commercial proposal" in bold. The commercial offer will include rates of items/services called for and the technical offer will not indicate the rates. Both types of offers are to be enclosed in separate covers and each envelope shall be properly sealed bearing of the bidder. Each cover shall indicate type of offer, number and date of IT and IT opening date. Thereafter both the envelopes (technical and commercial offer) shall be placed in one envelope (second cover) duly sealed and signed. This cover should bear the address of the procurement agency indicating, issuance date of IT and No, with its opening date. This should be further placed in

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another cover (third cover), addressed and indicated in the tender documents, without any indication that there is a tender within it.

e. **FORM DP-1, DP-2, DP-3 and Questionnaires.** Form DP-1, DP-2 (alongwith annexes), DP-3 and Questionnaires duly filled in are to be submitted with the **technical offer** duly stamped/signed by the authorized signatory/ person. It is pertinent to mention that all these are essential requirement for participation in the tender.

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f. The tender duly sealed will be addressed to the following:-

Directorate of Procurement (Navy)

Through Bahira Gate

Near SNIDS Centre,

Naval Residential Complex E-8

ISLAMABAD

Contact: Reception: 051-9262306

Bahria Gate: 0331-5540649

Section: 051-9262309

Email: dpn@paknavy.gov.pk

adpn31pre@paknavy.gov.pk

5. **Date and Time For Receipt of Tender.** Tender must reach this office by the date and time specified in the Schedule to Tender (Form DP-2) attached. This Directorate will not accept any excuse of delay occurring in post. **Tenders received after the appointed/ fixed time will NOT be entertained.** The appointed time will, however, fall on next working day in case of closed/forced holiday. Only legitimate/registered representatives of firm will be allowed to attend tender opening. In case your firm has sent tender documents by registered post or courier service, you may confirm their receipt at DP (Navy) on Phone No 051-9262306 well before the opening date / time.

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6. **Tender Opening.** Tenders will be opened as mentioned in the schedule to tender. Commercial offers will be opened at later stage if Technical Offer is found acceptable on examination by technical authorities of Service HQ. Date and time for opening of Commercial offer shall be intimated later. Only legitimate / registered representative of firm will be allowed to attend tender opening. Tenders received after date & time specified in DP-2 would be rejected without exception and returned un-opened i.a.w Rule 28 of PPRA-2004.

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7. **Validity of Offer.**

a. The validity period of quotations must be indicated and should invariably be **120 days from the date of opening of Commercial/ Financial Proposal** or 30th June whichever is later. Firm undertakes to extend validity of offer if required by equal number of original bid period (i.e. 120 days as per original offer) i.a.w PPRA Rule-26.

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b. The quoting firm will certify that in case of an additional requirement of the contract items (s) in any qty(s) within a period of 12 months from the date of signing the contract, these will also be supplied at the ongoing contract rates with discount.

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8. **Part Bid.** Firm may quote for the whole or any portion, or to state in the tender that the rate quoted, shall apply only if the entire quantity/range of stores is taken from the firm. The Director Procurement reserves the right of

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accepting the whole or any part of the tender or portion of the quantity offered, and firm shall supply these at the rate quoted.

9. **Quoting of Rates.** Only one rate will be quoted for entire quantity, item wise. In case quoted rates are deliberately kept hidden or lumped together to trick other competitors for winning contract as lowest bidder, DP(N) reserves the right to reject such offers on-spot besides confiscating firm's Earnest Money / Bid Security and take appropriate disciplinary action. Conversion rate of FE/LC components will be considered w.e.f. opening of commercial offer as per PPRA Rule-30(2).
- Understood agreed ☐ Understood not agreed ☐
10. **Return of IT.** ITs are to be handled as per following guidelines:
- a. For registered firm(s), case will be referred to DGDP for necessary administrative action if firms registered / indexed for tendered items/stores do not quote / participate.
- Understood agreed ☐ Understood not agreed ☐
- b. It is a standard practice to invite all firm(s) including those un-registered with DGDP who gave their preliminary budgetary/ technical proposals to end users / indenters. If your firm has been invited to participate in the tender, you must either participate in tender. In case of your inability to do so, you must inform DP (Navy) by a formal letter/email.
- Understood agreed ☐ Understood not agreed ☐
11. **Withdrawal of Offer.** Firms **shall not withdraw** their commercial offers before signing of the contract and within validity period of their offers. In case the firm withdraws its offer within validity period and before signing of the contract, **Earnest Money of the firm shall be confiscated and disciplinary action may also be initiated for embargo up to 01 year.**
- Understood agreed ☐ Understood not agreed ☐
12. **Provision of Documents in case of Contract.** In case any firm wins a contract, it will deposit following documents before award of contract:
- a. Proof of firm's financial capability.
- b. Foreign Seller has to provide its Registration Number issued by respective Department of Commerce authorizing export of subject stores.
- c. Principal/Agency Agreement.
- d. Registration with DGDP (Provisional Registration is mandatory)
- Understood agreed ☐ Understood not agreed ☐
13. **Treasury Challan.**
- a. Offers by registered firms must be accompanied with a Challan form of Rs.200/- (obtainable from State Bank of Pakistan/Government Treasury) and debit able to Major Head C02501-20, Main Head-12, Sub Head 'A' Miscellaneous (Code Head 1/845/30). **Each offer will be covered by one Challan.**
- Attached ☐ Not Attached ☐
- b. Firms, un-registered / un-indexed with DGDP (Registration Section) are) to participate in the tender by submitting Challan Form of Rs 300 in favour of CMA (DP).
14. **EARNEST MONEY/TENDER BOND:-** PLEASE ENSURE EARNEST MONEY IS CONTAINED IN A SEPARATE ENVELOP (NOT INSIDE TECHNICAL OR COMMERCIAL OFFER). OFFER IS LIABLE TO BE REJECTED IN CASE EARNEST MONEY IS PACKED INSIDE COMMERCIAL OR TECHNICAL OFFER. YOUR TENDER MUST BE ACCOMPANIED BY A CALL DEPOSIT RECEIPT (CDR) IN FAVOR OF CMA (DP), RAWALPINDI FOR THE FOLLOWING AMOUNTS:-
- Attached ☐ Not Attached ☐
- a. **Submitting improper Earnest Money.** Earnest Money/Bid Security furnished with tender is strictly in conformity of tender/IT conditions (Clause

14 of DP-1 and clause 10 of DP-2) on the subject. We have no objection on confiscation of Earnest Money/Bid security and rejection of our offer in case amount of Earnest Money/Bid Security is improper / insufficient in violation of IT condition.

b. **Rates for Contract.** The rate of earnest money and its maximum ceil for different categories of firms would be as under:-

- (i) **Registered/Indexed/Pre-Qualified Firms.** 2% of the quoted value subject to maximum ceiling of Rs. 0.500 Million.
- (ii) **Registered/Pre-Qualified but Un-indexed Firms.** 3% of the quoted value subject to maximum ceiling of Rs.0.750 Million.
- (iii) **Unregistered/not Pre-Qualified/Un-indexed Firms.** 5% of the quoted value subject to maximum ceiling of Rs. 1.000 Million.

c. **Return of Earnest Money**

- (i) Earnest money to the **unsuccessful bidders** will be returned on finalization of the contract.
- (ii) Earnest money of the firm/firms with whom contract is concluded will be returned on submission of Bank Guarantee and its acceptance by CMA (DP).

15. **Documents for provisional registration:** In case your firm wins a contract on Earnest Money (EM) , it will deposit following documents to DGDP (Registration Section) before the award of contract for provisional registration:-

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S No	Local Supplier	Foreign Supplier
a.	Three filled copies of SVA-8121 of each member of management.	Three filled copies of SVA-8121-D of each member of management.
b.	Three filled copies of SVA-8121-A	Three filled copies of SVA-8121.
c.	Three photocopies of NIC for each member of management.	Three photocopy of Resident Card or equivalent identification Card for each member of management.
d.	Three PP size photographs for each member of management.	Three PP size Photographs for each member of management.
e.	Challan Form	Challan Form
f.	Bank Statement for last one year.	Financial standing/audit balance sheet
g.	Photocopy of NTN	Photocopy of passport
h.	Foreign Principal Agency Agreement in case of local agent.	Agency Agreement in case of Trading House/ Company/ Exporter /Stockiest etc.

16. **Inspection Authority.** CINS, Joint Inspection will be carried out by INS, Consignee & Specialist User or a team nominated by Pakistan Navy. CINS inspection shall be as prescribed in DPP & I-35 (Revised 2024) or as per terms of the contract.

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17. **Condition of Stores.** Brand new stores will be accepted on Firm's Warranty/Guarantee Form DPL-15 enclosed with contract.

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18. **Documents Required.** Following documents are required to be submitted along with the quote:

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a. The firm/supplier shall provide correct and valid e-mail and Fax No to CINS and DP (N). Supplier/contracting firm shall either provide OEM Conformance Certificate to CINS or is to be e-mailed to CINS under intimation to DP (Navy). Hard copy of COC must follow in any case through courier. On receipt, CINS shall approach the OEM for verification of Conformance Certificates issued by OEM. Companies/firms rendering false OEM Conforming Certificates will be blacklisted.

b. Original quotation/Principal/OEM proforma invoice.

c. In case of bulk proforma invoice, a certificate that prices indicated in the bulk proforma invoice have not been decreased since the date of bulk proforma invoice from the manufacturers/suppliers.

d. Submit breakup of cost of stores/services on the following lines:

(i) Imported material with break down item wise along-with import duties.

(ii) Variable business overheads like taxes and duties imposed by the federal/provincial government as applicable:-

(1) General Sales Tax

(2) Income Tax

(3) Custom Duty. PCT code along with photocopy of the related page is to be attached where applicable.

(4) Any other tax/duty.

(iii) Fixed overhead charges like labour, electricity etc.

(iv) Agent commission/profit, if any.

(v) Any other expenditure/cost/service/remuneration as asked for in the tender.

19. **Rejection of Stores/Services.** The stores/services offered as a result of contract concluded against this tender may be rejected as follows:

a. 1st rejection on Govt. expense

b. 2nd rejection on supplier expense

c. 3rd rejection contract cancellation will be processed on RE basis.

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20. **Security Deposit/Bank Guarantee .** To ensure timely and correct supply of stores the firm will furnish an unconditional Bank Guarantee (BG in the currency in which contract is concluded) from a schedule Bank of Pakistan for an amount upto 10 % of the contract value (excluding Taxes, duties/freight handling charges) on a Judicial Stamp Paper (All pages) of the value of (Rs 100.00) as per prescribed format or in shape of CSD/Bank draft. The Bank Guarantee shall be endorsed in favour of CMA (DP) Rawalpindi who is the Accounts Officer specified in the contract. The CMA (DP) Rawalpindi has the like power of seeking encashment of the Bank Guarantee as if the same has been demanded by the purchaser himself. The Bank Guarantee shall be produced by the supplier within 30 days after signing of contract by both parties and remain valid for upto 60 days after completion of warranty period and remain in force till one year ahead of the delivery date given in the contract. If delivery period is extended, the supplier shall arrange the extension of Bank Guarantee within 30 days after the original delivery period to keep its validity always one year ahead of the extended delivery period. The BG form can be obtained from DP (N) on e-mail address given on page 1. Format of BG is enclosed at Annex B.

