

TENDER NOTICE

THE SHARIAH ACADEMY, INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD (IIUI) a Public Sector University invites sealed bids from the Original Manufacturer / Authorized Distributors (With Valid Authorization/Distribution Certificate)/ Suppliers, registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List (ATL) of the Federal Board of Revenue (FBR) for the following:

Sr. No	Items Description	Tender Fee (Non-Refundable)	Earnest Money (Refundable)
01	Furniture Items for Shariah Academy Guest House, IIUI (complete details given in BoQ)	Rs. 5,000/-	02% of the total value of the bid

2. The Tenderers are required to quote/offer a **maximum discounted rate** on the retail price of the above-said tender and may access the Tender Documents containing detailed terms and conditions, specifications, etc., on the websites of **IIUI** and **PPRA/EPADS** (<https://eprocure.gov.pk>) only. The Shariah Academy, International Islamic University, Islamabad, will follow the **Single Stage - One Envelope procedure as laid down by PPRA** rules.


3. The Tender Documents must be supported with a **Tender Fee** of Rs. 5000/- (non-refundable) and **Earnest Money** 2% of the total quoted amount (refundable) as shown in the above table in the shape of DD/PO/CDR in favor of Shariah Academy, International Islamic University, Islamabad.

4. The bids shall be prepared in accordance with the instructions in the bidding documents. The Tenderers must submit their bid(s) on PPRA, EPADS, and also in hard form in the office of the undersigned on or before the bid opening date and time. Any information regarding the procurement/technical issues may kindly be acquired from the following offices, please:

For any Tender Documents-related queries, please contact:	For any Technical queries; Please contact:
Hafiz Atiq ur Rehman Assistant Director (A&F) Shariah Academy, Phone No.: 051-9261030 Email: hafiz.atiq@iiu.edu.pk	Mr. Khaleeq Ahmed, Instructor, Woodwork, Phone No: +923339986414 Email: khaliq.ahmed.2877@iiu.edu.pk

5. The bids received on EPADS on or before Thursday, June 18, 2026, at 11:30 A.M. will be opened by the Tender Opening Committee on the same day at 12:00 P.M. in the office of the undersigned in the presence of bidders/their representative(s) who may like to attend the bid opening. The Bidders are required to submit the Hard copies (along with the original DD/PO/CDR) of their Bids against the tender in the Office of the undersigned on or before the bid opening date/time.

6. The tenders shall remain valid for Three (03) calendar months after the date of opening of the tender. The Shariah Academy, IIUI reserves the right to accept or reject any or all bid(s) in terms of Rule 33 of Public Procurement Rules 2004.


Hafiz Atiq ur Rehman
Assistant Director (A&F)
Shariah Academy, Room No. 40
Faisal Masjid Campus, IIU, Islamabad
Phone No.: 051-9261030

TENDER DOCUMENT FOR “FURNITURE ITEMS FOR SHARIAH ACADEMY GUEST HOUSE, IIUI (COMPLETE DETAIL GIVEN IN BILL OF QUANTITY (BOQ) “TERMS AND CONDITIONS”

