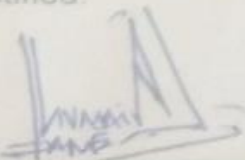
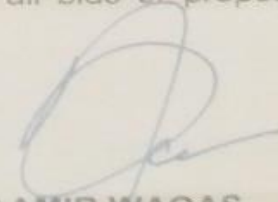


NAVAL HEADQUARTERS
ISLAMABAD

TENDER NOTICE
(01/2026)

1. Sealed bids are invited from reputed GST registered, Professional Tax certificate, security clearance or (relevant documents may be provided if security clearance is in process) for provision of Stationery, Furniture, Conservancy, IT, Printing and Misc items to NHQ Islamabad. Bidding documents may be obtained on working days from 0900 to 1400 hours before the closing date.
2. Supplier must be registered with Government of Pakistan for sales / NTN and professional Taxes. Contract will only be awarded to successful bidder after registration with HQ COMNOR after undergoing through the process of security clearance from concerned Naval Authorities.
3. Bidding will be carried out as per PPRA Rules.
4. Suppliers who are blacklisted by DGDP/Federal/provincial Government will not be entertained.
5. Suppliers having experience of less than 05 years will have to submit details of their business along with all relevant documents.
6. The tender should be accompanied by a Bank Draft/ pay order of Rs 300,000/- value as earnest money (refundable in favor of Director Admin Naval Headquarter).
7. Bid shall comprise a single package containing two separate envelopes. Each envelopes shall contain separately the **Financial Proposal** and **Technical Proposal** in bold and legible letters to avoid confusion and should reach the undersigned **by 1000 hours on 30th June 2026**
8. Technical proposal will be opened on **30th June 2026 at 1030 hours** in the presence of the authorized representative of the supplier. Commercial proposal will be opened of successful bidders only who have completed all the formalities of technical proposal.
9. The Bids will remain valid for 01 Year from 01st July to 30th June of FY 2026-27 W.e.f 01st July 2026 and contract validity/ duration will be up to 30th June 2027, extendable up to 01 Month.
10. All bidders are to quote their NTN and GST number. Income tax is deducted at source as per Government rules. Quoted rates in the Commercial Proposal will be without GST.
11. In the event of failure on the part of supplier to supply the items on time or supplying below standard item, the items will be purchased at the Risk and Expense of the supplier and difference of rate will be paid by the supplier.
12. The Procuring Agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, will be justified.


SUMAIR AHMED
Lt Cdr Pakistan Navy
Supply Officer


AAMIR WAQAS
Captain Pakistan Navy
Director Admin