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21. **Integrity Pact.** There shall be "zero tolerance" against bribes, gifts, commission and inducement of any kind or their promises thereof by Supplier / Firm to any Government official / staff whether to solicit any undue benefit, favour

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or otherwise. Following provisions must be clearly read & understood for strict compliance:

a. Integrity Pact shall be applicable to all tenders / contracts irrespective of their financial value. However, a written Integrity Pact shall be signed for contracts exceeding Rs 10 Million between the procuring agency and the supplier / contractor i.a.w Rule-7 of PPRA-2004. The form is available at www.ppra.org.pk or can be requested at dpnavy@paknavy.gov.pk

b. If a Supplier / Contractor is found involved in any unbusiness-like / unethical activity, same would be considered a serious breach of the Integrity Pact. DP (Navy) shall take severe disciplinary action against that person(s) and the firm / company, which may include, but not limited to, **PERMANENT BLACKLISTING** of firm / company through DGDP and legal action against the individual (s) involved as per Pakistan's Code of Criminal Procedure.

c. It is strictly forbidden to socialize, call or meet any official / staff of DP (Navy) in private or during off hours. If any official / staff from Purchaser side asks for any undue favour or gratification directly or indirectly, the matter is to be immediately brought to the personal notice of Director Procurement (Navy) on Tel: 051-9271468 or through a personal meeting in office. Privacy of firms and their Reps sharing such information will be guaranteed without any prejudice to their normal business activities.

22. **Correspondence.** All correspondence will be addressed to the Purchaser i.e. DP (Navy). Correspondence with regard to payment or issue of delivery receipt may be addressed to CMA Rawalpindi & Consignee respectively with copy endorsed to the DP (Navy).

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23. **Pre-shipment Inspection.** PN may send a team of officers including DP(N) member for the inspection of major equipment's and machinery items at OEM premises as per terms of contract. If not already provided for and mentioned in the I.T, firm(s) must clarify the place, number of persons, duration and whether expenses on such visits would be borne by the Purchaser or Contractor. **In case contractor is responsible for bearing such expenses, detailed breakdown of the same should be given separately in the commercial offer.**

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24. **Amendment to Contract.** Contract may be amended/modified to include fresh clause (s) modify the existing clauses with the mutual agreement by the supplier and the purchaser; such modification shall form an integral part of the contract.

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25. **Discrepancy.** The consignee will render a discrepancy report to all concerned within 60 days after receipt of stores for discrepancies found in the consignment. The quantities found short are to be made good by the supplier, free of cost.

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26. **Force Majeure.**

a. The supplier will not be held responsible for any delay occurring in supply of equipment due to event of Force Majeure such as acts of God, War, Civil commotion, Strike, Lockouts, Act of Foreign Government and its agencies and disturbance directly affecting the supplier over which events or circumstances the supplier has no control. In such an event the supplier shall inform the purchaser within 15 days of the happening and within the

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same timeframe about the discontinuation of such circumstances/happening in writing. Non-availability of raw material for the manufacture of stores, or of export permit for the contracted stores from the country of its origin, shall not constitute Force Majeure.

b. The Supplier shall provide the Purchaser with all the necessary proof of the occurrence of the events and its effect on the contract performance within 30 days from the start to force majeure event.

c. The Purchaser shall be entitled to conduct investigation into the cause of delay reported by the Supplier.

d. Where the delay was due to genuine force majeure event it shall extend the delivery for a period of equal to the period in which such force majeure remains operative.

e. Such extension in delivery period, due to force majeure, shall not entitle the Suppliers to claim any extra from the Purchaser.

27. **Arbitration.** Parties shall make their attempt to settle all disputes arising under this contract through friendly discussions in good faith. In the event that either party shall perceive such friendly discussion to be making insufficient progress towards settlement of dispute (s) at any time, then such party may be written notice to the other party refer the dispute (s) to final and binding arbitration as provided below:

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a. The dispute will be referred for adjudication to two arbitrators one to be nominated by each party, who before entering upon the reference shall appoint an umpire by mutual agreement, and if they do not agree a judge of the Superior court shall be requested to appoint the umpire. The arbitration proceedings shall be held in Pakistan and under Pakistani Law.

b. The venue of the arbitration shall be the place from which the contract is issued or such other places as the Purchaser at his discretion may determine.

c. The arbitration award shall be firm and final.

d. In course of arbitration the contract shall be continuously be executed except that part which is under arbitration

e. All proceedings under this clause shall be conducted in English language and in writing

28. **Court of Jurisdiction.** In case of any dispute only court of jurisdiction at Rawalpindi, Pakistan shall have jurisdiction to decide the matter.

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29. **Liquidated Damages (LD).** Liquidated Damages upto 2% per month are liable to be imposed on the suppliers by the purchaser in accordance with DP-35, if the stores supplied after the expiry of the delivery date without any valid reasons. Total value of LD shall not exceed 10% of the contract value.

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30. **Risk Purchase.** In the event of failure on the part of supplier to comply with the contractual obligations the contract will be cancelled at the Risk and Expense (RE) of the supplier in accordance with DP-35.

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31. **Compensation Breach of Contract.** If the contractor fails to supply the contracted stores or contract is cancelled either on RE or without RE or contract become ineffective due to default of supplier / seller or stores / equipment declared defective and caused loss to the Government, contractor shall be liable to pay to the Government compensation for loss or inconvenience resulting for his default or from the rescission of his contract when such default or rescission take place such compensation will be in excess to the RE amount, if imposed by the competent authority. Compensation amount in terms of money will be decided by the purchase officer and will be deposited by contractor / seller in Government treasury in the currency of contract.

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32. **Gratuities/Commission/Gifts.** No commission, rebate, bonus, fee or compensation in any form shall be paid to any local or foreign agent, consultant representative, sales promoter or any intermediary by the Manufacturer/Supplier except the agent commission payable as per the agent commission policy of the government and as amended from time to time and given in the contract. Any breach of such clause(s) of the contract by Manufacturer/Supplier and/or their sole nominated representative may result in cancellation of the contract blacklisting of the Manufacturer/Supplier financial penalties and all or any other punitive measure which the purchaser may consider appropriate.

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33. **Termination of Contract.**

a. If at any time during the currency of the contract the Purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of Non-Delivery) he shall have right to do so by giving the Supplier a registered notice to that effect. In that event the Purchaser will accept delivery at the contract price and terms of such stores/goods/services which are in the actual process of manufacture that is completed and ready for delivery within thirty days after receipt by the Supplier of such notice.

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b. In the case of remainder of the undelivered stores/goods/services the Purchaser may elect either:

(i) To have any part thereof completed and take the delivery thereof at the contract price or.

(ii) To cancel the remaining quantity and pay to the Supplier for the articles or sub-components or raw materials purchased by the Supplier and are in the actual process of manufacture at the price to be determined by the Purchaser. In such a case materials in the process of manufacture shall be delivered by the Supplier to the Purchaser.

(iii) No payment shall however be made for any materials not yet in the actual process of manufacture on the date notice of cancellation is received.

c. Should the Supplier fail to deliver goods/services in time as per quality terms of contract or fail to render Bank Guarantee within the stipulated time period or any breach of the contract the Purchaser reserves

the right to terminate/cancel the contract fully or any part thereof at the risk and expense (RE) of the Supplier.

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| 34. <u>Rights Reserved.</u> Directorate of Procurement (Navy), Rawalpindi reserves full rights to accept or reject any or all offers including the lowest. Grounds for such rejections may be communicated to the bidder upon written request, but justification for grounds is not required as per PPRA Rule 33 (1). | Understood
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| 35. <u>Application of Official Secrets Act, 1923.</u> All the matters connected with this enquiry and subsequent actions arising there from come within the scope of the Official Secrets Act, 1923. You are, therefore, requested to ensure complete secrecy regarding documents and stores concerned with the enquiry and to limit the number of your employees having access to this information. | Understood
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| 36. <u>Acknowledgment.</u> Firms will send acknowledgement slips within 07 days from the date of downloading of IT from the PPRA Website i.e. WWW.PPRA.ORG.PK | Understood
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| 37. <u>Disqualification.</u> Offers are liable to be rejected if:- | | |
| a. Received later than appointed/fixed date and time. | | |
| b. Offers are found conditional or incomplete in any respect. | | |
| c. There is any deviation from the General /Special/Technical Instructions contained in this tender. | Understood
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| d. Forms DP-1, DP-2 (along with Annexes), and DP-3 duly signed, are NOT received with the technical offer . | ☐ | ☐ |
| e. Taxes and duties, freight/transportation and insurance charges NOT indicated separately as per required price breakdown mentioned at Para17 | | |
| f. Treasury challan is NOT attached with the technical offer. | | |
| g. Multiple rates are quoted against one item. | | |
| h. Manufacturer's relevant brochures and technical details on major equipment assemblies are not attached in support of specifications. | | |
| j. Subject to restriction of export license. | | |
| k. Offers (commercial/technical) containing non-initialed/unauthenticated amendments/corrections/overwriting. | | |
| l. If the authorization letter/agency/dealership distribution agreement is not attached or if the validity of the same is expired. | | |
| m. The commercial offer against FOB/CIF/C&F tender is quoted in local currency and vice versa. | | |
| n. Principals invoice in duplicate clearly indicating whether prices quoted are inclusive or exclusive of the agent commission is not enclosed. | | |
| p. Earnest money is not provided. | | |
| q. Earnest Money is not provided with the technical offer (or as specified). | | |
| r. If validity of offer is not quoted as required in IT or made subject to confirmation later. | | |
| s. Offer made through Fax/E-mail/Cable/Telex. | | |
| t. If offer is found to be based on cartel action in connivance with other sources/ participants of the tender. | | |
| u. If OEM and principal name and complete address is not mentioned. | | |
| v. Original Principal Invoice is not attached with offer. | | |
| 38. <u>Appeals by Supplier/Firm.</u> Any aggrieved Supplier/Firm against the decision of DP (N) or CINS or any other problematic area towards the execution of the contract may prefer an Appeal to Standing Appeal Committee (SAC) | Understood
agreed | Understood
not agreed |
| | ☐ | ☐ |

comprising PN Officers and military finance rep at Naval headquarters, Islamabad.
The detail and timeline for preferring appeals is given below:

S.No.	Category of Appeal	Limitation Period
a.	Appeals for liquidated damages	Within 30 days of decision
b.	Appeals for reinstatement of contracts	Within 30 days of decision
c.	Appeals for risk & expense amount	Within 30 days of decision
d.	Appeals for rejection of stores	Within 30 days of decision
e.	Appeals in all other Cases	Within 30 days of decision

39. **Limitation.** Any appeal received after the lapse of timelines given in para 38 above shall not be entertained.

Understood
agreed

Understood
not agreed

☐
☐

40 **Secrecy/ Non Disclosure Agreement (NDA).** The Supplier shall undertake as per attached Annex C that any information about the sale/purchase Of stores under this contract shall not be communicated to any person other than the manufacturer of the stores, or to any press or Agency not authorized by DP(N) To receive it. Any breach of it shall be punishable under the Official Secrets Act, 1923 in addition to termination of the contract at the risk of the supplier.

Understood
agreed

Understood
not agreed

☐
☐

41. **For Firms not Registered with DGDP.** Firms not registered with DGDP undertake to apply for registration with DGDP prior signing of Contract. Details can be found on DGDP website www.dgdp.gov.pk. These firms can participate in tender iaw paras 12 and 14 above and provision of documentary proof regarding financial status of the firm alongwith NTN and GST registration copies.

