



INVITATION TO BID

(CUI-PS/26(06)2662)

Acquisition of House for Official Residence

COMSATS University Islamabad (CUI), a public sector federated university, invites sealed bids/proposals under the **"Single Stage - Two Envelope"** procedure from genuine property owners or legally authorized agents for the purchase/acquisition of a premium independent residence.

Scope & Core Requirements

The university seeks to acquire an independent, premium-finished, **two-storey house** featuring a **plot size of 1,000 Square Yards** with construction area on **approx. 50%** of the plot and a covered area of **8,000 Sq. ft (Double Storey)**. The property must be fit for immediate occupation, structurally sound (certified RCC frame structure under 57 years of age), and situated on a relatively high ground level accessible by a street at least **40 feet wide**. Preferred locations are limited to the posh localities of **Islamabad, specifically Bahria Enclave, Bahria Town, Gulberg, DHA, or equivalent premium sectors**. Complete standard finishing specifications, structural benchmarks, and floor-plans.

Mandatory Terms & Submission Guidelines

- A refundable bid security of **Rs.1,000,000/-** in the form of a Call Deposit/Bank Draft drawn in favor of **"COMSATS University Islamabad" (FTN/NTN: 9013701-9)** must be submitted to the Procurement Office before the tender closing deadline.
- Mandatory Documents:** Bidders are required to submit complete title deeds/ownership documents, CDA/Society approved building plans, a property tax clearance certificate, updated utility bills (registered in the seller's name), owner CNIC/corporate documentation, an as-built drawing set, and a legal affidavit establishing litigation-free and unencumbered status, authorization of agent by owner.
- Evaluation Policy:** Offered houses will be evaluated and physically inspected by a designated technical committee. Financial proposals will be opened and considered only for properties that strictly meet the baseline technical and structural requirements. Quotes must be on a lump-sum basis inclusive of all relevant government taxes and registration/transfer charges.
- Pre-Bid Meeting:** A pre-bid briefing and clarification session will be held on **July 15, 2026 at 1130 hours** in **"Room No. G-6/G-8, Ground Floor, Faculty Block-I, COMSATS University Islamabad, Park Road, Tarlai Kalan, Islamabad"**.
- Submission Deadline:** Bid submission closes strictly on **July 22, 2026 at 1100 hours**. **"Technical proposals"** will be opened half an hour later in the presence of attending bidders at **"Room No. G-6/G-8, Ground Floor, Faculty Block-I, COMSATS University Islamabad" Park Road, Tarlai Kalan, Islamabad**.
- PPRA Rule 33:** Pursuant to PPRA rule 33, COMSATS University Islamabad reserves the right to reject all proposals or bids at any stage prior to the acceptance of a bid.
- Complete details can be requested via email and/or from office of the undersigned.

Muhammad Qasim

Senior Program Officer Treasurer Document

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