1. Any addition, deletion, or modification of any clause of the procurement terms & conditions of Shariah Academy, International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original Manufacturer/Authorized Distributors (With Valid Authorization/ Distribution Certificate)/ Suppliers registered with Income Tax, Sales Tax Department, and who are on the Active Taxpayers List (ATL) of FBR, are eligible to participate in the tender.
3. Documents along with CDR/Pay Order/Demand Draft amounting to Rs 5,000/- as a tender document Fee (Non-Refundable) shall be submitted in favor of Shariah Academy, IIUI, to the address given below. Part/Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase/work order will be a maximum of 30 days. The handing over/completion time is critically important.
6. After the opening of bids, Shariah Academy, IIUI, will examine the bids for completeness as per the tender document.
7. Purchase order will be awarded to the technically recommended and lowest evaluated bidder who meets the technical specifications on the basis of item-wise/subtotal-wise / grand total-wise according to the nature of BoQs/Compatibility requirements.
8. Payment Terms: Payment shall be made after the successful delivery of the items, installation at the respective places, and inspection by the Inspection Committee.
9. The bidder is required to furnish two separate drafts, in the form of “CDR” @2% as earnest money & other is for Performance Warranty @10% of the total cost of the bid in favour of Shariah Academy, IIUI. The Earnest Money/Bid Security of the successful bidder(s) will be released upon the receipt of the Performance Warranty CDR in favor of Shariah Academy Own Sources, Account No: 50067900427851. (HBL)
10. Performance Warranty @ 10% of the total value of the supply order shall be retained by the Shariah Academy, IIUI, and 50% of the Performance Warranty shall be released upon successful delivery of items, while the remaining 50% be retained until completion of the warranty period. (including free maintenance and support) of the goods/services/works.
11. Shariah Academy, IIUI, will follow the **Single Stage – One Envelope** procedure as laid down by the PPRA rules.
12. Bidders cannot challenge the findings of the evaluation or ask for reasons of disqualification.
13. The bid should be submitted in a sealed envelope up to 18-06-2025 (Monday) on or before 11:30 a.m., and the proposals (Financial) will be opened on the same date at 11:00 a.m. in the presence of available bidders.
14. The envelope containing (Financial proposal) should be marked as under: Assistant Director (A&F) Shariah Academy, Room No. 142, Faisal Masjid Campus IIUI (Tel: 051-9261030)
15. The envelope shall also bear the word “CONFIDENTIAL” and the following identification quotation for “FURNITURE ITEMS FOR SHARIAH ACADEMY GUEST HOUSE, IIUI”.
16. If the vendor fails to deliver the goods/items to Shariah Academy, IIUI, within a given time, then the penalty will be imposed/charged as under:
 - a) Late Delivery Charges will be charged @ 02% per month of the total Purchase Order value and up to the maximum limit of 10%; LD Charges will be deducted from the invoice of the firm concerned.
 - b) If the vendor fails to deliver the goods/items during the delivery time or extended time period (if allowed) then the purchase/work order may be cancelled, Earnest Money will be forfeited, and the Shariah Academy, IIUI, also reserves the right to blacklist the defaulter as per PPRA rules.

17. If the delivered goods/items are not according to the required quality standards/ specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per the requirements mentioned in our BoQs with no cost liability to be paid by the Shariah Academy, IIUI. The purchase/work order will be cancelled after the due date with confiscation of earnest money, AND the bidder will bear all costs and expenses thereof.

18. All prices should be quoted on a FOR Basis (inclusive of all applicable taxes).

19. All prices should be valid for at least 90 days (extendable by another 90 days), withdrawal or any modification of the original offer within the validity period shall entitle Shariah Academy, IIUI to forfeit the earnest money in favor of the Shariah Academy, IIUI and/or put a ban on such vendor participation in Shariah Academy, IIUI tenders/works.

20. It is the sole responsibility of the bidder/agent/supplier/manufacturer to comply with the applicable laws, be national or international (if any).

21. In case of any dispute, the decision of the Grievance Redressal Committee (GRC) will be final and binding upon the parties.

22. The Shariah Academy, IIUI, reserves the right to modify or drop the quantities of goods/item(s) at any time before the award of purchase/work order according to the budget position.

23. The Shariah Academy will not compromise over the quality of wood and workmanship. The Inspection Committee of SA shall have the right to visit the site from time to time to inspect and ensure the quality of work. Such visits shall not be considered objectionable by the bidder.

24. **The committee shall inspect the furniture items in raw form before polishing them within Islamabad and Rawalpindi, and the bidder shall have to manage without any objection. Only after the approval of the inspection committee, they shall start polishing the furniture items and if the raw material (furniture items) is not approved by the committee due to the substandard wood or using sapwood or white wood in Sheesham or any defected wood, the committee shall have the authority to reject the item(s) without assigning any further reason.**

25. **In case of rejection of furniture item(s) due to above stated reason, the bidder shall be the soul responsible and no liability shall be on part of Shariah Academy.**

26. The lowest bidder shall prepare the samples of each item (the same will counted in supply) and after the approval from the committee, the final Supply Order will be issued.

27. Shariah Academy, IIUI reserves the right to accept or reject the bid if;

- i. The bid received later than the date and time fixed for tender submission.
- ii. The tender is unsigned/ unstamped.
- iii. The offer is ambiguous.
- iv. The offer is conditional.
- v. The offer is made by the unauthorized agent/supplier/service provider of the original equipment manufacturer.
- vi. The offer is from a firm that is blacklisted by any Govt. Office.
- vii. All outstation vendors (if interested) may send duly filled tender documents through a courier service or registered mail, before the expiry date.
- viii. Any unsigned/ambiguous erasing, cutting/overwriting, etc., is made.
- ix. The company profile, client list, and details of similar projects/works is not attached.

28. The bidder should furnish a CERTIFICATE on judicial STAMP PAPER worth Rs 100 as worded below in token of acceptance of all the terms and conditions of the tender documents. Otherwise, the tender will not be considered under any circumstances.