Understood
agreed

Understood
not agreed

☐
☐

42. Firms which are not registered with DGDP should initiate provisional registration in accordance with Para 41. Besides, ground check by Field Security (FS) Team will be made for security clearance related to participation in the tender after technical opening. Firms undertake to provide following documents for ground check by FS Team:

Understood
agreed

Understood
not agreed

☐
☐

- a. NTN
- b. Income Tax Return
- c. Sales Tax Return
- d. Sales Tax Certificate
- e. Chamber of Commerce Industry Certificate
- f. Professional Tax Certificate (Excise & Taxation)
- g. Office/Home/Ware House Property documents
- h. Utility Bills (Phone/Electricity)
- j. Firm Vehicle/Personal Vehicle
- k. CEO Visiting Card/NIC Copy, 03Xspecimen signature of CEO
- l. DGDP Registration letter
- m. Firm Bank Statement
- n. Non Black List Certificate
- p. 2 X Witness + CNIC and Mobile Numbers
- q. Police Verification
- r. Agency Agreement
- s. OEM Certificate
- t. ISO Certificate
- u. Stock List with value
- v. Company Profile/Broachers
- w. Employees List
- x. Firm Categories
- y. Sole Proprietor Certificate
- z. Partnership Deed
- aa Pvt l imited

- ab. Memorandum of Articles
- ac. Form 29 and Form A
- ad. Incorporation Certificate

43. We solemnly undertake that all IT clauses marked as "Understood & Agreed" shall not be changed / withdrawn after tender opening. The IT provisions accepted shall form the baseline for subsequent contract negotiations.

Understood
agreed

☐

Understood
not agreed

☐

44. The above terms and conditions are confirmed in total for acceptance.

Understood
agreed

☐

Understood
not agreed

☐

45. Format of DPL-15 (warranty form) and PBG are enclosed as Annex A & B.

Sincerely yours,

(To be Signed by Officer Concerned)

Rank: _____

NAME: _____

DPL-15 (WARRANTY)

FIRM'S NAME: M/s _____

1. We hereby guarantee that the articles supplied under the terms of this contract are produced new in accordance with approved drawings/specification and in all respect in accordance with the terms of the contract, and the materials used whether or not of our manufacture are in accordance with the latest appropriate standard specifications, as also in accordance with the terms of complete of good workmanship throughout and that we shall replace FOR/DDP Karachi free of cost every article or part thereof use or in use shall be found defective or not within the limits and tolerance of specifications requirement or in any way not in accordance with the terms of the contract.

2. In case of our failure to replace the defective stores free of cost within a reasonable period, we shall refund the relevant cost FOR/DDP Islamabad Basis (As the case may be in currency in with received).

3. This warranty shall remain valid for **01 Year Hardware and 5 Years Software** for all defects in hardware after the acceptance of stores by the end user

The signature must be the same as that on the tender/contract, or if otherwise must be shown to be the signature of a person capable of giving a guarantee on behalf of the contractor

SIGNATURE _____

DATE _____

PLACE _____

BANK GUARANTEE FOR PERFORMANCE ON
JUDICIAL STAMP PAPER OF RS. 100/- OR
AS SUITABLE TO THE AMOUNT OF BG

- (i) Contract No. _____ dated _____
(ii) Name of Firm/Contractor _____
(iii) Address of Firm/Contractor _____
(iv) Name of Guarantor _____
(v) Address of Guarantor _____
(vi) Amount of Guarantee Rs. _____
(_____)
(in words)
(vii) Date of expire of Guarantee _____

**To: The President of Islamic Republic of Pakistan through the
Controller of Military Accounts (Defence Purchase) Rawalpindi.**

Sir,

1. Whereas your good self have entered into Contract No. _____ dated _____
_____ with Messer's _____

(Full Name and Address)

hereinafter referred to as our customer and that one of the conditions of the Contract is the submission of unconditional Bank Guarantee by our customer to your good self for a sum of Rs. _____
Rupees/FE (as applicable) _____

2. In compliance with this stipulation of the contract, we hereby agree and undertake as under: -

a. To pay to you unconditionally on demand and/or without any reference to our Customer and amount not exceeding the sum or Rs. _____ Rupees or FE (as applicable) _____ as would be mentioned in your written Demand Notice.

b. To keep this Guarantee in force till _____.

c. That the validity of this Bank Guarantee shall be kept one clear year ahead of the original/extended delivery period or the warranty of the stores which so ever is later in duration on receipt of information from our Customer i.e. M/s _____ or from your office. Claim, if any must be duly received by us on or before this day. Our liability under this Bank Guarantee shall cease on the closing of banking hours on the last date of the validity of this Bank Guarantee. Claim received thereafter shall not be entertained by whether you suffer a loss or not. On receipt of payment under this guarantee, this document i.e. Bank Guarantee must be clearly cancelled, discharged and returned to us.

d. That we shall inform your office regarding termination of the validity of this Bank Guarantee one clear month before the actual expiry date of this Guarantee.

e. That with the consent of our customer you may amend/alter any term/clause of the contract or add/delete any term/clause to/from this contract without making any reference to us. We do not reserve any right to receive any such amendment/alternation or addition/deletion provided such like actions do not increase our monetary liability under this Bank Guarantee which shall be limited only to Rs. _____ (Rupees _____).

f. That the Bank Guarantee herein before given shall not be affected by any change in the constitution of the Bank or Customer/Seller or Vendor.

g. That this an unconditional Bank Guarantee, which shall be encashed on sight on presentation without any reference to our Customer/Seller or Vendor.

Guarantor

Dated: _____

(Bank Seal and Signatures)

AFFIDAVIT/UNDERTAKING
(WORTH RS. 100/- ON JUDICIAL STAMP PAPER)

Mr _____ Authorized signatory/
Partner/MD of M/s _____, do hereby solemnly affirm to DGP
(Army), DP (Navy), DP (Air) and Directorate General Defence Purchase, Ministry
of Defence Production, Rawalpindi that our firm M/s _____
has applied for registration with Director General Defence Purchase (DGDP) duly
completed all the documents required by registration section on _____ (date)
i.e before signing the contract. I certify that the above mentioned statement is
correct. In case it is detected on any stage that our firm has not applied for
registration with Director General Defence Purchase or statement given above is
incorrect, our firm will be liable for disciplinary action initiated (i.e debarring, the
firm do business with other Defence Establishment and Govt. Agencies). I also
accept that any disciplinary action taken will not be challenged in any Court of
Law.

Station: _____ Signature _____
Date: _____ Name : _____
Appointment in Firm _____

ATTESTED BY OATH COMMISSIONER WITH STAMP

INVITATION TO TENDER FORM

1. Schedule to Tender No. **2690037/R-2608/310060** dated **04-08-2026**. This tender will be closed for Acceptance at **1030** Hours and will be opened at **1100** Hours on. **15-09-2026** Please drop tender in the Tender Box No **201**.
2. You are requested to please use this Performa for price quotation, fill in the prices, affix your stamp on the same, sign it and forward it in original as your Commercial offer along with the covering letter of your firm. If you do not use this form as price quotations your offer might be rejected.
3. you are requested to please attach DP-1 and DP-3 alongwith your quotation duly signed & stamped. Same are available at www.ppra.org.pk.

S NO	DETAIL OF STORES	QTY	UNIT PRICE without GST	TOTAL PRICE without GST
1.	FIRE SUPPRESSION SYSTEM ALONWITH ACCESSORIE DELIVERABLES, INSTALLATION & COMMISSIONING AT PN TELECOM (NORTH) <u>Detailed:</u> <u>Technical Specification Special Instructions:</u> As per Annex A. <u>General Requirement/Instructions:</u> As per Annex B.	As per Annex A of Indent		

Terms & Conditions

1. **Terms of Payment.** As per Annex B (Para – 3).
2. **Origin of OEM.** **(Must be filled)**
Imported with OEM CoC (Certificate of Conformance) compatible to preferred makes given in **of Annex A.** (Name & Country of OEM to be clearly mentioned).
3. **Origin of Stores.** **(Must be filled)**
Imported (Actual country (place) of manufacturer to be indicated).
4. **Technical Scrutiny Report.** Required
5. **Delivery Period.** within **06** Months
6. **Currency.** Pak Rupee
7. **Basis for acceptance.** FOR/DDP Islamabad Basis

8. **Bid validity.** The validity period of quotations must be indicated and should invariably be 120 days from the date of opening of Commercial / Financial Proposal or 30th June whichever is later. Firm undertakes to extend validity of offer if required by equal number of original bid period (i.e. 120 days as per original offer) i.a.w PPRA Rule-26.

9. **Tendering procedure** Single Stage- Two Envelope bidding procedure will be followed. PPRA Rule 36 refers.

10. **Earnest Money/Tender Bond:-** Your tender must be accompanied by a Pay Order/Demand draft/Call Deposit Receipt (CDR) in favor of CMA (DP) in separate envelope, Rawalpindi for the following amounts:-

Submitting improper Earnest Money. Earnest Money/Bid Security furnished with tender is strictly in conformity of tender/IT conditions (Clause 14 of DP-1 and clause 10 of DP-2) on the subject. **We have no objection on confiscation of Earnest Money/Bid security and rejection of our offer in case amount of Earnest Money/Bid Security is improper / insufficient in violation of IT condition.**

a. **Rates for Contract.** The rate of earnest money and its maximum ceil for different categories OF FIRMS would be as under:-

(i) **Registered/Indexed/Pre-Qualified Firms.** 2% of the quoted value subject to maximum ceiling of Rs. 0.500 Million.

(ii) **Registered/Pre-Qualified but Un-indexed Firms.** 3% of the quoted value subject to maximum ceiling of Rs. 0.750 Million.

(iii) **Unregistered/not Pre-Qualified/Un-indexed Firms.** 5% of the quoted value subject to maximum ceiling of Rs. 1.000 Million.

b. **Return of Earnest Money**

(i) Earnest money to the unsuccessful bidders will be returned on finalization of the contract.

(ii) Earnest money of the firm/firms with whom contract is concluded will be returned on submission of Bank Guarantee and its acceptance by CMA (DP).

c. Copy of EM must be attached with Technical Offer as proof after hiding the amount with black Bold Market.

11. **Special Note.**

All Participating firms must submit technical offers in duplicate (one for TSR committee and one for DP (Navy) record).

a. Unregistered (Not registered with Directorate General Defense Purchase) firms must provide the documentary evidence of their financial capability to undertake the project.

b. Unregistered firms are to submit a certificate along with their Technical offer stating that the firm is not black listed by any government organization and not under disciplinary trial or embargo.

c. Only registered suppliers on Active Taxpayers List (ATL) of FBR are eligible to participate in the Tender and submit quote.

d. Release of payments is subject to mandatory submission of Filer Certificate duly issued by FBR showing the name of supplier on

Active Taxpayers List (ATL). No payment will be released by CMA (DP) unless latest Filer Certificate duly issued by FBR showing the name of supplier on its Active Taxpayers list is submitted alongwith payment documents.

e. In case of Pakistani firms, sales tax, NTN and income tax registration certificates are to be attached with the offer. These certificates are mandatory with the BID, otherwise offer shall be **REJECTED**.

f. Company registration certificates are to be attached with offer.

g. Requisite amount of earnest money (in shape of CDR/Demand Draft/Pay Order in the favour of CMA (DP)) is to be attached **in separate envelop in sealed condition with the Technical Offer**. Photocopy of the same shall also be attached with DP-2 as a testimony. **Cheques / crossed cheques shall not be accepted. Technical offers received without earnest money shall not be accepted and will be rejected on spot.**

h. Duly completed Form DP-1 and DP-3 are to be attached with Technical Offer.

j. DP-2 Form shall also be submitted with Technical Offer without mentioning of prices. Moreover, compliance or otherwise against each para/requirement of Annex A & B duly signed & stamped by firm authorized rep is to provide for technical scrutiny.

k. Price preference is admissible to local manufacturers over foreign vendors as per PPRA Rule 24 and Govt. of Pakistan (Ministry of Commerce) SRO 827 (I)/2001.

l. The Supplier shall undertake as per attached Annex C that any information about the sale/purchase of stores under this contract shall not be communicated to any person other than the manufacturer of the stores, or to any press or Agency not authorized by DP (N) to receive it.

