

**STATE LIFE INSURANCE CORPORATION OF PAKISTAN**  
**TENDER NOTICE NO 04/LZC/COURIER/2026**

**HIRING OF COURIER SERVICES**  
**AT LAHORE ZONE, CENTRAL**

State Life Insurance Corporation of Pakistan, Central Zone Lahore, invites bids at EPADS 1.0 from authorized service providers/agencies etc., registered with **Income Tax and Sales Tax** Departments **also registered at EPADS** for provision of Courier services at Zonal and Regional Offices of State Life Central Zone Lahore situated at 4-Lytton Road and Davis Road Lahore respectively for delivery of Local, Domestic and National mails.

Brief job description of Job with Bid closing/opening date & time is mentioned below:-

Sr.	Description of Job	Closing date and time for submission of Bids	Date & Time of Opening of Bids
01	<b><u>Courier Services</u></b> <b><u>(Local, Domestic &amp; National mails)</u></b>	29.06.2026 at 2:00 PM	29.06.2026 at 02:30 PM

1. Bids will be opened/downloaded from EPADS on the opening date and time as given above. Proposals of technical qualified and found most advantageous bidders will be announced on EPADS system accordingly and will be accepted after completion of all codal formalities.
2. Bidders are required to upload their bids on EPADS system as per laid down PPRA procedure for Single Stage Single Envelope method.
3. Office timing (Monday to Friday 09 AM to 05 PM), which may change any time by Government due to prevailing Fuel Consumption Austerity measures.
4. Single stage, Single envelope bidding procedure shall be adopted as per PPRA Rules.
5. Firm must be registered Income Tax & Sales Tax having Active Filing Status.
6. Bidder must have good services record during last three years with clients i.e., having no complaint from any Department/Institute/Agency/Corporation related to courier services during last five years.
7. Taxes shall be deducted as per Government rules amended from time to time.
8. Estimated Cost per annum is Rs. 1,500,000/-.
9. Security Deposit must be Rs.75,000/- (Seventy Five Thousand) to be submitted in the form of Pay Order/CDR in favor of “**State Life Insurance Corporation of Pakistan**” which is refundable after satisfactory performance of 1 year to successful bidder.
10. Detailed requirements, terms & conditions are available in tender documents, which can be downloaded from website of EPADS ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)) and SLIC ([www.statelife.com.pk](http://www.statelife.com.pk))

**[SECRETARY]**  
**Zonal Procurement Committee (ZPC),**  
**HRA&P Department,**  
**State Life Insurance Corporation of Pakistan**  
**Central Zone Lahore, 4th Floor Building No.6,**  
**4-Ghazi Ilm -ud- Din Shaheed Road (Lytton Road), Lahore.**  
**Phone # 042-99210594, Cell no. 0335-1412976**