I / We

• Company / Vendor Name: _____

• Postal Address: _____

• Tel. No: _____ Mob No. _____

• NTN# : _____ GST#: _____



The undersigned certify that our above-named Firm/Company is not blacklisted by any Govt. Office and the terms & conditions as contained in this document, viz "Terms and Conditions" are accepted unconditionally, and in the event of selection of my/our bid, the agreement will be entered into.


Sign & Stamp




(Hafiz Atiq ur Rehman)
Assistant Director (A&F)
Shariah Academy,
Faisal Masjid Campus, Islamabad

jj SPECIFICATIONS OF FURNITURE ITEMS

SPECIFICATIONS OF FURNITURE ITEMS


01- Supply of Furniture for Dining Hall and Classroom:


Sr No	Sr. No.	NAME OF THE ITEM AND SPECIFICATIONS	QTY
1.		<ul style="list-style-type: none"> • Wooden Beds (Single) • Single Bed (one side table with each bed) • Wood: Solid seasoned Sheesham wood black only – termite-resistant) without white border. Or high quality seasoned Beechwood termite-resistant) • Woven Cane in natural beige color. • Wood with woven cane in headboard and footboard (Quality No.1 without white border) • Overall size: 78" (L) x 42" (W) • -Bed Bottom: 13" (H) • -Head Board :12" (H) • -Foot Board: 16" • Side Rail (Larr): Both sides 6 inches Side Rail (solid Sheesham wood lar). Thickness: 1.5". • Side Rail (Larr) Size: 6'.6"x6"x1.5" • Bed Bottom: 1 vinyl board panel ¾ inch thickness • Head Board: Sheesham wood frame with woven cane • Foot Board: Sheesham wood frame with woven cane • Iron Clump: 5-inch minim 	40

		<ul style="list-style-type: none"> • Finishing and Polishing: Whiting Powder Finish. Matte or semi-gloss lacquer finish (natural Sheesham grain visible). Non-toxic polish with smooth edges • Load Capacity: Minimum 120 kg • Sample: Bidders must work exactly as submitted sample 	
2.		<ul style="list-style-type: none"> • Floating Side Tables with Single Bed • Wood: Tactile Sheet (textured light-coloured tone or creamy white) • Overall size: 14" (L) x 16" (W) x 24" (H) • Finishing and Polishing: with ABS edge banding • Sample: Bidders must work exactly as submitted sample 	80
3.		<ul style="list-style-type: none"> • Wooden Bed (Double) • Double Beds (with two side tables with one drawer each) • Wood: Solid seasoned Sheesham wood black only – termite-resistant) without white border. . Or high quality seasoned Beechwood termite-resistant) • Woven Cane in natural beige color. • Wood with woven cane in headboard and footboard (Quality No.1 without white border) • Overall size: 78" (L) x 72" (W) -Bed Bottom: 13" (H) -Head Board :12" (H) - Foot Board: 16" • Side Rail (Larr): Both sides 6 inches Side Rail (solid Sheesham wood lar). Thickness: 1.5". • Side Rail (Larr) Size: 6'.6"x6"x1.5" • Bed Bottom: 2 vinyl board panel ¾ inch thickness, with middle wooden rail/ iron rail 4 inches support panel • Head Board: Sheesham wood frame with cane woven • Foot Board: Sheesham wood frame with care woven • Iron Clump: 5-inch minim 	10

		<ul style="list-style-type: none"> • Load Capacity: Minimum 200 kg • Finishing and Polishing: Whiting Powder Finish. Matte or semi-gloss lacquer finish (natural Sheesham grain visible). Non-toxic polish with smooth edges • Jointing: Mortise and tenon with screw-and-glue for a strong frame. • Sample: Bidders must work exactly as submitted sample 	
4.		<ul style="list-style-type: none"> • Floating Side Tables with Double Bed • Tactile Sheet (Natural light-coloured wood tone or creamy white) • Overall size: 14" (L) x 16" (W) x 24" (H) • Drawer Height: 6" • Finishing and Polishing: Matte or semi-gloss lacquer finish. Non-toxic polish with smooth edges. • Warranty: Minimum 10 Year (Repair/Replacement) • Sample: Bidders must work exactly as submitted sample 	20
5.		<p><u>Dining Table</u> General Dimensions:</p> <ul style="list-style-type: none"> • Length: 72 inches. Width: 48 inches • Height: 30 inches – standard dining height • Rail: 3 x 1.5 inches – All four sides and central • Edges: 1.5 inches thick half round edge and • Top round circular 1 inches • Edge to edge must be 72 inches <p>Design:</p> <ul style="list-style-type: none"> • Shape: Rectangular (standard) • Leg Design Options: <ul style="list-style-type: none"> o 4 sturdy straight legs at corners (classic) o Central pedestal base (for premium models) 	10