Any breach of it shall be punishable under the Official Secrets Act, 1923 in addition to termination of the contract at the risk of the Supplier.

Note: **In case of failure to comply above instructions, Terms and conditions, offer will liable for rejection.**

Firm's
Reply

S No **TECHNICAL SPECIFICATIONS FOR PROCUREMENT OF FIRE SUPPRESSION SYSTEM FOR PN TELECOM NORTH**

1. FK-5-1-12 (NOVEC-1230) FIRE SUPPRESSION SYSTEM - SWITCH ROOM V1 & V2

S. No	Items Description	Unit	Qty
a.	FK-5-1-1-2 Clean Agent UL/FM Approved Factory Filled – SG-FK5112	Kgs	127
b.	180L TPED Welded Cylinder – 2" Valve Container Assembly (Fill Capacity: 90-180 Kgs.) Part #: SG020-MS-180-EN Cylinder Mounting Straps – 180L Brand: SG Fire Systems, UL & FM Approved	Nos	1
c.	Electromagnetic Actuator SG-110-XX-LAT-UL Manual Actuator SG110-XX-MNL-UL Brand SG Fire Systems, UL & FM Approved	Nos	1
d.	FK Pressure Gauge w/ Low Pressure Switch Part #. SG169-PS-25B-FK Brand: SG Fire Systems, UL & FM Approved	Nos	1
e.	Valve Outlet Adaptor – 2" Valve Part #. SG227-CS-DN50-Adaptor Brand: SG Fire Systems, UL & FM Approved	Nos	1
f.	FK Discharge Nozzle – 1" Part #. SG076-BR-025-UL Brand: SG Fire Systems, UL & FM Approved	Nos	4
g.	Exit Warning Sign "Leave Area..." FMJN-00531 Entrance Warning Sign "Do Not Enter..." FMJN-00541	Nos	1
h.	Schedule 40 Seamless piping, MS fitting and accessories as per FK-5-1-12 (Novec-1230) piping standards	Nos	1

2. CONVENTIONAL FIRE DETECTION SYSTEM FOR SWITCHING ROOM

S. No	Items Description	Unit	Qty
a.	Elite XT Conventional Releasing Panel Red 230V with built in Power supply and battery backup. Model: VF1810-11 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
b.	Conventional Photoelectric smoke and Heat detector 7 th Edition with Base Model: VF2046-00 Make: VES USA(Hochiki) UL/FM Approved	Nos	10
c.	Manual Call Point / Release Station (VF3045-10) Make: VES USA(Hochiki) UL/FM Approved	Nos	1
d.	Elite XT Abort Switch Surface Mount Red Model: VF1823-10 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
e.	Sounder with Flasher 24vdc, GEC3 Series Make: Gentex USA, UL/FM Approved	Nos	1
f.	2x1.5sq.mm Fire Resistance Cable LPCB Approved in 20mm	Nos	1

Firm's
Reply

	dia PVC conduit and as required complete with junction box and all accessories		
--	--	--	--

INSTALLATION, TESTING & COMMISSIONING

a.	Installation, Testing & Commissioning of FK-5-1-12 (Novec-1230) Suppression system as per flow calculations and drawings	Job	1
b.	Installation, Testing & Commissioning of Detection system including Wiring/ termination of system components	Job	1

3. FK-5-1-12 (NOVEC-1230) FIRE SUPPRESSION SYSTEM - MDF ROOM V1 & V2

S. No	Description	Unit	Qty
a.	FK-5-1-1-2 Clean Agent UL/FM Approved Factory Filled - SG-FK5112	Kgs	60
b.	70L TPED Welded Cylinder - 1.5" Valve Container Assembly (Fill Capacity: 35 - 70 Kgs) Part #:SG020-MS-070-EN Cylinder Mounting Straps - 70L Brand: SG Fire Systems, UL & FM Approved	Nos	1
c.	Electromagnetic Actuator SG-110-XX-LAT-UL Manual Actuator SG110-XX-MNL-UL Brand: SG Fire Systems, UL & FM Approved	Nos	1
d.	FK Pressure Gauge w/Low Pressure Switch Part #: SG169-PS-25B-FK Brand: SG Fire Systems, UL & FM Approved	Nos	1
e.	Valve Outlet Adaptor - 1.5" Valve Part # SG227-CS-DN40-Adaptor Brand: SG Fire Systems, UL & FM Approved	Nos	2
f.	FK Discharge Nozzle - 1/2" Part #: SG076-BR-015-UL Brand: SG Fire Systems, UL & FM Approved	Nos	4
g.	Exit Warning Sign "Leave Area..." FMJN-00531 Entrance Warning Sign "Do Not Enter..." FMJN-00541	Nos	2
h.	Schedule 40 Seamless piping, MS fitting and accessories as per FK-5-1-12 (Novec-1230) piping standards	Nos	1

CONVENTIONAL FIRE DETECTION SYSTEM FOR MDF ROOM V1 & V2

S. No	Description	Unit	Qty
a.	Elite XT Conventional Releasing Panel Red 230V with built in Power supply and battery backup Model: VF1810-11 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
b.	Conventional Photoelectric smoke and Heat detector 7 th Edition with Base Model: VF2046-00 Make: VES USA(Hochiki) UL/FM Approved	Nos	8
c.	Manual Call Point/ Release Station (VF3045-10) Make: VES USA(Hochiki) UL/FM Approved	Nos	1
d.	Elite XT Abort Switch Surface Mount Red Model: VF1823-10 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
e.	Sounder with Flasher 24vdc, GEC3 Series Make: Gentex USA, UL/FM Approved	Nos	1
f.	Fire Alarm Bell 6" GB-6	Nos	1



Firm's
Reply

g.	Make: Gentex USA, UL/FM Approved	Nos	1
	2x1 5sq.mm Fire Resistance Cable LPCB Approved in 20mm dia PVC conduit and as required complete with junction box and all accessories		

INSTALLATION, TESTING & COMMISSIONING

j.	Installation, Testing & Commissioning of FK-5-1-12 (Novec-1230) Suppression system as per flow calculations and drawings	Job	1
k.	Installation, Testing & Commissioning of Detection system including Wiring/ termination of system components	Job	1

5. FK-5-1-12 (NOVEC-1230) FIRE SUPPRESSION SYSTEM - RECTIFIER ROOM

S. No	Description	Qty	Unit
a.	Fk-5-1-1-2 Clean Agent UL/FM Approved Factory Filled - SG-FK5112	Kgs	19
b.	32L TPED Welded Cylinder - 1.5" Valve Container Assembly (Fill Capacity: 16-32Kgs) Part #: SG020-MS-032-EN Cylinder Mounting Straps - 32L Brand: SG Fire Systems, UL & FM Approved	Nos	1
c.	Electromagnetic Actuator SG-110-XX-LAT-UL Manual Actuator SG11-XX-MNL-UL Brand: SG Fire Systems, UL & FM Approved	Nos	1
d.	FK Pressure Gauge w/Low Pressure Switch Part # SG169-PS-25B-FK Brand: SG Fire Systems, UL & FM Approved	Nos	1
e.	Valve Outlet Adaptor - 1.5" Valve Part # SG227-CS-DN40-Adaptor Brand: SG Fire Systems, UL & FM Approved	Nos	1
f.	FK Discharge Nozzle - 1/2" Part # SG076-BR-015-UL Brand SG Fire Systems, UL & FM Approved	Nos	2
g.	Exit Warning Sign "Leave Area..." FMJN-00531 Entrance Warning Sign "Do Not Enter..." FMJN-00541	Nos	1
h.	Schedule 40 Seamless piping, MS fitting and accessories as per FK-5-1-12 (Novec-1230) piping standards	Nos	1

6. CONVENTIONAL FIRE DETECTION SYSTEM FOR RECTIFIER ROOM

S. No	Description	Unit	Qty
a.	Elite XT Conventional Releasing Panel Red 230V with built in Power supply and battery backup Model: VF1810-11 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
b.	Conventional Photoelectric smoke and Heat detector 7 th Edition with Base Model: VF2045-00 Make: VES USA(Hochiki) UL/FM Approved	Nos	4
c.	Manual Call Point/ Release Station (VF3045-10) Make: VES USA(Hochiki) UL/FM Approved	Nos	1
d.	Elite XT Abort Switch Surface Mount Red Model: VF1823-10 Make: VES USA(Hochiki) UL/FM Approved	Nos	1

e.	Sounder with Flasher 24vdc, GEC3 Series Make: Gentex USA, UL/FM Approved	Nos	1
f.	Fire Alarm Bell 6" GB-6 Make: Gentex USA, UL/FM Approved	Nos	1
g.	2x1.5sq.mm Fire Resistance Cable LPCB Approved in 20mm dia PVC conduit and as required complete with junction box and all accessories	Nos	1
INSTALLATION, TESTING & COMMISSIONING			
j.	Installation, Testing & Commissioning of FK-5-1-12 (Novec-1230) Suppression system as per flow calculations and drawings	Job	1
k.	Installation, Testing & Commissioning of Detection system including Wiring/ termination of system components	Job	1

Firm's
Reply

7. **FK-5-1-12 (NOVEC-1230) FIRE SUPPRESSION SYSTEM – BATTERY ROOM**

S. No	Items Description	Unit	Qty
a.	FK-5-1-1-2 Clean Agent UL/FM Approved Factory Filled - SG-FK5112	Kgs	27
b.	32L TPED Welded Cylinder - 1.5" Valve Container Assembly (Fill Capacity: 16 - 32 Kgs.) Part #: SG020-MS-032-EN Cylinder Mounting Straps - 32L Brand: SG Fire Systems, UL & FM Approved	Nos	1
c.	Electromagnetic Actuator SG-110-XX-LAT-UL Manual Actuator SG110-XX-MNL-UL Brand: SG Fire Systems, UL & FM Approved	Nos	1
d.	FK Pressure Gauge w/ Low Pressure Switch Part #: SG169-PS-25B-FK Brand: SG Fire Systems, UL & FM Approved	Nos	1
e.	Valve Outlet Adaptor - 1.5" Valve Part #: SG227-CS-DN40-ADAPTOR Brand: SG Fire Systems, UL & FM Approved	Nos	1
f.	FK Discharge Nozzle - 1/2" Part #: SG076-BR-015-UL Brand: SG Fire Systems, UL & FM Approved	Nos	2
g.	Exit Warning Sign "Leave Area..." FMJN-00531 Entrance Warning Sign "Do Not Enter..." FMJN-00541	Nos	1
h.	Schedule 40 Seamless piping, MS fitting and accessories as per FK-5-1-12 (Novec-1230) piping standards.	Nos	1

8. **CONVENTIONAL FIRE DETECTION SYSTEM FOR BATTERY ROOM**

S. No	Items Description	Unit	Qty
a.	Elite XT Conventional Releasing Panel Red 230V with built in Power supply and battery backup. Model: VF1810-11 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
b.	Conventional Photoelectric smoke and Heat detector 7th Edition with base Model: VF2046-00 Make: VES USA(Hochiki) UL/FM Approved	Nos	4
c.	Manual Call Point / Release Station (VF3045-10) Make: VES USA(Hochiki) UL/FM Approved	Nos	1



Firm's
Reply

d.	Elite XT Abort Switch Surface Mount Red Model: VF1823-10 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
e.	Sounder with Flasher 24vdc, GEC3 Series Make: Gentex USA, UL/FM Approved	Nos	1
f.	Fire Alarm Bell 6" GB-6 Make: Gentex USA, UL/FM Approved	Nos	1
g.	2x1.5sq.mm Fire Resistance Cable LPCB Approved in 20mm dia PVC conduit and as required complete with junction box and all accessories.	Nos	1
INSTALLATION, TESTING & COMMISSIONING			
a.	Installation, Testing & Commissioning of FK-5-1-12 (Novec- 1230) Suppression system as per flow calculations and drawings.	Job	1
b.	Installation, Testing & Commissioning of Detection system including Wiring/termination of system components.	Job	1

9. **FK-5-1-12 (NOVEC-1230) FIRE SUPPRESSION SYSTEM DWDM ROOM**

S. No	Items Description	Unit	Qty
a.	FK-5-1-1-2 Clean Agent UL/FM Approved Factory Filled - SG-FK5112	Kgs	19
b.	32L TPED Welded Cylinder - 1.5" Valve Container Assembly (Fill Capacity: 16 - 32 Kgs.) Part #: SG020-MS-032-EN Cylinder Mounting Straps - 32L Brand: SG Fire Systems, UL & FM Approved	Nos	1
c.	Electromagnetic Actuator SG-110-XX-LAT-UL Manual Actuator SG110-XX-MNL-UL Brand: SG Fire Systems, UL & FM Approved	Nos	1
d.	FK Pressure Gauge w/ Low Pressure Switch Part #: SG169-PS-25B-FK Brand: SG Fire Systems, UL & FM Approved	Nos	1
e.	Valve Outlet Adaptor - 1.5" Valve Part #: SG227-CS-DN40-ADAPTOR Brand: SG Fire Systems, UL & FM Approved	Nos	1
f.	FK Discharge Nozzle - 1/2" Part #: SG076-BR-015-UL Brand: SG Fire Systems, UL & FM Approved	Nos	2
g.	Exit Warning Sign "Leave Area..." FMJN-00531 Entrance Warning Sign "Do Not Enter..." FMJN-00541	Nos	1
h.	Schedule 40 Seamless piping, MS fitting and accessories as per FK-5-1-12 (Novec-1230) piping standards.	Nos	1

10. **CONVENTIONAL FIRE DETECTION SYSTEM FOR DWDM ROOM**

S. No	Items Description	Unit	Qty
a.	Elite XT Conventional Releasing Panel Red 230V with built in Power supply and battery backup. Model: VF1810-11 Make: VES USA(Hochiki) UL/FM Approved	Nos	1
b.	Conventional Photoelectric smoke and Heat detector 7th Edition with base	Nos	4

	Model: VF2046-00 Make: VES USA(Hochiki) UL/FM Approved			Firm's Reply
c.	Manual Call Point / Release Station (VF3045-10) Make: VES USA(Hochiki) UL/FM Approved	Nos	1	
d.	Elite XT Abort Switch Surface Mount Red Model: VF1823-10 Make: VES USA(Hochiki) UL/FM Approved	Nos	1	
e.	Sounder with Flasher 24vdc, GEC3 Series Make: Gentex USA, UL/FM Approved	Nos	1	
f.	Fire Alarm Bell 6" GB-6 Make: Gentex USA, UL/FM Approved	Nos	1	
g.	2x1.5sq.mm Fire Resistance Cable LPCB Approved in 20mm dia PVC conduit and as required complete with junction box and all accessories.	Nos	1	
INSTALLATION, TESTING & COMMISSIONING				
a.	Installation, Testing & Commissioning of FK-5-1-12 (Novec-1230) Suppression system as per flow calculations and drawings.	Job	1	
b.	Installation, Testing & Commissioning of Detection system including Wiring/termination of system components.	Job	1	
The equipment/system shall be of latest version/recent manufacture and may not be older than one year at the time of delivery.				



GENERAL TERMS AND CONDITIONS

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S No **TECHNICAL SPECIFICATIONS FOR PROCUREMENT OF FIRE SUPPRESSION
SYSTEM FOR PN TELECOM NORTH**

SCOPE OF SUPPLY/ WORK

1. a. The Supplier undertakes to deliver equipment/goods/stores including Supplies and Services to the Purchaser on FOR/ DDP Islamabad basis as per INCOTERMS 2020 as per details specified in Annex-A (Technical Specifications) and General Terms and Conditions given at Annex-B to this Indent.
- b. The Supplier shall, in accordance with the terms and conditions as set forth in the Indent, with due care and diligence, provide the equipment/goods/stores and supply the Services within the date(s) specified in the Project Schedule.

PROJECT SCHEDULE

2. a. The Contract shall be executed in accordance with the dates in the Project Schedule. In case of delayed performance of any other dates or periods the Supplier shall strive to compensate such overruns in order to finally meet any subsequent binding dates.
- b. If by reason of any change order, or of any act or omission on the part of the Purchaser, or any event of force majeure the Supplier shall be delayed in the completion of the Contract then provided that the Supplier shall as soon as reasonably practicable have given to the Purchaser notice of his claim for an extension of time with supporting details, the Purchaser shall on receipt of such notice grant the Supplier an extension of time as may be reasonable.

SCHEDULE OF PAYMENTS

3. All payments to the Supplier shall be released through CMA(DP) on achievement of respective milestones as mentioned below or as negotiated by DP (N):-
 - a. 50% payment on completion of following:
 - (1) Delivery at PN Telecom (North)/ PNS ZAFAR, E-8, Islamabad alongwith tools/ stores.
 - (2) Successful Joint Inspection without any discrepancy.
 - (3) Provision of Documents.
 - b. 30% payment on successful completion of installation/ integration/ interfacing/STW/commissioning of platform/ equipment/ machinery at purchaser site complying all specifications/ acceptance criteria and issuance of final acceptance certificate by end user.
 - c. 20% payment on satisfactory conduct of operator and maintainer training of PN Team and issuance of CRV by consignee.

ADVANCE BANK GUARANTEE (ABG) (IF APPLICABLE)

4. ABG for an amount equivalent to advance payment, not exceeding 20% of BCP, obtained from a scheduled bank of Pakistan in the favour of CMA(DP), Rawalpindi on a judicial stamp paper shall be furnished by the Supplier within 30 days of signing of the contract. This ABG shall be valid until 60 x days of completion of all contractual obligations as specified in the Contract and thereafter it shall be returned to the

Supplier.

PERFORMANCE BANK GUARANTEE (PBG)

5. To ensure timely and correct supply of stores, the Supplier shall furnish an unconditional Performance Bank Guarantee in favour of CMA(DP), Rawalpindi within 30 days of signing of the contract from a scheduled bank for an amount equal to 10% of the total Contract value (on a Judicial Stamp Paper) of appropriate value as per prescribed format. This PBG shall remain valid till 60 days beyond completion of warranty period of supplied systems.

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DOCUMENTATION

6. a. One set of following document to be provided:
- (1) Workshop Manual/ Maintenance Manuals.
 - (2) IPC (illustrated Part Catalogue)
 - (3) Operating Manuals.
 - (4) Complete Electrical and Control Circuits Diagrams.
 - (5) PCB/Circuit diagram up to component level.
- b. Complete priced spare parts list along with Part Numbers to be provided.

ADDITIONAL INSTRUCTIONS

7. Certification Requirement

- a. Supplier/ OEM will confirm through OEM certificate at the time of supply/delivery of the equipment at PN Telecom (North), Islamabad that equipment being supplied is proven equipment.
- b. Supplier through certificate is to confirm that he will provide import documents at the time of delivery of stores.
- c. Supplier certificate for conformance of 100% contract specification, (any deviation to be clearly indicated in the offer) will be provided at the time of delivery of stores.
- d. No calibration certificate is required, however quantity of stores will be considered.
- e. Supplier is to provide following documentation at the time of inspection:
- (1) Firm's Warranty/ Guarantee on form "DPL-15" for functionality/ serviceability of the item(s).
- f. OEM's "Certificate of Conformity" originating from "Principle" who is neither the OEM nor the OEM's authorized dealer/agent/ stockist will not be acceptable.

Accessories

- g. Details of the accessories being offered are to be intimated in the technical offer and prices of these accessories are to be mentioned separately commercial offer.

Provision of Spares/ Consumables

- h. Supplier is to provide OEM recommended parts including consumables required for scheduled maintenance/ operation for 01 year operation of the equipment (List to be



SPARE SUPPORTABILITY

10. The Seller will provide details of ready use spares to keep the system functional at its optimum performance alongwith following information for each item:

- a. Part Number/ Patt/ NATO Stock Number
- b. Description / Nomenclature
- c. Denomination
- d. Shelf Life / OEM
- e. Main Equipment
- f. Quantity Required
- g. Special Storage Requirement

END USER

11. PN Telecom (North), Islamabad.

INSTALLATION/ COMMISSIONING

12. Installation/ Commissioning and STW of the system/ equipment is to be arranged within 30 days of inspection of stores by the supplier through OEM or their authorized rep(s) as per documented procedure of OEM at Telecom North site in presence of firm rep, end user and rep of Telecom North. Any part of the equipment found defective during test/ trials, commissioning or warranty etc is to be replaced by supplier without additional cost within 30 days.

PERFORMANCE GUARANTEE TEST

13. a. The Purchaser may decide to arrange a Performance Guarantee Test prior conduct of TSR or during tests/trials of the Equipment but before acceptance/ commissioning. The Performance Guarantee Test shall then be executed in accordance with the mutually agreed Performance Protocol Test Procedure and Protocol which sets out the obligations of both PARTIES.
- b. In the event the performance guarantee values as specified in Performance Guarantee Test could not be attained for reasons attributable to the Equipment, and for which the Supplier shall be held responsible under the Contract, the following shall apply:
- c. The Supplier shall be entitled for a mutually agreed period, to take the corrective measures necessary to eliminate the defects or deficiencies by repairing or replacing the affected parts of the Equipment. After such corrective measures Performance Guarantee Test shall be repeated and in the event that the Equipment fails to meet the guarantee values stated in Performance Protocol Test Procedure and Protocol, then liquidated damages shall be applicable as defined in the Article.

TRANSFER OF TITLE AND RISK

14. a. Risk of loss and damage to the Equipment shall be transferred to the PURCHASER according to the 'INCOTERM 2020 used in the Contract and stated in Article 1.
- b. Title to the Equipment shall be transferred to the Purchaser when the Supplier has received full payment of the Contract Price.