		<p>Material: Top Surface: Tactile Sheet (textured, cost-effective option), water-resistant, and scratch-resistant</p> <ul style="list-style-type: none">● Legs & Frame: Solid Sheesham wood (black), Quality No. 1 without white border● Color: Natural Sheesham, Walnut Brown, or Dark Teak <p>Durability:</p> <ul style="list-style-type: none">● Load capacity: 113-150kg (uniform distribution)● Termite-resistant, seasoned, kiln-dried wood● Strong leg joinery – dowel or tenon joints <p>Add-ons:</p> <ul style="list-style-type: none">● Matching Dining Chairs (wooden with upholstered seats)● Rubber foot pads to protect the floor	
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6.		<p><u>Dining Chair</u></p> <p>General Dimensions (Standard):</p> <ul style="list-style-type: none"> ● Total Height: 38 inches ● Seat Height (from floor): 18 inches and Seat Width: 18 inches ● Seat Depth: 18 inches and 2 inch Foam (Master-1st quality) ● Backrest Height (from seat): 20 inches ● Legs: 2 x 2 inches (curved at the end part would be 1.5 inches) ● Rails: 4 sides – 2 x 1 inches ● Front, upper, lower and back rails: 2 x 1 inches ● Backrest rails (between outer rails): 1 x 1.5 inches ● Seat Base and backrest: Solid wood frame with high-density ● Frame: Solid Seasoned Sheesham wood black (Quality No.1 without white boarder) Termite- and moisture-resistant seasoned wood ● Master-1st Quality foam padding upholstered in premium Jute cushioning. (as per design) <p>Design & Style: Type: Formal dining-style chair with straight or slightly curved back. Edges: Smooth, rounded wood edges</p> <ul style="list-style-type: none"> ● Look: Elegant and executive — matches wooden table aesthetics <p>Finish: Natural Sheesham, walnut, or teak polish , PU lacquer or melamine coat for protection (where required)</p> <ul style="list-style-type: none"> ● Heavy-duty rubber pads shall be fixed under the legs to prevent scratches and noise. ● Non-slip Foot Caps: Rubber or felt pads to protect the floor and prevent noise. <p>Durability: Load capacity: 120 kg (minimum)</p> <ul style="list-style-type: none"> ● Jointing: Mortise and tenon with screw-and-glue for a strong frame 	60
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7.		<p><u>Chair for Class Room</u></p> <p>General Dimensions:</p> <ul style="list-style-type: none">• Overall Width: 20 inches (Inner Seat Width: 18 inches)• Overall Depth: 20 inches (Seat Depth: 18 inches)• Full Back Height: 33 inches (measured from ground level)• Arm Height: 7 inches (measured from seat level)• Arm and legs width: 2 x 2 inches• Legs: 2 x 2 inches• Rails: 2 x 1 inches <p>Material Specifications</p> <ul style="list-style-type: none">• Frame & Legs: Wood: Solid seasoned Sheesham wood black only – termite-resistant) without white border. . Or high quality seasoned Beechwood termite-resistant)• Seat Base & Backrest: Solid wooden frame with high-density Master Molty Foam padding• Foam Thickness: Minimum 2 inches, high-density quality.• Fabric: High quality jute cushioning• Jointing: Mortise and tenon with screw-and-glue for a strong frame• Finish:<ul style="list-style-type: none">• PU Lacquer / Melamine (water- and scratch-resistant)• Color: Natural Sheesham, Dark Walnut, or Teak tone• All edges shall be smooth, rounded, or slightly bevelled.• Proper sanding and polishing required to ensure a fine finish.• Heavy-duty rubber pads shall be fixed under the legs to prevent scratches and noise.• Minimum weight capacity: 100-120 kg.	30
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8.		<p>1. <u>Table for Class Room: (Speaker's Table)</u></p> <p>General Dimensions:</p> <ul style="list-style-type: none"> ● Length: 78 inches ● Width: 30 inches ● Height: 30 inches – standard ● Footrest: 0.75 x 1 inches ● Contains a board at the center part for support and has an open shelf at front (without drawers). ● Material: Wood board covered with tactile sheet textured 	01
9.		<p>2. <u>Table for Class Room:</u></p> <p>General Dimensions:</p> <ul style="list-style-type: none"> ● Length: 78 inches ● Width: 24 inches ● Height: 30 inches – standard ● Footrest: 2 x 1 inches ● Edges: 1.5 inches thick half round edge ● Front side covered from top to down 18 inches ● Top round circular 1 inches <p>Design:</p> <ul style="list-style-type: none"> ● Shape: Rectangular (standard) ● Leg Design: 2 board on both sides. (size: 2 feet x 1 feet 6 inches) ● Material: Top Surface: Tactile Sheet textured (cost-effective option), water-resistant, and scratch-resistant 	10