WARRANTY/ GUARANTEE

15. a. Warranty period of all items except defective/non-operational shall commence from the date of acceptance of Goods/ Equipment, whereas warranty of defective/non-operational equipment (at the time of commissioning/ acceptance) shall commence after defect rectification of equipment.
- b. The stores and all its associated accessories should be warranted against DPL-15 by the Supplier for a period of 01 year, for all defects in hardware from the date of final acceptance by PN. Software provided with the systems should also have warranty for a minimum period of 05 years for any bugs found in operations. The

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provided with the technical proposal for vetting).

Provision of Brochure

j. The OEM's original brochure of the equipment containing all technical details is to be provided by the supplier along with technical offer.

Technical Rejection

k. In case of non-compliance to any of the clause of Annex A to IT, offer is subject to technical rejection.

Material Details

l. Supplier will provide complete technical details including make, model/ OEM name & material used, including its source for all the components.

Block Diagram of Proposed System

m. Supplier is also to provide block diagram of the proposed installation of complete Multiplexers along with backup breakers DBs, UPS and associated equipment indicating all components with technical offer.

Work Schedule

n. The supplier is to provide complete breakdown of activities with timeline for undertaking installation, STW and trials of proposed installation of complete Multiplexers along with backup breakers DBs, UPS and associated equipment within 02 months of signing the contract.

Obtaining of Licenses

p. It is the responsibility of the supplier to obtain licenses/ permits etc. (if any) in the seller's country. Failure to obtain the same shall not constitute grounds for Force Majeure.

Packing

q. Packing of equipment should be of international quality standards to be worthy of, rail and road transportation.

Quality Standards

r. The equipment and accessories are manufactured and assembled in accordance with British/ US MIL specifications/ Western EU standards or equivalent. The Quality standards compliance certificate is to be submitted with the offer.

s. OEM be ISO or own country's (in case of Western EU) standards certified. Certificate to this effect of OEM is to be provided by supplier while exact mentioning of ISO classification and own country (in case of Western EU) standards, at the time of supply/delivery of the equipment at PN Telecom (North), Islamabad.

CONTRACT EFFECTIVE DATE (CED)

8. CED shall be established and notified by the Purchaser upon completion of following pre-requisites:

1. Contract signing by both parties
2. Endorsement by Military Finance
i.e FA (N)

PRICES OF THE ITEMS

9. The Supplier should mention the price of all deliverables (i.e. Equipments/ Services, Spares, Documentation, Test Bench/ Tools/ Test Equipment, Trainings, FATs (Factory Acceptance Trials), Installation/ Integration, Test/ Trials/ Commissioning (Harbour Acceptance Trials, Site Acceptance Trials etc where applicable) separately in financial quote. The same are to be subsequently incorporated in the contract document.

Supplier shall provide/incorporate all software updates in this period.

c. The Supplier should provide guarantee that the article supplied are of latest version and all modifications/up gradation have been incorporated in the equipment being supplied.

d. The Supplier should provide guarantee that the stores produced are of current production and brand new, in accordance with approved drawing, and in all respects. The materials used, whether or not of his manufacture should also be in accordance with the latest appropriate standard specifications.

e. The Supplier shall provide guarantee for through life supportability of the equipment and software for at least 05 years after acceptance of the entire system.

RISK & EXPENSE

16. In the event of failure on the part of Supplier to comply with the contractual obligation, the contract shall be cancelled at the risk and expenses limited to the amount of the contract.

ACCEPTANCE CRITERIA

17. a. The final acceptance procedure may be made by PN, taking into consideration the trial procedures recommended by the Supplier, system specification provided by the Supplier and PN own experience/expertise or as per the mutually agreed timeline as defined in the contract.

b. The Goods/ Equipment shall undergo onboard acceptance trials.

c. The final acceptance certificate should be signed by PN Inspection Authority i.e. CINS only after successful completion of all installation/ Acceptance trials.

d. System acceptance shall be based on operational performance through practical verification as per stated specifications of offered equipment and operational requirement for a test period of 15 days (may be extended if discrepancies are observed).

NON DISCLOSURE AGREEMENT

18. a. Any information about the sale/ purchase/ services/ drawings/ infrastructure etc of the project under the contract shall not be communicated to any person, other than the manufacturer/ provider of the stores/ drawings/ machinery/ equipment/ tools etc or to any press or agency not authorized by the Purchaser to receive it. Any breach on this account shall be punished under the Official Secrets Act 1923. In addition to termination of the contract at the risk of Supplier. "In this regard 'Non Disclosure Agreement (NDA)' as per format at Appendix II to Annex B is to be signed by the firm at the time of signing of contract.

b. Promotional rights for publication of the projects are the sole responsibility of the Purchaser, and any use by the consultant shall be subject, in all instances, to the Purchaser's prior written approval.

PROVISION TO BUY ADDITIONAL SYSTEMS

19. The buyer may order additional systems and accessories within 01 year of successful trials of the initially procured system under this indent. The price for the later systems shall be same or less than the price of the system initially procured under this indent.

SYSTEM SOFTWARE WHERE APPLICABLE

20. Software as well as line diagrams and relevant books/documentation leading to software up-gradation, maintenance software up to component level and backup software etc. should be provided by the manufacturer/Suppliers. In addition following

by

would also be required:

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- a. Software program (in English language) should be user friendly,
- b. The software modules should be fully documented in the software documentation for understanding their operations.
- c. It should be fully supportable for through life in case of an upgrade in hardware is necessary due to maintainability and/or technological advancements.
- d. Software should be warranted for a period of at least 05 years of trouble free operation.
- e. Necessary software for running the diagnostic test up to component level should also be provided

INSPECTION OF STORES/ ACCEPTANCE TEST PROCEDURE

21.
 - a. **Inspection Authority:** Joint Inspection Team nominated by NHQ Rep of PN Telecom (North), CINS, rep of supplier to carryout of joint inspection of delivered equipment/ stores at user end within 15 days of receipt of stores by PN.
 - b. **Place of Inspection:** Consignee premises (PNS ZAFAR / Telecom (North), NRC, E-8, Islamabad).
 - c. Inspection shall be arranged within 15 days of delivery of stores at consignee premises.
 - d. Rejection of stores will be governed by following rules:
 - (1) 1st rejection on Govt expense
 - (2) 2nd rejection on supplier expense
 - (3) 3rd rejection contract cancellation shall be recommended.
 - e. The seller shall inform Buyer through telex/fax about the date of inspection at least 30 days in advance so that the buyer representatives can be present at site.

BUY BACK

22. The Supplier may buy back the spares parts supplied as part of the contract at the selling price within 03 years of delivery subject to the condition that their shelf life is not expired, items are neither damaged nor repaired and items are genuinely surplus to the requirement.

DISCREPANCY

23. The Supplier shall render a discrepancy report to all concerned within 30 days after receipt of stores for discrepancies found in the consignment. The quantities found short or defective are to be made by the Supplier, without any additional cost on "DDP "consignee's warehouse "within 30 days.

COMPENSATION ON BREACH OF CONTRACT

24. If the Supplier fails to supply of contracted stores or contract is cancelled either on RE or without RE or contract become ineffective due to default of Supplier or stores/ equipment declared defective and caused loss to the Government, Supplier shall be liable to pay to the Government compensation for loss or inconvenience resulting for his



default or from the rescission of his contract when such default or rescission take place such compensation shall be in excess to the RE amount, if imposed by the competent authority. Compensation amount in terms of money shall be decided by the purchase officer and shall be deposited by Supplier/ Supplier in Government treasury in the currency of contract.

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PACKING DETAILS

25. Packing and other requirements for system to include following aspect:

- a. Packing note detailing the contents of the consignment/package.
- b. Packing is to be marked as under:

FRONT SIDE: Name and address of consignee
OTHER SIDE: Contract No _____ Dated _____
TOP: Gross Weight _____
Dimensions A yellow disc 4" or 6" in diameter, according to the size of the packing
- c. Depot storage requirement/detail to be specified.
- d. Detailed environmental effects/requirements to be specified.
- e. Stacking details/limit in depot to be specified.

ACCEPTANCE/ INSPECTION CRITERIA

26. a. The equipment will not be acceptable in case of the following:

- (1) Equipment specifications are not as per Annex 'A'.
- (2) Documentation at Para 6 (a & b) of Annex 'B' not provided.
- (3) Para 7 (a to g) "Certification Requirement" at Annex 'B' are not met.
- (4) Installation/ Commissioning, STW is not completed to the satisfaction of end user in accordance with OEM approved/recommended procedures (As mutually agreed).
- (5) Confirmation of performance and functions in not same as given in the contract and relevant documentation/ manuals.

b. The final acceptance certificate will be signed by PN within 01 week only after successful completion of all acceptance trials to the entire satisfaction of PN Inspection Authority i.e CINS.

CHECKING OF SUPPLIES AT CONSIGNEE'S END

27. Upon arrival, Supplies shall be checked at consignee's end in the presence of the Purchaser and Supplier's representatives. If for the reasons of economy, or any other reason, the Supplier decides not to nominate his representative for such checking; an advance written notice to this effect shall be given by the Supplier to the consignee prior to or immediately on shipment of stores. In such an event, the Supplier shall clearly undertake that the decision of consignee with regard to quantities and description of the consignment shall be taken, as final and any discrepancy found shall be accordingly made up by the Supplier. In all other cases, the consignee shall inform the Supplier about arrival of consignment immediately on receipt of stores through fax. If no response from the Supplier is received within four (04) working days from initiation of letter through fax, the consignee shall have the right to proceed with the checking without Supplier's representative. Consignee's report on checking of stores shall be binding on the Supplier in such cases.

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ACCEPTANCE TRIALS

28. a. The Supplier shall provide Factory Acceptance Tests (FATs), Setting to Work (STW), Site Acceptance Trials (SATs) procedures (in English) three months in advance for study and vetting by PN. The final acceptance procedures shall be prepared by the Supplier and shall be presented for acceptance to PN.
- b. Installation, STW, integration and commissioning/ acceptance trials of the supplied systems shall be carried out in Pakistan, in the presence of Purchaser's reps to prove that the equipment supplied is performing as per mutually agreed acceptance criteria. Acceptance certificate shall be provided by PN within 30 days after successful trials.

PENALTY

29. a. The Supplier before making the shipment shall carry out complete test of the equipment at its facilities to ensure that the same has been manufactured as per specifications. In case the equipment does not pass the test/ trials, Purchaser has the right to outright reject the equipment or impose penalty at the rate of 10 - 15% of the value of the relevant equipment/ items.
- b. The penalty shall not absolve the Supplier to undertake the repairs in Pakistan or abroad at his cost and expense including freight charges. This shall be in addition to the penalties and obligations covered in the contract like warranty/ guarantee obligations on Form DPL-15.

CONTRACT COMPLETION CERTIFICATES

30. Upon completion of all contractual obligations under this Contract, the Supplier shall submit a "No Demand Certificate" to the Purchaser stating that no stores/ goods, Supplies, Services and payments are outstanding. Concurrently, the Purchaser shall certify through a "No Objection Certificate" that the requirement placed by the Purchaser as per terms and conditions set forth in this Contract has been fulfilled. Specimen of Contract Completion Certificate/ No Demand Certificate shall be added in the contract prior contract signing. Upon receipt of both certificates, Bank Guarantee(s) shall be returned by CMA(DP) to the Purchaser for onward return to the Supplier.

TECHNICAL SCRUTINY

31. Technical scrutiny of quotations forwarded by the bidder shall be carried out by a committee nominated by NHQs. The TSR committee may ask the Suppliers to demonstrate their equipment or give a presentation for clarification.

LIQUIDATED DAMAGES (LDs)

32. Delay in the supply of stores for first schedule/ supply order upto 21 days and for subsequent schedule/ supply order upto 15 days will be regarded as grace period available to the supplier and the delivery date will be considered to have been automatically extended upto that limit without issuance of any formal amendment. For delays beyond 21 days and in case of subsequent schedule/ supply orders for delays purposes of imposing LD, if and when imposed, grace period will be inclusive i.e LD will be calculated from the original delivery date and not from the expiry of the grace period. LD will be recovered at the rate of upto 2% but not less than 1% of the value of stores supplied late per month or a part of a month for the period exceeding the original DP. The Supplier will not be entitled to any reimbursement of any additional taxes, excise duty, sale tax, etc, imposed by the Govt which becomes effective during the grace period and extensions in DP. LD thus imposed will not exceed 10% of the total value excluding taxes/duties, freight, KPT, insurance charges of the stores delivered late.

INTEGRITY PACT

33. Supplier is to sign the integrity pact as per format at Appendix-I to Annex 'B' of this contract upon signing of contract.



AMENDMENT IN CONTRACT

34. • Amendment in the contract if required shall be processed by Purchaser upon mutual agreement of both parties i.e. Purchaser and Supplier and formally issued through amendment in the contract/corrigendum.

ARBITRATION

35. Parties shall make their attempt to settle all disputes arising under this contract through friendly discussions in good faith. In the event that either party shall perceive such friendly discussion to be making insufficient progress towards settlement of dispute at any time, then such party may by written notice to the other party refer the dispute(s) to final and binding arbitration as provided below:
- a. The dispute shall be referred for adjudication to two arbitrators one to be nominated by each party, who before entering upon the reference shall appoint an umpire by mutual agreement, and if they do not agree a judge of the superior court shall be requested to appoint the umpire. The arbitration proceedings shall be held in Pakistan and under Pakistani Laws.
 - b. The venue of arbitration shall be the place from where the contract is issued or such other places as the Purchaser at his discretion may determine.
 - c. The arbitration award shall be firm and final and binding on both the parties to the contract.
 - d. In course of arbitration the contract shall be continuously be executed accept that part which is under arbitration.
 - e. All proceedings under this clause shall be conducted in English language and in writing.

FORCE MAJEURE

36. a. The parties will not be held responsible for any non- fulfillment or delay in carrying out the contractual obligations due to event of Force Majeure such as Acts of God (earthquake, flood, fire, typhoon, hurricane, mass epidemic diseases), War (military actions, subversive activities or sabotages), Riots, Civil Commotion, Strike, Lockouts, Prohibitive measures of Governments (Prohibition of trade relations with certain countries as a result of United Nations sanctions imposition) directly affecting the Parties and any events or circumstances on which the Parties has no control.
- b. In order to be deemed force-majeure, the said events should be of extraordinary, unpredictable and unavoidable nature, and occur after this Contract comes into force and be beyond control of the Parties.
- c. Should the force-majeure circumstances occur, the suffering Party must notify in writing the other Party of such situation within 30 (thirty) days from occurrence thereof. The said notice should contain information about the nature of the circumstances and, if possible, contain an evaluation or estimate of their probable impact upon performance of obligations under the Contract, as well as the time required for such performance.
- d. Upon termination of the above-mentioned circumstances, the suffered Party should promptly give a relevant written notice to the other Party. The said notice should specify the time, within which performance of obligations under the Contract is being suggested.
- e. Within reasonable time, the party exposed to force-majeure should transfer to the other Party a Certificate issued by the legal Authorities, as an evidence of occurrence of the force-majeure situation.

f. Should the force-majeure situation occur, the timing of performance by the Parties of their respective obligations under the Contract shall be extended adequately, by adding on the duration of such circumstances and consequences thereof.

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g. Should the force-majeure circumstances continue for more than consecutive 60 (sixty) days, the Parties shall negotiate and coordinate appropriate measures needed to be taken in order to perform their respective obligations under the Contract. If duration of such circumstances exceeds 6 (six) months and the Parties fail to agree on further coordinated measures needed to perform their respective obligations, the Contracting Party (Purchaser) shall have the right to terminate the Contract, whether partially or wholly, free of any subsequent claims, by sending a written termination notice to the other Party (Seller).

h. The Purchaser may not claim LD in relation to delays in delivery, provided that such delays have been caused by occurrence of a force majeure event.

TERMINATION OF CONTRACT

37. a. If at any time during the currency of the contract the Purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of Non-Delivery) he shall have right to do so by giving the Supplier a registered notice to that effect. In that event the Purchaser shall accept delivery at the contract price and terms of such stores/goods/services which are in the actual process of manufacture that is completed and ready for delivery within thirty days after receipt by the Supplier of such notice.

b. In the case of remainder of the undelivered stores/goods/services the Purchaser may elect either:

(1) To have any part thereof completed and take the delivery thereof at the contract price or.

(2) To cancel the remaining quantity and pay to the Supplier for the articles or sub-components or raw materials purchased by the Supplier and are in the actual process of manufacture at the price to be determined by the Purchaser. In such a case materials in the process of manufacture shall be delivered by the Supplier to the Purchaser.

(3) No payment shall however be made for any materials not yet in the actual process of manufacture on the date notice of cancellation is received.

(4) Should the Supplier fail to deliver goods/services in time as per quality terms of contract or fail to render Bank Guarantee within the stipulated time period or any breach of the contract the Purchaser reserves the right to terminate/cancel the contract fully or any part thereof at the risk and expense (RE) of the Supplier. If due to any reasons Purchaser fails to perform its obligations required and needed for the smooth conduct and management of the Contract, Supplier has a right to initiate legal proceedings.

CONFIDENTIALITY

18. a. The Supplier and the Purchaser shall keep confidential all information of the other party, whether designated as confidential or not, obtained under or in connection with the Contract and shall not divulge the same to any third party without the written consent of the other party. The provisions of this clause shall not apply to any information in the public domain otherwise than by breach of the Contract; or information obtained from a third party who is free to divulge the same.



b. The Supplier and the Purchaser shall divulge confidential information only to those employees who are directly involved in the Contract or have use of equipment and/or software used in connection with the Contract and shall ensure that such employees are aware of and comply with these obligations as to confidentiality.

c. The Supplier shall undertake that any information about the sale/ purchase of the stores under this contract shall not be communicated to any person, other than the manufacturer/ Supplier/company's lawyer(s), or to any press or agency not authorized by the Purchaser to receive it. Any breach on this account shall be punishable under the Official Secret Act-1923 in addition to termination of the Contract at the risk and expense of the Supplier.

LOGISTIC SUPPORT

39. a. The seller will guarantee to supply the necessary spares for next 10 years from the date of signing of the contract. A certificate to this effect be provided by the seller prior to acceptance of the system. All the COTS (Commercial Off The Shelf) items supplied as part of the main equipment should preferably be supportable in Pakistan through the respective local authorized After Sales Service Centres for such items.

b. The supplier shall ensure provision of spare parts/ repair of faulty modules or on standard materials for a period of 10 years at price catalogue cost and also ensure to provide satisfactory services for period of 7 years after the warranty period. He will also provide the detail list of spares with cost. In case of requirement of spares during the warranty period the vendor has to provide the spares/stores at the same price in which system was provided.

c. All upgrades on software related to the systems are to be provided by the supplier without additional cost for a period of 10 years.

d. In case of discontinuation of production of any component/part as result of obsolescence or development of upgraded version, the seller is to inform the buyer at least one (01) year in advance. The seller will ensure the provision of such components/parts as demanded by the buyer prior discontinuation of the production and shall also provide alternate for such components/parts in case the original is not available. The seller would also provide technical drawings of essential items which would facilitate user to arrange its development through user's in country resources.

e. The Seller will be required to have a provision in the same contract for replacement of defective components/ parts through exchange and shall provide in the proposal the Standard Replacements Cost for all major assemblies/ modules/sub-assemblies/PCBs used in the equipment/system for next five years.

SECURE EXCHANGE OF CORRESPONDENCE

40. All correspondence pertaining to contract between Supplier and PN shall be on secured media.

ASSIGNMENT AND SUBCONTRACTING

41. a. Neither Party shall assign any of its rights or obligations (in whole or in part) under the Contract without the prior written consent of the other Party, which shall not be unreasonably withheld.

b. The Supplier shall not subcontract any part of the Contract without the written consent of the Purchaser, which shall not be unreasonably withheld.

OWNERSHIP OF CONTRACT

42. In the event of a change of ownership of Supplier, the Supplier shall ensure that the legal instrument or mode by which the change of ownership takes place shall have specified provisions to the effect that:

a. Such change of ownership shall not in any way change, alter or modify the Terms and Conditions of this Contract.

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b. The Supplier under new ownership shall continue to be bound by the Terms and Conditions of this Contract.

INDEMNITY

43. The Supplier shall at all times indemnify the Purchaser against all claims which may be made in respect of the stores for infringement of any rights protected by Patent, Registration of Design or Trade Mark and shall take all risks of accidents or damages which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency of all the means used by him for the fulfilment of the contract provided always that in the event of any claim in respect of alleged breach of Patent, Registered Design or Trade Mark being made against the Purchaser, the Purchaser shall notify the Supplier of the same and the Supplier shall be at liberty to settle any dispute or to conduct any litigation that may arise there from at his own expenses. Supplier is to provide indemnity bond.

SUBLETTING

44. The Supplier shall be entirely responsible for the execution of the contract in all respects according to the terms of the contract. The Supplier shall not sublet, transfer or assign the contract or any part thereof to any other firm/party without prior written permission of the Purchaser.

CERTIFICATE OF CONFORMANCE (COC) BY OEM

45. a. Supplier shall provide correct and valid e-mail and fax No. to CINS and DP(N). Supplier shall either provide OEM Conformance Certificate to CINS or is to be e-mailed to CINS under intimation to DP(N). Hard copy of COC must follow in any case through courier. On receipt, CINS shall approach the OEM for verification of Conformance Certificate issued by the OEM. Companies/ Suppliers rendering false OEM Conformance Certificates shall be black listed.

b. OEM CoC must have following information:

- (1) Description of Stores along with Quantity.
- (2) Part/ Pattern No of Stores.
- (3) Manufacturer Identification (Name, Address and Contact No).
- (4) Date/ Period of manufacturing.
- (5) List of Serial Numbers, Batch Number or Lot Numbers as embossed/ engraved on the stores (as applicable).
- (6) Details of Test Reports (FATs/ OEM Lab Test Report) along with dates and tests conducted (as applicable).
- (7) Details of third party testing authority (if their services used).
- (8) List of safety/ regulatory standards (as applicable).
- (9) Conformance to Standards/ Specifications quoted in the Contract.

SECRECY

46. The Supplier(s) shall undertake that any information about the sale/purchase of the stores under this contract shall not be communicated to any person, other than the manufacturer of the stores, or to any press or agency not authorized by the DP(N) to receive it. Any breach on this account shall be punishable under the Official Secret Act-1923 in addition to termination of the contract at the risk of Supplier. "In this regard 'Non Disclosure Agreement (NDA)' as per format at Appendix II to Annex B is to be signed by the firm at the time of signing of contract.