10.		<p>Item: Wooden Chair General Dimensions:</p> <ul style="list-style-type: none">• Dimensions (Approximate):<ul style="list-style-type: none">- Seat Height: 18 inches- Total Height: 34 inches- Width: 18x18 inches <p>Specifications:</p> <ul style="list-style-type: none">• Material: Wood: Solid seasoned Sheesham wood black only – termite-resistant) without white border. . Or high quality seasoned Beechwood termite-resistant)• Backrest: Solid wood frame with cane woven.• Woven cane in natural beige color• Legs/Base: Four-legged design with anti-slip rubber shoes, finish with semi-gloss or matte finish• Design: Simple, formal design suitable for pairing with study tables as per the sample• Seat Base and Backrest Frame: Solid wood frame (Natural light-coloured wood tone or creamy white) with high-density Master-1st Quality foam padding upholstered in premium fabric/Jute (olive green: lighter shade). Slightly contoured wooden seat with smooth finish.	50
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<p>11.</p>		<p><u>Item: Wooden Floating Study Table with one open drawer</u></p> <p>Specifications:</p> <ul style="list-style-type: none"> • Dimensions: <ul style="list-style-type: none"> - Length: 30 inches - Width: 18 inches - Height: 10 inches - Sill level: 30 inches (at the top) • Material: Tactile Sheet (textured), round edges wooden frame • Drawers: One sliding open drawer under; high-quality telescopic ball-bearing channels, ensuring noiseless and long-lasting operation • Color: Natural light-colored tone or creamy white <p>Design: As per a sample/design available with the Academy.</p>	<p>30</p>
<p>12.</p>		<p>Type: Double-seater cushioned sofa set with Book Shelf</p> <p>General Dimention</p> <ul style="list-style-type: none"> • Bookshelf on left side and Sofa on right side • Legs/Base: Wooden legs with non-slip rubber shoes or caps • Overall size: 22" (D) x 72" (W) x 24" (H) • Bookshelf 21 inches height. • Legs Height: 8 inches , Seat Height: 16 inches • Structure Frame: Solid wood Keekar – termite and moisture-resistant • Tactile Sheet (textured), round edges wooden frame • Upholstery: Jute cloth (heavy-duty textured fabric); Natural colors (Beige, Creamy White, or Off-White etc) • Cushioning: High-density Master 1st quality foam seat and backrest 	<p>10</p>

		<ul style="list-style-type: none"> Finishing and Polishing: Matte or semi-gloss lacquer finish. Non-toxic polish with smooth edges Design: Formal, elegant, and suitable for placement around a central table; Matching the whole vibe of room 	
13.		<p>Centre Table in Double-Bed Room</p> <ul style="list-style-type: none"> Tactile Sheet (Natural Dark-coloured wood tone or brown color). Overall size: 18" (L) x 18" (W) x 18" (H) side rails with legs on two sides 2"x2" Frame & Legs: Wood: Solid seasoned Sheesham wood black only – termite-resistant) without white border, Or high quality seasoned Beechwood termite-resistant) Top round circular edges 1 inches Finishing and Polishing: Matte or semi-gloss lacquer finish. Non-toxic polish with smooth edges Sample: Bidders must work exactly as submitted sample 	10

Additional Note.

- The Shariah Academy will not compromise over the quality of wood and workmanship.
- Warranty: The durability and designed for long-term institutional use (minimum 10 Year (Repair/Replacement)
- Bidder Must quote separate rate for Sheesham Wood and Beechwood for Sr. No. 1,3,7,9, and 10**
- All wood must be fully seasoned and chemically treated for termites.
- Drawer finishing should be smooth from the inside and outside.
- Bidders must submit/bring wood samples at the time of bid opening.

- Partial or conditional bids will not be accepted.
- **The furniture will be inspected within Islamabad and Rawalpindi before any polishing work in raw form and only with the approval of inspection by the inspection team shall be processed for polishing.**
- **Warranty** Minimum 10 year warranty against manufacturing defects.

A handwritten signature in blue ink, appearing to read "Atiq", is enclosed in a rectangular box.

(Hafiz Atiq ur Rehman)
Assistant Director (A&F)
Shariah Academy,
Faisal Masjid Campus, Islamabad