TRAINING

48. Local training should be arranged for PN officials on without any additional cost is as under:



a. **Local Training.** The contractor shall arrange **Local technical training of Level-I & II** for 07 x PN officials for 05 working days at vendors Pakistan office and refresher training after expiry of the warranty to enable them for repair/maintenance/operation of the system.

b. Upon completion of this course the officials should gain comprehensive understanding of the system and network with complete knowledge of all features and trouble shooting.

c. The supplier shall provide course notes in hard and soft form.

MISCELLANEOUS

49. a. The Seller is to provide the copies of the Standards/specifications referred to or used for the equipment and its accessories.

b. Obtaining of licenses/permits etc in the seller's country will remain the responsibility of the seller. Failure to obtain the same shall not constitute grounds for Force Majeure.

c. The seller is to provide list of all customized components in his offer.

d. The seller is to provide breakdown of all associated items i.e spares, customized components, training etc.

e. The seller is to provide future updates/modifications on the contracted stores.

f. The supplier is to provide spares parts catalogue with prices.

g. Stores to be accepted on DPL-15 at consignees end.

h. Contract to be back loaded from payment point of view. A reasonable percentage of payment should be linked with the supply of deliverables.

j. Site visit can be arranged on request basis within one week of publishing of the tender. The interested firms may apply alongwith detailed particulars and photocopies of NIC of the visiting team. The visitors will be required to reach at PN Telecom (North), Islamabad under their own arrangements.

BIDDING PROCEDURE

50. This tender shall be floated on Open Tender Basis using Single Stage Two Envelope Bidding procedure.

AMENDMENT IN QUANTITY OF STORES

51. "Purchaser has the right to increase/decrease the Quantity of stores after opening of commercial offer, depending upon availability of funds. Purchaser decision shall not be challenged by the bidder.

The Purchaser and the Contractor undertake and agree to exercise their best efforts to prevent any unauthorized person(s) from gaining access to drawing offices or workshops or other premises where the supplies are being designed, manufactured, constructed, stored and/or outfitted.

As the Contractor and its Sub-Contractor(s) are the exclusive owners of the intellectual property rights/ copy rights and industrial rights of any and all contractual designs, data, software, TDP, drawings etc., and since they possess all relevant rights therein, the Purchaser and the Contractor undertake and agree to prevent such designs, data, software, drawings, TDP, etc. as well as copies thereof from falling into the hands of representatives of any other foreign power or competitor of the Contractor or its Sub-Contractor(s) and Purchaser or any other unauthorized Party or person.

The above provisions shall, however, not be construed as any restriction whatsoever of the Purchaser's/ Shipyard's application and use of such drawings and TDP for any purpose in accordance with this Contract.

The secrecy obligations above are supplementary to those contained in any agreement between the Pakistan Navy on behalf of the Purchaser, whereby the obligations pursuant to above shall be subject to the Pakistan law regarding the custody and protection of classified matter.

It is the Contractor's responsibility to ensure that all such information is protected in accordance with the protective markings assigned by the Purchaser. If in any case this become essential with regards to this Contract to disclose the information classified as Confidential or above to Sub-Contractors (OEMs), approval must be sought from the Contractor.

The Contractor undertakes to prevent any unauthorized visits to the platform(s) being constructed/ upgraded, and/or systems/equipment being manufactured/ developed for the Purchaser to ensure confidentiality of the information concerning this project. No unauthorized Party or person may be allowed onboard during its construction/ upgrade and qualification tests.

The terms of this Contract are 'CONFIDENTIAL' and each Party agrees not to disclose them to any Third Party except as may be necessary for the performance of this Contract which includes its professional advisors and as else may be required.

The Contractor undertakes that any information about the sale/purchase of the goods/stores under this contract shall not be communicated to any person/organization/agency, other than the manufacturer of the stores/ equipment/ material, or to any press or agency not authorized by the Purchaser to receive it. Any breach on this account will be punishable under Official Secrets Act-1923 of Pakistan and may lead to legal action against the Contractor in addition to termination of the contract at the risk and expense of the Contractor.

INTEGRITY PACT
DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE
SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACT

Contract No. _____ DATE _____ Contract Value _____

Contract Title _____ for Pakistan Navy

M/s _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Govt of Pakistan) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s _____ represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give the anyone within or outside Pakistan either directly or indirectly through any neutral or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form, from the Govt of Pakistan, except that which has been expressly declared pursuant hereto.

M/s _____ certifies that it has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Govt of Pakistan and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.

M/s _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to Govt of Pakistan under any law, contract or other instrument, be avoidable at the option of Govt of Pakistan.

Notwithstanding any rights and remedies exercised by Govt of Pakistan in this regards, [the Supplier] agrees to indemnify Govt of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Govt of Pakistan in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form, from Govt of Pakistan.

[The Purchaser]

[The Supplier]

UNDERTAKING /NON DISCLOSURE CERTIFICATE

1. I _____
(Name & Appointment)

on behalf of _____

(With address and Telephone number)

2. Do hereby submit an undertaking to abide by the provision of Official Secrets Act 1923 and conditions hereinafter contained. Breach of these provisions on my part or any employee of the firm, in addition to any other penalty under law, will render immediate ceasing of further interaction and meetings:

Sig _____
Status / Appointment _____
Place _____
Date _____

1. Signature of Witness _____
Name (in block capital) _____
CNIC No _____
(please attach photocopy)
Address _____

Seal & Date

2. Signature of Witness _____
Name (in block capital) _____
CNIC No _____
(please attach photocopy)
Address _____

Seal & Date



WARRANTY

FIRM'S NAME M/s _____

1. We hereby guarantee that the articles supplied under the terms of this contract are produced new in accordance with approved drawings/specification and in all respect in accordance with the terms of the contract, and the materials used whether or not of our manufacture are in accordance with the latest appropriate standard specifications, as also in accordance with the terms of complete of good workmanship throughout and that we shall replace DDP Islamabad without additional cost every article or part thereof use or in use shall be found defective or not within the limits and tolerance of specifications requirement or in any way not in accordance with the terms of the contract.

2. In case of our failure to replace the defective stores without additional cost within a reasonable period, we shall refund the relevant cost DDP Islamabad (As the case may be in currency in with received).

3. This warranty shall remain valid for **01 Year** for equipment and **05 Years** for software after the acceptance of stores by the consignee.

The signature must be the same as that on the tender/contract, or if otherwise must be shown to be the signature of a person capable of giving a guarantee on behalf of the contractor

SIGNATURE _____

DATE _____

PLACE _____

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DP-3

TENDER NO.....

NAME OF THE FIRM.....
DGDP REGISTRATION NO.....
ADDRESS.....
TELEPHONE NO.....
OFFICIAL E-MAIL.....
FAX No.....
MOBILE No.....

To:

Directorate of Procurement (Navy)
Through Bahira Gate
Near SNIDS Centre,
Naval Residential Complex E-8
ISLAMABAD

Contact: Reception: 051-9262306
Bahria Gate: 0331-5540649
Section: 051-9262309

Email: dpn@paknavy.gov.pk
Adpn31pre@paknavy.gov.pk
DATE _____

DEAR SIR

1. I/WE HEREBY OFFER TO SUPPLY TO THE DIRECTOR OF PROCUREMENT (NAVY) THE STORES DETAILED IN SCHEDULE TO THE TENDER INQUIRY OR SUCH PORTION THEREOF AS YOU MAY SPECIFY IN THE ACCEPTANCE OF TENDER AT THE PRICES OFFERED AGAINST THE SAID SCHEDULE AND FURTHER AGREE THAT THIS OFFER WILL REMAIN VALID UP TO **120 DAYS** AND WILL NOT BE WITHDRAWN OR ALTERED IN TERMS OF RATES QUOTED AND THE CONDITIONS ALREADY STATED THEREIN OR ON BEFORE THIS DATE. I/WE SHALL BE BOUND BY A COMMUNICATION OF ACCEPTANCE TO BE DISPATCHED WITHIN THE PRESCRIBED TIME.

2. I/WE HAVE UNDERSTOOD THE INSTRUCTIONS TO TENDERS AND GENERAL CONDITIONS GOVERNING CONTRACT IN FORM NO. DP-35 (REVISED 2024) INCLUDED IN THE PAMPHLET ENTITLED, GOVERNMENT OF PAKISTAN, MINISTRY OF DEFENCE (DIRECTORATE GENERAL DEFENCE PURCHASE) "GENERAL CONDITIONS GOVERNING CONTRACTS" AND HAVE THOROUGHLY EXAMINED THE SPECIFICATIONS/DRAWINGS AND/ OR PATTERNS QUOTED IN THE SCHEDULE HERETO AND AM/ARE FULLY AWARE OF THE NATURE OF THE STORES REQUIRED AND MY/OUR OFFER IS TO SUPPLY STORES STRICTLY IN ACCORDANCE WITH THE REQUIREMENTS.

3. THE FOLLOWING PAGES HAVE BEEN ADDED TO AND FORM PART OF THIS TENDER:

A.
B.
C.

YOURS FAITHFULLY,

.....
(SIGNATURE OF TENDERER)

.....
(CAPACITY IN WHICH SIGNING)

ADDRESS:.....

DATE.....

SIGNATURE OF WITNESS.....

ADDRESS.....

*INDIVIDUAL SIGNING TENDER AND/OR OTHER DOCUMENTS CONNECTED WITH A CONTRACT MUST SPECIFY:-

- (a) WHETHER SIGNING AS "SOLE PROPRIETOR" OF THE FIRM OR HIS ATTORNEY.
- (b) WHETHER SIGNING AS A "REGISTERED ACTIVE PARTNER" OF THE FIRM OR HIS ATTORNEY.
- (c) WHETHER SIGNING FOR THE FIRM "PER PROCURATION".
- (d) IN THE CASE OF COMPANIES AND FIRMS REGISTERED UNDER THE ACT, 1913 AS AMENDED UP-TO-DATE AND UNDER THE PARTNERSHIP ACT 1932, THE CAPACITY IN WHICH SIGNING E.G., THE DIRECTOR, SECRETARY, MANAGER, PARTNER, ETC. OR THEIR ATTORNEY AND PRODUCE COPY OF DOCUMENT EMPOWERING HIM SO TO SIGN, IF CALLED UPON TO DO SO.
- (e) Principal's Proforma invoice (in original)
- (f) Earnest money
- (g) Treasury Challan Form for tender Fees as applicable

NECESSARY DATA FOR ISSUANCE OF CONTRACTS ON BID SECURITY/EARNEST MONEY

IMPORTANT

Each column must be filled in with BLOCK CAPITAL LETTERS, incompleteness shall render disqualification.

1. Name : _____
2. Father's Name : _____
3. Address (Residential) : _____

4. Designation in Firm: _____
5. CNIC: _____
(Attach Copy of CNIC)
6. NTN: _____
(Attach Copy of NTN)
7. Firm's Address: _____

8. Date of Establishment of Firm: _____
9. Firm's Registration Certificate with FBR/Chamber of Commerce/Registrar of Companies.
(Attach Copy of relevant CERTIFICATE)
10. In case PARTNERSHIP (Attach particulars at serial 1, 2,3,4,5 and 6 of each partner).

(Kindly fill in the above form and forward it under your own letter head with contact details)